

Mayor: Cr K Milne

Councillors: P Allsop
R Byrnes
C Cherry (Deputy Mayor)
R Cooper
J Owen
W Polglase

Addendum and Late Agenda

**Ordinary Council Meeting
Wednesday 12 December 2018**

held at
**Harvard Room, Tweed Heads Administration Building,
Brett Street, Tweed Heads**
commencing at 5.30pm

Principles for Local Government

The object of the principles for Tweed Shire Council, as set out in Section 8 of the Local Government Amendment (Governance and Planning) Bill 2016, is to provide guidance to enable council to carry out its functions in a way that facilitates a local community that is strong, healthy and prosperous.

Guiding Principles for Tweed Shire Council

(1) Exercise of functions generally

The following general principles apply to the exercise of functions by Tweed Shire Council:

- (a) Provide strong and effective representation, leadership, planning and decision-making.
- (b) Carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Work with others to secure appropriate services for local community needs.
- (h) Act fairly, ethically and without bias in the interests of the local community.
- (i) Be responsible employers and provide a consultative and supportive working environment for staff.

(2) Decision-making

The following principles apply to decision-making by Tweed Shire Council (subject to any other applicable law):

- (a) Recognise diverse local community needs and interests.
- (b) Consider social justice principles.
- (c) Consider the long term and cumulative effects of actions on future generations.
- (d) Consider the principles of ecologically sustainable development.
- (e) Decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

(3) Community participation

Council should actively engage with the local community, through the use of the integrated planning and reporting framework and other measures.

ADDENDUMS / LATE REPORTS

Items for Consideration of Council:

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ADDENDUMS / LATE REPORTS

ADDENDUM ITEMS

CONFIRMATION OF MINUTES

- a3 ADDENDUM [CONMIN-CM] Confirmation of Minutes of the Ordinary and Confidential Council Meeting held Thursday 6 December 2018**

SUBMITTED BY: Corporate Governance

mhm



Making decisions with you
We're in this together

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- | | |
|-------|---|
| 2 | Making decisions with you |
| 2.2 | Engagement |
| 2.2.4 | Councillor and Civic Business - To provide assistance to Councillors and support for Council to operate within its legal framework. |

ROLE: **Leader**

This addendum report is submitted for adoption of the Minutes of the Ordinary and Confidential Council Meeting held Thursday 6 December 2018 are attached for information and adoption by Council.

RECOMMENDATION:

That:

- 1. The Minutes of the Ordinary and Confidential Council Meetings held Thursday 6 December 2018 be adopted as a true and accurate record of proceedings of that meeting.**
- 2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
 - (f) matters affecting the security of the council, councillors, council staff or council property.**

ADDENDUMS / LATE REPORTS

REPORT:

As per Summary.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice.

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Attachment 1 Minutes of the Ordinary Council Meeting held Thursday 6 December 2018 (ECM 5677420).

(Confidential) Attachment 2 Minutes of the Confidential Council Meeting held Thursday 6 December 2018 (ECM 5677424).

ADDENDUMS / LATE REPORTS

ADDENDUM REPORTS THROUGH THE GENERAL MANAGER

ADDENDUM REPORTS FROM THE EXECUTIVE MANAGER FINANCE, REVENUE AND INFORMATION TECHNOLOGY

a25 ADDENDUM [FRIT-CM] Monthly Investment Report for period ending 30 November 2018

SUBMITTED BY: Financial Services

nhm



Making decisions with you
We're in this together

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Making decisions with you
- 2.2 Engagement
- 2.2.5 Financial Services - To collect and manage Council funds and provide information and advice to support sound financial decision-making.

ROLE: **Leader**

SUMMARY OF REPORT:

The "Responsible Accounting Officer" must report monthly to Council, setting out details of all the funds Council has invested. The Executive Manager Finance, Revenue and Information Technology, being the Responsible Accounting Officer, certifies that investments have been made in accordance with Section 625 of the Local Government Act (1993), Clause 212 of the Local Government (General) Regulations and Council policies. Council had **\$331,259,891** invested as at **30 November 2018** and the actual net return on these funds was **\$519,023** or **1.88%** annualised for the month. (Note: this is income received during the month not accrued interest)

RECOMMENDATION:

That, in accordance with Section 625 of the Local Government Act 1993, the monthly investment report as at period ending 30 November 2018 totalling \$331,259,891 be received and noted.

