



**TWEED**  
SHIRE COUNCIL

**Mayor:** Cr G Bagnall

**Councillors:** P Youngblutt (Deputy Mayor)  
M Armstrong  
C Byrne  
B Longland  
K Milne  
W Polglase

# Agenda

## **Ordinary Council Meeting Thursday 16 April 2015**

held at Murwillumbah Cultural and Civic Centre  
commencing at 5.00pm

## COUNCIL'S CHARTER

Tweed Shire Council's charter comprises a set of principles that are to guide Council in the carrying out of its functions, in accordance with Section 8 of the Local Government Act, 1993.

Tweed Shire Council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- to exercise community leadership;
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- to promote and to provide and plan for the needs of children;
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- to have regard to the long term and cumulative effects of its decisions;
- to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- to keep the local community and the State government (and through it, the wider community) informed about its activities;
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- to be a responsible employer.

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## CONFIRMATION OF MINUTES

- 1 [CONMIN-CM] Confirmation of Minutes of the Ordinary and Confidential Council Meeting held Thursday 19 March 2015

**SUBMITTED BY:** Corporate Governance

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

The Minutes of the Ordinary and Confidential Council Meeting held Thursday 19 March 2015 are attached for information and adoption by Council.

### RECOMMENDATION:

**That:**

1. **The Minutes of the Ordinary and Confidential Council Meetings held Thursday 19 March 2015 be adopted as a true and accurate record of proceedings of that meeting.**
- 2 **ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
  - (f) **matters affecting the security of the council, councillors, council staff or council property.**

**REPORT:**

As per Summary.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.5.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Attachment 1 Minutes of the Ordinary Council Meeting held Thursday 19 March 2015 (ECM 3625301)

(Confidential) Attachment 2 Minutes of the Confidential Council Meeting held Thursday 19 March 2015 (ECM 3625300).

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## SCHEDULE OF OUTSTANDING RESOLUTIONS

### 2 [SOR-CM] Schedule of Outstanding Resolutions

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.1 Council will be underpinned by good governance and transparency in its decision making process
- 

### CODE OF MEETING PRACTICE:

#### **Section 2.8 Outstanding Resolutions**

*No debate is to be allowed on Outstanding Resolutions. Any changes to or debate on Outstanding Resolutions should only be by way of a Notice of Motion or a report to Council.*

**18 APRIL 2013**

### 13 [NOM-Cr K Milne] Climate Change Priority

#### NOTICE OF MOTION:

197

**Cr K Milne**  
**Cr G Bagnall**

**RESOLVED** that Council prioritises climate change as an urgent and high priority in all relevant areas of Council policy and operations, and brings forward to a future Workshop, policy options to implement this approach.

**Current Status:** Initial workshop conducted 12 September 2013 and aspects are included in the Environmental Sustainability Strategy which was presented to Council at 22 January 2015 Council meeting and currently on exhibition. Further workshop scheduled for 14 May 2015.

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**19 SEPTEMBER 2013**

**ORDERS OF THE DAY**

**4 [NOM-Cr B Longland] Aboriginal Employment Strategy**

**NOTICE OF MOTION:**

**532**

**Cr B Longland  
Cr K Milne**

**RESOLVED** that an Aboriginal Employment Strategy be developed as part of Council's Equal Employment Opportunity Management Plan which sets appropriate targets for aboriginal employment participation in the organisation and includes annual reporting against these targets. The Aboriginal Employment Strategy should also be included as an element of the yet to be developed Reconciliation Action Plan.

**Current Status:** Initial discussions have been held however, awaiting finalisation of a Memorandum of Understanding and Reconciliation Action Plan to progress the development of an Aboriginal Employment Strategy. In the interim, in liaison with the Aboriginal Advisory Committee, targeted specific strategies are being trialled for aboriginal employment.

It is worth noting that of Council's total workforce, 2.78% of staff are indigenous, with this percentage being greater than the state average.

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**17 OCTOBER 2013**

**ORDERS OF THE DAY**

**6 [NOM-Cr M Armstrong] Graffiti Management Plan**

**634**

**Cr M Armstrong  
Cr G Bagnall**

**RESOLVED** that, in addition to investigating the feasibility of specified locations for graffiti walls and/or street art, Council brings forward a report outlining:

1. Strategies to engage with local youth to educate them on the costs arising from the damage caused by graffiti; and
  2. The feasibility of developing a response team to assist local small businesses and landowners to clean up graffiti.
-

**Current Status:** This resolution will be addressed in the Graffiti Management Plan which is scheduled for delivery in 2014/2015.

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**12 DECEMBER 2013**

**REPORTS FROM THE DIRECTOR ENGINEERING AND OPERATIONS**

**54 [EO-CM] Response to Notice of Motion - Future Use of Murwillumbah Railway Station Building**

**866**

**Cr M Armstrong  
Cr G Bagnall**

**RESOLVED** that:

1. Council brings forward a report considering ways for incorporating the proposed community and cultural precinct at the Murwillumbah Railway Station into the proposed Rail Trail Network as originally envisioned in Council's motion.
2. This report be presented to Council after release of the Casino to Murwillumbah Rail Trail Feasibility Study.

**Current Status:** Following the release of the feasibility study Council officers are reviewing the opportunity as detailed in item 1 of the resolution.

Investigation is in progress.

The site could be considered as an option for future community and/or cultural facilities/activities/precinct through the Shire wide Community and Cultural Facilities Network Plan (scheduled to commence preparation in early 2015) subject to:

- consideration of existing leases/uses
  - discussion with the land owner
  - consideration of best use of the site
  - assessment against the criteria for site options analysis and related requirements in the TSC Community Infrastructure Framework.
- 

**23 JANUARY 2014**

**11 [NOM-Cr G Bagnall] Tweed Valley Way/Tweed River Corridor**

**NOTICE OF MOTION:**

**15**

**Cr W Polglase  
Cr M Armstrong**

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**RESOLVED** that:

1. Staff prepares an estimate of costs for preparation of the plan of management in (2) below to inform consideration of this item in the 2014/15 budget

2. Council considers the following item in the 2014/15 budget:

*"Prepare a Plan of Management for the Tweed Valley Way/Tweed River Corridor. This Plan of Management is to be a guiding document to coordinate activities and ensure consistency for planned and future works along the corridor. Activities to be addressed by the plan will include, but not be limited to: signage, roadside plantings, river bank stabilisation, riverbank plantings and town entry statements."*

3. A report be prepared that:

(a) Assesses the adequacy of existing town/village entry statements in Tweed Shire in regards to the functions of informing the travelling public, promoting the towns and villages and providing an attractive, culturally and environmentally appropriate village/town entries.

(b) Provides a detailed, prioritised and costed works program to upgrade the entry statements to an appropriate current standard over a suitable number of years.

(c) The Rural Villages Strategy be considered in preparing the Tweed Valley Way/Tweed River Corridor Plan of Management.

**Current Status:**

20 February 2014 Estimate to be prepared for Item 2.

20 March 2014 Preliminary estimate of \$40,000 has been included for consideration in the 2014/2015 Draft Budget. Detailed estimate still to be determined.

15 May 2014 Preliminary estimate of \$40,000 was considered for inclusion in the 2014/2015 Draft Budget, but has been excluded from the balanced budget currently on exhibition.

18 September 2014 Item 26 Notice of Motion "Welcome to Tweed Shire Signs" also linked to this motion (Minute No 549 refers).

26 October 2014 Deputy Premier announced \$10,000 for the provision of entry gateway signage on the Gold Coast Highway.

In regard to Item 3 an assessment is being undertaken of Town entry statements.

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**10 APRIL 2014**

**37 [NOM] Impacts of Cats on Native Fauna**

**NOTICE OF MOTION:**

**241**

**Cr G Bagnall**

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**Cr M Armstrong**

**RESOLVED** that Council bring forth a report on the negative impacts of cats on native fauna, and recommendations for management.

This report to include, but not be limited to:

- a summary of current research on the interactions between cats (domestic, free-living strays and feral) and native wildlife on the eastern seaboard;
- what measures have been successfully employed by other Australian Councils to reduce the impacts of cats on native wildlife;
- recommendations as to possible measures Tweed Shire Council can adopt to reduce the impacts of cats on native wildlife; and
- suggestions on where these measures will fit into the organisational structure, and the resourcing implications of adopting such measures.

**Current Status:** Report to be tabled at the May Council meeting.

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**15 MAY 2014**

**ORDERS OF THE DAY**

**30 [NOM] Camphor Laurel Management - Condong Co-generation Plant Feedback**

**NOTICE OF MOTION:**

**289**

**Cr P Youngblutt  
Cr G Bagnall**

**RESOLVED** that Council reports on options for appropriate camphor laurel removal for the Condong co-generation plant, in consultation with Cape Byron Power, the Environment Protection Authority, and Far North Coast Weeds, and in light of the decision of Far North Coast Weeds to withdraw from the approval process, changes to Council's Local Environmental Plan and the Protection of the Environment Operations Regulation.

**Current Status:** Refer overleaf to letter dated 24 June 2014 to State Member for Lismore, Thomas George MP and copy to Minister for Environment, Hon Kevin Humphries MP. Further to the letter, Director Engineering provided hard copy and discussed with the Minister on Tuesday 22 July 2014. Awaiting response from State Government to letter of 24 June 2014.

Meeting with Cape Byron Management occurred on 4 September 2014 to discuss fuel sources and the new owner's philosophy and

management approach to the long term operation of the cogeneration facility.

At the General Manager's meeting of December 2014, it was resolved, following additional meetings with Minister Humphries, Cape Byron Management and Far North Coast Weeds, that a regional approach to camphor laurel harvesting be explored with the Environment Protection Authority being the preferred consent authority. Accordingly NOROC considered this as an agenda item at its meeting held 6 February 2015 and will pursue this issue regionally with Mr Rob Stokes MP, Minister for the Environment; Ms Pru Goward MP, Minister for Planning; and Mr Kevin Humphries MP, Minister for Natural Resources, Lands and Water through the General Managers' Group.

Draft letters to the Ministers were prepared by the GM's Group on 3 March 2015 and will be sent under the signature of the Executive Officer of NOROC. Further, Camphor Laurel harvesting (large scale harvesting for power generation) is an inter-government agenda item at the North Coast Regional Inter-Government Meeting held on 18 March 2015.

Council Reference: Noxious - Weeds and Plants (Incl Camphor Laurel)



24 June 2014

Customer Service | 1300 292 872 | (02) 6670 2400

Mr Thomas George, MP  
Member for Lismore  
PO Box 52  
LISMORE NSW 2480

Email: [thomas.george@parliament.nsw.gov.au](mailto:thomas.george@parliament.nsw.gov.au)

[tsc@tweed.nsw.gov.au](mailto:tsc@tweed.nsw.gov.au)  
[www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au)

Fax (02) 6670 2429  
PO Box 816  
Murwillumbah NSW 2484

Please address all communications  
to the General Manager

ABN: 80 178 732 496

Dear Sir

### Camphor Laurel Harvesting for the Condong Cogeneration Plant

Further to the discussions held with representatives of the camphor laurel harvesting industry and yourself and the Minister Kevin Humphries on 22 May 2014 at Council offices and your email to me of 11 June 2014, enclosing an email to you from Mr Mick Mitchell of Biofuel Harvesters Australia Pty Ltd I provide the following advice:

1. The Condong cogeneration plant operates under an Environment Protection Licence (no. 170) issued by the NSW Environment Protection Authority (EPA). The Licence includes the following condition which was to be overseen by Far North Coast Weeds (FNCW) through the completion of individual Management Agreements and associated Harvest Plans:  
*The licensee must not accept camphor laurel biomaterial onto the premises which has not been harvested in accordance with the document "Selective Harvesting of Camphor Laurel and other Non-Native Environmental Weeds - Voluntary Code of Practice (SEJV, 2010).*
2. In an effort to facilitate this approach, Council had previously supported an exemption from the lodgement of a development application under the Tweed Council Exempt and Complying Development Control Plan, subject to an agreed process between Council, the EPA, FNCW and NSW Sugar, requiring camphor removal contractors to comply with the Camphor Harvesting Code of Practice, necessitating a Weed Control Management Plan signed off by the FNCW (who were to provide a copy to Council) before any works were commenced.
3. Despite this process there has been a history of poor compliance with the Voluntary Code of Practice. Many contractors have ignored it completely and there have been major issues with soil erosion, noise, processing in close proximity to residential areas, impacts on threatened species, damage to public roads and waterways and widespread failure to rehabilitate, poison the stumps or prevent reinfestation. This has raised considerable community concern and Council has inevitably been called upon to help resolve the issues.
4. Due to the difficulties encountered in managing the process, in early 2013 FNCW advised that they would no longer be resourcing any environmental assessment of plans of management for camphor removal jobs relating to the Condong Mill. Subsequently, the Environmental Protection Authority (Grafton office – Mr Graeme Budd) who are responsible for the licensing condition advised that the condition could not be satisfied, therefore no more camphor laurel material could be accepted by the cogeneration plant (copy of email correspondence attached).

Page 1 of 2





5. With the introduction of the Standard Instrument LEP (Tweed LEP 2014) it became clear that the Tweed Council Exempt and Complying Development Control Plan no longer apply and that Camphor Laurel harvesting for the co-generation plant would likely fall under the definition of "Forestry" and therefore require development consent.
6. With respect to the point above, there is a difference between Camphor Laurel harvesting and noxious weed control. Camphor Laurel harvesting is a relatively large scale operation (many hectares) involving the stockpiling, construction of access roads, processing, removal and transport of large volumes of "forest product". The harvester and the Mill seek a product as opposed to weed control. Under the current arrangements weed control and management is the responsibility of the land owner and not the harvester. If the intent were also to manage camphor as a weed and the contractor assumed responsibility for this and if the size and scale were of a smaller nature, the product may be a 'bi-product of weed control' as opposed to a 'forest product'.

Regardless of whether the activity is forestry or weed control, the size and scale requires some form of regulation to ensure that environmental impacts are mitigated. The previous process which included Far North Coast Weeds approval provided this. This is particularly important in the Tweed where stands of camphor laurel tend to occur on steep slopes, in conjunction with threatened species, along waterways, or in close proximity to residential and rural residential areas. By contrast, noxious weed control is much smaller in scale, is usually carried out *in situ* does not generally involve large machinery, forest products or adverse environmental impacts and would not trigger development consent or other approval.

7. In a further effort to progress the issue of using camphor laurel as a source of fuel for the Condong cogeneration plant, Council initiated a meeting (14 May 2014) with the new managers of the Condong cogeneration plant, Cape Byron Power and NSW Sugar. At the meeting, Council staff explained the regulatory and management issues of concern and it was agreed that any future harvesting needed to be carried out in an environmentally sustainable manner. The main outcome of the meeting was that Cape Byron Power was to seek formal legal advice on the planning issues as detailed above. Council is awaiting this advice.

Condong Cogeneration Plant, when operating, can provide up to 50% of the Tweed Valley's electricity. Council is committed to working collaboratively with Cape Byron Power and NSW Sugar to enable increased use of appropriate biomass sources that can enable more renewable energy production for the Tweed.

The Government's consideration and views of these matters would be greatly appreciated. Council will forward a copy of the advice from Cape Byron Power once it is received.

Yours faithfully

A handwritten signature in blue ink, appearing to read "Troy Green".

24 Jun 2014 3:50 PM

Troy Green

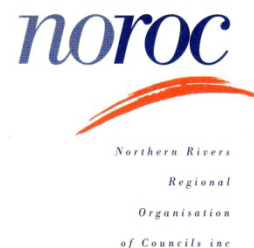
**General Manager**

CSign

Enclosure

Copy: The Hon. Kevin Humphries, MP Minister for Natural Resources, Lands and Water, and Minister for Western NSW: [office@humphries.minister.nsw.gov.au](mailto:office@humphries.minister.nsw.gov.au)





17 March 2015

The Hon. Kevin Humphries, MP  
Minister for Natural Resources, Lands and Water  
GPO Box 5341  
SYDNEY NSW 2001

Dear Minister

RE: CAMPHOR LAUREL HARVESTING ON NON-URBAN LAND IN THE NORTHERN RIVERS

Following discussions in 2014 between yourself, Tweed Shire Council and the Member for Lismore, Thomas George, about the harvesting of camphor laurel, in particular the compliance of harvesting relating to the Camphor Harvesting Code of Practice and the provision of fuel for the Condong co-generation plant, you recommended this matter be considered regionally via NOROC.

At your suggestion NOROC General Managers and the managers of the Condong and Broadwater co-generation plants, Cape Byron Power, have met and discussed this matter and are proposing the following solution.

NOROC and Cape Byron Power are united in seeking for the EPA to be the consent authority for the harvesting of camphor laurel in the Northern Rivers arguing that this activity should not be subject to both licensing conditions of the EPA and development consent from Councils.

Under the Standard Instrument LEP this activity could be determined as falling under the definition of "Forestry" and therefore requires development consent by councils who have Forestry as consent use in specific zones. We jointly suggest that in a non-urban environment the EPA should be the regulatory body due to their existing regulatory role in both native and plantation forestry. Where camphor removal is in an urban environment a 20 tree limit still remains as the test for whether council planning approval is required.

Under the EPA licensing conditions the licensee is not permitted to receive camphor laurel biomaterial that has not been harvested in accordance the document "Selective Harvesting of Camphor Laurel and other Non-Native Environmental Weeds - Voluntary Code of Practice (SEJV, 2010)". The following control systems are covered under the Code:

- Site assessment which may involve the preparation of a plan of management
- Development standards in relation to the protection of soil and water resources, cultural heritage and biodiversity and the management of noise impacts
- Regulation of management operations
- Regulation of harvesting operations

NOROC

A regional voice for the Tweed, Ballina, Lismore, Kyogle, Richmond Valley and Byron Councils  
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Ph: 0404046152 | [info@noroc.com.au](mailto:info@noroc.com.au) | [www.noroc.com.au](http://www.noroc.com.au)

In early 2013 Far North Coast Weeds, who are nominated in the Code to oversee the preparation and implementation of the site plans of management, advised that they were withdrawing from the process and would no longer be resourcing any environmental assessment of plans of management for camphor harvesting operations. It is therefore suggested that the EPA assume this role also.

As is the case with some farm/forestry operations, members of the community sometimes have questions or concerns about work being undertaken. Cape Byron Management is committing to informing councils of camphor removal operations prior to the commencement of work therefore allowing council staff to direct public enquiries to the NSW EPA and the harvesting operator.

It is NOROC's belief that if the Voluntary Code of Practice could be enhanced as an Industry Code of Practice regulated by the EPA that both the industry and environment would benefit and it would have the added advantage of simplifying the approval process by removing the need for Cape Byron Power to deal with several councils, rather enable them to be managed by the State agency. NOROC suggests that the EPA and Cape Byron Power could work to better address the following issues in the current Voluntary Code of Practice;

- Notification process prior to works commencing
- Site management plans including threatened species identification and management
- Management of steep lands and riparian areas
- Hours of work to control noise emissions
- Ensuring landowners restrict regrowth
- Complaints handling process

NOROC and Cape Byron Management are seeking a resolution to the current impasse and your consideration of this proposal along with that of the Planning and Environment Ministers would be appreciated. We respectfully request a written response confirming or rejecting our suggestion for camphor removal performed for Cape Byron to be controlled by the EPA in non-urban environments under the Voluntary Code of Practice.

Yours faithfully



Ann Lewis  
Executive Officer

Copy: The Hon. Thomas George Member for Lismore, Mr Chris Gulaptis Member for Clarence, Mr Geoff Provest Member for Tweed, The Hon. Don Page Member for Ballina, The Hon. Rob Stokes Minister for Environment, The Hon. Pru Goward Minister for Planning

NOROC

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2

**19 JUNE 2014**

**ORDERS OF THE DAY**

**53 [NOM] Holiday Rentals**

**NOTICE OF MOTION:**

**370**

**Cr C Byrne**

**Cr K Milne**

**RESOLVED** that:

1. A report be submitted to a future Council meeting which provides the scope for the preparation of a holiday letting strategy paper suitable for public exhibition, similar to that recently prepared for Byron Shire Council, which identifies suitable holiday letting areas in the Tweed Shire, as well as a range of appropriate planning mechanisms needed to support this strategy.
2. The report also includes areas that are not suitable for holiday letting in those areas which holiday letting is permitted.
3. This project be afforded a Priority 1 status along with other projects within the Planning Reforms Works Program.
4. Holiday Rentals be submitted as an issue for consideration at the Local Government NSW State Conference in October 2014.

**Current Status:** Action completed on items 3 and 4. Report to be prepared on items 1 and 2.

---

**21 AUGUST 2014**

**REPORTS FROM THE DIRECTOR ENGINEERING**

**18 [E-CM] Coal Seam Gas Free Signage**

**469**

**Cr K Milne**

**Cr M Armstrong**

**RESOLVED** that:

1. Council approves the installation of eleven of the thirteen proposed coal Seam Gas Free signs.
  2. The signs referred to in 1 above contain the words "Gas Field Free" or "Tweed Shire - Gas Field Free", depending on available space.
-

3. Council:
  - a. Undertakes further investigation to identify whether there is any Council owned land or supportive private landholders where it would be appropriate to install further signs at the three entrances (M1, Gold Coast Highway, Wharf Street) to north of the Shire and South Tweed Heads, and
  - b. Brings back a supplementary report.

**Current Status:** In relation to 1 and 2 signs have been installed. In relation to Item 3 further site investigations are in progress.

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## ORDERS OF THE DAY

### 44 [NOM] Concept Plans and Cost Estimates - Murwillumbah

#### NOTICE OF MOTION:

501

Cr G Bagnall  
Cr K Milne

#### RESOLVED that:

1. Council prepares concept plans and cost estimates for the following:
  - a) Removal of the South Murwillumbah car park, located on the corner of River Street and Alma Street and replacement with a park; and
  - b) The establishment of a park on the Council owned vacant land located in River Street, South Murwillumbah (opposite Holstons Lane) including a small unsealed car park.
2. The concept plans and cost estimates are to be reported back to Council for consideration.

**Current Status:** Concept plans and costs estimates being prepared.

---

**18 SEPTEMBER 2014**

**26 [NOM] Welcome to Tweed Shire Signs**

**NOTICE OF MOTION:**

**549**

**Cr K Milne  
Cr M Armstrong**

**RESOLVED** that Council brings forward a report on:

1. Including reference to 'The Green Cauldron, A National Iconic Landscape' on existing "Welcome to the Tweed Shire" signs at the main entrances to the Shire,
2. Installing "Welcome to the Tweed Shire" signs at the north of the Shire including on the M1 Freeway, the Gold Coast Highway and Wharf St, including reference to 'The Green Cauldron, A National Iconic Landscape', and consultation with the Aboriginal Advisory Committee to include the Aboriginal Welcome/acknowledgement of Country.
3. Options for appropriate wording, e.g. the heart of/the centre of, and pictorial graphics.
4. This be considered in conjunction with the resolution of 23 January 2014 regarding Entry Statements to the Tweed Shire.

**Current Status:** Also linked to Item 11 - Notice of Motion "Tweed Valley Way/Tweed River Corridor" from Council Meeting of 23 January 2014 (Minute No 15 refers).

Report to be prepared.

---

**16 OCTOBER 2014**

**REPORTS FROM THE DIRECTOR COMMUNITY AND NATURAL RESOURCES**

**11 [CNR-CM] Community Infrastructure Framework**

**576**

**Cr M Armstrong  
Cr K Milne**

**RESOLVED** that Council:

1. Endorses the revised Community Infrastructure Framework.
  2. Notes an internal community infrastructure planning and delivery group is proposed to support implementation of the Community Infrastructure Framework as outlined in this report.
-

3. Brings forward an interim progress report to a future Council meeting.

**Current Status:** Workshop held on Thursday 2 April 2015.

---

**20 NOVEMBER 2014**

**ORDERS OF THE DAY**

**40 [NOM] Lighting to Chinderah Bay Drive Bus Shelters**

**NOTICE OF MOTION:**

**671**

**Cr M Armstrong  
Cr K Milne**

**RESOLVED** that Council brings back a report to a future Council meeting with respect to providing lighting to bus shelters in the Shire and identify prioritised bus shelters.

**Current Status:** Report to be prepared.

---

**42 [NOM] A-Frame Signs**

**NOTICE OF MOTION:**

**675**

**Cr B Longland  
Cr M Armstrong**

**RESOLVED** that Council officers bring forward a report with regulatory options that might be considered in limiting the proliferation of A-frame signage on Council land adjacent to our road network.

**Current Status:** Report to be prepared following Council Workshop of 12 February 2015.

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**44 [NOM] Greening the Shire**

**NOTICE OF MOTION:**

**678**

**Cr B Longland  
Cr C Byrne**

**RESOLVED** that Council holds a workshop on possible participation in 2020 Vision and Greening the Shire.

**Current Status:** Workshop scheduled for 14 May 2015.

---

**11 DECEMBER 2014**

**REPORTS FROM THE DIRECTOR PLANNING AND REGULATION**

**7 [PR-CM] Animal Management Policy and Practices - Review of Council's Pound Operations - Updated Report**

**691**

**Cr M Armstrong  
Cr P Youngblutt**

**RESOLVED** that:

1. Council receives and notes the outcomes of meeting held between Council and Friends of the Pound on 27 November 2014 in terms of alternative proposals for the review of Council's Pound operations; and
2. The officers submit a further report on a preferred proposal in early 2015.

**Current Status:** A report to be prepared.

---

**22 JANUARY 2015**

**ORDERS OF THE DAY**

**9 [NOM] Jack Evans Boat Harbour - Artificial Reef Construction Using Reef Balls**

**NOTICE OF MOTION:**

**27**

**Cr G Bagnall  
Cr K Milne**

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**RESOLVED** that staff bring forward a report that investigates the viability of creating an artificial reef in Jack Evans Boat Harbour, utilising reef ball technology.

The report should consider a trial reef ball placement, which could if warranted, be expanded to create a larger feature. The report should consider support from within the community, potential user groups (scuba and snorkelling), potential costs, location, the approvals process and the recreational and environmental benefits that such a project would provide.

**Current Status:** Report to be prepared.

---

### **34 [NOM] Water Extraction**

#### **NOTICE OF MOTION:**

**32**

**Cr K Milne  
Cr G Bagnall**

**RESOLVED** that Council requests the Office of Water to attend a workshop to advise on water extraction in the Tweed Shire.

**Current Status:** Workshop scheduled for 23 April 2015.

---

### **35 [NOM] Agricultural Development**

#### **NOTICE OF MOTION:**

**33**

**Cr K Milne  
Cr M Armstrong**

**RESOLVED** that Council invites Mr Tim Bennett, Principal of Red Primary, to a workshop to discuss opportunities for advancing agriculture and food security in the Shire.

**Current Status:** Workshop scheduled for 14 May 2015.

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**19 MARCH 2015**

## **REPORTS FROM THE DIRECTOR COMMUNITY AND NATURAL RESOURCES**

### **13 [CNR-CM] Seniors' Exercise Equipment**

**138**

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**Cr M Armstrong**  
**Cr K Milne**

**RESOLVED** that Council:

1. Includes the consideration of seniors' exercise equipment in the development of the Shire Wide Open Space Strategy.
2. Includes funding in the draft 2015/2016 Budget for the installation of additional seniors exercise equipment and bring back a report on suitable locations.
3. Brings back a report on establishing infrastructure in parks that reflect the demographics of the surrounding area.

**Current Status:** Report to be prepared and funding to be considered in Draft 2015/2016 Budget.

---

## **ORDERS OF THE DAY**

### **48 [NOM] Tweed Coast Koala Distribution**

177

**Cr G Bagnall**  
**Cr B Longland**

**RESOLVED** that Council, as part of its preparations to resurvey the Tweed Coast Koala population, investigates and reports on the possible use of drone technology, similar to that recently employed by researchers from Queensland University of Technology, to establish the size and distribution of the Tweed Coast koala population.

**Current Status:** Report to be prepared.

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### **51 [NOM] Sustainable House Innovations for Council**

#### **NOTICE OF MOTION:**

180

**Cr K Milne**  
**Cr G Bagnall**

**RESOLVED** that Council invites Mr Michael Mobbs to a workshop to discuss the potential for Council policies to facilitate and encourage the innovations achieved in the Sustainable House Myrtle St, Chippendale, Sydney, including but not limited to:

- Collection of water, including drinking water from the roof
  - Generation of electricity from the sun
-

- Processing of all wastewater, including sewage, on site
- Stormwater retention
- Nature strip design
- Street pavement surfacing to reduce the urban heat island effect

**Current Status:** Workshop to be scheduled.

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## MAYORAL MINUTE

### 3 [MM-CM] Mayoral Minute for March 2015

SUBMITTED BY: Cr G Bagnall, Mayor

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

## Councillors

### COMMITTEE MEETINGS

#### Attended by the Mayor

No committee meetings were attended by the Mayor in March 2015.

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### INVITATIONS / MAYORAL REPRESENTATION:

#### Attended by the Mayor

- 1 March Caba Progressive Annual Eco Event - Cabarita Beach
  - 4 March Cycleway funding announcement from Geoff Provest for Fraser Drive - Sullivan Memorial Park, Corner Dry Dock Road and Fraser Drive, Tweed Heads South
  - 4 March National Parks and Wildlife meeting on wild dog problem, coastal National Parks and nature reserves - Cabarita Bowls Club, Cabarita Road, Bogangar
  - 5 March Citizenship Ceremony - Mayor's office, Murwillumbah Civic Centre, Tumbulgum Road, Murwillumbah
  - 6 March Old Sheds and Yards photographic exhibition - Caldera Art Gallery, Murwillumbah Visitors Centre, Tweed Valley Way and Alma Street, Murwillumbah
  - 7 March Koala Information Afternoon - Pottsville Community Hall, Tweed Coast Road, Pottsville
-

- 9 March Tyalgum Ministerial Launch - Goonellabah Sports and Aquatic Centre, 50 Oliver Avenue, Goonellabah
- 9 March Movie screening 'The Frackman' - Regent Cinema, 5 Brisbane Street, Murwillumbah
- 12 March National Seachange Taskforce Special General Meeting - Cape Schanck Resort, Trent Jones Drive, Cape Schanck, Victoria
- 18 March RACQ CareFlight meeting - Mayor's office, Murwillumbah Civic Centre, Tumbulgum Road, Murwillumbah
- 20 March Presentation of cheque from Lions Club for Knox Park - Murwillumbah Civic Centre, Tumbulgum Road, Murwillumbah
- 24 March Close the Gap - Tweed Civic Centre, Corner Brett and Wharf Streets, Tweed Heads
- 24 March Minister Stokes funding announcement on 'Cash for Cans' and Organics Processing Facility - Tweed City Shopping Centre, 54 Minjungbal Drive, South Tweed Heads
- 24 March Minister Stokes funding announcement on Koalas - Cudgen Lakes, Bogangar
- 25 March Donations Assessment Panel - Mt Warning Room, Murwillumbah Civic Centre, Tumbulgum Road, Murwillumbah
- 25 March North Coast TAFE Student Achievement Awards - Twin Towns Services Club, Wharf Street, Tweed Heads
- 29 March Australian Longboard Surfing Open presentation - Kingscliff Beach Surf Club, Kingscliff
- 30 March Meeting with Andrew Stark, CEO Surfing Australia - Surfing Australia High Performance Centre, 7 Barclay Drive, Casuarina Beach

**Attended by other Councillor(s) on behalf of the Mayor**

Nothing to report.

**Inability to Attend by or on behalf of the Mayor**

- 14 March Tweed River Canine Club Dog Show - Murwillumbah Showground, Queensland Road, Murwillumbah. No Councillors available.
  - 21 March Table Tennis Australia Junior and Cadet Top 10 presentation awards - Seagulls Club, Gollan Drive, Tweed Heads West. No Councillors available.
-

## **REQUESTS FOR WORKSHOPS:**

Councillors did not request any additional workshops during March 2015.

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## **CONFERENCES:**

### **Conferences attended by the Mayor and/or Councillors**

- 10-13 March Australian Coastal Councils Conference - Cape Schanck Resort, Trent Jones Drive, Cape Schanck, Victoria. Cr Bagnall attended.

### **Information on Conferences to be held**

- 2-3 May Mayor's Weekend Seminar - Sydney CBD  
The program has a strong practical focus with workshop sessions and ample time for exchanges of views and networking. Topics include:
    - \* Current issues and challenges facing Mayors and their councils.
    - \* The Mayoral Toolkit - the changing role of mayors and important 'tools of the trade'
    - \* The Mayor as a community leader - locally and at the regional level
    - \* The Mayor as council leader - working with other Councillors, chairing meetings
    - \* The Mayor and General Manager
    - \* State-local relationsThis program is designed specially for Mayors, Deputy Mayors and those Councillors who are considering standing for the position of Mayor in the near future.  
Registration \$1320.00, two flights and two night's accommodation.  
[www.lgnsw.org.au](http://www.lgnsw.org.au)
- 

## **SIGNING OF DOCUMENTS BY THE MAYOR:**

- 30 March Lease Renewal - Vodafone -Kingscliff and Banora Point Reservoirs
-

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.5.

**b. Budget/Long Term Financial Plan:**

Appropriate expenditure is allowed for attendance by Councillors at nominated conferences, training sessions and workshops.

**c. Legal:**

Not applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**RECOMMENDATION:**

That:-

1. **The Mayoral Minute for the month of March 2015 be received and noted.**
2. **The attendance of Councillors at nominated Conferences be authorised.**

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**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## RECEIPT OF PETITIONS

### 4 [ROP] Receipt of Petitions

**SUBMITTED BY:** Corporate Governance

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

### SUMMARY OF REPORT:

Under Section 1.5.4 Receipt of Petitions in the Code of Meeting Practice Version 2.5:

*Petitions received by Councillors or forwarded to the (Acting) General Manager will be tabled as per the Order of Business, Item 11, Receipt of Petitions.*

*Unless Council determines to consider it in conjunction with a report already listed on the agenda, no motion (other than a motion to receive the same) may be made on any petition until the next Ordinary Meeting after that at which it has been presented.*

### RECOMMENDATION:

**That the following tabled Petition(s) be received and noted:**

**REPORT:**

As per Summary

**OPTIONS:**

That in accordance with Section 1.5.4 of the Code of Meeting Practice Version 2.5:

1. The tabled Petition(s) be considered in conjunction with an Item on the Agenda.
2. The tabled Petition(s) be received and noted.

**CONCLUSION:**

Any Petition tabled should be considered under Section 1.5.4 of the Code of Meeting Practice Version 2.5.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.5.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Consult-**We will listen to you, consider your ideas and concerns and keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## REPORTS THROUGH THE GENERAL MANAGER

### REPORTS FROM THE GENERAL MANAGER

#### 5 [GM-CM] The City Slider on Boundary Street, Tweed Heads - Response to Council requests for information from Meeting held 19 March 2015

**SUBMITTED BY:** Holiday Parks and Economic Development

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### Supporting Community Life



### Strengthening the Economy

#### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- |     |  |
|-----|--|
| 2   | Supporting Community Life  |
| 2.1 | Foster strong, cohesive, cooperative, healthy and safe communities |
| 3   | Strengthening the Economy  |
| 3.1 | Expand employment, tourism and education opportunities             |
- 

#### SUMMARY OF REPORT:

At the Council meeting held 19 March 2015, Council, while sympathetic to the City Slider proposal, requested detailed information from the organisers regarding:

1. Impacts on adjoining properties and residents including, but not limited to, protection from damage from participants and access, particularly for those with low mobility; and
2. Insurance coverage to indemnify any and all losses suffered by adjoining property landowners and residents.

The answer to these questions is contained in a letter of response as included in the body of the Report.

#### RECOMMENDATION:

**That Council determines if it supports the application to hold the event on 2 May 2015 subject to the conditions provided by the Local Traffic Committee which met on 16 April 2015.**

## REPORT:

In addition to the information already provided and Council's request for further specific information, the event organiser's response is below.



Tweed Shire Council  
Murwillumbah Civic Centre  
10-14 Tumbulgum Road  
Murwillumbah NSW 2484

Tuesday 31 March 2015

Dear Council Members,

The Events People Australia Pty would like to submit the following information in relation to the Council meeting held on Thursday 19 March when the "The City Slider" event was presented and a subsequent motion in relation to this event was passed.

The motion passed at the Council meeting was as follows:

*Council Supports the submission of an application for "The City Slider" proposal and requests detailed information from the organisers regarding:*

- 1. Impacts on adjoining properties and residents including, but not limited to, protection from damage from participants and access, particularly for those with low mobility: and*
- 2. Insurance coverage to indemnify any and all losses suffered by adjoining property landowners and residents.*

The Events People Australia would firstly like to thank the Tweed Shire Council Members for supporting our application. We have worked extremely hard to deliver six very successful City Slider events in three different states and will do everything we can to deliver the same for Tweed Heads. We believe that Boundary Street has the possibility of being one of the best slide locations so far.

We are also very proud to be able to deliver a fun, family oriented, alcohol free, active outdoor event. Our experience has shown that by far the majority of participants will be from the local area and are children and young teenagers attending with their parents. The participants will be kept active on the slide for their entire ninety minute session and spectators will be captivated by all the fun and frivolity that is being enjoyed. As a result of this we are pleased to say that we have not had any vandalism, property damage or incidents occur as a result of our event in a CBD or residential location.

We can however understand your concern for the safety and security of the local residents and their property. So to address these concerns we are offering to take additional steps to provide greater security for the event on Boundary Street.

The Events People Australia will:

- conduct an additional consultation prior to the next Council meeting being held on 16 April, to ensure that we have spoken with as many residents on Boundary Street as possible in regards to this event. We will update our consultation summary with the additional information, provide a comprehensive update to Council Staff and submit the form for review at the Council meeting.
- change the running times of the event to reduce the amount of time operating in the evening with low light conditions (starting now at 9:00am instead of 10:00am and ending at 8:30pm instead of 9:30pm).

- hold parking spaces on nearby side streets for residents who might need to access their vehicle on the day of the big event.
- obtain additional crowd control barriers to block off access to any driveways and/or front yards for residents who are concerned about the public accessing their property.
- provide all this information in a letter which will be distributed when the additional consultation is undertaken and will include contact numbers for key event staff so that contact prior to or during the event can be achieved.

In relation to the insurance coverage to indemnify any and all losses, The Events People Australia Pty do not hold such insurance. We do however hold \$20,000,000 in Public Liability insurance. If the Council is not satisfied that the additional steps listed above are sufficient, we are prepared to arrange for the additional insurance in order to provide that level of security and be able to operate the event.

We hope we have been able to convey our commitment to delivering a fun and safe event for Tweed Heads. We look forward to making this the most exciting and successful City Slider event to date.

Yours sincerely,



Mark Moore  
Policy and Compliance Manager  
The Events People Australia Pty Ltd

Please note the event organiser has previously provided an Event Manual which includes an Emergency Management Plan, Risk Management Plan, Water Management Plan with water recycling and purifying, Waste and Facilities Management with onsite toilets, change rooms, cloak room, waste and recycle bins, Noise Management, Pedestrian and Crowd Management.

Council's Water Unit Senior Technical Officer has been advising the event organiser on Council requirements for the purchasing of water and the disposal after the event of suitably treated water into the storm water system. The option of putting water on Jack Evans Boat Harbour Park was explored but was not practical due to the location of the recycle booster tanks at the other end of Boundary Street. Council's Senior Program Leader - Waterways has confirmed that release of slide water at completion of the event does not pose a threat of contamination to the Tweed River.

Council's Traffic Engineer has advised the organisers that a Traffic Management Plan (Class 2) and an Application for a Road Closure will need to be submitted to Council for the Local Traffic Committee by 8 April in order to be dealt with at their next meeting on 16 April 2015. As all of the proposed activity is on the road reserve a development application is not required.

In the event Council approves the application then standard conditions of consent will require the applicant to provide all appropriate insurance cover associated with such an event.

#### **OPTIONS:**

1. Supports an application to hold the event on 2 May 2015.

2. Does not support of an application to hold this event.

**CONCLUSION:**

Event organiser's are committed to extensive consultation with local residents and businesses to ensure the impact on them is addressed.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Fees for road closure and water use/disposal as per the Fees and Charges Schedule.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**6 [GM-CM] 2017 Surf Life Saving Australia Championships IRB Championships at Kingscliff Beach**

**SUBMITTED BY: Holiday Parks and Economic Development**



## **Strengthening the Economy**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 3 Strengthening the Economy
  - 3.1 Expand employment, tourism and education opportunities
- 

### **SUMMARY OF REPORT:**

At the Council Meeting held on 19 February 2015 it was resolved that Council supports and endorses the submission of the Expression of Interest for the conducting of the 2015 NSW IRB Championships, and provides in kind support to a maximum of \$8,000.

Surf Life Saving New South Wales has advised that the expressions of interest from Cudgen Headland SLSC Club to host the 2015 NSW IRB Championships has been unsuccessful. However it has been confirmed by Surf Life Saving Australia that the 2017 Australian IRB Championships will be held at Kingscliff Beach in conjunction with Cudgen Headland SLSC.

Council will be asked to support the 2017 Australian IRB Championships, which does not seek a financial commitment but an in kind contribution similar to the 2014 Australian IRB Championships of around \$12,000. Details of their request will be presented to Council closer to the event.

The 2014 Australian IRB Championship held 18-20 July at Kingscliff Beach attracted 80 teams from all States, with 700 competitors, plus 80 staff and volunteer officials and approximately 1500 spectators.

### **RECOMMENDATION:**

**That Council notes the submission of the Expression of Interest for the conducting of the 2015 NSW IRB Championships was unsuccessful, and agrees to support the 2017 Australian IRB Championships.**

**REPORT:**

As per Summary.

**OPTIONS:**

1. Agrees to the recommendation; *OR*
2. Changes the recommendation.

**CONCLUSION:**

Council looks forward to the 2017 Australian IRB Championships at Kingscliff Beach.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Events Strategy 2011-2016

**b. Budget/Long Term Financial Plan:**

Approximately \$12,000 for Major Event Attraction budget 2017/2018.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**7 [GM-CM] NSW Cross Border Commissioner - Business Plan 2015-18**

**SUBMITTED BY: Holiday Parks and Economic Development**

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## **Strengthening the Economy**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 3 Strengthening the Economy
  - 3.1 Expand employment, tourism and education opportunities
- 

### **SUMMARY OF REPORT:**

On 23 February the NSW Cross Border Commissioner wrote to Council advising of the recently endorsed Business Plan for 2015 to 2018.

This report recommends that Council receives and notes the Business Plan.

### **RECOMMENDATION:**

**That Council receives and notes the NSW Cross Border Commissioner - Business Plan 2015-18.**

## REPORT:

On 23 February 2015 the NSW Cross Border Commissioner wrote to Council advising that his office had completed a Business Plan for 2015-18. The Commissioner identifies:

*The Plan aims to maximise the opportunities for business and communities in NSW cross-border areas by enabling more effective delivery of NSW Government functions and services, and by ensuring that legislative, regulatory or policy impediments to business, economic and social development are appropriately addressed. It focuses on setting a strategic framework to support the identification, analysis, consideration and resolution of issue which impact on those who live, work and operate across our state borders. It highlights the critical role played by government agencies, communities and business in this process, and the requirement for open communication.*

The purpose of the Plan is to address cross-border issues facing communities, businesses and organisations that live, work and operate in NSW.

The plan is broken into four sections, titled as Results each of which has a series of outcomes. These are identified below:

Result 1	Outcomes
Enhanced collaboration between Government, community and business to address cross-border issues.	Considering cross-border issues is considered part of business as usual Enhanced intergovernmental collaboration Enhanced information flow between government agencies and stakeholders Government agencies optimise service delivery in cross-border areas Changes to the cross-border environment are identified and opportunities realised
Result 2	Outcomes
Increased investment and jobs in cross-border areas of NSW	New and existing businesses grow and maintain jobs Jobs are supported and created in cross-border communities
Result 3	Outcomes
More resilient cross-border communities	Inclusive border communities integrated input on cross-border issues from NSW Government, business and communities Effective identification, consideration and resolution of cross - border issues Communities informed about the status of prioritised issues
Result 4	Outcomes
Reduced regulatory burden on business and community	Community and business confidence in government service delivery in cross-border areas is increased

As a specific outcome of each of these Results and Outcomes there are numerous Strategies that will require specific action from the Commissioner's office. A complete list of the Strategies can be seen in the original Business Plan which is attached to this report.

For brevity the following key Strategies have been identified as being of key interest to Tweed Shire Council.



- Utilise Joint Organisations and Regional Organisations of Councils to identify, analyse, consider and resolve appropriate local and regional issues and to assist in Local Government collaboration. (Result 1)
- Identify key barriers and enablers for economic development in cross-border areas, and work across Local, State and Commonwealth agencies and the business community to ensure economic development and business needs are considered in the development of legislation, regulation and policy that affects cross-border areas. (Result 2)
- Leverage the resources of NSW Trade & Investment and the border NSW Government to promote opportunities for investment in border areas of NSW. (Result 2)
- Harness the resources of NSW Trade & Investment and the broader NSW Government to promote opportunities for business in border areas of NSW. (Result 2)
- Leverage Local and Regional networks for the identification, analysis and consideration of cross-border issues, including working with the NSW Business Chamber to establish the Cross Border Business Advisory Committee. (Result 3)

**OPTIONS:**

- 1) Receive and note the Cross Border Commissioner - Business Plan 2015-18,
- 2) Not receive the Cross Border Commissioner - Business Plan 2015-18.

