

**TWEED SHIRE COUNCIL
MEETING TASK SHEET**

Action Item - COUNCIL MEETING Thursday, 21 November 2019

Action is required for Item **29** as per the Council Resolution outlined below.

TITLE: [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 16 October 2019

**Cr K Milne
Cr C Cherry**

RESOLVED that the minutes of the Equal Access Advisory Committee Meeting held Wednesday 16 October 2019 be received and noted.

The Motion was **Carried**

FOR VOTE - Cr R Byrnes, Cr C Cherry, Cr R Cooper, Cr K Milne, Cr J Owen, Cr P Allsop
AGAINST VOTE - Cr W Polglase

TITLE: [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 16 October 2019

SUBMITTED BY: Community and Cultural Services

mhm



People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 3 People, places and moving around
- 3.1 People
- 3.1.2 Community and Cultural Development - To provide community and cultural development services to foster and improve social and cultural well-being.

ROLE: Advocate

SUMMARY OF REPORT:

The minutes of the Equal Access Advisory Committee Meeting held Wednesday 16 October 2019 are reproduced in the body of this report for the information of Councillors.

RECOMMENDATION:

That the minutes of the Equal Access Advisory Committee Meeting held Wednesday 16 October 2019 be received and noted.

REPORT:

The minutes of the Equal Access Advisory Committee meeting held Wednesday 16 October 2019 are reproduced as follows for the information of Councillors.

Venue:

Banora Point Community Centre

Time:

10:00am

Present:

Prospero Aplet (Chair), Una Cowdroy, Suzanne Hudson (Community Representatives), Cr Warren Polglase, Robert Noakes, Jennifer Grainger, Shannon Rees (Council Representatives)

Guests:

Jodie Hewett, Tweed Shire Council - Recreation Planner
Lynda Hope, Social Futures - Manager Capacity Building and Engagement
Shay Churchill, Social Futures - Community Engagement Coordinator

Apologies:

Milena Morrow, Alana Brooks, Chantelle Howse, Wendy Gilbert

Minutes of Previous Meeting:

The Minutes of the Equal Access Advisory Committee meeting held Wednesday 11 September 2019 have not yet been presented to Council for endorsement. The minutes will be presented for approval at the December EAAC meeting.

Outstanding Matters Report:**OM1. Kerb ramps on Florence Place and Winders Place - carried over until December meeting**

Una advised that she and Alana have not yet revisited the area to identify priority kerb ramps in order that they can be addressed in the Pedestrian Access and Mobility Plan (PAMP).

Action: *Revisit the area and identify priority kerb ramps for upgrade. Responsible Officers: Alana Brooks with Una Cowdroy.*

Action: *Provide an update of the PAMP at next meeting. Responsible Officer: Alana Brooks.*

OM2. Requests for Accessible Parking Spaces - these matters will continue to be raised and reported on at EAAC meetings.

While no protocol exists, the Roads and Stormwater Unit respond to issues where possible. There are issues with installing Accessible Parking Bays on roads due to space constraints especially allowing for rear exiting wheelchairs from vans.

Action: *Respond to questions and issues as they arise. Responsible Officer: Alana Brooks.*

OM3. Footpath parking - these matters will continue to be raised and reported on at EAAC meetings.

Council Rangers will continue to monitor footpath parking throughout Tweed Shire.

Action: *Liaise with Council Rangers regarding vehicles being parked on footpaths blocking the thoroughfare for pedestrians using the footpath. Responsible Officers: Alana Brooks, Chantelle Howse.*

OM4. Equal Access Advisory Committee 21st Birthday

Tweed Shire Council's Equal Access Advisory Committee officially turns 21 in December. The committee is keen to acknowledge the occasion in two ways.

In addition to the Murwillumbah Show, members would like a celebration event to formally recognise the group's longstanding role in the community. They would like to invite past and present members including Council staff and Councillors, and would like to acknowledge the many achievements over the years. The group will consider if they'd prefer a committee led event held out of Council hours, or if they'd prefer a Council led celebration. The group is aware that this event may need to be held over for a couple of months whilst the Community Development team recruits new staff.

On 1 and 2 November the Committee will have a presence at the Murwillumbah Show. Activities are as follows:

a) Information table

- The EAAC booked one outdoor site alongside three other Council sites.
- Information will be provided by the EAAC and Social Futures with a focus on information *not branding*.

b) Access at a Glance

- There will be laminated signs highlighting accessible features at the Show.
- The Murwillumbah Show secretary will update the online map to include accessible features.

c) True or False

- The public will be asked True / False questions to gauge their understanding of access and inclusion.
- Responses will be collected using two different formats:
 - Questions / answers written on a large board located at the stall; and
 - Filmed interviews which can be organised in a discreet location near the stall for willing participants.

d) Tweed Link / Media Release

- A draft media blurb for the Murwillumbah Show is with the Communications Team.
- Cr Polglase will mention the event on radio.

e) Transportation

Tweed Shire Council is providing transportation for EAAC members to attend or help out at the event.

f) Assistance

Show organisers will have people at the grounds advising and assisting patrons with access inquiries and issues.

g) Schedule

- The Show hours are from 8:00am to 11:15pm (Stall holders concluding at 5:00pm each day).
- Social Futures and TSC staff will be available to cover both days.

