

Chair: Tr K Milne

Trustees: G Bagnall (Deputy Chair)
C Byrne
B Longland
W Polglase
P Youngblutt

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 27 October 2016

held at **Harvard Room, Tweed Heads Administration
Building, Brett Street, Tweed Heads**
commencing at 5.00pm

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Meeting commenced at 8.10pm

Tr K Milne (Chairman), Tr C Byrne, Tr B Longland, Tr W Polglase and Tr G Bagnall.

Also present were Mr Andrew Illingworth (Executive Manager) Mr Troy Green (General Manager), Mr Michael Chorlton (For Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Neil Baldwin (Manager Corporate Governance) and Mrs Lisa Bailey (Minutes Secretary).

APOLOGIES

Attendee Tr P Youngblutt has informed the Executive Management that his absence is caused by illness.

H 30

Tr K Milne
Tr G Bagnall

RESOLVED that the apology of Tr P Youngblutt be accepted and the necessary leave of absence be granted.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt

CONFIRMATION OF MINUTES

1 [CONMIN - TCHP] Confirmation of Minutes of the Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 15 September 2016

H 31

Tr C Byrne
Tr B Longland

RESOLVED that the Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meetings held 15 September 2016 be adopted as a true and accurate record of proceedings of that meeting.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt

CONFIDENTIAL MATTERS

CONFIDENTIAL COMMITTEE

EXCLUSION OF PRESS AND PUBLIC

H 32

Tr K Milne

Tr B Longland

RESOLVED that Council resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Tr P Youngblutt

The Executive Manager reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to Council:-

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Operating Report for the Period 1 July 2015 to 30 June 2016

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

RECOMMENDED that the Tweed Coast Holiday Parks Reserve Trust:

1. Receives and notes this report.
2. Authorises the execution of all necessary documents forming part of the financial statements and audit for the year ending 30 June 2016.
3. Notes and endorses the Audit Representation Letter for 2016.

The Motion was **Carried**

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt***

H 33

**Tr K Milne
Tr B Longland**

RESOLVED that the Committee resumes in Open Council at 8.13pm.

The Motion was **Carried**

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt***

H 35

**Tr K Milne
Tr B Longland**

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt***