

REPLACEMENT REPORT

---

**REPORTS FROM THE DIRECTOR CORPORATE SERVICES**

**4 [CS-EXT] Council Committees - Delegates to September 2020**

**SUBMITTED BY: Corporate Governance**

Validms



## Civic Leadership

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.1 Council will be underpinned by good governance and transparency in its decision making process
- 

**SUMMARY OF REPORT:**

This report details the current status of Council Committees and is presented for the information of Councillors in considering membership representation, including the proposal to disband the Tweed River and Tweed Coastal Committees to form the Tweed Coast and Waterways Committee.

The report advises the number of Councillors on each Committee. It is Council's decision as to the relevance of each Committee and whether any Committees should be established or dissolved.

It should be noted that Expressions of Interest have been invited for community membership of the applicable committees. This process will close on Friday 11 November 2016 and a report will then be prepared for consideration by Council for these appointments.

**RECOMMENDATION:**

**That Council:**

- 1. Affirms the proposed Committee structure which includes the amalgamation of the Tweed River and Tweed Coastal Committees to form the "Tweed Coast and Waterways Committee".**
- 2. Appoints the Councillor Representatives to the Committees for the period ending September 2020.**

## REPLACEMENT REPORT

---

**3. Adopts the following amended Terms of Reference:**

- **Tweed Coast and Waterways Committee**
- **Tweed Coast Koala Management Committee**

REPLACEMENT REPORT

---

**REPORT:**

**Aboriginal Advisory Committee.**

**Councillor/Staff Representative:**

**Alternate Representative:**

**Committee Contact:**

**Staff Committee Members:**

**Other Members:**

**Councillor to be nominated**

**Councillor to be nominated**

Community Development Officer - Aboriginal  
Manager Community & Cultural Services.

One Representative and alternate from:

- Tweed Byron Local Aboriginal Land Council
- Tweed Wollumbin Aboriginal Education Consultative Group.
- Tweed Aboriginal Corporation for Sport
- Tweed Aboriginal Co-op
- Bundjalung Aboriginal Home Care
- Canowindra – Cedric House
- Bungalwena Aboriginal Health Services

**Frequency:**

Meetings of the Committee shall be held monthly and at such time and place as the Committee sees fit.

**Venue:**

Tweed Byron Aboriginal Land Council Office,  
Tweed Heads West or as nominated.

**Duration:**

3-6 hours.

**Objective:**

The primary objective of the Committee is to provide advice to Council in order to encourage and facilitate the development of the Tweed Aboriginal and Torres Strait Islander Community in the Tweed Shire.

In furtherance of this objective the Committee shall:

Act as a consultative Committee for Council's Tweed Aboriginal & Torres Strait Islander Community development function

Contribute to the development of a cooperative vision for the Shire.

Demonstrate leadership to emphasise the economic and social value of the Tweed Aboriginal & Torres Strait Islander Community in the Tweed Shire.

Provide a forum for ideas and discussions on a wide range of issues, especially those affecting the Tweed Aboriginal & Torres Strait Islander Community.

Foster strategic partnerships for community development, and

Contribute to the development of strategic policies and plans.

## REPLACEMENT REPORT

---

**Comment:** Terms of Reference adopted by Council 19 Sept 2013 (ECM3146605).

---

### Art Gallery Foundation

**Councillor/Staff Representative:** **Councillor to be nominated**  
**Alternate Representative:**  
**Committee Contact:** **Art Gallery Director**  
**Staff Committee Members:**  
**Other Members:**  
**Frequency:** **Bi-monthly.**  
**Venue:** **Tweed Regional Art Gallery**  
**Duration:** **2 hours**  
**Objective:**  
**Comment:**

---

### Arts Northern Rivers Board

**Councillor/Staff Representative:** Mayor and Manager Community & Cultural Services  
**Alternate Representative:** **Councillor to be nominated**  
**Committee Contact:** Manager Community & Cultural Services  
**Staff Committee Members:** N/A  
**Other Members:** Staff from other organisations  
**Frequency:** 4th Monday every two months  
**Venue:** Varies  
**Duration:**  
**Objective:** The objectives of Arts Northern Rivers are to:  
Foster and promote the culture of the region;  
Foster Indigenous arts and cultural programs and practices;  
Promote the arts, and achievement in the arts, to enhance social and economic community development;  
Encourage an increase in the level of cultural tourism.  
**Comment:** As per resolution of Council on 15/11/2011.

