



TWEED
SHIRE COUNCIL

Mayor: Cr K Milne

Councillors: P Allsop
R Byrnes (Deputy Mayor)
C Cherry
R Cooper
J Owen
W Polglase

Agenda

Ordinary Council Meeting Thursday 3 May 2018

held at

**Harvard Room, Tweed Heads Administration Building,
Brett Street, Tweed Heads**

commencing at the conclusion of the Planning Committee meeting
which commences at 5.30pm.

Principles for Local Government

The object of the principles for Tweed Shire Council, as set out in Section 8 of the Local Government Amendment (Governance and Planning) Bill 2016, is to provide guidance to enable council to carry out its functions in a way that facilitates a local community that is strong, healthy and prosperous.

Guiding Principles for Tweed Shire Council

(1) Exercise of functions generally

The following general principles apply to the exercise of functions by Tweed Shire Council:

- (a) Provide strong and effective representation, leadership, planning and decision-making.
- (b) Carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Work with others to secure appropriate services for local community needs.
- (h) Act fairly, ethically and without bias in the interests of the local community.
- (i) Be responsible employers and provide a consultative and supportive working environment for staff.

(2) Decision-making

The following principles apply to decision-making by Tweed Shire Council (subject to any other applicable law):

- (a) Recognise diverse local community needs and interests.
- (b) Consider social justice principles.
- (c) Consider the long term and cumulative effects of actions on future generations.
- (d) Consider the principles of ecologically sustainable development.
- (e) Decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

(3) Community participation

Council should actively engage with the local community, through the use of the integrated planning and reporting framework and other measures.

Items for Consideration of Council:

ITEM	PRECIS	PAGE
	CONFIRMATION OF PLANNING COMMITTEE MINUTES	5
1	[CONMIN-CM] Adoption of the Recommendations of the Planning Committee Meeting held Thursday 3 May 2018	5
	REPORTS THROUGH THE GENERAL MANAGER	7
	REPORTS FROM THE EXECUTIVE MANAGER FINANCE, REVENUE AND INFORMATION TECHNOLOGY	7
2	[FRIT-CM] 2017/2021 Delivery Program and 2018/2019 Operational Plan	7
	CONFIDENTIAL ITEMS FOR CONSIDERATION	15
	REPORTS THROUGH THE GENERAL MANAGER IN COMMITTEE	15
	REPORTS FROM THE GENERAL MANAGER IN COMMITTEE	15
C1	[GM-CM] Purchase of Land at Industry Central	15

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CONFIRMATION OF PLANNING COMMITTEE MINUTES

1 [CONMIN-CM] Adoption of the Recommendations of the Planning Committee Meeting held Thursday 3 May 2018

SUBMITTED BY: Corporate Governance

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Making decisions with you
We're in this together

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Making decisions with you
- 2.2 Engagement
- 2.2.4 Councillor and Civic Business - To provide assistance to Councillors and support for Council to operate within its legal framework.

ROLE: **Leader**

SUMMARY OF REPORT:

The recommendations of the Ordinary Planning Committee Meeting held Thursday 3 May 2018 require their adoption by Council for the resolutions to be acted upon.

RECOMMENDATION:

That the recommendations of the Ordinary Planning Committee Meeting held Thursday 3 May 2018 be adopted.

REPORT:

As per Summary.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice.

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

REPORTS THROUGH THE GENERAL MANAGER

REPORTS FROM THE EXECUTIVE MANAGER FINANCE, REVENUE AND INFORMATION TECHNOLOGY

2 [FRIT-CM] 2017/2021 Delivery Program and 2018/2019 Operational Plan

SUBMITTED BY: Financial Services

mhm



Making decisions with you
We're in this together



Behind the scenes
Providing support to make it happen

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Making decisions with you
2.2	Engagement
4	Behind the scenes
4.1	Assurance

ROLE: **Collaborator** **Provider** **Advocate** **Leader**

SUMMARY OF REPORT:

Council has finalised the Draft 2017/2021 Delivery Program and 2018/2019 Operational Plan. These documents are now required to be placed on exhibition inviting submissions from the public.

The principal streams, sub streams and key services listed in the Delivery Program/Operational Plan follow the long-term goals/strategies and actions included in the 2017/2027 Community Strategic Plan (adopted 6 April 2017) as well as providing linkages to the Resourcing Strategy and Budget for the next financial year.

The 2017/2027 Resourcing Strategy has been reviewed and updated to ensure all principal streams listed in the Delivery Program/Operational Plan are fully resourced.

RECOMMENDATION:

That Council places the following documents on exhibition for 28 days, inviting submissions from the public, in accordance with Sections 404 and 405 of the Local Government Act 1993:-

- Draft Delivery Program 2017/2021;
- Draft Operational Plan 2018/2019;
- Draft Resourcing Strategy 2018 - Supporting the Community Strategic Plan 2017/2027;
- Draft Revenue Policy and Statement 2018/2019;
- Draft Budget 2018/2019; and
- Draft Fees and Charges 2018/2019.