REPORT:

The "Responsible Accounting Officer" must report monthly to Council, setting out details of all the funds Council has invested. The Executive Manager Finance, Revenue and Information Technology, being the Responsible Accounting Officer, certifies that investments have been made in accordance with Section 625 of the Local Government Act (1993), Clause 212 of the Local Government (General) Regulations and Council policies. Council had **\$331,259,891** invested as at **30 November 2018** and the actual net return on these funds was **\$519,023** or **1.88%** annualised for the month. (Note: this is income received during the month not accrued interest)

1. Ethical Investments

Ethical Financial Institutions
\$179,325,447 which represents 54.13% of the total portfolio

Source: Australian Ethical

2. Economic Commentary

Australian and World Economy and Cash Rate

At its 5 December 2018 meeting, the Reserve Bank of Australia Board decided to leave the cash rate unchanged at 1.50 percent.

The global economic expansion is continuing and unemployment rates in most advanced economies are low. There are, however, some signs of a slowdown in global trade, partly stemming from ongoing trade tensions. Growth in China has slowed a little, with the authorities easing policy while continuing to pay close attention to the risks in the financial sector. Globally, inflation remains low, although it has increased due to the earlier lift in oil prices and faster wages growth. A further pick-up in core inflation is expected given the tight labour markets and, in the United States, the sizeable fiscal stimulus.

Financial conditions in the advanced economies remain expansionary but have tightened somewhat. Equity prices have declined and credit spreads have moved a little higher. There has also been a broad-based appreciation of the US dollar this year. In Australia, money-market interest rates have declined, after increasing earlier in the year. Standard variable mortgage rates are a little higher than a few months ago and the rates charged to new borrowers for housing are generally lower than for outstanding loans.

The Australian economy is performing well. The central scenario is for GDP growth to average around 3½ percent over this year and next, before slowing in 2020 due to slower growth in exports of resources. Business conditions are positive and non-mining business investment is expected to increase. Higher levels of public infrastructure investment are also supporting the economy, as is growth in resource exports. One continuing source of uncertainty is the outlook for household consumption. Growth in household income remains low, debt levels are high and some asset prices have declined. The drought has led to difficult conditions in parts of the farm sector.

Australia's terms of trade have increased over the past couple of years and have been stronger than earlier expected. This has helped boost national income. Most commodity prices have, however, declined recently, with oil prices falling significantly. The Australian dollar remains within the range that it has been in over the past two years on a trade-weighted basis.

ADDENDUMS / LATE REPORTS

The outlook for the labour market remains positive. The unemployment rate is 5 per cent, the lowest in six years. With the economy expected to continue to grow above trend, a further reduction in the unemployment rate is likely. The vacancy rate is high and there are reports of skills shortages in some areas. The stronger labour market has led to some pick-up in wages growth, which is a welcome development. The improvement in the economy should see some further lift in wages growth over time, although this is still expected to be a gradual process.

Inflation remains low and stable. Over the past year, CPI inflation was 1.9 percent and in underlying terms inflation was 1.75 percent. Inflation is expected to pick up over the next couple of years, with the pick-up likely to be gradual. The central scenario is for inflation to be 2.25 percent in 2019 and a bit higher in the following year.

Conditions in the Sydney and Melbourne housing markets have continued to ease and nationwide measures of rent inflation remain low. Credit conditions for some borrowers are tighter than they have been for some time, with some lenders having a reduced appetite to lend. The demand for credit by investors in the housing market has slowed noticeably as the dynamics of the housing market have changed. Growth in credit extended to owner-occupiers has eased to an annualised pace of 5 -6 percent. Mortgage rates remain low, with competition strongest for borrowers of high credit quality.

The low level of interest rates is continuing to support the Australian economy. Further progress in reducing unemployment and having inflation return to target is expected, although this progress is likely to be gradual. Taking account of the available information, the Board judged that holding the stance of monetary policy unchanged at this meeting would be consistent with sustainable growth in the economy and achieving the inflation target over time.

(Source: RBA Monetary Policy Decision)

Council's Investment Portfolio

Council's investment portfolio is conservatively structured in accordance with NSW Office of Local Government guidelines with approximately 80% of the portfolio held in cash and term deposits. Term deposits and bonds are paying average margins over the 90 day bank bill rate.

Bank demand for term deposit funds is increasing as overseas wholesale funding alternatives become more expensive in conjunction with a global rising interest rate outlook. At the same time Australian Prudential Regulation Authority (APRA) imposed mortgage lending restrictions is crimping bank demand for depositors' funds. Banks are also using debt issuance (bonds) as a less expensive source of funds than term deposits.