---

### Audit Committee

**Councillor/Staff Representative:** **Two Councillors to be nominated**  
**Alternate Representative:** Not required  
**Committee Contact:** Internal Auditor  
**Staff Committee Members:** General Manager; Director Corporate Services; Manager Financial Services;

---

REPLACEMENT REPORT

---

<b>Other Members:</b>	The Committee consists of: Three independent members - appointed by Council; and Representatives of the external auditor.
<b>Frequency:</b>	5 times per year.
<b>Venue:</b>	Mount Warning Room
<b>Duration:</b>	4-5 hours
<b>Objective:</b>	The objective of the Audit Committee (Committee) is to provide independent assessment and assistance to the Tweed Shire Council on control, governance and external accountability responsibilities. The Audit Committee's objectives are to assist Council: <ul style="list-style-type: none"><li>• To promote a culture of adherence to Council policies and procedures;</li><li>• To assess the effectiveness of business systems and procedures;</li><li>• To monitor and manage appropriate risks and exposures;</li><li>• To ensure that statutory compliance is promoted and monitored;</li><li>• To assess the effectiveness of audit processes (both internal and external)</li></ul> In achieving objective external financial reporting.
<b>Comment:</b>	As per Audit Committee Charter Policy 1.6 adopted 18/7/2013.

---

**Australia Day Committee**

<b>Councillor/Staff Representative:</b>	Mayor
<b>Alternate Representative:</b>	
<b>Committee Contact:</b>	Events Officer
<b>Staff Committee Members:</b>	Events Officer
<b>Other Members:</b>	Membership will comprise of community members from across the shire and one Councillor. Expressions of interest for community representation will be renewed every four years.
<b>Frequency:</b>	As required
<b>Venue:</b>	Council
<b>Duration:</b>	
<b>Objective:</b>	
<b>Comment:</b>	Terms endorsed by CNL 17/7/2012 (ECM2822912)

---

## REPLACEMENT REPORT

---

### Community Halls Advisory Committee

**Councillor/Staff Representative:**

**Alternate Representative:**

**Committee Contact:**

**Staff Committee Members:**

**Other Members:**

**Councillor to be nominated**

**Councillor to be nominated**

Coordinator Community Development; Project Officer - Capacity Building.

Administrative & Program Support Officer; Administrative Officer

One delegate and up to two delegates from the following Community Hall Committees:

- Chillingham
- Crabbes Creek
- Crystal Creek
- Doon Doon
- Fernvale
- Limpinwood
- Piggabeen
- Pottsville Beach
- Tumbulgum

Quarterly

**Frequency:**

**Venue:**

**Duration:**

**Objective:**

**Comment:**

Community Halls Policy adopted 17 September 2015

Terms endorsed by Council 16 May 2015 (ECM3635284)

---

### Destination Tweed

**Councillor/Staff Representative:**

**Alternate Representative:**

**Committee Contact:**

**Staff Committee Members:**

**Other Members:**

Mayor

Deputy Mayor

Economic Development - Strategic Operations

Board

Chief Executive Officer Destination Tweed

Monthly

Alma Street, Murwillumbah

As required

**Frequency:**

**Venue:**

**Duration:**

**Objective:**

Currently the following functions are performed by Destination Tweed. Destination Tweed is an independent organisation which is contracted to undertake these services on Council's behalf.

