



TWEED
SHIRE COUNCIL

Chairman: Tr K Milne

Trustees: P Allsop
R Byrnes (Deputy Chairman)
C Cherry
R Cooper
J Owen
W Polglase

Minutes

**Tweed Coast Holiday Parks
Reserve Trust Meeting
Thursday 3 May 2018**

held at
**Harvard Room, Tweed Heads Administration
Building, Brett Street, Tweed Heads**
commencing at 5.30pm

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The Meeting commenced at 8.33pm.

Tr Katie Milne (Chair), Tr Reece Byrnes (Deputy Chair), Tr Pryce Allsop, Tr Chris Cherry, Tr Ron Cooper, Tr James Owen and Tr Warren Polglase

Also present were Mr Andrew Illingworth (Executive Manager of the Trust), Mr Troy Green (General Manager), Mr Paul Morgan (for Director Engineering), Mr Vince Connell (Director Planning and Regulation), Mr Stewart Brawley (Acting Director Community and Natural Resources), Mrs Suzanne Richmond (Executive Manager People, Communication and Governance), Mr Shane Davidson (Executive Officer), Mr Neil Baldwin (Manager Corporate Governance) and Ms Ann Mesic (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Confirmation of Minutes of Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 5 April 2018

H 8

Tr R Cooper
Tr R Byrnes

RESOLVED that:

1. The Minutes of Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 5 April 2018 be adopted as a true and accurate record of proceedings of that meeting.
- 2 ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

FOR VOTE - Unanimous

APOLOGIES

Nil.

DISCLOSURE OF INTEREST

Tr **C Cherry** declared a Non-Significant, Non-Pecuniary interest in Confidential Items C1 [EM-TCHP] Tweed Coast Holiday Parks Draft Strategic Plan 2017-2028 and C2 [EM-TCHP] Caretaker Agreement Changes.

The nature of this interest is **Tr C Cherry** has a family member who is an owner of a holiday park within the Shire.

Tr C Cherry will remain in the Chambers during discussion and vote on the merits of the matter.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

Nil.

CONFIDENTIAL COMMITTEE

EXCLUSION OF PRESS AND PUBLIC

H 9

Tr P Allsop

Tr R Byrnes

RESOLVED that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

FOR VOTE - Unanimous

CONFIDENTIAL MATTERS

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Tweed Coast Holiday Parks Draft Strategic Plan 2017-2028

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

-

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

DECLARATION OF INTEREST

Tr C Cherry declared a Non-Significant, Non-Pecuniary interest in this item.

The nature of this interest is **Tr C Cherry** has a family member who is an owner of a holiday park within the Shire.

Tr C Cherry will remain in the Chambers during discussion and vote on the merits of the matter.

HC 6

That the Tweed Coast Holiday Parks Reserve Trust endorses the Tweed Coast Holiday Parks Draft Strategic Plan 2017-2028 subject to the inclusion of additional goals and corresponding inclusion in objectives where appropriate:

- i) To provide a diverse product range enabling social equity in accessing Crown Reserves
 - ii) To be a role model in environmental management
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- iii) Where possible to ensure parking impacts created by the Holiday Parks usage are managed within the park
- iv) In the environment and social services task for waste management the target shall be 70% of waste diverted from landfill with an aspirational target of zero waste
- v) To use recycled and/or sustainable building materials wherever possible

And the inclusion of “the tweed community” into the objective on p14 section 5.2 Such that the objective read: Making decisions in the long-term interest of the business, its assets, the Tweed community and the environment”

The Motion was **Carried**

C2 [EM-TCHP] Caretaker Agreement Changes

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

-
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

DECLARATION OF INTEREST

Tr C Cherry declared a Non-Significant, Non-Pecuniary interest in this item.

The nature of this interest is **Tr C Cherry** has a family member who is an owner of a holiday park within the Shire.

Tr C Cherry will remain in the Chambers during discussion and vote on the merits of the matter.

HC 7

That the Tweed Coast Holiday Parks Reserve Trust:

1. Approves the adoption of a revised Caretaker Agreement for the management of each Tweed Coast Holiday Park at the expiry of the current Caretaker Agreements.

2. Requests the Executive Manager to investigate the public liability issues associated with making available beach wheelchairs at Pottsville South Holiday Park and requiring the Caretaker to facilitate and co-ordinate bookings.

The Motion was **Carried**

FOR VOTE - Unanimous

H 10

**Tr K Milne
Tr P Allsop**

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

FOR VOTE - Unanimous

There being no further business the Meeting terminated at 9.08pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held
xxx**

Chairman