

# Policy

## Waiving of disposal fees - Waste Management

Version 2.0

Adopted by Council at its meeting on xxx

Minute No: xxx

Division:	Community and Natural Resources
Section:	Waste Management
File Reference:	N/A
Historical Reference:	Version 1.0, 15 June 2010

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# Waiving of disposal fees - Waste Management

## Policy Objective

The purpose of this document is to provide clear guidelines for Council when dealing with organisations and or individuals that are requesting that Council provide them with relief from disposal charges for waste being taken to Tweed Shire Council's Stott's Creek Resource Recovery Centre.

## Definitions

Not applicable

## Policy Background

Not applicable

## Policy

Council will consider providing a waiver from the disposal fees for the organisations and or individuals that meets the following criteria and conditions;

### Organisations

- (a) Organisations must be formally structured to service residents of Tweed Shire Council and be based in Tweed Shire Council or be significantly regionally focused.
- (b) Organisations must be non-profit registered charities involved in the collection of goods for resale in second hand shops or organisations involved in community clean-up or improvement projects on public land or reserves.

### Individuals

Only those individuals that have experienced hardship due to either natural disaster or the like that are not able to seek assistance from an alternate provider. Council is to be seen as a provider of last resort and the General Manager has the sole discretion to decide on the granting of a waiver.

### Procedure

- (a) The registered groups or persons apply in writing on letterhead or other reasonable means to identify the organisation.
- (b) A review of the application is to be undertaken to determine adequacy against this Policy
- (c) If deemed adequate, an interim (60 day) approval will be granted subject to the group or organisation applying to the Environment Protection Authority (EPA) for a Community Service Exemption from the NSW Government Waste and Environment Levy.
- (d) The organisation is to supply the Community Service Exemption number to Council. If the EPA do not grant an exemption from the NSW Government Waste and Environment Levy Council will review the application and the applicant will need to pay at least the equivalent of the waste levy component as a charge. If no exemption is forthcoming the interim approval will be cancelled.
- (e) Council to issue a 12 month approval subject to the conditions listed in this Policy. This approval will need to be renewed every 12 months as per the above policy with EPA

endorsement by way of an exemption of the Waste and Environment Levy regarded as a prerequisite for approval.

(f) For individuals seeking the waiver based on hardship an application stating the circumstances of their situation needs to be submitted in writing to the General Manager who has the ultimate discretion as to whether to provide the relief.

### Conditions

- (a) The waste materials being disposed of for these purposes are directly related to the functions of the organisation.
- (b) The waste materials must be presented to allow for maximum beneficial reuse (i.e. sorted green waste, recyclables, from mixed general waste).
- (c) The waste materials are to be presented during normal hours of operation of the Stott's Creek Resource Recovery Centre.
- (d) The approval may be granted for a period of up to twelve months.
- (e) The approval may be removed or modified at the discretion of the General Manager.
- (f) The approval may impose maximum limits to the value or quantity of waste that is subject to the waiving of disposal fees.
- (g) Yard and property clean up waste will not be permitted.
- (h) When seeking relief based on the basis of hardship only those material that cannot be recycled or salvaged for use elsewhere will be accepted for disposal. Conditions b, c, e and f are also relevant.

### Reporting

(a) Council's Unit Coordinator Waste Management is to report to Council annually or as required by Council on the number of approvals issued and the in-kind donation value of this Policy.

## **Related Legislation**

Not applicable

## **Compliance**

Not applicable

## **Forms**

Not applicable

## **Review Period**

This policy will be reviewed within 12 months of the election of each new Council or more frequently in the event of any legislative changes or change in circumstances.

## **Useful Links**

[Tweed Shire Council website](#)  
[Office of Local Government](#)

