

Appendix 2

Network Planning Project Timeline

Project Phase	#	2015 Project Task & Key Milestones	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Project Planning	1	Finalise Scope												
	2	Determine and draft methodology												
	3	Form internal planning and delivery group												
	4	Invite feedback and finalise methodology												
	5	Review communication plan												
	6	Bi-monthly internal planning and delivery group meetings												
	7	EMT & Council progress reporting (workshop or report)												
	8	Form an external reference group												
Network Planning - Stage 1 (baseline mapping)	1	Identify relevant standards / benchmarks / KPI's												
	2	Demographic and facility issues mapping (desk based)												
	3	Facilities audit and site visits (desk and field based)												
	4	Review planned provision by Council and other parties												
Network Planning - Stage 2 (consultation and planning)	1	Identify needs, opportunities, gaps												
	2	Determine stakeholder and community consultation												
	3	Gap analysis												
	4	Identify required functions and distribution												
	5	Propose changes/recommendations												
	6	Identify site, funding and delivery options												
	7	Impact on long term financial plan												