**CONCLUSION:**

This report recommends that Council receives and notes the NSW Cross Border Commissioner - Business Plan 2015-18.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not Applicable

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. NSW Cross Border Commissioner - Business Plan 2015-18  
(ECM 3606151)

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**8 [GM-CM] Economic Development Strategy for Regional NSW - NSW Trade and Investment**

**SUBMITTED BY: Holiday Parks and Economic Development**

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## **Strengthening the Economy**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 3 Strengthening the Economy
  - 3.1 Expand employment, tourism and education opportunities
- 

### **SUMMARY OF REPORT:**

Earlier this year NSW Trade and Investment released an Economic Development Strategy for Regional New South Wales. In conjunction with the Strategy the Department released series of regional profiles.

This report recommends that Council receives and notes this Strategy and the Regional Profile for North Coast NSW.

### **RECOMMENDATION:**

**That Council receives and notes the Economic Development Strategy for Regional NSW.**

**REPORT:**

In January this year the Department of NSW Trade and Investment released an Economic Development Strategy for Regional New South Wales. This Strategy focused on State Government priorities to assist economic development across the regions.

It is a very high level strategic document which does not specifically identify any priorities within the Tweed. There is very limited identification of the North Coast regional in the main Strategy document.

Highlights in the Strategy relating to the North Coast are:

<b>Project</b>	<b>Investment</b>
<b>Hospitals and Community Health redevelopments</b> Over \$275m of hospital and community health redevelopments at Kempsey, Lismore, Port Macquarie and Yamba with the Federal Government.	\$275M
<b>Coffs Harbour Justice Precinct</b> \$74.5m for the Coffs Harbour Justice Precinct with a new police station and courthouse.	\$74.5M
<b>Pacific Highway Upgrade</b> \$2b of additional joint funding for completion of Pacific Highway upgrades including the Ballina Bypass, the Kempsey Bypass and Sapphire to Woolgoolga section. Planning is also underway for a second Grafton bridge.	\$2B
<b>Business Investment Schemes</b> Since 2011 funding of \$9.5 million from the Regional Industries and Investment Fund and State Investment Attraction Scheme, as well as the services provided by NSW Trade & Investment, have helped projects expected to generate around \$360 million in private investment and 2,700 jobs in the North Coast.	\$9.5M in project funding \$360M in private investment

A review of the connections to the Tweed Shire Economic Development Strategy has identified the following connections to the Economic Development Strategy for Regional NSW:

### **Economic Development Strategy for Regional NSW**

Goal 1: Promote key regional sectors and regional competitiveness

1.1 Increase the value of NSW's agricultural sector and exports

- Continue to provide support to primary producers through the Farm Innovation Fund.

Goal 1: Promote key regional sectors and regional competitiveness

1.3 Increase the value of the visitor economy

- Promote tourism in Regional NSW through the Aboriginal Tourism Action Plan, China Tourism Strategy and the Regional Conferencing Strategy.

Goal 1: Promote key regional sectors and regional competitiveness

1.3 Increase the value of the visitor economy

- Provide assistance to industry on best practice guidelines for developing Destination Management Plans and support the growth of tourism in regional economies through the Regional Visitor Economy Fund.

Goal 1: Promote key regional sectors and regional competitiveness

1.3 Increase the value of the visitor economy

- Continue to support a thriving regional arts and cultural life, including through funding for arts programs, projects, tours and festivals by artists, cultural workers, and arts and cultural organisations including Sydney based cultural institutions.

### **Tweed Shire Economic Development Strategy**

Resilient and innovative agriculture

Growing non traditional agricultural industries

- D18. Investigate opportunities into organic and non-traditional agricultural production conjunction with the department of primary industries. A study should be undertaken.
- D20. Educate rural land owners regarding the opportunities for non-traditional agriculture.
- D38. Undertake a feasibility study which investigates the supply, need, commercial feasibility and options for an events facility capable of supporting more than 500 people. This will also investigate private sector, state, federal and public-private partnership funding opportunities.
- D40. Undertake a destination management plan focusing on product development.
- D9. brand and promote Murwillumbah as a creative hub.
- D10. identify opportunities to establish subsidised creative spaces in Murwillumbah using the "creative spaces" model.
- D11. grow a program of creative events in Murwillumbah to raise the profile and establish the town as a recognised centre of creative arts and culture.
- D12. continue to promote the tweed regional gallery and Margaret Olley Art Centre.
- D13 tweed shire to actively promote arts and cultural activities in Murwillumbah.

The NSW Regional Strategy does recognise the Fit for the Future program being run by the Office of Local Government as follows:

*A program to help local councils become fit for the future, develop strong regional collaboration and reduce regulation and red tape. Up to \$1B, including \$258M to support NSW councils who wish to merge (Office of Local Government (DP&E).*

In conjunction with the Strategy the Department released series of regional profiles. The North Coast profile covers from Tweed to Taree and includes Tweed Heads, Ballina, Lismore, Coffs Harbour, Port Macquarie, Taree and Grafton.

The Profile identifies that there were 584,150 people living in the North Coast region in 2011 and this was expected to grow by 14.6% over the next 20 years to 2031. Also in 2013, the North Coast contributed \$20.6 billion to Gross Regional Product (GRP), which represents 15% of Regional NSW's total GRP (\$137.7 billion). There were more than 180,000 local jobs in the North Coast region in 2011, representing 18% of the Regional NSW total.

**OPTIONS:**

Council has two options available:

1. Receive and note the Economic Development Strategy for Regional NSW; *OR*
2. To not receive the Economic Development Strategy for Regional NSW.

**CONCLUSION:**

This report recommends that Council receive and note this Strategy and the regional profile for North Coast NSW.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

- |               |  |
|---------------|--|
| Attachment 1. | Economic Development Strategy for Regional NSW - NSW Trade and Investment (ECM 3620104).                   |
| Attachment 2. | Economic Development Strategy for Regional NSW- Summary Document - NSW Trade and Investment (ECM 3620105). |
| Attachment 3. | Regional Profile - North Coast NSW (ECM 3620106).  |
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## REPORTS FROM THE DIRECTOR PLANNING AND REGULATION

### ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 - SECT 79C 79C Evaluation

(1) Matters for consideration-general In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
  - (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and
  - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and
  - (v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979 ),

that apply to the land to which the development application relates,

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

**Note:** See section 75P (2) (a) for circumstances in which determination of development application to be generally consistent with approved concept plan for a project under Part 3A.

The consent authority is not required to take into consideration the likely impact of the development on biodiversity values if:

- (a) the development is to be carried out on biodiversity certified land (within the meaning of Part 7AA of the Threatened Species Conservation Act 1995 ), or
- (b) a biobanking statement has been issued in respect of the development under Part 7A of the Threatened Species Conservation Act 1995 .

- (2) Compliance with non-discretionary development standards-development other than complying development If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority:
- (a) is not entitled to take those standards into further consideration in determining the development application, and
  - (b) must not refuse the application on the ground that the development does not comply with those standards, and
  - (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards,

and the discretion of the consent authority under this section and section 80 is limited accordingly.

- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards:
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 80 is not limited as referred to in that subsection, and
  - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note:** The application of non-discretionary development standards to complying development is dealt with in section 85A (3) and (4).

- (4) Consent where an accreditation is in force A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the Building Code of Australia if the building product or system is accredited in respect of that requirement in accordance with the regulations.
- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).
- (6) Definitions In this section:
- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
  - (b) "non-discretionary development standards" means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.



**9 [PR-CM] Cessation of Operations - Australian Volunteer Coast Guards and Future Use of Facilities - Ed Parker Rotary Park and Faulks Park at Kingscliff**

**SUBMITTED BY: Design**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.1	Foster strong, cohesive, cooperative, healthy and safe communities
2.1.4	Provide education and advocacy to promote and support the efforts of the police, emergency services and community groups to improve the safety of neighbourhoods and roads

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### SUMMARY OF REPORT:

The Australian Volunteer Coast Guards Association ("AVCGA"), Kingscliff Flotilla have operated in Kingscliff for the past 32 years operating from the communications tower located at Faulks Park, Marine Parade in Kingscliff and also from its training facilities at Ed Parker Rotary Park, Sutherland Street in Kingscliff. The Kingscliff Beach Fishing Club also occupies a portion of the existing facility at Ed Parker Rotary Park, operating without a lease.

A letter was received on 8 November 2014 advising that all operational activities currently undertaken by the AVCGA Flotilla Kingscliff will cease by, at the latest, 30 November 2014.

Marine Rescue Point Danger will now provide a rescue service for the area and has requested use of those facilities.

This report discusses the current and immediate future use of the facilities as well as to consider formal recognition of the AVCGA Kingscliff Flotilla's longstanding service to the community.

### RECOMMENDATION:

**That Council approves:**

- 1. Recording the history of and formally acknowledging the service of the Australian Volunteer Coast Guards Association Kingscliff Flotilla members past and present;**

2. **Entering into an interim 12 month licence and lease respectively with Marine Rescue NSW for the Kingscliff Radio Tower within Crown Reserve 1001008 comprised in Lot 2 DP 1122062 and a portion of the Ed Parker Rotary Park building currently occupied by AVCGA as their training facility and boat storage within Lot 287 DP 542598;**
3. **The negotiation of a long term licence of the Kingscliff Radio Tower if requested by Marine Rescue NSW;**
4. **Entering into negotiations with Kingscliff Beach Fishing Club to establish mutually agreeable lease arrangements for their ongoing use of the training facility within Ed Parker Rotary Park; and**
6. **Executing all documentation under the Common Seal of Council.**

**REPORT:**

**Australian Volunteer Coast Guards Association**

The Australian Volunteer Coast Guards Association ("AVCGA"), Kingscliff Flotilla ceased its operations on 30 November 2014.

The Flotilla operated from its communications tower (see Figure 1 below) within Faulks Park at Marine Parade, Kingscliff being Crown Reserve R1001008 and comprised in Lot 2 DP 1122062, and also from its training facilities (see Figure 2 below) on Council owned (community) land at Ed Parker Rotary Park, Sutherland Street, Kingscliff, comprised in Lot 287 DP 542598.



*Figure 1: AVCGA Kingscliff Flotilla Communications Tower, Faulks Park*



**Figure 2: AVCGA Kingscliff Flotilla Training Facilities, Ed Parker Rotary Park**

The lease and licence agreements held by AVCGA with Council and Tweed Coast Reserves Trust respectively for each facility expired on 31 August 2014. These agreements extended into holding over periods until such time as the Flotilla advised of its future intentions. Each agreement attracted a fee of \$1 per annum.

Council conducts annual maintenance audits and carries out works typical of a landlord/tenant arrangement for both structures. It is noted the licence agreement for the communications tower, whilst the absolute property of the Crown, requires the licensee to maintain and repair the structure.

**Expression of Interests Received from Marine Rescue NSW and Surf Life Saving Far North Coast**

Both Marine Rescue NSW and Surf Life Saving Far North Coast have expressed an interest in leasing the facilities and integrating the roles and functions offered by AVCGA Kingscliff Flotilla.

MRNSW operate as a comparable accredited rescue service by the State Rescue Board with a number of the AVCGA Kingscliff Flotilla moving across to Marine Rescue Point Danger.

Surf Life Saving Far North Coast entered into discussions with AVCGA regarding potential integration, merger or affiliation, which did not progress to fruition.

No current Council policy exists for the consideration of the use of community facilities as they become available nor is there any guiding policy of fair and reasonable return to contribute to the maintenance of assets and site surrounds. It is recommended that consultation with the community is undertaken to assess the longer term best use of the training room facility at Ed Parker Rotary Park noting Marine Rescue Point Danger already have a recently renovated training facility for use at Duranbah Beach.

**Marine Rescue NSW**

The Flotilla advised in their letter dated 8 November advising of cessation of operations, that Marine Rescue NSW ("MRNSW") had expressed an interest in utilising the AVCGA facilities, as an extension of the Marine Rescue Point Danger operations. Subsequent to this, a letter was sent by the Commissioner of Marine Rescue to the General Manager requesting Council to give urgent consideration to issuing licence for the Tower and a lease for the training facility to MRNSW. This letter is attached to this report.

The letter from MRNSW also advised that the AVCGA National Commodore had approached MRNSW in relation to the potential acquisition of the AVCGA's assets and interest in maintaining the facility as it currently exists, which included the use of the facilities at Kingscliff. Acquisition of AVCGA's assets has now been finalised.

Their letter also stated that following the withdrawal of the AVCGA's accreditation, MRNSW moved to ensure continuity of service by pre-positioning a rescue vessel in the Kingscliff area, based at the Kingscliff Police Station.

As MRNSW are accredited and have taken steps to maintain the services in Kingscliff, it is recommended that Council approve entering into a lease and licence for the AVCGA's facilities in Kingscliff for a 12 month term until public consultation has been completed. It should be noted that there is still a decision to be made as to whether the tower is necessary for Marine Rescue Point Danger operations moving forward due to the technological options that are now available, such as camera surveillance.

### **Kingscliff Beach Fishing Club/Other Community Groups occupying the Ed Parker Rotary Park Training Facility**

The Kingscliff Beach Fishing Club ("KBFC") also operates from an attached but separate building to the training facility at Ed Parker Rotary Park. Council's records provide little information as to the historic development of the Club facility. The Club President advises the building was constructed in the 1950s by the fishing community. The Club structure was extended in 1986 to provide accommodation for the AVCGA Kingscliff Flotilla with a number of further extensions carried out in 1992 and 2007 by the Flotilla for boat storage and further accommodation respectively.

No record of a formal lease agreement with the KBFC exists. The Club President has no knowledge of any such agreement however advises a handshake agreement with the Flotilla exists, and confirmed by the Flotilla, where both groups share the kitchen facilities of the Club and the Flotilla covers the utility costs. Council conducts annual maintenance audits and carries out works typical of a landlord/tenant arrangement for the structure.

To formalise the KBFC's use of the building, it is recommended that Council proceed with negotiations with them for a lease for a period of 12 months, with an expectation that a longer lease will follow when a comprehensive review and public consultation have been finalised.

### **Other Community Groups**

- The Kingscliff Bluewater Fishing Club over the past few years have stored their barbeque facilities within the KBFC area on agreement with that Club.
- The Kingscliff Quilting Club, with agreement from the AVCGA, utilises part of their facilities once per week for meetings.
- St Johns Ambulance (Kingscliff Volunteers), with agreement from the AVCGA, utilises part of the AVCGA facilities to conduct training for volunteers once per week.
- Cudgen Surf Life Saving Club, with agreement from the AVCGA, stores a jet ski and equipment in the boat storage area.

### **Recognition of Community Service**

The AVCGA Kingscliff Flotilla has been servicing the community of Tweed Shire since the commencement of their operations, initially operating out of their homes prior to the construction of their facilities in 1986. The volunteers, past and present, have dedicated many hours of service to assist in maintaining the safety of our community and visitors to the Shire. It is therefore deemed appropriate acknowledgement of their services as an integral part of the community seems fitting along with the recording of the history of the development and actions of the service.

Council officers have since been working with the previous members to document their history.

**OPTIONS:**

- 1.1 Entering into an interim 12 month licence for Marine Rescue NSW to occupy the existing AVCGA Kingscliff Radio Tower and an interim 12 month lease for the portion of the Ed Parker Rotary Park building currently occupied by AVCGA as their training facility and boat storage;
- 1.2. The negotiation of a long term lease of existing AVCGA Kingscliff Radio Tower if requested to so by Marine Rescue NSW; and
- 1.3. Entering into negotiations with Kingscliff Beach Fishing Club to establish appropriate agreeable arrangements for their ongoing use of the building;

Or

- 2.1 Not entering into an interim 12 month lease for Marine Rescue NSW to occupy the existing AVCGA Kingscliff Radio Tower and an interim 12 month lease for the portion of the Ed Parker Rotary Park building currently occupied by AVCGA as their training facility and boat storage;
- 2.2. Not enter into negotiations for a long term lease of existing AVCGA Kingscliff Radio Tower if requested to so by Marine Rescue NSW;
- 2.3 Not entering into negotiations with Kingscliff Beach Fishing Club to establish appropriate agreeable arrangements for their ongoing use of the building.

**CONCLUSION:**

To facilitate the ongoing operation of MRNSW at Kingscliff until long term arrangements can be finalised, it is recommended that Council approve entering into appropriate tenure agreements for the tower and training facilities.

Further, to formalise the use of the building at Rotary Park, it is recommended that Council approve entering into an interim lease with the Kingscliff Beach Fishing Club pending determination of long term use of the facilities.

In recognition of the services to the Tweed Shire community and its visitors, it is also recommended that Council proceeds with recording the history of and formally acknowledging the service of the Australian Volunteer Coast Guards Association Kingscliff Flotilla members past and present.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Annual contribution to AVCGA to be removed commencing 2015/2016 budget allocations.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

Not Applicable.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1: Letter from Marine Rescue NSW dated 13 November 2014 (ECM 3624580)

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## REPORTS FROM THE DIRECTOR COMMUNITY AND NATURAL RESOURCES

### 10 [CNR-CM] Draft Plan of Management - Bruce Chick Conservation Park

SUBMITTED BY: Recreation Services

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.3	Provide well serviced neighbourhoods
2.3.6	Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities

---

### SUMMARY OF REPORT:

At its meeting held 17 July 2014, Council resolved to develop a Plan of Management for Bruce Chick Conservation Park in a format suitable for public exhibition.

This report presents a Draft Plan of Management for Bruce Chick Conservation Park including the specific provisions included in the resolution of 17 July 2014.

### RECOMMENDATION:

That:

1. Council places the *Draft Plan of Management - Bruce Chick Conservation Park* on exhibition for 28 days.
2. A report be submitted to Council after the close of submissions.



**REPORT:**

At its meeting held 17 July 2014, Council resolved to develop a Plan of Management for Bruce Chick Conservation Park in a format suitable for public exhibition.

The resolution requested the plan include the nine specific items as detailed below.

1. *Sealing of the road to the existing building and the car park areas adjacent to the building*

Two options have been provided. Option A is the cost estimate to rehabilitate the road and car park on the existing alignment. Option B proposes a realignment of the entry road south of the current location to move the road further away from the river bank. This would allow for expansion of the riparian vegetation and an increased buffer from impacts of the roadside activities to the creek.

Option A - existing alignment	\$213,000
Option B - New alignment	\$273,700
Option B - Remove existing road	\$11,200
Annual maintenance costs	\$5,500

2. *Refurbishment of the building*

Refurbishment of the building to make it compliant with current building and access standards and also improve aesthetics will require the works as detailed in table 1.

Item	Cost - high estimate (\$)	Cost - low estimate (\$)
Handrails and balustrades	30,800	28,400
Decking	4,750	4,750
Ramps and steps	27,200	27,200
Roofing	1,500	1,500
Toilet block (excluding pump out facility)	16,830	13,690
<b>Total</b>	<b>81,080</b>	<b>75,540</b>

Table 1: Cost estimates to upgrade Bruce Chick Conservation Park building

3. *Explore options to upgrade toilet facility*

A report on options on wastewater management at the site was commissioned (included as attachment 2) which reported the following conclusions:

- *The existing waterless composting toilet is failing and the management requirements to improve and maintain the composting process at acceptable levels are significant and prohibitive for the continued Council management of the public use of the toilet facility at the site.*
- *The on-site treatment and land application of effluent is not preferred due to the cost and practicalities of the volume of fill required to build up the land application area, the flood proofing of the effluent treatment and storage tanks, and the management requirements for flood events.*
- *The off-site land application option is considered prohibitive in terms of the infrastructure and procurement of an alternative flood free site.*
- *The pump-out option enables RV waste to be accepted, but incurs significant infrastructure costs and on-going costs from private liquid waste contractor.*

*Based on the information presented in this report, it is considered that the on-site treatment and disposal of effluent to the land at Bruce Chick Park will create an unacceptable risk of environmental impact due to the sensitive location and site constraints primarily in terms of high water table and flood hazard.*

The estimated cost to supply and install the pump out facility is \$67,000; the annual pump out costs are estimated to be \$4,440 per annum (depending on usage); and a daily cleaning regime on weekdays costs approximately \$7,000 per annum.

4. *Options for restoration of the bridge crossing over the creek to the arboretum*

Quotations on two options for replacement of the bridge are as follows:

Aluminium	\$225,000
Galvanised steel	\$156,000
Removal	\$7,400

5. *Removal and options for re-housing the feral poultry (ongoing)*

The feral poultry have been relocated to a poultry farm.

6. *Council calls for expressions of interest for the pump out of sewage waste from the Bruce Chick Conservation Park*

This will be undertaken once the design and procurement of the pump out facility has been resolved.

7. *Re-establishment of appropriate signage for the park to include the interpretive information displayed in the building and the entry statements which acknowledge Bruce Chick*

The Draft Plan of management includes a signage plan which addresses these requirements. Estimated costs to refurbish park signage are \$5,000.

8. *An assessment of opportunities that might be considered for the park between Council and a suitable community organisation, that can exploit possible revenue potential from overnight stay campers/caravaners, a possible retail outlet at the park, or suitable activities from such a community organisation*

The park is zoned part RU1 - Primary Production and part W1 - Natural Waterways. Permitted activities in these zones are restrictive and would severely limit potential for commercial activities within the site.

9. *The plan be brought back to Council in November 2014 in a form that would be suitable for public exhibition*

The Draft plan as presented is in a format suitable for public exhibition.

## **Camping**

While the resolution had no direct instruction on the preferred management of camping at the site, it was implicit in item 8 of the resolution, and also expressed by Councillors that there was a preference for allowing overnight stays.

Bruce Chick Conservation Park is located within the road reserve of the old Pacific Highway. Planning Circular PS 10-019 from New South Wales Planning states that *Camping in a roadside rest area may be permitted, unless a 'no camping' or 'no overnight stays' sign has been placed there by a Council or the Roads and Traffic Authority.*

Accordingly, the Draft allows for the continued practice of allowing overnight stays at the site.

#### **OPTIONS:**

1. Place the Draft Plan of Management for Bruce Chick Conservation Park as presented with this report on exhibition for 28 days.
2. Place the Draft Plan of Management for Bruce Chick Conservation Park with amendments on exhibition for 28 days.
3. Do not place the Draft Plan of Management for Bruce Chick Conservation Park with amendments on exhibition.

#### **CONCLUSION:**

The Draft Plan of Management for Bruce Chick Conservation Park (The plan) contains a works program for capital improvements as prescribed in the resolution of Council dated 17 July 2014. The total estimated capital cost to implement the plan is between \$570,000 and \$643,000. The increased annual maintenance cost is approximately \$21,500. The plan also includes a suggested priority for the works program.

The plan allows for the continued practice of allowing overnight stays at the park.

#### **COUNCIL IMPLICATIONS:**

##### **a. Policy:**

Nil.

##### **b. Budget/Long Term Financial Plan:**

Estimates to implement capital works recommendations:

<b>Item</b>	<b>Cost – high (\$)</b>	<b>Cost – low (\$)</b>
Shelter Shed	81,080	75,540
Toilet - pump-out system	67,000	67,000
Bridge replacement	226,400	163,400
Access road	226,300	213,700
Landscape rehabilitation	37,500	45,750
Signage	5,000	5,000
<b>TOTAL</b>	<b>643,280</b>	<b>570,390</b>

Estimated increase in annual maintenance costs:

<b>Item</b>	<b>Estimated cost</b>
General maintenance of shelter shed	\$16,000
Access road and car park	\$5,500

<b>Total</b>	<b>\$21,500</b>
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**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Consult-**We will listen to you, consider your ideas and concerns and keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Draft Plan of Management (ECM 3630857)

Attachment 2. Preliminary Site Feasibility and Capacity Assessment for Wastewater Management for Upgrade of the Toilet Facility (ECM 3616397)

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**11 [CNR-CM] Surf Life Saving Contract Summer Report 2014-2015**

**SUBMITTED BY: Recreation Services**

Valid

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## Supporting Community Life

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.2 Council will seek the best value in delivering services
- 

### **SUMMARY OF REPORT:**

The Australian Lifeguard Service (ALS) is contracted by Council to undertake the Shires' beach lifeguard services.

The statistics from the ALS summer report 2014-2015 are summarised in this report.

### **RECOMMENDATION:**

**That the Australian Lifeguard Service Summer Report 2014-2015 be received and noted.**

## REPORT:

The Australian Lifeguard Service (ALS) is contracted by Council to undertake the Shires' beach lifeguard services.

ALS has submitted the summer report 2014-2015. The main statistics are highlighted below and the full report is provided as an attachment to this report.

### Service Summary:

*ALS lifeguards enjoyed a great summer season across Tweed Shire Council patrolled beaches, managing healthy numbers of beach visitors, preventing thousands of incidents from occurring, providing first aid to many beach goers, helping Council with their regulatory function and providing the public with helpful information and advice.*

*During the 2014-2015 contracted service summer period, lifeguards performed **66** significant rescues. 'Significant Rescues' are defined as when lifeguards render assistance to swimmers who find themselves in difficult situations. Potentially the response from lifeguards can result in the saving of life.*

*'Preventative actions' include lifeguards advising swimmers that they are swimming in a dangerous location or swimming outside the flags or when lifeguards proactively provide other safety advice. Such proactive measures are typically undertaken when swimmers are in danger of getting into a hazardous situation, a prudent method of lifeguarding. Lifeguards performed **5,758** preventative actions during the contracted summer period.*

Beach	Lives Saved	Preventative Actions	First Aid Treatment	Law Enforcements	Public Relations
Cabarita	6	481	42	29	472
Casuarina	0	346	1	19	606
Flagstaff (Duranbah)	32	1,477	0	15	2,208
Fingal	4	433	16	76	436
Hastings Point	3	803	49	111	918
Kingscliff/Cudgen	8	599	26	80	907
Pottsville (North)	10	721	5	33	1,008
Pottsville (South)	3	898	9	21	1,093
<b>TOTAL</b>	<b>66</b>	<b>5,758</b>	<b>148</b>	<b>384</b>	<b>7,648</b>

Table 1. Full summary of statistics for summer contract period 2014-2015

Beach	Attendance
Cabarita	14,086
Casuarina	6,766
Flagstaff (Duranbah)	19,935
Fingal	10,216
Hastings Point	14,616
Kingscliff/Cudgen	17,131
Pottsville (North)	7,944
Pottsville (South)	8,033
<b>TOTAL</b>	<b>98,727</b>

Table 2: Summary of beach visitation during summer contract period 2014-2015

**OPTIONS:**

1. Receive and note the Australian Lifeguard Service Summer Report 2014-2015.
2. Provide comment on the Australian Lifeguard Service Summer Report 2014-2015.

**CONCLUSION:**

The Australian Lifeguard Service has been providing contract lifeguard services to Tweed Shire Council for over 25 years and continues to provide a professional, community based service.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Nil.

**b. Budget/Long Term Financial Plan:**

Funding for contract lifeguard services is allocated in long term financial plan. The cost of these services for the 2014/2015 period is \$544,417.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Australian Lifeguard Service Summer Report 2014-2015 (ECM 3613209)

**12 [CNR-CM] S94 Plan No 16 - Emergency Facilities (Surf Lifesaving) Revision of Works Program**

**SUBMITTED BY: Roads and Stormwater**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.3	Provide well serviced neighbourhoods
2.3.6	Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities

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### SUMMARY OF REPORT:

Following a Direction from the Minister for Planning, Section 94 Plan No 16 - Emergency Facilities (Surf Lifesaving) Version 6 was closed in December 2009, and contributions were no longer applied to development consents issued after 1 January 2010. Funds remaining in the plan's account were to be expended in accordance with the works program laid out in the Plan.

Since the adoption of the current works program, some items have been completed without expending all of the allocated funds and additional, unallocated funds have been collected (\$150,000). Because S94 has strict regulations about how S94 funds can be spent, to enable unexpended funds to be reallocated to program items yet to be completed, it has become necessary to amend the plan's works program.

Because the S94 Plan was closed by the Minister in 2009 and is no longer in effect, this Plan is not subject to the usual exhibition and review cycle for a S94 Plan, and therefore the works program revision is now reported to Council for its information and endorsement.

A copy of the S94 Plan showing the works program revision is provided as an attachment to this report.

It should be noted that, in accordance with Section 94 of the Environmental Planning and Assessment Act, Council is not at liberty to redirect funds collected under a Section 94 Plan to be expended outside of the plan's works program.

### RECOMMENDATION:

**That Council notes and endorses the administrative revision of the works program shown in Appendix 1 of closed S94 Plan No 16 - Emergency Facilities (Surf Lifesaving) to allow for reallocation of unexpended funds from the completed Pottsville Outpost Building towards the Fingal Surf Club Upgrade and Salt SLSC facilities.**



**REPORT:**

Following a Direction from the Minister for Planning, Section 94 Plan No 16 - Emergency Facilities (Surf Lifesaving) Version 6 was closed in December 2009, and contributions were no longer applied to development consents issued after 1 January 2010. Funds remaining in the plan's account were to be expended in accordance with the works program laid out in the Plan.

Since the adoption of the current works program, some items have been completed without expending all of the allocated funds and additional, unallocated funds have been collected (\$150,000). Because S94 has strict regulations about how S94 funds can be spent, to enable unexpended funds to be reallocated to program items yet to be completed, it has become necessary to amend the plan's works program.

Because the S94 Plan was closed by the Minister in 2009 and is no longer in effect, this Plan is not subject to the usual exhibition and review cycle for a S94 Plan, and therefore the works program revision is now reported to Council for its information and endorsement.

A copy of the S94 Plan showing the works program revision is provided as an attachment to this report. Details of the revision are shown below:

**APPENDIX 1 – Schedules**

	<u>Program 2009</u>	<u>Expenditure at Feb 2015</u>	<u>Revised Program 2015</u>
Expenditure to <u>(2009)</u> date - surf lifesaving capital first use equipment and new Clubhouse inclusive of 10% admin	\$1,024,254		<u>\$1,024,254</u>
Remaining identified works inclusive of admin <u>(2009)</u>	\$420,000		
<ul style="list-style-type: none"> <li>• Pottsville Outpost Building* \$150,000</li> <li>• Fingal Surf Club Upgrade* \$100,000</li> <li>• Salt SLSC facilities \$100,000</li> <li>• Cudgen SLSC building extensions \$50,000</li> <li>• 5% admin \$20,000</li> </ul>		<u>\$21,587</u> <u>\$96,409</u> <u>0</u> <u>45,454</u>	<u>\$21,587</u> <u>\$228,413</u> <u>\$250,000</u> <u>\$50,000</u> <u>\$20,000</u>
Total	\$1,444,254		<u>\$1,594,254</u>

\* Unexpended funds allocated towards Pottsville Outpost Building redirected to Fingal Surf Club Upgrade and Salt SLSC facilities, as reported to Council in April 2015.

It should be noted that, in accordance with Section 94 of the Environmental Planning and Assessment Act, Council is not at liberty to redirect funds collected under a Section 94 Plan to be expended outside of the plan's works program.

**OPTIONS:**

1. Note and endorse the reallocation of works program funds as detailed in this report and issue Version 6.0.1 of the closed plan, showing the effect of the revision.
2. Do nothing.

**CONCLUSION:**

The revision of the works program in closed Section 94 Plan No 16 - Emergency Facilities (Surf Lifesaving) to enable funds to be redirected from the completed Pottsville Outpost Building to the Fingal Surf Club Upgrade and Salt is an administrative change which will not result in a change to the total value of the existing works program in the closed plan. Information about the revision is therefore hereby provided for information and endorsement.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Infrastructure Contribution Plans.

**b. Budget/Long Term Financial Plan:**

As per report.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Copy of the S94 Plan showing the works program revision (ECM 2363260).

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**13 [CNR-CM] Kerbside Bulk Waste Collection Service - Issues and Options - Contract EC2008-153**

**SUBMITTED BY: Waste Management**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.3	Provide well serviced neighbourhoods
2.3.4	Provision of high quality, best practice, solid waste disposal with energy recovery, and improving resource recovery practices and infrastructure which meets health and environmental requirements and projected demand

### SUMMARY OF REPORT:

Council currently provides a kerbside bulk waste collection service on a biannual basis. Residents are able to present up to one cubic metre of waste for free pickup in a scheduled collection service. There have been a number of issues with the provision of this service that are impacting Council and the community in general.

This report outlines a number of the problems that have been encountered in delivering the service, as well as options for Council's consideration that may help to address those problems.

These recommendations align with those included in the recently adopted 2014 Integrated Waste Strategy.

### RECOMMENDATION:

**That Council:**

- 1. Authorises the General Manager to negotiate variations to Contract EC2008-153 to change the method for collection and processing of bulky waste from residential properties to include provision of one free load to be collected via a dial up service for residential properties paying the Domestic Waste Management Charge with each property to be entitled to one free load per year.**
- 2. Endorses the establishment of a voucher scheme whereby each residential property currently levied with the Domestic Waste Management Services Charge is entitled to drop off one trailer load of waste with a maximum capacity of up to 1.5 cubic metres, at the Stotts Creek Resource Recovery Centre using their free tip voucher.**

## REPORT:

### Background

Council has provided a biannual kerbside bulk waste collection service for the past five years under the contract with Solo Resource Recovery, with the cost for this service levied against ratepayers through the Domestic Waste Management Charge. Over this period demand for the service has increased significantly in both the amount of waste collected and the number of loads required. This has lead to an extended duration required to provide the service. The table below shows the increase:

Year	Loads delivered to the landfill	Tonnes
2010	380	1838.46
2011	395	2141.83
2012	444	2074.3
2013	580	2795.02
2014	618	2759.55

The increase in tonnage and loads is contrary to what has typically been experienced in other regions, as higher levels of usage usually occur in the first two years of providing the service, with presentation tapering off over time. This trend likely reflects the cost of disposing of waste as this has increased significantly over the last five years due to the introduction of the State Government waste levy. The convenience of this service may also be a contributing factor with residents stockpiling bulky goods knowing that the service will commence shortly.

### Issues with the Current Kerbside Bulk Waste Collection Service

#### Extended timeframe for delivery

The service is scheduled to be provided twice yearly over a five week cycle with the Shire broken up into a number of discrete weekly portions. This timeframe has blown out significantly as the material presented has increased, with the November 2014 service taking over eight weeks to complete. This has lead to a number of problems including:

- The negative aesthetic impact of having waste at kerbside for extended periods,
- People scavenging through the piles, spreading items and setting fire to the waste,
- An increase in the environmental and Work Health & Safety (WHS) risk of having material laying around the streets, and
- Illegal dumping including other people adding to legitimate piles and the formation of large piles that cannot be tied back to any residence.

Some residents are also putting material out at kerbside prior to the week of service (in some cases up to a month or more earlier) and whilst Council has adopted a proactive approach in the management of this, the problem is getting worse with each collection as the people dumping the waste in most cases are unable to be identified. There are also cases where residents put the material out late and still expect the material to be picked up.

Many residents are also presenting larger quantities than what they are allowed to, with the contractors currently picking up all of the waste without additional cost.

This makes it increasingly difficult for the contractor to complete the service within the timeframes without adding significantly to the resources required, and the payment to the contractors has not increased beyond those originally tendered at the start of the contract.

### **Illegal Dumping**

Tweed Shire is the last Council within the Northern Rivers that is still providing a kerbside bulk waste collection service. Illegal dumping has increased significantly throughout the whole collection area but more particularly on the fringes of the Shire with neighbouring Councils not offering the service. There are also a number of people dropping materials off onto piles in front of other properties and properties that are not entitled to the service presenting waste.

This waste dumped illegally often includes inappropriate materials such as batteries, paint, chemicals, building waste, tyres and syringes. Council has also seen the advent of the 'common pile' which is an aggregation of waste for a region or number of properties, or piles that appear in front of farms and out of the way locations that do not tie back to any property. Council is unable to address the issue with the responsible party when inappropriate materials are presented in this way.

### **Salvage opportunities with the current service**

Prior to collection, the material presented at kerbside is being picked through by a range of unauthorised people that follow the service through the region. Almost all material of value is removed and the remainder is often left scattered across the residents lawn or nature strip. The contractors are then left with waste that has little if any residual value. Most, if not all electrical appliances have had their leads removed prior to collection by scavengers looking for copper wiring.

The material that is left is then collected by Council's contractor in rear load waste compactors to maximise economy and this destroys any residual value. The only active salvage that takes part is when the material is dumped at the landfill. The piles are spread out and any ferrous or non-ferrous scrap is removed.

Consequently most of the material collection is disposed of straight to landfill with very little recycling.

There is also the question of equity as all residential rated properties pay for the service and only about 30-40% of properties utilise the service on any one occasion.

### **Contractual issues**

The contract was let on the basis of providing a potential service to all residential properties. As an indication of likely resourcing required, participation rates and tonnages collected at that time were included in the initial tender documents.

The service has increased in presentation by over 50 percent from the initial year to the level presented in both 2013 and 2014.

Solo Resource Recovery is contracted to provide the biannual kerbside bulk waste collection service for the next two years. During this time Council is not required to pay any increase beyond CPI for the service based on terms of the initial contract.

Were Council to drop the service, the current contractor may be able to claim for lost income and would still be paid for the service, albeit only for lost profit. The contractor has indicated that they are losing a significant amount on the current service and are prepared to negotiate alternative options.

Council officers have approached the contractors to undertake preliminary discussions on proposed amendments to the contract to cover the options presented here and the contractors have agreed in principle to those proposed amendments with the final detail to be worked out when and if the Council endorse the proposed changes.

### **Alternative service delivery options**

There are a number of alternative options that are or have been provided in other regions worthy of consideration.

There is the option to offer free disposal at the landfill for residents for a fixed number of drop offs or for a particular day or period. This provides much greater control over the waste for processing and sorting thus ensuring the waste is appropriate and presented as it should be. This service also allows the salvage and reuse of the product presented where there is a residual value in that product. This type of service is seen as being less available as residents would need to have access to a vehicle in order to bring the waste to the disposal facility, however Council would have a much better understanding of who is using the service with this option.

Another option provided at a number of Sydney Metropolitan Councils involves a dial up service whereby the resident phones to have the service provided, with each residence entitled to a fixed number of services each year. The service can then be provided as either a free service or a charge can be levied against the resident to recover all or part of the cost.

The strength of this type of service is in the control it grants Council in being able to arrange for the sorting and diversion of reusable and salvageable items. The customer service centre staff can work with the customer to redirect reusable material through either second-hand centres, appropriate scrap merchants or be aware of reusable items at the time of the call and have them collected in such a way to ensure they are not damaged. This type of service can also allow the waste to be retained within the property boundary until the service is provided, and thus intact when collected.

The drawback with this type of service would be cost as economies of scale available through the current service where the contractor is able to progress methodically through an area and service every property before moving to the next area, will be lost.

There is also the option of offering a combination of the current service and any of these other options. Council could cut back to providing only one of the current kerbside services per annum and in addition, provide either the dial up or free drop off style of service. This would be more convenient for residents whilst adding the flexibility of an at-call service or drop-off service when needed.

Council also has the option of negotiating with its current contractors in good faith to increase the level of resources currently used to provide the service. This does not address any of the current issues, other than to help to ensure the service is completed within the timeframes stipulated.

Finally there is the option of not providing any collection or drop off service at all. This is in keeping with the user pays principles advocated by the State Government and EPA, but would be very unpopular with residents and users of the service and may lead to increased illegal dumping. The main advantage of this option would be that Council would be putting the cost of disposal back on the people or organisations that are disposing of waste rather

than the current situation where all residents bare the cost even if they do not participate in the service.

### **Council Workshop 26 February 2015**

On 26 February 2015 a workshop was held with Council outlining the problems with the current service and the alternate options available. At that Workshop it was also explained to Councillors that any change within the current contract term would require negotiations with the current contractor, as the contract would need to be varied by mutual agreement.

The preferred option that came out of the Council workshop was that any property that was paying the Domestic Waste Management Charge would be entitled to have one load of up to two cubic metres of household bulky waste collected per year, and for the provision of one free tip pass for up to one trailer load of waste to a maximum of two cubic metres, to be sent out with the residential rate notices.

As a result of the workshop Council officers were tasked with negotiating with the contractor to seek agreement on the proposed amendments and to determine the cost these would incur.

### **Contractual implications and negotiations**

Council officers approached Solo to discuss the proposed amendment and Solo have now provided a structure and proposed schedule to provide the work.

The proposed service will require Solo to maintain a call centre and to take calls to set up a collection schedule. Each caller will then be advised of the next pickup in their area with each area to be provided with services over a five week cycle. If the residents have material within their items that can be diverted from disposal, Solo will take the opportunity to organise for those items to be collected, however all items that are picked up in the collection by the contractor will be collected in a compactor type vehicle and will only therefore have scrap value once collected. The material will then be taken to landfill where the salvage contractors on site will remove light gauge ferrous and non ferrous scrap prior to the residual going to landfill.

The contractors have submitted a rate of \$35 per collection (GST exclusive), based on a minimum of 40 services per day. Based on the provision of this service for 48 weeks of the year the cost would be \$336,000, however this number would increase with higher patronage. At 40 services per day for 48 weeks the collection has the potential to provide 9,600 services. On top of this cost Council would need to account for disposal costs which based on the last two years equated to \$448,250 (2,750 tonnes @ \$163 per tonne).

Therefore the likely cost of providing this service for a full year would be \$784,250.

### **Free tipping vouchers for ratepayers**

The provision of free tipping vouchers for ratepayers provides both advantages and disadvantages, however when coupled with the dial up service provides for all residents. Tip vouchers have the advantage of allowing residents to dispose of waste when they need to do so provided they have access to a suitable vehicle in which to do so. Vouchers reduce the need for residents to use the dial up service and are much more convenient for those with a means of getting the waste to the landfill. The goods that are disposed of are generally in a better condition and therefore better able to be salvaged than those collected in the dial up service.

Tip vouchers will not be of any use to people who do not have a means of getting the waste to the landfill. The means of distributing the vouchers with the rate notice will also mean that a significant number of the vouchers will be distributed to landlords and will need to be passed on to the tenants if the landlord chooses to do so as they are paying for the service in the rates. There is also a need to monitor the vouchers to limit fraud and to ensure we keep track of usage and waste tonnages to allow Council to recover those costs from the Domestic Waste Management Charge. Past experience has also shown that the loss, transferability, ownership and replacement of vouchers can be significant issue that will need to be considered and provided for in the establishment of the program.

Previous experience indicates that the administration issues could be covered by current resources with this to be reviewed following the first mail out and year's service.

### **Cost comparison with the current service**

The current service charge on the rates under the Domestic Waste Management Charge is \$521,221. On top of this Council recovers \$279,950 in tipping fees.

The cost overall for the current service is approximately \$779,171, which is very close to the projected cost for providing the new service (\$784,250).

### **OPTIONS:**

1. Council has the option of continuing to provide the kerbside bulk waste collection service on a biannual basis in the same way in which it has provided the service for the last five years and to bolster resources to allow the contractors and staff to deal with the issues presented by way of education and enforcement.
2. Council has the opportunity to combine the above options to provide a service that retains accessibility in the form of a dial up annual service whilst providing the flexibility and control of the alternate options for additional services. This would allow Council to trial the alternatives and to determine whether they address the current issues in the time before we are committed to entering the new collection service contracts in December 2016.

### **CONCLUSION:**

The current biannual bulk waste collection service is popular with residents, with the tonnages increasing significantly since inception and remaining at the highs experienced in 2013 in 2014. There are however a number of aesthetic, compliance, WHS and environmental issues with the current service. These could potentially be addressed through the adoption of alternate methods to provide for the disposal of household bulky goods.

Council has two years to run on the current contract and at the same stage one year ago did not want to change the provision of the service within the term of the current contract. The latest service delivery in November/December 2014 has continued to raise the problematic issues experienced previously but at a higher level, and residents and visitors to the region are increasingly complaining about the current service.

Due to the impacts of the service a workshop was conducted with Council on 26 February 2015 where Council supported the investigation of a number of alternative means of providing the service. These options required council officers to approach the current



service provider to seek agreement on proposed amendments to the current contract as it has two years left to run.

Those negotiations have now occurred, the results of which are contained in the above report.

It is estimated that the proposed amendments will be delivered for a similar cost to that paid of the current service and will address most if not all of the current challenges in an equitable manner.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

The proposed amendments have been provisionally estimated to cost the same as the current cost (approximately \$780K) of providing the kerbside bulk waste collection service.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

The option relating to a dial up service was recommended for further investigation in the Integrated Waste Strategy which was widely communicated to the public. The experience in other areas where a dial up service is provided is that the service is considerably more expensive.

Any proposed change to the current service would need to be undertaken following further extensive consultation and communication with the residents of the Shire. It is proposed that this initially involve a public survey on the proposed options.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## 14 [CNR-CM] Community Halls Advisory Committee Membership

**SUBMITTED BY:** Community and Cultural Services

Valid



### Civic Leadership

#### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.1 Council will be underpinned by good governance and transparency in its decision making process
- 

#### SUMMARY OF REPORT:

On 16 October 2014 Council resolved to form the Community Halls Advisory Committee to improve the sustainability of Council's nine community halls and to assist community hall management committees to comply with and improve on governance and management practices. The first Advisory Committee meeting was held on 16 March 2015 where management committee members considered the Terms of Reference and provided delegates for the endorsement of Council.

