



Natural Disaster Relief Assistance Program
Level 4, 66 Harrington Street, The Rocks NSW 2000
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ABN 81 913 830 179 | www.publicworksadvisory.nsw.gov.au

BN17/3237

Mr Troy Green
General Manager
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

Dear Mr Green

Natural Disaster Relief Assistance to Council following the North Coast Floods from 28 March 2017

I am pleased to advise that Tweed Shire Council's application for assistance under the Natural Disaster Relief Assistance Program (NDRA Program) has been approved. The application was for the restoration costs of council's eligible assets damaged by the North Coast Floods from 28 March 2017.

Under the State and Commonwealth Governments' Natural Disaster Relief and Recovery Arrangements, financial assistance is available to councils to restore council owned assets to their pre-disaster condition. The NSW Government pays for the first \$165 million of natural disaster costs in the year, the Commonwealth Government matches the state's expenditure for costs between \$165 million and \$289 million and beyond that the Commonwealth pays for three-quarters of all costs.

On behalf of the Office of Emergency Management, Public Works Advisory, has assessed the damage and eligibility of works as outlined in your application. Under the NDRA Program guidelines, Council is eligible for financial assistance of up to \$3,753,700 as detailed in the attached schedule (Tab A). As soon as council certifies that the eligible works have been completed it will be reimbursed the actual expenditure up to the approved amount.

Under NDRA Program guidelines, councils have up to two financial years plus the balance of the financial year in which the disaster event was declared to finalise the claims. Therefore council's final certificates are required by 30 June 2019 to enable funding for the grant to be finalised.

Council is requested to contact Mr David Holt, North Coast Regional Director, Public Works Advisory at 120 Dalley Street, Lismore NSW 2480, within 45 days to provide written acceptance of the offers and their attached Conditions of Financial Assistance (Tab B).

Yours sincerely

20/6/18
Brett Newman
Deputy Secretary
Property and Advisory Group
Department of Finance, Services and Innovation
on behalf of the NDRA Program

Tweed Shire Council-Murwillumbah South Levees riverbank restoration
Cost Estimate Summary
Nov-17

Site	Typical section	Distance from centre of XS 4		Length	Total Project Cost
				0	
2	512 (Ch 1596)	405	108	148	\$594,700
			89		
3		193	137	213	\$1,300,800
			56		
4	0(Ch 1084)	0	137	159	\$801,000
			22		
5		153	123	140	\$734,900
			17		
6		242	22	42	\$228,600
			136		
7	429 (Ch 655)	412	47	87	\$409,000
Total			894	789	\$4,069,000

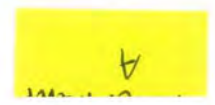
\$ 556,350.00
 \$ 1,219,500.00
 \$ 750,900.00
 \$ 688,950.00
 \$ 199,350.00
 \$ 367,650.00
 .

Less Contribution

-\$ 29,000.00

Assessed Total

\$ 3,753,700.00



Tweed Shire Council - Murwillumbah South Levees riverbank restoration
Site 2 - 148m
2017.11.24