To this end Council and Destination Tweed entered into an agreement which commenced on 1 October 2010, for a term of four (4) years

REPLACEMENT REPORT

---

with an option for a further term of four (4) years.  
The specific deliverable functions are:

- Investigate and Develop Tourism Product
- Operate Visitor Information Centres
- Preparation and Delivery of Tourism Marketing and Promotion Strategies, Plans and Public Relations Activities
- Market and Promotion of Tweed for Business investment

Updated 10/2012

**Comment:**

---

**Equal Access Advisory Committee**

**Councillor/Staff Representative:**

**Alternate Representative:**

**Committee Contact:**

**Staff Committee Members:**

**Other Members:**

**Frequency:**

**Venue:**

**Duration:**

**Objective:**

**Councillor to be nominated**

**Councillor to be nominated**

Community Development Officer - Ageing and Disability

One Council officer from each of the following units may be represented on the committee for technical advice and support. The most senior Council Officer present may vote on issues before the committee.

- Community and Cultural Services
- Building Services
- Planning and Infrastructure
- Works.

A maximum of 8 community representatives including people with disabilities, carers and/or representatives of peak disability organisations.

Meetings for 2013 will occur on the third Wednesday of each alternate month commencing in February 2013. The meetings will be from 10am to 12noon.

Location of meetings will be alternated between Murwillumbah and Tweed Heads, or as prescribed by makeup of committee.

2 hours.

1. Provide a forum to address public access issues raised by the community.
2. Provide advice and recommendations for consideration to Council on relevant access issues.
3. Provide advice to Council to assist in raising public awareness of access issues.
4. Provide advice to Council, as requested, on access provisions for major building and development applications.

## REPLACEMENT REPORT

---

5. Keep Council informed on disability access issues.

**Exclusions:**

Issues such as road infrastructure, traffic management, parking compliance, maintenance of footpaths, lighting, tree lopping or other access issues for which Tweed Shire Council may be responsible should be raised with Council Customer Service staff in the first instance.

Individual/personal complaints against private organisations which are not the responsibility of Council should be referred to the appropriate peak advocacy body.

Updated (2847116)

**Comment:**

---

### Far North Coast Bush Fire Management Committee

**Councillor/Staff Representative:**

**Councillor to be nominated**

**Alternate Representative:**

**Councillor to be nominated**

**Committee Contact:**

One nominated staff member.

**Staff Committee Members:**

**Other Members:**

Emergency Organisation representatives.

**Frequency:**

Twice yearly (minimum).

**Venue:**

**Duration:**

**Objective:**

**Comment:**

---

### Floodplain Management Committee

**Councillor/Staff Representative:**

**Councillor to be nominated**

**Alternate Representative:**

**Councillor to be nominated**

**Committee Contact:**

Manager Roads and Stormwater

**Staff Committee Members:**

Director Engineering, Manager Roads & Stormwater (Chair), Engineer - Flooding & Stormwater, Manager Development Assessment & Compliance, Unit Coordinator Strategic Planning & Urban Development.

**Other Members:**

Local community and industry based organisations  
Coastal & Floodplain Management, Office of Environment and Heritage  
NSW SES,  
Deputy Region Controller NSW SES.



REPLACEMENT REPORT

---

<b>Frequency:</b>	Meetings will be arranged as required, to coincide with milestones for flood and risk management studies, or as other flood matters within the scope of considerations arise. Meetings are generally infrequent.
<b>Venue:</b>	Council offices.
<b>Duration:</b>	As required.
<b>Objective:</b>	To provide a forum for the discussion of technical, social, economic, environmental, and cultural issues associated with floodplain management. To distil possibly differing viewpoints into floodplain management plans. In fulfilling the above objectives the following shall be considered: <ul style="list-style-type: none"><li>• Existing flood risk - flood damages, emergency response capability</li><li>• Future flood risk - development, climate change impacts</li><li>• Flood mitigation measures - structural measures, property modification, development controls</li><li>• Community awareness - formulate and implement measures to raise awareness of flooding in the community by education programs and distribution of information Floodplain Development Manual.</li></ul>
<b>Comment:</b>	Reviewed 21/8/2012 (ECM2849720)

