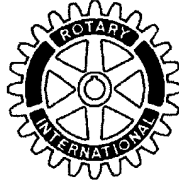


THE ROTARY CLUB OF MULLUMBIMBY INC
Serving The Brunswick Valley

Charter No 7237
District 9640



PO Box 180
Mullumbimby NSW 2482
Australia

21st June, 2006

Mr G Edwards
Manager-Environment & Health Services
Tweed Shire Council
PO Box 816
Murwillumbah
NSW 2484

CIVIC CTR - T.H HIRE
DONATION

| | |
|---------------------|-------------------------------------|
| TWEED SHIRE COUNCIL | |
| FILE No. | Rotary |
| Doc. No | |
| REC'D | 23 JUN 2006 |
| ASSIGNED TO | EDWARDS, G |
| HARD COPY | <input type="checkbox"/> |
| IMAGE | <input checked="" type="checkbox"/> |

Dear Geoff,

Re Hire of Tweed Heads Civic Centre
Sunday November 12th, 2006

I write on behalf of Rotary District 9640 who are planning to hold a Rotary Stakeholders Meeting on the above date

Its concept is to involve Rotarians in the programmes that are available There will be presentations which will benefit all those who attend, as it will allow a good insight into Rotary and how members can be part of and implement these programmes

Some of the programmes will focus on the youth of today, the work that Rotary International does through its global network and membership to name but a few

There will be no admission fee and we envisage starting the day at approximately 8 30am and concluding at 3 30pm All participants are covered by Rotary insurance.

Rotary has utilised the facilities at the Civic Centre in the past and found them most suitable and I therefore ask, to assist us with this information day, that Council consider waiving the fee for the hiring the Tweed Head Civic Centre

Hoping to receive a favourable reply, I remain,

Yours faithfully,

A handwritten signature in cursive script that reads "Susan P. Randel".

Susan P Randel
Public Officer

cc DGN Brian Wheatley



*Tweed Gold Coast Family History and
Heritage Association Inc.*

PO Box 266 Tweed Heads 2485

Attention Mr Geoff Edwards

Tweed Shire Council
PO Box 816
MURWILLUMBAH 2484

8th May 2006

SOUTH SEA ISLANDER MATTERS

| | |
|---------------------|-------------------------------------|
| TWEED SHIRE COUNCIL | |
| FILE No | CWIC CR - TWEED HEADS |
| Doc No | |
| REC'D | 10 MAY 2006 |
| ASSIGNED TO | EDWARDS, G |
| HARD COPY | <input type="checkbox"/> |
| IMAGE | <input checked="" type="checkbox"/> |

Dear Mr Edwards,

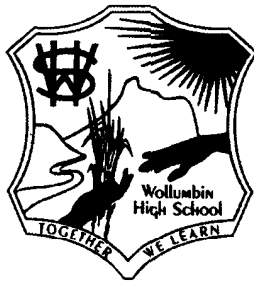
On behalf of the Tweed Gold Coast Family History and Heritage Association Committee, I would like to enquire the cost of hiring the Auditorium and South Sea Island Room, for this year's Antique Fair, to be held 12th and 13th August 2006 at the Tweed Heads Civic Centre, and for the 11th August so the dealers may be able to setup their displays for the Fair.

Will the Council be able to help us, as they have in the past seven years, regarding the cost, as we are a non-profit organisation and this is our only fund raising event for the year.

We also ask for the advertising signs, announcing the Fair, to be placed outside the Civic Centre for two weeks before the Fair.

Yours faithfully

Ducie Hood



Wollumbin High School

Principal: Karen Connell
North Arm Road, Murwillumbah
PO Box 101, Murwillumbah NSW 2484
Email: - wollumbin-h.school@det.nsw.edu.au
Phone: 02 6672 5121 Fax: 02 6672 6056

31st May 2006

Councillor Max Boyd
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

DONATIONS.

| | |
|---------------------|--|
| TWEED SHIRE COUNCIL | |
| FILE No | <i>Civic Ctr - MURWILLUMBAH - FREE</i> |
| Doc No | .. |
| REC'D | - 6 JUN 2006 |
| ASSIGNED TO | <i>EDWARDS, G.</i> |
| HARD COPY | <input type="checkbox"/> |
| IMAGE | <input checked="" type="checkbox"/> |

Dear Max

As you are aware the Tweed Heads/Ballina Public Education Promotions Committee are hosting the Public Education Awards Ceremony on Wednesday the 20th September 2006 at the Civic Centre in Murwillumbah.

The Awards are in recognition of the many outstanding students, staff, community volunteers and programs in our public schools.