#### RECOMMENDATION:

**That Council:**

1. **Endorses the following appointments to the Community Halls Advisory Committee:**

Community Hall Management Committee	Nominated Delegate
Chillingham Community Hall Committee	Marie Edwards John Logan (alternate) Gwenda Shoobridge (alternate)
Crabbes Creek Community Hall Committee	Reg (Arthur Reginald) Robinson Margaret Hulburt (alternate) Tracy Butler (alternate)
Crystal Creek Community Hall Committee	Sylvia Conroy Sue Gresham (alternate) Rita Loughman(alternate)
Doon Doon Community Hall Committee	Steve Sweetnam Desiree Saunders (alternate) Barry Saunders (alternate)

<b>Community Hall Management Committee</b>	<b>Nominated Delegate</b>
Fernvale Community Hall Committee	Rick Dobbie Peter Hurcombe (alternate)
Limpinwood Community Hall Committee	Russell Costin Claire Masters (alternate)
Piggabeen Community Hall Committee	Marlene Protheroe Kathy Jobson (alternate) Geoff Davis (alternate)
Pottsville Beach Community Hall Committee	Janet Tkachenko Kaye Seiler (alternate) Ruth Clarke (alternate)
Tumbulgum Community Hall Committee	Ann Carkery Brian Breckenridge (alternate) Sue Breckenridge (alternate)

- 2. Adopts the Community Halls Advisory Committee Terms of Reference as per the attachment to this report.**

**REPORT:**

On 16 October 2014, the proposed Community Halls Advisory Committee Model was presented and it was resolved that Council:

1. *Adopts the formation of a Community Halls Advisory Committee for the management of community halls and appoints Cr C Byrne as Delegate and Cr P Youngblutt as Alternate Delegate to this Advisory Committee.*
2. *Endorses consultation with the existing community hall management committees to develop Terms of Reference for the Community Halls Advisory Committee.*

The first informal Community Halls Advisory Committee Meeting was held on 16 March 2015 where the draft Terms of Reference was presented to the group for endorsement (Attachment 1). The Terms of Reference prescribes that only the nine Council-owned community halls can nominate members to this Committee and the hall committees have been asked to nominate up to three delegates. Nomination forms have now been completed and proposed delegates, listed in the table below, are presented for Council's endorsement:

<b>Community Hall Management Committee</b>	<b>Nominated Delegate</b>
Chillingham Community Hall Committee	Marie Edwards John Logan (alternate) Gwenda Shoobridge (alternate)
Crabbes Creek Community Hall Committee	Reg (Arthur Reginald) Robinson Margaret Hulburt (alternate) Tracy Butler (alternate)
Crystal Creek Community Hall Committee	Sylvia Conroy Sue Gresham (alternate) Rita Loughman(alternate)
Doon Doon Community Hall Committee	Steve Sweetnam Desiree Saunders (alternate) Barry Saunders (alternate)
Fernvale Community Hall Committee	Rick Dobbie Peter Hurcombe (alternate)
Limpinwood Community Hall Committee	Russell Costin Claire Masters (alternate)
Piggabeen Community Hall Committee	Marlene Protheroe Kathy Jobson (alternate) Geoff Davis (alternate)
Pottsville Beach Community Hall Committee	Janet Tkachenko Kaye Seiler (alternate) Ruth Clarke (alternate)
Tumbulgum Community Hall Committee	Ann Carkery Brian Breckenridge (alternate) Sue Breckenridge (alternate)

**OPTIONS:**

1. That Council appoints delegates as nominated by member community hall management committees.

2. That Council does not appoint delegates as nominated by member community hall management committees.

**CONCLUSION:**

Council resolved to form an Advisory Committee to oversee management and operations of community hall management committees. Composition of the committee includes a primary and up to two alternative delegates from each of the nominated community hall management committees, a member (and alternate) from Council's elected body and a staff member in attendance in an ex officio capacity. Appointments to the Advisory Committee are consistent with Council's current committee structure. The Committee will not have delegation to make decisions committing Council resources but will meet quarterly to make recommendations to Council in keeping with the objectives identified in the Terms of Reference.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Record of Meeting of Community Halls Advisory Committee 16 March 2015 (ECM 3635259).

Attachment 2. Community Halls Advisory Committee Terms of Reference (ECM 3635284)

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15 [CNR-CM] Second Round Applications for Financial Assistance 2014/2015 - Donations Policy

**SUBMITTED BY:** Community and Cultural Services

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### SUMMARY OF REPORT:

Through the Donations Policy, Council recognises a need to assist non-profit community groups, organisations and individuals who are interested in, and are working towards, the enhancement and the wellbeing of its residents and the Tweed.

Council advertises in the Tweed Link and invites applications for financial assistance from eligible organisations in accordance with its Donations Policy twice a year under Section 356 of the Local Government Act, 1993. Applications for financial assistance close at the end of July for the first round and end of February for the second round.

Second Round applications for financial assistance were invited under Council's Donations Policy and closed on 28 February 2015. A *Tweed Link* advertisement calling for applications appeared in Issue 894, 10 February 2015.

### RECOMMENDATION:

That:

1. Council allocates the Second Round Donations for 2014/2015 under the Donations Policy as follows:-

Applicant	Amount	CSP/DP Linkage
1 <sup>st</sup> Chinderah Scouts	\$1,650	2.1.3
Burringbar School of Arts Hall	\$2,000	2.1.3
Chillingham Community Association	\$1,170	4.5.1
Enid Street Community Garden	\$2,000	4.5.1
Interrelate	\$1,750	2.3.1
Kingscliff RSL Sub Branch	\$1500	2.1.3

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<b>Applicant</b>	<b>Amount</b>	<b>CSP/DP Linkage</b>
<b>Tweed Palliative Support</b>	<b>\$2,000</b>	<b>2.3.1</b>
<b>U3A Tweed Coast Inc.</b>	<b>\$237</b>	<b>3.1.1</b>
<b>Vibe Care Ltd</b>	<b>\$2,000</b>	<b>2.1.6</b>
<b>TOTAL</b>	<b>\$14,307.00</b>	

2. **ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
- (c) **information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.**

## REPORT:

Council has \$26,522 allocated in the 2014/2015 budget for the Donations Policy. The total amount recommended for allocation in Round One is **\$12,213**. It is recommended that the balance of funds of **\$14,309** be allocated in Round Two.

The following criteria is required to be used to determine the applications:

- No financial assistance will be given to privately owned businesses/companies.
- Organisations must be Tweed based or the funds are to be used on a service or activity for Tweed.
- No financial assistance will be given to Government Departments or agencies or for support of Government owned facilities.
- The funds are not to be used for a social activity for members of the organisation exclusively.

A panel of three professional senior staff members and the Mayor reviewed the applications and agreed on the recommendations provided for its consideration.

## Background

At the Ordinary Meeting of 18 September 2014, Council resolved that:

1. Council allocates the First Round Donations for 2014/2015 under the Donations Policy as follows:-

<b><u>Applicant</u></b>	<b><u>Amount</u></b>
Cabarita Beach Bogangar Residents Association	\$2,000
Mother's Milk Bank Pty Ltd	\$1,963
Neighbourhood Watch - Bray Park/Murwillumbah	\$800
Chillingham and Tyalgum Community Preschool	\$2,000
The Scout Association NSW Branch Murwillumbah Group	\$2,000
Stokers Siding/Dunbible Memorial Hall Inc	\$1,500
Tweed Valley Jazz Club	<u>\$2,000</u>
<b>TOTAL</b>	<b>\$12,213</b>

## List of Applicants for Second Round 2014/2015 funding:

<b>Applicant</b>	<b>Amount</b>	<b>Summary</b>
1st Chinderah Scouts	\$2,000	Purchase of trailer to transport canoes.
Bilambil Public School P&C Association	\$2,500	Laptop computer and printer for the P&C Uniform Shop.
Burringbar District Sports Club	\$1,000	Barbeque, large Esky/Cooler and 2 Quick Shades.
Burringbar School of Arts Hall	\$2,000	Electrical wiring, repairs to pressed tin ceiling and painting to re-establish library area of Hall.
Chillingham Community Association	\$1,170	Community Garden/Herb and Health Group Infrastructure including 3 Raised Garden Beds for \$750 and soil, compost etc for \$420
Enid Street Community Garden Inc	\$2,000	Water tanks for community garden.



<b>Applicant</b>	<b>Amount</b>	<b>Summary</b>
Interrelate	\$1,750	Provide 2 Sessions of Family Law information/resources for Aboriginal families in the Tweed, including venue hire (\$250), Information bags (\$300), baby sitting (\$200) and lunch (\$1000).
Kingfisher RSL Day Club (formerly Tweedlesea Day Club)	\$1,000	Transport, entertainment, catering, administration for Tweed Coast senior citizens.
Kingscliff RSL Sub Branch	\$5,000	Completion of landscaping and restoration around Cudgen Cenotaph for centenary of Anzac.
Kunghur Community Preschool	\$1,614	Laptop and colour printer.
Lung Foundation Australia	\$2,000	Train a Tweed fitness instructor to provide and establish/subsidise Lungs in Action classes in Pottsville and Murwillumbah for first 12 months.
Murwillumbah Theatre Company	\$1,913	Bell Shakespeare Company Masterclass for Senior High School Students, including Master Class (\$660), hire of Civic Centre (\$253) and purchase of spotlight (\$1000) (for performance of HSC text)
Northern Region SLSA Helicopter Rescue Service Pty Ltd	\$2000	Two mobile defibrillator units and two back pack first aid kits.
Paint Your Life Foundation	\$2,000	Desktop computer, software and coloured printer.
Pottsville and District Men's Shed Inc	\$3,963	Equipment and services required to establish Men's Shed in demountable at Pottsville Primary School until a permanent site can be located.
Stokers Siding/Dunbible Memorial Hall Inc.	\$4,000	Dishwasher and installation/plumbing and air conditioner and installation.
The Family Centre	\$2,000	Operational costs for CoolHeads Street Outreach Program (art materials, petrol, catering).
Tweed Heads and Coolangatta Rowing Club	\$2,000	Upgrade and maintain rescue boats, building and training equipment, repairs to boats and equipment.
Tweed Heads Community Men's Shed Inc.	\$35,000	Internal fit out, landscaping, footpath, storage container for timber
Tweed Palliative Support Inc.	\$2,000	Electric Pull-apart Hospital Bed.
Tweed Unlimited Arts Inc.	\$15,295	Roofing for main building and remove/install new deck boards.
U3A Tweed Coast Inc.	\$300	Music system for singing group.
VIBE Care Ltd	\$2,000	Computer and software.
<b>Totals</b>	<b>\$94,505</b>	

**List of recipients of Donations Funding for Second Round Donations 2013/2014 (Council Resolution 10 April 2014)**

<b>Applicant</b>	<b>Amount</b>	<b>Summary</b>
Tyalgum District Community Association Inc	\$1,000	Update, rebuild and re-establish website, community newsletter printing and delivery and community revitalising meeting/ function.
Tweed Valley Early Childhood Intervention Service Inc (t/as Shaping Outcomes)	\$2,000	Purchase of portable interactive smart-board.

<b>Applicant</b>	<b>Amount</b>	<b>Summary</b>
Tweed Valley Woodcrafters Association Inc	\$1,000	Improvement of existing dust extraction system to ensure adequate health and safety of members and visitors.
St Vincent de Paul Society NSW Lismore Central Council	\$2,000	Support homeless or those at risk of being homeless through Fred's Place (Tweed Heads) Community Garden and Fred's Place Art Group.
1st Chinderah Scouts	\$1,400	Purchase of one x three person canoe, paddles and life jackets (\$1400), safe for secure storage of camera and laptop (\$250), floor marking (\$600) and storage cupboards (\$420).
Tweed Valley Justice's Association Inc	\$500	Extensive advertising in local media to promote services and encourage new members, purchase of toner for photocopier, provide personal JP stamps as required by members.
Studio Aperio Incorporation	\$2,000	Subsidising dance teachers' fees for weekly integrated dance classes and insurance costs.
Tweed Palliative Support Inc	\$2,000	Purchase of electric pull-apart hospital bed for equipment pool to be loaned out free of charge to palliative patients.
Caba Creative	\$720	Design and production of a sculptural community noticeboard.
Tweed Theatre Company Inc	\$550	Rental of a storage shed.
<b>Totals</b>	<b>\$13,170</b>	

**List of recipients for First Round Donations 2013/2014 (Council resolution 19 September 2013)**

<b>Applicant</b>	<b>Amount Requested</b>	<b>Summary</b>
Rotary Club of Kingscliff Inc	\$1,500	Purchase and hire of equipment for annual Kingscliff Rotary Standup Paddleboard and Duck Race.
Friends of the Pound (Tweed) Inc	\$1,000	Cat and dog desexing voucher program.
Story Dogs Inc	\$1,500	Purchase of audio-visual equipment including microphone, small speaker, digital projector and screen.
Coolangatta Senior Citizens Centre Inc	\$1,000	Completion of kitchen refurbishment and replacement of office equipment.
Northern Rivers Symphony Orchestra Inc	\$2,000	Catering for patrons and musicians, advertising, postage and telephone, stationery, reimbursement to musicians and conductor of transport costs, insurance, equipment maintenance and venue hire (THCC).
Tyalgum Community Hall Association Inc	\$1,500	Replacement of electrical wiring and Supper Room including sub-board, six new power points and additional lighting.

<b>Applicant</b>	<b>Amount Requested</b>	<b>Summary</b>
Kunghur Community Preschool	\$1,380	Upgrade of playground including softfall, sand for sandpit and repair of shade sails in accordance with legislative requirements.
Tweed Shire Vacation Care Inc	\$1,500	Purchase of two computers and software for use by children attending OOSH and vacation care.
Uki Public School P&C After Hours School Care	\$1,200	Purchase of laptop and digital camera to fulfil student observation documentation requirements.
<b>Totals</b>	<b>\$12,580</b>	

**OPTIONS:**

1. Allocate the funds in accordance with staff recommendations based on the criteria set out in the Donations (Financial Assistance) Policy Version 1.2.
2. Not allocate the funds in accordance with staff recommendations and reallocate the funds using a different methodology.

**CONCLUSION:**

The objective of the Donations (Financial Assistance) Policy is to encourage equity and fairness in allocation of funds for groups or organisations operating in the Tweed Shire that provide programs or activities that focus on community needs with a social benefit. The amount funded in the First Round 2014/2015 was \$12,213 leaving a balance of \$14,309 to be distributed in the Second Round 2014/2015.

**COUNCIL IMPLICATIONS:****a. Policy:**

Donations (Financial Assistance) v1.2.

**b. Budget/Long Term Financial Plan:**

The total budget available for 2014/2015 was \$26,522. The amount of \$12,213 was distributed in the First Round 2014/2015. The balance of \$14,309 is recommended for allocation in the Second Round 2014/2015.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

(Confidential) Attachment 1. Assessment - Donations Policy Funding Second Round 2014/2015 (ECM 3632101)

## 16 [CNR-CM] Tweed Shire Council Draft Environmental Sustainability Strategy

**SUBMITTED BY:** Natural Resource Management

Valid



**Civic Leadership**



**Caring for the Environment**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

1	Civic Leadership
1.1	Ensure actions taken and decisions reached are based on the principles of sustainability
1.1.1	Establish sustainability as a basis of shire planning and Council's own business operations
4	Caring for the Environment
4.1	Protect the environment and natural beauty of the Tweed
4.1.2	Protect, regulate and maintain natural assets (the coastline, coastal and inland waterways, biodiversity, bushland and scenic landscapes) for current and future generations

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### **SUMMARY OF REPORT:**

Legislative requirements, community priorities and the extent of Council's environmental impacts across its operations drive the need for continued review and a strategic approach to environmental management in Council.

A draft Environmental Sustainability Strategy was prepared to describe the comprehensive suite of Council's existing environmental management programs and policies, clarify what environmental sustainability means across Council, and where to focus limited resources for cost-effective action that addresses environmental priorities. The strategy focuses on getting Council's own 'house in order' by describing:

- A series of environmental sustainability principles that can be used to guide actions and decision making.
- A set of project prioritisation criteria to assist Council to evaluate and rank projects based on the extent to which they support ecologically sustainable development principles.
- The lead actions that Council will pursue between 2015 and 2020 to build on Council's existing and ongoing environmental sustainability activities.

Three public workshops and information sessions with staff were held and views from these have been incorporated.

Twenty seven submissions were received during the public exhibition of the draft strategy. Submissions were received from lead environmental organisations, community associations, internal Council stakeholders and individuals throughout the Shire. Analysis of the submissions has resulted in some minor amendments which have been incorporated to the finalised strategy.

The purpose of this report is to present the outcomes of the public exhibition and recommend the plan for adoption and implementation by Council.

**RECOMMENDATION:**

**That Council adopts the Tweed Shire Council Environmental Sustainability Strategy 2015 as a strategy of Council.**

## REPORT:

Council started to review sustainability frameworks in local government in late 2012. In 2013 a project was scoped to prepare an Environmental Sustainability Strategy to coordinate Council's approach to improving environmental outcomes from its operations, drawing from direction in existing environmental strategies, and identifying any gaps.

In late 2013, Council confirmed its interest in pursuing an environmental levy as a possible source of additional funding for environmental initiatives from existing and developing plans and strategies. At its 20 February 2014 meeting, Council resolved that any further consideration of an Environmental Levy be deferred until Council completes:

1. The Environmental Sustainability Strategy;
2. An analysis of alternative funding sources for environmental projects;
3. An assessment of the community's capacity to pay such a levy; and
4. This process be completed to enable consideration of a proposed Environmental Levy in the 2015/16 integrated planning and reporting framework process for the 2016/17 financial year.

The scope of the Environmental Sustainability Strategy focuses on environmental impacts of Council's activities, including the resources used, the works undertaken, the services provided and how those services are delivered. The scope does not include an assessment of new community-focused engagement and education activities beyond current programs, as these are best reviewed and assessed by the respective program areas. The focus of this project is to get Council's 'house in order' and therefore better able to lead by example and support others in the community in their environmental management activities.

The scope of the strategy does not intend to describe detailed project plans or outcomes for new work, focusing instead on a high level picture of Council's environmental management practices.

In preparing an Environmental Sustainability Strategy, Council seeks to:

- Apply the community's objectives for sustainability in the Tweed Shire, as described in the Community Strategic Plan, to Council's operations.
- Describe ecologically sustainable development principles that apply to Council's activities, functions, decisions and operations.
- Highlight the new and existing strategies and actions that guide Council's efforts to improve environmental outcomes.
- Focus efforts on cost-effective action that addresses environmental priorities.

The Executive Management Team endorsed a project brief for the preparation of the strategy in April 2014, and engaged the services of Buckley Vann Town Planning Consultants in conjunction with Scott Losee Consulting and The Long View Group to prepare an Environmental Sustainability Strategy for Tweed Shire Council, funded via Waste and Sustainability Improvement Program funds.

Twenty seven senior Council staff responsible for the delivery of Council's services worked collaboratively to develop the draft Environmental Sustainability Strategy. Buckley Vann analysed a range of Council's existing source documents that guide environmental management in Council's current operations. The analysis identified a range of guiding principles that direct environmental management in Council, and highlighted the range of actions that are in place or in need of funding.

This analysis and the emerging strategy elements were further developed with Council's Corporate Management Team (the General Manager, Directors and Managers) and other senior staff responsible for the delivery of Council's existing strategies and programs related to environmental sustainability.

Through one-on-one discussions and workshops, senior staff and managers identified environmental sustainability issues related to their operations, and benchmarked themselves against the environmental sustainability initiatives of other local councils to identify any gaps that needed to be addressed in this Strategy.

#### *Strategy elements*

The draft Environmental Sustainability Strategy is made up of:

- A series of environmental sustainability principles that can be used to guide Council's actions and decision making.
- A set of project prioritisation criteria to assist Council to evaluate and rank projects based on the extent to which they support ecologically sustainable development principles.
- The lead actions that Council will pursue between 2015 and 2020 to build on Council's existing and ongoing environmental sustainability activities.

#### *Consultation and Feedback*

Council resolved on 22 January 2015 to place the draft Environmental Sustainability Strategy on public exhibition with public submissions invited for 42 days.

A detailed communications plan was prepared in line with Council's Community Engagement Strategy. Engagement activities included:

- Web-based information on Council's website and 'Your Say Tweed'.
- Features in print based media including Tweed Link, Tweed Valley Weekly, Landcare newsletter and Inside Out.
- Letters to over 45 business, community and residents groups inviting their attendance at public information sessions, and offering individual workshop or meeting times at their convenience.
- Factsheets and posters delivered to community service centres across the Shire.
- Community workshops were held on Tuesday 24 February (Murwillumbah) and Wednesday 4 March (Tweed Heads); both from 5pm to 6pm. Ten people attended including representatives from Kingscliff Ratepayers and Progress Association, Tyalgum District Community Association and Tweed Heads Environment Group.
- One dedicated combined information session requested by Tweed Climate Action Now, Uki Residents Association and Caldera Environment Centre.
- Information sessions attended by over 60 staff.

- A workshop with Councillors.

#### *Workshop Themes*

Several key themes of discussion were raised from stakeholder feedback:

- **Communication:** the need for Council to update the community about the development of projects such as the strategy, and the need for broader information about environmental values and how to reduce individuals' impact on the environment
- **Engagement:** the need for Council to embrace a wider range of engagement techniques to get people involved in Council projects and programs
- **Partnerships:** interest from resident and environmental groups to collaborate closely on environmental management initiatives
- **Environmental levy:** support for the concept of an environmental levy to bring additional funds for environmental improvements that wouldn't happen otherwise, where funds are scarce and where there's clear communication about what's accomplished.

#### *Outcomes of exhibition*

During the exhibition period, 26 submissions were received from a range of stakeholder groups:

- Twelve from staff
- Ten from individual members of the community
- Three from environmental groups
- Two from residents' groups

The full detail and analysis of the submissions received are included at Attachment 2.

Of the submissions received 58 per cent (16) gave qualified or unqualified support for the draft strategy.

Specific support was expressed for key aspects of the strategy including:

- Council's commitment to the environment and to reducing its environmental footprint
- Comprehensive coverage of issues;
- A well rounded, balanced, and considered strategy.

Many constructive suggestions were received about improvements to the strategy's presentation, implementation, and detail relating to a range of environmental priorities:

- **Readability and visual presentation of the strategy:** put environmental issues first
- **Specific environmental priorities:** climate change adaptation, design, development, energy efficiency and renewable energy, fleet management and fuel efficiency, transport and waste. These will be passed on to the respective areas of Council to feed into current and future work programs in these areas.

Eight submissions flagged the need for better descriptions of benchmarks, development of Key Performance Indicators and specific targets to track Council's environmental sustainability performance now and into the future. Implementation of the strategy will focus on addressing this gap and the opportunity to better communicate Specific Measurable



Attainable Realistic and Timely (SMART) goals based on robust analysis of what benchmarks, KPIs and targets are achievable in the respective areas of Council's environmental management.

#### *Strategy amendments*

The bulk of submissions received highlight detailed considerations better suited for specific work areas rather than the high-level scope of the strategy itself, however the following amendments to the strategy have been made:

- The structure of the strategy has been revised to provide high level information up front in Part A, with background information provided in Part B
- Several photos have been replaced and captions added.
- In Appendix 1, prioritisation criteria 1.3 refers to Council's Long Term Financial Plan, Council's forecast budget position for a future 10 year horizon. The reference was questioned during the exhibition period, but is considered an important prioritisation criteria albeit better allocated with other prioritisation criteria and therefore moved to 4.3.

#### *Next steps*

Once the strategy is adopted by Council, the following actions will be undertaken:

1. Notify stakeholders and make the final strategy available on Council's website.
2. Establish a steering group to effectively harness the wealth of enthusiasm, knowledge, skill and commitment that staff and stakeholders hold.
3. Prepare an implementation plan to guide the allocation of staff and financial resources in high priority areas.
4. Commence implementation, with a focus on summarising the strategy in a two-page document that communicates Council's 'SMART' sustainability KPIs.

#### **OPTIONS:**

1. Council resolves to adopt the strategy as a policy of Council.
2. Council does not resolve to adopt the strategy as a policy of Council.
3. Council makes further amendments to the strategy prior to adopting as a policy of Council.

#### **CONCLUSION:**

The preparation of the draft strategy has resulted in considerable senior staff engagement and has enabled the development of a comprehensive overarching environmental sustainability framework for Council. Feedback during the exhibition has highlighted the willingness of engaged staff and community members to take tangible steps towards improved protection and enhancement of the environmental values that make the Tweed special.

#### **COUNCIL IMPLICATIONS:**

##### **a. Policy:**

Once finalised and adopted by Council, the Environmental Sustainability Strategy will represent an overarching strategy of Council.

##### **b. Budget/Long Term Financial Plan:**

The strategy highlights a range of action items that will need more detailed budget considerations once further feasibility work is completed.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Involve/Collaborate**-We will work with you on an ongoing basis to ensure your ideas, concerns and aspirations are considered. We will provide feedback on Council's decisions.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Tweed Shire Council Environmental Sustainability Strategy  
(Revised Draft) (ECM 3635364)

Attachment 2. Submissions summary (ECM 3635166)

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## 17 [CNR-CM] River Health Grants

SUBMITTED BY: Natural Resource Management

Valid



## Caring for the Environment

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 4 Caring for the Environment
- 4.3 Maintain and enhance Tweed's waterways and its catchments
- 4.3.1 Manage water resources sustainably and minimise impact on the environment by achieving more integration of water supply, wastewater and stormwater services

### SUMMARY OF REPORT:

This report provides Council with details of proposed investments in river and riparian management, through implementation of the River Health Grants Program.

The goal of this program is to improve the quality of Tweed Waterways by subsidising works on private properties, for example by revegetation, weed control and provision of off stream water for cattle. The source of funding for this program is the Water Unit mandatory dividend for water and sewerage.

### RECOMMENDATION:

That Council approves the proposed River Health Grants listed below:

<i>Property Owner</i>	<i>Locality</i>	<i>Stream frontage (m)</i>	<i>Objective of works</i>	<i>Council contribution</i>
Armytage	Uki	400	Revegetation and environmental weed control to improve waterway health on tributary of the Smiths Creek.	\$6,000
Cunynghame	Uki	150	Bush regeneration and camphor laurel control, Tweed River.	\$5,200
O'Hare	Kunghur	1,000	Stock fencing to exclude cattle from degraded tributary of the Tweed River and revegetation.	\$10,000

## REPORT:

Since June 2006 Council has worked with riparian landowners to initiate projects which protect and improve water quality and stream bank condition. The goal of this program is to enhance the environmental condition of Tweed waterways, improve the water quality of raw water extracted for treatment at Bray Park.

The River Health Grants Program has been successful in attracting a diverse range of landholders, from traditional farmers to rural lifestyle property owners and has made an immediate improvement in the riparian conditions of treated areas.

In each case of funding, an agreement with land holders will be signed that details Council's contribution to the project and the commitments and responsibilities of the land holder. Each grant is based on the agreement that the landholder will contribute significantly to the project, in most cases by undertaking agreed works, with materials supplied by Council.

The round of funding includes two projects to control environmental weeds and regenerate native riparian habitat to improve waterway health. Both landowners have undertaken works in the subject sites and the projects include a significant in-kind contribution including removing large camphor laurel trees on the Tweed River (Cunynghame) and extending riparian restoration into a tributary of Smiths Creek where cattle have recently been excluded (Armytage). The other project includes fencing and bush regeneration to exclude cattle from a degraded tributary of the Tweed River at Kunghur.

Property Owner	Locality	Stream frontage (m)	Objective of works	Council contribution
Armytage	Uki	400	Revegetation and environmental weed control to improve waterway health on tributary of the Smiths Creek.	\$6,000
Cunynghame	Uki	150	Bush regeneration and camphor laurel control, Tweed River.	\$5,200
O'Hare	Kunghur	1,000	Stock fencing to exclude cattle from degraded tributary of the Tweed River and revegetation.	\$10,000

## OPTIONS:

1. That Council approves the proposed River Health Grants to assist private landholders to undertake the projects listed in the above table.
2. That Council does not approve the proposed River Health Grants to assist private landowners to undertake the projects listed in the above table.

## CONCLUSION:

The projects nominated for approval in this round of river health grant agreements all include significant in-kind contributions from the property owners. Projects will achieve the aims of the River Health Grants Scheme, and are in accord with the Water Supply Catchment Stream Bank Protection Policy.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

River Health Grants v1.0.

**b. Budget/Long Term Financial Plan:**

The source of funding for this program is the Water Unit mandatory dividend for water and wastewater in accordance with the River Health Grants Policy.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## REPORTS FROM THE DIRECTOR ENGINEERING

### 18 [E-CM] Road Closure - Fernvale

**SUBMITTED BY:** Design

**FILE REFERENCE:** GR3/12/11

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.4	An integrated transport system that services local and regional needs
2.4.3	Ensure local streets, footpaths and cycleways are provided, interconnected and maintained

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### SUMMARY OF REPORT:

Council has received a notice of application to close a section of Crown Road reserve which runs along the southern boundary of Lot 52 DP755698 from Crown Lands. Council has been requested to provide its concurrence or objection to the closure and private purchase by the adjacent land owners.

A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve.

There is no formation within the road reserve, however it is the only legal road access to the severed section of Lot 1 DP134517, closure of this section of road reserve will serve to land lock this parcel of land. Council's Policy on Road Closure and Private purchase does not allow the closure of a road reserve where it is capable of providing access to a private property. Should this road closure application proceed, it would be recommended that Crown Lands request the applicant provide a right of carriageway benefiting Lot 1 DP 134517.

The road reserve extends along the southern boundary of Lot 1 DP134517 and Lot A DP414506. Closure of the subject area will leave this unclosed section of road reserve inaccessible to the public.

As this road closure application does not comply with Council Policy, it is recommended that Council objects to its closure and notifies Crown Lands accordingly.

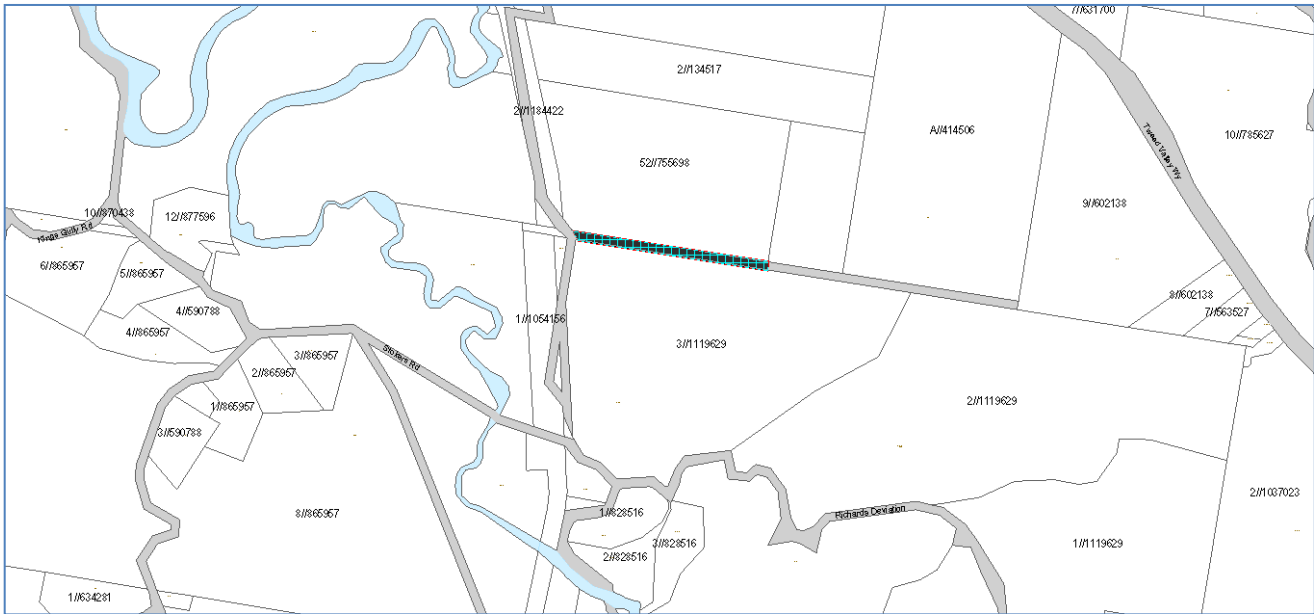
**RECOMMENDATION:**

**That Council objects to the closure and purchase of the Crown road reserve which runs along the southern boundary of Lot 52 DP755698 at Fernvale.**

**REPORT:**

Council has received a notice of application to close a section of Crown Road reserve which runs along the southern boundary of Lot 52 DP755698 from Crown Lands. Council has been requested to provide its concurrence or objection to the closure and private purchase by the adjacent land owners. Refer to Diagram 1.

Diagram 1 - Plan of proposed Crown road closure.

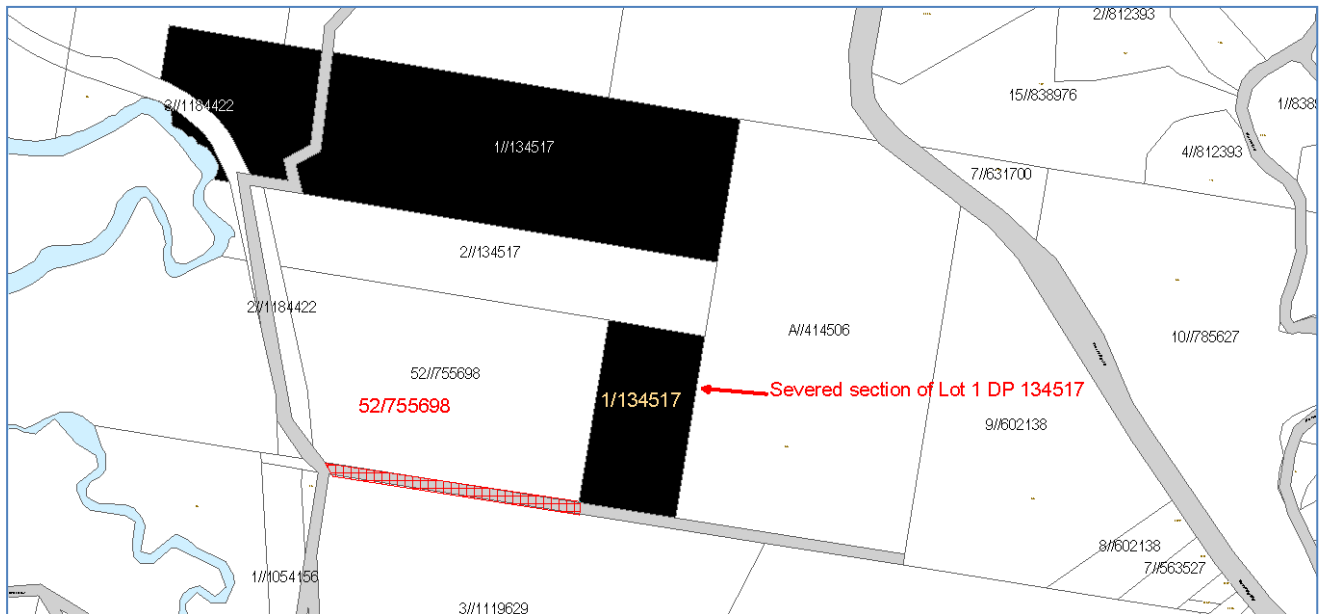


A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve.

There is no formation within the road reserve however it is the only legal road access to the severed section of Lot 1 DP134517, closure of this section of road reserve will serve to land lock this parcel of land, refer to Diagram 2. Council's Policy on Road Closure and Private purchase does not allow the closure of a road reserve where it is capable of providing access to a private property. Should this road closure application proceed it would be recommended that Crown Lands request the applicant provide a right of carriageway benefiting Lot 1 DP134517.

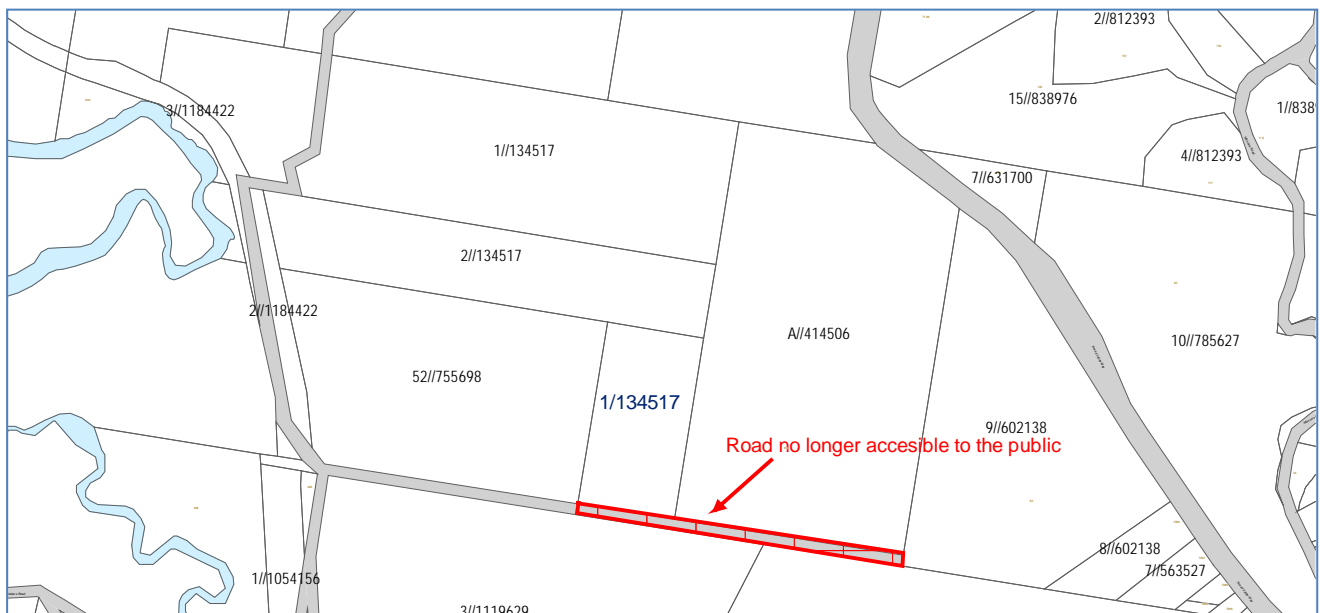


Diagram 2 - Illustrates that the severed section of Lot 1 DP134517 will be land locked if the Crown road reserve is closed.



The road reserve extends along the southern boundary of Lot 1 DP134517 and Lot A DP414506. Closure of the subject area will leave this section of unclosed road reserve inaccessible to the public. Refer to Diagram 3.

Diagram 3 - Plan showing the section of road that will be inaccessible to the public if the subject Crown road reserve is closed.



The road reserve does not appear to impact on any future potential as a connector road for walking trail purposes. There also appears to be no environmental or ecological issues affecting this area.

**OPTIONS:**

1. Council objects to the closure and purchase of the Crown road reserve which runs along the southern boundary of Lot 52 DP755698.
2. Council does not object to the closure and purchase of the Crown road reserve which runs along the southern boundary of Lot 52 DP755698.

**CONCLUSION:**

As this road closure application does not comply with Council Policy it is recommended that Council objects to its closure and notifies Crown Lands accordingly.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Road Closures and Private Purchase v1.2.

**b. Budget/Long Term Financial Plan:**

No future budget implications.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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19 [E-CM] Road Closure - Rowlands Creek

SUBMITTED BY: Design

FILE REFERENCE: GR3/12/3

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.4 An integrated transport system that services local and regional needs
  - 2.4.3 Ensure local streets, footpaths and cycleways are provided, interconnected and maintained
- 

### SUMMARY OF REPORT:

Council has received a notice of application to close a section of Crown Road reserve which runs through Lot 6 DP850164 off Rowlands Creek Road, Rowlands Creek, from Crown Lands. Council has been requested to provide its concurrence or objection to the closure and private purchase by the adjacent land owners.

A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve.

There is no formation within the road reserve however it is the only legal road access to Lot 55 in DP755730 and closure of this section of road reserve will land lock this parcel of land. Council's Policy on Road Closure and Private purchase does not allow the closure of a road reserve where it is capable of providing access to a private property. Should this road closure application proceed it would be recommended that Crown Lands request the applicant provide a right of carriageway benefiting Lot 55 DP755730.

As this road closure application does not comply with Council Policy it is recommended that Council objects to its closure and notifies Crown Lands accordingly.

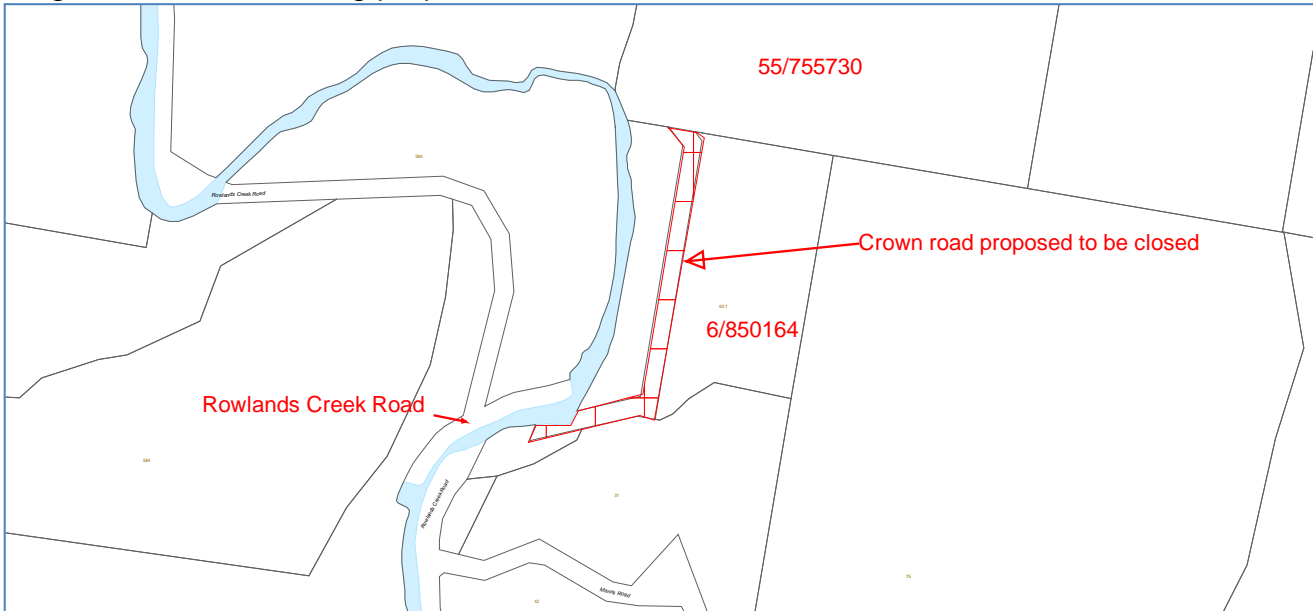
### RECOMMENDATION:

**That Council objects to the closure and purchase of the Crown road reserve which runs through Lot 6 DP850164 at Rowlands Creek.**

**REPORT:**

Council has received a notice of application to close a section of Crown Road reserve which runs through Lot 6 DP850164 off Rowlands Creek Road, Rowlands Creek, from Crown Lands. Council has been requested to provide its concurrence or objection to the closure and private purchase by the adjacent land owners. Refer to Diagram 1.

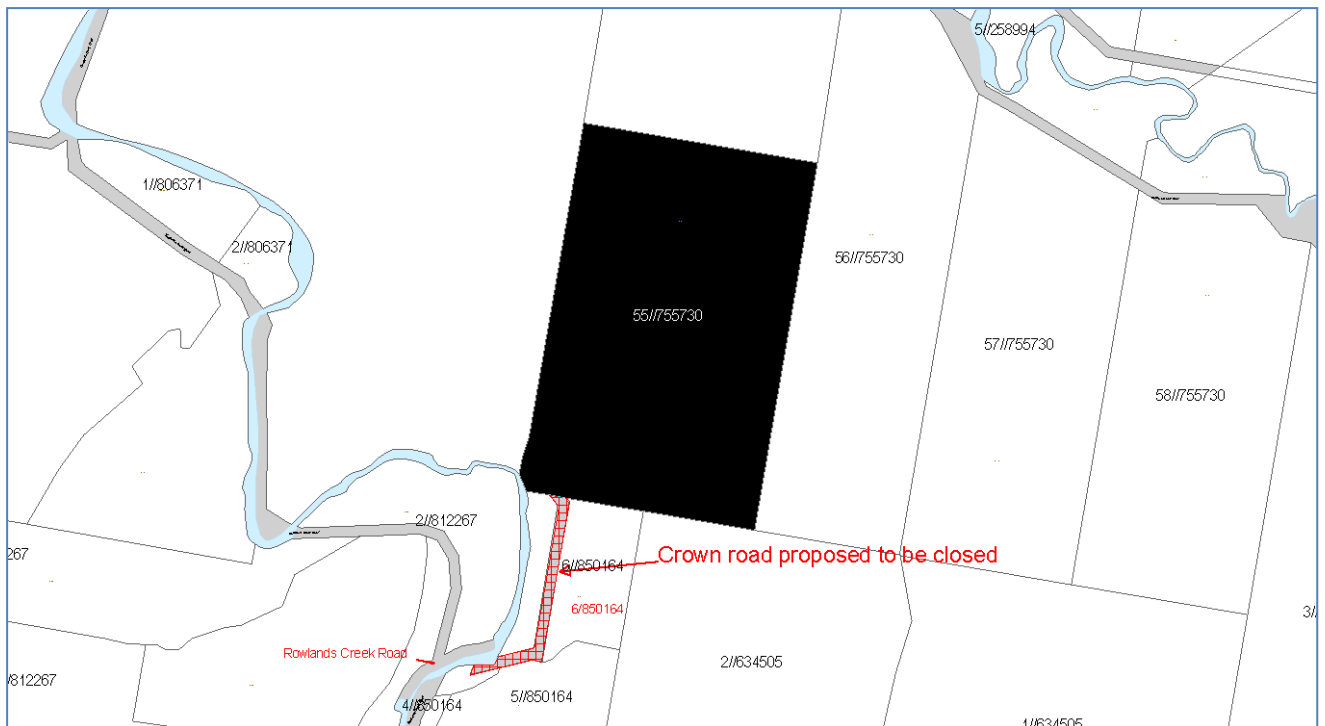
Diagram 1 - Plan showing proposed road closure.



