

Council Reference: Emergency Services-Air/Sea Rescue
Your Reference:



24 November 2011

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Please address all communications
to the General Manager

ABN: 90 178 732 496

Mr Bernie Gabriel
Marine Rescue Point Danger
PO Box 634
COOLANGATTA QLD 4225

Dear Bernie

Building Maintenance - Marine Rescue Point Danger Training Facility

Council conducted maintenance audits of the above facility on 11th October 2011. The following matters have been identified as requiring further works to be undertaken by Council:

Internal

1. Replace three broken glass louvers and repair window operating mechanisms in main training room.
2. Repair cupboard door below microwave in kitchen and adjust the large pantry doors.
3. Replace broken window in storeroom where missing.
4. Re-grout tiles replaced tiles within showers and replace damaged soap holders in both male and female toilets.
5. Replace damaged indicator door locks on showers and toilets in both male and female toilets.
6. Inspect and repair all basins and shower tap fittings and replace all tap washers in both male and female toilets.
7. Replace broken window above shower cubicle in male toilets.

Exterior

8. Clean and paint exterior walls of building to remove graffiti and finish render work.
9. Repair earth wire pulled away from building.

Other Works

Further repair works outlined below have been suspended whilst awaiting confirmation of long term availability of the site by the Department of Primary Industries, Crown Land Division. However should you believe that any of the works require urgent attention due to a safety risk can you please advise immediately.

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Internal

10. Repair ceiling damage in meeting room caused by external leakage.
11. Install window locks on office windows.
12. Repair ceiling damage in female toilets and replace damaged light fitting.
13. Replace dilapidated seat in shower cubicle of female toilets.
14. Replace damaged light fitting in male toilets.
15. Repair large windows at the main entrance of building. The windows can be replaced with timber panels.

Exterior

16. Inspect entire roof area and repair and re-point damaged ridge and hip capping.
17. Remove metal framework from roof and repair holes.
18. Inspect, clean and repair leaks, rust and damage to all gutters and down pipes.
19. Remove and replace rotted timber below fixed panels on eastern side of building.
20. Replace storm water grate on western side of building.
21. Inspect and repair all fascia boards and re-paint all eaves.
22. Inspect and repair damaged concrete surround on overflow relief gully.
23. Repair damaged and exposed main water pipe to building.

Should you wish to discuss any of the above matters further please contact myself on 02 6670 2622.

Yours faithfully

Doreen Harwood
CO-ORDINATOR ENVIRONMENT AND HEALTH