



TWEED
SHIRE COUNCIL

Chair: Tr Barry Longland

Trustees: M Armstrong
G Bagnall
C Byrne
K Milne
W Polglase
P Youngblutt

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 21 August 2014

held at Murwillumbah Cultural and Civic Centre
commencing at 5.00pm

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The Meeting commenced at 9.07pm.

Tr B Longland (Chairman), Tr M Armstrong (Deputy Chairman), Tr G Bagnall, Tr C Byrne, Tr K Milne and Tr P Youngblutt.

Also present were Mr Richard Adams (Executive Manager of the Trust), Mr Troy Green (General Manager), Mr Neil Baldwin (Acting Director Corporate Services), Mr David Oxenham (Director Engineering), Mr Vince Connell (Director Planning and Regulation), Mr Stewart Brawley (Acting Director Community and Natural Resources), Mr Peter Brack (Corporate Compliance Officer) and Mrs Kerrie McConnell (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN-TCHP] Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 19 June 2014

H 16

**Tr M Armstrong
Tr C Byrne**

RESOLVED that:

1. The Minutes of the Ordinary and Confidential Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 19 June 2014 be adopted as a true and accurate record of proceedings of that meeting.
2. ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

The Motion was **Carried**

**FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase**

APOLOGIES

Tr W Polglase has informed the General Manager that he is absent from the Shire on leave and is therefore unable to attend the Tweed Coast Holiday Parks Reserve Trust meeting.

H 17

Tr C Byrne
Tr P Youngblutt

RESOLVED that the apology of Tr W Polglase be accepted and the necessary leave of absence be granted.

The Motion was **Carried**

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

2 [EM-TCHP] Boyds Bay Holiday Park, Main Switchboard Upgrade EQ2014-099

H 18

Tr P Youngblutt
Tr M Armstrong

RESOLVED that, in relation to EQ2014-099 Supply and Install New Main Switchboard and Underground Cabling at Boyd's Bay Holiday Park:

1. The tender from Coughran Electrical P/L is accepted to the value of \$181,295 exclusive of GST.

2. ATTACHMENT A is CONFIDENTIAL in accordance with Section 10A(2)(c) and Section 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

The Motion was **Carried**

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase

LATE ITEM

H 19

Tr B Longland
Tr P Youngblutt

RESOLVED that Item 3 [E-TCHP] Audit of Tweed Coast Holiday Parks Reserve Trust for the Year Ended 30 June 2014 TCHP AgendaMasterbeing an Addendum item be dealt with and it be ruled by the Chairman to be of great urgency.

The Motion was **Carried**

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase

3 [EM-TCHP] Audit of Tweed Coast Holiday Parks Reserve Trust for the Year Ended 30 June 2014

H 20

Tr B Longland
Tr P Youngblutt

RESOLVED that the Tweed Coast Holiday Parks Reserve Trust receives and notes the advice from Thomas Noble & Russell in relation to their audit as per the requirements of the Australian Auditing Standard A260.

The Motion was **Carried**

FOR VOTE - Voting - Unanimous
ABSENT. DID NOT VOTE - Tr W Polglase

REPORTS FROM DIRECTOR PLANNING AND REGULATION

Nil.

REPORTS FROM ACTING DIRECTOR COMMUNITY AND NATURAL RESOURCES

Nil.

REPORTS FROM DIRECTOR ENGINEERING

Nil.

REPORTS FROM ACTING DIRECTOR CORPORATE SERVICES

Nil.

CONFIDENTIAL MATTERS

Nil.

There being no further business the Meeting terminated at 9.13pm.



The Minutes of Trust Meeting held xxx Were Confirmed at the Meeting held xxx

Chairman