A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve.

There is no formation within the road reserve however it is the only legal road access to Lot 55 in DP755730 and closure of this section of road reserve will land lock this parcel of land, refer to Diagram 2. Council's Policy on Road Closure and Private purchase does not allow the closure of a road reserve where it is capable of providing access to a private property. Should this road closure application proceed it would be recommended that Crown Lands request the applicant provide a right of carriageway benefiting Lot 55 DP755730.

Diagram 2 showing the potential to land lock Lot 55 DP755730.



The road reserve doesn't appear to impact on any future potential as a connector road for walking trail purposes. There also appears to be no environmental or ecological issues affecting this area.

**OPTIONS:**

1. Council objects to the closure and purchase of the Crown road reserve which runs through Lot 6 DP850164 off Rowlands Creek Road, Rowlands Creek.
2. Council does not object to the closure and purchase of the Crown road reserve which runs through Lot 6 DP850164 off Rowlands Creek Road, Rowlands Creek

**CONCLUSION:**

As this road closure application does not comply with Council Policy it is recommended that Council objects to its closure and notifies Crown Lands accordingly.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Road Closures and Private Purchase v1.2.

**b. Budget/Long Term Financial Plan:**

No future budget implications.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**  
**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**20 [E-CM] Road Closure - Tyalgum**

**SUBMITTED BY:** Design

**FILE REFERENCE:**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.4 An integrated transport system that services local and regional needs
  - 2.4.3 Ensure local streets, footpaths and cycleways are provided, interconnected and maintained
- 

### SUMMARY OF REPORT:

Council has received a notice of application to close a section of Crown Road reserve which runs along the eastern boundary of Lot 6 DP865116 and through Lot 7 DP 865116 at Tyalgum Road, Tyalgum, from Crown Lands. Council has been requested to provide its concurrence or objection to the closure and private purchase by the adjacent land owners.

A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve.

There is no formation within the road reserve however it has the potential to provide adequate road access to Lot 6 in DP 865116. Lot 6 has road frontage to Tyalgum Road however due to the topographical constraints the parcel cannot be accessed from this point whereas a driveway access is able to be formed over this section of road.

Council's Policy on Road Closure and Private purchase does not allow the closure of a road reserve where it is capable of providing access to a private property.

The Crown road reserve after this point extends along the eastern boundary of Lot 6, through Lot 5 DP616072 and through Lot 61 DP755694 where it then ends. Closure of the subject area will leave this section of road reserve, severed and inaccessible to the public.

As this road closure application does not comply with Council Policy it is recommended that Council objects to its closure and notifies Crown Lands accordingly.

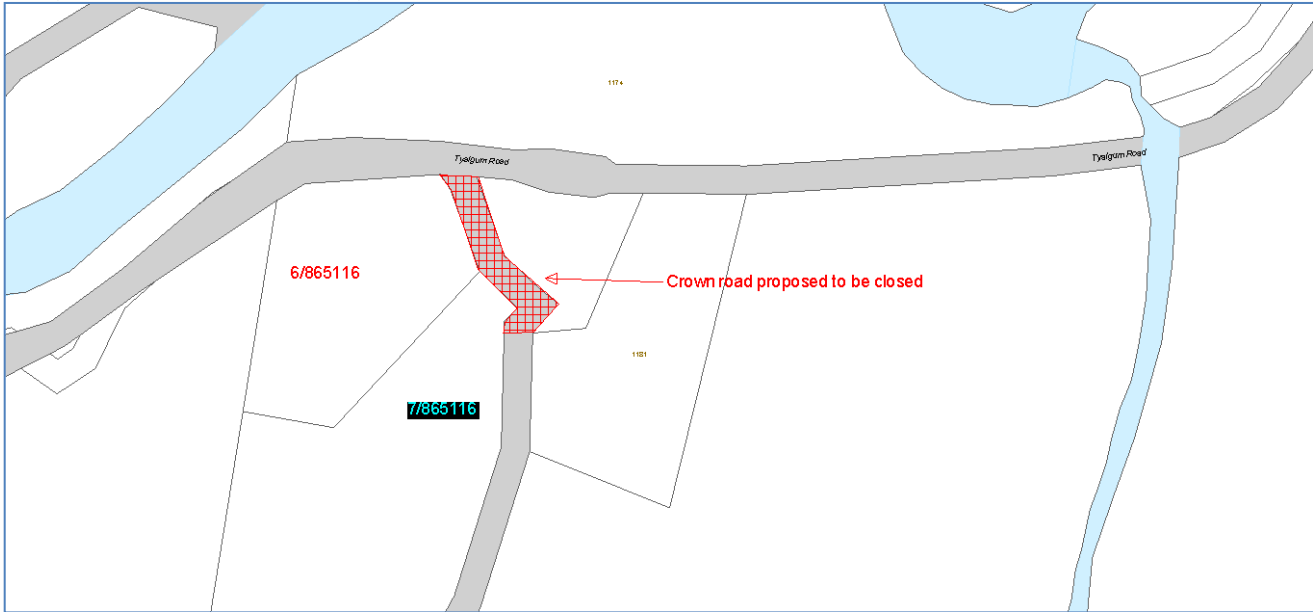
### RECOMMENDATION:

**That Council object to the closure of the section of Crown road reserve which runs along the eastern boundary of Lot 6 DP 865116 and through Lot 7 DP 865116 at Tyalgum.**

**REPORT:**

Council has received a notice of application to close a section of Crown Road reserve which runs along the eastern boundary of Lot 6 DP865116 and through Lot 7 DP865116 at Tyalgum Road, Tyalgum, from Crown Lands. Council has been requested to provide its concurrence or objection to the closure and private purchase by the adjacent land owners. Refer to Diagram 1

Diagram 1 - Plan showing the proposed Crown road closure



A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve.

There is no formation within the road reserve however it has the potential to provide adequate future road access to Lot 6 in DP 865116. Lot 6 has road frontage to Tyalgum Road however due to the topographical constraints the parcel cannot be accessed from this point whereas a driveway access may be able to be formed over this section of road reserve.

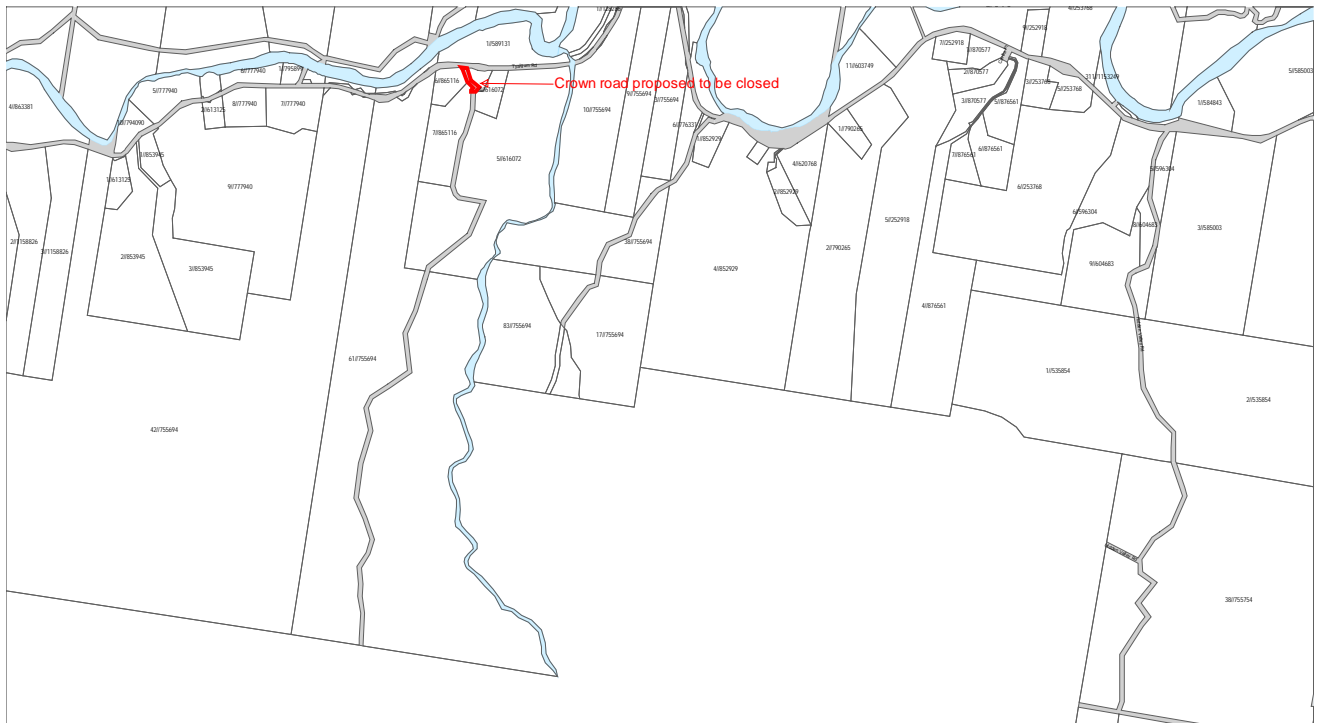
The owner of Lot 6 has approached Council enquiring about the possible future formation of this section of road reserve from Tyalgum Road to Lot 6 due to constant disputes they encounter over the right of carriageway through Lot 7 DP 865116 which purportedly includes the owner of Lot 7 obstructing access over the right of carriageway to Lot 6.

Council's Policy on Road Closure and Private purchase does not allow the closure of a road reserve where it is capable of providing access to a private property.

The Crown road reserve after this point extends along the eastern boundary of Lot 6, through Lot 5 DP616072 and through Lot 61 DP 755694 where it then ends. Closure of the subject area will leave this section of road reserve severed and inaccessible to the public. Refer to Diagram 2.



Diagram 2 shows the full extent of the road reserve and that part which will be severed and left inaccessible to the public.



The road reserve does not appear to impact on any future potential as a connector road for walking trail purposes. There also appears to be no environmental or ecological issues affecting this area.

**OPTIONS:**

1. Council objects to the closure and purchase of the section of Crown road reserve which runs along the eastern boundary of Lot 6 DP865116 and through Lot 7 DP865116 at Tyalgum Road, Tyalgum.
2. Council does not object to the closure and purchase of the section of Crown road reserve which runs along the eastern boundary of Lot 6 DP865116 and through Lot 7 DP865116 at Tyalgum Road, Tyalgum.

**CONCLUSION:**

As this road closure application does not comply with Council Policy it is recommended that Council objects to its closure and notifies Crown Lands accordingly.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Road Closures and Private Purchase v1.2

**b. Budget/Long Term Financial Plan:**

No future budget implications

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**21 [E-CM] Road Closure - Temporary Road Lot 1 DP 880816 - Bay Street, Tweed Heads**

**SUBMITTED BY: Design**

Valid



## **Civic Leadership**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.3 Existing and future community assets will be properly managed and maintained based on principles of equity and sustainability
- 

### **SUMMARY OF REPORT:**

At its meeting held on 11 December 2014 Council received a report relating to the management and disposal of various Council parcels.

Inter alia, Council resolved to obtain advice from a property marketing specialist to ascertain the current market condition for the disposal of the Bay Street, Tweed Heads parcels, namely Lot 7035 DP 1053313, Lot 1 DP 880816 and Lot 8 Section 2 DP 759009.

Lot 1 DP 880816 is a temporary road, gazetted as such to enable the parcel to be used for car parking purposes.

To prepare the parcel for disposal it is necessary to resolve to publish a notice in the NSW Government Gazette, pursuant to section 39 of the Roads Act, 1993, to close the temporary road.

Section 39 provides that the temporary road can only be closed if the road does not give access to an isolated road.

The temporary road does not give access to an isolated road, therefore it is recommended that Council resolve to publish a notice to close the temporary road.

### **RECOMMENDATION:**

**That Council approves the publication of a notice in the NSW Government Gazette to close the temporary road comprised in Lot 1 DP 880816 located at Bay Street, Tweed Heads.**

**REPORT:**

At its meeting held on 11 December 2014 Council received a report relating to the management and disposal of various Council parcels.

Inter alia, Council resolved to obtain advice from a property marketing specialist to ascertain the current market condition for the disposal of the Bay Street, Tweed Heads parcels, namely Lot 7035 DP 1053313, Lot 1 DP 880816 and Lot 8 Section 2 DP 759009.

The three parcels are shown outlined below:



Lot 1 DP 880816 is the central parcel and was created in 1998 in a plan of road closure and was then gazetted to be a temporary road to enable the parcel to be used for car parking purposes.

To prepare the parcel for disposal it is necessary to resolve to publish a notice in the NSW Government Gazette, pursuant to section 39 of the Roads Act, 1993, to close the temporary road.

Section 39 provides that the temporary road can only be closed if the road does not give access to an isolated road.

The temporary road does not give access to an isolated road, therefore it is recommended that Council resolve to publish a notice to close the temporary road.

Quotations are being sought from property marketing specialists, which, at the time of writing this report, had not yet been received. There will be future reports relating to the disposal of the parcels at Bay Street in due course.

**OPTIONS:**

1. To publish a notice in the NSW Government Gazette to close the temporary road comprised in Lot 1 DP 880816 at Bay Street, Tweed Heads; or
2. To not publish a notice in the NSW Government Gazette to close the temporary road comprised in Lot 1 DP 880816 at Bay Street, Tweed Heads.

**CONCLUSION:**

As the closure of the temporary road is necessary to facilitate the disposal of the Bay Street parcels, it is recommended that Council resolve to proceed with the publication of the notice in the NSW Government Gazette.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

No budget or financial implications arise from this report.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**22 [E-CM] EC2014-184 Biosolid Removal from Wastewater Treatment Plants for use Outside TSC Boundary**

**SUBMITTED BY: Water and Wastewater**

**FILE REFERENCE: GC12/3-2014184**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.3	Provide well serviced neighbourhoods
2.3.3	Provision of high quality and reliable wastewater services which meets health and environmental requirements and projected demand

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### SUMMARY OF REPORT:

Council's present contract for the removal and disposal of biosolids from Banora Point and Kingscliff Wastewater Treatment Plants expired on 25 March 2015. This contract is for the removal of biosolids for use outside the Shire, for a 2 year period.

This tender has been called to engage a suitably qualified and experienced organisation to load, cart and spread biosolids produced from the Tweed Shire Council's Wastewater Treatment Plants in an Environmentally Sustainable manner that complies with the requirements of the relevant Environmental Management Plan and State Environment Protection Authority.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 11 March 2015 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

Recommendations have been formulated based on the Selection Criteria which is contained in the Tender Evaluation Plan Report included in **CONFIDENTIAL ATTACHMENTS 1 and 2**. A summary of the Selection criteria is also included in the body of this report.

### RECOMMENDATION:

**That in respect to Contract EC2014-184 Biosolid Removal from Wastewater Treatment Plants for use Outside TSC Boundary:**

- 1. Council awards the Contract EC2014-184 Biosolid Removal from Wastewater Treatment Plants for use Outside TSC Boundary to Arkwood (Gloucester) Pty Ltd (Trading As Arkwood Organic Recycling) ABN 70 055 370 486, ACN 055 370**

**486 for the following Rates (exclusive of GST) for a period of two (2) years at the rates below:**

ITEM	DESCRIPTION	UNIT	RATE ONLY (GST Excl)
1	Biosolids, loaded from Contractor's hopper, removed from Banora Point WWTP and used outside of Tweed Shire.	Wet tonne	\$69.00
2	Biosolids, loaded from Council hopper, removed from Kingscliff WWTP and used outside of Tweed Shire	Wet tonne	\$67.00
3	Biosolids, loaded at Murwillumbah WWTP and used outside of Tweed Shire	Wet tonne	\$83.05
4	Biosolids, loaded at Hasting Point WWTP and used outside of Tweed Shire	Wet tonne	\$83.05

2. **The General Manager be granted delegated authority to approve appropriately deemed variations to the contract and those variations be reported to Council six monthly and at finalisation of the contract.**
3. **ATTACHMENTS 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
  - (d) **commercial information of a confidential nature that would, if disclosed:**
    - (i) **prejudice the commercial position of the person who supplied it, or**
    - (ii) **confer a commercial advantage on a competitor of the council, or**
    - (iii) **reveal a trade secret.**

## REPORT:

### Tender Background

Council's present contract for the removal and disposal of biosolids from Banora Point and Kingscliff Wastewater Treatment Plants expires on 25 March 2015. Council intends to enter into contracts for the removal of biosolids. One contract is for the removal of biosolids from Wastewater Treatment Plants, cartage and spreading of biosolids inside the Shire and this contract is for the removal of biosolids for use outside the Shire.

This tender has been called to engage a suitably qualified and experienced organisation to load, cart and spread biosolids produced from the Tweed Shire Council's Wastewater Treatment Plants in an Environmentally Sustainable manner that complies with the requirements of the relevant Environmental Management Plan and State Environment Protection Authority.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 11 March 2015 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

### Tender Advertising

As per the requirements of the Local Government Regulation 2005, tenders were officially advertised for Tender EC2014-184 Biosolid Removal from Wastewater Treatment Plants for use Outside TSC Boundary on 17 February 2015 in the Sydney Morning Herald. The tender was also advertised in the Brisbane Courier Mail and the Gold Coast Bulletin on 14 February 2015.

### Evaluation Criteria

Tenders were evaluated based on the criteria noted in the table below and in accordance with the approved Tender Evaluation Plan. The details of the price and non-price evaluation are included in Confidential Attachments 1 and 2.

Note that specific criteria & weightings were not detailed to potential tenderers during the tender period.

Evaluation Criterion	Document Reference	Weighting (%)
Tender Price (as adjusted)	Schedule 3	50
Relevant Experience and Capability	Schedules 4, 5 & 8	30
Management Systems (WH&S, Quality and Environmental)	Schedule 7	10
Local Content	Schedule 11	10
	<b>Total</b>	<b>100</b>

A copy of the Tender Evaluation Report **Attachment 1** and Tender Evaluation Score Sheet **Attachment 2** are attached to this report.

A copy of the Tender Evaluation Plan Report is included in ATTACHMENT 1 which is CONFIDENTIAL in accordance with Section 10A:



- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret

**OPTIONS:**

That Council:

1. Accepts the tender for EC2014-184 from **Arkwood (Gloucester) Pty Ltd (Trading As Arkwood Organic Recycling)** for a period of two (2) years for the following Rates (Exclusive of GST):

ITEM	DESCRIPTION	UNIT	RATE ONLY (GST Excl)
1	Biosolids, loaded from Contractor's hopper, removed from Banora Point WWTP and used outside of Tweed Shire.	Wet tonne	\$69.00
2	Biosolids, loaded from Council hopper, removed from Kingscliff WWTP and used outside of Tweed Shire	Wet tonne	\$67.00
3	Biosolids, loaded at Murwillumbah WWTP and used outside of Tweed Shire	Wet tonne	\$83.05
4	Biosolids, loaded at Hasting Point WWTP and used outside of Tweed Shire	Wet tonne	\$83.05

2. Accepts an alternative tenderer for EC2014-184.

**CONCLUSION:**

Council awards the Contract EC2014-184 to **Arkwood (Gloucester) Pty Ltd (Trading As Arkwood Organic Recycling)** for the following Rates (Exclusive of GST) for a period of two (2) years as detailed in the tender evaluation report confidential **Attachment 1** for the Biosolid Removal from Wastewater Treatment Plants for use Outside TSC Boundary:

ITEM	DESCRIPTION	UNIT	RATE ONLY (GST Excl)
1	Biosolids, loaded from Contractor's hopper, removed from Banora Point WWTP and used outside of Tweed Shire.	Wet tonne	\$69.00
2	Biosolids, loaded from Council hopper, removed from Kingscliff WWTP and used outside of Tweed Shire	Wet tonne	\$67.00
3	Biosolids, loaded at Murwillumbah WWTP and used outside of Tweed Shire	Wet tonne	\$83.05
4	Biosolids, loaded at Hasting Point WWTP and used outside of Tweed Shire	Wet tonne	\$83.05

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Policy v1.5

In accordance with Local Government (General) Regulations 2005.

**b. Budget/Long Term Financial Plan:**

Fully funded by budgeted operational expenses in the Wastewater Program.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. Tender Evaluation Report (ECM 3631030).

*(Confidential)* Attachment 2. Tender Evaluation Scoring Sheet (ECM 3630027).

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**23 [E-CM] EC2015-026 Biosolid Collection from WWTPs, Cartage and Spreading for use Inside TSC Boundary**

**SUBMITTED BY: Water and Wastewater**

**FILE REFERENCE: GC12/3-2015026**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.3	Provide well serviced neighbourhoods
2.3.3	Provision of high quality and reliable wastewater services which meets health and environmental requirements and projected demand

---

### SUMMARY OF REPORT:

Council's present contract for the removal and disposal of biosolids from Banora Point and Kingscliff Wastewater Treatment Plants expired on 25 March 2015. This contract is for the removal of biosolids for use outside the Shire and this contract is for the removal of biosolids from Wastewater Treatment Plants, cartage and spreading of biosolids inside the Shire.

This tender has been called to engage a suitably qualified and experienced organisation to load, cart and spread biosolids produced from the Tweed Shire Council's Wastewater Treatment Plants in an environmentally sustainable manner that complies with the requirements of the relevant Environmental Management Plan and State Environment Protection Authority.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 11 March 2015 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

### RECOMMENDATION:

**That in respect to Contract EC2015-026 Biosolid Collection from WWTPs, Cartage and Spreading for use Inside TSC Boundary:**

- 1. Council awards the Contract EC2015-026 to C.L Reeve & L.H Reeve Trading as C & P Reeve Road Haulage & Drott Hire ABN 94 243 799 701 for the following Rates (Exclusive of GST) for a period of two (2) years with the option of two (2) successive 12 month extensions of the rates below:**

ITEM	DESCRIPTION	UNIT	RATE (GST Excl)
1	Biosolids loading, cartage and spreading from locations where loading is required by contractor (Murwillumbah and Hasting Point WWTP) to spreading site		
	Cartage distance 0-10 km	/m3	\$15.00
	Cartage distance 10-20 km	/m3	\$20.00
	Cartage distance 20-30 km	/m3	\$25.00
2	Biosolids collection, cartage and spreading from locations with storage hopper (Kingscliff WWTP) to spreading site		
	Cartage distance 0-10 km	/m3	\$12.00
	Cartage distance 10-20 km	/m3	\$17.00
	Cartage distance 20-30 km	/m3	\$22.00

2. **The General Manager be granted delegated authority to approve appropriately deemed variations to the contract and those variations be reported to Council at finalisation of the contract.**
  
3. **ATTACHMENTS 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
  - (d) **commercial information of a confidential nature that would, if disclosed:**
    - (i) **prejudice the commercial position of the person who supplied it, or**
    - (ii) **confer a commercial advantage on a competitor of the council, or**
    - (iii) **reveal a trade secret.**

**REPORT:****Tender Background**

Council's present contract for the removal and disposal of biosolids from Banora Point and Kingscliff Wastewater Treatment Plants expires on 25 March 2015. Council intends to enter into contracts for the removal of biosolids. One contract is for the removal of biosolids for use outside the Shire and this contract is for the removal of biosolids from Wastewater Treatment Plants, cartage and spreading of biosolids inside the Shire.

This tender has been called to engage a suitably qualified and experienced organisation to load, cart and spread biosolids produced from the Tweed Shire Council's Wastewater Treatment Plants in an environmentally sustainable manner that complies with the requirements of the relevant Environmental Management Plan and State Environment Protection Authority.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 11 March 2015 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

**Tender Advertising**

As per the requirements of the Local Government Regulation 2005, tenders were officially advertised for Tender EC2015-026 Biosolid Collection from WWTPs, Cartage and Spreading for use Inside TSC Boundary on 17 February 2015 in the Sydney Morning Herald. The tender was also advertised in the Brisbane Courier Mail and the Gold Coast Bulletin on 14 February 2015.

**Evaluation Criteria**

Tenders were evaluated based on the criteria noted in the table below and in accordance with the approved Tender Evaluation Plan. The details of the price and non-price evaluation are included in Confidential Attachments 1 and 2.

Note that specific criteria & weightings were not detailed to potential tenderers during the tender period.

<b>Evaluation Criterion</b>	<b>Document Reference</b>	<b>Weighting (%)</b>
Tender Price (as adjusted)	Schedule 3	50
Relevant Experience and Capability	Schedules 4, 5 & 8	30
Management Systems (WH&S, Quality and Environmental)	Schedule 7	10
Local Content	Schedule 11	10
	<b>Total</b>	<b>100</b>

A copy of the Tender Evaluation Report **Attachment 1** and Tender Evaluation Score Sheet **Attachment 2** are attached to this report.

ATTACHMENTS 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-

- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret

**OPTIONS:**

That Council:

1. Accepts the tender for EC2015-026 from **C.L Reeve & L.H Reeve Trading as C & P Reeve Road Haulage & Drott Hire ABN 94 243 799 701** for the for the following Rates (Exclusive of GST) for a period of two (2) years with the option of two (2) successive 12 month extensions:

ITEM	DESCRIPTION	UNIT	RATE (GST Excl)
1	Biosolids loading, cartage and spreading from locations where loading is required by contractor (Murwillumbah and Hasting Point WWTP) to spreading site		
	Cartage distance 0-10 km	/m3	\$15.00
	Cartage distance 10-20 km	/m3	\$20.00
	Cartage distance 20-30 km	/m3	\$25.00
2	Biosolids collection, cartage and spreading from locations with storage hopper (Kingscliff WWTP) to spreading site		
	Cartage distance 0-10 km	/m3	\$12.00
	Cartage distance 10-20 km	/m3	\$17.00
	Cartage distance 20-30 km	/m3	\$22.00

2. Accepts an alternative tenderer for EC2015-026.

**CONCLUSION:**

Council awards the Contract EC2015-026 to **C.L Reeve & L.H Reeve Trading as C & P Reeve Road Haulage & Drott Hire, ABN 94 243 799 701**, for the following Rates (Exclusive of GST) for a period of two (2) years with the option of two (2) successive 12 month extensions as detailed in the tender evaluation report confidential **Attachment 1** for the Biosolid Removal from Wastewater Treatment Plants for use Inside TSC Boundary:

ITEM	DESCRIPTION	UNIT	RATE (GST Excl)
1	Biosolids loading, cartage and spreading from locations where loading is required by contractor (Murwillumbah and Hasting Point WWTP) to spreading site		
	Cartage distance 0-10 km	/m3	\$15.00
	Cartage distance 10-20 km	/m3	\$20.00
	Cartage distance 20-30 km	/m3	\$25.00
2	Biosolids collection, cartage and spreading from locations with storage hopper (Kingscliff WWTP) to spreading site		
	Cartage distance 0-10 km	/m3	\$12.00
	Cartage distance 10-20 km	/m3	\$17.00
	Cartage distance 20-30 km	/m3	\$22.00

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Policy v1.5.

In accordance with Local Government (General) Regulations 2005.

**b. Budget/Long Term Financial Plan:**

Fully funded by budgeted operational expenses – water unit revenue.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. EC2015-026 Tender Evaluation Report (ECM 3631195).

*(Confidential)* Attachment 2. EC2015-026 Tender Evaluation Score Sheet (ECM 3631217).

**24 [E-CM] RFP2015-030 Expression of Interest Supply of Hardware, Electrical and Plumbing Materials as a Preferred Supplier**

**SUBMITTED BY: Infrastructure Delivery**

Valid



## **Civic Leadership**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.2 Council will seek the best value in delivering services
- 

### **SUMMARY OF REPORT:**

The existing Preferred Supplier arrangement for the supply of Hardware, Electrical and Plumbing materials expires on the 30 June 2015.

In accordance with Local Government (Tendering) Regulations 1999 the process for the establishment of a new Preferred Supplier arrangement for the supply of Hardware, Electrical and Plumbing materials is required to be re - instigated and as such has been duly advertised calling for nominations from local suppliers to be considered as Preferred Suppliers.

### **RECOMMENDATION:**

**That:**

- 1. Council accepts the Preferred Suppliers listed in the body of this report for RFP2015-030 Supply of Hardware, Electrical and Plumbing Materials for the period from 1 July 2015 to 30 June 2016 with a further two (2) by twelve month extension options.**
  - 2. The Preferred Suppliers be contacted and requested to nominate the level of discount that will apply for all materials purchased by Council.**
  - 3. A further report be presented to Council for adoption of the applicable discount rates in Item 2.**
-



**REPORT:**

The existing Preferred Supplier arrangement for the supply of Hardware, Electrical and Plumbing materials expires on 30 June 2015 and to continue this arrangement the selection process is to be re-instigated.

In accordance with the Local Government (Tendering) Regulations 1999 Expression of Interest, closing 18 March 2015, have been sought from local suppliers who are willing to enter into a supply arrangement for the supply of Hardware, Electrical and Plumbing materials as a Preferred Supplier. The materials to be supplied are generally required on an as need be basis, are obtained as required from store outlets within the Shire and are outside existing specific material supply contract arrangements.

Suppliers nominating their interest in being listed as a Preferred Supplier and considered suitable will be further contacted and requested to nominate the level of discount that will apply to all materials purchased from that particular supplier over the period of the agreement. This subsequent advice will, in accordance with the Tendering Regulations, be reported to Council at a later date. The Preferred Supplier agreement is for a twelve (12) month period with a further two (2) by twelve month extension options.

At the close of the advertising period Expressions of Interest had been received from the following suppliers for the commodity type as indicated;

<b>Supplier</b>	<b>Hardware</b>	<b>Electrical</b>	<b>Plumbing</b>	<b>Outlet Location</b>
Aussie Fasteners	✓			Murwillumbah
Budds Mitre 10	✓	✓	✓	Murwillumbah
J H Williams & Sons	✓	✓	✓	Murwillumbah
KJ Bolt Trade Fasteners P/L	✓			Tweed Heads
Tweed Heads Plumbing			✓	Tweed Heads
Ideal Electrical		✓		Tweed Heads
Cetnaj Qld Pty Ltd		✓		Tweed Heads
Haymans Electrical		✓		Tweed Heads
Cadia Group Pty Ltd	✓	✓	✓	Orange
deMaher Piping Systems			✓	Gymea
HEQS Furniture P/L	✓	✓	✓	Chippendale
J Blackwoods & Sons P/L	✓			Lismore
LedTube Lights Aust P/L		✓		Port Macquarie
Trade Link				

Interest in the Preferred Supplier arrangement was again high with fourteen (14) submissions received. The Tradelink submission was unsigned and contained no details of commodity interest or outlet locations and was not considered in the Preferred Supplier selection process. Of the suppliers listed local suppliers Aussie Fasteners, Budds Mitre 10, J H Williams, KJ Bolt Trade Fasteners, Tweed Heads Plumbing Supplies, Ideal Electrical, Cetnaj, and Hayman's Electrical currently operate under the existing Preferred Supplier arrangement.

The tender documentation for the Preferred Supplier arrangement has a Non-Exclusive Supply Clause that stipulates that the supply arrangement shall not confer on the supplier an exclusive right to supply all the goods required by Council within the commodity range. Council shall have the right to obtain such goods from other sources and to enter into separate supply contracts with other suppliers.

The use of local or Shire based suppliers has worked well in the past Preferred Supplier arrangement periods providing convenience for one off purchases or the pricing of materials in accordance with Council's Purchasing Policy and the continued use of local or Shire based suppliers is considered Council's best option.

It is recommended that the following local suppliers be accepted as Preferred Suppliers and they be formally contacted and requested to nominate the level of discount that will apply for all materials purchased by Council from that supplier over the period of the Preferred Supplier arrangement. Nominating suppliers from outside the Shire will be thanked for their interest in the Expression of Interest process and suggest their participation in future specific material supply contract arrangements.

<b>Supplier</b>	<b>Material</b>	<b>Outlet Location</b>
Aussie Fasteners	Hardware	Murwillumbah
Budds Mitre 10	Hardware/Electrical/Plumbing	Murwillumbah
J H Williams & Sons	Hardware/Electrical/Plumbing	Murwillumbah
KJ Bolt Trade Fasteners	Hardware	Tweed Heads
Tweed Heads Plumbing	Plumbing	Tweed Heads
Ideal Electrical	Electrical	Tweed Heads
Cetnaj Qld Pty Ltd	Electrical	Tweed Heads
Haymans Electrical	Electrical	Tweed Heads

### **Tender Background**

#### **OPTIONS:**

- A That Council takes no action on the selection of Hardware, Electrical and Plumbing Material Preferred Suppliers.
- B. That Council endorses the nominated list of Hardware, Electrical and Plumbing Material Preferred Suppliers.

#### **CONCLUSION:**

That Council endorses the recommendation and accepts the suppliers as listed as Preferred Suppliers.

#### **COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Policy v1.5

In accordance with Local Government (General) Regulations 2005.

**b. Budget/Long Term Financial Plan:**

Nil.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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25 [E-CM] Rainwater Tanks - Council Policy, Rebates and Voluntary Register

SUBMITTED BY: Water and Wastewater

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.3	Provide well serviced neighbourhoods
2.3.2	Provision of a secure, high quality and reliable drinking water supply services which meets health and environmental requirements and projected demand

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### SUMMARY OF REPORT:

At its meeting on 19 March 2015 Council resolved:

*"that this item be deferred to the Council meeting of 16 April 2015."*

The Rainwater Tank Program is a key element of Council's Demand Management Strategy (DMS). This report addresses the outstanding resolutions of Council and activities relating to rainwater tanks including policy, possible rebates and voluntary registration.

Council's rainwater tank policy was reviewed and significantly amended in 2011. The current Policy, *Rainwater Tanks in Urban Areas (Version 2.1)*, was subsequently adopted in September 2011. It covers the installation and use of residential rainwater tanks in Tweed Shire.

On 16 August 2011, while the above Policy was on exhibition and being finalised, Council resolved that a new Policy for rainwater tanks in commercial and industrial precincts within the Tweed Shire be considered.

Experience with the Tweed's Top 20 and Top 100 participants has shown that a separate policy for non-residential rainwater tanks is unnecessary. It is proposed that the existing Policy be amended to cater for non-residential cases. This will be completed by December 2015.

The August 2011 resolution of Council also required an investigation of retrofitting opportunities for commercial and industrial rainwater tanks.

A desk-top investigation was carried out and it has concluded that retrofitting existing premises with rainwater tanks is usually not feasible due to a lack of space. In cases where sufficient space is available, the cost is usually prohibitive because large installations are required to provide enough reliable water for toilet flushing and/or other non-potable and outdoor uses. While the Tweed's Top 20 and Top 100 programs offered financial

assistance to commercial and industrial water customers to install rainwater tanks, this option was taken up by one business only. The water audits carried out at over 70 commercial customers revealed that the majority of non-residential water users have more immediate water efficiency issues such as outdated toilets and poorly performing showers and tapware.

The resolution of Council in August 2011 also required a consideration of rebate schemes for rainwater tanks.

The DMS had concluded that tank rebates were not as cost effective as other demand management programs. Evidence from tank rebate schemes implemented elsewhere confirms that they generally don't provide the best value for money.

While rainwater tanks are recognised as a way to augment household or business water supply, studies have shown that the exact degree to which they reduce water demand is highly variable. Results ranging from 10 to 100kL/a per household have been reported. It is therefore considered that a tank rebate scheme is not effective and need not be considered further.

The cost of carrying out a Tweed Shire specific evaluation of rainwater tank rebates is prohibitive. The development of a voluntary tank register was considered as a way of collecting background data but this would cost in the vicinity of \$10,000 to setup and \$10,000 - \$20,000 per year to promote and administer. Despite this, data in the voluntary register would be inherently unreliable. On-site inspections of rainwater tanks would be required to refine the data in the register and this would cost about \$30,000 per year in additional staff resources. Analysis of the data would have to be outsourced and would require sophisticated statistics costing a further \$10,000 to \$20,000. In total, evaluating the likely effectiveness of a tank rebate could cost up to \$100,000 and the results would still have a high degree of uncertainty. The likely finding of such an analysis would be that tank rebates are not cost effective.

The conclusion is that even though a community survey conducted in May 2012 clearly indicated that a Council rebate for tanks would be well received and supported, such a rebate is unlikely to provide value for money. Other demand management programs, such as a non-residential rebate on dual flush toilets, showers and tapware would be more reliable, less cost and provide more water saving.

## **RECOMMENDATION:**

### **That Council:**

- 1. Reviews the "*Rainwater Tanks in Urban Areas (Version 2.1)*" Policy to cater for commercial and industrial development and that the revised Policy be renamed to "*Rainwater Tanks in Reticulated Areas of Tweed Shire*" for consideration at a future meeting of Council.**
- 2. Does not proceed with the development of rainwater tank rebates for residential and non-residential water customers.**
- 3. Does not proceed with the development of a voluntary rainwater tank register.**

4. **Pursues other more effective demand management initiatives for commercial and industrial water customers, such as a rebate on dual flush toilets, showers and tapware.**

## REPORT:

On 16 August 2011, just as Council's Policy *Rainwater Tanks in Urban Areas (Version 2.1)* was on exhibition and being finalised, Council resolved that the:

1. General Manager investigates and reports back to Council on a new Policy for Tanks (non potable water harvesting) in Commercial and Industrial Precincts within the Tweed Shire Local Government area.
2. Investigation to also consider retrofitting possibilities in existing Commercial and Industrial Precincts.
3. Possibility of any rebate schemes being implemented.

This report addresses these outstanding resolutions of Council and activities relating to rainwater tanks including policy, possible rebates and voluntary registration.

### **Policy for Tanks (non potable water harvesting) in Commercial and Industrial Precincts**

The need for a policy for tanks (non potable water harvesting) in commercial and industrial precincts was investigated. A review of Tweed's Top 20 and Top 100 water saving programs for non-residential water users showed that the demand for a policy on rainwater tanks by this sector was very low. The most common commercial premises are caravan parks, clubs, restaurants, schools and child care centres where rainwater can only be used outdoors and for toilet flushing. This limits the use of rainwater and often makes the installation of rainwater tank/s cost prohibitive compared with other water efficiency options.

Further, much of the content of any policy relating to the installation, operation and maintenance of tanks (non potable water harvesting) in commercial and industrial precincts would be a repeat of what is presently in the Policy, *Rainwater Tanks in Urban Areas (Version 2.1)* which was adopted by Council in September 2011.

It is therefore proposed that no new policy be developed but the existing Policy, *Rainwater Tanks in Urban Areas (Version 2.1)*, be amended to cater for non-residential areas. It is recommended that the title of the Policy be altered to "*Rainwater Tanks in Reticulated Areas of Tweed Shire*" to more accurately reflect the target area. It is envisaged that the Policy could be revised by December 2015.

### **Retrofitting Options**

Retrofitting existing commercial and industrial premises with rainwater tanks is usually not feasible due to a lack of space. If sufficient space is available, the cost is usually prohibitive because large installations are required to provide enough reliable water for toilet flushing and/or other non-potable and outdoor uses. While the Top 20 and Top 100 programs offered commercial and industrial water customers funding assistance to install rainwater tanks, this option was taken up by one business only.

The water audits carried out at over 70 commercial customers revealed that many non-residential water users could more effectively reduce consumption by replacing items such as outdated toilets and poorly performing showers and tapware.

Feasible industrial uses of tank water were not identified. The nature of Tweed Shire's industrial water users (e.g. breweries, chicken processing, cheese making) means that opportunities for rainwater use are usually impractical. The sugar mill at Condong already receives reclaimed sewage effluent.

In summary, while existing commercial and industrial water users are free to explore the use of rainwater tanks, retrofitting opportunities are severely limited and not considered to be effective.

The situation may be somewhat different for new commercial and industrial developments. Proponents of these new developments could be encouraged to consider rainwater as an alternative water supply for non-potable uses.

### **Rebates for Rainwater Tanks**

The resolution of Council in August 2011 included the requirement to consider the possibility of introducing rebate schemes for rainwater tanks.

The DMS Implementation Plan did not include a rebate on rainwater tanks because the DMS had concluded that tank rebates were not as effective as other demand management programs.

Previously there have been state and national rebate schemes. No shire-specific data was ever available from the national rebate. Data received from the NSW Department of Environment and Climate Change indicated that 927 rebates totalling \$551,101 were paid to Tweed Shire participants during the NSW rebate offer. The average tank volume installed was well in excess of the 5,000L recommended by Council's Policy however, rural properties not connected to Council's water supply were included in this figure. These schemes have now been discontinued. No substantive conclusions on the efficacy of rebates for water tanks can be drawn from this data.

Rous Water which supplies Ballina, Byron, Richmond Valley and Lismore Shires currently offers a rebate on rainwater tanks. The rebate ranges from \$100 for a 2,000L to 4,499L tank for external use only, up to \$1,500 for a tank greater than 9,000L with two internal connections.

Evidence from tank rebate schemes implemented elsewhere confirms that they are not as cost effective as other demand management initiatives. Firstly, the cost of a rainwater tank and ancillary equipment such as a pump is high compared to say, purchasing a new dual flush toilet or replacing a shower. Installation costs are also much higher. Then to get the most benefit from a tank, it needs to be connected to internal uses such as toilet flushing and the washing machine which then requires a top-up system connected to town water and appropriate backflow prevention. While rainwater tanks are recognised as a way to augment household or business water supply, studies have shown that the exact degree to which they reduce water demand is highly variable.

For example, a study by Yarra Valley Water in 2009 found that rainwater tanks could reduce water consumption by an average of 15.3kL/a per home. A similar study of 236 homes by City West Water found that large rainwater tanks (>5000L) with one indoor connection could reduce water demand by 54.0kL/a per household. However, this fell to just 18.2kL/yr for a small rainwater tank supplying water for external use only. Other studies have found water



savings of 10 to 100kL/a per household, depending on the size of the tank and specific water use habits.

By comparison, it has been shown that the installation of a dual flush toilet which entails 10% of the initial outlay for a rainwater tank can reduce the average household water demand by about 30kL/a, making it a far more cost effective option. As previously mentioned, the Top 20 and Top 100 water audits of non-residential water customers found that many have outdated toilets and poorly performing showers and tapware. Providing further rebates for these would provide better value for money than providing rebates for rainwater tanks.

Further, the most cost effective tank rebates reward participants for connections to indoor connections such as toilet flushing and the laundry. This is consistent with the BASIX requirements for new homes. However, anecdotal evidence from BASIX studies is suggesting that many people are disconnecting their rainwater tank pumps and switching back to town water due the rising cost of electricity. This tendency of participants to revert to town water causes an underestimation of water savings and makes the cost effectiveness of a tank rebate even less likely.

In summary, even though a community survey conducted in May 2012 clearly indicated that a Council rebate for tanks would be well received and supported, such a rebate is unlikely to provide value for money. When non-residential water users were offered financial assistance to install tanks, only one business did so. Other demand management programs are more reliable, less cost and provide more water saving than rebates on residential, commercial or industrial rainwater tanks. It is proposed that a non-residential rebate on toilets, showers and tapware be implemented instead.

### **Voluntary Register**

To check the extent to which Council's Policy is being adhered to, a voluntary on-line register of rainwater tanks was first proposed in 2012. Generally, rainwater tanks under 10,000 litres do not require Council approval so there are no records of these installations. Council has no other way of collecting information about the types, volumes and uses of tanks being installed on existing homes and businesses. The voluntary register was a possible way to collect this data.

After careful consideration, it is proposed that the voluntary register of rainwater tanks be abandoned.

Having no mandate to register rainwater tanks, the register would have to be voluntary. This would have given rise to a high level of inaccuracy and unreliable data. Council would not have the resources to check the register details and providing encouragement to residents by offering prizes or similar might have simply resulted in erroneous entries. There might also have been related privacy issues.

An analysis of rainwater tank data collected by Council during final building inspections since 2005 shows that the average tank volume is about 5,960L and the average roof area connected is about 180m<sup>2</sup>. This data suggests that tanks being installed in Tweed Shire already comply with the size and roof area recommendations made in the DMS and Policy. As Council only inspects tanks installed to comply with the BASIX requirements of new development and tanks less than 10,000L can be installed without Council approval, this

data is not an accurate record of all tanks being installed in the shire. However, it shows a general trend to comply with Council Policy and support the DMS.