Conversely, new APRA regulations increasing the amount of capital required to be held by banks is also marginally increasing bank demand for depositors' funds.

Many "cash at call" rates are at levels below the RBA cash rate. The historic low cash rate is still translating to lower total investment yields. This continues to present difficulties obtaining reasonable investment income without risking capital.

ADDENDUMS / LATE REPORTS

All investment categories except cash at call out-performed the UBS 90 day bank bill benchmark this month. The investment portfolio benefited this month from some longer-dated, higher yielding bonds and recently purchased short-term term deposits. Longer-dated bonds and term deposits and are being replaced with high yielding short-term deposits. Overall, the investment portfolio has returned a weighted average 0.99% pa above the 90 day UBS bank bill index for the last month according to the attached Laminar Capital report.

3. Investment Summary

General Fund

Corporate Fixed Rate Bonds	6,605,413.11	
Floating Rate Notes	58,854,478.50	
Asset Backed Securities	0.00	
Fund Managers	0.00	
Term Deposits	96,999,999.00	
Call Account	9,800,000.00	172,259,890.61

Water Fund

Term Deposits	63,000,000.00	
Fund Managers	0.00	63,000,000.00

Sewerage Fund

Term Deposits	96,000,000.00	
Fund Managers	0.00	96,000,000.00

Total Investments **331,259,890.61**

It should be noted that the General Fund investments of **\$172 million** are not available to be used for general purpose expenditure. It is virtually all restricted by legislation and council resolution for such purposes as unexpended loans, developer contributions, unexpended grants and various specific purpose reserves such as domestic waste, land development and employee leave entitlements.

All Water and Sewerage Fund investments can only be expended in accordance with Government regulation and Council resolution.

Statutory Statement - Local Government (General) Regulation 2005 Clause 212

I certify that Council's investments have been made in accordance with the Local Government Act 1993, the Local Government (General) Regulations and Council's investment policies.



Responsible Accounting Officer
Executive Manager
Finance, Revenue & Information Technology
Tweed Shire Council

OPTIONS:

Not Applicable.

ADDENDUMS / LATE REPORTS

CONCLUSION:

Not Applicable.

COUNCIL IMPLICATIONS:

a. Policy:

Corporate Policy Not Applicable.

b. Budget/Long Term Financial Plan:

Not Applicable.

c. Legal:

Local Government (General) Regulations 2005 - Section 212 - Reports on council investments

"(1) The responsible accounting officer of a council:

(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:

(i) if only one ordinary meeting of the council is held in a month, at that meeting, or

(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and

(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.

(2) The report must be made up to the last day of the month immediately preceding the meeting."

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Attachment 1.

Tweed Shire Council Investment Report – November 2018
(ECM5673848).

LATE REPORTS FROM SUB-COMMITTEES/WORKING GROUPS

38 LATE [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 15 August 2018

SUBMITTED BY: Community and Cultural Services

mhm



People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 3 People, places and moving around
- 3.1 People
- 3.1.2 Community and Cultural Development - To provide community and cultural development services to foster and improve social and cultural well-being.

ROLE: Advocate

SUMMARY OF REPORT:

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 15 August 2018 are reproduced in the body of this report for the information of Councillors.

RECOMMENDATION:

That the Minutes of the Equal Access Advisory Committee Meeting held Wednesday 15 August 2018 be received and noted.

ADDENDUMS / LATE REPORTS

REPORT:

The minutes of the Equal Access Advisory Committee meeting held Wednesday 15 August 2018 are reproduced as follows for the information of Councillors.

Venue:

Banora Point Community Centre

Time:

10am

Present:

Wendy Gilbertt (Chair), Suzanne Hudson, Prospero Aplet, Una Cowdroy, Nathan Quinell, Chris Vannucci (Community Representatives), , Karen Collins, Chantelle Howse (arrived at 10.20am), Gabby Arthur (Minutes) (Tweed Shire Council).

Apologies:

Bev Kelso, Milena Morrow (Community Representative), Cr Warren Polglase, Robyn Grigg, Robert Noakes, Alana Brookes (Tweed Shire Council).

Minutes of Previous Meeting:

Moved: Prospero Aplet

Seconded: Suzanne Hudson

RESOLVED that the Minutes of the Equal Access Advisory Committee meeting held Wednesday 20 June 2018 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

Outstanding Matters Report:

The Outstanding Matters Report has been reducing as a result of the Access and Inclusion Plan.

