

## Attachment 4: Community Infrastructure Framework – Timeline 2016

Project Phase	#	Project Task	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Project Planning	1	Periodic internal planning and delivery group meetings	■			■		■		■		■		■
	2	EMT reports				■			■			■		
	3	Council progress reports					■						■	
	4	Councillor Workshops					■	■	■					
	5	Develop communication plan (detailing stakeholder and community consultation)					■	■					■	■
Network Planning – Stage 1	1	Finalising and reporting Stage 1 findings (provision against standards/KPIs; facility mapping and audit; demographic findings)	■	■	■	■								
Network Planning - Stage 2 (consultation and planning)	1	Identify needs, opportunities, gaps including regional, district and local access	■	■	■	■	■							
	2	Network proposal - identify required functions, distribution and how facilities will link				■	■	■	■	■				
	3	Propose changes/recommendations to existing					■	■	■	■	■	■	■	
	4	Identify new site, funding and delivery options for regional, district and local facilities								■	■	■	■	■
	5	Impact on long term financial plan										■	■	■
Network Plan	1	Draft network plan drafted								■	■	■	■	
	2	Draft network plan produced for review by the internal working group											■	■
Monitor and Evaluate Performance	1	Finalise indicators / KPIs e.g. usage and demand and financial sustainability	■	■	■	■	■	■						
	2	Report on indicators / KPIs (individual facilities and the network)							■					
	3	Gather data for user satisfaction (suitability, availability & access) and new indicators							■	■	■	■	■	■