

Chairman: Tr K Milne

Trustees: P Allsop
R Byrnes (Deputy Chairman)
C Cherry
R Cooper
J Owen
W Polglase

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 5 July 2018

held at
**Harvard Room, Tweed Heads Administration Building,
Brett Street, Tweed Heads**
commencing at 5.30pm

THIS PAGE IS BLANK

The Meeting commenced at 7.47pm.

Tr Katie Milne (Chair), Tr Reece Byrnes (Deputy Chair), Tr Pryce Allsop, Tr Chris Cherry, Tr Ron Cooper, Tr James Owen and Tr Warren Polglase

Also present were Mr Andrew Illingworth (Executive Manager of the Trust), Mr Troy Green (General Manager), Mr Paul Morgan (for Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Michael Chorlton (Executive Manager Finance, Revenue and Information Technology), Mrs Suzanne Richmond (Executive Manager People, Communication and Governance), Mr Shane Davidson (Acting Manager Corporate Governance) and Ms Ann Mesic (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 7 June 2018

H 14

Tr P Allsop
Tr C Cherry

RESOLVED that:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 7 June 2018 be adopted as a true and accurate record of proceedings of that meeting.
2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

FOR VOTE - Unanimous

APOLOGIES

Nil.

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE:

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

2 [EM-TCHP] TCHP2018001 Proposed Civil Construction Works for Boyds Bay Holiday Park

H 15

**Tr J Owen
Tr P Allsop**

RESOLVED that the Tweed Coast Holiday Parks Reserve Trust, in respect to Contract TCHP2018001 Proposed Civil Construction Works for the Boyds Bay Holiday Park:

1. Awards the offer TCHP2018001 to BD Plumbing & Roofing Pty Ltd ABN 68 605 343 851 for the amount of \$302,727.73 (exclusive of GST).
2. The Executive Manager be granted delegated authority to approve appropriately deemed variations to the contract and those variations be reported to Tweed Coast Holiday Parks Reserve Trust at finalisation of the contract.
3. ATTACHMENT 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

The Motion was **Carried**

FOR VOTE - Unanimous

3 [EM-TCHP] TCHP2018002 Fabrication, Delivery and Installation of Prefabricated Buildings at Boyds Bay Holiday Park

H 16

Tr R Byrnes

Tr P Allsop

RESOLVED that in respect to Contract TCHP2018002 Fabrication, Delivery and Installation Prefabricated Buildings Boyds Bay Holiday Park:

1. Tweed Coast Holiday Parks Reserve Trust awards the offer TCHP2018002 to Uniplan Group Pty Ltd ABN 64 602 475 574 for the amount of \$1,072,005.45 (exclusive of GST).
2. The Executive Manager be granted delegated authority to approve appropriately deemed variations to the contract and those variations be reported to Tweed Coast Holiday Parks Reserve Trust at finalisation of the contract.
3. ATTACHMENT 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

The Motion was **Carried**

FOR VOTE - Unanimous

There being no further business the Meeting terminated at 7.53pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held**

xxx

Chairman