



TWEED
SHIRE COUNCIL

Chairman: Tr K Milne

Trustees: P Allsop
R Byrnes (Deputy Chairman)
C Cherry
R Cooper
J Owen
W Polglase

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting 21 September 2017

held at
**Harvard Room, Tweed Heads Administration Building, Brett Street,
Tweed Heads**
commencing at 10.50pm

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The Meeting commenced at 10.50pm.

Tr Katie Milne (Chair), Tr Reece Byrnes (Deputy Chair), Tr Pryce Allsop, Tr Chris Cherry, Tr Ron Cooper, Tr James Owen and Tr Warren Polglase

Also present were Mr Andrew Illingworth (Executive Manager of the Trust and Acting Director Community and Natural Resources), Mr Troy Green (General Manager), Mr Michael Chorlton (Acting Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Lindsay McGavin (for Director Planning and Regulation), Mr Shane Davidson (Executive Officer), Fran Silk (Communications Officer - Social and Media), Mr Neil Baldwin (Manager Corporate Governance) and Mrs Meredith Smith (Minutes Secretary).

CONFIRMATION OF MINUTES

- 1 **[CONMIN-TCHP] Confirmation of Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 August 2017**

H 21

**Tr P Allsop
Tr R Byrnes**

RESOLVED that the Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 August 2017 be adopted as a true and accurate record of proceedings of that meeting.

The Motion was **Carried**

FOR VOTE - Unanimous

APOLOGIES

Nil.

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

2 [EM-TCHP] Car Parking - Ambrose Brown Park Pottsville

H 22

Tr C Cherry
Tr K Milne

RESOLVED that the Tweed Coast Holiday Parks Reserve Trust requests the Executive Manager seek advice from the Local Traffic Committee on the possibility of altering the line marking to install a parking lane on the east side of the Tweed Coast Road between Coronation Drive and Phillip St (Overall Drive), Pottsville noting the difficulty in providing a footpath for public safety at this location and to arrange for the line marking of parking bays at the Pottsville Beach Community Hall to provide additional public parking in Pottsville.

The Motion was **Carried**

FOR VOTE - Unanimous

REPORTS FROM DIRECTOR PLANNING AND REGULATION

Nil.

REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES

Nil.

REPORTS FROM DIRECTOR ENGINEERING

Nil.

REPORTS FROM DIRECTOR CORPORATE SERVICES

Nil.

CONFIDENTIAL COMMITTEE

EXCLUSION OF PRESS AND PUBLIC

H 23

Tr K Milne

Tr J Owen

RESOLVED that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

FOR VOTE - Unanimous

H 24

Tr K Milne

Tr C Cherry

RESOLVED that the Committee resumes in Open Trust.

The Motion was **Carried**

FOR VOTE - Unanimous

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Operating Report for the Period 1 July 2016 to 30 June 2017

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

HC 8

That the Tweed Coast Holiday Parks Reserve Trust:

1. Receives and notes this report.
2. Authorises the execution of all necessary documents forming part of the financial statements and audit for the year ending 30 June 2017.
3. Notes and endorses the Audit Representation Letter for 2017.

The Motion was **Carried**

FOR VOTE - Unanimous

H 25

**Tr K Milne
Tr C Cherry**

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

FOR VOTE - Unanimous

There being no further business the Meeting terminated at 11.05pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held
xxx**

Chairman

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