A review of BASIX outcomes in 2011 found that the measured BASIX results compare favourably with the predicted residential demand in greenfield areas assumed in the DMS. The BASIX results show that the median rainwater tank volume is 5,000 litres for single dwellings and 4,500-5,000 litres for all new homes. This compares favourably with the preferred scenario for greenfield areas adopted in the DMS. Overall, the BASIX outcomes suggest that rainwater tank installations match the modelling carried out for the DMS and that achievable water saving targets have been set.

For a range of reasons the establishment of a voluntary register of rainwater tanks would be of little or no value to Council.

### **Evaluation of Rainwater Tanks as a Demand Management Option**

The cost of carrying out a Tweed Shire specific evaluation of rainwater tank rebates would be prohibitive. Development of the voluntary tank register was considered as a way of collecting background data but the register would cost in the vicinity of \$10,000 to setup and \$10,000 - \$20,000 per year to promote and administer. Data gathered in the voluntary register would be inherently unreliable and would have to be checked by carrying out on-site inspections. The on-site inspections would cost about \$30,000 per year in additional staff time. These inspections might also raise privacy issues since participation in the register would be voluntary and Council has no mandate to inspect the tanks. Only the keenest participants would most likely agree to a voluntary inspection and this might further skew the data. Analysis of the data involves complicated statistics and so it would have to be outsourced, costing a further \$10,000 to \$20,000. In total, evaluating the likely effectiveness of a tank rebate could cost up to \$100,000 and the results would have a high degree of uncertainty. The most likely finding of such an analysis is that rebates for rainwater tanks are not cost effective.

As rainwater tanks have been evaluated as part of the NSW Government's assessment of BASIX, a further evaluation by Council would be of little or no value.

### **OPTIONS:**

Council has a number of options available to it.

1. Council could resolve to proceed with a rainwater tank rebate in the absence of a detailed analysis and regardless of the likely effectiveness. The Rous Water rebate scheme could be used as a basis.
2. As above, Council could resolve to proceed with a rainwater tank rebate without doing a detailed analysis but could determine rebate levels that are specific to Tweed Shire. Note that there would be no firm evidence of what the rebate levels should be.
3. Council could resolve to proceed with a detailed viability analysis. As discussed, the analysis would need to be designed specifically for Tweed Shire and may cost up to \$100,000.

4. Council could resolve to abandon rebates for rainwater tanks and proceed with alternative demand management programs. A non-residential rebate on dual flush toilets, showers and tapware is recommended as a significantly more effective option.

**CONCLUSION:**

To address the issue of rainwater tanks in commercial and industrial precincts it is proposed that no new policy be developed but the existing Policy , *Rainwater Tanks in Urban Areas (Version 2.1)*, be amended to cater for non-residential areas.

Rainwater tank rebates are unlikely to provide value for money. Other demand management programs, such as a non-residential rebate on dual flush toilets, showers and tapware would be more reliable and more cost effective.

The establishment of a voluntary register of rainwater tanks and studies to evaluate rain water tanks as part of demand management would be little or no value to Council.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Rainwater Tanks in Urban Areas v2.1

**b. Budget/Long Term Financial Plan:**

Should Council proceed with a detailed analysis of rainwater tank rebates in Tweed Shire, a budget of at least \$70,000 and up to \$100,000 would be required. A sum of \$160,000 is budgeted for water saving rebates in the Demand Management budget for 2014/2015.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**26 [E-CM] Sponsorship of the 2015 Northern Rivers Science and Engineering Challenge**

**SUBMITTED BY: Director**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### SUMMARY OF REPORT:

Tweed Shire Council has been approached by Southern Cross University to become a sponsor of the 2015 Northern Rivers Science and Engineering Challenge from 2 to 4 June 2015 with Discovery Day for Primary Schools on Friday 5 June 2015. Council has sponsored this Challenge for several years.

This report recommends that Council become a Bronze Sponsor of the 2015 Northern Rivers Science and Engineering Challenge and Discovery Day hosted by Southern Cross University, Lismore.

### RECOMMENDATION:

**That Council becomes a Bronze Sponsor of the 2015 Northern Rivers Science and Engineering Challenge hosted by Southern Cross University, Lismore, with the Bronze contribution being \$500 excluding GST.**

## **REPORT:**

Tweed Shire Council has been approached by Southern Cross University to become a sponsor of the 2015 Northern Rivers Science and Engineering Challenge from 2 to 4 June 2015 with Discovery Day for Primary Schools on Friday 5 June 2015. The event for 2015 has been expanded to 4 days, highlighting the increasing support from local schools (30 schools currently confirmed) and sponsors.

The Science and Engineering Challenge is a nationwide outreach program led by the University of Newcastle in conjunction with various partners and sponsors.

In the past the following sponsorships have been provided:

- 2012 Bronze level with a contribution of \$500
- 2013 Silver level with a contribution of \$1,000
- 2014 Bronze level with a contribution of \$500

Southern Cross University has indicated that sponsorship from regional businesses is required to enable the event to operate successfully. The following sponsorship levels are available:

- Platinum \$2,000 plus GST
- Gold \$1,500 plus GST
- Silver \$1,000 plus GST
- Bronze \$500 plus GST

Bronze sponsorship is proposed, which gives Council:

- Display Council banner at activity/event
- Representative to be present at the Challenge Event
- Acknowledgement of sponsorship in regional and national media releases
- Logos on Student/Teacher Feedback Surveys and business brochure
- Social media may be used, where appropriate, and Council acknowledged

The Challenge is designed to inspire student science and engineering at a senior level and is a practical day of fun, teamwork and discovery.

As part of the Bronze Sponsorship, a representative from Council is invited to attend the Bridge Building Finale and award presentations.

A copy of the Sponsorship Proposal from Southern Cross University forms an attachment to this report.

## **OPTIONS:**

The options available to Council are to:

1. Support the 2015 Northern Rivers Science and Engineering Challenge 2015 by becoming a Bronze Sponsor at \$500 excluding GST.

2. Support the 2015 Northern Rivers Science and Engineering Challenge 2015 by becoming a Silver Sponsor at \$750 excluding GST.
3. Support the 2015 Northern Rivers Science and Engineering Challenge 2015 by becoming a Gold Sponsor at \$1,500 excluding GST.
4. Support the 2015 Northern Rivers Science and Engineering Challenge 2015 by becoming a Platinum Sponsor at \$2,000 excluding GST.
5. Not proceed with any sponsorship of the 2015 Northern Rivers Science and Engineering Challenge.

**CONCLUSION:**

By Council sponsoring the 2015 Northern Rivers Science and Engineering Challenge and Discovery Day Council is showing its support for young people and being involved in inspiring students to study science and engineering at a senior level. This report recommends that Council becomes a Bronze Sponsor of the Challenge and Discover Day at \$500 excluding GST.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

This report recommends the expenditure of \$500 (plus GST) be provided from the Youth Development Fund.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Sponsorship Proposal from Southern Cross University for the 2015 Northern Rivers Science and Engineering Challenge & Discovery Day (ECM 3623553).

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**27 [E-CM] Extinguishment of Easement for Right of Footway - Turnock Street, Kingscliff**

**SUBMITTED BY:** Design

**FILE REFERENCE:** DA14/0030.03

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
- 2.4 An integrated transport system that services local and regional needs
- 2.4.3 Ensure local streets, footpaths and cycleways are provided, interconnected and maintained

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### SUMMARY OF REPORT:

Council has received an application for the extinguishment of an Easement for Right of footway which benefits Tweed Shire Council as created in DP1071633.

The request for the release of the easement is the result of the provision of Development Consent in relation to DA14/0030.03 for internal alterations of Kingscliff Shopping Village (expansion of Woolworths) at Lot 100 DP1071633.

Development consent was granted to the proposed extensions which are located over a 3m wide easement for right of footway (pedestrian use) which was created in relation to how the shopping centre was previously designed with the setback of the centre from the property boundary.

The approved extension of the centre now meets the property boundary and provides public access adjacent to the subject building and Turnock Street in the form of a formalised footpath in the road reserve. As advised by the relevant development assessment officer, removal of the Easement for right of footway will not create any impact for pedestrians as a formalised pedestrian footpath has been constructed within the road reserve adjacent to the easement.

Comments were sought in relation to the release of the Easement from Council's Traffic Engineer who advised that the release is considered acceptable, subject to the removal of the "Gas Bottle Enclosure" doors for T20 which intrude into the footpath/road reserve.

It has also been noted that an awning is to extend from the new building into the Council public road reserve. Prior to the extinguishment of the easement it will be a requirement that the owner enters into an airspace licence agreement to accommodate the encroachment.

**RECOMMENDATION:**

**That Council:**

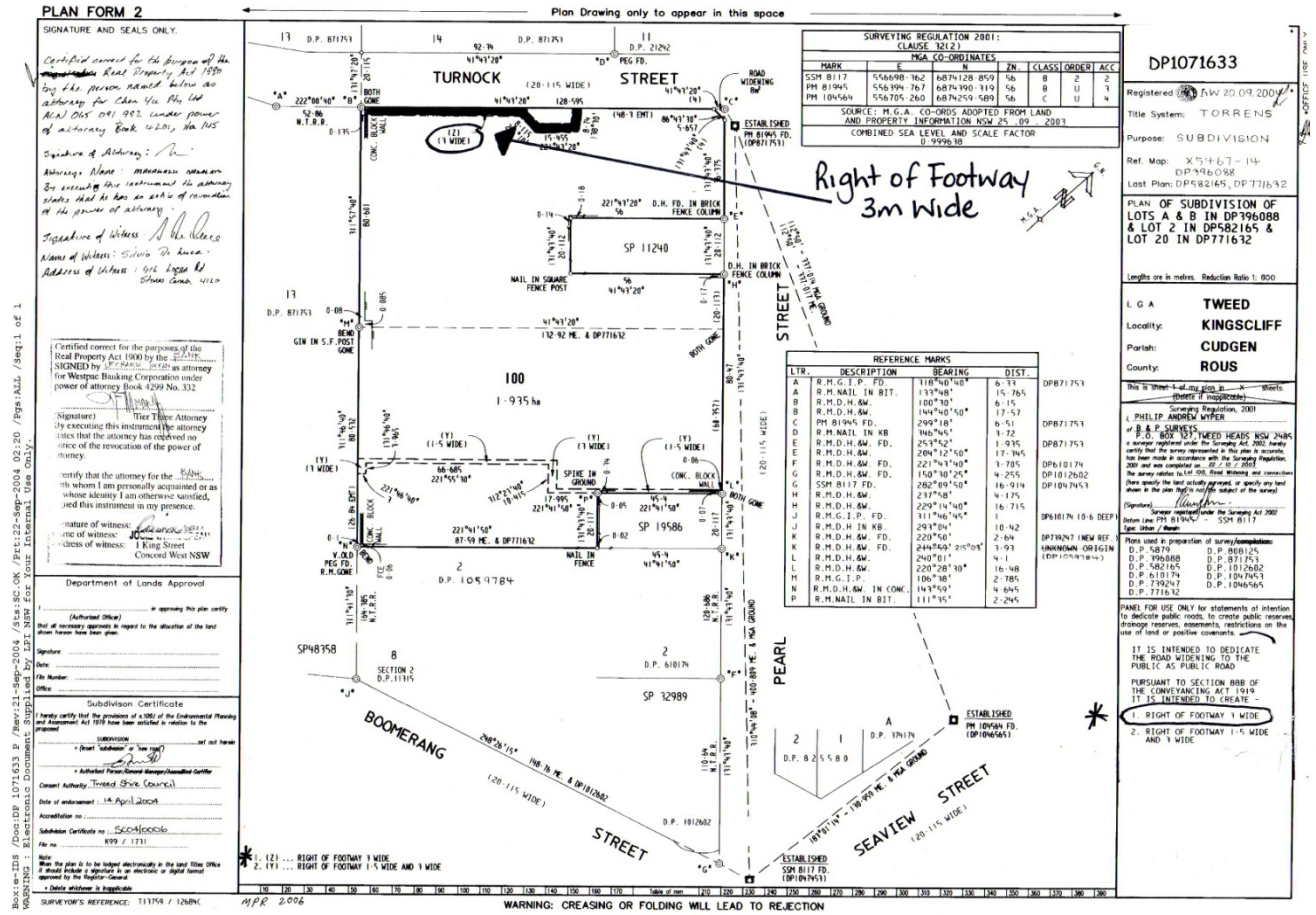
- 1. Approves the release of the Easement for Right of footway 3m wide created in DP1071633 subject to the removal of the "Gas Bottle Enclosure" doors for T20 which intrude into the public road reserve and the owner entering into an airspace licence agreement to accommodate the awning encroachment into the public road reserve; and**
- 2. All documentation be executed under the Common Seal of Council.**



**REPORT:**

Council has received an application for the extinguishment of an Easement for Right of footway which benefits Tweed Shire Council as created in DP1071633. Refer to diagram 1.

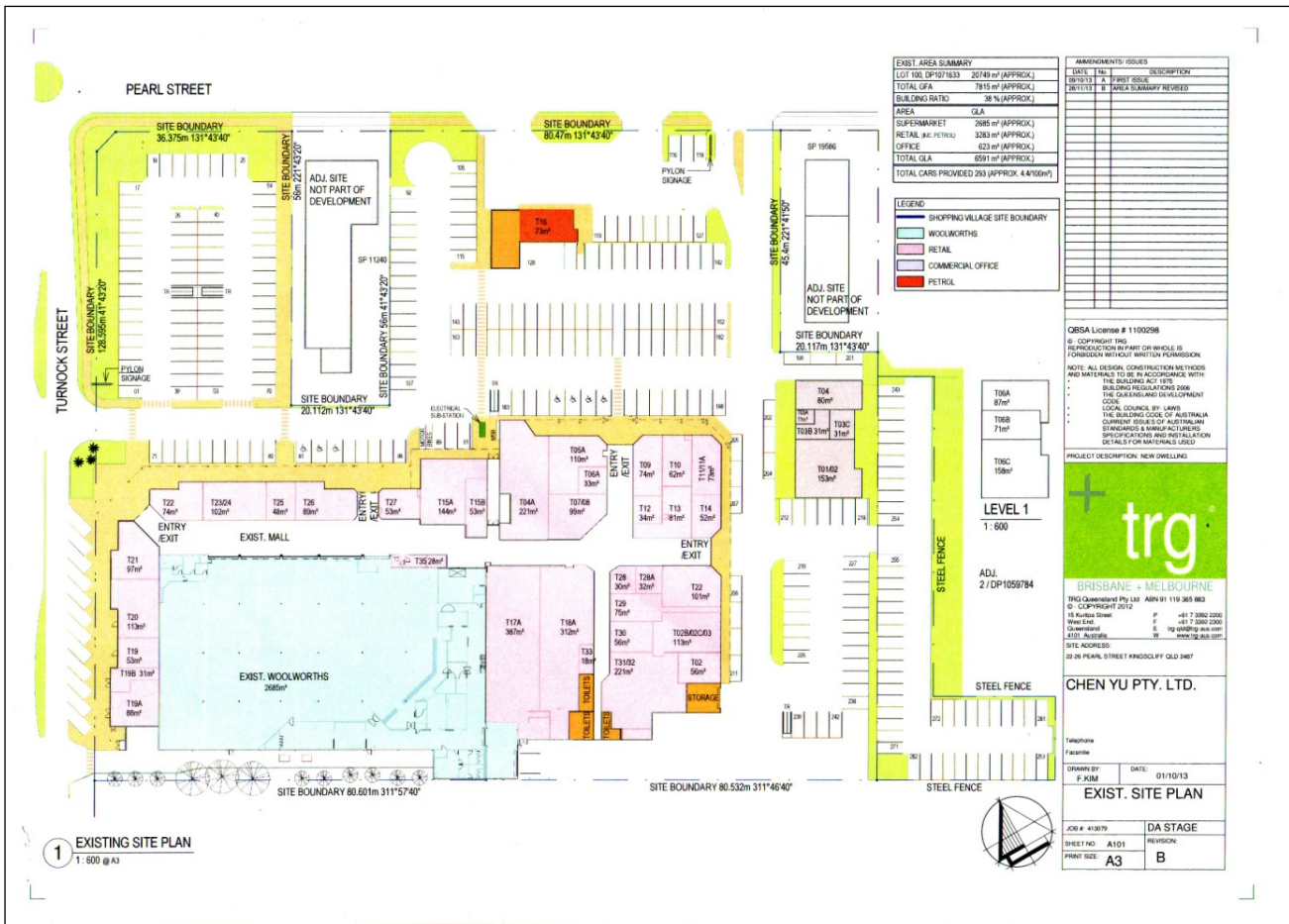
**Diagram 1 - DP1071633 showing the Right of footway marked Z:**



The request for the release of the easement is the result of the provision of Development Consent in relation to DA14/0030.03 for internal alterations of Kingscliff Shopping Village (expansion of Woolworths) at Lot 100 DP1071633.

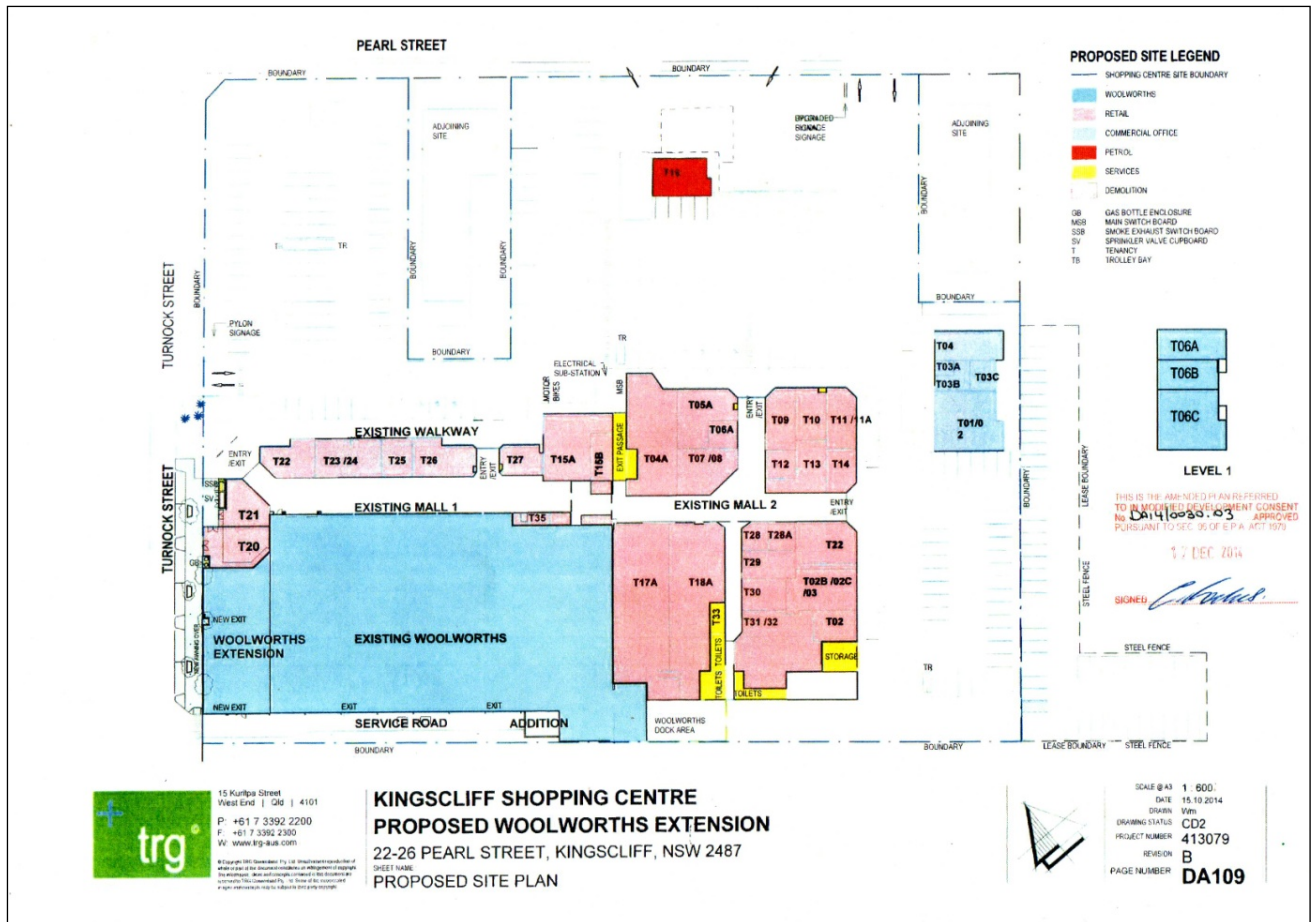
Development consent was granted for the proposed extensions which are located over a 3m wide easement for right of footway (pedestrian use) which was created in relation to how the shopping centre was previously designed with the setback of the centre from the property boundary. Refer to Diagram 2.

Diagram 2 showing the existing site plan:



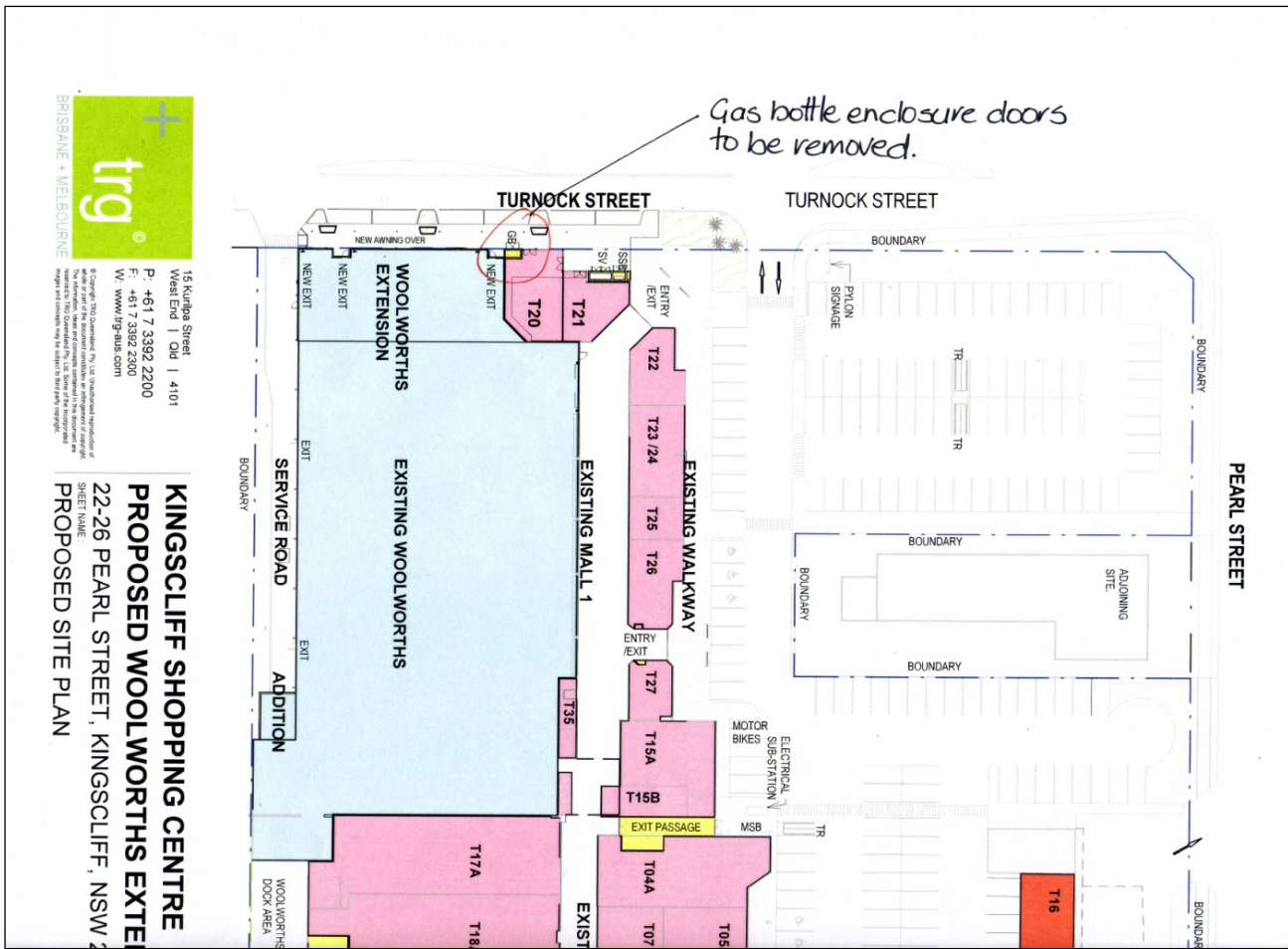
The approved extension of the centre now meets the property boundary and provides public access adjacent to the subject building and Turnock Street in the form of a formalised footpath in the road reserve. Refer to Diagram 3.

Diagram 3 showing the approved extension of the building:



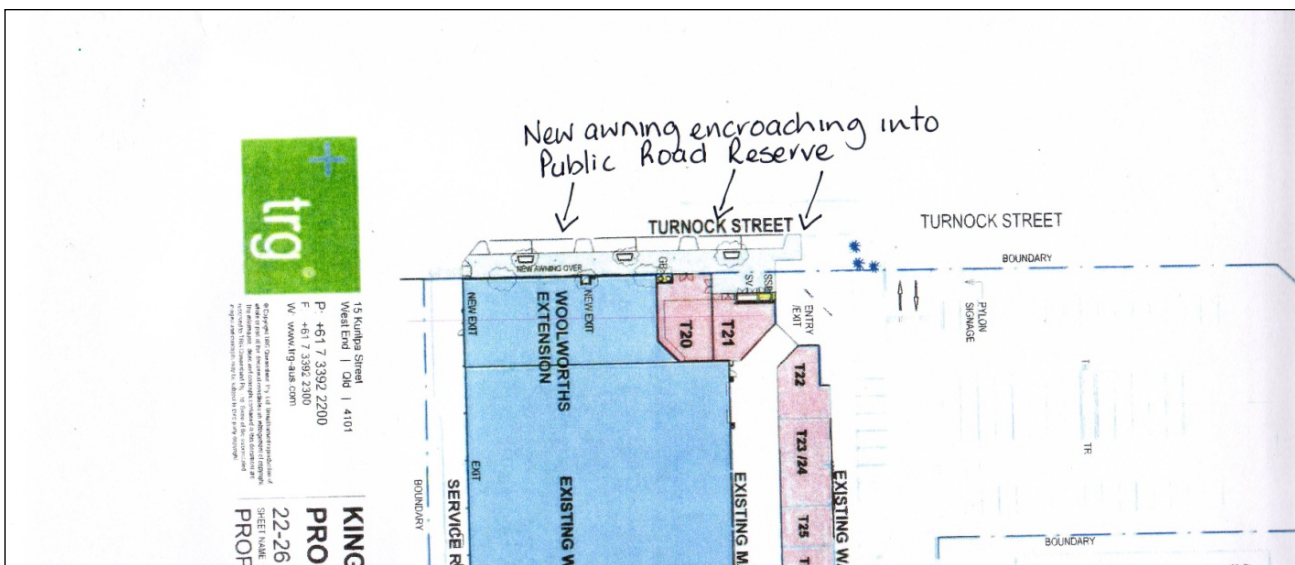
Comments were sought in relation to the release of the Easement from Council's Traffic Engineer who advised that the release is considered acceptable, subject to the removal of the "Gas Bottle Enclosure" doors for T20 which intrude into the footpath/road reserve. Refer to Diagram 4.

Diagram 4 showing the location of the Gas bottle enclosure doors required to be removed:



It has also been noted that an awning is to extend from the new building into the Council public road reserve. Refer to Diagram 5.

Diagram 5 showing the proposed awning which encroaches into the public road reserve:



Prior to the extinguishment of the easement it will be a requirement that the owner enters into an airspace licence agreement to accommodate the encroachment.

**OPTIONS:**

That:

1. Council approves the release of the Easement for Right of footway 3m wide created in DP1071633 subject to the removal of the "Gas Bottle Enclosure" doors for T20 which intrudes into the public road reserve and the owner entering into an airspace licence agreement to accommodate the awning encroachment into the public road reserve.
2. Council does not approve the release of the Easement for Right of footway 3m wide created in DP 1071633.

**CONCLUSION:**

As advised by the relevant development assessment officer, removal of the Easement for right of footway will not create any impact for pedestrians as a formalised pedestrian footpath has been constructed within the road reserve adjacent to the easement.

Therefore it is recommended that Council approves the release of the Easement for Right of footway 3m wide created in DP1071633 subject to the removal of the "Gas Bottle Enclosure" doors for T20 which intrudes into the public road reserve and the owner entering into an airspace licence agreement to accommodate the awning encroachment into the public road reserve.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

No relevant Council Policy.

**b. Budget/Long Term Financial Plan:**

No future budget implications.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## REPORTS FROM THE DIRECTOR CORPORATE SERVICES

### 28 [CS-CM] Integrated Planning and Reporting Framework - 2013/2017 Delivery Program, 2015/2016 Operational Plan and Resourcing Strategy

**SUBMITTED BY:** Financial Services

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
- 1.3 Delivering the objectives of this plan

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### SUMMARY OF REPORT:

The 2013/2017 Delivery Program incorporating the Draft 2015/2016 Operational Plan is provided for public comment. Principle activities listed in the Delivery Program are linked to long-term strategies in the Community Strategic Plan as well as linkages to the Resourcing Strategy and Budget for the next financial year.

The 2013/2023 Resourcing Strategy has been reviewed and updated to ensure all principle activities listed in the Delivery Program are fully resourced.

### RECOMMENDATION:

**That the Delivery Program 2013/2017 incorporating amendments made by the Draft Operational Plan 2015/2016, Draft Revenue Policy and Statement 2015/2016, Operational Plan Budget 2015/2016 and Fees and Charges 2015/2016, be placed on public exhibition from 21 April to 29 May 2015 inviting submissions, in accordance with Sections 404 and 405 of the Local Government Act 1993.**

## **REPORT:**

The 2013/2023 Community Strategic Plan was adopted by Council on 21 March 2013.

To support the implementation of the 2013/2023 Community Strategic Plan Council has reviewed the 2013/2017 Resourcing Strategy which includes the 2013/2023 Long Term Financial Plan, the 2013/2023 Asset Management Planning and the 2013/2017 Workforce Management Plan.

The 2013/2017 Delivery Program has been updated to incorporate amendments identified by the Draft Operational Plan 2015/2016. Principle activities in the Delivery Program must respond to objectives in the 2013/2023 Community Strategic Plan with clear linkages to the Resourcing Strategy.

The Draft Operational Plan 2015/2016 and Draft Revenue Policy and Statement 2015/2016, the Operational Plan Budget 2015/2016 and Draft Fees and Charges 2015/2016 together with an amended 2013/2017 Delivery Program must be placed on public exhibition inviting submissions, in accordance with Sections 404 and 405 of the Local Government Act 1993 for at least 28 days. Council must adopt all Plans by 1 July 2015 in accordance with s405(1) of the *Local Government Act*.

### **Delivery Program and Operational Plan**

The 2013/2017 Delivery Program has been amended to include the Draft Operational Plan 2015/2016.

### **Consultation**

The 2013/2017 Delivery Program and Draft Operational Plan 2015/2016 will be placed on public exhibition from 21 April to 29 May 2015 with access to all documents via printed copies, on request, or the Tweed Shire Council internet site.

Public consultation will also include several convened forums with community groups. Council will carry out the forums towards the end of the public exhibition period to allow for community groups time to review the Draft documentation prior to attending the forums.

### **2013/2023 Resourcing Strategy**

The Resourcing Strategy 2013/2023 is attached to this report and incorporates the Workforce Management Plan, an overview of Asset Management Planning and the outcomes of the Long Term Financial Plan.

While the Community Strategic Plan highlights all the objectives and aspirations of the community, the Resourcing Strategy focuses in detail on matters that are the direct responsibility of Council.

### **2013/2017 Workforce Management Plan**

The 2013/2017 Workforce Management Plan enables Council to plan its future workforce needs to deliver agreed goals and to meet the current and future service and operational needs of the Shire as well as ensuring that it is appropriately staffed to handle the changes

and challenges that will be faced over the four years of the Delivery Program and more generally over the ten years of the Community Strategic Plan.

The 2013/2017 Workforce Management Plan focuses on minimising employment costs whilst ensuring Council has the right people in the right place at the right time with the right skills to meet the community's desired needs and its operational objectives and has been updated to reflect the harmonisation requirements of Workplace Health and Safety and provides greater detail in relation to Equal Employment Opportunity principles.

### **2013/2023 Asset Management Planning**

The 2013/2023 Asset Management Planning component of the Resourcing Strategy has seen the development of an Asset Management Policy, Asset Management Strategy and Asset Management Plans for the following categories that were adopted in June 2011, and are based on the categories of:

- Transport
- Drainage
- Fleet
- Buildings
- Open Space
- Wastewater and Water

The Asset Management Plans for Transport, Drainage, Buildings and Open Space are scheduled to be updated in June 2015.

### **2013/2023 Long Term Financial Plan**

The 2013/2023 Long Term Financial Plan forecasts the financial capacity of Council to meet the objectives adopted in the Community Strategic Plan.

Estimates, projections and assumptions have been used to develop a picture of how Council's finances will progress over each of the next 10 years by quantifying revenue growth, expenditure commitments, and funding capacity.

It also serves to measure to what extent Council is able to finance its asset management commitments as determined in the various Asset Management Plans.

The Long Term Financial Plan has been amended to incorporate resolutions of Council that have a long term financial impact on the budget.

### **Draft Revenue Policy and Statement**

The Draft Operational Plan 2015/2016 includes a statement of the council's revenue policy for the year. The Draft Revenue Policy and Statement 2015/2016 including separable parts detailing the proposed Draft Fees and Charges and Draft Budget for 2015/2016 are attached to this report and available for community submissions.

The Draft Revenue Policy and Statement 2015/2016 has been prepared to conform to the requirements as prescribed within the Local Government (General) Regulations and embodies all the rates, special rates, annual charges, interest on unpaid accounts and



proposed fees and charges to be applied by council during 2015/2016. The General Fund Rate increase is based upon the IPART approved 2.4% increase for 2015/2016.

### 2015/2016 Proposed Rating Structure

The 2015/2016 rating structure is proposed as follows:

Item	2014/2015 \$	2015/2016 based on allowed Ordinary Rate increase 2.4%	\$ variation	% variation
Ordinary Rate				
Residential*	994.55	990.00	-4.55	-0.46%
Business*	1,062.85	1,088.35	25.50	2.40%
Farmland*	994.55	990.00	-4.55	-0.46%
Sewerage Charge	732.00	782.00	50.00	6.83%
Water Access Charge	148.00	158.50	10.50	7.10%
Domestic Waste Service Charge	176.30	185.10	8.80	5.00%
Domestic Waste Management Charge	59.40	62.40	3.00	5.05%
Waste Minimisation and Recycling Charge	64.60	67.80	3.20	4.96%
Landfill Management Charge	48.00	50.40	2.40	5.00%
<b>Total Residential (minimum rate)</b>	<b>2,222.85</b>	<b>2,296.20</b>	<b>73.35</b>	<b>3.30%</b>

### Domestic Waste Management

The domestic waste management charge represents the reasonable cost of providing garbage and recycling services to residents and is in accordance with Sections 496 and 504 of the *Local Government Act*.

In 2009 the NSW State Government introduced a Waste and Environment Levy, aimed at increasing the price of disposing waste to landfill in an effort to promote recycling. The NSW Waste Avoidance and Resource Recovery (WARR) Act 2001 identifies a target of 66% diversion from landfill for domestic waste.

The Domestic Waste Charges proposed for 2015/2016 are:

	2015/2016
Domestic Waste Management Charge	\$62.40
Domestic Waste Service Charge	\$185.10
Recycling Charge	\$67.80

### Water Supply and Sewerage Pricing Pressures

The supply of Water and Sewerage services are continuing to be impacted by a number of pricing pressures including:

- Financing costs of loans for growth related capital works.
- Slow recoupment of Section 64 development contributions.

- Increased operational costs related to ongoing increases in electricity costs and embedded flow on effects.
- Increased operational costs related to chemicals and other inputs.
- Increases in operational costs associated with significant increases in the quantity and sophistication of plant and equipment now required to be used.
- Future increased operational costs related to incorporation of carbon pricing across the economy.
- Increased compliance costs in relation to additional legislation requiring the development and implementation of numerous management plans and the associated extensive reporting. This has been significant in the following areas:
  - Environmental compliance
  - Work Health and Safety
  - Drinking Water Quality.
  - Effluent Recycling
  - Bio-solids Reuse
  - Asset Management
  - Risk Management
- The very significant increase in reporting requirements, to provide for transparency, accountability and to demonstrate actual performance against numerous criteria, across the spectrum of activities, have and are continuing to require further significant investment in the development, implementation, and maintenance of various systems and process along with increased staff and associated training requirements to support these requirements.

## **Water Cost Pressures**

As part of the NSW Office of Water Best Practice Pricing Guidelines there is a requirement that the income received from volumetric charges be a minimum of 75% of the combined access and volumetric income, for residential assessments. This is intended to send a stronger water conservation signal through pricing to consumers. The trend over the last number of years has shown a reduction in water usage per household.

The increase in access and volumetric charge rates have been calculated to maintain the minimum 75% requirement, as well as cater for increased regulatory compliance related to water quality and reporting; growth, ageing infrastructure and the associated increases in operational and treatment costs.

## **2015/2016 Water Charges**

Water Access (S501) and Volumetric Charges (S502) proposed to apply from 1 July 2015 are:

- Residential assessments – an annual access charge of \$158.50
- Business assessments - an annual access charge based on residential assessment 20mm access charge, multiplied by the ratio of meter size cross sectional area.
- Volumetric charge of \$2.70/kL for non-residential assessments.
- Volumetric charge of \$2.70/kL for residential assessments for each kL up to and including 300kL per annum.
- Excess volumetric charge of \$4.05/kL for residential assessments for each kL in excess of 300kL per annum consumption.

- The above volumetric charges relate to the reading period between 1 July 2015 to 30 June 2016.
- Bulk water sales from standpipes for use within the shire will be charged at \$4.05/kL in 2015/2016. For use outside the shire will be charged at \$12.15/kL in 2015/2016, being three times the standard charge.
- Vacant properties rated to water are subject to an access charge of \$158.50.
- Unpaid accounts are subject to interest charges applicable calculated from the due date.

It is estimated that the notional yield from access charges will be \$5,825,512.60 and \$19,250,000 from the volumetric charge.

### Sewer Cost Pressures

Due to increased regulatory compliance related to recycled water quality and reporting; growth, ageing infrastructure and the associated increases in operational and treatment costs, the sewerage access charge will continue to increase on an annual basis.

The sewerage usage charge was implemented to manage and control sewerage trade waste discharges to the public sewer system and to recover council's additional costs in the transportation, treatment and disposal of trade waste discharges.

### 2015/2016 Sewerage Charges

Sewerage charges (S501) proposed to apply from 1 July 2015 is:

#### Residential Assessments

- Residential assessments – an annual access charge of \$782.00.
- Vacant properties rated to sewer are subject to an annual access charge of \$782.00.
- Unpaid accounts are subject to interest charges applicable calculated from the due date.

It is proposed the residential access charge will continue to rise by \$50.00 per year, as shown in the table below, to cater for increased regulatory compliance impacts, growth and the associated increases in operational costs.

Sewerage Access Charge (S501)	2012/2013	2014/2015	2014/2015	2015/2016	2016/2017
Sewerage Access Charge	\$650.00	\$691.00	\$732.00	\$782.00	\$832.00

It is estimated that the notional yield from access charges will be \$27,340,841.

### Draft Budget 2015/2016

The 2015/2016 draft budget has been formulated using the following assumptions:-

Item	Indexation	Approximate Effect on Budget
Employee costs	3.00%	\$1,600,000
Materials and Contracts	3.00%	\$2,900,000
Electricity costs	2.0% (excluding street lighting)	\$110,000
Insurance	2.00%	\$30,000
Rates	Approx 2.4% for Minimum rate	\$1,200,000

Capital works expenditure includes:

Category	Amount \$
Transport	\$11,982,000
Drainage	\$1,100,000
Water infrastructure	\$2,463,000
Wastewater infrastructure	\$6,765,000

Other items funded:

Item	Amount \$
Cemetery maintenance	\$40,000
Surf Life Saving	\$65,000
Murwillumbah Heritage project	\$20,000
Terranora Tennis loan	\$100,000

Items considered but unable to be funded:

Item	Amount \$
Round Mountain Rd widening/resurfacing	\$2,000,000
Public Bushland Management	\$175,000
Steetscaping design - Minjungbal Dr	\$80,000

#### OPTIONS:

Council is required to place the Draft Delivery Program and associated documentation on public exhibition, inviting submissions prior to the formal adoption of these documents.

#### CONCLUSION:

That the 2013/2017 Delivery Program and supporting Resourcing Strategy as amended by the Draft Operational Plan 2015/2016, Draft Revenue Policy and Statement 2015/2016, Operational Plan Budget 2015/2016 and Fees and Charges 2015/2016, be placed on public exhibition inviting submissions, in accordance with Sections 404 and 405 of the Local Government Act 1993.

#### COUNCIL IMPLICATIONS:

##### a. Policy:

Public exhibition inviting submissions is required in accordance with Sections 404 and 405 of the Local Government Act.

**b. Budget/Long Term Financial Plan:**

All operations, services and infrastructure projects have been identified and costed within the Draft Budget 2015/2016.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Consult-**We will listen to you, consider your ideas and concerns and keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

- Attachment 1. Draft Delivery Program 2013/2017 and Draft Operational Plan 2015/2016 (ECM 3638314)
  - Attachment 2. Draft Revenue Policy and Statement 2015/2016, Part A (ECM 3619289)
  - Attachment 3. Draft Budget 2015/2016, Part B (ECM 3628637)
  - Attachment 4. Draft Fees and Charges 2015/2016 Revenue Policy, Part C (ECM 3619300)
  - Attachment 5. Draft Resourcing Strategy, Supporting the 2013/2023 Community Strategic Plan (ECM 3628629).
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29 [CS-CM] Call for Motions - 2015 National General Assembly

SUBMITTED BY: Director

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.1 Council will be underpinned by good governance and transparency in its decision making process
- 

### SUMMARY OF REPORT:

The ALGA Board is calling for motions for this year's National General Assembly (NGA) under the theme 'Closest to the Community: Local Government in the Federation.'

Four motions are submitted for Councillor's consideration with the deadline for submitting motions being extended to Tuesday 28 April 2015.

### RECOMMENDATION:

**That Council submits the following Proposed Motions for consideration at the 2015 Australian Local Government Association National General Assembly:**

1. **Tweed Shire Council calls on the Commonwealth and respective State Governments, to provide Affordable Housing and increased and targeted support for people who find themselves homeless.**
2. **Tweed Shire Council calls on the Commonwealth and respective State Governments, to restore funding to Case Management for Aged Care Funding Programs, to enable the reinstatement and continuation of locally delivered support for aged people experiencing;**
  - Homelessness,
  - squaller,
  - complex needs, and
  - issues of guardianship.
3. **The Assembly calls on ALGA National Executive to prioritise and increase its lobbying of the Commonwealth Government and Federal Treasurer, to reinstate indexing of the Financial Assistance Grants (FAGS).**

4. **Tweed Shire Council calls on the ALGA National Executive, to lobby the NSW State Government, to continue its current level of funding of the Pensioner Rebate Subsidy.**

## REPORT:

A Councillor Workshop on the National General Assembly (NGA) - Notices of Motion and 'Closest to the Community: Local Government in the Federation' Discussion Paper was held on Thursday 6 March 2015.

To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must follow the following principles:

1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the Assembly;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Propose a clear action and outcome; and
5. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of local government.

The motion/s can address one or all of the issues identified in the discussion paper:

- Issues Paper 1 – A Federation for Our Future
- Issues Paper 2 – Roles and Responsibilities in Housing and Homelessness
- Issues Paper 3 – Roles and Responsibilities in Health
- Issues Paper 4 – Roles and Responsibilities in Education
- Issues Paper 5 – COAG and Federal Financial Relations

All motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers.

The following motions are tabled for Councillors consideration, with the motions to be submitted to the ALGA by the deadline of 28 April 2015.

## Proposed Motions

1. Tweed Shire Council calls on the Commonwealth and respective State Governments, to provide Affordable Housing and increased and targeted support for people who find themselves homeless.
2. Tweed Shire Council calls on the Commonwealth and respective State Governments, to restore funding to Case Management for Aged Care Funding Programs, to enable the reinstatement and continuation of locally delivered support for aged people experiencing;
  - Homelessness,
  - squaller,
  - complex needs, and
  - issues of guardianship.



3. The Assembly calls on ALGA National Executive to prioritise and increase its lobbying of the Commonwealth Government and Federal Treasurer, to reinstate indexing of the Financial Assistance Grants (FAGS).
4. Tweed Shire Council calls on the ALGA National Executive, to lobby the NSW State Government, to continue its current level of funding of the Pensioner Rebate Subsidy.

**OPTIONS:**

Not Applicable.

