

Chairman: Tr K Milne

Trustees: P Allsop
R Byrnes
C Cherry (Deputy Chairman)
R Cooper
J Owen
W Polglase

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 4 April 2019

held at
**Harvard Room, Tweed Heads Administration Building, Brett Street,
Tweed Heads**
commencing at 5.30pm

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The Meeting commenced at 5.00pm.

Tr Katie Milne (Chair), Tr Chris Cherry (Deputy Chair), Tr Pryce Allsop, Tr Ron Cooper, Tr James Owen and Tr Warren Polglase

Also present were Mr Andrew Illingworth (Executive Manager of the Trust), Mr Troy Green (General Manager), Mr David Oxenham (Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mrs Suzanne Richmond (Executive Manager People, Communication and Governance), Mr Shane Davidson (Executive Officer), Ms Stephanie Papadopoulos (Manager Corporate Governance) and Miss Janet Twohill (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Confirmation of the Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserves Trust Meeting held Thursday 6 December 2018

H 1

Tr P Allsop
Tr J Owen

RECOMMENDED that:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserves Trust Meeting held Thursday 6 December 2019 be adopted as a true and accurate record of proceedings of that meeting.
2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr R Byrnes

APOLOGIES

Attendee Tr R Byrnes has informed the General Manager that his absence is caused by business outside the Shire.

H 2

Tr K Milne
Tr P Allsop

RESOLVED that the apology of Tr R Byrnes be accepted and the necessary leave of absence be granted.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr R Byrnes

DISCLOSURE OF INTEREST

Nil.

CONFIDENTIAL COMMITTEE

EXCLUSION OF PRESS AND PUBLIC

H 3

Tr P Allsop
Tr J Owen

RESOLVED that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr R Byrnes

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

CONFIDENTIAL MATTERS

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Introduction of New Branding for Tweed Coast Holiday Parks

REASON FOR CONFIDENTIALITY:

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

HC 2

That the Tweed Coast Holiday Parks Reserve Trust approves the introduction of a new brand and naming hierarchy for Tweed Coast Holiday Parks.

The Recommendation on becoming the Motion was **Carried**. Minute No. HC 2 refers.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Tr R Byrnes

C2 [EM-TCHP] Amendment to the Provision of Caretaking Services for Kingscliff Beach Holiday Park

REASON FOR CONFIDENTIALITY:

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

HC 4

That the Tweed Coast Holiday Parks Reserve Trust:

1. Approves the contract variation for Caretaking Services awarded to BLM Management Pty Ltd for Kingscliff Beach Holiday Park by \$29,840 per annum to \$392,454 (exclusive of GST) effective 1 May 2019 to 30 September 2020 with an Option Period of two years commencing 1 October 2020 and expiring on 30 September 2022.
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The Motion was **Carried**

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr R Byrnes***

H 4

**Tr C Cherry
Tr P Allsop**

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr R Byrnes***

There being no further business the Meeting terminated at 5.24pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held
xxx**

Chairman