Assessment

Concept Cost Estimate

Item No.	Description	Quantity	Unit	Rate	Amount	Amount	
1	SITE ESTABLISHMENT						
1.1	Site establishment & disestablishment	1	Item	\$8,000	\$8,000		
						\$8,000	\$ 8,000.00
2	ENVIRONMENTAL MANAGEMENT						
2.1	Erosion & Sedimentation Control Measures during Construction incl floating booms	1	Item	\$4,000	\$4,000		
2.2	OH&S Procedures, eg safety signs	1	Item	\$2,000	\$2,000		
2.3	Temporary Site Access and Haul Roads	1	Item	\$10,000	\$10,000		
2.4	Temp. River Management, Dewatering and Flood Protection during Construction	1	Item	\$5,000	\$5,000		
						\$21,000	\$ 21,000.00
3	SITE PREPARATION						
3.1	Survey and Site Pegging Out Works	1	Item	\$2,500	\$2,500		
						\$2,500	\$ 2,500.00
4	GEOTECHNICAL TESTING						
4.1	Earthworks Testing for Selected Fill (1 Test per 500m ³)	3	Item	\$500	\$1,500		
						\$1,500	\$ 1,500.00
5	EARTHWORKS (Allowance)						
5.1	Clear, Trim and Grade Surface, Excavate to Required Levels and Compact	1,560	m ³	\$30	\$46,800		
5.2	Foundation Preparation incl. Desludging, Desilting and Removal of Sediment from Work Areas	450	m ²	\$10	\$4,500		
5.3	Supply, Backfill, and Compact with Selected Fill Class 2 Material	150	m ³	\$10	\$1,500		
5.4	Disposal of Excess Materials	1	Item	\$5,000	\$5,000		
						\$57,800	\$ 57,000.00
6	RIVER BANK STABILISATION WORKS						
6.1	Supply and Install Geotextile Class E	1,560	m ²	\$20	\$31,200		
6.2	Supply and Install Class 2 Rocks for Rockfill Revetment and Rockfill Toe berm	3,330	ton	\$70	\$233,100		
6.3	Three Point Grading Curve for rock	1	Item	\$1,000	\$1,000		
						\$265,300	\$ 265,300.00
7	GENERAL LANDSCAPING AND ROAD WORKS						
7.1	Supply and Install Reinforcing Mat above NWL	520	m ²	\$20	\$10,400		
7.2	General Landscaping incl. Regrassing/Revegetation	520	m ²	\$10	\$5,200		
						\$15,600	\$ 15,600.00
8	MISCELLANEOUS WORKS						
8.1	Reinstate Private Boat Ramp	0	Item	\$5,000	\$0		
8.2	Reinstate Private Jetty	0	Item	\$5,000	\$0		
						\$0	
	DIRECT COST				\$371,700	\$371,700	\$ 370,900.00
DIRECT COST					\$371,700	\$371,700	
	10% of Direct Cost - Project Supervision				\$37,170.00	\$37,170.00	\$ 37,090.00
	10% of Direct Cost - SID				\$37,170.00	\$37,170.00	\$ 37,090.00
	30% of Direct Cost - Contingency				\$111,510.00	\$111,510.00	\$ 111,270.00
	10% of Direct Cost - GST				\$37,170.00	\$37,170.00	
	TOTAL ESTIMATED PROJECT CAPITAL COST				\$594,720	\$594,720	\$ 556,350.00
				Say:	\$594,700	\$594,700	

Tweed Shire Council - Murwillumbah South Levees riverbank restoration
Site 3 - 213m
2017.11.24

Assessment

Concept Cost Estimate

Item No.	Description	Quantity	Unit	Rate	Amount	Amount	
1	SITE ESTABLISHMENT						
1.1	Site establishment & disestablishment	1	Item	\$15,000	\$15,000	\$15,000	\$ 15,000.00
2	ENVIRONMENTAL MANAGEMENT						
2.1	Erosion & Sedimentation Control Measures during Construction incl floating booms	1	Item	\$10,000	\$10,000		
2.2	OH&S Procedures, eg safety signs	1	Item	\$4,000	\$4,000		
2.3	Temporary Site Access and Haul Roads	1	Item	\$10,000	\$10,000		
2.4	Temp. River Management, Dewatering and Flood Protection during Construction	1	Item	\$10,000	\$10,000	\$34,000	\$ 34,000.00
3	SITE PREPARATION						
3.1	Survey and Site Pegging Out Works	1	Item	\$5,000	\$5,000	\$5,000	\$ 5,000.00
4	GEOTECHNICAL TESTING						
4.1	Earthworks Testing for Selected Fill (1 Test per 500m ³)	6	Item	\$500	\$3,000	\$3,000	\$ 3,000.00
5	EARTHWORKS (Allowance)						
5.1	Clear, Trim and Grade Surface, Excavate to Required Levels and Compact	2,300	m ³	\$30	\$69,000		
5.2	Foundation Preparation incl. Desludging, Desilting and Removal of Sediment from Work Areas	650	m ²	\$15	\$9,750		
5.3	Supply, Backfill, and Compact with Selected Fill Class 2 Material	7,400	m ³	\$10	\$74,000		
5.4	Disposal of Excess Materials	1	Item	\$10,000	\$10,000	\$162,750	\$ 162,750.00
6	RIVER BANK STABILISATION WORKS						
6.1	Supply and Install Geotextile Class E	2,300	m ²	\$20	\$46,000		
6.2	Supply and Install Class 2 Rocks for Rockfill Revetment and Rockfill Toe berm	7,400	ton	\$70	\$518,000		
6.3	Three Point Grading Curve for rock	3	Item	\$1,000	\$3,000	\$567,000	\$ 567,000.00
7	GENERAL LANDSCAPING AND ROAD WORKS						
7.1	Supply and Install Reinforcing Mat above NWL	750	m ²	\$20	\$15,000		
7.2	General Landscaping incl. Regrassing/Revegetation	750	m ²	\$15	\$11,250	\$26,250	\$ 26,250.00
8	MISCELLANEOUS WORKS						
8.1	Reinstate Private Boat Ramp	0	Item	\$5,000	\$0		
8.2	Reinstate Private Jetty	0	Item	\$5,000	\$0	\$0	
	DIRECT COST				\$813,000	\$813,000	\$ 813,000.00
	DIRECT COST				\$813,000	\$813,000	
	10% of Direct Cost - Project Supervision				\$81,300.00	\$81,300.00	\$ 81,300.00
	10% of Direct Cost - SID				\$81,300.00	\$81,300.00	\$ 81,300.00
	30% of Direct Cost - Contingency				\$243,900.00	\$243,900.00	\$ 243,900.00
	10% of Direct Cost - GST				\$81,300.00	\$81,300.00	
	TOTAL ESTIMATED PROJECT CAPITAL COST				\$1,300,800	\$1,300,800	\$ 1,219,500.00
				Say:	\$1,300,800	\$1,300,800	