OM1. Designated Accessible Parking Bay (DAPB) by Berkleys Lane, Pottsville

Alana has been working with Pottsville Community Association. An article and map showing the location of the DAPB and Berkley's Lane has been placed in the Tweed Link requesting comments from the community. The design for the new bays will be discussed following consideration of the comments.

Agenda Items:

A1. NDIS Roll Out

Joanne provided an update regarding the NDIS rollout. There are mixed results for participants and some people have difficulties navigating the new system. This is challenging at times for staff working in the industry.

The Disability Interagency has been tracking the trends. Some participants living with mental health issues are deemed ineligible for NDIS funding. Support they previously received is being withdrawn as the roll out of the NDIS continues. There is concern in the sector for people in this situation.

ADDENDUMS / LATE REPORTS

Council briefed the Local Members of Parliament on the predicted gaps 12 months ago. The EAAC agreed it would be timely to brief the Local Members again in relation to service gaps and the likely impact on individuals and for the wider community.

A2. Access and Inclusion Planning (Disability Inclusion Action Plan)

The draft Disability Inclusion Action Plan 2018-2021 will be considered at the Council meeting on 16 August 2018 to be endorsed for Public Exhibition. The EAAC were forwarded copies of the documentation along with the Agenda and meeting paperwork. Karen has created a version suitable for screen readers. Karen encouraged the EAAC to read through the documentation and provide a submission or comment back to her. It is anticipated the Plan will go back to Council in November for adoption following the consultation period.

Joanne provided an update on the Tweed Heads Cultural Plaza and Social Enterprise Café project and advised that Council has received some grant funding for the project. The plaza area will be upgraded to provide accessibility and inclusiveness to the Council offices, library and auditorium and will include a cultural area and social enterprise café. The model will include opportunities for employment, accessibility and inclusiveness (universal design).

A3. Tweed Link - Access All Areas

Karen advised that last month's Access All Areas article was on the Access and Inclusion award nominations and Designated Accessible Parking Bays (DAPBs). The September article will also most likely focus on the Access and Inclusion awards and thematic information on the DAPBs.

A4. Access and Inclusion Awards

Karen advised that only one official nomination has been received. Karen is working with Council's Communications Officer to promote the awards and encouraged the EAAC to promote and nominate any suitable businesses.

A5. Access Funds

There has been no update to the access funds over the past month.

General Business:

GB1. Draft Events Sponsorship Policy

Karen advised that she has emailed the draft Events Sponsorship Policy to the EAAC for their comment and noted that accessible festivals and events feature in the draft Plan.

GB2. Accessible Businesses - Ideas and Strategies

Presentation by Wendy Gilbert on '*Accessible Businesses - Ideas and Strategies*'. The presentation was created by St Vincent de Paul's Social Metro South Ability Links teams regarding how to communicate and educate businesses about accessibility. The presentation included some images of new accessibility symbols.

Wendy advised that Alex Lewis created a booklet on accessibility for businesses. She will provide a copy to Karen.

Karen advised that she recently carried out an audit of Kingscliff Hall with Una at the request of Jo Watters. Karen has prepared a report with recommendations for some of the access design issues that need to be addressed.

ADDENDUMS / LATE REPORTS

Action: *A copy of the presentation and Alex Lewis' booklet to be emailed to the EAAC.*
Responsible Officer: Wendy Gilbertt.

GB3.Become a Dementia Friend

Presentation by Chris Vannucci regarding Dementia Australia's '*Become a Dementia Friend*' campaign. The Dementia Friendly Communities program is encouraging businesses to become dementia friendly certified and individuals to become dementia friends. The EAAC watched the three presentations required for individuals to become dementia friends and provided some feedback regarding accessibility of the website and presentation.

The website which sets out all of the information and videos to watch to become a dementia friend is available at: www.dementiafriendly.org.au

Karen advised she will be preparing a report to Council regarding Dementia Awareness month and some of Council's facilities becoming registered as dementia friendly sites.

Next Meeting:

The next meeting of the Equal Access Advisory Committee will be held Wednesday 17 October 2018.

The meeting closed at 12.02pm.

EXECUTIVE LEADERSHIP TEAM'S COMMENTS:

Nil.

EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:

Nil.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice.

Terms of Reference - Equal Access Advisory Committee adopted 12 December 2013 (ECM2847116)

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.