We have been fortunate in the past to have the use of the Civic Centre free of charge thanks to the generosity of Council. This year we are very appreciative of the opportunity to have free access to the garden display by holding our Awards function immediately after the Tweed Shire event.

The Committee is hoping that Council may once again see its way to provide the Civic Centre free of charge for our Awards function. Could we ask you to act for the committee and approach Council on our behalf?

Thank you for your support.

Yours faithfully

Ms Karen Connell
Chairperson
Public Education Promotions Committee
PO Box 101
MURWILLUMBAH NSW 2484

** Copy forwarded to
Administ. Max Boyd.
KR*



1st of May 2006

G J Edwards
Manager Environment & Health Services
 Tweed Shire Council
 P.O. Box 816
 Murwillumbah 2484

CIVIC CENTRE - MBBH - HIRE

| | |
|----------------------------|-------------------------------------|
| TWEED SHIRE COUNCIL | |
| FILE No | FESTIVALS - TWO VALLEY BANANA |
| Doc No. | |
| REC'D - 3 MAY 2006 | |
| ASSIGNED TO: | EDWARDS, G. |
| HARD COPY | <input type="checkbox"/> |
| IMAGE | <input checked="" type="checkbox"/> |

Dear Geoff,

We are writing to you today, with regards to our phone conversation in March, concerning the donation of the Civic and Culture Centre Auditorium and the supply and erection of the catwalk for the Banana Festival & Harvest Week Fashion Parade


As per your suggestion we contacted David Martain and we have booked the Auditorium with him. The dates are Tuesday 15th August from 3pm till Saturday the 19th August 12pm. This has left the Auditorium free for the next week for any activities that the Banana Festival Committee chooses to run.

We, with the help of David Martain have sourced a catwalk locally and have organised its installation and removal. This catwalk complies with all OH&S regulations. Thankyou again for the donation of the cost of our catwalk, as per our conversation we have handed the quote over to David and have informed him that we have spoken to you regarding this quote.

Without the Tweed Shire Councils generosity, St Josephs Primary School would be unable to run such a fantastic event. The Banana Festival & Harvest Week Fashion Parade is our major fundraiser and helps to provide much needed resources for the school.

We are happy to have all further contact with David Martain but if you have any further questions do not hesitate to contact us on these numbers: 0402064738 or 0411804306.

Kind regards


 Carol Mudge and Janelle Skennar
 Fashion Parade Coordinators
 Saint Josephs Primary- Parent Forum



Project of Rotary Club
 of Murwillumbah Central

PO Box 603, Murwillumbah 2484 Phone (02)6672 6186

Email. festival@norex.com.au

Fax (02) 6672 6786 Mobile 0427 726 186

Website www.bananafestival.asn.au



12/7/06

TWEED THEATRE

Member Gold Coast Theatre Alliance



COMPANY INC.

Patrons - Mayor of Tweed Shire and Mr. Ian Franklin

The General Manager,
Tweed Shire Council,
P.O. Box 851,
BENTWILLIMORAH

12th July, 2006

Attention Mr. Geoff Edwards,

Dear Geoff,

I am writing with a special request to use the Auditorium Foyer of the Tweed Heads Civic Centre for a rehearsal and tea/coffee afterwards, from 6-30pm to 8-30pm on Sunday 30th July. I have checked with David regarding the availability which is free at the moment.

Could you please see fit to allow this extra day at our usual rate of \$10 per rehearsal.

A letter to request dates for rehearsals and performances for 2007 will follow shortly.

Thank you sincerely for your continued support.

Yours faithfully,

Coral Kelly - President

07 5536 2556

Post PO Box 1846 ■ Byron Bay NSW 2481 ■ Tel 02 6685 5115 ■ Fax 02 6685 5166
Email: nrwc@nrwc.org.au ■ website: www.nrwc.org.au

21 July, 2006

The General Manager
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

Dear Sir

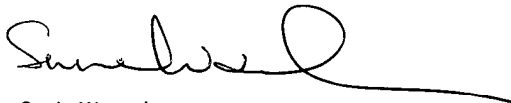
The Northern Rivers Writers Centre has booked the Murwillumbah Civic Hall for Monday August 7, 2006 from 9:00 to 12:00 noon for a maximum of 550 people. We will be holding a primary schools event which is part of the 2006 Byron Bay Writers Festival Schools Program.

I wish to apply for a discount on the venue hire charge at the Civic Hall for this event. The Northern Rivers Writers Centre, a non-profit incorporated organisation, administers this Festival. We are a community organisation with core funding from the NSW Ministry for the Arts.