---

**General Manager Review Committee**

<b>Councillor/Staff Representative:</b>	All Councillors
<b>Alternate Representative:</b>	
<b>Committee Contact:</b>	
<b>Staff Committee Members:</b>	
<b>Other Members:</b>	
<b>Frequency:</b>	Six monthly
<b>Venue:</b>	Mayoral Office
<b>Duration:</b>	2 hours
<b>Objective:</b>	The Committee is required to review the performance of the General Manager in accordance with the provisions of the General Manager's contract and performance criteria.
<b>Comment:</b>	

---

## REPLACEMENT REPORT

---

### Gold Coast Airport Community Aviation Consultative Group

<b>Councillor/Staff Representative:</b>	<b>Councillor to be nominated</b>
<b>Alternate Representative:</b>	<b>Councillor to be nominated</b>
<b>Committee Contact:</b>	Chief Operating Officer Gold Coast Airport
<b>Staff Committee Members:</b>	2 current staff representatives.
<b>Other Members:</b>	
<b>Frequency:</b>	3 times per year
<b>Venue:</b>	
<b>Duration:</b>	
<b>Objective:</b>	The purpose of the Gold Coast Airport Community Consultative Group (CACG) is to ensure that community views are effectively heard by the airport and to give members the opportunity to obtain information about what is happening on-airport. The CACG will be open to residents affected by airport operations, local authorities, airport users and other interested parties and will be used to exchange information on issues relating to Gold Coast Airport operations and their impacts. The CACG will not replace our existing Aviation Noise Abatement consultation Committee (ANACC).
<b>Comment:</b>	21/6/2011 (ECM 32909726) Minute No 327 on 21/6/2011

---

### Local Traffic Committee

<b>Councillor/Staff Representative:</b>	<b>Councillor to be nominated</b>
<b>Alternate Representative:</b>	<b>Councillor to be nominated</b>
<b>Committee Contact:</b>	Engineer - Traffic
<b>Staff Committee Members:</b>	Engineer - Traffic (Chairman); Team Leader - Compliance; Executive Assistant Director Engineering.
<b>Other Members:</b>	State Member for Tweed (or delegate); State Member for Lismore (or delegate); Representatives from NSW Police and NSW Roads & Maritime Services
<b>Frequency:</b>	Monthly or as need arises
<b>Venue:</b>	Mount Warning Room
<b>Duration:</b>	2 - 3 hours
<b>Objective:</b>	The Local Traffic Committee (LTC) is primarily a technical review committee which is required to advise the Council on matters referred to it. These matters must relate to prescribed traffic control devices and traffic control facilities for which Council has delegated authority. The LTC has no decision making powers. The

REPLACEMENT REPORT

---

LTC should consider the technical merits of the proposal and ensure that the proposal meets current technical guidelines. The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to classified roads or functions that have not been delegated to the elected Council must be referred directly to the RMS or relevant organisation, however the RMS will generally seek the views of Council on classified road traffic issues via the informal items process.

Comment:

---

**Northern Rivers Regional Organisation of Councils Inc (NOROC)**

**Councillor/Staff Representative:** Mayor  
**Alternate Representative:** Deputy Mayor  
**Committee Contact:** General Manager  
**Staff Committee Members:** General Manager  
**Other Members:**  
**Frequency:** Quarterly.  
**Venue:** Circulate between member councils.  
**Duration:** 4 hours  
**Objective:** To provide a co-ordinated approach for dealing with strategic direction and policy on regional matters impacting upon northern rivers councils.

