

**Chair:** Tr K Milne

**Trustees:** G Bagnall (Deputy Chair)  
C Byrne  
B Longland  
W Polglase  
P Youngblutt

# Minutes

## **Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 21 April 2016**

held at Murwillumbah Cultural and Civic Centre  
commencing at 5.00pm

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The Meeting commenced at 7.40pm.

Tr G Bagnall (Deputy Chairman); Tr C Byrne, Tr B Longland, Tr W Polglase and Tr P Youngblutt.

Also present were Mr Andrew Illingworth (Acting Executive Manager of the Trust), Mr David Oxenham (Acting General Manager), Ms Liz Collyer (Director Corporate Services), Mr Ian Kite (Acting Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Shane Davidson (Executive Officer), Mr Neil Baldwin (Manager Corporate Governance) and Mrs Maree Morgan (Minutes Secretary).

## **CONFIRMATION OF MINUTES**

### **1 [CONMIN-TCHP] Confirmation of Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 17 March 2016**

**H 10**

**Tr P Youngblutt**  
**Tr G Bagnall**

**RESOLVED** that the Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 17 March 2016 be adopted as a true and accurate record of proceedings of that meeting.

The Motion was **Carried**

**FOR VOTE - Unanimous**  
**ABSENT. DID NOT VOTE - Tr K Milne**

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## **APOLOGIES**

### Note from Council Meeting held 7 April 2016

Tr K Milne (Chairman), informed the General Manager that her absence is caused by illness and was granted leave of absence up to and included 2 May 2016 at Minute 158 of Council meeting held Thursday 7 April 2016.

Tr K Milne (Chairman), in accordance with Section 234(1)(d) of the Local Government Act 1993, requests an extension to this absence to 31 May 2016.

**H 11**

**Tr P Youngblutt**  
**Tr W Polglase**

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**RESOLVED** that Trustee K Milne's leave of absence be extended to 31 May 2016, in accordance with Section 234(1)(d) of the Local Government Act 1993.

The Motion was **Carried**

**FOR VOTE - Unanimous  
ABSENT. DID NOT VOTE - Tr K Milne**

#### **DISCLOSURE OF INTEREST**

Nil.

#### **ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY**

Nil.

#### **CHAIRPERSON'S MINUTE**

Nil.

#### **ORDERS OF THE DAY**

Nil.

#### **QUESTION TIME**

Nil.

#### **REPORTS THROUGH THE ACTING EXECUTIVE MANAGER OF THE TRUST**

#### **REPORTS FROM THE ACTING EXECUTIVE MANAGER OF THE TRUST**

- 2      **[A/EM-TCHP] Request for Sponsorship to Assist in Purchase of an All-Terrain Vehicle (ATV) for Salt Surf Life Saving Club**

**H 12**

**Tr P Youngblutt  
Tr B Longland**

**RESOLVED** that the Tweed Coast Holiday Parks Reserve Trust approves the sponsorship request from Salt Surf Life Saving Club in the amount of \$9,000.00 (excluding GST) for the purchase of an All-Terrain Vehicle (ATV).

The Motion was **Carried**

**FOR VOTE - Tr B Longland, Tr G Bagnall, Tr W Polglase, Tr P Youngblutt**

**AGAINST VOTE - Tr C Byrne**

**ABSENT. DID NOT VOTE - Tr K Milne**

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**3 [A/EM-TCHP] Request for Offer TCHP2016002 - Provision of Civil Construction Works for Pottsville South Holiday Park, Tweed Coast Road, Pottsville**

**H 13**

**Tr P Youngblutt**

**Tr B Longland**

**RESOLVED** that:

1. The Tweed Coast Holiday Parks Reserve Trust awards the contract TCHP2016002 - Provision of Civil Construction Works for Pottsville South Holiday Park, Tweed Coast Road, Pottsville to Uki Holdings Pty Ltd trading as Hardings Earthmoving for the amount of \$925,672.34 (exclusive of GST).
2. The Acting Executive Manager be granted delegated authority to approve appropriately deemed variations to the Request for Offer and those variations be reported to the Trust following completion of the tendered works/services.
3. ATTACHMENTS 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because they contain:-
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

The Motion was **Carried**

**FOR VOTE - Unanimous**

**ABSENT. DID NOT VOTE - Tr K Milne**

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**REPORTS FROM DIRECTOR PLANNING AND REGULATION**

Nil.

**REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES**

Nil.

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**REPORTS FROM ACTING DIRECTOR ENGINEERING**

Nil.

**REPORTS FROM DIRECTOR CORPORATE SERVICES**

Nil.

**CONFIDENTIAL MATTERS**

Nil.

There being no further business the Meeting terminated at 7.41PM.



**The Minutes of Trust Meeting  
were Confirmed at the Meeting held  
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**Chairman**