These particular schools events are subsidised heavily so as to bring writers directly to the area schools, especially those in the outer areas of the district, benefit greatly from these visits. These sessions provide rare opportunities to promote literature and develop student awareness about reading and writing.

As in previous years we hope sincerely that you are able to offer us a discount on fees due. We look forward to your response.

Many thanks



Susie Warrick
Schools Coordinator
Northern Rivers Writers' Centre
Byron Bay Writers Festival

CIVIC CENTRE - MURWILLUMBAH

| | |
|---------------------|-------------------------------------|
| TWEED SHIRE COUNCIL | |
| FILE No | HIRE |
| Doc No | |
| REC'D 26 JUL 2006 | |
| ASSIGNED TO | EDWARDS G |
| HARD COPY | <input type="checkbox"/> |
| IMAGE | <input checked="" type="checkbox"/> |

LISMORE DISTRICT OFFICE



Early Childhood and Primary Education
Secondary Education
Technical and Further Education
Vocational Education and Training
Higher Education
Adult and Community Education

7 February 2006

Geoff Edwards
Manager Environment & Health Services
Tweed Shire Council

| | |
|---------------------|---|
| TWEED SHIRE COUNCIL | |
| FILE No | CIVIC CENTRE - T H HIRE |
| DOCUMENT No | [] [] [] [] [] [] [] [] [] [] |
| RECD | 10 FEB 2006 |
| ASSIGNED TO | EDWARDS |
| HARD COPY | <input type="checkbox"/> |
| IMAGE | <input checked="" type="checkbox"/> |

Dear Geoff,
I am a member of the Far North Coast Disability Interagency, Education, Training and Employment. We are a not for profit Interagency.
We have booked the Tweed Heads Civic Centre Auditorium on Thursday 22 June 2006 from 10.30am - 1.00pm for an Expo for school leavers with a disability.
For the last three years the Council has kindly waived the rental fee for this function, and we would be grateful if you could extend the same for this year.
Yours sincerely

Cherie Harris
Cherie Harris
Support Teacher Transition
Tweed Heads/Ballina & Lismore
For
FNC Disability Interagency



Surgical One
The Tweed Hospital
P.O.Box 904
Tweed Heads
NSW, 2485
Ph: 55067450

Mr Geoff Edwards
General Manager
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

DONATION
TWEED SHIRE COUNCIL
CNC CTR - T.H. - HIRE
FILE NO
Doc No
REC'D 13 JUL 2006
ASSIGNED TO EDWARDS, G
HARD COPY IMAGE

Dear Mr Edwards

My name is Fran Hofstee. I am the entrant for this year's Nurse of the Year for the Queensland Cancer Fund. I currently work at The Tweed Hospital as Nurse Unit manager on the Surgical ward. My quest is to raise awareness of the need for cancer research and at the same time to raise as much money as possible for this worthy cause.

Together with The Tweed Hospital I am arranging a Trivia night on **Friday, 4 August 2006** at the Tweed Heads Civic Centre Auditorium.

I request with anticipation that the fees for the use of the Auditorium be waived for this occasion.

We seek your permission to serve alcohol at this function. A formal Permit of Approval will be completed and forwarded to the Tweed Police.

We thank you for your attention to this matter.

Yours faithfully

Fran Hofstee
12 July 2006



Queensland Cancer Fund
A.C.N. 009 784 356



Christmas Day Celebration Lunch Committee

Postal Address: PO Box 364, Banora Point NSW 2486
Telephone: 07 5590 7868
Mobile: 0417 710 930 Fax: 07 5590 7850
Email: polglase@bigpond.net.au

DECS / DTN

24 July 2006

General Manager
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

27/7/06

Attention: Mr Mike Rayner

Dear Mike

Plans are well under way for the 2006 Christmas Day Lunch for the needy and lonely on Christmas Day in the Tweed Heads Civic Centre.

Our vision is to provide over 400 persons with a traditional Christmas lunch with all the trimmings of Christmas.

We once again ask the Tweed Shire Council to waive the normal hiring fee for the Tweed Heads Civic Centre.

Thanking You
Yours Sincerely

Karlene Polglase

TWEED SHIRE COUNCIL
FILE No
Doc No
REC'D 25 JUL 2006
ASSIGNED TO
HARD COPY IMAGE CIVIC CENTRE - HIRE DONATION

TWEED SHIRE COUNCIL
FILE No CHARITIES
Doc No
REC'D 01 AUG 2006
ASSIGNED TO EDWARDS, G.
HARD COPY IMAGE

ME & LT