Comment:

---

**Richmond-Tweed Regional Library Committee**

**Councillor/Staff Representative:** **Two Councillors to be nominated**  
**Alternate Representative:** **Councillor to be nominated**  
**Committee Contact:** Manager Community & Cultural Services  
**Staff Committee Members:** Manager Community & Cultural Services  
**Other Members:** Representatives from Byron, Ballina, Lismore and Tweed Councils.  
**Frequency:** 10 am 2nd Thursday (Feb, May, Aug, Nov).  
**Venue:** Rotational.  
**Duration:** 4 hours.  
**Objective:** The Richmond-Tweed Regional Library (RTRL) Service provides a regional service that includes the Local Government areas of Tweed, Byron Bay, Ballina and Lismore. Under the Libraries Act of 1939 the delivery of a library services is undertaken by the Executive Council, on behalf of the constituent

## REPLACEMENT REPORT

---

**Comment:** Councils. The current Executive Council is Lismore City Council. The service is currently undergoing changes with regard to the Terms of Reference.  
Richmond-Tweed Regional Library Agreement dated 5 November 1973 (ECM2642170)

---

### Rural Fire Service Liaison Committee

**Councillor/Staff Representative:** **Councillor to be nominated**  
**Alternate Representative:** **Councillor to be nominated**  
**Committee Contact:** Enterprise Risk Emergency Management Officer  
**Staff Committee Members:** Enterprise Risk Emergency Management Officer  
**Other Members:** Representative of the Rural Fire Service  
**Frequency:** Quarterly.  
**Venue:** Council.  
**Duration:** 1 hour.  
**Objective:**  
**Comment:** Monitoring performance standards & Rural Fire Service District Service Level Agreement.

---

### Sports Advisory Committee

**Councillor/Staff Representative:** **Councillor to be nominated**  
**Alternate Representative:** **Councillor to be nominated**  
**Committee Contact:** Manager Recreation Services.  
**Staff Committee Members:** Manager Recreation Services.  
**Other Members:** Five (5) community representatives.  
**Frequency:** 3rd Tuesday bi-monthly 5pm.  
**Venue:** Alternates Tweed/ Buchanan Room and Cabarita Beach Sports Centre.  
**Duration:**  
**Objective:** Develop and implement policies, programs and practices aimed at improving access and equity in all aspects of Sport on the Tweed. Maximise the availability of resources for the development of sport and promote safety in their use.  
Increase participation in sport and sports by the residents of the Tweed.  
**Comment:** As per terms of reference reviewed 21/8/2012 (ECM2846627)

---

REPLACEMENT REPORT

---

**Tweed Coast Koala Management Committee**

<b>Councillor/Staff Representative:</b>	<b>Councillor to be nominated</b>
<b>Alternate Representative:</b>	<b>Councillor to be nominated</b>
<b>Committee Contact:</b>	Program Leader - Biodiversity
<b>Staff Committee Members:</b>	Program Leader - Biodiversity and one other Natural Resource Management Unit officer
<b>Other Members:</b>	One representative from: <ul style="list-style-type: none"><li>• NSW Office of Environment and Heritage</li><li>• NSW Rural Fire Service</li><li>• Friends of the Koala</li><li>• a Koala Conservation/Environmental Group</li></ul> Three representatives from the general community.
<b>Frequency:</b>	Bimonthly.
<b>Venue:</b>	Meeting Rooms - various.
<b>Duration:</b>	3 hours.
<b>Objective:</b>	To ensure broad community representation and inter-agency involvement in the processes of implementation of the Tweed Coast Koala Plan of Management (KPOM) Reflect and consider community interests within the context of the aims of the KPOM, legislative and financial constraints. Provide strategic advice to Council in relation to implementation of the annual KPOM works program. Cultivate community and stakeholder awareness, linkages and improvement in land management practices in accordance with the aims of the KPOM. Contribute to review of the KPOM in accordance with relevant provisions.
<b>Comment:</b>	Amended draft Terms of Reference submitted for adoption (ECM4288326).

---

**Tweed Coast and Waterways Committee**

<b>Councillor/Staff Representative:</b>	<b>Two Councillors to be nominated</b>
<b>Alternate Representative:</b>	<b>Councillor to be nominated</b>
<b>Committee Contact:</b>	Unit Co-ordinator Natural Resources.
<b>Staff Committee Members:</b>	Manager Recreation Services, Unit Coordinator Natural Resource), Program Leader - Waterways; Project Officer Biodiversity, Program Leader - Sustainable Agriculture
<b>Other Members:</b>	One representative from each of the three Tweed Coast Villages.

