

#### Agreement statement

We (the operator) grant you (the interment right holder) the perpetual interment right and related services in this contract.

Our agreement includes:

- perpetual interment right contract (this contract)
- perpetual interment right terms and conditions (Annexure A)
- prices (Annexure B)
- related services (Annexure C)
- any other annexures to this contract.

Some terms in this agreement are defined or explained in Annexure A.

## Part A: Perpetual interment right (Tweed Shire Council to complete)

1. Premises	
Cemetery/address	
2. Interment site (Co	ouncil to complete)
CEM number	
Name of deceased	
Interment type	
Section	
Row	
Plot	
3. Total number of i	nterments included in the interment right (Council to complete)
Burial/s	Number of interments:
Ash/es	Number of interments:



## 4. The interment right holder

## Primary grantee (funeral director to complete)

Full name (include middle name/s)	
Home address	
Postal address (if different from home)	
Phone	Mobile
Email	
Secondary grantee if ap	plicable (funeral director to complete)
Full name (include middle name/s)	
Home address	
Postal address (if different from home)	
Phone	Mobile
Email	
	cable (funeral director to complete)
Full name (include middle name/s)	
Home address	
Postal address (if different from home)	
Phone	Mobile
Email	



#### Part B: Services

#### 5. Interment service

We will provide you with the interment(s) (burial or ash) into the interment site specified in the contract.

There are 2 types of interment services, at-need or pre-need.

Option 1: At-need (funeral director to explain) - when a burial or ash interment is required immediately

- The full fee is required prior to the interment.
- This service is included in the price breakdown in Annexure B.

Option 2: Pre-need (Council to explain) - when the site is being reserved for future use

- A non-refundable reservation fee is charged to cover administrative costs.
- This service is not included in the price breakdown in Annexure B and will be charged later at the price that applies at the time of need.

#### 6. Related services

Ancillary services we provide in additi Annexure C):	ion to the perpetual intermen	t right (see full details of these related services at	
Cremation	Chapel hire	Outdoor stump hire	
Kitchen hire (with chapel)	Memorials (refurbishment, u	ıpgrades, unmarked graves) – on application	
Related services are by application at	t time of need.		
7. Religious, cultural or spiritual	requirements		
Your specific requirements are to be discussed with your funeral director. We will endeavour to accommodate your request if it is lawful, and your activity meets OH&S requirements.			
8. Other interment right holder requirements			
Write N/A if there are no additional requirements. This may relate to future ash interment(s), memorialisation requirements, etc.			
9. Maintenance responsibilities			

You are responsible for the cost and activity of maintaining any memorial on your interment site. This includes costs incurred by vandalism. This responsibility will be transferred to your executor at the time of your passing.

We are responsible for maintaining the premises, including any part of your interment site that does not contain a memorial.

Refer to A2. Memorials in Annexure A, maintenance and goods and services for the full terms and conditions and list of responsibilities.



#### Part C: General details

#### 10. Price

Part A: Perpetual interment right	
Part B: Services	
Other fees	
Total price*	
	I.

\*This total price only reflects the services being paid for now.

An internal price breakdown has been provided above for our standard services.

**Interment service price disclosure:** The current price for an at-need service for this financial year listed in Annexure B is \$7,369.60 for a burial, \$2,077.30 for an ash interment, \$676.00 for a base memorial (no ash interment) and \$720.10 for a standard cremation. The current price for a pre-need service is \$366.00 for both a burial and ash interment reservation, \$122.00 for a cremation reservation and \$366.00 for a combined cremation and ash interment reservation.

**Payment:** you must pay the total price prior to commencement of the service being bought. If your payment is directly to the funeral director, they will advise you of their payment options and timeframes. When a payment is direct to Tweed Shire Council, the invoice must be paid within 30 days of the invoice date and prior to the service being provided. The payment is to be made over the counter by card, cash or cheque or by card only via the ePayment and Property Services portal <u>eproperty.tweed.nsw.gov.au</u>. Cheques and money orders can also be posted. A transaction fee of 0.55% is payable for online credit card payments.

**Transfer fee disclosure:** if you choose to transfer the perpetual right of interment or a reservation, the fee will be priced on application at the time the transfer is requested, based on the current fees and charges for that financial year.

**End of agreement:** If you decide to cancel a reservation after thirty days of signing the contract and we have received payment, the payment is non-refundable. If you decide to end an at-need agreement within thirty days of signing the agreement and no fees have been paid, there will be no penalties. The fee to cancel a right of interment after thirty days of signing the agreement will be priced on application based on the current fees and charges for that financial year.