SID = Survey Investigation and Design

Tweed Shire Council - Murwillumbah South Levees riverbank restoration
Site 4- 159m
2017.11.24

Assessment

Concept Cost Estimate

Item No.	Description	Quantity	Unit	Rate	Amount	Amount	
1 SITE ESTABLISHMENT							
1.1	Site establishment & disestablishment	1	Item	\$10,000	\$10,000	\$10,000	\$ 10,000.00
2 ENVIRONMENTAL MANAGEMENT							
2.1	Erosion & Sedimentation Control Measures during Construction incl floating booms	1	Item	\$10,000	\$10,000		
2.2	OH&S Procedures, eg safety signs	1	Item	\$5,000	\$5,000		
2.3	Temporary Site Access and Haul Roads	1	Item	\$10,000	\$10,000		
2.4	Temp. River Management, Dewatering and Flood Protection during Construction	1	Item	\$5,000	\$5,000	\$30,000	\$ 30,000.00
3 SITE PREPARATION							
3.1	Survey and Site Pegging Out Works	1	Item	\$3,500	\$3,500	\$3,500	\$ 3,500.00
4 GEOTECHNICAL TESTING							
4.1	Earthworks Testing for Selected Fill (1 Test per 500m ³)	3	Item	\$500	\$1,500	\$1,500	\$ 1,500.00
5 EARTHWORKS (Allowance)							
5.1	Clear, Trim and Grade Surface, Excavate to Required Levels and Compact	2,000	m ³	\$30	\$60,000		
5.2	Foundation Preparation incl. Desludging, Desilting and Removal of Sediment from Work Areas	1,600	m ²	\$15	\$24,000		
5.3	Supply, Backfill, and Compact with Selected Fill Class 2 Material	8,500	m ³	\$10	\$85,000		
5.4	Disposal of Excess Materials	1	Item	\$8,000	\$8,000	\$177,000	\$ 177,000.00
6 RIVER BANK STABILISATION WORKS							
6.1	Supply and Install Geotextile Class E	2,000	m ²	\$20	\$40,000		
6.2	Supply and Install Class 2 Rocks for Rockfill Revetment and Rockfill Toe berm	3,100	ton	\$70	\$217,000		
6.3	Three Point Grading Curve for rock	2	Item	\$1,000	\$2,000	\$259,000	\$ 259,000.00
7 GENERAL LANDSCAPING AND ROAD WORKS							
7.1	Supply and Install Reinforcing Mat above NWL	560	m ²	\$20	\$11,200		
7.2	General Landscaping incl. Regrassing/Revegetation	560	m ²	\$15	\$8,400	\$19,600	\$ 19,600.00
8 MISCELLANEOUS WORKS							
8.1	Reinstate Private Boat Ramp	0	Item	\$5,000	\$0		
8.2	Reinstate Private Jetty	0	Item	\$5,000	\$0	\$0	
DIRECT COST					\$500,600	\$500,600	\$ 500,600.00
DIRECT COST					\$500,600	\$500,600	
10% of Direct Cost - Project Supervision					\$50,060.00	\$50,060.00	\$ 50,060.00
of Direct Cost - SID							
					\$50,060.00	\$50,060.00	
10%							\$ 50,060.00
30% of Direct Cost - Contingency					\$150,180.00	\$150,180.00	\$ 150,180.00
10% of Direct Cost - GST					\$50,060.00	\$50,060.00	
TOTAL ESTIMATED PROJECT CAPITAL COST					\$800,960	\$800,960	\$ 750,900.00
Say:					\$801,000	\$801,000	