39 LATE [SUB-TRAG] Minutes of the Tweed Regional Art Gallery Advisory Committee Meeting held Wednesday 21 November 2018

SUBMITTED BY: Community and Cultural Services

mhm



People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 3 People, places and moving around
- 3.2 Places
- 3.2.2 Art Gallery - To promote awareness, enjoyment and understanding of the visual arts through collections, exhibitions, education and community programs.

ROLE: **Leader**

SUMMARY OF REPORT:

The Minutes of the Tweed Regional Art Gallery Advisory Committee Meeting held Wednesday 21 November 2018 are reproduced in the body of this report for the information of Councillors.

RECOMMENDATION:

That the Minutes of the Tweed Regional Art Gallery Advisory Committee Meeting held Wednesday 21 November 2018 be received and noted.

ADDENDUMS / LATE REPORTS

REPORT:

The minutes of the Tweed Regional Art Gallery Advisory Committee meeting held Wednesday 21 November 2018 are reproduced as follows for the information of Councillors.

Venue:

Tweed Regional Gallery

Time:

5.00pm

Present:

Cr Warren Polglase (chair), Louise Devine, Jennifer Unwin, Martin Sullivan, Hobie Porter, Mike Rayner, Tracey Stinson (Director, Community & Natural Resources), Robyn Grigg (Manager, Community & Cultural Services), Susi Muddiman OAM (Gallery Director), Kree Harrison (Gallery Administrative Officer, minutes)

Apologies:

Cr Reece Byrnes, Alan Hann (President, Friends of Tweed Regional Gallery & Margaret Olley Art Centre Inc.) Shirley Kennedy

Minutes of Previous Meeting:

Moved: Hobie Porter

Seconded: Louise Devine

RESOLVED that the Minutes of the Tweed Regional Gallery Advisory Committee meeting held Wednesday 19 September 2018 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

Proposal by Martin Sullivan

Following consultation and advice received from Council officers, Mr Sullivan has decided not to proceed further with his proposal to establish a Margaret Olley walk.

Agenda Items:

Gallery Director's report

The Gallery Director presented her report, and acquisitions of artworks were discussed with the Committee.

Gallery Director's report

Moved: Mike Rayner

Seconded: Jennifer Unwin

RESOLVED that the Gallery Director's Report be adopted, and all artwork acquisitions ratified.

General Business:

Upcoming events

ADDENDUMS / LATE REPORTS

'Graeme Drendel In Conversation with Dr Sarah Engledow' – presented by the Friends of Tweed Regional Gallery on Friday 30 November; opening of Marion Hall Best *Interiors* on Friday 14 December; soft opening of Gallery DownTown at M|Arts on Saturday 15 December.

Role of Advisory Committee

Mr Rayner asked the Committee to consider what the role of the Advisory Committee is, aside from ratifying artworks acquisition to the collection.

The Gallery Director confirmed although there was no statutory requirement, local government funded regional galleries generally have an Advisory Committee in place to link funding bodies to the community and stakeholders. The Manager, Community & Cultural Services referred to the committee's Terms of Reference which are underpinned by associated Council Policies and Procedures.

Mr Rayner commented that the Committee provides a 'safety net', and Ms Unwin commented that it provides an opportunity for community members with an interest in the arts to be involved.

Cr Polglase added that the Committee could play an important role in raising the importance of the Gallery to the elected body.

Action: Tweed Regional Gallery Advisory Committee Terms of Reference and associated Council Policies to be circulated to the Committee prior to the next meeting for further discussion.

Gallery promotion

There was a discussion about how to continue to promote the Gallery to the local community.

Action: An invitation be extended to a representative from the newly appointed Tweed tourism company to the next Gallery Advisory Committee meeting to discuss their plans to promote the Tweed region and beyond and the Gallery.

Rail Trail

Mr Porter enquired about the progress of the Rail Trail. Cr Polglase advised that the project is going out to tender shortly. The Gallery Director added that the Gallery will be 'Stop Number One', and the Margaret Olley Memorial Garden design has been tweaked to integrate with Rail Trail.

Next Meeting:

The next meeting of the Tweed Regional Gallery Advisory Committee will be held on Wednesday 20 February 2019 at 5.00pm.

The meeting closed at 6.00pm.

EXECUTIVE LEADERSHIP TEAM'S COMMENTS:

Nil.

EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:

ADDENDUMS / LATE REPORTS

Nil.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice.

Terms of Reference - Reviewed 21 August 2012.

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.
