

Surf Schools on Tweed Shire Beaches (Zoned RE1 only)

Application form

Surf School Operation Requirements

1. Qualifications

Evidence of qualifications and insurance is required to be lodged with this application. The application cannot be processed until Council receives this documentation. The following requirements will be included in the licence conditions if approved.

Appropriate surf coaching/instructing qualifications as well as surf/ocean rescue and first aid training are required for each surf coach who is working under the authority of a licence from Tweed Shire Council. You can submit one of the following with your application:

Option A

Current accreditation as a surf coach with Surfing Australia (either Foundation Surf Coaching or Progression Surf Coaching). In addition to the training courses, it is noted that accreditation with Surfing Australia includes requirements for first aid, CPR, ocean safety qualifications and a Working with Children Check.

Option B

Current certification as a surf instructor with the Australian Surfing Institute (ASI) (either level 1 or level 2). In addition to the training courses, it is noted that certification with ASI includes requirements for first aid, CPR and surf/ocean rescue. ASI certification will be considered where provided in addition to a:

- Working with Children Check

Option C

International Surfing Association (ISA) instructor/coaching qualifications will be considered where provided in addition to each of the following:

- Australian First Aid*
- Australian surf/ocean rescue qualifications**
- Australian CPR
- Working with Children Check

* Please note the accepted first aid qualification is referred to by course code HLTAID011; the CPR course code is HLTAID009.

** Accepted surf/ocean safety courses include:

- Surf Life Saving Bronze Medallion (or higher)
- Surf Life Saving Surf Rescue Certificate
- Ocean Safety Surf Coach Award (OSSCA)
- Surf Safety (Supervisor) Course
- ASI Surf Safety Water Rescue

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2. Insurance Cover

Public liability insurance requirements:

- Covers a minimum of \$20,000,000
- Consistent with the name of the applicant
- Relevant to the licence application activity/event and location
- Valid and current
- List interested parties:
 - Tweed Shire Council; and
 - Minister administering the *Crown Land Management Act 2016*

If the policy expires during the licensed period, then a copy of the updated Public Liability Certificate of Currency is to be sent to Council for the licence to be valid.

3. Risk Management Protocol

The following equipment is to be provided on the beach with every class:

- Mobile phone
- First Aid Kits
- 'Soft Safes' surfboards with soft fins used at entry level
- Instructor's rescue board on the beach
- Drinking water

4. General Conditions

Location/Site Management

- a) This application applies to Surf Schools wishing to operate on Tweed Shire Beaches zoned RE1 Public Recreation under the Tweed LEP (refer to page 6).
- b) Some beaches within the shire are not covered by this application. Approval to operate a surf school in these areas may require a Development Application lodged with Council's Development Assessment Unit.
- c) The licensed Surf School shall not interfere with any other beach users and will not have exclusive use rights over any Crown Lands Reserves under the care, control and management of Council, as the Crown Land Manager.
- d) All participants in the Surf School are to be educated relating to the prohibition of surf craft in flagged areas on the beach under the care of Surf Life Saving Officers.
- e) The Surf School lesson must be relocated or cancelled if conditions are unsafe, or if a surf carnival or major event is being held.
- f) No vehicles are to be driven on the beach or in any public open space as part of a licence.
- g) Any class area or parking area is to be kept in a clean and tidy condition free from litter and refuse at all times.

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Safety Management

- h) Students and teachers of the licensed Surf School are to wear distinctive garments to assist in easy and quick identification.
- i) All reasonable directions from Lifeguards or Council Officers must be complied with. Liaise with Lifeguards on duty when operating near patrolled beaches.
- j) Surf School operators are to keep and retain a record of clients and daily signed logs. Records are to be maintained of injuries/incidents that occur and actions taken. These records are to be made available for inspection by Council as required.
- k) A maximum of eight (8) pupils per accredited coach, at one time.
- l) Surf School class sizes may be increased when contracted by the NSW Department of Education or other learning institutions. Surf Schools must follow current Departmental guidelines.
- m) Any other conditions that Council, as the Crown Land Manager may impose.

Exclusions

- n) This licence provides for Surf School lessons only and does not allow watercraft hire or other equipment unless directly related to the Surf School lesson.
- o) This licence does not provide for stand-up paddleboard activities.

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Section 1. Name and Contact Details

Organisation Name

Applicant Name

Postal Address

Suburb State Post Code

Telephone Mobile

Email

Name(s) of Surf School coach(es):

*All surf coaches listed on this licence must provide the required qualifications outlined in Section 3.

Organisation Incorporated

ABN or Incorporation Number

Section 2. Operational Details

Licence Type: 8-Month Summer or 12 Months (Licences expire in August)

Proposed Location of Surf School

Nearest Road and Crossroads

Days of Operation

Start Time: Finish Time Instructor: Student Ratio :

Number of Vehicles Type of Vehicles

Parking Management

Litter Management

Availability of Toilets

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Section 3. Applicant Declaration

I declare that all the information in this application and attachments are true and correct. If the information is incomplete the application may be delayed or rejected.

I will also undertake to abide by the licence conditions on the beach and surrounding areas and will be responsible for all attendees relating to my licence.

I agree to pay the applicable Council fees and charges which includes a \$50 application fee, as referred to: www.tweed.nsw.gov.au/FeesAndCharges.

I acknowledge that by signing this declaration I have read and understood the Surf School operation requirements and confirm that I hold and will keep current the relevant certificates and accreditations to maintain the licence.

Please provide the following for each surf coach:

OPTION A

Evidence of current accreditation as a surf coach with Surfing Australia

OPTION B

Evidence of current certification as a surf instructor with the Australian Surfing Institute

Working with Children Check

OPTION C

International Surfing Association (ISA) instructor/coaching qualifications

Plus, the following:

Accepted surf/ocean rescue qualification

Australian First Aid

Australian CPR Certificate

Working with Children Check

All applications must also provide:

Public Liability (Min \$20,000,000) Certificate of Currency

Applicant Name

Applicant Signature (required)

Date

Return your application to: TSC@tweed.nsw.gov.au and cc: PACEvents@tweed.nsw.gov.au

Gold Coast
City

Duranbah Beach
Entire Beach off Coral Street

Fingal Head Beach
Northern boundary of Caravan Park
to the base of the headland

Dreamtime Beach
Base of headland to 200m South
of the quarry car park entrance

Kingscliff Beach
Wommin Bay Road South to the
creek wall

South Kingscliff Beach
Cathedral Court / North Point
Avenue South to the beach entrance
from car park off Blue Horizon Drive


Casuarina Beach
Beach entrance from car park off
Blue Horizon Drive South to beach
entrance off Tweed Coast Road
(adjacent to Sea Eagle Court
culdesac)

Cabarita Beach
Cypress Crescent South to the base
of Norries Cove

Maggies Beach
Norries Cove to 60m South of the
second beach entrance and section
50m south and 325m north of the
Peninsula St beach access

Cudgera Beach
Base of Hastings Point Headland to
50m South of the headland beach
entrance and southern foreshore of
Cudgera Creek

Pottsville Beach
Elfron Avenue South to the creek wall

 Tweed Shire Beaches where surf school licences can be issued:
- Zoned RE1 under Tweed LEP 2014 and LEP 2012 (City Centre)
- Unzoned and adjacent to 6(a) Open Space under Tweed LEP 2000.

 Parcels (Current Title)
 Road Reserve
 Surrounding Local Government Areas
 Waterways

December 2023



0 1.5 3 6 Km