Tweed Shire Council - Murwillumbah South Levees riverbank restoration
Site 5 - 140m
2017.11.24

Assessment

Concept Cost Estimate

Item No.	Description	Quantity	Unit	Rate	Amount	Amount	
1 SITE ESTABLISHMENT							
1.1	Site establishment & disestablishment	1	Item	\$8,000	\$8,000	\$8,000	\$ 8,000.00
2 ENVIRONMENTAL MANAGEMENT							
2.1	Erosion & Sedimentation Control Measures during Construction incl floating booms	1	Item	\$6,000	\$6,000		
2.2	OH&S Procedures, eg safety signs	1	Item	\$2,000	\$2,000		
2.3	Temporary Site Access and Haul Roads	1	Item	\$10,000	\$10,000		
2.4	Temp. River Management, Dewatering and Flood Protection during Construction	1	Item	\$5,000	\$5,000	\$23,000	\$ 23,000.00
3 SITE PREPARATION							
3.1	Survey and Site Pegging Out Works	1	Item	\$3,000	\$3,000	\$3,000	\$ 3,000.00
4 GEOTECHNICAL TESTING							
4.1	Earthworks Testing for Selected Fill (1 Test per 500m ³)	3	Item	\$500	\$1,500	\$1,500	\$ 1,500.00
5 EARTHWORKS (Allowance)							
5.1	Clear, Trim and Grade Surface, Excavate to Required Levels and Compact	1,750	m ³	\$30	\$52,500		
5.2	Foundation Preparation incl. Desludging, Desilting and Removal of Sediment from Work Areas	1,610	m ²	\$15	\$24,150		
5.3	Supply, Backfill, and Compact with Selected Fill Class 2 Material	4,000	m ³	\$10	\$40,000		
5.4	Disposal of Excess Materials	1	Item	\$5,000	\$5,000	\$121,650	\$ 121,650.00
6 RIVER BANK STABILISATION WORKS							
6.1	Supply and Install Geotextile Class E	1,600	m ²	\$20	\$32,000		
6.2	Supply and Install Class 2 Rocks for Rockfill Revetment and Rockfill Toe berm	3,600	ton	\$70	\$252,000		
6.3	Three Point Grading Curve for rock	1	Item	\$1,000	\$1,000	\$285,000	\$ 285,000.00
7 GENERAL LANDSCAPING AND ROAD WORKS							
7.1	Supply and Install Reinforcing Mat above NWL	490	m ²	\$20	\$9,800		
7.2	General Landscaping incl. Regrassing/Revegetation	490	m ²	\$15	\$7,350	\$17,150	\$ 17,150.00
8 MISCELLANEOUS WORKS							
8.1	Reinstate Private Boat Ramp	0	Item	\$5,000	\$0		
8.2	Reinstate Private Jetty	0	Item	\$5,000	\$0	\$0	
DIRECT COST					\$459,300	\$459,300	\$ 459,300.00
DIRECT COST					\$459,300	\$459,300	
10% of Direct Cost - Project Supervision					\$45,930.00	\$45,930.00	\$ 45,930.00
10% of Direct Cost - SID					\$45,930.00	\$45,930.00	\$ 45,930.00
30% of Direct Cost - Contingency					\$137,790.00	\$137,790.00	\$ 137,790.00
10% of Direct Cost - GST					\$45,930.00	\$45,930.00	
TOTAL ESTIMATED PROJECT CAPITAL COST					\$734,880	\$734,880	\$ 688,950.00
					Say: \$734,900	\$734,900	

Tweed Shire Council - Murwillumbah South Levees riverbank restoration

Site 6 - 42m

2017.11.24

Assessment

Concept Cost Estimate

Item No.	Description	Quantity	Unit	Rate	Amount	Amount	
1 SITE ESTABLISHMENT							
1.1	Site establishment & disestablishment	1	Item	\$3,000	\$3,000	\$3,000	\$ 3,000.00
2 ENVIRONMENTAL MANAGEMENT							
2.1	Erosion & Sedimentation Control Measures during Construction incl floating booms	1	Item	\$2,000	\$2,000		
2.2	OH&S Procedures, eg safety signs	1	Item	\$1,000	\$1,000		
2.3	Temporary Site Access and Haul Roads (for sites 6 and 7)	1	Item	\$5,000	\$5,000		
2.4	Temp. River Management, Dewatering and Flood Protection during Construction	1	Item	\$1,000	\$1,000	\$9,000	\$ 9,000.00
3 SITE PREPARATION							
3.1	Survey and Site Pegging Out Works	1	Item	\$500	\$500	\$500	\$ 500.00
4 GEOTECHNICAL TESTING							
4.1	Earthworks Testing for Selected Fill (1 Test per 500m ³)	1	Item	\$500	\$500	\$500	\$ 500.00
5 EARTHWORKS (Allowance)							
5.1	Clear, Trim and Grade Surface, Excavate to Required Levels and Compact	500	m ³	\$30	\$15,000		
5.2	Foundation Preparation incl. Desludging, Desilting and Removal of Sediment from Work Areas	150	m ²	\$10	\$1,500		
5.3	Supply, Backfill, and Compact with Selected Fill Class 2 Material	150	m ³	\$10	\$1,500		
5.4	Disposal of Excess Materials	1	Item	\$1,000	\$1,000	\$19,000	\$ 19,000.00
6 RIVER BANK STABILISATION WORKS							
6.1	Supply and Install Geotextile Class E	570	m ²	\$20	\$11,400		
6.2	Supply and Install Class 2 Rocks for Rockfill Revetment and Rockfill Toe berm	1,200	ton	\$70	\$84,000		
6.3	Three Point Grading Curve for rock	1	Item	\$1,000	\$1,000	\$96,400	\$ 96,400.00
7 GENERAL LANDSCAPING AND ROAD WORKS							
7.1	Supply and Install Reinforcing Mat above NNWL	150	m ²	\$20	\$3,000		
7.2	General Landscaping incl. Regrassing/Revegetation	150	m ²	\$10	\$1,500	\$4,500	\$ 4,500.00
8 MISCELLANEOUS WORKS							
8.1	Reinstate Private Boat Ramp	1	Item	\$5,000	\$5,000		
8.2	Reinstate Private Jetty	1	Item	\$5,000	\$5,000	\$10,000	
DIRECT COST					\$142,900	\$142,900	\$ 132,900.00
DIRECT COST					\$142,900	\$142,900	
10% of Direct Cost - Project Supervision					\$14,290.00	\$14,290.00	\$ 13,290.00
10% of Direct Cost - SID					\$14,290.00	\$14,290.00	\$ 13,290.00
30% of Direct Cost - Contingency					\$42,870.00	\$42,870.00	\$ 39,870.00
10% of Direct Cost - GST					\$14,290.00	\$14,290.00	
TOTAL ESTIMATED PROJECT CAPITAL COST					\$228,640	\$228,640	\$ 199,350.00
Say:					\$228,600	\$228,600	

Tweed Shire Council - Murwillumbah South Levees riverbank restoration

Site 7 - 87m

2017.11.24

Assessment

Concept Cost Estimate

Item No.	Description	Quantity	Unit	Rate	Amount	Amount	
1	SITE ESTABLISHMENT						
1.1	Site establishment & disestablishment	1	Item	\$5,000	\$5,000	\$5,000	\$ 5,000.00
2	ENVIRONMENTAL MANAGEMENT						
2.1	Erosion & Sedimentation Control Measures during Construction incl floating booms	1	Item	\$2,500	\$2,500		
2.2	OH&S Procedures, eg safety signs	1	Item	\$1,000	\$1,000		
2.3	Temporary Site Access and Haul Roads (for sites 6 and 7)	1	Item	\$5,000	\$5,000		
2.4	Temp. River Management, Dewatering and Flood Protection during Construction	1	Item	\$1,000	\$1,000	\$9,500	\$ 9,500.00
3	SITE PREPARATION						
3.1	Survey and Site Pegging Out Works	1	Item	\$800	\$800	\$800	\$ 800.00
4	GEOTECHNICAL TESTING						
4.1	Earthworks Testing for Selected Fill (1 Test per 500m ³)	1	Item	\$500	\$500	\$500	\$ 500.00
5	EARTHWORKS (Allowance)						
5.1	Clear, Trim and Grade Surface, Excavate to Required Levels and Compact	600	m ³	\$30	\$18,000		
5.2	Foundation Preparation incl. Desludging, Desilting and Removal of Sediment from Work Areas	300	m ²	\$10	\$3,000		
5.3	Supply, Backfill, and Compact with Selected Fill Class 2 Material	800	m ³	\$10	\$8,000		
5.4	Disposal of Excess Materials	1	Item	\$2,000	\$2,000	\$31,000	\$ 31,000.00
6	RIVER BANK STABILISATION WORKS						
6.1	Supply and Install Geotextile Class E	1,200	m ²	\$20	\$24,000		
6.2	Supply and Install Class 2 Rocks for Rockfill Revetment and Rockfill Toe berm	2,350	ton	\$70	\$164,500		
6.3	Three Point Grading Curve for rock	1	Item	\$1,000	\$1,000	\$189,500	\$ 189,000.00
7	GENERAL LANDSCAPING AND ROAD WORKS						
7.1	Supply and Install Reinforcing Mat above NWL	310	m ²	\$20	\$6,200		
7.2	General Landscaping incl. Re-grassing/Revegetation	310	m ²	\$10	\$3,100	\$9,300	\$ 9,300.00
8	MISCELLANEOUS WORKS						
8.1	Reinstate Private Boat Ramp	1	Item	\$5,000	\$5,000		
8.2	Reinstate Private Jetty	1	Item	\$5,000	\$5,000	\$10,000	
	DIRECT COST				\$255,600	\$255,600	\$ 245,100.00
DIRECT COST					\$255,600	\$255,600	
	10% of Direct Cost - Project Supervision				\$25,560.00	\$25,560.00	\$ 24,510.00
	10% of Direct Cost - SID				\$25,560.00	\$25,560.00	\$ 24,510.00
	30% of Direct Cost - Contingency				\$76,680.00	\$76,680.00	\$ 73,530.00
	10% of Direct Cost - GST				\$25,560.00	\$25,560.00	
	TOTAL ESTIMATED PROJECT CAPITAL COST				\$408,960	\$408,960	\$ 367,650.00
				Say:	\$409,000	\$409,000	

NATURAL DISASTER RELIEF ASSISTANCE PROGRAM

CONDITIONS OF FINANCIAL ASSISTANCE

The following conditions shall apply to all offers of financial assistance irrespective of the purpose for which the offer is made:

1. The Department of Finance, Services and Innovation's delegated representative for the purposes of these conditions is the Regional Director, Public Works Advisory, or any person acting in that capacity.
2. Council must advise of its acceptance of this financial assistance and of these conditions, in writing to Public Works Advisory's Regional Director, within 45 days of receipt of the offer of financial assistance, before any payments will be made to Council. Failure to accept the offer within the specified timeframe may result in financial assistance being withdrawn.

At the same time Council shall submit a detailed program for the work to the Public Works Advisory's Regional Director for approval. The program is to include the projected cash flow, as depicted in the attached form (Appendix A). No deviations from the approved program are to be made.

