



TWEED
SHIRE COUNCIL

Chair: Tr K Milne

Trustees: G Bagnall (Deputy Chair)
C Byrne
B Longland
W Polglase
P Youngblutt

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 17 March 2016

held at Murwillumbah Cultural and Civic Centre
commencing at 8.45pm

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The Meeting commenced at 8.45pm.

Tr K Milne (Chairman), Tr G Bagnall (Deputy Chairman); Tr C Byrne, Tr B Longland and Tr W Polglase.

Also present were Mr Andrew Illingworth (Acting Executive Manager of the Trust), Mr Troy Green (General Manager), Ms Liz Collyer (Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Vince Connell (Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Shane Davidson (Executive Officer), Mr Russ Merry (Coordinator - Corporate Records) and Mrs Meredith Smith (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Confirmation of the Minutes of the Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 18 February 2016

H 5

**Tr K Milne
Tr B Longland**

RESOLVED that:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 18 February 2016 be adopted as a true and accurate record of proceedings of that meeting.
2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

**FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt**

APOLOGIES

Tr P Youngblutt has informed the General Manager that his absence is caused by illness.

H 6

Tr C Byrne
Tr K Milne

RESOLVED that the apology of Tr P Youngblutt be accepted and the necessary leave of absence be granted.

The Motion was **Carried**

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr P Youngblutt

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

2 [EM-TCHP] Fees and Charges 2016/2017

H 7

Tr B Longland
Tr C Byrne

RESOLVED that the Tweed Coast Holiday Parks Reserve Trust adopts the fees and charges as detailed in this report for the year 1 July 2016 to 30 June 2017.

The Motion was Carried

FOR VOTE - Tr W Polglase, Tr C Byrne, Tr B Longland
AGAINST VOTE - Tr K Milne, Tr G Bagnall
ABSENT. DID NOT VOTE - Tr P Youngblutt

3 [EM-TCHP] Offer TCHP2016-001 - Fabrication, Delivery and Installation and Certification of Prefabricated Buildings at the Pottsville South Holiday Park

H 8

Tr W Polglase
Tr B Longland

RESOLVED that:

1. The Tweed Coast Holiday Parks Reserve Trust awards the contract TCHP2016-001 Fabrication, Delivery and Installation and Certification of Prefabricated buildings at the Pottsville South Holiday Park to Wengold Pty Ltd trading as Eastcoast Homes & Park Cabins (ABN 26 078 352 824) for the amount of \$1,106,300.00 (exclusive of GST).
2. The Executive Manager is given delegated authority to approve variations up to a maximum of 10% of the initial contract sum and those variations be reported to the Trust following completion of the offered works/services.
3. ATTACHMENTS 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

The Motion was Carried

FOR VOTE - Tr W Polglase, Tr C Byrne, Tr B Longland

AGAINST VOTE - Tr K Milne, Tr G Bagnall

ABSENT. DID NOT VOTE - Tr P Youngblutt

REPORTS FROM THE ACTING EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM DIRECTOR PLANNING AND REGULATION

Nil.

REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES

Nil.

REPORTS FROM DIRECTOR ENGINEERING

- 4 [E-TCHP] Licence for Temporary Access onto Lot 3 DP 1178291 to facilitate Stormwater Drainage Upgrade Works - Elanora Avenue, Pottsville

H 9

Tr B Longland

Tr W Polglase

RESOLVED that the Tweed Coast Holiday Parks Reserve Trust approves issuing a licence for temporary access onto Lot 3 DP 1178291 as the operator and manager of Lot 3 DP 1178291 to undertake the proposed stormwater works within the Pottsville North Holiday Park.

The Motion was Carried

FOR VOTE - Voting - Unanimous

ABSENT. DID NOT VOTE - Tr P Youngblutt

REPORTS FROM DIRECTOR CORPORATE SERVICES

Nil.

CONFIDENTIAL MATTERS

Nil.

There being no further business the Meeting terminated at 8.48pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held
xxx**

Chairman