



TWEED
SHIRE COUNCIL

Chairman: Tr K Milne

Trustees: P Allsop
R Byrnes (Deputy Chairman)
C Cherry
R Cooper
J Owen
W Polglase

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 16 November 2017

held at
**Harvard Room, Tweed Heads Administration Building,
Brett Street, Tweed Heads**
commencing at 7:00pm

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The Meeting commenced at 7.00pm.

Tr Katie Milne (Chair), Tr Reece Byrnes (Deputy Chair), Tr Pryce Allsop, Tr Chris Cherry, Tr Ron Cooper, Tr James Owen and Tr Warren Polglase (until 7.03pm).

Also present were Mr Andrew Illingworth (Executive Manager of the Trust), Mr Troy Green (General Manager), Ms Liz Collyer (Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Shane Davidson (Executive Officer), Mr Neil Baldwin (Manager Corporate Governance), Ms Fran Silk (Unit Coordinator - Communication and Customer Services) and Mrs Meredith Smith (Minutes Secretary).

CONFIRMATION OF MINUTES

1 Confirmation of the Minutes of the Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 21 September 2017

H 26

Tr P Allsop
Tr R Cooper

RESOLVED that the Minutes of the Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 21 September 2017 be adopted as a true and accurate record of proceedings.

Tr W Polglase temporarily left the meeting at 07.03 PM.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase

APOLOGIES

Nil.

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

Nil.

REPORTS FROM DIRECTOR PLANNING AND REGULATION

Nil.

REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES

Nil.

REPORTS FROM DIRECTOR ENGINEERING

Nil.

REPORTS FROM DIRECTOR CORPORATE SERVICES

Nil.

CONFIDENTIAL COMMITTEE

EXCLUSION OF PRESS AND PUBLIC

H 27

Tr J Owen
Tr C Cherry

RESOLVED that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Tender TCHP2017002 Provision of Caretaking Services Kingscliff Beach Holiday Park

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

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- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

HC 10

That the Tweed Coast Holiday Parks Reserve Trust accepts the tender submitted by Eureka Stockade Holiday Park Pty Ltd for Tender No TCHP2017002 in the recommended tender amount of \$362,614.00 (exclusive of GST) for the provision of Caretaking Services at the Kingscliff Beach Holiday Park for the period 1 March 2018 to 30 September 2020 with an Option Period of two (2) years commencing 1 October 2020 and expiring on 30 September 2022.

The Motion was **Carried**

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Tr W Polglase

H 28

Tr P Allsop

Tr R Cooper

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Tr W Polglase

There being no further business the Meeting terminated at 7.07pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held
xxx**

Chairman

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