

Minutes

Minutes of the Koala Beach Wildlife and Habitat Management Committee Meeting held Tuesday 29 September 2020

Venue:

Reef Room, Pottsville Beach Neighbourhood Centre

Time:

3pm

Present:

Lloyd Fielding, Irene Timmins, Patricia Hale, Yvonne Gardiner, Alexandra Jones, Rosealie Vallance, Cr Chris Cherry (Mayor), Scott Hetherington (Senior Program Leader Biodiversity) (Chair), Gabby Arthur (Minutes) (Tweed Shire Council)

Apologies:

Jane Lofthouse (Tweed Shire Council)

Scott Hetherington acknowledged the Bundjalung Aboriginal Nation with the following statement:

"We wish to recognise the generations of the local Aboriginal people of the Bundjalung Nation who have lived in and derived their physical and spiritual needs from the forests, rivers, lakes and streams of this beautiful valley over many thousands of years as the traditional owners and custodians of these lands."

Agenda Items:

A1. Introductions

Each of the members introduced themselves to the committee.

A2. Code of Conduct for Council Committee Members, Delegates of Council and Council Advisors

Scott advised that the Code of Conduct for Council Committee Members, Delegates of Council and Council Advisors is being amended as prescribed by the Local Government (General) Regulation 2005, and is currently on public exhibition. The exhibition copy of the Code was distributed to the committee along with a copy of the 'proposed changes' document which is on Council's website. The committee was encouraged to have their say and provide any submissions by the closing date of 19 October 2020. It is anticipated the Code of Conduct will be adopted by Council at its November 2020 meeting. Scott provided an overview of the Code of Conduct and advised that once it has been adopted, a briefing will be provided to the committee and they will then be required to sign an acknowledgement.

Action: Senior Program Leader Biodiversity to arrange briefing of Code of Conduct for Council Committee Members, Delegates of Council and Council Advisors following adoption by Council.

A3. Draft Terms of Reference

Scott provided an overview of the draft Terms of Reference which were distributed to the committee prior to the meeting. Lloyd Fielding has suggested some changes to the Terms

of Reference and the alternate document was tabled and distributed to the committee. The two documents were discussed and Scott advised that he will provide a marked-up version of the Terms of Reference to the committee with the draft Minutes. Scott to seek advice from Governance regarding whether the Code of Meeting Practice applies to committee meetings or whether it should be removed from the Terms of Reference.

Action: *Senior Program Leader Biodiversity to incorporate changes into marked-up copy of Terms of Reference to be emailed to committee for discussion at next meeting.*

Action: *Senior Program Leader Biodiversity to seek advice from Governance regarding applicability of Code of Meeting Practice to committee.*

A4. Election of Chair

Moved: Irene Timmins

Seconded: Alexandra Jones

RECOMMENDED that Cr Chris Cherry be appointed as Chairperson of the Koala Beach Wildlife and Habitat Management Committee meeting for the next 12 months.

A5. Levy Expenditure

(a) Status of actions

This item was not discussed. Scott advised that he would email the status of actions report to the committee with the draft Minutes.

Action: *Status of actions report to be emailed to committee with draft Minutes.*

(b) Future Program (next six months)

This item was not discussed. Scott advised that he would email the planned priorities for the next six months and budget report to the committee with the draft Minutes.

Action: *Planned priorities and budget report to be emailed to committee with draft Minutes.*

General Business:

GB1.Meetings

Future meetings to be held on Wednesdays at an earlier time, with the next meeting to be held in late October 2020 to enable further discussions regarding the Terms of Reference and the items not discussed.

GB2.Road calming – submission to Traffic Committee

This item was not discussed and was held over to the next meeting.

GB3.Mobile Koala signs (Alexandra Jones)

This item was not discussed and was held over to the next meeting.

GB4.Work requests

This item was not discussed and was held over to the next meeting.

Next Meeting:

The next meeting of the Koala Beach Wildlife and Habitat Management Committee will be held Wednesday 4 November 2020 commencing at 1.30pm.

Minutes

The meeting closed at 4.30pm.

EXECUTIVE LEADERSHIP TEAM'S COMMENTS:

EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS: