

**TWEED SHIRE COUNCIL
MEETING TASK SHEET**

Action Item - COUNCIL MEETING Thursday, 15 February 2018

Action is required for Item **50** as per the Council Resolution outlined below.

TITLE: [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 6 December 2017

**Cr K Milne
Cr R Cooper**

RESOLVED that the Minutes of the Equal Access Advisory Committee Meeting held Wednesday 6 December 2017 be received and noted.

The Motion was **Carried**

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Cr P Allsop***

TITLE: [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 6 December 2017

SUBMITTED BY: Community and Cultural Services

mhm



People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 3 People, places and moving around
- 3.1 People
- 3.1.2 Community and Cultural Development - To provide community and cultural development services to foster and improve social and cultural well-being.

ROLE: Advocate

SUMMARY OF REPORT:

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 6 December 2017 are reproduced in the body of this report for the information of Councillors.

RECOMMENDATION:

That the Minutes of the Equal Access Advisory Committee Meeting held Wednesday 6 December 2017 be received and noted.

REPORT:

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 6 December 2017 are reproduced as follows for the information of Councillors.

Venue:

Banora Point Community Centre

Time:

10am

Present:

Prospero Aplet (Chair), Una Cowdroy, Nathan Quinell, Beverley Kelso, Milena Morrow, Suzanne Hudson (Community Representatives); Karen Collins, Chantelle Howse, Robert Noakes, Alana Brookes, Gabby Arthur (Tweed Shire Council) (Minutes)

Apologies:

Wendy Gilbett, Chris Vannucci (Alzheimer's NSW) (Community Representatives); Cr Warren Polglase (Tweed Shire Council)

Minutes of Previous Meeting:

Moved: Beverley Kelso

Seconded: Karen Collins

RESOLVED that the Minutes of the Equal Access Advisory Committee meeting held Wednesday 18 October 2017 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

Outstanding Matters Report

OM1. Future Recruitment Strategy for EAAC Members

EAAC group photograph for Council's website will be taken at the February 2018 meeting.

OM2. Addressing Attacks on Guide Dogs by Other Dogs

Karen provided an update and advised that an article and photo of Nate and his assistance dog will be printed in the Tweed Link next year. Karen will be working with Council's Communications Unit to prepare a Communications Plan.

Karen advised that Scott Green will be leaving Council on 15 December 2017. The EAAC asked that Scott be acknowledged in the Minutes for his valuable input to the Committee.

OM3. Accessible parking bay Berkleys Lane, Pottsville

Alana advised that the site audit of possible additional accessible parking in Pottsville has not yet been carried out. An update will be provided at the next meeting.

Following a request from Service NSW regarding establishing an accessible parking bay in Prospero Street, Murwillumbah South, Alana and Karen have undertaken a site inspection. The accessible parking bay may need to be in Tweed Valley Way rather than Prospero Street and may affect two of the businesses in the vicinity.

OM4. Accessible change rooms at Murwillumbah Aquatic Centre
 Karen advised that she has been liaising with the Murwillumbah Aquatic Centre regarding the air conditioning issues in the accessible change rooms. The EAAC requested that a solution be discussed with the new Operations Coordinator (Joanna Hogg).

OM5. Designated Accessible Parking Bays in Murwillumbah
 Alana advised that the designated accessible parking bays in the car park adjacent to the Murwillumbah Aquatic Centre have been relocated to the opposite side of the car park to improve accessibility and wayfinding.

Alana advised that the drop off zone in front of the Murwillumbah Aquatic Centre is being monitored and will be maintained.

Agenda items:

A1. NDIS roll out
 Coordinator Community Services to be invited to attend the February 2018 meeting. Karen advised that Community Services are hosting monthly morning teas to inform the community of their services. Community Services have developed an Easy English language brochure and are seeking feedback from their clients.

Action: *Invitation to be sent to Coordinator Community Services (Joanne Watters) to attend February 2018 EAAC meeting.* Responsible Officer: Karen Collins.

A2. Access and Inclusion Planning (Disability Inclusion Action Plan)
 Karen provided an update and advised that following her presentation to the Executive Leadership Team, a Cross-Divisional Working Group is being set up at Council which will be championed by Tracey Stinson, Director Community and Natural Resources. The working group will meet monthly until May 2018 and once the draft Plan goes on exhibition, the regularity of the meetings will be reduced. Karen provided details of the working group's representation.

A draft Community Engagement Policy is about to go on public exhibition. The community engagement plan for the next Access and Inclusion Plan will be guided by this Policy once it is adopted.