3. Council shall complete the work within the approved estimated cost. Where instances arise where the approved works program needs to be varied due to the identification of further work or amendment to the amount of work submitted under the existing approved items, the variation to the approved program shall be presented to the Regional Director for information and forwarded to the delegated authority for approval. Council should not presume additional funding is forthcoming before approval.
4. The transferring of subsidy assistance funds to other projects and/or grouping costs for similar projects running concurrently within Council is not permitted.
5. As administrator of the Natural Disaster Relief Assistance Program associated with the financial assistance to restore damaged council-owned assets, the Department of Finance, Services and Innovation, or its representative, reserves the rights to monitor and evaluate the project works and inspect Council's books and records associated with the funded project works prior to payment of all subsidy assistance payments.
6. The total subsidy assistance payments will be made on the total estimated project costs as stated in the offer to Council or actual total project costs, whichever is the lesser.
7. The works and payment of all financial assistance must be finalised within two financial years from the end of the financial year in which the disaster occurred. Where exceptional circumstances exist, applications for an extension of time may be submitted to the Regional Director. Such

applications shall detail reasons for the delay and shall be submitted immediately the situation becomes known as approval is required from the Commonwealth Government to incur expenditure beyond the two year limit. Notification of an extension of time must be forwarded to the Regional Director no later than six (6) months prior to the end of the financial year in which the grant offer will be finalised; otherwise no extension of time will be given under any circumstances.

8. Council shall maintain the works in good order and condition in accordance with asset management guidelines as set out in the Local Government Act, 1993.
9. The Department of Finance, Services and Innovation will administer the government expenditure, issue financial assistance to Council and ensure compliance with Government guidelines, legislation and these Conditions of Financial Assistance.
10. During the currency of the work, Council shall provide the Regional Director with Certificates of Expenditure on the Department of Finance Services and Innovation's Form No. NDRP 02/01 as depicted in the attached form (Appendix B). Payment of the grant will only be made in response to the lodgement of these Certificates. The Certificates shall include information showing itemised expenditures against the estimated costs as shown in the grant submission.
11. Payments will not be made until Council provides the Department of Finance, Services and Innovation with a valid Australian Business Number as shown in Appendix A – Predicted Expenditure.
12. Payments will not be made until Council provides the Department of Finance, Services and Innovation with a copy of its reconciled financial records of actual expenditure on the approved works. This must include a copy of general ledger transactions for the works and supporting invoices, approved council labour time sheets and other supporting documentation.
13. Within one month of completion of the works, Council shall provide an Interim Final Certificate of Expenditure. The Interim Final Certificate of Expenditure shall show the expenditure incurred to date together with an estimate of the value of outstanding commitments, and is expected to correspond to the Final Certificate of Expenditure.
14. Within three months of the completion of the works, Council shall provide a Final Certificate of Expenditure. The Final Certificate of Expenditure shall show the amount of the Department of Finance, Services and Innovation's financial assistance received by Council and the total expenditure appropriately dissected between the Department of Finance, Services and Innovation and Council funds. In the absence of such Certificate, and after seeking advice from Council, the Department of Finance, Services and Innovation, or its representative, may make an assessment of the final payment and finalise the financial assistance.

15. The Department of Finance, Services and Innovation in association with the New South Wales Auditor-General and the Australian National Audit Office reserves the right to audit Council's books and records associated with the funded disaster event.
16. Insurance and insurance excess are not covered under the Natural Disaster Relief Assistance Program . Council must claim on insurance any item that is damaged. The Program will cover the gap or difference between the insurance payout (including the insurance excess) and the total cost to restore the item.

NDRA Cover = Cost to restore item - (Insurance claim + Insurance excess)

17. Financial assistance under the Natural Disaster Relief Assistance Program is free of GST. Monetary amounts set out in the offer of financial assistance and these conditions are stated exclusive of GST. No GST will form part of the subsidy payment to Council or will be included in Councils request for financial assistance.

