



TWEED
SHIRE COUNCIL

Chairman: Tr K Milne

Trustees: P Allsop
R Byrnes
C Cherry (Deputy Chairman)
R Cooper
J Owen
W Polglase

Agenda

Tweed Coast Holiday Parks Reserve Trust Meeting 21 September 2017

held at
**Harvard Room, Tweed Heads Administration Building, Brett Street,
Tweed Heads**
commencing at 5.30pm

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Items for Consideration of the Trust:

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CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Confirmation of Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 August 2017

SUBMITTED BY: Corporate Governance

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Making decisions with you
We're in this together

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Making decisions with you
- 2.2 Engagement
- 2.2.4 Councillor and Civic Business - To provide assistance to Councillors and support for Council to operate within its legal framework.

ROLE: **Leader**

The Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 August 2017 are attached for information and adoption by Council.

RECOMMENDATION:

That the Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 August 2017 be adopted as a true and accurate record of proceedings of that meeting.

REPORT:

As per Summary.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice.

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Attachment 1

Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 August 2017 (ECM 4713122).

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

2 [EM-TCHP] Car Parking - Ambrose Brown Park Pottsville

SUBMITTED BY: Holiday Parks

FILE REFERENCE: GC3/8/2

TCHP 1711

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People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 3 People, places and moving around
- 3.2 Places
- 3.2.4 Holiday Parks - To provide safe, attractive and accessible holiday accommodation on public land.

ROLE: **Leader**

SUMMARY OF REPORT:

This report recommends that the Tweed Coast Holiday Parks Reserve Trust seek approval from Tweed Shire Council's Traffic Committee to install a parking lane on the east side of Tweed Coast Road between Coronation Drive and Phillip Street (Overall Drive) and to arrange for the line marking of parking bays at Pottsville Beach Community Hall to provide additional parking spaces near Pottsville South Holiday Park.

RECOMMENDATION:

That the Tweed Coast Holiday Parks Reserve Trust requests the Executive Manager seek approval from Tweed Shire Council's Local Traffic Committee to:

- 1. Install a parking lane on the east side of Tweed Coast Road between Coronation Drive and Phillip Street (Overall Drive).**
- 2. Arrange for the line marking of parking bays at Pottsville Beach Community Hall to provide additional parking spaces near Pottsville South Holiday Park.**

REPORT:

At the 20 July 2017 Trust Meeting, it was resolved that:

1. The Tweed Coast Holiday Parks Reserve Trust requests the Executive Manager to liaise with the Traffic Section within the Roads and Stormwater Unit and Recreation Services Unit to investigate opportunities for the formalisation of additional parking spaces for Ambrose Brown Park, Pottsville or other locations in the Pottsville CBD vicinity.
2. The Executive Manager ensures that guests booking sites at Pottsville South Holiday Park are reminded at the time of booking that they have one parking space per booking.
3. The Tweed Coast Holiday Parks Reserve Trust requests the Executive Manager investigate opportunities for the formalisation of additional parking spaces for Pottsville South Holiday Park patrons within the confines of Pottsville South Holiday Park.

This resolution was the result of correspondence received from the Pottsville Community Association regarding parking in and around Ambrose Brown Park, Pottsville, following the renovation of Pottsville South Holiday Park. The Association raised concerns about residents having difficulty accessing car parks at Ambrose Brown Park and Mooball Creek estuary during weekends and school holiday periods.

During the assessment of the development proposal for Pottsville South Holiday Park, it was determined that Pottsville South complied with both s97 (visitor parking) and s98 (parking for people with disabilities) of the Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005. The view accepted during the development assessment was the required seven visitor parking spaces at Pottsville South Holiday Park are available adjacent to the Park entry. It was determined that this arrangement provided greater efficiencies for both day users as well as holiday park users as the total number of parking spaces are available to both day and caravan park users.

With increasing awareness of Pottsville's attractions along with increased capacity and occupancy at Pottsville South Holiday Park, it is acknowledged that during periods of high demand there can be limited parking spaces available at Ambrose Brown Park.

The Executive Manager does not recommend the formalisation of additional parking spaces within the confines of Pottsville South Holiday Park. Currently the Holiday Park provides one parking space for each site in accordance with s96 of Regulation 2005. To satisfy the minimum dimension requirements for parking spaces of 6.1 metres by 2.5 metres for seven parking spaces, requires a total area of 6.1 metres by 17.5 metres. This would result in the loss of two tourist sites. Tourist site income at Pottsville South Holiday Park is currently \$12,000 per annum therefore the creation of parking spaces within the Holiday Park would result in a revenue loss of \$24,000 per annum. The civil works cost associated with the establishment of the parking spaces is estimated at \$50,000.

An alternative option is to create parking spaces on Tweed Coast Road between Coronation Avenue and Phillip Street (Overall Drive), Pottsville. Currently the traffic lanes are approximately 4.6 metres wide and the parking lane adjacent to the Park Reserve on the west side of Tweed Coast Road is 2.4 metres wide. It is proposed to relocate the double centre lines reducing the traffic lanes to 3.3 metres and install a parking lane on the east side of Tweed Coast Road adjacent to Pottsville South Holiday Park. This parking lane will allow for the creation of up to 10 additional parking spaces. The cost associated with modifying the longitudinal line making and parking space line marking is estimated at \$2,000.

Approval from Tweed Shire Councils Traffic Committee is required to implement this option.



Google Maps view looking north along Tweed Coast Road from Phillip Street (Overall Drive). Additional parking spaces proposed for the east side of the road. Double centre line to be relocated to reduce traffic lanes to a width of 3.3 metres.

To support this option, it is further proposed to increase the number of parking spaces available at the Pottsville Beach Community Hall by line marking formal parking bays. This will increase parking capacity and safety at the Community Hall. Holiday Park patrons who have more than one vehicle will be directed to park additional vehicles at the Community Hall. The cost associated with surface repair and parking space line marking at the Community Hall is estimated at \$12,000.

OPTIONS:

1. The Tweed Coast Holiday Parks Reserve Trust: requests the Executive Manager seek approval from Tweed Shire Council's Traffic Committee to install a parking lane on the east side of Tweed Coast Road between Coronation Drive and Phillip Street (Overall Drive) and to arrange for the line marking of parking bays at Pottsville Beach Community Hall to provide additional parking spaces near Pottsville South Holiday Park.

2. The Tweed Coast Holiday Parks Reserve Trust does not approve the Executive Manager seeking approval from Tweed Shire Council's Traffic Committee to install a parking lane on the east side of Tweed Coast Road between Coronation Drive and Phillip Street (Overall Drive) and does not arrange for the line marking of parking bays at Pottsville Beach Community Hall to provide additional parking spaces near Pottsville South Holiday Park.

CONCLUSION:

As per recommendation.

COUNCIL IMPLICATIONS:

a. Policy:

Corporate Policy Not Applicable.

b. Budget/Long Term Financial Plan:

Funds to be expended are available within the Tweed Coast Holiday Parks Capital Reserves.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Not Applicable.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.

CONFIDENTIAL MATTERS

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Operating Report for the Period 1 July 2016 to 30 June 2017

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

-
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret.

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People, places and moving around
Who we are and how we live

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 3 People, places and moving around
- 3.2 Places
- 3.2.4 Holiday Parks - To provide safe, attractive and accessible holiday accommodation on public land.

ROLE: **Leader**