A3. Tweed Link – Access All Areas
 Karen advised that over the past couple of months, there have been Tweed Link articles regarding the Festival of Belonging and Access and Inclusion Awards rather than Access All Areas themes.

A4. Access and inclusion Awards and the Festival of Belonging

Access and Inclusion Awards

EAAC members provided positive feedback on the Access and Inclusion Awards including the speakers Trevor Crosby and Dennis Smith. Milena suggested that the working group could explore opportunities to target and branch out in the future following the observation made at the Access and Inclusion Awards that 'everyone is one diagnosis away from having a disability'. Karen noted that approximately one third of nominations were repeat nominations, which is an indication that it may be time to look at

other strategies for raising awareness in the broader community about the importance of inclusion. Suzi suggested that the Business Chambers be lobbied to have a guest speaker from the disability sector at their meetings. The Planning Committee will be having its official debrief next week.

EAAC provided positive recognition regarding the film made by Tim Morrissey and Tim St Leon. The film will be used as an educational resource and is available through Council's You Tube site.

Action: *Link to film prepared by Tim Morrissey and Tim St Leon to be emailed to the EAAC members.* Responsible Officer: Karen Collins.

In February/March 2018, an evaluation of the Access and Inclusion Awards will be carried out by survey of all people involved in the Awards over the past five years. This survey was created as part of the report prepared by Southern Cross University student, Joel Jeffery.

Action: *A copy of the draft Tweed Shire Access and Inclusion Survey to be emailed to the EAAC, and to be discussed at the February 2018 EAAC meeting.*
Responsible Officer: Karen Collins.

Festival of Belonging

Karen advised that the Festival of Belonging was quite successful but noted that the majority of participants were people connected to disability services and their friends. The EAAC agreed it would be good to go out to the general public and schools to attract more diversity. The Filipino dancers were very good and brought along about 20 people from their community.

Karen advised that the Planning Committee will provide a report to the February EAAC meeting.

Nate had the opportunity at both events to announce being awarded a \$13,000 grant from the AMP Tomorrow Fund to produce a cookbook and audio CD. This achievement was acknowledged by members as he was one of 45 recipients out of a pool of over 1800 applicants. Details regarding the other successful applicants and their projects are available on the 'AMP Tomorrow Makers' website.

A5. Access Funds

Karen provided an update on the Access Funds and advised that there is a rollover of approximately \$100,000. There is also funding for implementation of the plan of approximately \$47,000, together with some residual funds.

General Business:

GB1. Southern Cross University forum

Karen advised that the Southern Cross University forum was successful and the presentation was well received and raised issues that hadn't previously been considered. Karen will be following up with the Commonwealth Games to request accurate information regarding changes and disruptions to bus and pedestrian routes in the Tweed Heads area.

Alana advised that two representatives from the Commonwealth Games will be attending the next Active and Public Transport Working Group which will provide a good opportunity to raise further issues.

Chantelle also advised that she will be attending a forum with Commonwealth Games representatives.

GB2. Social Futures, Wharf Street, Tweed Heads

Karen has received an email in relation to accessible parking bays in Wharf Street, Tweed Heads adjacent to the Social Futures building that houses their Local Area Coordinators and Ability Linkers supporting the roll out of the NDIS. EAAC discussed the location and accessibility difficulties being experienced by clients to the Social Futures building.

Action: *Follow up regarding accessible parking bays adjacent to Social Futures in Wharf Street, Tweed Heads.* Responsible Officer: Alana Brookes.

Action: *Follow up with Social Futures regarding their location and accessibility issues being experienced by their clients.* Responsible Officer: Karen Collins.

GB3. Tweed Heads Library

The Tweed Heads Library is due to be reopened to the public. The Interim Occupation Certificate will be issued with some matters still to be completed including signage, accessible parking, connection between northern car park and Tweed Heads Bowls Club, low lighting outside of the building. The wayfinding has been completed inside the library.

GB4. Presentation

Karen presented her PowerPoint regarding Access and Inclusion Planning (Disability Inclusion Action Plan) which she has presented to Council staff on the new working group. Karen tabled a copy of the *Access Adelaide Guide*.

GB5. Thank You

Karen thanked the EAAC for their input and achievements throughout 2018. The EAAC also thanked Karen for her ongoing advocacy and successes.

Next Meeting:

The next meeting of the Equal Access Advisory Committee will be held 21 February 2018.

The meeting closed at 12.00pm

EXECUTIVE LEADERSHIP TEAM'S COMMENTS:

Nil.

EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:

Nil.

COUNCIL IMPLICATIONS:**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Equal Access Advisory Committee adopted 12 December 2013
(ECM2847116)

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.
