



TWEED SHIRE COUNCIL - MEETING TASK SHEET

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ACTION ITEM - Council Meeting - 17 September 2020

TITLE: Minutes of the Equal Access Advisory Committee Meeting held 19 August 2020

STAFF RECOMMENDATION

That the minutes of the Equal Access Advisory Committee Meeting held 19 August 2020 are received and noted.

MEETING RESOLUTION

Cr James Owen
Cr Katie Milne

RESOLVED that the minutes of the Equal Access Advisory Committee Meeting held 19 August 2020 are received and noted.

The Motion was **Carried**

VOTE FOR - Cr Katie Milne, Cr Chris Cherry (Mayor), Cr Pryce Allsop, Cr Reece Byrnes (Deputy Mayor), Cr Ron Cooper, Cr James Owen, Cr Warren Polglase

VOTE AGAINST - None

ABSENT. DID NOT VOTE - Nil

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Minutes of the Equal Access Advisory Committee Meeting held Wednesday 19 August 2020

Venue:

Harvard Room, Tweed Heads Administration Office and Peter Border Room, Murwillumbah Civic Centre and Virtual and telephone conference

Time:

10.00am

Present:

Prospero Aplet, Suzanne Hudson, Kyle Sculley, Karen Sculley (Community Representatives) and **Cr Warren Polglase, Robert Noakes, Alana Brooks, Chantelle Howse** (Minutes), **Giselle Benitez** (Tweed Shire Council)

Apologies:

Milena Morrow, Bev Larsson (Community Representative)
Tracey Stinson, Robyn Grigg, Gabby Arthur (Secretary) (Tweed Shire Council).

Guests:

Jodie Hewett (Recreation Planner, Tweed Shire Council)

Minutes of Previous Meeting: Draft notes were distributed in lieu of endorsed minutes – see Agenda Item 2.

Business Arising: see Agenda Item 2.

Agenda Items:

1. Introductions and apologies

Each member introduced themselves. Tracey Stinson, Bev Larson, Milena Morrow and Robyn Grigg were recognised as apologies.

2. Review of previous business including comments on draft notes

Minutes from the last meeting will be available on return of the secretariat, draft notes have been circulated for comment.

As per action from previous meeting, members were sent consultation resources and invited to provide feedback on the Goorimahbah Park and Inclusive Playspace project. Jodie Hewett, Recreation Planner, provided a brief update on the consultation process with a reminder that this closes next Friday 28 August 2020, and that feedback can be dropped into Council or scanned and sent by email. Members gave positive feedback on the approach and consultation documents. Members were thanked for the opportunity to provide input to date.

Action: *Committee members to return feedback to Recreation Planner or Community Development Officer by Friday 28 August 2020.*

Jodie Hewett left the meeting at 10.20am.

3. Administrative matters – election of Chair and Deputy Chair

Under the terms of reference a Chair for the next 12 Months is required. Members were asked to nominate a Chair and Deputy Chair. The vote was by a show of hands.

Resolution

Karen Sculley was nominated for the position of Chair for the next 12 months unopposed
Vote: Unanimous

Suzanne Hudson was nominated for the position of Deputy Chair for the next 12 months unopposed.
Vote: Unanimous

4. Tweed Access and Inclusion Plan 2018-2021 - priorities for the next 12 months

The current Tweed Access and Inclusion Plan 2018-2021 was discussed, with a view to agree on current priorities and capacity to deliver commitments over the next 12 months. See Appendix A below with access links to the draft Plan and the Easy English Version.

A preliminary analysis of the Plan's commitments and their delivery status was presented to members. This was structured according to whether they a) have been delivered, b) are in progress or expected to be started in the next 12 months, or c) have not yet commenced.

The Plan is due to expire next year and the review being undertaken to determine the priorities for the next 12 months will also support the review required to develop a new plan.

The current plan has four focus areas; Developing positive community attitudes and behaviours, Liveable and accessible communities, Supporting access to meaningful employment, Improving access to services through better systems and processes. There were 42 high-level commitments made in total. 17 have been delivered to date, 14 are in progress and 13 have not yet commenced. Some examples of the commitments completed were provided.

Members worked through each of the "in progress" and "not yet started" commitments and discussed their interest and/or opportunity to be involved in projects in the next 12 months. Members requested time following the meeting to review and give feedback as to their interest and relative priority.

Community education on the rights of guide dogs and their owners, inappropriate use of Designated Accessible Parking Bays (DAPBs) and sharing footpaths were discussed. Some ideas included involving the local Chambers of Commerce in the consultation, combining communications and promotions pieces as a substitute for the Access and Inclusion Awards

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this year, and looking at using existing national campaigns and creating additional local content.

Members agreed the NSW Government “Everyone Can Play” program can replace the need to develop Council guidelines on applying universal design in Council’s design, construction, and fit out of parks. The committee also discussed that building guidelines for consultants also exist in National Construction standards.

Karen Sculley excused herself and left the meeting at 11.16am.

Members repeated their interest in Council’s website redesign project and several initiatives that fall under improved delivery of information. For example, updating Council’s website with information on what is accessible in our parks, open spaces, cultural venues and community buildings, was agreed as important. It was raised that “Can Go Anywhere” is a local organisation that may provide an option for consultation, to support some of the locational information work.

Members thanked the Community Development Officer for preparing and presenting the summary.

Action: *Committee members to review the summary and provide feedback at the next meeting.*

Other General Business:

Next Meeting:

The next meeting of the Equal Access Advisory Committee will be held Wednesday 21 October 2020.

Meeting closed: 11.30am.

EXECUTIVE LEADERSHIP TEAM’S COMMENTS:

EXECUTIVE LEADERSHIP TEAM’S RECOMMENDATIONS:

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Appendix A

Access and Inclusion Action Plan 2018-2021

[Link to the Access and Inclusion Plan 2018-2021 \(2.54mB PDF\)](#)

[Link to the Access and Inclusion Plan 2018-2021 - Easy English Version \(729kB PDF\)](#)