## REPLACEMENT REPORT

---

<b>Frequency:</b>	One representative from Tweed Byron Local Aboriginal Land Council, various State Government Representatives, Industry and community representatives.
<b>Venue:</b>	Bi-monthly 2nd Wednesday.
<b>Duration:</b>	Canvas & Kettle Meeting Room.
<b>Objective:</b>	3 ½ hours.
	<b>1. Aim:</b>
	To provide strategic-level advice to Tweed Shire Council regarding the ecological health and crecreational use of the Tweed coast and waterways. This includes the ocean beaches, estuaries, non tidal tributaries and catchments of Cudgen, Cudgera and moobal Creeks and the Tweed River. The committee will focus on integrated management, promoting co-operation between community, government and industry.
	<b>2. Objectives:</b>
	To advise Council on the preparation and implementtion of long-term, strategic-level coast and estuary management plans and works.
	To implement the Tweed River Estuary Coast Management program (CMP).
	Implementation of Priority Actions in the Tweed River Estuary Coastal Management Program.
	Preparation of Upper Tweed River Catchment Management Strategy.
	To implement the Priority Actions in the Coastal Zone Management Plan (CZMP) for Tweed Coast Estuaries.
	Completion of an Environmental Impact Study; seek approval and licence for Sand Extraction Area 5 Tweed River.
	Complete the Kingscliff CZMP.
	To implement the Priority Actions in the Kingscliff CZMP.
	Develop the Tweed Coast Coastal Management program.
<b>Comment:</b>	Amended Draft Terms of Reference submitted for adoption (ECM4287536)

---

REPLACEMENT REPORT

---

**Tweed Regional Gallery Advisory Committee**

<b>Councillor/Staff Representative:</b>	<b>Councillor to be nominated</b>
<b>Alternate Representative:</b>	<b>Councillor to be nominated</b>
<b>Committee Contact:</b>	Art Gallery Director
<b>Staff Committee Members:</b>	Art Gallery Director, MOAC Curator & Collections Manager; Manager Community & Cultural Resources Community Development Officer - Aboriginal
<b>Other Members:</b>	A maximum of thirteen citizens being residents and having an interest in the arts in the Tweed Shire including one representative and alternate from: <ul style="list-style-type: none"><li>• Friends of the Tweed Regional Art Gallery Inc.</li><li>• Art Gallery Foundation Ltd</li></ul>
<b>Frequency:</b>	Quarterly - 2nd Wednesday of month
<b>Venue:</b>	Gallery
<b>Duration:</b>	2 hours
<b>Objective:</b>	The Tweed Regional Art Gallery Advisory Committee is appointed to assist and advise Council in matters relating to the care, control, funding, possible and future developments and management of the Tweed Regional Art Gallery.
<b>Comment:</b>	Reviewed by Council 21/8/2012 (ECM2847315)

---

**Tweed Regional Museum Advisory Committee**

<b>Councillor/Staff Representative:</b>	<b>Councillor to be nominated</b>
<b>Alternate Representative:</b>	<b>Councillor to be nominated</b>
<b>Committee Contact:</b>	Museum Director
<b>Staff Committee Members:</b>	Museum Director; Manager Community and Cultural Services Director Community & Natural Resources;
<b>Other Members:</b>	Membership of the Advisory Committee shall consist of a maximum of thirteen citizens as follows, appointed for the term of Council: <ul style="list-style-type: none"><li>• Two representatives and an alternative representative appointed annually by each of the Management Committees of the three Historical Societies</li><li>• One Councillor appointed by Council for the term of Council</li><li>• Five citizens appointed for the term of the Committee who can support the development of the Museum</li></ul>

## REPLACEMENT REPORT

---

**Frequency:**

**Venue:**

**Duration:**

**Objective:**

- One representative of the Aboriginal community nominated by the Tweed Aboriginal Advisory Committee.

