

Community Sponsorship Application Form

Applications open 21 March 2016 and close on 22 April 2016

Before completing this application, please ensure the Community Sponsorship Policy (<http://www.tweed.nsw.gov.au/Policies>) has been read and understood to ensure that the application will receive full consideration by Council.

Applications are to be posted to Tweed Shire Council, PO Box 816, Murwillumbah 2484 or faxed on (02) 6672 4770 or e-mailed to tsc@tweed.nsw.gov.au.

Please note: If emailing, you will need to complete the Application, print, scan and then email the document.

Name of Organisation	<input type="text"/>		
Address	<input type="text"/>	Town	<input type="text"/>
		Postcode	<input type="text"/>
Contact Person	<input type="text"/>		
Position	<input type="text"/>		
Phone	<input type="text"/>	Mobile	<input type="text"/>
Email	<input type="text"/>		
Are you a non-profit organisation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are you GST registered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
ABN (if applicable)	<input type="text"/>		

Eligibility Criteria

1. Groups or organisations must deliver the project, initiative or service to residents in the Tweed Shire Council Local Government Area.
2. Applicants must be Not for Profit meaning they are a non-government, not for profit, community based group or organisation that is not operating for the profit or gain of its individual members whether these gains would be direct or indirect.
3. No financial assistance will be given to privately owned businesses/companies.
4. Organisations must be either located in the Tweed Shire or demonstrate how they deliver services/activities that benefit the residents of the Tweed Shire.
5. No financial assistance will be given to Government Departments or agencies or for support of Government owned facilities.
6. No financial assistance will be given to sporting organisations as these organisations have other avenues for financial assistance.

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7. The funds are not to be used for a social activity for members of the organisation exclusively.
8. Applicants must have formally and fully acquitted any previous grants provided by Tweed Shire Council.
9. Applicants must submit applications on the official application form. Applications must be received by Close of Business (4.30pm) on the advertised closing date.

Selection Criteria

1. Applicants must meet eligibility criteria.
2. Applicants must demonstrate how their project/initiative/service will achieve an outcome linked to the Tweed Shire Council Community Strategic Plan 2013/2023 in one of the four themes:
 - Civic Leadership
 - Supporting Community Life
 - Strengthening the Economy
 - Caring for the Environment

Details of the Community Strategic Plan can be found on line - www.tweed.nsw.gov.au

3. A capacity for the applicant to professionally manage the implementation of the project including completion by the proposed date.
4. Applications that demonstrate a collaborative approach including the contribution of in-kind support and other resources by the applicant and other stakeholders will be given priority consideration.

Assessment Process

All applications will be assessed against eligibility by relevant Council Officers and all eligible applications will then be presented to Councillors at a Councillor Workshop for discussion and consideration. The results of the Councillor Workshop will be documented in a report to the next Council meeting for adoption of the recommended applications.

Full or Partial or No funding for the applications may be recommended by Council and all applicants will be advised of the outcome of their application within one (1) week of the Council decision.

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Part A - Application for Financial Assistance

1. Amount Requested:

2. Project/Initiative Name:

3. Brief description of the project:

4. Which Theme in the Tweed Shire Council Community Strategic Plan does this project link to?

5. How will the project deliver benefits to the Tweed Shire community?

6. Has your Organisation made application for financial assistance from other bodies for this project?

No Yes If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted

Date of this application:

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7. Donations given to your organisation by Council over the last three years.

Amount	Date	Purpose of which funds put

Part B - Information Regarding the Organisation

1. Brief profile of organisation/including current activities and location.

2. Current number of members and membership eligibility requirements (if applicable).

Part C

1. Any additional information which you would like to include.

For any further information, please contact Shannon Rees on (02) 6670 2591 or email srees@tweed.nsw.gov.au.