#### **Declarations and signatures**

Sign Option 1 (Council staff) or Option 2 (funeral director)

This contract may be signed electronically, in line with the *Electronic Transactions Act 2000 (NSW)*. This will mean using an e-signing platform such as DocuSign or AdobeSign, or another method if we both agree to this in writing.

The agreement starts on the date that all parties sign this contract. We will give you a copy of the fully signed contract once signed by all parties.

Operator declaration and signature - Option 1 for Council Cemetery staff use, delete Option 2

Our representative (our employee) confirms the following:

- a) Before offering, negotiating, or making this agreement, we gave you information about our relevant basic product (basic adult burial, basic ash interment, or basic cremation), our prices (Annexure B) and related services (Annexure C) and the goods and services included in the price.
- b) We explained the terms and conditions of this contract to you.
- c) We gave you reasonable time and privacy to read these materials and ask questions about them and about the terms of this agreement.

ment.	
Name and position	 Date
gnature – Option 2 for funeral director use, delet	te option 1
Director) confirms the following:	
ırial, basic ash interment, or basic cremation), our	prices (Annexure B) and related
s and conditions of this contract to you.	
	sk questions about them and about
us to act for us, and they are doing so with our a	uthority.
Name and position	 Date



Signature required for every interment right holder.

Interment right holder declaration and signature – single/primary interment right holder

You confirm that:

- a) The operator, our representative or our authorised agent has explained the terms and conditions of this contract to you.
- b) Before offering, negotiating, or making this agreement, we gave you information about the operator's least expensive packages (such as basic adult burial, basic ash interment and basic cremation), our prices (Annexure B) and related services (Annexure C) and the goods and services included in the price.
- c) You have had reasonable time and privacy to read these materials and ask questions about them or about the terms of this agreement.
- the terms of this agreement.

  d) All information you have given the operator, in this contract or other documents, is true and correct.

  Interment right holder signature Name (please print) Date

  Interment right holder declaration and signature second interment right holder (if applicable)

  You confirm that:

  a) The operator, our representative or our authorised agent has explained the terms and conditions of this contract to you.

  b) Before offering, negotiating, or making this agreement, we gave you information about the operator's least expensive packages (such as basic adult burial, basic ash interment and basic cremation), our prices
  - c) You have had reasonable time and privacy to read these materials and ask questions about them or about the terms of this agreement.

(Annexure B) and related services (Annexure C) and the goods and services included in the price.

d) All information you have given the operator, in this contract or other documents, is true and correct.

Interment right holder signature	Name (please print)	Date

Interment right holder declaration and signature – third interment right holder (if applicable)

You confirm that:

- a) The operator, our representative or our authorised agent has explained the terms and conditions of this contract to you.
- b) Before offering, negotiating, or making this agreement, we gave you information about the operator's least expensive packages (such as basic adult burial, basic ash interment and basic cremation), our Prices (Annexure B) and Related Services (Annexure C) and the goods and services included in the price.
- c) You have had reasonable time and privacy to read these materials and ask questions about them or about the terms of this agreement.

d) All information you have given the operator, in this contract or other documents, is true and correct.

, , ,	·	·
Interment right holder signature	Name (please print)	Date

#### Perpetual interment rights terms and conditions



These terms and conditions are part of the agreement between Tweed Shire Council (we, us) and the interment right holder/s also known as the grantee/s (you, yours).

#### A1. Perpetual Interment Rights

- a) This agreement gives you the exclusive right to a specific site for a permanent burial or placement of ashes. This is called a perpetual interment right. As the person/s who has this right, you are the interment right holder also known as the grantee.
- b) As the grantee, you can nominate who is interred into the designated site. This is known as the 'person/s to be interred'. You may nominate:
  - You or another person, if you are buying the right 'pre-need' which means you do not immediately need a burial or ash interment.
  - A person who is deceased, if you are buying the right 'at-need'- which means you need a burial or ash site now.
- c) We issue certificates confirming perpetual interment rights and list current interment right holders in our cemetery register. We must keep this register up to date and available to the public for inspection or for copies to be made on payment of a fee, subject to any applicable privacy laws.
- d) A perpetual interment right does not include any rights or title in the land, roads, buildings, or other structures in the interment site or on the premises.
- e) Both parties to this agreement (you and us) agree that changes to the *Cemeteries and Crematoria Act 2013* (the CC Act) and other laws can affect perpetual interment rights.
- f) If you buy a perpetual interment right 'at-need' the contract will describe the services that you have chosen.
- g) If you require a perpetual interment right 'pre-need', you are reserving the right now but (unless the contract states otherwise) you will need to pay for the interment service, whether burial or ash site, at the time of need. The price for the related services will be in the price that applies in the future when you need those services, unless otherwise stated in the contract.
- h) We must issue an order for interment prior to a burial or ashes interment to take place. We will contact you if we require any further information to do this.

#### A2. Memorials, maintenance and goods and services

- a) As the grantee, you are the person authorised to arrange and design the memorial. This includes the initial memorial, additional inscriptions, embellishments, replacements, or refurbishments. You can nominate someone to do this on your behalf by providing a Statutory Declaration signed by a Justice of the Peace stating that you as grantee give permission to (full name, address, phone, and email) of the person, to arrange and design the memorial on your behalf. This permission is only limited to this instance.
- b) We will send you an application form for a memorial advising of the standard plaque and base for each burial and/or ash interment site included in the fee. Any deviation to the standard is at the cost of the grantee. The lawn memorial burial monuments include 80 non-coloured characters, an additional charge will be payable if coloured characters are requested and/or upgrades are requested.
- c) As the grantee, you must return the signed form to us along with the draft wording and any additional information required. Be specific as we cannot assume what you want. We will send you a draft proof (and quote, if applicable) for your approval. The memorial will be ordered when you provide us with your final approval and any additional fees have been paid.
- d) To ensure that all interments are not left unmarked as per Council's policy, this process must be completed within 12 months of the memorial application being issued. We assume the right to undertake the memorialisation if there has been no response to the two reminders that we will send. The fees included in the cost of the interment will be used to cover the memorial. If we have placed a memorial and at a future date you decide to design a memorial, this will be at the full cost of the memorial and any associated fees.

#### Perpetual interment rights terms and conditions



- e) As the grantee, it is your responsibility to clean and maintain the memorial. Repair and/or replacement of damaged, lost, vandalised or stolen memorials is at your expense. This includes and is not limited to plaque, granite, ceramic photos, vases, and other memorial embellishments.
- f) We must maintain the premises regularly, at least to the minimum standard Cemeteries and Crematoria NSW requires us to meet. This includes your interment site, except for any memorial or monument on your site. We may reduce the maintenance level when we are no longer offer future interments at the premises.
- g) You are not allowed to place trinkets, artificial flowers, glass or ceramic vases, wooden crosses, statues, metal containers, unapproved memorials, or any other item that we deem a public safety risk on any interment site. We will remove these items at our discretion without notice.
- h) We will take reasonable steps to make sure that our goods and services meet any religious or cultural requirements outlined in the contract.
- i) You can buy extra goods and services from us after the agreement has started (which must be agreed in writing and will be a variation to this agreement). These items are not part of the total price. You must pay the rates that apply for them at the time.

#### A3. Price and Payment

- a) If you are buying the perpetual interment right at the time of need (at-need), you agree to pay the total price for the perpetual interment right and any other goods and services selected at the start of our agreement, as listed in Part C: General details item 12 of the contract.
- b) If you require the perpetual interment right to use in the future, (pre-need), you agree to pay the non-refundable reservation fee. This site is 'on hold' until it is required, and we cannot sell or use this site. (in accordance with Annexure A). You also agree to pay for any other related services available under Annexure C if you require them, at the time of need.
- c) The name/s provided on a reservation application is for that person/s only. You cannot transfer the reservation to another person.
- d) We update our policies, procedures, and guides in accordance with our needs and legislative changes. The updated details will apply to this agreement, except that the updated details will not affect the agreed price, or services listed in the contract.
- e) You will pay for the items included in the agreement as set out in Part C: General details item 12 of the contract.
- f) Goods and services tax (GST) applies to certain (not all) goods and services we provide. GST will be included in the fee, where applicable and charged at the time of purchase.