DEPARTMENT OF FINANCE, SERVICES & INNOVATION
NATURAL DISASTER RELIEF ASSISTANCE PROGRAM
PREDICTED EXPENDITURE

COUNCIL FILE No. _____		FILE No. (H.O.)* _____	
		(L.O.)* _____	
COUNCIL: _____		ABN: _____	
COUNCIL CONTACT: _____			
COUNCIL PROJECT TITLE: _____			
OFFICE'S PROJECT TITLE: * _____			
W/O NAME: * _____		W/O No: * _____	
SUBSIDY ARRANGEMENTS: _____			
PROJECT DESCRIPTION: _____			
ESTIMATED TOTAL COST OF PROJECT: _____			
COMPLETION DATE: _____			
ESTIMATED MONTHLY CUMULATIVE EXPENDITURE:			
	IN 2016/2017	IN 2017/2018	IN 2018/2019
JULY	_____	_____	_____
AUGUST	_____	_____	_____
SEPTEMBER	_____	_____	_____
OCTOBER	_____	_____	_____
NOVEMBER	_____	_____	_____
DECEMBER	_____	_____	_____
JANUARY	_____	_____	_____
FEBRUARY	_____	_____	_____
MARCH	_____	_____	_____
APRIL	_____	_____	_____
MAY	_____	_____	_____
JUNE	_____	_____	_____
SUB TOTAL:	_____	_____	_____
ATTACHMENTS (If Any): _____			
GENERAL MANAGER: _____		DATE: _____	
TECHNICAL MANAGER: _____		DATE: _____	
* Items to be completed by the Department of Finance, Services and Innovation.			

**DEPARTMENT OF FINANCE, SERVICES and INNOVATION
CERTIFICATE OF ACTUAL EXPENDITURE FOR FINANCIAL
ASSISTANCE TO**

(enter name of council)

Program: <u>Natural Disaster Relief Assistance Program</u> Year: _____ Date of Offer: _____ Disaster Event: _____	Funding: Emergency (100%)** Restoration (75%) Restoration (100%) (delete as appropriate)
	Progress Cert. No. _____ (Insert No.) Interim Final Certificate Final Certificate (delete as appropriate)

CONTRIBUTIONS		
Authorised Value of Project (maximum under grant offer)	Council / Other	\$ _____
	Department of Finance, Services and Innovation	\$ _____
	TOTAL	\$ _____
Financial Assistance Received	Total To Date	\$ _____
CURRENT CLAIM		
Disaster Event's Total Expenditure* To: _____ (Insert Date)	Council / Other	\$ _____
	Department of Finance, Services and Innovation	\$ _____
	TOTAL	\$ _____

*Payment of the grant offer will be subject presentation of Council's General Ledger transaction register and invoices and supporting documentation associated with the funded disaster event.

Council hereby certifies that: -

1. The restoration of Council's assets has been carried out in accordance with the Conditions of Financial Assistance, Natural Disaster Relief Assistance Program.
2. Council clean-up and asset restoration costs are restricted to additional operational expenditure (i.e. contractor costs, council overtime, extra shifts etc) and exclude work undertaken during normal operation times using normal labour and equipment.
3. Insurance claims and insurance excesses have been deducted from this or any other progress claim associated with this disaster and Council has not sought financial assistance for any damaged item claimable via its insurance except as provided in Item 16 of the Natural Disaster Relief Assistance Program *Conditions of Financial Assistance*.
4. Council has not claimed financial assistance from any other agency or Office with respect to these expenditure items.
5. Council has current asset management plans and maintenance plans covering the items requiring emergency restoration.
6. All actual expenditure as detailed in this claim is free of GST.

 (This signature required on Final Certificate only) **General Manager**

 (This signature required on Progress Payment only) **General Manager / Delegated Officer**

Date

DEPARTMENT OF FINANCE, SERVICES AND INNOVATION

CERTIFICATE OF ACTUAL EXPENDITURE FOR FINANCIAL ASSISTANCE TO

(Enter name of Council)

DETAILS OF EXPENDITURE

Item No.	Project Component	Amount Allocated	Actual Expenditure
E	Emergency Items		
	Completed within 21 Days		
1	Debris removal – Council property		
2	Public Buildings		
3	Stormwater drainage		
4	Retaining walls		
5	Rock protection, Flood mitigation		
6	Other items (specify below)		
R	Restoration Works		
1	Debris removal – Council property		
2	Public Buildings		
3	Stormwater drainage		
4	Retaining walls		
5	Rock protection, Flood mitigation		
6	Other items (specify below)		
	TOTAL COSTS	\$	\$

A copy of this certificate was forwarded to the Department of Finance Services and Innovation office at on.....