

**Chairman:** Tr K Milne

**Trustees:** P Allsop  
R Byrnes (Deputy Chairman)  
C Cherry  
R Cooper  
J Owen  
W Polglase

# Minutes

## Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 7 June 2018

held at  
**Council Chambers, Murwillumbah Civic & Cultural Centre,  
Tumbulgum Road, Murwillumbah**  
commencing at 5.30pm

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The Meeting commenced at 5.11pm.

Tr Katie Milne (Chair), Tr Reece Byrnes (Deputy Chair), Tr Pryce Allsop, Tr Chris Cherry, Tr Ron Cooper, Tr James Owen and Tr Warren Polglase

Also present were Mr Andrew Illingworth (Executive Manager of the Trust), Mr Vince Connell (Director Planning and Regulation), Mr Tim Mackney (for Director Engineering), Ms Tracey Stinson (Director Community and Natural Resources), Mr Michael Chorlton (Executive Manager Finance, Revenue and Information Technology), Mrs Suzanne Richmond (Executive Manager People, Communication and Governance), Mr Shane Davidson (Executive Officer), Mr Neil Baldwin (Manager Corporate Governance) and Miss Janet Twohill (Minutes Secretary).

## **APOLOGIES**

Nil

## **DISCLOSURE OF INTEREST**

Tr C Cherry declared a Non-Sigificant, Non-Pecuniary Interest in Item C2 [EM-TCHP] Fees and Charges for the period 1 July 2019 to 30 June 2020. The nature of the interest is that Tr C Cherry's family has an interest in a caravan park. Tr C Cherry will manage the Interest by vacating the Chamber and taking no part in the discussion or voting on the matter.

## **CONFIRMATION OF MINUTES**

### **1 [CONMIN-TCHP] Confirmation of Minutes of Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 3 May 2018**

H 11

**Tr R Byrnes**  
**Tr P Allsop**

**RESOLVED** that:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 3 May 2018 be adopted as a true and accurate record of proceedings of that meeting.
2. **ATTACHMENT 2 is CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
  - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

**FOR VOTE - Unanimous**

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## **ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY**

Nil.

## **CHAIRPERSON'S MINUTE:**

Nil.

## **ORDERS OF THE DAY**

Nil.

## **QUESTION TIME**

Nil.

## **REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST**

## **REPORTS FROM EXECUTIVE MANAGER OF THE TRUST**

Nil.

## **CONFIDENTIAL COMMITTEE**

## **EXCLUSION OF PRESS AND PUBLIC**

**H 12**

**Tr R Byrnes**

**Tr P Allsop**

**RESOLVED** that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

***FOR VOTE - Unanimous***

## **CONFIDENTIAL MATTERS**

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

## **REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE**

### **REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE**

#### **C1 [EM-TCHP] Operating Report for the Period 1 July 2017 to 31 March 2018**

#### **REASON FOR CONFIDENTIALITY:**

The report if considered in open Trust could divulge business operations that could advantage a competitor.

#### **Local Government Act**

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

-

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

#### **HC 9**

That Tweed Coast Holiday Parks Reserve Trust receives and notes the Operating Report for the Tweed Coast Holiday Parks for the period 1 July 2017 to 31 March 2018.

The Motion was **Carried**

***FOR VOTE - Unanimous***

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#### **C2 [EM-TCHP] Fees and Charges for the period 1 July 2019 to 30 June 2020**

**REASON FOR CONFIDENTIALITY:**

The report if considered in open Trust could divulge business operations that could advantage a competitor.

**Local Government Act**

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- 
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Tr C Cherry declared a Non-Significant, Non-Pecuniary Interest in Item C2. The nature of the interest is that Tr C Cherry's family owns and operates a caravan park. Tr C Cherry will manage the Interest by vacating the Chamber and taking no part in the discussion or voting on the matter.

**HC 10**

That the Tweed Coast Holiday Parks Reserve Trust adopts the fees and charges as detailed in this report for the period 1 July 2019 to 30 June 2020.

The Motion was **Carried**

***FOR VOTE - Unanimous  
ABSENT. DID NOT VOTE - Tr C Cherry***

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**HC 11**

**Tr R Byrnes  
Tr P Allsop**

**RESOLVED** that the Committee resumes in Open Trust.

The Motion was **Carried**

***FOR VOTE - Unanimous***



**H 13**

**Tr R Byrnes  
Tr P Allsop**

**RESOLVED** that the recommendations of the Confidential Committee be adopted.

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The Motion was **Carried**

***FOR VOTE - Unanimous***

There being no further business the Meeting terminated at 5.15pm.

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**The Minutes of Trust Meeting  
were Confirmed at the Meeting held  
xxx**

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**Chairman**