#### A4. Changes and cancellations

- a) You can apply for the transfer of the perpetual interment right to someone else. We will respond to this request within a reasonable time. We charge a fee for the transfer of ownership. The new owner may be required to complete a new contract.
- b) To ensure the transfer of a perpetual interment right is legal, we must agree to this in writing.
- c) Perpetual interment rights can be held by one person (solely) or 2 people (jointly):
  - When a sole interment right holder dies, we must transfer the perpetual interment right to the person named in their will, or act as the law tells us if the interment holder did not leave a will.
  - When a joint interment right holder dies, we must transfer the perpetual interment right to the surviving interment right holder.
- d) Either party (you or we) can waive their own rights under this agreement by telling the other party in writing. All transfers or relinquishments will be confirmed in writing.
- e) We can cancel a perpetual interment right when:
  - The interment site has not been used within 50 years of the time when it was granted (as per the CC act). The 50-year period may change if the law changes.
  - We follow all other cancellation requirements under the CC Act.

#### Perpetual interment rights terms and conditions



#### A5. End of agreement

- a) You or we can end the agreement if the other party breaches the agreement and either:
  - The breach can be fixed, but the party does not fix it within 30 days of being told in writing about the breach, or
  - The breach cannot be fixed.
- b) You can end this agreement in writing to us 30 days before you want it to end, and in line with clause 5 (c).
- c) This agreement can only be ended if there has not been an interment for burial or ashes.
- d) The agreement automatically ends when you have paid us all the fees you owe and either:
  - The burial or placement of ashes in the interment site has been completed, or
  - We have cancelled your perpetual interment right, in line with section 52 of the CC Act.
- e) Some rights and duties that you and we have under this agreement continue after the agreement has ended. These include the right and duties set out in:
  - clauses A.1 (c), A.2 (b, c, e, g, h and i), A.4 (b and d), A.5 (f and g) and A.7
  - clause A.6 (for as long as legally required)
  - any other terms (including Contract details and Definitions) which are intended to continue after the agreement has ended.
- f) Where an exhumation has taken place in line with section 66 of the CC Act, the rights and duties set out in clauses A.2 (b, c, e, g, h and i), A.4 (c and d) and A.7 that you and we have under this agreement will no longer continue.
- g) If any part of this agreement cannot be enforced in court, then that part will be treated separately but the rest of the contract stands.

#### A6. Personal information

- a) You agree that we collect and store personal information in line with this agreement, the CC Act and privacy legislation. Personal information is only used to provide the rights, goods, and services this agreement covers.
- b) Personal information is managed in accordance with our privacy policy and privacy legislation. We may need to share this information with other regulatory authorities if the law requires us to do so.
- c) You must not give use other people's personal information unless they agree that we can have it and use it.
- d) You must ensure the cemeteries office has correct up-to-date contact details for you, your next of kin, and/or your nominated secondary representative. This is necessary so we can provide the rights, goods and services this agreement covers. Please email <a href="mailto:cemeteries@tweed.nsw.gov.au">cemeteries@tweed.nsw.gov.au</a> to update your personal information.
- e) We will write to you when we need to keep you updated using the contact details shown in the contract, or the updated contract details you have provided.

#### A7. Consumer protections, disputes and complaints

- a) We will follow all relevant laws when we provide you with the rights, goods and services included in this agreement. This includes complying with Australian Consumer Law, record management and privacy laws, work health and safety law, the CC Act, and public health laws.
- b) Nothing in the contract changes or limits your legal rights as a consumer. Find out more about these rights at <a href="accc.gov.au/buying-products-and-services">accc.gov.au/buying-products-and-services</a>
- c) We and you agree to follow our dispute resolution process if there is a disagreement about anything in the agreement. Any complaints are handled in accordance with Council's Complaints Handling procedure.
- d) Our dispute resolution process is consistent with the CC Act and Tweed Shire Council policy and gives us the power to decide who holds the perpetual interment right for a particular site (on application), based on the CC Act.

#### Perpetual interment rights terms and conditions



- e) Your feedback or complaint needs to be in writing.
  - Please email <u>cemeteries@tweed.nsw.gov.au</u> or
  - Complete a form located in the Cemetery Office at Tweed Valley Cemetery, 816-819 Eviron Road, Eviron, NSW, 2484.
- f) If you are not satisfied with how we deal with your complaint, please refer to Council's Compliments and Complaints Handling Policy located on our website at <a href="tweed.nsw.gov.au">tweed.nsw.gov.au</a>

#### To lodge a complaint Council's preferred action

In writing to:

The General Manager Tweed Shire Council PO Box 816 Murwillumbah, NSW 2484

By email to:

tsc@tweed.nsw.gov.au

Other forms of lodgement:

- Phone Council on 02 6670 2400
- In person at either of Council's offices located in Murwillumbah or Tweed Heads

In addition, you can also contact the government regulatory authority:

• Cemeteries & Crematoria NSW. Visit <u>cemeteries.nsw.gov.au/complaints</u>

The laws of New South Wales govern this agreement. If you or we are unhappy with the dispute resolution outcome and the complaint is taken to court, you or we will use a New South Wales court.