**CONCLUSION:**

The proposed motions for Council's consideration were developed by the Executive Management Team following direction by Councillors at a Workshop on 5 March 2015. The proposed motions meet the eligibility criteria outlined by ALGA and are linked to issues papers 2, 3 and 5.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

A workshop was held with Councillors on 5 March 2015 with engagement of the Executive Management Team to further develop draft motions for Council's consideration at the April Council meeting.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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30 [CS-CM] Procurement Policy, Version 1.6

SUBMITTED BY: Internal Auditor

Valid



## Civic Leadership

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### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

1	Civic Leadership
1.3	Delivering the objectives of this plan

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### SUMMARY OF REPORT:

Council's Procurement Policy, which contains a section titled "Local Preference Policy" was recently reviewed. One of the outcomes of this review process was a resolution from the Audit Committee:

*"That the Audit Committee receives and notes the Internal Audit report on the 12 month review of Local Preference policy and makes specific recommendations to the Councillors as follows:*

1. *That the Audit Committee endorses the concerns of Internal Audit on the cost benefits of the program as it is currently structured.*
2. *That the Audit Committee endorses the Internal Audit recommendation for simplification of the policy to reduce the administrative burden whilst still meeting the objectives of the policy.*
3. *That the Audit Committee recommends that the policy be amended to remove operational aspects which should be retained in a protocol.*
4. *That the Audit Committee recommends Council consider the adoption of the following recommendations to the content of the policy:*
  - a) *That the Local Preference schedule be simplified for tenderers to complete.*
  - b) *Management develop an automated spreadsheet for assessment of tenders.*
  - c) *The tender price threshold for the application of Local Preference be raised to \$50,000.*
5. *That the Audit Committee endorses Management's recommendation to workshop the proposed changes to the policy with Councillors."*

As part of the process to address these recommendations the Procurement Policy has been revised. These amendments to the Procurement Policy address the recommendations put forward by the Audit Committee.

**RECOMMENDATION:**

**That Council approves the placing of the draft Procurement Policy, Version 1.6 on public exhibition, in accordance with Section 160 of the Local Government Act 1993, for a period of 28 days allowing a period of 42 days for the receipt of written submissions.**

## REPORT:

### Background

At Council's meeting of 15 August 2013, it was resolved:

- "1. Council adopts Version 1.5 of the Procurement Policy, as amended post exhibition and as per the version attached to this report.*
- 2. The implementation of Version 1.5 of the Procurement Policy commence from the date a notice to this effect is published in the Tweed Link.*
- 3. The Local Preference Section 4 of the Procurement Policy is to be reviewed at 3 months and 12 months post implementation. If the outcomes are unacceptable to Council as determined by the General Manager, then that section of the policy may be suspended by the General Manager.*
- 4. Any suspension of the Local Preference Section of the Procurement Policy by the General Manager (as per 3 above) must be reported to the next available Council meeting with recommendations for formal amendment of the policy in accordance with Section 160 of the Local Government Act 1993.*
- 5. The reviews referred to in 3 above are to be informed by in depth reviews by Council's internal auditor."*

A key outcome from the 12 month review was the recommendation that the Local Preference Policy section of the Procurement Policy be revised to simplify the process. The objective of the revision is to enhance consistency and reduce the administrative costs for both Council and providers while achieving the objective of stimulating the local economy over the long term.

At an Extraordinary Audit Committee meeting held 25 February 2015, Council's Audit Committee resolved the following actions:

*"That the Audit Committee receives and notes the Internal Audit report on the 12 month review of Local Preference policy and makes specific recommendations to the Councillors as follows:*

- 1. That the Audit Committee endorses the concerns of Internal Audit on the cost benefits of the program as it is currently structured.*
- 2. That the Audit Committee endorses the Internal Audit recommendation for simplification of the policy to reduce the administrative burden whilst still meeting the objectives of the policy.*
- 3. That the Audit Committee recommends that the policy be amended to remove operational aspects which should be retained in a protocol.*
- 4. That the Audit Committee recommends Council consider the adoption of the following recommendations to the content of the policy:*
  - a) That the Local Preference schedule be simplified for tenderers to complete.*
  - b) Management develop an automated spreadsheet for assessment of tenders.*
  - c) The tender price threshold for the application of Local Preference be raised to \$50,000.*
- 5. That the Audit Committee endorses Management's recommendation to workshop the proposed changes to the policy with Councillors."*

The review findings along with the Audit committee recommendations were received and noted by Council at its meeting of 19 March 2015.

The Local Preference Policy is contained within Council's Procurement Policy. Therefore an amendment to the Local Preference Policy involves revising the Procurement Policy.

#### Key Changes to the Procurement Policy

In order to address the review findings and Audit Committee recommendations the following proposed changes have been made to the Procurement Policy:

1. Remove the word 'policy' from the title of the section on Local Preference. The current terminology is not in accordance with Council standards and therefore promotes an incorrect understanding that there is a separate Local Preference Policy document.
2. Change the objective to identify the linkage between Local Preference and the Community Strategic Plan (i.e. strengthening the economy priority).
3. Section 4.2 has been renamed to 'Key Principles'.
4. Section 4.2.1 has been amended to increase the threshold to \$50,000 for when the local content of the submission will be considered in the evaluation process. For purchases under \$50,000 which require quotations, the purchasing officer must, where possible, request at least one quotation from a business located in the Tweed Shire. This should ease the administrative burden whilst still achieving the objective of creating a positive impact in the local economy.
5. Section 4.2.2 has been removed as it is not required in the policy document.
6. Section 4.2.4 has been amended to include Council's approach to both multi criteria and rate only evaluations (previously multi criteria only). Please note that the mandatory 10% local preference weighting remains.
7. Section 4.2.5 has been removed as guidance on how to apply local preference to price criteria only evaluations, is an operational aspect which will be included in the revised Procurement Protocol.
8. Section 4.2.6 has been removed as it includes operational information that should not be included in a policy document.
9. Section 4.2.7 has been amended in accordance with the threshold being raised to \$50,000 (incl. GST). Also information relating to Council's approach to rate only (unquantifiable) purchases has been added.
10. Removal of the section relating to the review of section 4 "Local Preference Policy" as this is no longer applicable.

A more detailed outline of these changes can be found in attachment 1 Draft Procurement Policy Version 1.6 (tracked changes).

#### **OPTIONS:**

That Council:

1. Places the draft Procurement Policy, Version 1.6 on public exhibition.
2. Does not adopt the draft Procurement Policy, Version 1.6 and makes further amendments.

**CONCLUSION:**

The Procurement Policy has been revised to address the findings from the 12 month review of Council's Local Preference Policy. Adoption of the draft Procurement Policy Version 1.6 will reduce the administrative burden of Local Preference for both Council and providers whilst still achieving the objective of promoting a positive impact on the local economy through considering the local content contained in offers for supply of goods and services.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Policy Version 1.5 to be replaced with Version 1.6.

**b. Budget/Long Term Financial Plan:**

Adoption of the recommendation should have a negligible impact on the budget.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Consult-**We will listen to you, consider your ideas and concerns and keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Draft Procurement Policy, Version 1.6 (ECM 3632241)

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**31 [CS-CM] Monthly Investment and Section 94 Developer Contribution Report  
for Period Ending 31 March 2015**

**SUBMITTED BY: Financial Services**

Valid



## **Civic Leadership**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.1 Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan
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### **SUMMARY OF REPORT:**

The "Responsible Accounting Officer" must report monthly to Council, setting out details of all the funds Council has invested. The Manager Financial Services, being the Responsible Accounting Officer, certifies that investments have been made in accordance with Section 625 of the Local Government Act (1993), Clause 212 of the Local Government (General) Regulations and Council policies. Council had **\$207,755,109** invested as at **31 March 2015** and the accrued net return on these funds was **\$659,728** or **3.81%** annualised for the month.

### **RECOMMENDATION:**

**That in accordance with Section 625 of the Local Government Act 1993 the monthly investment report as at period ending 31 March 2015 totalling \$207,755,109 be received and noted.**

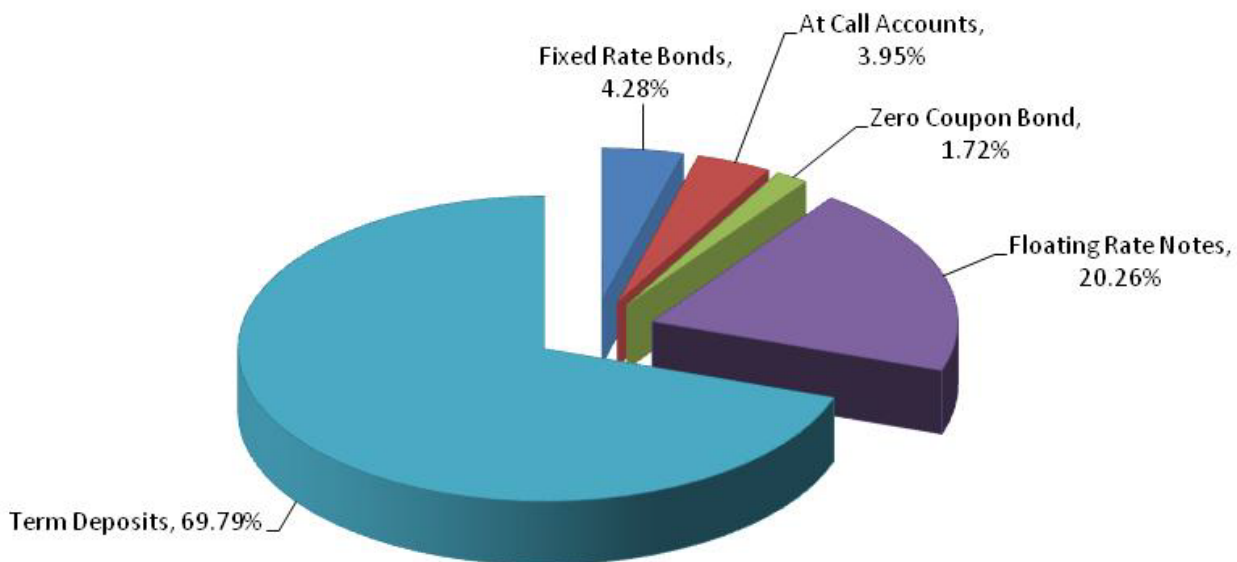
**REPORT:**

**1. Restricted Funds as at 1 July 2015**

Description	(\$'000)			Total
	General Fund	Water Fund	Sewer Fund	
<b>Externally Restricted (Other)</b>	11,504	18,795	47,006	<b>77,305</b>
Crown Caravan Parks	18,338			<b>18,338</b>
Developer Contributions	23,639	2,615		<b>26,254</b>
Domestic Waste Management	11,407			<b>11,407</b>
Grants	2,764			<b>2,764</b>
<b>Internally Restricted (Other)</b>	29,998			<b>29,998</b>
Employee Leave Entitlements	9,811			<b>9,811</b>
Grants	2,753			<b>2,753</b>
Unexpended Loans	9,436			<b>9,436</b>
<b>Total</b>	<b>119,650</b>	<b>21,410</b>	<b>47,006</b>	<b>188,066</b>

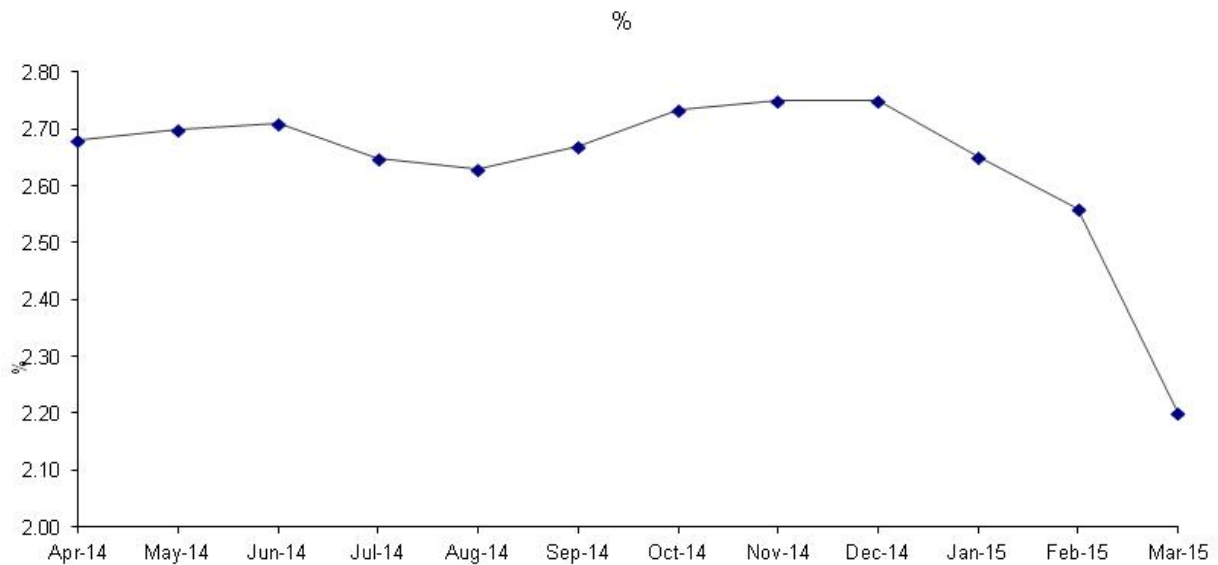
*Note: Restricted Funds Summary updated September 2014, corresponding with the Annual Financial Statements as at 30 June 2014*

**2. Investment Portfolio by Category**





### 3. Investment Rates - 90 Day Bank Bill Rate



### 4. Direct Securities

Counterparty	Face Value	Market Value	% Return on Face Value	Investment Type	Maturity Date
AMP (6/18)	1,000,000.00	<b>1,007,590.00</b>	5.59	FRN	06/06/2018
AMP (RIM) (05/17)	2,500,000.00	<b>2,536,725.00</b>	3.43	FRN	29/05/2017
ANZ (11/18)	1,000,000.00	<b>1,013,470.00</b>	3.63	FRN	06/11/2018
Bendigo (FIIG) (11/15) +1.25%	1,000,000.00	<b>1,011,880.00</b>	3.93	FRN	02/11/2015
Bendigo (RBS) (05/17)	3,000,000.00	<b>3,044,130.00</b>	3.52	FRN	17/05/2017
Bendigo (RBS) (11/18)	1,000,000.00	<b>1,018,370.00</b>	3.60	FRN	14/11/2018
BOQ (05/17)	2,000,000.00	<b>2,008,260.00</b>	3.08	FRN	19/05/2017
BOQ (06/18)	1,000,000.00	<b>1,007,720.00</b>	3.33	FRN	12/06/2018
BOQ (06/18)	1,000,000.00	<b>1,047,850.00</b>	4.00	Fixed Rate Bond	12/06/2018
BOQ (11/19)	2,000,000.00	<b>2,017,220.00</b>	3.82	FRN	06/11/2019
CBA (04/19)	1,000,000.00	<b>1,014,390.00</b>	3.53	FRN	24/04/2019
CBA (08/16) 1.17%	3,000,000.00	<b>3,052,620.00</b>	3.65	FRN	02/08/2016
CBA (10/19)	2,000,000.00	<b>2,023,800.00</b>	3.58	FRN	18/10/2019
CBA Bond (04/19)	1,000,000.00	<b>1,073,590.00</b>	4.25	Fixed Rate Bond	24/04/2019
CBA/Merrill Lynch Zero Coupon Bond (01/18)	4,000,000.00	<b>3,565,480.00</b>	7.17	Fixed Rate Bond	22/01/2018
CUA (12/17) ANZ	1,000,000.00	<b>1,001,110.00</b>	3.47	FRN	22/12/2017
CUA (03/17)	1,000,000.00	<b>1,003,490.00</b>	3.98	FRN	20/03/2017
CUA (03/17) (CBA)	1,000,000.00	<b>1,003,490.00</b>	3.98	FRN	20/03/2017
CUA (03/17) (Morgans)	2,000,000.00	<b>2,006,980.00</b>	3.98	FRN	20/03/2017
Heritage	1,500,000.00	<b>1,600,755.00</b>	7.25	Fixed Rate Bond	20/06/2017

Counterparty	Face Value	Market Value	% Return on Face Value	Investment Type	Maturity Date
(RBS/RIMSEC) (06/17)					
ING Bond (RBS) (09/15)	2,000,000.00	<b>2,032,920.00</b>	5.50	Fixed Rate Bond	03/09/2015
ING Bond(RBS) (08/16)	1,000,000.00	<b>1,027,470.00</b>	4.25	Fixed Rate Bond	23/08/2016
Macquarie (ANZ)	750,000.00	<b>753,367.50</b>	3.40	FRN	03/03/2020
ME Bank (ANZ) (11/17)	1,000,000.00	<b>1,004,440.00</b>	3.32	FRN	17/11/2017
ME Bank (CBA) (09/15)	1,400,000.00	<b>1,407,812.00</b>	3.53	FRN	03/09/2015
ME Bank (CBA) (11/16)	1,000,000.00	<b>1,010,720.00</b>	3.58	FRN	28/11/2016
ME Bank (Morgans) (11/16)	1,000,000.00	<b>1,010,720.00</b>	3.58	FRN	28/11/2016
NAB (06/16)	2,000,000.00	<b>2,022,680.00</b>	3.44	FRN	21/06/2016
NPBS (Morgans) (02/18)	1,000,000.00	<b>1,003,150.00</b>	3.43	FRN	27/02/2018
Rabo (RBS) (09/18)	1,000,000.00	<b>1,011,480.00</b>	3.37	FRN	25/09/2018
Suncorp (04/19)	2,000,000.00	<b>2,037,160.00</b>	3.84	FRN	23/04/2019
Suncorp (11/19)	1,000,000.00	<b>1,003,900.00</b>	3.10	FRN	05/11/2019
Suncorp (CBA) (08/19)	1,000,000.00	<b>1,005,260.00</b>	3.27	FRN	20/08/2019
Suncorp Covered (RIMSEC) (12/16)	2,000,000.00	<b>2,108,300.00</b>	4.75	Fixed Rate Bond	06/12/2016
Westpac (JP Morgans) (02/19)	2,000,000.00	<b>2,028,480.00</b>	3.27	FRN	25/02/2019
Westpac (RBS) (02/17)	1,000,000.00	<b>1,028,330.00</b>	3.98	FRN	20/02/2017
<b>Total</b>	<b>54,150,000.00</b>	<b>54,555,109.50</b>	<b>3.95</b>		
<b>LEGEND</b>					
Investment Type	ABS = Asset Backed Security Bond = Fixed Rate Bond FRN = Floating Rate Note				
Counterparty	BB = Bendigo Bank Heritage = Heritage Bank ING = ING Bank Investec = Investec Bank Macquarie = Macquarie Bank NAB = National Australia Bank				
	ME = Members Equity Bank RaboDirect = Rabo Bank Rural = Rural Bank (previously Elders Bank) Suncorp = Suncorp Metway Bank WBC = WBC Banking Corporation				

## 5. Term Deposits

Counterparty	Lodged or Rolled	DUE	PRINCIPAL	TERM	% Yield
AMP (Curve) annual interest (Jul 2015)	27-Jan-15	28-Jul-15	1,000,000.00	182	3.40
AMP Bank (RIMSEC)	02-Sep-14	02-Jun-15	2,000,000.00	273	3.50
Bankwest (Apr 2015)	27-Jan-15	28-Apr-15	1,000,000.00	91	3.45
Bankwest (June 2015)	10-Mar-15	09-Jun-15	2,000,000.00	91	3.10
Bankwest (Mar 2015)	17-Mar-15	15-Mar-16	1,000,000.00	364	3.00
BCU (Feb 2017)	19-Feb-15	18-Feb-16	1,000,000.00	365	3.20
Bendigo (May 2015)	28-May-14	26-May-15	2,000,000.00	363	3.73
Bendigo Bank (Dec 2014)	09-Dec-14	15-Dec-15	2,000,000.00	371	3.45
Bendigo Bank (RIMSEC) (Nov 2014)	11-Nov-14	12-May-15	1,000,000.00	182	3.48
Bendigo Bank (Sept 2019)	01-Sep-14	03-Sep-19	1,000,000.00	1828	4.15
Beyond Bank (Apr 2015)	03-Feb-15	07-Apr-15	1,000,000.00	63	3.25
BOQ (Feb 2016)	23-Feb-15	25-May-15	1,000,000.00	90	3.92
BOQ (Feb 2016)	23-Feb-15	23-Feb-16	3,000,000.00	365	4.05
BOQ (Mar 2016)	03-Mar-15	11-Aug-15	3,000,000.00	161	3.10
BOQ (Sept 2015) annual interest	20-Sep-14	21-Sep-15	2,000,000.00	365	4.20
BOQ (Sept 2016) quarterly interest	20-Mar-15	20-Jun-15	2,000,000.00	91	3.58
CBA (Feb 2020)	13-Feb-15	13-May-15	1,000,000.00	90	3.24
CBA (Oct 2015) annual interest	11-Oct-14	11-Oct-15	1,000,000.00	365	4.85
CUA (Oct 2015) (Curve)	09-Oct-14	06-Oct-15	1,000,000.00	362	3.60
IMB (Jan 2020)	06-Jan-15	06-Apr-15	1,000,000.00	90	3.74
IMB (Nov 2014)	05-Feb-15	05-May-15	1,000,000.00	92	3.25
ING (Curve) (Oct 2015)	15-Oct-14	13-Oct-15	2,000,000.00	365	4.01
ING (FIIG) (Aug 2015)	17-Feb-15	18-Aug-15	1,000,000.00	182	3.15
ING (RIMSEC) (Feb 2015)	17-Feb-15	11-Aug-15	1,000,000.00	175	3.14

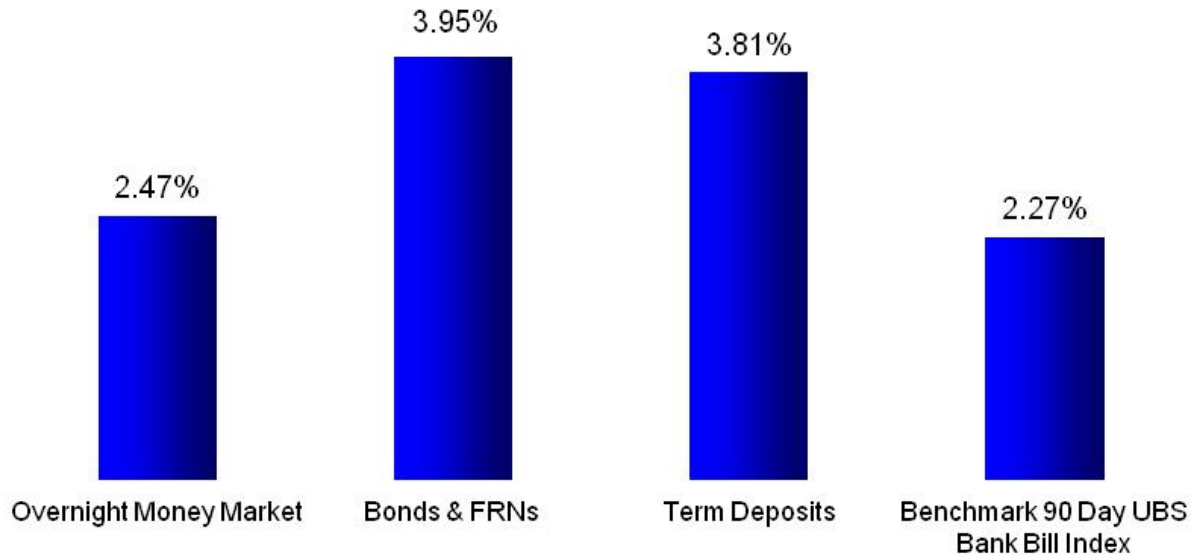
Counterparty	Lodged or Rolled	DUE	PRINCIPAL	TERM	% Yield
ING (RIMSEC) (Feb 2020)	10-Feb-15	<b>11-May-15</b>	1,000,000.00	182	3.34
ING (RIMSEC) (Jan 2019)	27-Jan-15	<b>29-Apr-15</b>	2,000,000.00	92	3.50
ING (RIMSEC) (Sept 2015)	02-Sep-14	<b>02-Sep-15</b>	1,000,000.00	364	4.14
Investec (July 2016)	27-Jan-15	<b>24-Apr-15</b>	2,000,000.00	95	3.75
Investec (RIMSEC) (Aug 2015)	11-Feb-15	<b>11-May-15</b>	1,000,000.00	92	4.32
Investec (RIMSEC) (Jun 2014)	10-Mar-15	<b>10-Jun-15</b>	1,000,000.00	90	3.43
Investec (RIMSEC) (Sept 2015) annual interest	03-Sep-14	<b>03-Sep-15</b>	1,000,000.00	365	4.14
Investec (Sept 2015) annual interest	11-Sep-14	<b>15-Sep-15</b>	2,000,000.00	365	4.37
MEB (Curve) (Mar 2016)	25-Feb-15	<b>25-Feb-16</b>	2,000,000.00	365	4.07
MEB (Jul 2013)	15-Apr-14	<b>14-Apr-15</b>	2,000,000.00	364	3.90
MEB (Jul 2016)	29-Jan-14	<b>29-Apr-15</b>	2,000,000.00	92	3.75
MEB (May 2015)	19-May-14	<b>12-May-15</b>	2,000,000.00	365	3.90
NAB (Aug 2015)	10-Sep-14	<b>11-Aug-15</b>	4,000,000.00	335	3.60
NAB (Aug 2015)	18-Aug-14	<b>18-Aug-15</b>	1,000,000.00	365	3.65
NAB (Curve) (Aug 2015)	06-Aug-14	<b>04-Aug-15</b>	2,000,000.00	364	4.10
NAB (Dec 2019)	19-Mar-15	<b>19-Jun-15</b>	2,000,000.00	92	3.32
NAB (Feb 2015)	17-Feb-15	<b>16-Feb-16</b>	2,000,000.00	364	3.17
NAB (Feb 2020)	03-Feb-15	<b>03-May-15</b>	1,000,000.00	89	3.70
NAB (Jan 2020)	16-Jan-15	<b>16-Apr-15</b>	2,000,000.00	731	3.75
NAB (May 2016)	20-May-14	<b>20-May-15</b>	3,000,000.00	365	4.00
NAB (May 2020) annual interest	12-Feb-15	<b>12-Feb-16</b>	2,000,000.00	365	3.40
NAB (Oct 2016)	23-Feb-15	<b>23-Mar-15</b>	2,000,000.00	28	3.22
NAB (RBS) (Aug 2015)	27-Feb-15	<b>27-May-15</b>	2,000,000.00	89	3.53

Counterparty	Lodged or Rolled	DUE	PRINCIPAL	TERM	% Yield
NAB (RBS) (Aug 2015) quarterly interest	11-Feb-15	<b>11-May-15</b>	2,000,000.00	89	4.35
NAB (Sept 2015) annual interest	03-Sep-14	<b>03-Sep-15</b>	4,000,000.00	365	4.05
NAB (Sept 2016)	04-Sep-14	<b>04-Sep-15</b>	4,000,000.00	1098	4.25
P&N Bank (RIMSEC) (Sept 2017)	22-Sep-14	<b>21-Sep-17</b>	1,000,000.00	1095	4.00
Rabo Bank (Curve) (Aug 2018)	20-Aug-14	<b>20-Aug-15</b>	2,000,000.00	1462	4.10
Rabo Bank (Curve) (Sept 2019)	01-Sep-14	<b>03-Sep-19</b>	1,000,000.00	1828	4.05
Rabo Bank (Mar 2017) (RIMSEC)	04-Mar-14	<b>07-Mar-17</b>	2,000,000.00	370	4.15
RaboDirect (Curve) Aug 2019	07-Aug-14	<b>07-Aug-15</b>	2,000,000.00	365	4.30
RaboDirect (Curve) (Feb 2017) annual interest	10-Feb-15	<b>10-Feb-16</b>	1,000,000.00	366	3.40
RaboDirect (Curve) (Jan 2019)	13-Jan-15	<b>15-Jan-19</b>	1,000,000.00	1463	4.00
RaboDirect (Curve) (Jul 2015)	26-Jul-14	<b>27-Jul-15</b>	1,000,000.00	365	5.20
RaboDirect (Curve) (Jul 2016)	26-Jul-14	<b>28-Jul-15</b>	1,000,000.00	365	5.40
RaboDirect (Curve) (Nov 2016) annual interest	11-Nov-14	<b>11-Nov-15</b>	1,000,000.00	366	6.30
RaboDirect (RIMSEC) (Mar 2016) annual interest	22-Mar-15	<b>22-Mar-16</b>	1,000,000.00	364	7.15
RaboDirect (RIMSEC) annual interest	24-Jul-14	<b>27-Jul-15</b>	2,000,000.00	364	4.25
Suncorp (Aug 2015)	19-Feb-15	<b>25-Aug-15</b>	2,000,000.00	188	3.15
Suncorp (Feb 2015)	24-Feb-15	<b>25-Aug-15</b>	2,000,000.00	182	3.10
Suncorp (Jul 2015)	20-Jan-15	<b>21-Jul-15</b>	2,000,000.00	182	3.50
Suncorp (Sept 2015)	03-Mar-15	<b>01-Sep-15</b>	3,000,000.00	182	3.15

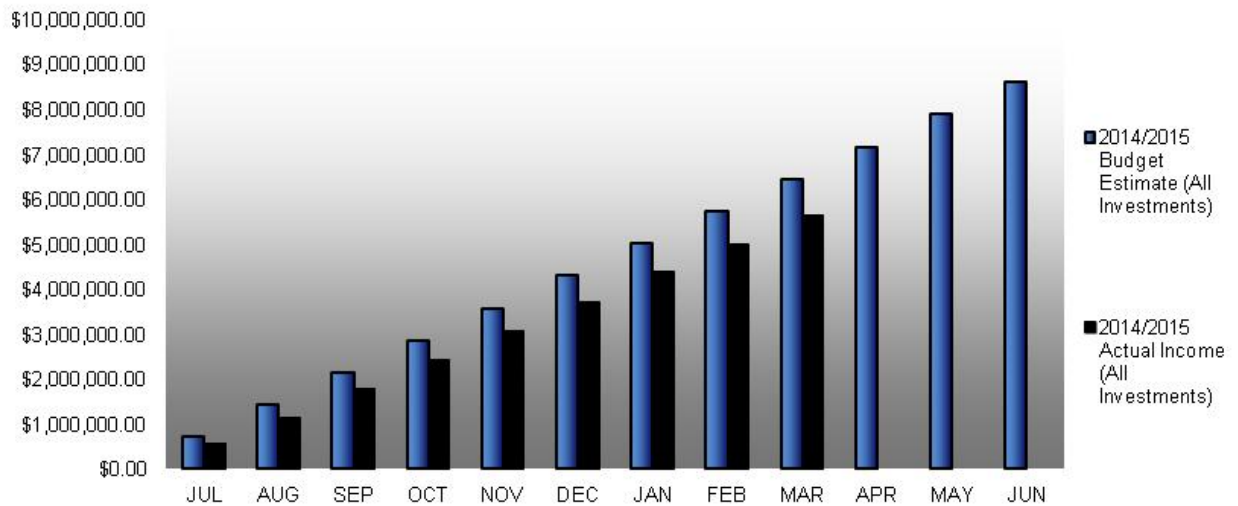
Counterparty	Lodged or Rolled	DUE	PRINCIPAL	TERM	% Yield
Suncorp Metway (March 2015)	10-Mar-15	15-Sep-15	4,000,000.00	189	3.15
Westpac (Jan 2016)	12-Jan-15	13-Apr-15	8,000,000.00	91	3.99
Westpac (Apr 2016) quarterly interest	07-Jan-15	07-Apr-15	2,000,000.00	92	4.03
Westpac (Aug 2019)	19-Aug-14	18-Aug-19	3,000,000.00	364	3.75
Westpac (Feb 2016)	18-Feb-15	18-Feb-16	2,000,000.00	92	3.97
Westpac (June 2015)	24-Jun-14	23-Jun-15	2,000,000.00	364	3.84
Westpac (June 2015)	11-Mar-15	09-Jun-15	2,000,000.00	90	3.10
Westpac (Sept 2015)	16-Sep-14	15-Sep-15	3,000,000.00	364	3.74
Westpac (Sept 2015)	10-Sep-14	08-Sep-15	2,000,000.00	363	3.82
Widebay (Curve) (Feb 2017)	03-Feb-15	07-Feb-17	1,000,000.00	735	3.50
Widebay (RIMSEC) (Mar 2016)	25-Mar-15	22-Mar-16	1,000,000.00	363	3.06
Widebay Bank (Dec 2016)	08-Dec-14	08-Dec-15	3,000,000.00	365	3.76
		<b>Total</b>	<b>145,000,000.00</b>		<b>3.81</b>
<b>LEGEND</b>	<b>Counterparties</b>	ING = ING Bank		RaboDirect = Rabo Bank	
		Investec = Investec Bank		Rural = Rural Bank	
		Macquarie = Macquarie Bank		Suncorp = Suncorp Metway Bank	
		NAB = National Australia Bank		WBC = Westpac Bank	
		ME = Members Equity Bank			
		NPBS = Newcastle Permanent Building Society			

**6. Performance by Category**

**Performance by Category Compared with Benchmark**



**7. Total Portfolio Income v Budget**



**8. Investment Policy Diversification and Credit Risk**

Total Portfolio Credit Limits Compared to Policy Limits					
Long-Term Credit Ratings	Investment Policy Limit	Actual Portfolio	Short-Term Credit Ratings	Investment Policy Limit	Actual Portfolio
AAA Category	100%	<b>1.02%</b>	A-1+	100%	<b>17.60%</b>
AA Category	100%	<b>28.11%</b>	A-1	100%	<b>9.72%</b>
A Category	60%	<b>16.11%</b>	A-2	60%	<b>15.56%</b>
BBB Category	20%	<b>8.48%</b>	A-3	0%	<b>0.00%</b>
Unrated	10%	<b>0.00%</b>	Unrated	10%	<b>3.40%</b>

Market Value by Security Rating Group (Long Term)



Market Value by Security Rating Group (Short Term)





## 9. Term to Maturity

Maturity Profile	Actual % Portfolio	Policy Limits
Less than 365 days	48.44%	Minimum 40%
More than 365 days and less than 3 years	33.06%	Maximum 60%
3 years and less than 5 years	18.50%	Maximum 35%
Total	100.00%	

Market Value by Term Remaining

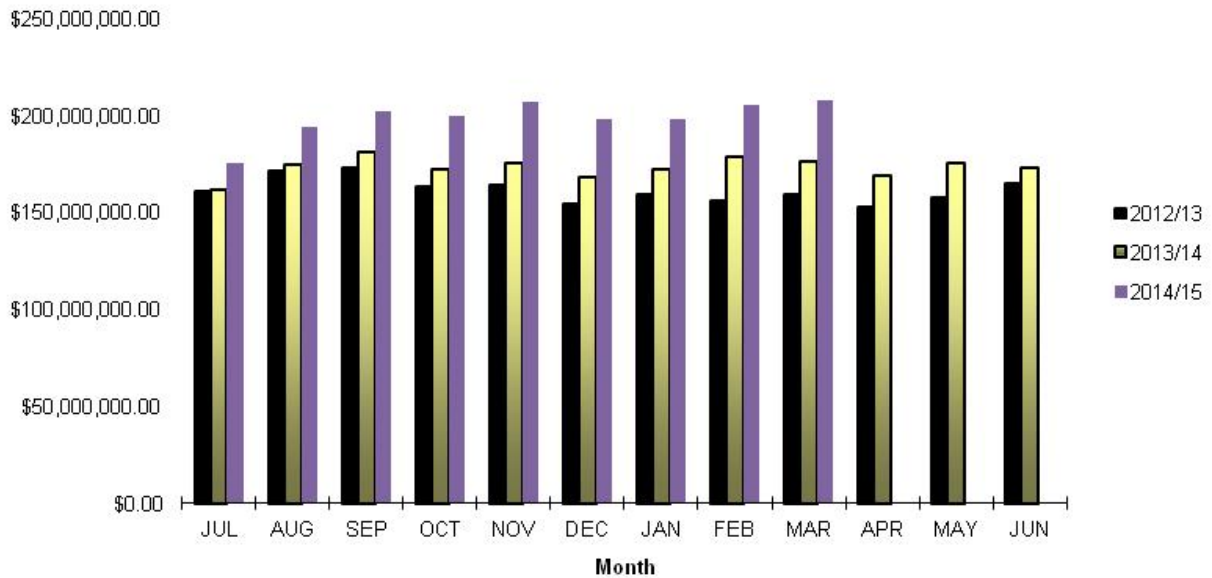


## 10. Investment Alternatives Explained

Investment Product	Maturity Range	Usual term to maturity	Major Benefits	Major risks
At Call Cash	At Call	Immediate to a few months	Highly liquid - same day access to funds with no impact on capital	Not a capital growth asset
			Highly secure as a bank deposit	Underperforms other asset classes in the long term
Bank Bill	1 - 180 days	Less than 1 year	Highly liquid - same day access to funds, usually with no or minimal impact on capital	Not a growth asset
			Highly secure (bank risk)	Underperforms other asset classes in the long term
				May incur a small loss for early redemption
Term Deposit	Up to 5 years	Less than 2 years	Liquid - same day access to funds	Will incur a small capital loss for early termination
			Highly secure as a bank	Underperforms growth assets in

Investment Product	Maturity Range	Usual term to maturity	Major Benefits	Major risks
			deposit	the longer term
Floating Rate Note Bond	1 - 5 years	Greater than 2 years	Increased yield over bank bills	Not a growth asset
			Can accrue capital gain if sold ahead of maturity and market interest rates have fallen	Can incur capital losses if sold ahead of maturity and market interest rates have risen
			Coupon interest rate resets quarterly based on 90 day bank bill swap rate	Credit exposure to company issuing the paper
			Relatively liquid	May not be bank guaranteed
			Less administration than bank bills	Underperforms other asset classes in the long term
Fixed Rate/Bond	1 - 5 years	Greater than 3 years	Can accrue capital gain if sold before maturity and market interest rates have fallen	Can incur capital losses if sold before maturity and market interest rates have risen
			Fixed return - semi annual coupons	Credit exposure to company issuing paper
			Generally liquid	
			Can be government or corporate issuer	

### 11. Monthly Comparison of Total Funds Invested



### 12. Section 94 Developer Contributions - Monthly Balances & Receipts

Contribution Plan	Plan Description	End of Month Balance	Contributions Received for Month
1	DCP3 Open Space	4,236,783	
2	Western Drainage	600,950	
3	DCP3 Community Facilities	1,636	
4	TRCP Road Contributions	9,808,747	66,037
5	Open Space	313,856	5
6	Street Trees	174,741	
7	West Kingscliff	454,290	
10	Cobaki Lakes	-1,353	
11	Libraries	2,021,527	2,897
12	Bus Shelters	78,661	218
13	Cemeteries	46,374	424
14	Mebbin Springs	90,452	
15	Community Facilities	927,457	2,813
16	Surf Lifesaving	384,689	
18	Council Administration/Technical Support	1,293,479	4,262
19	Kings Beach	657,360	
20	Seabreeze Estate	755	
21	Terranora Village	30,968	
22	Cycleways Shirewide	207,286	1,265
23	Carparking Shirewide	1,413,294	36,283

Contribution Plan	Plan Description	End of Month Balance	Contributions Received for Month
25	SALT	1,143,010	
26	Open Space Shire wide	2,165,545	14,936
27	Tweed Heads Masterplan	176,201	
28	Seaside City	248,851	
91	DCP14	108,247	
92	Public Reserve Contributions	128,911	
95	Bilambil Heights	529,337	
	<b>Total</b>	<b>27,242,056</b>	<b>129,140</b>

### 13. Economic Commentary

#### Australian and World Economy and Cash Rate

At its 7 April 2015 meeting the Reserve Bank Board of Australia did not lower the cash rate and it remains at 2.25 per cent.

The divergence between mining and non-mining state economies continues, with mining investment now winding down, it is the major non-mining economies that are starting to outperform. Although strong export performance in the mining states – as mining projects become operational – is contributing to Gross State Production (GSP) in the mining states, the rebalancing back towards the non-mining states has become apparent in domestic demand. Over 2014, real State Final Demand (SFD) growth was strongest in NSW and Victoria, while WA and Queensland were in decline. Strong performance in residential property markets and better consumption contributed to the outcome, although both retail sales and property prices have lost some momentum more recently. Nevertheless, higher housing prices, low interest rates and an undersupply has encouraged a surge of residential construction approvals that should contribute notably to growth this year – particularly in NSW and Victoria.

State budget positions are improving but focus remains on reducing expenditure as the Commonwealth Government terminates/modifies some payments to states. Variation to GST relativities in light of significant drops in commodity prices will have significant implications for state revenues. The Commonwealth has announced a White Paper on Reform of the Federation and White Paper on Tax Reform.

Credit ratings of most states and territories are seen to be stable but there remains much uncertainty around funding infrastructure spend and potential implications for budgets. States are well through funding programs for 2014-15 but the market now believes that issuance in 2015-16 will be greater than previously forecast.

Iron ore has fallen below \$50/tonne to the lowest level since 2004-2005, according to a Bloomberg report. This comes as Rio Tinto and BHP boosted low-cost output last year into a saturated market, betting the higher volumes would protect their market share and cut unit costs while higher cost producers would be put out of business. Brazilian producers have also been pumping record volumes into the market.

According to Standard Chartered Plc, prices of below \$60 mean mine closures and job losses across sites around the world including China, with the bulk of China's production not viable. BHP lost 0.2% in overnight trade in London, while Rio lost 0.4%.

Iron ore fell 30% this year, eclipsing a 4.5% fall in the Bloomberg Commodity Index, and was the leading cause of the RBA's declining Commodity Index for consecutive months. There is some talk that the declining prices are largely sentiment driven, but it is undeniable that the fall in the iron ore prices is very detrimental to Australian terms of trade.

### Council's Investment Portfolio

Council's investment portfolio is conservatively structured in accordance with Office of Local Government guidelines with just under 74% of the portfolio held in cash and term deposits . Term deposits and bonds particularly are paying slightly above average margins over the 90 day bank bill rate but these margins have continued to contract. Banks demand for funds for term deposits is diminishing in conjunction with the falling cash rate and new banking capital requirements.

The historic low cash rate is translating to lower total investment yields. This continues to present difficulties obtaining reasonable investment income without risking capital.

All investment categories except cash at call out-performed the UBS 90 day bank bill benchmark this month. The investment portfolio benefited during February by higher yielding bonds returns purchased before yields began contracting. Overall, the investment portfolio has returned an average 1.14% pa above the 90 day UBS bank bill index for the last month. Even though this equates to an investment portfolio average of only 3.41% pa, a margin of more than 1% above the benchmark 90 day bank bill swap rate in the current market is considered exceptionally good.

*Source: RBA Monetary Policy Decision*

## 14. Investment Summary

<b>GENERAL FUND</b>	CORPORATE FIXED RATE BONDS	12,456,365.00	
	FLOATING RATE NOTES	42,098,744.50	
	TERM DEPOSITS	49,000,000.00	
	CALL ACCOUNT	8,200,000.00	<b>111,755,109.50</b>
<b>WATER FUND</b>	TERM DEPOSITS	37,000,000.00	
	FUND MANAGERS	0.00	<b>37,000,000.00</b>
<b>SEWERAGE FUND</b>	TERM DEPOSITS	59,000,000.00	
	FUND MANAGERS	0.00	<b>59,000,000.00</b>
<b>TOTAL INVESTMENTS</b>			<b>207,755,109.50</b>

It should be noted that the General Fund investments of **\$111** million are not available to be used for general purpose expenditure. It is virtually all restricted by legislation and council resolution for such purposes as unexpended loans, developer contributions, unexpended grants and various specific purpose reserves such as domestic waste, land development and employee leave entitlements.

All Water and Sewerage Fund investments can only be expended in accordance with Government regulation and Council resolution.

**Statutory Statement - Local Government (General) Regulation 2005 Clause 212**

I certify that Council's investments have been made in accordance with the Local Government Act 1993, the Local Government (General) Regulations and Council's investment policies.



**Responsible Accounting Officer**  
Manager Financial Services  
Tweed Shire Council

**OPTIONS:**

Not Applicable.