REPORT:

The 2017/2027 Community Strategic Plan was adopted by Council on 6 April 2017.

To support the implementation of the 2017/2027 Community Strategic Plan Council has adopted a "Resourcing Strategy 2017" which includes the Workforce Management Plan, Asset Management Planning and the Long Term Financial Plan.

The 2017/2021 Delivery Program incorporates the Draft 2018/2019 Operational Plan. The Operational Plan details all activities to be engaged in by Council during the year.

The Draft 2018/2019 Operational Plan also includes:

- a statement of the council's revenue policy for the year (s405 (2) of the Local Government Act) including the statements and particulars also required by the Regulations;
- the Draft Budget 2018/2019; and
- the Draft Fees and Charges 2018/2019.

Council must place the Resourcing Strategy and the 2017/2021 Delivery Program incorporating the 2018/2019 Operational Plan on public exhibition inviting submissions for at least 28 days.

In deciding on the final delivery program/operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.

Council must adopt all Plans by 1 July 2018 in accordance with section 405(1) of the *Local Government Act 1993*.

Delivery Program and Operational Plan

The 2017/2021 Delivery Program has been amended to include the Draft Operational Plan 2018/2019.

The 2017/2021 Delivery Program and Draft Operational Plan 2018/2019 will be placed on public exhibition from 4 May 2018 to 1 June 2018 with access to all documents available via printed copies on request or from the Tweed Shire Council internet site.

Resourcing Strategy 2018

The Resourcing Strategy 2018 has been updated and is attached to this report, incorporating the Workforce Management Plan, an overview of Asset Management Planning and the outcomes of the Long Term Financial Plan.

While the Community Strategic Plan highlights all the objectives and aspirations of the community, the Resourcing Strategy focuses in detail on matters that are the direct responsibility of Council.

The Long Term Financial Plan section of the Resourcing Strategy has been amended to incorporate recent factors that have a long term financial impact on the budget.

The Long Term Financial Plan forecasts the financial capacity of Council to meet the objectives adopted in the Community Strategic Plan.

Estimates, projections and assumptions have been used to develop a picture of how Council's finances will progress over each of the next 10 years by quantifying revenue growth, expenditure commitments, and funding capacity.

Draft Revenue Policy and Statement

The Draft Operational Plan 2018/2019 includes a statement of the council's revenue policy for the year. The Draft Revenue Policy and Statement 2018/2019 including separable parts detailing the proposed Draft Fees and Charges and Draft Budget for 2018/2019 are attached to this report and available for community submissions.

The Draft Revenue Policy and Statement 2018/2019 has been prepared to conform to the requirements as prescribed within the Local Government (General) Regulations and embodies all the rates, special rates, annual charges, interest on unpaid accounts and proposed fees and charges to be applied by council during 2018/2019. The General Fund Rate increase is based upon the IPART approved 2.3% increase for 2018/2019

2018/2019 Proposed Rating Structure

The 2018/2019 rating structure is proposed as follows:

Item	2017/2018 \$	2018/2019 based on allowed Ordinary Rate increase 2.3%	\$ Variation	% Variation
Ordinary Rate				
Residential*	1,022.90	1,046.45	23.55	2.30%
Business*	1,124.50	1,150.35	25.85	2.30%
Farmland*	1,022.90	1,046.45	23.55	2.30%
Water Access Charge	169.50	173.15	3.65	2.15%
Sewerage Charge	820.25	837.95	17.70	2.16%
Domestic Waste Service Charge	184.30	186.00	1.70	0.92%
Domestic Waste Management Charge	69.80	69.80	0.00	0.00%
Waste Minimisation and Recycling Charge	53.00	54.50	1.50	2.83%
Landfill Management Charge	50.00	52.00	2.00	4.00%

Special Rates

The 2018/2019 special rates are proposed as follows:

Description	No. of Properties	Rate	Revenue \$
Koala Beach	498	0.0678	83,334.92
Cobaki Lake	1	1.0460	575,300.00

Domestic Waste Management

The domestic waste management charge represents the reasonable cost of providing garbage and recycling services to residents and is in accordance with Sections 496 and 504 of the *Local Government Act*.

In 2009 the NSW State Government introduced a Waste and Environment Levy, aimed at increasing the price of disposing waste to landfill in an effort to promote recycling. The NSW Waste Avoidance and Resource Recovery (WARR) Act 2001 identifies a target of 66% diversion from landfill for domestic waste.

The Domestic Waste Charges proposed for 2018/2019 are:

Service	2018/19
Domestic waste services charge (Admin charge)	\$69.80
Waste Collection service (weekly 2 bin service 140 litre bin)	\$186.00
Waste Collection service (fortnightly 3 bin service 140 litre bin)	\$163.50
Recycling service (fortnightly 240 litre bin)	\$54.50
Organic bin collection service (Weekly)	\$82.40

Water Cost Requirements

As part of the NSW Department of Industry - Water, Best Practice Pricing Guidelines there is a requirement that the income received from volumetric charges be a minimum of 75% of the combined access and volumetric income, for residential assessments. This is intended to send a stronger water conservation signal through pricing to consumers.