## Perpetual interment rights terms and conditions



## **Definitions**

Some terms in the agreement have specific meanings, as shown below.

Term	Definition
at-need	The circumstances when a person needs a burial site or a place for ashes immediately. This usually means that a person has recently died (or where death is imminently expected).
authorised agent	A party that we engage to act on our behalf, such as a funeral director.
CC Act	Cemeteries and Crematoria Act 2013 (NSW)
CCNSW	Cemeteries and Crematoria New South Wales
cremation	A process for reducing bodily remains by fire, heat, alkaline hydrolysis, or another method allowed by the regulations.
crematorium	A building where deceased people are cremated. It does not matter whether the building (or part of it) is also used for memorial services.
interment	The process of either burying human remains in the earth (directly in the earth or in a container) placing human remains in a mausoleum, vault, columbarium wall or other structure designed to hold human remains.
interment right holder or you or your	Ther person recorded in the cemetery operator's register as the person that currently has the perpetual interment right.
interment site	The specific location on the premises where a person will be buried, or the ashes will be placed.
memorial	A gravestone, plaque, cenotaph or other monument, or any other structure or permanent physical object used to memorialise a person
operator or we, our or us	Tweed Shire Council, Council, TSC, cemeteries (we own and/or manage)
operator's register	A register kept by a cemetery or crematorium operator, in line with section 63 of the CC Act
order for interment	A written order that the operator creates to confirm the details of the interment immediately prior to it occurring.
person(s) to be interred	The person(s) whose bodily remains or ashes are to be buried or placed in the interment site.
perpetual interment right	The right to have a person permanently buried or their ashes placed at the interment site, in line with this agreement and section 44 of the CC Act.
premises	The cemetery or crematorium named in item 1 of the perpetual interment contract.
pre-need	The circumstances when a person needs a burial or ashes site at a future date. Also referred to as a reservation. This usually means that no-one has recently died.
reservation	A burial or ash interment site that has a non-refundable fee to hold the site for use at a future date. Also known as pre-need.
representative	An officer, employee or volunteer that the operator authorises to act as its representative for the purpose of making this agreement. To be clear, a representative is not the same as an authorised agent.

#### **Prices**



The overall cost of an interment is made up of several components. Your invoice will have a breakdown of each charge type that makes up the total amount for a perpetual interment right. The site location and inclusions (type of memorial) will determine the overall cost.

#### Price breakdown

Perpetual interment right or our least expensive burial and ash interment options which are both at Tweed Valley Cemetery.

#### At-need services (including GST)

At-need	Burial interment – single burial at Tweed Valley	
Part A: Perpetual interment right	\$2,922.70 Includes land plot	
Part B: Services	\$2,942.50 Burial single adult (includes \$535.00 MIP)  \$244.00 Memorial administration fee  \$445.50 Base (granite)  \$244.00 Mounting and placement fee for plaque and base  \$399.30 Plaque (cast bronze or direct inscription)  \$171.60 CCNSW Burial Interment Levy	
Total price	\$7,369.60	
Other fees	\$244.00 After hours surcharge weekdays (per hour after 3:30 pm) \$1,166.00 Weekend surcharge (2 operators and plant) POA Memorial upgrades and direct inscription	

At-need	Ash interment – Memorial Garden at Tweed Valley
Part A: Perpetual interment right	\$365.20 Includes land plot
Part B: Services	\$330.00 Garden structure \$731.00 Adult interment (includes \$63.55 MIP) \$244.00 Memorial administration fee \$122.00 Mounting and placement fee for plaque and base \$215.80 Plaque (cast bronze) \$69.30 CCNSW Ash Interment Levy
Total price	\$2,077.30
Other fees	\$244.00 After hours surcharge weekdays (per hour after 3:30 pm) \$488.00 Weekend surcharge (1 operator and plant) POA Memorial upgrades

#### Prices



## At-need services (continued)

At-need	Memorial Book – scattering of ashes	
Part A: Perpetual interment right	\$676.00	
Part B: Services	\$110.00 Book structure	
	\$244.00 Memorial administration fee	
	\$122.00 Plaque mounting and placement fee	
	\$200.00 Plaque (cast bronze)	
Total price	\$676.00	
Other fees	POA Memorial upgrades	