**CONCLUSION:**

Not Applicable.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Local Government (General) Regulations 2005 - Section 212 - Reports on council investments

*"(1) The responsible accounting officer of a council:*

*(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:*

*(i) if only one ordinary meeting of the council is held in a month, at that meeting, or*

*(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and*

*(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.*

*(2) The report must be made up to the last day of the month immediately preceding the meeting."*

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## ORDERS OF THE DAY

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### Civic Leadership

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.2.1 Council will be underpinned by good governance and transparency in its decision making processes
- 

## **32 [NOR] Plant Selection Guidelines for Landscaping Public Open Space**

### **NOTICE OF RESCISSION:**

Councillor C Byrne, P Youngblutt and B Longland hereby give notice that at the next Ordinary meeting of Council we will move that the resolution from the meeting held on Thursday 19 March 2105 at Minute No 133 Item No 12 titled [CNR-CM] Plant Selection Guidelines for Landscaping Public Open Space being:

*"that:*

1. *Council amends all documentation guiding plant selection in public open space to include the following criteria:*
  - *100% locally occurring Australian native species to apply to all trees (with the exception of special community and cultural plantings such as community gardens, street fruit trees and memorial plantings), except in exceptional circumstances being the unavailability of plants for planting.*
  - *A minimum of 80% locally occurring native species and maximum of 20% Australian native or exotic species to apply to other plants (shrubs, ground cover and similar).*
  - *Where practical, locally occurring native plants should exceed these amounts.*
  - *Preferred turf species is Cynadon dactylon (Green Couch). Justification required if an alternative species is proposed.*
  - *Industry bred plants (cultivar or variety) are acceptable.*
  - *No noxious or environmental weeds are to be used.*
  - *A diversity of species is recommended wherever possible.*
2. *The native planting guide be revised for use as an amenity planting guide for the landscape industry, and fact sheets or similar be prepared to inform the industry on selecting locally occurring native plant species, and where they can be obtained."*



***be rescinded.***

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**33 [NOM] Plant Selection Guidelines for Landscaping Public Open Space**

**NOTICE OF MOTION:**

**Councillor C Byrne moves that:**

- 1. Council amends all documentation guiding plant selection in public open space to include the following criteria:**
  - **A minimum of 80% locally occurring Australian native species and maximum of 20% non locally occurring Australian native species to apply to all trees.**
  - **A minimum of 80% locally occurring native species and maximum of 20% Australian native or exotic species to apply to other plants (shrubs, ground cover and similar).**
  - **Where practical, locally occurring native plants should exceed these amounts.**
  - **Preferred turf species is *Cynodon dactylon* (Green Couch). Justification required if an alternative species is proposed.**
  - **Industry bred plants (cultivar or variety) are acceptable.**
  - **No noxious or environmental weeds are to be used.**
  
- 2. The native planting guide be revised for use as an amenity planting guide for the landscape industry, and fact sheets or similar be prepared to inform the industry on selecting locally occurring native plant species, and where they can be obtained.**

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



**Supporting Community Life**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- |       |  |
|-------|--|
| 2     | Supporting Community Life  |
| 2.3   | Provide well serviced neighbourhoods   |
| 2.3.6 | Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities |
-

Budget/Long Term Financial Plan:

The cost to revise the Native Species Planting Guide for Tweed and Byron Shires, and to prepare suitable landscape fact sheets or interpretive information, is estimated to be less than \$1,000.

Legal Implications:

Not applicable.

Policy Implications:

Development Design Specification D14: Landscaping Public Open Space (D14) will require amending to reflect the adopted guidelines.

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## 34 [NOM] Fees and Charges for Small Businesses

### NOTICE OF MOTION:

Councillor K Milne moves that Council bring forward a report on the current annual fees for small businesses and options to rationalize these where possible.

### Councillor's Background Notes

Recommended Priority:

Nil.

Description of Project:

Nil.

### Management Comments:

Delivery Program:

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

1	Civic Leadership
1.3	Delivering the objectives of this plan
1.3.1	Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan

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Council's Fees and Charges document, which forms part of the Revenue Policy, is exhibited and adopted annually as part of the Integrated Planning and Reporting process.

In 2013/14 Council collected \$33.79m in User Charges and Fees (excluding Caravan Parks) as follows:-

<i>Specific User Charges</i>	\$25.23m
Domestic Waste Management Services ( <i>does not apply to small businesses</i> )	
Water Supply Services	
Sewerage Services	
Waste Management Services	
<i>Statutory fees controlled by the State Government:-</i>	\$2.9m
Building	
Town Planning	
Health Approvals	
S603 Certificates	
Animal Control	

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<i>Other Fees and Charges</i>	\$5.66m
Cemeteries	
Pools	
Sewer/Drainage	
Tweed Laboratory	
Water connections	
Art Galley sales	
<u>On Site sewerage management</u>	

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It is not possible to collate fees charged to small businesses as most fees and charges are specific amounts regarding a form of service/usage and that they don't necessarily distinguish between the size of the business or the beneficiary.

In recent years Council has rationalised the fees and charges document from around 100 pages down to 64 pages for the current 2014/15 version.

It is also worth noting Council's recent communication with the Minister for Local Government requesting a review of the regulated fee arrangement effecting NSW Councils.

Many statutory fees have not changed since 2000 and this Council has strongly been advocating to the Government that fees at a minimum should be indexed. The Local Government's Fit for the Future Reform Agenda also encourages Council to make use of fees and charges under the user pays principle. Background information relating to Council's advocacy to have fees and charges reviewed is detailed below:

#### **Fit for the Future - Regulated Fees**

Tweed Shire Council supports the government's attempts to improve the financial and asset sustainability of NSW communities through the Fit for the Future reforms. Whilst these reforms will guide Councils in reviewing their asset costs and assumptions as well as their operating results, expenditures whether operational or capital are only one half of the equation.

Whilst it is acknowledged that discussions are ongoing in relation to any future rate-pegging framework through the review of the Local Government Act, regulated fees also play a substantial role in local government's revenue base.

In 2013/14 Council received \$8.577m from fees of which \$2.918m or 34% were regulated by the State Government. In some instances these fees have not been reviewed since 2000.

By way of example, the development assessment processes in the Tweed Shire has been as follows:-

	<b>2003/04</b>	<b>2008/09</b>	<b>2013/14</b>
No. of applications	609	390	803
Income	\$1,188,517	\$792,751	\$1,156,245
Expenditure	\$1,660,413	\$3,153,317	\$3,068,186
Net Cost	\$471,896	\$2,360,566	\$1,911,941

Income levels ten years apart have remained static whilst expenditure has increased 85%. This equates to the development assessment process being subsidised by the rate payer at almost 4% ordinary rates per annum, not a glowing endorsement of a user pay system.

In more recent times, further fee regulation has been imposed upon local government through pool fencing inspection programs.

Whilst Council will make every attempt to match service/asset levels with community expectations, this process is being hampered by the increasing costs of regulatory functions and Councils inability to control fee setting.

Council would request that all regulated fees are reflective of the services being offered and reviewed at more timely intervals.

Budget/Long Term Financial Plan:

Nil.

Legal Implications:

Nil.

Policy Implications:

Nil.

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**35 [NOM] Peak Fossil Fuel**

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council:**

- 1. Acknowledges the forthcoming impact of peak oil and other fossil fuels.**
- 2. Include potential policy responses to peak oil impacts on Council operations and the community in the May 2015 Climate Change workshop.**

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



## **Civic Leadership**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- |       |  |
|-------|--|
| 1     | Civic Leadership   |
| 1.1   | Ensure actions taken and decisions reached are based on the principles of sustainability |
| 1.1.2 | Create a sustainable, social and environmentally aware community through education       |

Budget/Long Term Financial Plan:

There is potentially a high level of staff resources and costs to complete the requisite assessments to respond adequately in report form. The two reports required to consider this adequately would be:

1. A peak oil vulnerability and risk assessment and land use planning responses.
2. A feasibility review of alternative transport fuels and associated action plan in our Energy Management Strategy.

Legal Implications:

Not applicable.

Policy Implications:

Not applicable.

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**36 [NOM] Beyond Zero Emissions**

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council:**

- 1. Writes to Byron Shire Council to congratulate them on supporting the Zero Emissions Community initiative.**
- 2. Invites Beyond Zero Emissions to a Council workshop.**

**Councillor's Background Notes**

At their last Council meeting Byron Council resolved the following:

- 1. Supports Byron Shire becoming a Zero Emissions Community.*
- 2. Send a letter of appreciation to Beyond Zero Emissions (BZE) for selecting Byron Shire to become Australia's first Zero Emissions Community for such a leadership role.*
- 3. Support BZE to develop a process, including conducting workshops with key stakeholders, in order to develop a roadmap to achieve the stated intention."*

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Management supports collaboration with stakeholders to advance Council's climate change program.

An update of Council's Climate Change Action Plan is due in September 2015, pending the results of Council's Energy Management Strategy and a clear, achievable pathway to self-sufficiency in renewable energy.

Delivery Program:

Valid



**Civic Leadership**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- |       |  |
|-------|--|
| 1     | Civic Leadership   |
| 1.1   | Ensure actions taken and decisions reached are based on the principles of sustainability |
| 1.1.2 | Create a sustainable, social and environmentally aware community through education       |
-



Budget/Long Term Financial Plan:

Not applicable

Legal Implications:

Not applicable

Policy Implications:

Not applicable

---

**37 [NOM] NSW National Parks Acquisition Program**

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council:**

- 1. Refers the Tyalgum property and Dodds Island to the OEH and the National Park Foundation for potential purchase for the National Parks Estate.**
- 2. Consults with NPWS to develop an appropriate mechanism to refer appropriate properties as they arise.**

**Councillor's Background Notes**

NPWS acquires land for the National Park Estate through various means including the transfer of other public land, the voluntary sale or transfer of private land, bequests and donations, and through biodiversity offsets.

<http://www.environment.nsw.gov.au/acquiringland/index.htm>

The National Park Foundation acquires high conservation value land to add to the National Reserve System. Individuals or businesses donate property to the Foundation, or the Foundation purchases private land.

<http://fnpw.org.au/faq>

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



**Supporting Community Life**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- |       |  |
|-------|--|
| 2     | Supporting Community Life  |
| 2.3   | Provide well serviced neighbourhoods   |
| 2.3.6 | Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities |

---

Budget/Long Term Financial Plan:

Limited budget implications, some staff resources.

Legal Implications:

It is understood that NPWS won't approach landholders, rather only respond to landholders offering land up (including for sale).

Policy Implications:

Not applicable.

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**38 [NOM] Support for Western Australian Aboriginal Communities**

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council:**

- 1. Notes the march by the local Tweed Aboriginal community on 24 March 2015 at Tweed Heads to support the WA Aboriginal communities facing loss of funding and potential closure.**
- 2. Notes the motion that was passed in the Senate.**
- 3. Writes to the Prime Minister and Western Australia Government calling on them to reinstate the Municipal and Essential Services (MUNS) funding to Western Australia, to abandon its plan to close Aboriginal communities, and to instead work with those communities to deliver essential services and support.**

**Councillor's Background Notes**

Motion as passed in the Federal Senate:

*The Senate notes:*

- 1. The Prime Minister's insensitive remarks in which he called remote aboriginal communities a 'lifestyle choice';*
  - 2. The anguish that the proposed closure of remote communities is causing Aboriginal people in Western Australia;*
  - 3. The importance of remote communities for cultural, social and emotional wellbeing and the role these communities play in land management.*
- 
- 1. Calls on the Prime Minister to apologise for his remarks.*
  - 2. Calls on the Federal Government to reinstate the Municipal and Essential Services (MUNS) funding to Western Australia.*
  - 3. Calls on the Barnett Government to abandon its plan to close Aboriginal communities and to instead work with those communities to deliver essential services and support.*

**Recommended Priority:**

Nil.

**Description of Project:**

Nil.

**Management Comments:**

Delivery Program:

Valid



## Supporting Community Life

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

Budget/Long Term Financial Plan:

Not applicable.

Legal Implications:

Not applicable.

Policy Implications:

Not applicable.

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**39 [NOM] Homeless Accommodation in Murwillumbah**

**NOTICE OF MOTION:**

**Councillor B Longland moves that Council provide a letter of support to the Murwillumbah Rotary Club in their approach to the State Member for Lismore to obtain a suitable site on State owned land in Murwillumbah for the establishment of homeless accommodation.**

**Councillor's Background Notes**

The Rotary Club of Murwillumbah has embarked on a project to establish studio style accommodation to serve the needs of homeless people in the district. They have held discussions with the State Member concerning suitable sites for the facility and are seeking the support of Council and other agencies in their efforts.

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Homelessness is a growing issue in the Tweed, with data from Australian Bureau of Statistics showing that in 2011 there were an estimated 308 people classified as homeless. As funding from Commonwealth and State Government programs for people at risk of homelessness has reduced the numbers are likely to continue to increase. The Tweed Shire Homelessness Issue Paper adopted by Council on 21 November 2013 identified numerous issues and challenges in the Tweed Shire particularly the increasing numbers of people on the verge of homelessness, limited short term accommodation and the absence of crisis accommodation.

It is admirable that the Murwillumbah Rotary Club have decided to take up the challenge to assist with this difficult social and economic issue. This proposal attempts to improve housing affordability which will in turn improve homelessness.

Staff have discussed this proposal with Murwillumbah Rotary Club members and also offered an alternative, should the studio accommodation not proceed for any reason, involving the relocation and improvement of services and facilities currently provided through Nullum House.

Delivery Program:

Valid



## Supporting Community Life

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.2 Improve opportunities for housing choice
  - 2.2.2 Support the supply of affordable housing, to reduce housing stress and homelessness
- 

Budget/Long Term Financial Plan:

Not applicable.

Legal Implications:

Not applicable.

Policy Implications:

Not applicable.

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## 40 [NOM] National Home Sustainability Rating Scheme

### NOTICE OF MOTION:

Councillor K Milne moves that Council submit the following motion to the ALGA National Conference:

Tweed Shire Council moves that

The ALGA requests the Federal Government:

1. **Develop a new national home sustainability rating scheme, covering energy, greenhouse and water performance to allow the sustainability approach to be broadened beyond 'low carbon' homes to 'low impact' homes, giving potential buyers a much clearer picture of a building's environmental performance and lifetime running costs.**
2. **Develop broadened and harmonised national rating scheme requirements across Australia so that assessment, implementation and compliance are uniform across the nation.**

### Councillor's Background Notes

#### Is sustainability important for Australia's residential buildings?

Written by Suzanne Toumbourou CEO of the Australian Sustainable Built Environment Council for Sourceable Industry News and Analysis website.

If you think it is, you're not alone. Many in the building industry believe sustainability is crucial. Homebuyers and investors agree. But what does 'sustainability' actually mean, and how do we measure it?

Unfortunately, right now there's no consistent, Australia-wide method of specifying exactly what sustainability means in practice and how it can be measured.

We do know that [sustainable housing](#) is hugely important in terms of opportunities to save water, waste and energy. For example, ASBEC's *Second Plank Update* report found that the building sector contributed over 23 per cent of Australia's greenhouse gas emissions, with residential buildings responsible for 13 per cent. It's clear that addressing energy efficiency in our residential sector offers huge opportunities to reduce Australia's overall emissions.

When it comes to implementing and measuring sustainability, however, the building industry faces regulatory confusion. The *National Energy Efficiency Buildings* report, released in late 2014, consulted stakeholders and policymakers from across Australia's building industry about their experience with sustainability.

The report found some very positive trends in energy efficiency in Australia's building industry. High star rating and zero net energy homes were becoming more available and more affordable. Take-up of rooftop solar installations was increasing among homeowners.



Trainees and apprentices were showing more knowledge and interest in sustainable technologies.

Overall, however, the report found that Australia is falling well short of its sustainability potential. Stakeholders were concerned that compliance with the National Construction Code's energy performance requirements is generally poor, and that the energy performance of our homes is a long way from best practice. Homeowners and occupiers therefore face higher energy use, emissions and overall costs than they need to, with these costs effectively locked in for the life of the building.

So how can this be addressed?

Fortunately, the building sector is largely united about what is needed and how it should be achieved. ASBEC's *Industry Roadmap for Net Zero Emission Homes*, and a series of industry roundtables on sustainable housing, found that representatives from across the Australian residential building industry had two very clear asks around sustainability.

The first was the development of a new national home sustainability rating scheme, covering energy, greenhouse and water performance. This would allow the sustainability approach to be broadened beyond 'low carbon' homes to 'low impact' homes, giving potential buyers a much clearer picture of a building's environmental performance and lifetime running costs.

The second recommendation made by industry stakeholders was to harmonise requirements across Australia so that assessment, implementation and compliance were uniform across the nation.

A broadened and harmonised national rating scheme for sustainable housing would enable industry to demonstrate the benefits that accrue from different choices in design and material choice and would also help to facilitate consumers to engage with sustainability measures and demand more sustainable housing.

Sustainable technologies are a crucial part of increasing the sustainability of Australia's housing stock, but without the regulatory framework to underpin them and understand their performance, these developments are not enough.

We need all Australian states to speak the same language when it comes to housing sustainability, and to use the same scheme to determine just how sustainable a home is, with the same measures for ensuring compliance. Only then will we truly agree on what it means to have 'sustainable' homes in Australia.

<https://sourceable.net/what-does-sustainable-housing-really-mean/#>

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

A national home sustainability rating scheme would enable Tweed residents to be informed about the performance of local dwellings across a broad range of environmental impact areas consistent with Council's policies to improve urban design, and ensure the highest design standards for sustainability are used for buildings (Community Strategic Plan 2013/2023, item 2.6.2)

Delivery Program:

Valid



**Civic Leadership**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
- 1.1 Ensure actions taken and decisions reached are based on the principles of sustainability
- 1.1.2 Create a sustainable, socially and environmentally aware community through education

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Budget/Long Term Financial Plan:

Not applicable.

Legal Implications:

Not applicable.

Policy Implications:

Not applicable.

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**QUESTIONS ON NOTICE**

**41 [QON-Cr Byrne] Kingscliff Swimming Pool**

**QUESTION ON NOTICE:**

Councillor C Byrne asked:

"What is the cost to open and utilisation of the Kingscliff Swimming Pool for Sunday's over the past 12 months?"

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## REPORTS FROM SUB-COMMITTEES/WORKING GROUPS

**42 [SUB-TRAG] Minutes of the Tweed Regional Art Gallery and Margaret Olley Art Centre (MOAC) Advisory Committee Meeting held Wednesday 11 February 2015**

**SUBMITTED BY: Community and Cultural Services**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.3 Provide opportunities for residents to enjoy access to the arts, festivals, sporting activities, recreation, community and cultural facilities
- 

### SUMMARY OF REPORT:

The Minutes of the Tweed Regional Art Gallery and Margaret Olley Art Centre (MOAC) Advisory Committee Meeting held Wednesday 11 February 2015 are reproduced in the body of this report for the information of Councillors.

### RECOMMENDATION:

**That the Minutes of the Tweed Regional Art Gallery and Margaret Olley Art Centre (MOAC) Advisory Committee Meeting held Wednesday 11 February 2015 be received and noted.**

## REPORT:

The Minutes of the Tweed Regional Art Gallery and Margaret Olley Art Centre (MOAC) Advisory Committee Meeting held Wednesday 11 February 2015 are reproduced as follows for the information of Councillors.

Venue:

Tweed Regional Gallery Friends of the Gallery Meeting Room

Time:

5.00pm

Present:

Clr Warren Polglase (Chair), Louise Devine, Stephen Senise, Judith Sutton, Hobie Porter, Lyn Stewart, Susi Muddiman OAM (Gallery Director), Gregory Puch (Minute taker). Guests: Tracey Stinson, Director Community & Natural Resources, Robyn Grigg - Manager Community and Cultural Services

Apologies:

Bob Dagworthy OAM, Robert Appo, Jo Nimmo, Shirley Kennedy, Katerina Primikiri-Mackney

Minutes of Previous Meeting:

Moved: Lyn Stewart

Seconded: Louise Devine

RESOLVED The minutes of the TRAG and MOAC Advisory Committee meeting held Wednesday 3 December 2014 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

No business arising from previous meeting.

Agenda Items:

### Gallery Directors Report

Director Muddiman presented the Director's Report and tabled visitation numbers for public galleries that also hosted the recent exhibition INHABIT: Another Country. Tweed Regional Gallery attracted more than twice the number of patrons to this exhibition as other venues.

Exhibitions Caldera Art and The Miracles were well supported over the holiday period. The new Children's exhibition space was also well-attended with over 20,000 visitors viewing these exhibitions over the summer period.

Volunteer Carleen Joy was paid for some public program sessions to support INHABIT: Another Country and to provide weekend workshops.

Queensland artist Monica Rohan has completed her Artist Residency. Her exhibition will be shown in the Friends' Gallery space from June - October 2015.

The insurance issue with Fastway Couriers is being investigated following the breakage of a ceramic turtle purchased from the Caldera Art exhibition and freighted to Bondi.

Attendance figures for the calendar year 2014 topped 122,000 visitors. The 3D People Counters have been installed at the front entrance to the Gallery and Gallery Cafe entrance. Numbers are being tracked and compared with the manual count taken by Volunteers.

The first anniversary of the opening of the Margaret Olley Art Centre (MOAC) will take place in March. The event is being marked by a gala Anniversary Dinner, with catering by the Gallery Cafe.

Car park update: the car park and foot access should be finalised by the end of July 2015. This work includes the installation of gates that will be opened each morning and closed each evening.

Acquisitions to the Collection: 16 acquisitions were ratified by the Committee. Images of the acquisitions were shown to the Committee, and the work by regional artist James Guppy was presented to the committee for viewing.

The donation by Wanda Hayes of a portrait by artist Vanna Flack of Doug Anthony was discussed. The story was broadcast on ABC Radio Brisbane resulting in the donation of the portrait to the Tweed Regional Gallery.

General Business:

Public Programs: The Gallery can now accommodate artists and guest speakers attending the Gallery to speak at events in the AIR studio, thus saving on accommodation and local transport expenses.

Ticketed events have been a feature of the Gallery's program during the fundraising period for the capital development of the MOAC. Artist Lewis Miller from Melbourne presented a recent In Conversation program with commercial dealer Bruce Heiser. Unfortunately only 25 people attended the event, proving it a costly program.

The matter of whether these events should be promoted as paid events was discussed. It was noted that Grafton, Lismore and Tweed galleries are offering these programs, although disappointingly, students are not attending these events.

Hobie Porter reported that as a lecturer at Lismore TAFE he regularly mentions these events, but only one of his students attended this recent program.

Robyn Grigg suggested the Gallery could always charge for these events, and also advertise a percentage of free tickets for students. It was also suggested that a gold coin donation could be requested to give the event a value.

Filming the event was also discussed given that the program was staged so close to the beginning of the teaching year.

Rationalisation of the program calendar and publicity was also discussed, with a view to multiple event booking sheets being introduced to minimise administration and photocopier expenses.

The Committee congratulated Susi Muddiman on her recent Order of Australia Medal. Director Muddiman acknowledged all of the volunteers, colleagues, staff, past and present

who had contributed to her award by lending their support and encouragement. She added that the investiture ceremony would take place at Government House in Sydney during April or May 2015.

The Chair advised the meeting that the Tweed Regional Gallery Foundation Ltd has agreed to fund Stage I of an Economic Development Study. The Chair presented the information that between Mt Warning (Wollumbin) and the Tweed Regional Gallery, 220,000 people visit these two locations. He added that the businesses in Murwillumbah have complained that they have not benefited from these tourist numbers. Council will be approached to fund the second phase of the Study.

Next Meeting:

The next meeting of the Tweed Regional Art Gallery and Margaret Olley Art Centre (MOAC) Advisory Committee: to be advised.

The meeting closed at 5:45pm.

**EXECUTIVE MANAGEMENT TEAM'S COMMENTS:**

Nil.

**EXECUTIVE MANAGEMENT TEAM'S RECOMMENDATIONS:**

Nil.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Reviewed 21 August 2012.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**43 [SUB-TRMAC] Minutes of the Tweed Regional Museum Advisory Committee Meeting held Thursday 12 February 2015**

**SUBMITTED BY: Community and Cultural Services**

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## **Supporting Community Life**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.3 Provide opportunities for residents to enjoy access to the arts, festivals, sporting activities, recreation, community and cultural facilities
- 

### **SUMMARY OF REPORT:**

The Minutes of the Tweed Regional Museum Advisory Committee Meeting held Thursday 12 February 2015 are reproduced in the body of this report for the information of Councillors.

### **RECOMMENDATION:**

**That the Minutes of the Tweed Regional Museum Advisory Committee Meeting held Thursday 12 February 2015 be received and noted.**



## REPORT:

The Minutes of the Tweed Regional Museum Advisory Committee Meeting held Thursday 12 February 2015 are reproduced as follows for the information of Councillors.

Venue:

Coolamon Centre

Time:

2.02pm

Present:

Max Boyd (Murwillumbah Historical Society) (Chair); Robyn Grigg (Manager Community & Cultural Services); Tracey Stinson (Director Community and Natural Resources); Judy Kean (Museum Director); Gary Fidler (Community); Janet Swift (Community); Peter Budd (Community); Joan Smith (Tweed Heads Historical Society); Denise Garrick (Tweed Heads Historical Society); Helena Duckworth (Uki & South Arm Historical Society); Jayne Parrott (Uki & South Arm Historical Society); Sandra Flannery (Community); Cr Barry Longland (Tweed Shire Council); Tony Clark (Murwillumbah Historical Society (arrived at 2.51pm).

Apologies:

Cr Michael Armstrong (Tweed Shire Council); Fay O'Keeffe (Community).

Observers:

Debbie Campbell and Jim Sachs (Tweed Heads Historical Society).

Minutes of Previous Meeting:

Moved: Gary Fidler

Seconded: Jayne Parrott

RESOLVED that the Minutes of the Tweed Regional Museum Advisory Committee meeting held Thursday 27 November 2014 be accepted as a true and accurate record of the proceedings of that meeting.

Tracey Stinson, Director Community and Cultural Services, Tweed Shire Council was welcomed to the meeting.

Business Arising:

Nil.

Agenda Items:

1. Museum Director's Report

The Museum Director's Report was circulated with the Agenda.

The Friends of the Museum have purchased the naming rights to the courtyard at Murwillumbah Museum which will be called "The Friends Courtyard". The Friends have committed \$25,000 over three years. The Friends are in the process of purchasing furniture for the courtyard. A report regarding donations to the Museum is to be provided by the Director for the next meeting.

*Action:* TRM Director to prepare a donation report to the next meeting.

Moved: Denise Garrick

Seconded: Gary Fidler

RESOLVED that the Museum Director's Report be accepted by the Tweed Regional Museum Advisory Committee.

The Motion was Carried.

FOR VOTE - Unanimous.

(b) Physical Acquisitions and Digital Acquisitions

The Physical Acquisitions Summary Report should be headed "February 2015" rather than "November 2014".

The Physical and Digital Acquisition Reports to be provided as a single report in future.

Moved: Denise Garrick

Seconded: Janet Swift

RESOLVED that the Physical Acquisition Summary and the Digital Acquisition Summary be endorsed by the Tweed Regional Museum Advisory Committee.

The Motion was Carried.

FOR VOTE - Unanimous.

(c) De-accessioned Items

Moved: Joan Smith

Seconded: Helena Duckworth

RESOLVED that the proposed Objects for de-accession or disposal be endorsed by the Tweed Regional Museum Advisory Committee.

The Motion was Carried.

FOR VOTE - Unanimous.

(d) Non-accessioned Items

Disappointment was noted at the non-accessioning of the 12 silky oak chairs. Judy advised that the chairs cannot be associated in any way with the Shire Hall or definitively with the municipal offices but agreed that it is appropriate to keep one of them as an example of style of chair used in those buildings at some stage. The remaining 11 chairs will be disposed of in accordance with Council's policy.

2. Murwillumbah Historical Society Report

Moved: Max Boyd

Seconded: Sandra Flannery

RESOLVED that the Murwillumbah Historical Society Report be noted by the Tweed Regional Museum Advisory Committee.

The Motion was Carried.

FOR VOTE - Unanimous

Denise indicated that the Tweed Heads Committee wished future meetings of the Museum Advisory Committee be rotated between Murwillumbah Museum, Uki (in the Hall) and Tweed Heads (in the Court House) to enable Advisory Committee members to become familiar with all sites.

Moved: Denise Garrick

Seconded: Joan Smith

RESOLVED that future Tweed Regional Museum Advisory Committee meetings be rotated between Murwillumbah Museum, Uki and South Arm Museum (in Uki Hall) and Tweed Heads Museum (in the Court House).

The Motion was Lost.

FOR VOTE - 2

AGAINST VOTE - 4

### 3. Tweed Heads Historical Society Report

The Tweed Heads Historical Society's report contains a number of questions which will be answered by Judy outside of the meeting.

Sandra queried the reference to the storage facility at Tweed Heads South. Tracey advised that a temporary arrangement has been made for items such as furniture to be stored at the Tweed Heads South HACC Centre. Judy advised that the contents of the RSL Hall have been moved to the Museum Storage Facility in Murwillumbah.

Joan tabled an additional report to the Tweed Heads Historical Society Report regarding refurbishment of Boyds Bay Shed. The report sets out the Tweed Heads Historical Society's view for the Shed and includes requests that it be cleaned and dusted, new captions produced etc. Judy advised that this item can be discussed outside of the meeting.

Moved: Joan Smith

Seconded: Denise Garrick

RESOLVED that the Tweed Heads Historical Report be noted by the Tweed Regional Museum Advisory Committee.

The Motion was Carried.

FOR VOTE - Unanimous

### 4. Uki & South Arm Historical Society Report

Moved: Helena Duckworth

Seconded: Jayne Parrott

RESOLVED that the Tweed Regional Museum Uki and South Arm be noted by the Tweed Regional Museum Advisory Committee.

The Motion was Carried.

FOR VOTE - Unanimous

### 5. Friends of Tweed Regional Museum Report

Friends of Museum advised that it doesn't have a report today as the members have been on the Christmas break. The Friends recent fundraiser raised \$1300.

General Business:

6. Confirmation of 2015 Meeting Schedule

Tweed Heads Historical Society advised some of the dates may clash with their meetings but they can work around it.

7. Project Plan and Workshop Outline for Review of Memorandum of Understanding (MOU)

Max invited Tracey to provide an outline to the Committee. Tracey advised that a review of the MOU is an action in the Strategic Plan. Tracey advised that in line with the Fit for the Future reform agenda, Council will have to review its level of service, its community facilities and look at the way that Council provides its service. Council is working with Tweed Heads Historical Society regarding replacing the RSL Hall. This is an opportunity to consider how we work together and to make relationships as productive as possible, being clear about roles and responsibilities.

Tony Clark arrived at 2.51pm

Max acknowledged the disappointment of Tweed Heads Historical Society and noted that Murwillumbah Historical Society had in the past experienced a similar disappointment however it accepted the situation and worked forward. He reminded the Committee that to be effective you need to understand the position of the Council officers you work with and do the best you can in the circumstances. You need to be mindful of the progress that has been made and need to acknowledge the significant amount that Council has contributed.

Denise advised she wished to speak to the Meeting Schedule and procedures which were circulated separately to the Agenda and Minutes. Denise advised as follows:

- Dot point 1 - Tweed Heads Historical Society does not have a problem with this point.
- Dot points 2, 3 and 4 - specifically the reference to reports being noted only at Committee meetings and discussion only take place if the item results in a motion. It is Tweed Heads Historical Society's opinion there is no urgency with Committee meetings that time cannot be allocated to discuss items arising from Committee reports even though they may not result in a motion. The Society feels debate is being stifled..

Janet advised her recollection was that at the meeting when the meeting dates were proposed it was also the proposal that discussion on reports be limited. The dot points were introduced at that time. The intention was that the Committee receive the reports before the meeting, read them and understand them, and there shouldn't be a need to go through every item in the reports at the Committee meeting.

Denise and Joan confirmed that this item has been discussed with the Tweed Heads Historical Society and it doesn't want to limit discussion when reports are tabled.

Moved: Denise Garrick  
Seconded: Joan Smith

RESOLVED that order of business of the Museum Advisory Committee meetings not be limited in the ways outlined in dot points 2 and 3 of the Meeting Schedule.

The Motion was Lost.

FOR VOTE - 2.

AGAINST VOTE - 6.

Robyn advised Committees are being reminded they are advisory to Council on strategic and policy issues. Advisory Committees include community members, Council officers and ex-officio attendees. The reports contain a great deal of information and convey information between the societies; however some of the items being raised are operational, which is out of scope of the Committees.

Tracey advised that in terms of the Local Government Act, the role of councillors is to participate in strategic discussions rather than operational issues. The councillors look at long term strategies. The Advisory Committees give the members a voice. Tracey asked that if members are wondering if something is operational or strategic, please contact staff and ask the question.

Barry Longland left meeting at 3.09pm

Gary advised that he sees the reports as newsletters and are to inform everyone of the news from the historical societies. If any of the societies have any issues, they should contact Judy and have the matter put onto the Agenda as a separate item, and suggest that it includes a motion. It is not the intention for motions to be moved from the internal reports. The review of the MOU provides the opportunity to look at what has been achieved and what hasn't been achieved between Council and the three historical societies. There are two papers on the table; the 'Proposed Project Plan and workshop design' was prepared by the Tweed Regional Museum and circulated with the Agenda, and the second paper was circulated separately by the Tweed Heads Historical Society. The paper circulated by Tweed Regional Museum was intended as a starting point. There is an action in the Strategic Plan that a review be set up and the document outlines a method and approach to the review. An independent person will need to facilitate the process. The Proposed Project Plan document would be part of a brief for a facilitator to undertake separate consultation with each society, gather information from data from the Museum, Friends and visitors; a reflection of what the Museum is now and a workshop to look at what the MOU is now, what has worked, what hasn't happened.

Max noted that Tweed Heads Historical Society has some issues with the timing and had requested to discuss its proposal. The Committee advised it wished to discuss the proposal as circulated by Council.

Jayne asked whether the workshop was limited to the society members or whether the executive of each society could attend. Uki and South Arm advised it has 3 executives and Tweed Heads Historical Society advised it would have 10.

Barry Longland returned at 3.17pm

Denise advised that it is the Tweed Heads Historical Society's opinion that the MOU was between the three historical societies and Council, and any review should be between the

three Historical Societies and Council, with Council consulting with others such as the Museum Advisory Committee and the Friends. Tweed Heads Historical Society is not happy with the draft provided; it has reviewed the proposal and has submitted an amended draft. All Museum Advisory Committee members have received the Tweed Heads Historical Society's proposal.

Gary advised it is improper to limit the discussion to the three historical societies and Council. He pointed out the privileges of the community groups involved to have this arrangement with Council. Gary noted that Council has taken on the collection as the historical societies couldn't care for their collections. Gary reminded the Tweed Heads Historical Society that it has been provided with a room to operate a private historical society, access to the collection, computers and access to information by residents and ratepayers of the Tweed because the collection is recognised as a valuable community asset.

Moved: Max Boyd

Seconded: Gary Fidler

RESOLVED that Tweed Regional Museum Advisory Committee adopts the draft Proposed Project Plan and Workshop Design and take steps as outlined in the document.

The Motion did not proceed to vote.

Max reminded the Museum Advisory Committee that community has collections which have been put together by people sitting around the table and others, it is a two-way partnership. It is not over-audited by Council and there is a limit to how much Council can and will do unless it feels it is working together.

Denise spoke against the motion to adopt the draft Proposed Project Plan and advised that Tweed Heads Historical Society as a consensus of that committee, supports a substitute in lieu of the draft circulated with the Agenda.

Amendment:

Moved: Denise Garrick

Seconded: Joan Smith

RESOLVED that the Tweed Heads Historical Society's amended project plan and workshop outline be adopted in lieu of the draft prepared by Council which was sent out with the Agenda as it does not meet the Tweed Heads Historical Society's needs.

The Motion was Lost.

FOR VOTE - 2

AGAINST VOTE - 5

Moved: Max Boyd

Seconded: Gary Fidler

RESOLVED that Tweed Regional Museum Advisory Committee adopts the draft Proposed Project Plan and Workshop Design and take out steps as outlined in the document.

The Motion was Carried.

FOR VOTE - 7

AGAINST VOTE - 2

**8. Council Advisory Committees**

Robyn advised that this item was discussed earlier. All Advisory Committees are being reminded of their Terms of Reference, and that time should not be spent on operational issues but rather on strategic and policy issues.

**9. Meeting at Tweed Heads**

Peter suggested that one meeting of the Museum Advisory Committee meetings over the next few months could be held at Tweed Heads.

Moved: Peter Budd

Seconded: Barry Longland

RESOLVED that one of the Tweed Regional Museum Advisory Committee meetings over the next two or three meetings be held at the Tweed Heads branch of Tweed Regional Museum.

The Motion was Carried.

VOTE: Unanimous

*Action:* Judy to liaise with Joan regarding a suitable date for the Tweed Regional Museum Advisory Committee meeting to be held at the Tweed Heads branch of Tweed Regional museum.

Next Meeting:

The next meeting of the Tweed Regional Museum Advisory Committee will be held on Thursday 9 April 2015 at 2.00pm.

The meeting closed at 3.38pm.

**EXECUTIVE MANAGEMENT TEAM'S COMMENTS:**

Nil.

**EXECUTIVE MANAGEMENT TEAM'S RECOMMENDATIONS:**

Nil.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - reviewed 21 August 2012 (ECM3283132).

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**44 [SUB-EAC] Minutes of the Equal Access Advisory Committee meeting held Wednesday 18 February 2015**

**SUBMITTED BY: Community and Cultural Services**

Valid



## **Civic Leadership**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.3 Existing and future community assets will be properly managed and maintained based on principles of equity and sustainability
- 

### **SUMMARY OF REPORT:**

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 18 February 2015 are reproduced in the body of this report for the information of Councillors.

### **RECOMMENDATION:**

**That:**

- 1. The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 18 February 2015 be received and noted; and**
- 2. The Executive Management Team's recommendations be adopted as follows:**

**GB1.Bus Stop Outside Kingscliff TAFE**

***That Council writes to Surfside Buses outlining the safety and access concerns and requests a meeting with company management and relevant TAFE staff to discuss solutions.***

## REPORT:

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 18 February 2015 are reproduced as follows for the information of Councillors.

Venue:

Banora Point Community Centre

Time:

10.00am

Present:

Milena Morrow (Chair), Wendy Gilbert, Cr Phil Youngblutt, Karen Collins, Bev Kelso, Suzanne Hudson, Una Cowdroy, Faye Druett, Chris Vannucci, Steve Sharp, Rob Noakes, Robyn Grigg.

Apologies:

Lee Clark, Cr Michael Armstrong.

Minutes of Previous Meeting:

Moved: Chris Vannucci

Seconded: Una Cowdroy

RESOLVED that the Minutes of the Equal Access Advisory Committee meeting held Wednesday 17 December 2014 be accepted as a true and accurate record of the proceedings of that meeting.

Address by Robyn Grigg, Manager, Community and Cultural Services

Robyn addressed the committee and provided an overview of "Fit for the Future" local government reforms and role of Advisory Committees in providing strategic advice to Council in their area of interest. Committees are asked to carefully consider process of recommendations and refer to Terms of Reference when considering operations matters.

Members asked for some clarification on the distinction between strategic and operational matters with a reference to the Pedestrian Access and Mobility Plan (PAMP). The PAMP covered specific geographical areas and infrastructure.

*Action:* Review the criteria used in the PAMP for identifying priority issues referred to the Committee that fall outside the scope of the PAMP.

Outstanding Matters Report

1. Affordable entry to Murwillumbah, Kingscliff and South Tweed Aquatic Centres for people with permanent or temporary disabilities

The second trial concluded on 30 November. A report has been prepared for Council meeting on 19 February 2015. The report recommended that the subsidy provided in the trial is ongoing.

*Action:* Report to Committee following Council resolution on the Report's recommendations.  
Responsibility: Karen Collins

2. Accessible toilet with adult change facility at Tweed City Shopping Centre

The Developers have given an undertaking that they will consider the inclusion of such a facility within the proposed extension to the shopping centre.

*Action:* An update will be provided when a decision has been made by the developers.  
*Responsibility:* Karen Collins

3. Pedestrian access on Megan Street, Tweed Heads

A recommendation that the Traffic Committee investigates traffic and pedestrian issues on Megan Street between Kirkwood Road and Sandra Street intersections and reports back on options for a solution to the Equal Access Advisory Committee was approved at the May 2014 Council meeting.

The footpath build that has been included in the PAMP is 300m footpath made up of 100m off Kirkwood Road and 200m to Sandra Street, and is costed at \$30,000.

Regulatory Services has a role in regulating caravan parking on footpath or verge area.

*Action:* (Held over to next meeting) Request Regulatory Services to do proactive patrols of the area and issue notices to business owners and residents who are parked illegally.  
*Responsibility:* Karen Collins

4. Tweed Link monthly access news

Due to cost of including two columns per month, *Access All Areas* and *Healthy Ageing Info* and available budget issues were reduced from once per month to every second month for each column.

*Action:* Investigate other sources of funding from within Council. *Responsibility:* Karen Collins

The current Equal Access operational budget has the capacity to contribute to returning the *Access All Areas* column to a monthly edition from July 2015.

*Action:* Investigate possibility of shared funding between Equal Access operational budget and Ageing and Disability Project Budget for return to monthly column from July 2015.  
*Responsibility:* Karen Collins

5. Hi-Lo Change Table for Hydro Therapy Pool at Murwillumbah Aquatic Centre

Karen Collins advised that a grant opportunity has become available through NSW Government Sport and Recreation Disability Grants. The grant application will include adjustable change tables and hoists for the three TSC aquatic centres. If this grant application is unsuccessful the matter will be brought back to the Committee to recommend use of Equal Access operational budget to purchase the change tables and hoists.

6. Access matter 144 Main Street, Murwillumbah, Queensland Dental Group

There is a ramp access to this dental business but it is not to accessible standard causing an elderly frail person using a mobility aid great difficulty accessing the dentist. It should also be noted that the other dentist in Murwillumbah on Queen Street is on the first floor and can only be accessed by stairs. There is a section in the Access and Inclusion Plan on working with businesses to improve access. The current *Providing Good Access in Retail*

*Outlets* pamphlet is aimed at shops and may not be specific enough for other kinds of businesses.

*Action:* Visit premises and talk with business owner about access ramp and provide advice and information about improving access to premises. Responsibility: Karen Collins

7. Access and Inclusion Policy and Action Plan

Training in access to the built environment for identified staff in Council was scheduled for 2-5 February, provided by the Institute of Access Training Australia.

*Action:* Investigate the possibility for participation in the access and inclusion training. Responsibility: Karen Collins

A half day workshop was added to the scheduled staff training for community representatives on Tweed Equal Access Committee with an invitation to attend extended to Access Committees in other Councils in the Northern Rivers who participate in biannual regional Access Committee forums. The workshop occurred on 6 February and was well attended.

This matter is now closed.

8. Kerb Ramp on Powell Street Tweed Heads

This street was within the PAMP audit area but not included in the priority list or recommended list for maintenance and construction. Therefore the recommendation from the Committee for the kerb ramp to be brought up to Australian Standard within this financial year is included in the December minutes presented to Council on 19 February with the added advice that the cost of works to \$1,500 will be sourced from the Access Budget.

9. Damaged footpath on Frances St outside Coles Liquorland

As per the Committee Terms of Reference this matter was submitted through the Council Record Management system for works and can be tracked by a designated number. The damaged area has been highlighted with yellow paint to indicate hazard.

10. Hazard on Footpath on Leisure Drive near Advocate Place

As per the Committee Terms of Reference this matter was submitted through the Council Record Management system for works and can be tracked by a designated number.

The tracking numbers attached to items 9 and 10 will be forwarded to Committee members for tracking through Council's website.

11. Designated Accessible Parking Bays (DAPBs) at Tweed Centro Shopping Centre

The DAPBs are flooded when it rains. Bev Kelso has contacted the centre to organise a meeting with centre management.

*Action:* Rob Noakes will check ownership of car park.

12. New State Legislation on DAPBs includes increased fines and one demerit point from the driver's license.

This change in Legislation has been brought to the attention of Council Rangers and the scope of Legislation has been clarified. The Legislation covers on street parking and all off street parking areas accessed by the public except private car parks serviced by boom gates.

This item is now closed.

13. PAMP Document adopted by Council in October 2014

*Action:* Investigate the possibility of developing a PAMP Summary for public distribution.  
*Responsibility:* Karen Collins

Held over for further discussions on content of summary.

Agenda items:

1. Access and Inclusion Policy and Action Plan

The Tweed Shire Access and Inclusion Plan was adopted at the 21 August Council meeting. Karen Collins provided an update on the progress of the projects listed for implementation for the 2014-2015 year.

Access review of TSC toilets currently designated as wheelchair accessible. Una Cowdroy and Karen Collins have commenced review with the hire of a wheelchair accessible vehicle (WAV) from Tweed Byron Ballina Community Transport whose support the Committee would like to acknowledge. The Committee would also like to recognise the involvement of Una Cowdroy in this project who is committing many voluntary hours. The review is conducted on one day per week commencing on 29 January and running until 8 April. Following the review a report will be prepared for Council with recommendations on upgrading to meet Australian Standards for access.

2. All Access Playground update

The preparation of a concept design for the playground is included in the 2014-2015 implementation year of the Access and Inclusion Plan.

3. Tweed Link monthly access news

Covered under Outstanding Items

4. 2014 Access and Inclusion Awards

A podcast of the 2014 event has been produced by Communications and Customer Services including a version with captioning and audio description. The podcast can be viewed on Youtube <https://www.youtube.com/watch?v=MfT6eQ5qVeg> and [https://www.youtube.com/watch?v=rrjfr\\_qdHcw](https://www.youtube.com/watch?v=rrjfr_qdHcw) to see the version with full captioning and audio-description. The podcast is also posted on Council's website under 'Latest Podcast'. Planning for the 2015 event is about to commence.

5. Access Funds

Tabled

Faye Druett requested more information on the Access Budget.

*Action:* Provide information to Faye and other members of the Committee. *Responsibility:* Karen Collins

General Business:

1. Regional Access Committees forum 13 April 2015

Northern Rivers Council Officers held a planning meeting for the next regional forum on 9 February in Ballina. The proposed program for the next forum:

The morning session will include a guest speaker presenting on the NSW Disability Inclusion Bill 2014 and implications for local government; and a panel of accessible sport and recreation providers to discuss their businesses. The afternoon session will include a discussion and plan to improve access to information on accessible services, facilities and businesses across the Northern Rivers. The Committee supports the proposed program.

2. Rampassist - new temporary ramp design

Karen Collins brought this information to the attention of the Committee. More discussion will determine whether purchasing a selection of portable ramps to add to Council equipment is appropriate.

*Action:* Provide more information to committee on different types of ramps available and cost. Responsibility: Karen Collins

3. Museum project

Karen Collins outlined a project proposal being developed with the Tweed Regional Museum Director nominally called "Untold Stories" intended to document the experience and history of people living with a disability in Tweed Shire. The first step is to establish a steering committee that will develop the proposal to be ready to apply for appropriate grant funding to complete the project. The Committee was in favour of the project.

*Action:* An expression of interest to establish a steering committee will be circulated. Responsibility: Karen Collins

4. Cultural Plan development

Kate Gahan, Social Planner with Community and Cultural Services is in the early stages of developing Council's Cultural Plan. Kate would like the opportunity to provide a presentation to the Committee on cultural plans and the process involved in the development of the plan.

*Action:* Invite Kate Gahan to the next Committee meeting in April. Responsibility: Karen Collins

5. Equal Employment Opportunities at TSC

Council's Equal Employment Opportunity Sub-Committee invited Karen Collins to a meeting to discuss creating better links with Council's Advisory Committees. EEO Sub Committee members requested advice from the EAAC on ways to make information on job vacancies more accessible. EAAC members provided a range of suggestions.

*Action:* Report back to EEO Sub Committee. Responsibility: Karen Collins

6. Draft Age Friendly Community Policy on Exhibition and Issues Paper and Profile of Older People

Committee was advised that Council's Draft Age Friendly Community Policy is on Exhibition with a background Issues Paper and Profile of Older People. Copies have been provided to Committee members.

7. Read Speaker for website and documents

Council is investigating incorporating the Read Speaker software into the TSC website. A presentation from the company was provided to Council staff. The Read Speaker is not intended for people who are blind or whose vision impairment prevents them from using a mouse to navigate the screen. It is intended for people with some vision loss, who have limited literacy or whose first language is not English.

*Action:* Committee members to view the Read Speaker on other websites and provide feedback to Karen Collins with two weeks of the meeting.

8. Bus stop outside Kingscliff TAFE

An email was received from Anita Raftery, Access and Support, Disabilities Consultant, North Coast TAFE on the Surfside Bus Route 603 which stops on either side of Cudgen Road outside Kingscliff TAFE. A number of significant safety and access issues concerning the bus stop and the bus route were raised. This matter has come to the attention of the Committee previously.

RECOMMENDATION

Moved: Suzi Hudson

Second: Milena Morrow

That Council write to Surfside Buses outlining the safety and access concerns and requests a meeting with Company management and relevant TAFE staff to discuss solutions.

9. Round Table on Information Access for People with Print Disabilities

This is an annual conference which was attended in 2014 by Karen Collins. The international conference includes important new research and developments in technology on access to information for people with vision-impairment. Grant funds from Commonwealth Department of Social Services are available for self-funded individuals with a print disability.

*Action:* Support an application from Suzi Hudson, EAAC member with vision-impairment, to apply for grant to attend the 2015 conference in Adelaide. Responsibility: Karen Collins

10. News items

a) Changes are ahead for suppliers and owners of motorised mobility devices (MMD) with draft recommendations expected to be formally agreed nationally by mid-2015.

b) Virgin Australia has changed the rules to make it easier for booking tickets for carers travelling with a person with disability.

c) A new temporary/portable ramp design has been developed that complies with AS1428.1

11. Reviewing Terms of Reference

A question was raised about process of making decisions or acting on matters between meetings where there is a time factor involved. Milena Morrow outlined current legal governance procedures where this is allowed. The Committee decided to discuss this issue at the next meeting as well as develop some criteria for making decisions about recommending funds for small access requests.

12. Kerb ramp on Heffron Street - Minjungbal Drive intersection

These ramps are all steep and dangerous. Steve Sharp advised that this section is in the PAMP and has separately come to the attention of Infrastructure Delivery. There is an issue

with available funds to change ramps to meet Australian standard. Committee requests update on progress of PAMP priorities.

*Action:* Advise Committee on progress of PAMP implementation. Responsibility: Karen Collins through Infrastructure Delivery

### 13. Mobility Maps

Wendy Gilbett advised that Council's Mobility Maps are not readable or printable in readable size.

*Action:* Investigate ways of making the Maps more accessible. Responsibility: Karen Collins

### Next Meeting:

The next meeting of the Equal Access Advisory Committee will be held on Wednesday 15 April 2015.

The meeting closed at 12.25pm.

## **EXECUTIVE MANAGEMENT TEAM'S COMMENTS:**

### ***GB1.Bus Stop Outside Kingscliff TAFE***

*Nil.*

## **EXECUTIVE MANAGEMENT TEAM'S RECOMMENDATIONS:**

### **GB1.Bus Stop Outside Kingscliff TAFE**

***That Council writes to Surfside Buses outlining the safety and access concerns and requests a meeting with company management and relevant TAFE staff to discuss solutions.***

## **COUNCIL IMPLICATIONS:**

### **a. Policy:**

Code of Meeting Practice.

Terms of Reference - adopted 12 December 2014 (ECM2847116)

### **b. Budget/Long Term Financial Plan:**

Not applicable.

### **c. Legal:**

Not Applicable.

### **d. Communication/Engagement:**

**Inform** - We will keep you informed.



**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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45 [SUB-FMC] Minutes of the Floodplain Management Committee meeting held Friday 6 March 2015

SUBMITTED BY: Roads and Stormwater

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.3 Provide well serviced neighbourhoods
  - 2.3.5 Ensure adequate stormwater drainage, flood management and evacuation systems are in place to protect people and property from flooding
- 

### SUMMARY OF REPORT:

The Minutes of the Floodplain Management Committee Meeting held Friday 6 March 2015 are reproduced in the body of this report for the information of Councillors.

### RECOMMENDATION:

That:

1. The Minutes of the Floodplain Management Committee Meeting held Friday 6 March 2015 be received and noted; and
2. The Executive Management Team's recommendations be adopted as follows:

#### General Business

1. Recommendations of Tweed Valley Floodplain Risk Management Plan

*That Council make application under the 2015/16 State Floodplain Management Program for grant funding to engage a consultant to facilitate the provision of personalised flood data to individuals, as recommended by the Tweed Floodplain Risk Management Plan.*

## REPORT:

The Minutes of the Floodplain Management Committee Meeting held Friday 6 March 2015 are reproduced as follows for the information of Councillors.

### Venue:

Mt Warning Meeting Room, Tweed Shire Council, Murwillumbah Civic Centre

### Time:

9.00am

### Present:

Cr Katie Milne, Danny Rose, Steve Twohill, Stuart Russell (TSC), Toong Chin (OEH), Brian Sheahan, Wayne Pettit, Chad Ellis (SES) Felicia Cecil, Robert Quirk, Andy Yeomans, Max Boyd, Paul Taylor

### Apologies:

David Oxenham, Lindsay McGavin (TSC), Phil Buchanan (OEH)

### Minutes of Previous Meeting:

Moved: Max Boyd

Seconded: Robert Quirk

RESOLVED that the Minutes of the Floodplain Management Committee meeting held Friday 5 December 2014 be accepted as a true and accurate record of the proceedings of that meeting.

### Business Arising:

#### 1. Tweed Valley Floodplain Risk Management Study and Plan - additional cumulative development scenario

Danny Rose provided the Committee with a PowerPoint presentation (copy attached to Minutes) that was originally prepared for a Councillor workshop on 14 August 2014. This workshop was requested by Council in deferring consideration of the draft Tweed Valley Floodplain Risk Management Study and Plan at the June 2014 meeting. This workshop dealt specifically with the results of additional cumulative development scenario modelling.

The conclusions of the consultants and Council officers from this additional work were:

- There was no significant difference between the impacts of the 50% or 65% fill coverage scenarios for zoned industrial land at Chinderah.
- The scenario is conservative and may take decades, if ever, to eventuate.
- The thresholds for "acceptable" impact used by Council are also conservative based on other studies in Ballina and Byron Shires.
- The regional flood model has limited ability to model true impacts of smaller design flood events, as they are governed by minor drainage structures and formations that cannot be accurately modelled at this resolution. These structures become less critical in larger events.
- There is no significant adverse impact on emergency response.
- There are a large number of properties affected, however these impacts are very small relative to the peak depth of the flood.
- Based on legal advice, Council has limited liability in accepting these risks as due process has been followed.

The Committee acknowledged that Council subsequently adopted the TVFRMS&P. However individual committee members registered concerns about the cumulative impacts of development:

- Cr Milne remained concerned about the large number of properties affected, and that even if these impacts were small, there should have been individual consultation with these property owners so that this was understood, as these individuals may not consider even small impacts due to development to be acceptable.
- Andy Yeomans remained concerned about the increase of fill coverage in the Chinderah industrial land from 50-65%, as adopted by Council.

The presentation was noted by the Committee for information.

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## 2. Caravan park owners' flooding requirements and responsibilities

Steve Twohill provided a PowerPoint presentation (copy attached to Minutes) relating to applicable legislation and responsibilities relating to flood prone caravan parks.

As most Tweed caravan parks were established prior to 1987 when current regulations came into force, the dwellings within them are "deemed to comply" regardless of flood risks. Park owners have various responsibilities to provide internal infrastructure and emergency planning, which is audited annually by Council, but this audit does not extend to individual dwellings.

Council and the SES have undertaken an education campaign with the Tweed caravan park industry to raise awareness of flood risk and assist in their flood preparedness.

The Committee had remaining questions in relation to the legislation that were outside of the Council officers' expertise. Further research will be undertaken to allow further discussion at the next meeting.

Moved: Max Boyd

Seconded: Robert Quirk

RESOLVED that a further review of legislation and liability be undertaken to determine whether caravans need to remain in a mobile state for emergency response purposes.

Moved: Robert Quirk

Seconded: Max Boyd

RESOLVED that senior staff from the Building and Environmental Health Unit be invited to attend the next meeting to discuss issues relating to legislation governing flood prone caravan parks.

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Agenda Items:

1. Debrief of February 2015 event (TC Marcia)

While despite predictions no significant flooding occurred in Tweed Shire, it was still a significant event for the SES, who logged 2000 hours of actions, including extensive sandbagging.

It is important to consider this event a "near miss", rather than a false alarm, given the uncertainty around the BoM rainfall predictions.

Concerns were noted regarding the media hype and influx of reporters to Chinderah in response to the event.

Two flood warnings were issued, and no evacuations. However this provided an opportunity for the SES to practice and refine their evacuation processes and messages.

Max Boyd noted how similar the set up for this event was to the disastrous 1954 flood, which is an important message to communicate to the community.

Moved: Max Boyd

Seconded: Brian Sheahan

RESOLVED that an article relating the similarities between TC Marcia and the weather system that caused the 1954 flood be prepared for the Tweed Link.

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2. Dulguigan compliance matter - assessment of potential flood impacts

Steve Twohill provided a PowerPoint presentation (copy attached to Minutes) on a recent compliance matter in Dulguigan.

The compliance matter before Council relates to the permissibility of recently constructed internal road on a rural property, and whether or not this was a "race track". Council deferred its consideration of a report to the February Planning Committee meeting in order for the potential flooding and drainage impacts of the road, two associated culvert crossings of the Dulguigan drain, and the property access driveway to be assessed.

This PowerPoint presentation was provided at a Councillor workshop on 26 February 2015, and followed various site inspections, including State Agency representatives, the landholder, adjacent property owners and sugar industry representatives.

Council and State officers have concluded that the works on the subject property do not provide any significant barrier or restriction to flow, and drainage of the catchment and floodplain is governed by levels in the Rous River and the operation of outlet floodgates.

Robert Quirk tabled a photo to the Committee on behalf of an upstream landholder, however it was difficult for the Committee to properly interpret the photo given its orientation and scale.

Robert Quirk registered his concerns with the works on behalf of the sugar industry, and urged Council to continue to monitor the situation on this property.

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The updated compliance report will be dealt with at the April Council meeting.

The presentation was noted by the Committee for information.

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General Business:

1. Recommendations of Tweed Valley Floodplain Risk Management Plan  
Brian Sheahan requested that the recommendations of the Tweed Valley Floodplain Risk Management Plan relating to the provision of personalised information to flood prone individuals be actioned as a priority, and suggested that this information could be attached to rate notices.

As this would represent a body of work for Council officers to achieve, it was suggested that grant funds be sought from the 2015/16 State Floodplain Management Program, so that a consultant could be engaged to review Council's flood data, website information, and related systems.

Toong Chin suggested further consultation with Phil Buchanan in preparation of the grant application.

Moved: Brian Sheahan

Seconded: Robert Quirk

RECOMMENDATION TO COUNCIL:

That Council makes application under the 2015/16 State Floodplain Management Program for grant funding to engage a consultant to facilitate the provision of personalised flood data to individuals, as recommended by the Tweed Floodplain Risk Management Plan.

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2. Updates for Coastal Creeks Floodplain Risk Management Study and Plan and Murwillumbah CBD Flood Study

Toong Chin requested that updates be provided at the next meeting for the Coastal Creeks Floodplain Risk Management Study and Plan, and the Murwillumbah CBD Flood Study. Steve Twohill will action.

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3. Possible raising of Tweed Heads South Levee

Max Boyd asked whether there had been any progress on the possible raising of the Tweed Heads South levee. Danny Rose informed the Committee that this would need to be staged, but the next phase of investigation had not proceeded. Council is focussed on finishing other studies currently underway before furthering this project.

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Next Meeting:

The next meeting of the Floodplain Management Committee will be held on Friday 5 June 2015 .

The meeting closed at 12.15pm.

#### **EXECUTIVE MANAGEMENT TEAM'S COMMENTS:**

##### **General Business**

#### **1. Recommendations of Tweed Valley Floodplain Risk Management Plan**

*Nil.*

#### **EXECUTIVE MANAGEMENT TEAM'S RECOMMENDATIONS:**

##### **General Business**

#### **1. Recommendations of Tweed Valley Floodplain Risk Management Plan**

*That Council make application under the 2015/16 State Floodplain Management Program for grant funding to engage a consultant to facilitate the provision of personalised flood data to individuals, as recommended by the Tweed Floodplain Risk Management Plan.*

#### **COUNCIL IMPLICATIONS:**

##### **a. Policy:**

Code of Meeting Practice.

Terms of Reference - Reviewed by Council 21 August 2013.

##### **b. Budget/Long Term Financial Plan:**

Not applicable.

##### **c. Legal:**

Not Applicable.

##### **d. Communication/Engagement:**

**Inform** - We will keep you informed.

#### **UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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46 [SUB-LTC] Minutes of the Local Traffic Committee Meeting held 12 March 2015

SUBMITTED BY: Roads and Stormwater

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.4	An integrated transport system that services local and regional needs
2.4.1	Provide a safe and efficient network of arterial roads connecting neighbourhoods to town centres, employment, shopping, health, commercial and education facilities

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### SUMMARY OF REPORT:

The Minutes of the Local Traffic Committee Meeting held Thursday 12 March 2015 are reproduced in the body of this report for the information of Councillors.

### RECOMMENDATION:

That:

1. The Minutes of the Local Traffic Committee Meeting held Thursday 12 March 2015 be received and noted; and
2. The Executive Management Team's recommendations be adopted as follows:

A1 [LTC] SALT Multisport Festival 2015

*That the proposed SALT Multisport Festival 2015 on 19 and 20 September 2015 be supported, subject to:*

1. *NSW Police approval being obtained*
2. *Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons*
3. *Community and affected business consultation*
4. *The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints*
5. *Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event*



6. ***Adequate public liability insurance being held by the event organiser***
7. ***All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event***
8. ***Consultation with emergency services particularly Kingscliff Police, Kingscliff Fire brigade and Kingscliff Ambulance***
9. ***Arrangements made for private property access and egress affected by the event.***

**A2 [LTC] Berkleys Lane, Pottsville**

***That Council approves signage and traffic control devices as per drawing no INF11-21 subject to the inclusion of yellow 'No Stopping' lines on the curve at the north eastern end of Berkleys Lane, Pottsville.***

**A3 [LTC] Kennedy Drive, Tweed Heads**

***That a new pedestrian refuge be installed on Kennedy Drive adjacent to the Scales Fish and Chip Shop and to remove the existing pedestrian device as per Drawing MIS147-03 Issue A.***

**A4 [LTC] Murwillumbah Street and Wharf Street, Murwillumbah - Tweed Foodie Fest**

***That the proposed closure of Murwillumbah Street and Wharf Street between The Courthouse Hotel and Commercial Road, Murwillumbah for the conduct of the Tweed Foodie Fest on 24 April, 12 June, 14 August and 2 October 2015 be approved for the times 5.00pm to 11.00pm, subject to:***

1. ***Endorsement of the event by the Murwillumbah Business Chamber of Commerce.***
2. ***Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons.***
3. ***Evidence of community and affected business consultation submitted to Council and any concerns raised addressed.***
4. ***The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.***
5. ***Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required.***
6. ***Adequate public liability insurance being held by the event organiser.***
7. ***All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.***
8. ***Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately.***

**REPORT:**

The Minutes of the Local Traffic Committee Meeting held Thursday 12 March 2015 are reproduced as follows for the information of Councillors.

**VENUE:**

Mt Warning Meeting Room

**TIME:**

Commencing at 10.00am

**PRESENT:**

Committee Members: Cr Barry Longland, Mr Greg Sciffer, Roads and Maritime Services of NSW, Snr Constable Tony Darby, NSW Police,

Informal: Mr Ray Clark (Chairman), Mr Steve Sharp, Ms Judith Finch (Minutes Secretary).

**APOLOGIES:**

Mr Thomas George MP, Member for Lismore, Mr Geoff Provest MP, Member for Tweed, Mr Nick Tzannes.

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RESOLVED that the Minutes of the Local Traffic Committee Meeting held 19 February 2015 be adopted as a true and accurate record of proceedings of that meeting.

The Chairman advised that Item A7 - National Masters Cycling Championships 2015 from the LTC meeting held 19 February 2015 has been changed slightly with the addition of *"and consult with impacted stakeholders"* at the end of the sentence to become:

*"That the proposed criterium races for the 2015 National Masters Championships are not supported in their proposed locations and the applicant needs to put forward alternate sites to reduce the impact on the road network and consult with impacted stakeholders."*

*FOR VOTE - Unanimous*

**SCHEDULE OF OUTSTANDING RESOLUTIONS**

SCH1 [LTC-SOR] Schedule of Outstanding Resolutions - 12 March 2015

**ORIGIN:**

Roads & Stormwater

FILE NO: Traffic - Committee

**SUMMARY OF REPORT:**

From Meeting held 25 September 2014

1. [LTC] Tyalgum Road Murwillumbah (B13)

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FILE NO: ECM 3282718; Traffic - Committee; Traffic - Speed Zones; Traffic - Safety; Bus - Stops; Bus - Routes; Tyalgum Road

SUMMARY OF REPORT:

*This report has been listed on the Schedule of Outstanding Resolutions since the meeting held 13 February 2014. The item is reproduced below and advice received by RMS is that further data is available and ready for discussion.*

*"Request received for a reduction in the speed limit on Tyalgum Road, Murwillumbah.*

*"....I would like I strongly believe it is a matter of pedestrian and motorists safety. I also asked that this limit be reduced as young children are regularly waiting for their school bus on this road next to an electric fence and waterway having to keep safe from traffic travelling at 100klms per hour and are also having to cross this road. This road directly passes a residential estate and street facing houses. Another concern is the location of a childrens park which is not much more than 100metres away from this road. From this estate there is no path for pedestrians to walk along if wishing to access local shops meaning that pedestrians have to walk along a 100 klm per hour road. There is also no public bus that comes through this estate, only bus available is on Tyalgum road. I have spoken to bus company requesting they pick up school children on Sovereign heights estate, they say this is not possible as there is nowhere to turn and the only other road they can exit Sovereign Heights estate is Old Lismore Road which is even more dangerous as not only does it come out onto Tyalgum Road (100klm per hour road) but at this point there is no visibility for the bus to safely pull out. I have spoken to other residents who would also like the road speed reduced from the Old Lismore Road to the Tyalgum/Kyogle road intersection, reasons being for pedestrian safety, their childrens safety, motorists safety. I do not believe that a reduction in speed to a residential area speed should affect motorists speed in which they get to their destination as it is only an area of less than 1klm. On this stretch of road if travelling from Old Lismore road to Tyalgum/Kyogle road intersection you have to slow down towards the intersection so I don't believe it will delay travellers by more than 1 minute, but the safety to me far out ways how fast someone gets to work, home or to the shops. Perhaps drivers should allow 1 extra minute in their daily drive along this road."*

*Sovereign Heights Estate is a comparatively new subdivision where access off Tyalgum Road has been constructed to the appropriate standard for a 100kph road. Sight distance for motorists exiting the estate is approximately 200 metres to the west. It is not unusual for children to wait for a bus on rural roads, however this is a decision for parents and bus operators. Reducing the speed limit on Tyalgum Road in this vicinity is unlikely to result in a change in driver operating speeds unless the reduced speed limit is heavily enforced.*

*A number of driveways directly access Tyalgum Road west of Sovereign Way. Speed surveys should be undertaken in this vicinity and forwarded to the RMS for speed zone reviews.*

COMMITTEE ADVICE:

*That the speed limit on Tyalgum Road be considered for a review by the Roads and Maritime Services according to the speed zoning guidelines.*

*From Meeting held 25 September 2014:*

*The RMS Representative tabled proposed changes to the speed limit and based on the Committee's advice will provide direction to Council on speed zone changes for Tyalgum Road, Murwillumbah.*

COMMITTEE ADVICE:

*That the speed review of Tyalgum Road, Murwillumbah be placed on the Schedule of Outstanding Resolutions.*

Current Status: *(This item remain on the Schedule of Outstanding Resolutions from Local Traffic Committee meeting held 4 December 2014).*

*(This item was originally listed as an Outstanding Resolution at the Local Traffic Committee Meeting held 13 February 2014 (Item B4)."*

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From Meeting held 25 September 2014

2. [LTC] Fraser Drive, Banora Point (B14)

FILE NO: ECM 3194837; 3472865; Traffic - Committee; Speed Zones; Safety; Fraser Drive, Banora Point

SUMMARY OF REPORT:

This report has been listed on the Schedule of Outstanding Resolutions since the meeting held 7 November 2013. The item is reproduced below and advice received by RMS is that further data is available and ready for discussion.

*"Request received for a reduction in the 80km/h speed zone on Fraser Drive Banora Point/Terranora based on the following:*

*"The matters to take in consideration are:*

- 1. There are no footpaths to speak of, forcing the many people, including children, having to walk on the road verge because of the rough nature either side of the bitumen. Many bike riders walk their bikes up the steep hill.*
- 2. At night there is no street lighting in the areas of the road that are currently 80km/h particularly in the vicinity of the sporting fields. In a dark rainy night this danger is further advanced especially because of the bends in the road.*
- 3. The volume of traffic that now uses Fraser Drive, to and from Terranora Road, has increased enormously since its completion of The Sexton Hill. Vehicles*

*turning from Terranora Road down the hill accelerate, exceeding the 60km/h prior to reaching 80km/h areas, making exiting driveways hazardous. Many of them are using mobile phones too.*

4. *In the afternoon traffic sometimes queues 300 metres trying to turn into Terranora Road.*
5. *Large numbers of bike riders use Fraser Drive.*
6. *Whether we like it or not young people use the downhill for skateboard riding."*

*The Committee advice from the meeting on 8 August 2013 in relation to the speed limit on Fraser Drive between Vintage Lakes Drive and south of Acacia Street was to remain at 80 km/h as per the following:*

*"That the speed limit on Fraser Drive is considered appropriate and no changes are warranted.*

*The existing 80km/h speed limit on Fraser Drive extends south of Botanical Circuit to north of Glen Ayr Drive, a length of approximately 1.3km. Accident data shows 2 casualty and 1 injury crash in this area and additional crashes at the intersection of Amaroo and Fraser Drive. No speed surveys are available for the area. There are only 3 houses with direct access to Fraser Drive within the area.*

*Traffic volumes on Fraser Drive south of Terranora Road have reduced from 5556 in 2011 to 5063 in 2013.*

**ADVICE TO COMMITTEE:**

*That the 80 km/h speed limit on Fraser Drive remain.*

**COMMITTEE ADVICE:**

*That:*

1. *This item be referred to the Roads & Maritime Services for a review of the speed limit on Fraser Drive, Banora Point.*
2. *The Banora Point Residents Association be advised that a review of the speed limit on Fraser Drive (by the RMS) has been requested."*

*From Meeting held 25 September 2014:*

**COMMITTEE ADVICE:**

*That the speed review of Fraser Drive Banora Point be placed on the Schedule of Outstanding Resolutions.*

**Current Status:** (This item remain on the Schedule of Outstanding Resolutions from Local Traffic Committee meeting held 4 December 2014).

(This item was originally listed as an Outstanding Resolution at the Local Traffic Committee Meeting held 7 November 2013 (Item B1).

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## BUSINESS ARISING

Nil.

### A. FORMAL ITEMS SECTION

#### DELEGATIONS FOR REGULATORY DEVICES

##### A1 [LTC] SALT Multisport Festival 2015

#### ORIGIN:

Roads & Stormwater

FILE NO: ECM 3607152; Traffic - Committee; Traffic - Control; Local Area Traffic Management; Traffic - Safety; Roads Closures - Temporary; Festivals / Events - Other

#### SUMMARY OF REPORT:

Request received for the conduct of SALT Multisport Festival 2015 to be held Saturday 19 September and Sunday 20 September 2015.

The events are to be run the same as last year and applications have been forwarded to NSW Police. The Cycle Event is not considered to be a race as participants are expected to obey all road rules and comply with traffic signals etc.

#### CYCLE EVENT – Saturday 19 September 2015

Two maps of the course (40km and 20km events) and information on the positioning of competent marshals at non-critical areas is attached to this report.

Road signs will be placed at all intersections and main road points 10 days prior to the event taking place.

#### RUN EVENT – Sunday 20 September 2015

Map attached to this report showing the same course as the past few years, outlining the course and marshal areas, as well as minor road closures.

#### COMMITTEE ADVICE:

That the proposed SALT Multisport Festival 2015 on 19 and 20 September 2015 be supported, subject to:

1. NSW Police approval being obtained
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
3. Community and affected business consultation

4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event
6. Adequate public liability insurance being held by the event organiser
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
8. Consultation with emergency services particularly Kingscliff Police, Kingscliff Fire brigade and Kingscliff Ambulance
9. Arrangements made for private property access and egress affected by the event.

RECOMMENDATION TO COUNCIL:

That the proposed SALT Multisport Festival 2015 on 19 and 20 September 2015 be supported, subject to:

1. NSW Police approval being obtained
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
3. Community and affected business consultation
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event
6. Adequate public liability insurance being held by the event organiser
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
8. Consultation with emergency services particularly Kingscliff Police, Kingscliff Fire brigade and Kingscliff Ambulance
9. Arrangements made for private property access and egress affected by the event.

*FOR VOTE - Greg Sciffer, Cr B Longland, Snr Const Tony Darby*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Nil*

*PRESENT. DID NOT VOTE - Nil*

A2 [LTC] Berkleys Lane, Pottsville

ORIGIN:

Roads & Stormwater

FILE NO: ECM 3607039; 3607095; Traffic - Committee; Parking Zones; Local Area Traffic Management; Berkleys Lane; Coronation Avenue, Pottsville

SUMMARY OF REPORT:

Local Traffic Committee advice is sought for the extension of Berkleys Lane, Pottsville behind the shops on Coronation Avenue.

Signage and Traffic Control devices as per drawing no INF11-21. be approved.

COMMITTEE ADVICE:

That Signage and Traffic Control devices as per drawing no INF11-21. be approved.

RECOMMENDATION TO COUNCIL:

That Council approves signage and traffic control devices as per drawing no INF11-21 subject to the inclusion of yellow 'No Stopping' lines on the curve at the north eastern end of Berkleys Lane, Pottsville.

*FOR VOTE - Greg Sciffer, Cr B Longland, Snr Const Tony Darby*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Nil*

*PRESENT. DID NOT VOTE - Nil*

A3 [LTC] Kennedy Drive, Tweed Heads

ORIGIN:

Roads & Stormwater

FILE NO: ECM 75456361; Traffic - Committee; Traffic - Pedestrian Crossings; Traffic - Safety; Kennedy Drive

SUMMARY OF REPORT:

This item is brought forward from the Local Traffic Committee meeting held 10 April 2014 for further review after pedestrian surveys and concept designs have been produced.

The Item from 10 April and previous report from 5 December 2013 is reproduced below:

*"This item is brought forward from the Local Traffic Committee meeting held 5 December 2013 for further review after pedestrian surveys have been undertaken.*

*The Item from 5 December 2013 meeting is reproduced below:*

*"Request received for the installation of a pedestrian crossing outside the "Scales" fish shop on Kennedy Drive.*

*"Quite a few of us in "Endless Summer" area agree that it would keep people a lot safer if we had a pedestrian crossing outside "Scales" fish shop on Kennedy Drive. We see customers, ourselves included, trying to cross in front of that shop at risk of life and limb.*



*Kennedy Drive is such a busy Street now, in both directions, it is extremely difficult to cross safely. As quite a few residents in this area are elderly and some rely on "Scales" for their evening meal, it would be a real asset for you to paint a few stripes!!"*

*Creation of a marked pedestrian crossing in this vicinity would severely impact on kerbside parking due to the requirement of a 20 metre approach and 10 metre departure 'No Stopping' zone. This in itself would impact on the seafood business.*

*The Committee noted that a speed zone survey is currently being undertaken by the RMS.*

**COMMITTEE ADVICE:**

*That new pedestrian surveys be undertaken on Kennedy Drive, Tweed Heads near "Scales" fish shop to ascertain compliance with Roads and Maritime Services warrants for a marked pedestrian crossing.*

*From meeting held 10 April 2014:*

*Pedestrian counts were undertaken on a busy week day and a weekend during fine weather as follows:*

<i>Friday 14/3/14</i>	<i>12.15pm - 1.15pm</i>	<i>P 47 x V 747</i>	<i>= PV 35,109</i>
<i>Friday 14/3/14</i>	<i>6.00pm - 7.00pm</i>	<i>P 60 x V 579</i>	<i>= PV 34,680</i>
<i>Sunday 16/3/14</i>	<i>2.45pm - 3.45pm</i>	<i>P87 x V 701</i>	<i>= PV 60,987</i>

*Normal Warrant:*

*A pedestrian crossing should be considered for approval where:*

- a) The product of the measured pedestrian flow per hour (P) and the measured vehicles traffic flow per hour (V) is equal to or greater than 60,000 and*
- b) The measured flows, P and V are equal to or greater than 30 and 500 respectively*
- c) The measured flows apply for three periods of one hour in any day.*

*Special Warrant:*

*Not applicable - not school, not aged or physically impaired (50% of pedestrians counted).*

*Whilst the warrants are met for a marked pedestrian crossing in one of three counts there are concerns that the installation of a marked pedestrian crossing on Kennedy Drive may lead to undesirable safety outcomes, such as rear end crashes and pedestrians forcing their right of way in unsafe situations.*

*The Chairman requested that this item be moved to the A section of the meeting.*

**COMMITTEE ADVICE:**

*That a concept design be brought forward to the Local Traffic Committee with the placement of a pedestrian refuge in the centre of Kennedy Drive adjacent to the "Scales" fish shop.*

**RECOMMENDATION TO COUNCIL:**

*That:*

- 1. A concept design be brought forward to the Local Traffic Committee with the placement of a pedestrian refuge in the centre of Kennedy Drive adjacent to the "Scales" fish shop and consultation be held with the affected business owners.*
- 2. A "No Right Turn" sign be installed on Kennedy Drive for westbound traffic opposite McDonald Street*

*FOR VOTE - Cr Barry Longland, Geoff Provest, Greg Sciffer, Chris Davies*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Nil"*

From Meeting held 12 March 2015:

Plans were tabled to the meeting.

**COMMITTEE ADVICE:**

That a new pedestrian refuge be installed on Kennedy Drive adjacent to the Scales Fish and Chip Shop and to remove the existing pedestrian device as per Drawing MIS147-03 Issue A.

**RECOMMENDATION TO COUNCIL:**

That a new pedestrian refuge be installed on Kennedy Drive adjacent to the "Scales Fish and Chip Shop" and to remove the existing pedestrian device as per Drawing MIS147-03 Issue A.

*FOR VOTE - Greg Sciffer, Cr B Longland, Snr Const Tony Darby*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Nil*

*PRESENT. DID NOT VOTE - Nil*

A4 [LTC] Murwillumbah Street and Wharf Street, Murwillumbah - Tweed Foodie Fest

**ORIGIN:**

Roads & Stormwater

**FILE NO:** ECM 3584182; Traffic - Committee; Festivals/Events - Other; Roads - Closures - Temporary; Murwillumbah Street, Murwillumbah; Wharf Street, Murwillumbah

**SUMMARY OF REPORT:**

Application received to temporarily close Murwillumbah Street and Wharf Street between The Courthouse Hotel and Commercial Road, Murwillumbah for the Tweed Foodie Fest.

Dates for temporary road closure between 5.00pm and 11.00pm are:

Friday 24 April 2015  
Friday 12 June 2015  
Friday 14 August 2015  
Friday 2 October 2015

**COMMITTEE ADVICE:**

That the proposed closure of Murwillumbah Street and Wharf Street between The Courthouse Hotel and Commercial Road, Murwillumbah for the conduct of the Tweed Foodie Fest on 24 April, 12 June, 14 August and 2 October 2015 be approved for the times 5.00pm to 11.00pm, subject to:

1. Endorsement of the event by the Murwillumbah Business Chamber of Commerce.
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons.
3. Evidence of community and affected business consultation submitted to Council and any concerns raised addressed.
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.
5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required.
6. Adequate public liability insurance being held by the event organiser.
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.
8. Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately.

**RECOMMENDATION TO COUNCIL:**

That the proposed closure of Murwillumbah Street and Wharf Street between The Courthouse Hotel and Commercial Road, Murwillumbah for the conduct of the Tweed Foodie Fest on 24 April, 12 June, 14 August and 2 October 2015 be approved for the times 5.00pm to 11.00pm, subject to:

1. Endorsement of the event by the Murwillumbah Business Chamber of Commerce.
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons.
3. Evidence of community and affected business consultation submitted to Council and any concerns raised addressed.
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.

5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required.
6. Adequate public liability insurance being held by the event organiser.
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.
8. Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately.

*FOR VOTE - Greg Sciffer, Cr B Longland, Snr Const Tony Darby*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Nil*

*PRESENT. DID NOT VOTE - Nil*

A5 [LTC] Pearl Street, Kingscliff

ORIGIN:

Roads & Stormwater

FILE NO: ECM 3469062; Traffic - Committee; Traffic - Pedestrian Crossings; Traffic - Safety; Pearl Street, Kingscliff

SUMMARY OF REPORT:

At the Local Traffic Committee meeting held 25 September 2014 the following item was discussed:

*"Verbal requests have been received to install suitable pedestrian facilities in Pearl Street in close proximity to the Kingscliff Shopping Centre and the Turnock Street roundabout.*

*A pedestrian refuge was planned to be installed however turning templates have shown that coaches are unable to make the turn from Turnock Street into Pearl Street with a refuge in this location. Surveys of pedestrian movements will be tabled at the meeting to determine whether or not it meets the warrants for a marked pedestrian crossing.*

**COMMITTEE ADVICE:**

*The RMS pedestrian warrants are not met for a marked pedestrian crossing on Pearl Street near Turnock Street and therefore a marked pedestrian crossing should not be installed.*

*The Committee noted that currently there is redevelopment of the Kingscliff Hotel and once this new development is completed further pedestrian counts should be conducted in this vicinity."*

Now that the Kingscliff Hotel redevelopment is complete the location is being reassessed.

Pedestrian observations were conducted at the site and found that in 2 x 1 hour periods there were approximately 30 pedestrians per hour. The warrants for a marked pedestrian

crossing were not met and the Committee recommended that a pedestrian refuge be installed to allow pedestrians to cross the road in two stages.

COMMITTEE ADVICE:

An updated traffic count will be tabled for the Committee's consideration.

RECOMMENDATION TO COUNCIL:

That a pedestrian refuge be installed on Pearl Street, Kingscliff between the roundabout at Turnock Street and the bus bay adjacent to the shopping centre.

*FOR VOTE - Greg Sciffer, Cr B Longland, Snr Const Tony Darby*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Nil*

*PRESENT. DID NOT VOTE - Nil*

B. INFORMAL ITEMS SECTION

GENERAL TRAFFIC ADVICE

B1 [LTC] Valla Street, Pottsville

ORIGIN:

Roads & Stormwater

FILE NO: ECM 3600903; Traffic - Committee; Traffic - Parking Zones; Traffic - Safety; Valla Street, Pottsville

SUMMARY OF REPORT:

Request received for the installation of a "No Parking Zone" across from 4 Valla Street, Pottsville:

*"We have been experiencing significant problems getting safely into and out of our driveway due to cars parking directly across the road from our home and specifically directly across from our driveway.*

*Valla Street is a very narrow street and many staff/visitors/delivery trucks for the Aged Care Facility park their vehicles directly across from our residence. Many park their vehicles half on the road and half on the median strip on the aged care facility side of the street; because when another car is parked on the opposite side you can only fit one vehicle down the road at any time. When reversing my car out of my driveway I have had a number of very close calls with parked vehicles despite driving very slowly and carefully. I am particularly concerned about reversing out of my driveway in these conditions as a number of cars turn down into our street from the T-intersection which is only 5-10metres (sic) above and across from our driveway or travel quickly down the street from the hill above.*

*I have discussed my concerns directly with Rob Smith from Tweed Shire Council and he recommended I write to you asking for assistance/review of the street conditions to investigate the possibility of a "No Parking Zone" across from our residence."*

This street is similar to other narrow streets within subdivisions in the Tweed Shire. Installing signs as requested may lead to signage proliferation.

COMMITTEE ADVICE:

That the installation of "No Parking" signage on Valla Street, Pottsville is not supported.

B2 [LTC] Soorley Street, Tweed Heads South

ORIGIN:

Roads & Stormwater

FILE NO: ECM 3582765; Traffic - Committee; Traffic - Safety; Signs - Traffic Issues; Soorley Street; Minjungbal Drive

SUMMARY OF REPORT:

Request received for extension of the "No Parking" signage on the northern side of Soorley Street from Minjungbal Drive to the western edge of the western Clubhouse vehicle access.

*"In support of our request we are including a series of photographs showing the extent vision is restricted when vehicles are parked along this short stretch of road between the Fairways vehicle access and the western Clubhouse vehicle access.*

*The unrestricted vision is shown in the photo below that would be provided with no parking from Minjungbal Drive to the western edge of the Clubhouse vehicle access.*

*The situation that currently exists is shown in the following photos and is the situation confronting drivers leaving the Clubhouse Complex at the western exit. What cannot be shown in a photograph is a vehicle that has done a left hand turn from Minjungbal Drive into Soorley Street and proceeded to accelerate east. By the time such a vehicle reaches the Clubhouse vehicle access it is often travelling at a speed of at least 40 Kph or even more. This is a frightening experience for an elderly driver leaving the Clubhouse Complex where vision is restricted."*

The photos referred to above can be found in the attachment to this report.

COMMITTEE ADVICE:

That due to available alternate travel options and a loss of on street parking the request for "No Parking" on Soorley Street adjacent to the Clubhouse is not supported.

B3 [LTC] Terranora Terrace, Tweed Heads

ORIGIN:

Roads & Stormwater

FILE NO: ECM 3599289; Traffic - Committee; Traffic - Control; Traffic - Safety; Signs - Traffic Issues; Terranora Terrace, Tweed Heads

SUMMARY OF REPORT:

Request received for more visible signage or speed bump when merging north bound onto Terranora Terrace from Kennedy Drive:

*"My complaint is the number of near misses I have encountered at a giveway merge point along Terranora Terrace. As I head north bound and pass over the Terranora Inlet, Boyds Bay bridge there exists a merge point stating giveway to vehicles gaining access to Terranora Terrace. However many users ignore this (as I have witnessed) and simply merge without using safe procedures.*

*Perhaps more visible signage or a speed bump is an answer but I believe leaving the area controlled as it is has the potential to be a hazardous and dangerous giveway point."*

There was limited crash history at the location to support claims of drivers not giving way when merging on to Terranora Terrace.

COMMITTEE ADVICE:

The treatment on Terranora Terrace at Recreation Street intersection has been in place for a number of years and the Committee noted that drivers need to take care at all times and therefore no changes are recommended for this intersection.

B4 [LTC] Leisure Drive, Banora Point

ORIGIN:  
Roads & Stormwater

FILE NO: ECM 3601427; Traffic - Committee; Traffic - Pedestrian Crossings; Leisure Drive, Banora Point

SUMMARY OF REPORT:

Request received for a marked pedestrian crossing outside the Aveo Retirement Village at 57 Leisure Drive, Banora Point.

*"Outside Aveo Retirement there is an aged crossing. I have asked Council for a striped crossing as the traffic is so heavy now - we have to wait 7 mins to get to the middle of the crossing and wait for the others coming from Coles (Bi-Lo), it is dangerous, especially the people in mobile carts. One man turned his mobile cart over in the gutter in a panic outside Aveo.*

*Council refused stripes, said traffic not busy enough. It is impossible to cross, we have to walk to the lights in the heat, I have a heart condition, arm in a sling - steel shoulder replacement. I'm exhausted with the walk to the bus, we have 112 units here, most without cars."*

Pedestrian counts were carried out on a representative sample period which showed very low pedestrian activity.

**COMMITTEE ADVICE:**

The updated pedestrian counts indicate very low volumes crossing Leisure Drive, Banora Point at the refuge adjacent to the Aveo Retirement Village and a marked pedestrian crossing cannot be installed in this instance.

**NEXT MEETING:**

The next meeting of the Local Traffic Committee will be held 16 April 2015 in the Mt Warning Meeting Room commencing at 10.00am.

There being no further business the Meeting terminated at 11.15am.

**EXECUTIVE MANAGEMENT COMMENTS:**

**A1 [LTC] SALT Multisport Festival 2015**

*Nil.*

**A2 [LTC] Berkleys Lane, Pottsville**

*Nil.*

**A3 [LTC] Kennedy Drive, Tweed Heads**

*Nil.*

**A4 [LTC] Murwillumbah Street and Wharf Street, Murwillumbah - Tweed Foodie Fest**

*Nil.*

**A5 [LTC] Pearl Street, Kingscliff**

*Nil.*

**EXECUTIVE MANAGEMENT TEAM RECOMMENDATIONS:**

**A1 [LTC] SALT Multisport Festival 2015**

***That the proposed SALT Multisport Festival 2015 on 19 and 20 September 2015 be supported, subject to:***

- 1. NSW Police approval being obtained***
- 2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons***
- 3. Community and affected business consultation***



4. ***The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints***
5. ***Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event***
6. ***Adequate public liability insurance being held by the event organiser***
7. ***All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event***
8. ***Consultation with emergency services particularly Kingscliff Police, Kingscliff Fire brigade and Kingscliff Ambulance***
9. ***Arrangements made for private property access and egress affected by the event.***

**A2 [LTC] Berkleys Lane, Pottsville**

***That Council approves signage and traffic control devices as per drawing no INF11-21 subject to the inclusion of yellow 'No Stopping' lines on the curve at the north eastern end of Berkleys Lane, Pottsville.***

**A3 [LTC] Kennedy Drive, Tweed Heads**

***That a new pedestrian refuge be installed on Kennedy Drive adjacent to the "Scales Fish and Chip Shop" and to remove the existing pedestrian device as per Drawing MIS147-03 Issue A.***

**A4 [LTC] Murwillumbah Street and Wharf Street, Murwillumbah - Tweed Foodie Fest**

***That the proposed closure of Murwillumbah Street and Wharf Street between The Courthouse Hotel and Commercial Road, Murwillumbah for the conduct of the Tweed Foodie Fest on 24 April, 12 June, 14 August and 2 October 2015 be approved for the times 5.00pm to 11.00pm, subject to:***

1. ***Endorsement of the event by the Murwillumbah Business Chamber of Commerce.***
2. ***Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons.***
3. ***Evidence of community and affected business consultation submitted to Council and any concerns raised addressed.***
4. ***The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.***
5. ***Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required.***
6. ***Adequate public liability insurance being held by the event organiser.***

7. *All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.*
8. *Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately.*

**A5 [LTC] Pearl Street, Kingscliff**

*That a pedestrian refuge be installed on Pearl Street, Kingscliff between the roundabout at Turnock Street and the bus bay adjacent to the shopping centre.*

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**CONFIDENTIAL ITEMS FOR CONSIDERATION**

**REPORTS THROUGH THE GENERAL MANAGER IN COMMITTEE**

**REPORTS FROM THE DIRECTOR COMMUNITY AND NATURAL RESOURCES IN COMMITTEE**

**C1 [CNR-CM] Kingscliff Mini School - Deferral of Developer Contributions**

**REASON FOR CONFIDENTIALITY:**

**Local Government Act**

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret.

Valid



**Supporting Community Life**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
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**C2 [CNR-CM] Risk Assessment - Regional Assessment Service (My Aged Care)**

**REASON FOR CONFIDENTIALITY:**

Council has received confidential advice from Community Options Australia (COA) that they have been successful in their tender for the Regional Assessment Service (RAS).

**Local Government Act**

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret.

Valid

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## Supporting Community Life

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