Nominees from Murwillumbah Historical Society; Tweed Heads Historical Society and Uki and South Arm Historical Society

At least quarterly.

Coolamon Centre meeting room.

1.5 hours.

All matters relating to the development, management, care, control, funding, policies and possible and future developments and management of the Tweed Regional Museum including:

Formal approval of acquisitions and de-accessioning from the collection, on the recommendation of the Senior Museum Curator

To review and recommend revisions, in consultation with the Senior Museum Curator, the Museum's Strategic Plan and all policies that are the basis of the Museum's programs and operations

Advising Tweed Shire Council on future developments of the Museum

To promote community awareness of the value and work of the Regional Museum and to assist with fund-raising and advocacy.

The Advisory Committee shall encourage the enjoyment, appreciation and education and use of the Collection and on Heritage matters in the Tweed Shire through advice to the Tweed Shire Council and in accordance with the International Council of Museum's Code of Ethics (a copy of which is available on request).

**Comment:**

Reviewed by Council 21/8/2012  
(ECM2847349)

---

### **Tweed Shire Council Mayor's Disaster Relief Fund**

**Councillor/Staff Representative:** Mayor, Deputy Mayor.

**Alternate Representative:** Nil

**Committee Contact:** Manager Financial Services.

**Staff Committee Members:**

**Other Members:**

**Frequency:** As required.

**Venue:** Council.

**Duration:**



REPLACEMENT REPORT

---

**Objective:** Established to provide a tax deductible donation fund for the residents of Tweed Shire to contribute to a Disaster Fund for the benefit of other Tweed Shire residents who are in need of monetary assistance.

**Comment:**

---

**Tweed Shire Demand Management & Water Efficiency Review - Community Reference Group**

**Councillor/Staff Representative:** **Two Councillors to be nominated**  
**Alternate Representative:** **Councillor to be nominated**  
**Committee Contact:** Engineer - Water Efficiency & Connections  
**Staff Committee Members:** Engineer - Water Efficiency & Connections  
Chair

**Other Members:** Up to eight (8) community members drawn from the widest possible cross section of the Tweed Community.

**Frequency:** Bi-monthly  
**Venue:** Council

**Duration:**

**Objective:** Review the assessment of the existing Demand Management Strategy and Implementation Plan.

- Identify additional demand management measures.
- Consider the analysis of those measures.
- Make recommendations to Council on demand management and water efficiency.
- Provide criteria on which the efficacy of adopted measures can be assessed.

**Comment:** Adopted by Council 17 March 2016 (ECM3975881)

---

**OPTIONS:**

Not applicable.

**CONCLUSION:**

Not applicable.

---

## REPLACEMENT REPORT

---

### COUNCIL IMPLICATIONS:

**a. Policy:**

Corporate Policy Not Applicable

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

### UNDER SEPARATE COVER/FURTHER INFORMATION:

Attachment 1	Terms of Reference - Aboriginal Advisory Committee (ECM3146605)
Attachment 2	Audit Committee Charter V1.7 (ECM3875176)
Attachment 3	Terms of Reference - Tweed Australia Day Committee (ECM3283081)
Attachment 4	Terms of Reference - Community Halls Advisory Committee (ECM3635284)
Attachment 5	Terms of Reference - Equal Access Advisory Committee (ECM2847116)
Attachment 6	Terms of Reference - Floodplain Management Committee (ECM2849720)
Attachment 7	Terms of Reference - Sports Advisory Committee (ECM2846627)
Attachment 8	Terms of Reference - Tweed Coast and Waterways Committee (ECM4287536)
Attachment 9	Terms of Reference - Tweed Coast Koala Management Committee (ECM4288326)
Attachment 10	Terms of Reference - Tweed Regional Gallery Advisory Committee (ECM2847315)
Attachment 11	Terms of Reference - Tweed Regional Museum Advisory Committee (ECM 2847349)
Attachment 12	Terms of Reference - Tweed Shire Demand Management & Water Efficiency Review Community Reference Group (ECM 3975881)

---