Cremations	Tweed Valley Cemetery
Part A:	\$720.10
Part B: Services	\$244.00 Administration
	\$60.50 Gas
	\$290.20 Cremation overheads
	\$63.00 Transfer to cremator reserve.
	\$17.30 Urn and packaging
	\$45.10 CCNSW Cremation Levy
	\$0.00 Access to viewing room
	N/A Transport and storage
Total	\$720.10
Other Fees	\$135.00 Infant - 24 months or less (20% of adult cremation)
	\$270.00 Child 2 years to 12 years (40% of adult cremation)
	\$122.00 After hours surcharge weekdays (after 3:30 pm)*
	\$488.00 Weekend surcharge (1 operator and plant)*
	POA Bariatric cremation

<sup>\*</sup>Additional to cremation fees

#### **Prices**



#### **Pre-need services**

Pre-need services will reserve your chosen burial or ash interment site or your cremation with us. The reservation fee covers the cost to record this information and means that we cannot use this site until you require it. At the time of need, the full amount of the interment or cremation will be required. This fee will depend on the fees and charges of that financial year.

Reservations	Burial reservation
Part A:	\$366.00
Part B: Services	Non-refundable administrative fee
	Customer site inspection
	Reservation application process - invoicing
	Record keeping
	Mapping
	Confirmation of reservation
	This price only reflects the services being offered now. The full cost of the interment will be determined by the fee and charges of that financial year.
	Burial reservations are <b>not</b> available at Murwillumbah Cemetery

Reservations	Ash interment reservation
Part A:	\$366.00
Part B: Services	Non-refundable administrative fee
	Customer site inspection Reservation application process - invoicing Record keeping Mapping Confirmation of reservation
	This price only reflects the services being offered now. The full cost of the interment will be determined by the fee and charges of that financial year.

#### Prices



## Pre-need services (continued)

Reservations	Cremation reservation
Part A:	\$122.00
Part B: Services	Cremation only
	Reservation application process - invoicing Record keeping Confirmation of reservation
	This price only reflects the services being offered now. The full cost of the cremation will be determined by the fee and charges of that financial year.

Reservations	Combined cremation and ash reservation
Part A:	\$366.00
Part B: Services	Cremation and ash interment site
	Customer site inspection - invoicing Reservation application process for cremation and ash site Record keeping Confirmation of reservation
	This price only reflects the services being offered now. The full cost of the cremation and the ashes interment will be determined by the fee and charges of that financial year.

#### **Annexure C**

#### Related services



Additional services will be charged at the time of need for the amount stated for that financial year unless this service relates to a contract in which it will be the contracted price.

The additional services available are:

#### Chapel

Built in 1917 for the Ursuline Nuns as a schoolhouse, the chapel was then used to accommodate farming families while holidaying. In 2010, the building was re-purposed by Council to provide a place of remembrance while maintaining the heritage of the building.

The chapel is located at the Tweed Valley Cemetery, overlooking the pond. As a non-denominational chapel, it is ideal for funeral services, wakes and memorial services.

- 130 seats
- Standing room available
- Live streaming of service
- Use of audio-visual equipment with 4 televisions inside and, on request, a television outside.
- Maximum of 3 hours hire

#### **Kitchen**

The kitchen is located within the chapel building, with serving doors opening onto the verandah. There are benchtops along the chapel wall to place food and drink. This kitchen provides:

- fridge
- oven
- microwave
- urn
- sink
- dishwasher
- cutlery, cups and plates
- tea, coffee and sugar (no milk supplied).

Catering must be organised by the hirer. The hirer is responsible for the cleaning of the kitchen and chapel areas afterwards.

#### Outdoor service - 'Stumpy'

The outdoor area is opposite the pond on the grass area under the trees. It is nicknamed the Stumpy as services are around a large tree stump which has a flat top.

Services are for up to 3 hours and includes the provision of 12 chairs around the tree stump. A tent may be made available on request.

#### Memorials (plaques, headstones, plinths, desktops)

Although memorials are included in all at-need burial and ash interments, unmarked graves, old reservations (with no memorial included) and refurbishments are an additional service.

This service is priced on application. Depending on the works being undertaken, additional fees to the product fees may include administration fees, mounting and placement fees and/or site access fees.

Our granite and cast bronze plaques are ordered through external contractors. Works cannot occur on any gravesite without the permission of the Grantee and the cemetery office.