

Chair: Tr G Bagnall

Trustees: P Youngblutt
C Byrne
B Longland
K Milne
W Polglase

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 20 August 2015

held at Murwillumbah Cultural and Civic Centre
commencing at 5.00pm

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The Meeting commenced at 5.56pm.

Tr G Bagnall (Chairman), Tr P Youngblutt (Deputy Chairman); Tr C Byrne, Tr B Longland and Tr W Polglase.

Also present were Mr Richard Adams (Executive Manager of the Trust), Ms Liz Collyer (Director Corporate Services on behalf of the General Manager), Mrs Suzanne Richmond (Manager Human Resources on behalf of the Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Lindsay McGavin (Manager Development Assessment and Compliance on behalf of the Director Planning and Regulation), Ms Tracey Stinson (Director Community and Natural Resources), Mr Shane Davidson (Executive Officer), Mr Neil Baldwin (Manager Corporate Governance) and Mrs Maree Morgan (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Confirmation of Ordinary and Confidential Minutes of Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 2 July 2015

H 22

**Tr B Longland
Tr P Youngblutt**

RESOLVED that:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 2 July 2015 be adopted as a true and accurate record of proceedings of that meeting.
2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

**FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr K Milne**

APOLOGIES

The Chairman advised that Tr K Milne was an apology for the meeting.

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

Nil.

REPORTS FROM DIRECTOR PLANNING AND REGULATION

Nil.

REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES

Nil.

REPORTS FROM DIRECTOR ENGINEERING

Nil.

REPORTS FROM DIRECTOR CORPORATE SERVICES

Nil.

CONFIDENTIAL COMMITTEE

EXCLUSION OF PRESS AND PUBLIC

H 23

Tr P Youngblutt

Tr C Byrne

RESOLVED that the Trust resolves itself into a Confidential Committee in accordance with Section 10A(2) of the Local Government Act 1993 (as amended) and that the press and public be excluded from the whole of the Committee Meeting, because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reasons of the confidential nature of the business to be transacted.

The Motion was **Carried**

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Tr K Milne

CONFIDENTIAL MATTERS

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Tender TCHP 2015-03 for the Supply of Four (4) Relocatable Homes to Pottsville North Holiday Park and the Appointment of a Real Estate Agent to Assist in the Sale of these Homes

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

HC 16

That the Tweed Coast Holiday Parks Reserve Trust:-

1. Accepts the tender from East Coast Homes and Park Cabins for the supply and installation of four (4) relocatable homes into Pottsville North Holiday Park for the total price of Seven Hundred and Six Thousand Seven Hundred and Fifty Dollars (\$706,750) including GST.
2. Appoints Mark Humphries of Connoisseur House Pty Ltd – ABN 60664 764 378 as agent to undertake the sale of the four (4) new relocatable homes situated at Pottsville North Holiday Park.
3. Sets the minimum acceptable selling price for each relocatable home as recommended in the body of this report and in accordance with Clause 10A(2)(c) of the Local Government Act 1993 does not publically disclose this information until after completion of the sales.
4. Authorises the expenditure of Trust funds as detailed in the body of this report be applied to marketing and promotion of the auction.
5. Authorises the Executive Manager of the Tweed Coast Holiday Parks Reserve Trust to execute all documents necessary to complete the sale of the four (4) new relocatable homes at Pottsville North Holiday Park.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr K Milne

H 24

Tr P Youngblutt
Tr C Byrne

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Tr K Milne

There being no further business the Meeting terminated at 5.57pm.



**The Minutes of Trust Meeting
were Confirmed at the Trust Meeting held
xxx**

Chairman

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