The increase in access and volumetric charge rates have been calculated to maintain the minimum 75% requirement, as well as cater for increased regulatory compliance related to water quality and reporting; growth, ageing infrastructure and the associated increases in operational and treatment costs.

2018/2019 Water Charges

Water Access (S501) and Volumetric Charges (S502) proposed to apply from 1 July 2018 are:

- Residential assessments – an annual access charge of \$173.15
- Business assessments - an annual access charge based on the residential assessment 20mm access charge, multiplied by the ratio of meter size cross sectional area.
- Volumetric charge of \$2.96/kL for non-residential assessments.
- Volumetric charge of \$2.96/kL for residential assessments for each kL up to and including 300kL per annum.
- Excess volumetric charge of \$4.44/kL for residential assessments for each kL in excess of 300kL per annum consumption.
- The above volumetric charges relate to the reading period from 1 July 2018 to 30 June 2019.

- Bulk water sales from standpipes for use within the shire will be charged at \$4.44/kL in 2018/2019. Use outside the shire will be charged at \$8.88/kL, being twice the Residential Properties High Consumption Charge.
- Vacant properties rated for water are subject to an access charge of \$173.15.
- Unpaid accounts are subject to interest charges applicable calculated from the due date.

It is estimated that the notional yield from access charges will be \$31,651,566.64 and \$23,218,000 from the volumetric charge.

Sewer Cost Requirements

Due to increased regulatory compliance related to recycled water quality and reporting; growth, ageing infrastructure and the associated increases in operational and treatment costs, the sewerage access charge will continue to increase on an annual basis.

The sewerage usage charge was implemented to manage and control sewerage trade waste discharges to the public sewer system and to recover council's additional costs in the transportation, treatment and disposal of trade waste discharges.

2018/2019 Sewerage Charges

Sewerage charges (S501) proposed to apply from 1 July 2018 are:

Residential Assessments

- Residential assessments – an annual access charge of \$837.95.
- Vacant properties rated for sewer are subject to an annual access charge of \$837.95.
- Unpaid accounts are subject to interest charges applicable calculated from the due date.

It is estimated that the notional yield from access charges will be \$29,528,255.49.

Draft Budget 2018/2019

The 2018/2019 draft budget has been formulated using the following assumptions:-

Item	Indexation
Employee costs	2.75%
Materials and Contracts	2.75%
Other expenses	2.00%
Rates	2.3% for Minimum rate

Capital works expenditure includes:

Category	Amount \$'000
Roads	12,127
Drainage	1,386
Water infrastructure	5,470
Sewer infrastructure	7,278

OPTIONS:

Council is required to place the Draft Delivery Program and associated documentation on public exhibition, inviting submissions prior to the formal adoption of these documents.

CONCLUSION:

That Council places the following documents on exhibition for 28 days, inviting submissions from the public, in accordance with Sections 404 and 405 of the Local Government Act 1993:-

- Draft Delivery Program 2017/2021;
- Draft Operational Plan 2018/2019;
- Draft Resourcing Strategy 2018 - Supporting the Community Strategic Plan 2017/2027;
- Draft Revenue Policy and Statement 2018/2019;
- Draft Budget 2018/2019; and
- Draft Fees and Charges 2018/2019.

COUNCIL IMPLICATIONS:

a. Policy:

Not applicable.

b. Budget/Long Term Financial Plan:

All operations, services and infrastructure projects have been identified and costed within the Draft Budget 2018/2019.

c. Legal:

Public exhibition inviting submissions is required in accordance with Sections 404 and 405 of the Local Government Act.

d. Communication/Engagement:

Consult- We will listen to you, consider your ideas and concerns and keep you informed. All plans will be placed on public exhibition from 4 May to 1 June 2018 with submissions welcome.

UNDER SEPARATE COVER/FURTHER INFORMATION:

- Attachment 1. Draft Delivery Program 2017/2021 and Draft Operational Plan 2018/2019 (ECM 5234153).
- Attachment 2. Draft Revenue Policy and Statement 2018/2019 (ECM 5227537).
- Attachment 3. Draft Budget 2018/2019 (ECM 5231581).
- Attachment 4. Draft Fees and Charges 2018/2019 Revenue Policy (ECM 5228058).
- Attachment 5. Draft Resourcing Strategy 2018, supporting the 2017/2027 Community Strategic Plan (ECM 5234550).
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CONFIDENTIAL ITEMS FOR CONSIDERATION

REPORTS THROUGH THE GENERAL MANAGER IN COMMITTEE

REPORTS FROM THE GENERAL MANAGER IN COMMITTEE

C1 [GM-CM] Purchase of Land at Industry Central

REASON FOR CONFIDENTIALITY:

This report deals with commercial negotiations with affected landowners which should not be publicly disclosed.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

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Leaving a Legacy
Looking out for future generations

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Leaving a Legacy
- 1.2 Asset Protection
- 1.2.1 Floodplain Management - To manage the risk of flooding and its impacts for property owners and the community.

ROLE: **Collaborator**

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