Action: *Meet with Lynda Hope on 28 October to carry out a mini Site Access Audit and decide where to put signage. Responsible Officers: Jennifer Grainger and Prospero Aplet.*

OM5. Committee Membership

Membership nominations must go to Council before anyone can be formally recruited to the Committee. Jenifer needs to have Expression of Interests as soon as possible, or the task will fall to the new Community Development Officer once appointed. Council is doing a review of its Advisory Committees so now is a good opportunity to update membership. Lynda Hope has two people who are potential members. One is a carer whose daughter has early onset dementia. Suzi has someone interested in joining and thought she had already submitted an EOI but this has not been received by Council.

Action: *Names and contact details of potential community representatives of the EAAC to Jennifer Grainger. Responsible Officers: EAAC members.*

Agenda Items:**A1. Access and Inclusion Planning (Disability Inclusive Action Plan).**

Held over until December meeting.

A2. Open Space Strategy and Inclusive Play Spaces Presentation: Jodie Hewett

Part of the Open Space Strategy focuses on inclusive play spaces for children and carers / supervisors. During the consultation period the community prioritised more inclusive and nature based play experiences. The Strategy is a comprehensive document, but a summarised implementation plan is available.

Action: *Send a copy of the Strategy to members, including a Plain English version and a pictorial version when they are available. Responsible Officer: Jodie Hewett.*

Action: *Consult with EAAC on planning for inclusive play spaces and on the upgrade of district and regional parks. Responsible Officer: Jodie Hewett.*

Council was successful in its grant application for an inclusive play space at Fingal Head. The proposed design includes inclusive play equipment (eg. Swings, carousel etc), sensory elements, accessible park furniture, rubber soft fall, 1.5 meter pathways through the park, and an upgrade of the existing viewing platform (to be more inclusive and to improve views for people in wheelchairs). The 'Everyone Can Play' guidelines have been developed, and this park will apply the new guidelines (design principles and a checklist). Jodie distributed the concept plan to the committee and requested feedback. Prospero provided a few comments related to pathway width and the two designated accessible parking bays next to the Final Head Surf Club. She was concerned about their width and the continuous path of travel to and from the parking bays to the park elements and

potential conflict between users. Jodie pointed to nodes for passing on the pathway and noted that access to the disabled car parks may require a review to allow people to exit from the rear of a vehicle safely. Jodie is required to submit the concept plan to the NSW Government for approval and she encouraged further comments from the Committee be forwarded to her as soon as possible (within four weeks). A Cultural Heritage Assessment is currently being undertaken and the project is dependent on the results of this assessment.

Action: *Provide comments on the Fingal Foreshore Park concept plan directly to Jodie or through the Community Development Team within four weeks. Responsible Officer: Community Development Officer - Aged and Disability and EAAC community members.*

An Inclusive Play Space to be Installed at Jack Evans Boat Harbour

Council has been approached to provide an inclusive play space at Jack Evans Boat Harbour. Council has been offered a grant of \$30,000 from Variety, Livvi's Place to review the initial concept plan for Ebenezer Park and apply it to Goorimahbah - Place of Stories (where practical). The Aboriginal Advisory Committee was supportive of the concept and has provided some design ideas to incorporate cultural values into the plan. In a report to Council it was proposed that the funds originally allocated to the All Inclusive Play Space proposed for Ebenezer Park be used to integrate inclusive play features across Council's network of playgrounds in the Tweed, rather than directing all funds to one location. It was also proposed in the Council report that Council commit funds to further engage people with disabilities to ensure their needs are identified and addressed when we are planning inclusive play spaces, parks and other open spaces. Jodie is seeking to engage the committee to look at how best to direct consultation activities. In relation to Goorimahbah - Place of Stories, Prospero noted that it would be good to seek advice on the needs of people with autism spectrum disorder (ASD) and to engage with service providers. Susi identified demand for a Liberty Swing, as there is not one located in the Tweed. Robert noted that Liberty Swings could be isolating for the participant and also are often vandalised or not maintained. Jodie advised that there are numerous swing options available now and that demand for a Liberty Swing (as a high cost item) will be identified through the community engagement process.

Action: *Send engagement suggestions directly to Jodie Hewett or through the Community Development Team. Responsible Officers: Community Development Officer - Aged and Disability and EAAC community members.*

Action: *Research who is currently using wheelchair swings and if they are well utilised and functional. Responsible Officer: Jodie Hewett.*

General Business:

Presentation by representatives of Social Futures on NDIS and GP support training, grant opportunities and capacity building projects.

Next Meeting:

The next meeting of the Equal Access Advisory Committee will be held Wednesday 18 December 2019.

The meeting closed at 11:45am.

EXECUTIVE LEADERSHIP TEAM'S COMMENTS:

Nil.

EXECUTIVE LEADERSHIP TEAM'S RECOMMENDATIONS:

Nil.

COUNCIL IMPLICATIONS:**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Equal Access Advisory Committee adopted 12 December 2013
(ECM 2847116)

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.
