

Late Addendum Report

MAYORAL MINUTE

b4 [MM-CM] Mayoral Minute Notice of AGM Australian Coastal Councils Association, 17 September 2015

SUBMITTED BY: Cr G Bagnall, Mayor

Valid



Civic Leadership

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
 - 1.2 Improve decision making by engaging stakeholders and taking into account community input
 - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
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Councillors

Advice has been received in relation to the Australian Coastal Councils Association Annual General Meeting on 17 September 2015. As this is the date of the September Council Meeting, it is unlikely that a Councillor representative will be present at the meeting. Should Council wish to have a vote recorded at this meeting, a proxy form should be completed and submitted. Should any councillor wish to nominate for the Committee of Management, the opportunity is now available to submit that nomination.

To Members, Australian Coastal Councils Association Inc

NOTICE OF ANNUAL GENERAL MEETING

AUSTRALIAN COASTAL COUNCILS ASSOCIATION, 17 SEPTEMBER 2015

This is a reminder that the Annual General Meeting of the Australian Coastal Councils Association Inc is to be held at 9.30am, Thursday 17 September at the Board Room, Local Government NSW, Level 8, 28 Margaret Street Sydney, NSW 2000.

Please find attached the following documents for the meeting:

1. Agenda – 2015 AGM
2. Proxy Form for members unable to attend
3. Nomination form for election to the Association Committee of Management

Following the AGM, the NSW launch of the Association will be held at the Waratah Room, Parliament House, Macquarie Street Sydney starting at 11.30pm.

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If you plan to attend the AGM or the NSW launch could you please let us know so we can make appropriate catering arrangements.

Proxy Forms

If you are unable to attend the AGM please fill in the attached Proxy Form and return to this office by email to: [info@coastal councils.org.au](mailto:info@coastalcouncils.org.au) as indicated on the form by close of business **Thursday 10 September 2015**.

All proxies will be acknowledged.

Australian Coastal Councils Committee of Management

A nomination form for the election of representatives of each State to the Association Committee of Management for the period 2015-17 is attached.

Please note that nominations must be lodged by email (as indicated on the nomination form) by close of business on **Friday 4 September 2015**. Nominations will only be accepted from representatives of Association member councils that are financial members for 2015-16.

If you have any questions please give me a call.

Regards,

Alan

Alan Stokes

Australian Coastal Councils Association Inc

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COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice Version 2.5.

b. Budget/Long Term Financial Plan:

Appropriate expenditure is allowed for attendance by Councillors at nominated conferences, training sessions and workshops.

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c. Legal:

Not applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

RECOMMENDATION:

That:-

- 1. The Mayoral Minute Notice of AGM Australian Coastal Councils Association, 17 September 2015 be received and noted and a proxy form be completed and submitted.**
 - 2. Councillor be nominated for Committee of Management.**
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UNDER SEPARATE COVER/FURTHER INFORMATION:

Attachment 1.	Agenda – 2015 AGM (ECM37677861)
Attachment 2.	Proxy Form for members unable to attend (ECM3767863)
Attachment 3.	Nomination form for election to the Association Committee of Management (ECM3767862)

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