



**TWEED**  
SHIRE COUNCIL

**Mayor:** Cr B Longland

**Councillors:** M Armstrong (Deputy Mayor)  
G Bagnall  
C Byrne  
K Milne  
W Polglase  
P Youngblutt

# Agenda

## **Ordinary Council Meeting Thursday 15 May 2014**

held at Murwillumbah Cultural and Civic Centre  
commencing at 5.00pm

## COUNCIL'S CHARTER

Tweed Shire Council's charter comprises a set of principles that are to guide Council in the carrying out of its functions, in accordance with Section 8 of the Local Government Act, 1993.

Tweed Shire Council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- to exercise community leadership;
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- to promote and to provide and plan for the needs of children;
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- to have regard to the long term and cumulative effects of its decisions;
- to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- to keep the local community and the State government (and through it, the wider community) informed about its activities;
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- to be a responsible employer.

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**Items for Consideration of Council:**

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## CONFIRMATION OF MINUTES

- 1 **[CONMIN] Confirmation of Minutes of the Ordinary and Confidential Council Meetings held Thursday 10 April 2014 and Thursday 1 May 2014**

**SUBMITTED BY:** Corporate Governance

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

### SUMMARY OF REPORT:

The Minutes of the Ordinary and Confidential Council Meeting held Thursday 10 April 2014 are attached for information and adoption by Council.

Also, the Minutes of the Ordinary and Confidential Council Meeting that follows the Planning Committee, which was held on Thursday 1 May 2014, are attached for information and adoption by Council.

### RECOMMENDATION:

**That:**

1. **The Minutes of the Ordinary and Confidential Council Meetings held Thursday 10 April 2014 be adopted as a true and accurate record of proceedings of that meeting.**
  2. **The Minutes of the Ordinary and Confidential Council Meetings held Thursday 1 May 2014 be adopted as a true and accurate record of the proceedings of that meeting.**
  - 3 **ATTACHMENTS 2 and 4 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
    - (f) **matters affecting the security of the council, councillors, council staff or council property.**
-

**REPORT:**

As per Summary.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.4.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "non confidential" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

- |                                    |  |
|------------------------------------|--|
| Attachment 1                       | Minutes of the Ordinary Council Meeting held Thursday 10 April 2014 (ECM 3339343).     |
| <i>(Confidential)</i> Attachment 2 | Minutes of the Confidential Council Meeting held Thursday 10 April 2014 (ECM 3339285). |
| Attachment 3                       | Minutes of the Ordinary Council Meeting held Thursday 1 May 2014 (ECM 3352997)         |
| <i>(Confidential)</i> Attachment 4 | Minutes of the Confidential Council Meeting held Thursday 1 May 2014 (ECM 3352994).    |
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## SCHEDULE OF OUTSTANDING RESOLUTIONS

### 2 [SOR-CM] Schedule of Outstanding Resolutions

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2.1 Council will be underpinned by good governance and transparency in its decision making processes
- 

### CODE OF MEETING PRACTICE:

#### **Section 2.8 Outstanding Resolutions**

*No debate is to be allowed on Outstanding Resolutions. Any changes to or debate on Outstanding Resolutions should only be by way of a Notice of Motion or a report to Council.*

**18 APRIL 2013**

### 13 [NOM-Cr K Milne] Climate Change Priority

#### NOTICE OF MOTION:

**197**

**Cr K Milne**  
**Cr G Bagnall**

**RESOLVED** that Council prioritises climate change as an urgent and high priority in all relevant areas of Council policy and operations, and brings forward to a future Workshop, policy options to implement this approach.

**Current Status:** Workshop conducted 12 September 2013 and will be dealt with through the Environmental Sustainability Strategy.

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**19 SEPTEMBER 2013**

**ORDERS OF THE DAY**

**4 [NOM-Cr B Longland] Aboriginal Employment Strategy**

**NOTICE OF MOTION:**

**532**

**Cr B Longland  
Cr K Milne**

**RESOLVED** that an Aboriginal Employment Strategy be developed as part of Council's Equal Employment Opportunity Management Plan which sets appropriate targets for aboriginal employment participation in the organisation and includes annual reporting against these targets. The Aboriginal Employment Strategy should also be included as an element of the yet to be developed Reconciliation Action Plan.

**Current Status:** The Aboriginal Employment Strategy is currently under review. Discussions in train with the Local Employment Coordinator and third party entities.

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**17 OCTOBER 2013**

**ORDERS OF THE DAY**

**6 [NOM-Cr M Armstrong] Graffiti Management Plan**

**634**

**Cr M Armstrong  
Cr G Bagnall**

**RESOLVED** that, in addition to investigating the feasibility of specified locations for graffiti walls and/or street art, Council brings forward a report outlining:

1. Strategies to engage with local youth to educate them on the costs arising from the damage caused by graffiti; and
2. The feasibility of developing a response team to assist local small businesses and landowners to clean up graffiti.

**Current Status:** This resolution will be addressed in the Graffiti Management Plan which is scheduled for delivery in 2014/15.

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**21 NOVEMBER 2013**

**9 [NOM-Cr K Milne] Coal Seam Gas**

**NOTICE OF MOTION:**

**707**

**Cr K Milne  
Cr M Armstrong**

**RESOLVED** that Council seeks advice on what planning or legal options Council could implement to protect the Shire from Coal Seam Gas Mining, or the use of, or access to Council owned public land, public infrastructure or assets such as road or water resources etc for Coal Seam Gas or Coal Seam Gas infrastructure purposes, and ways that Council's policies could be enhanced so the community could be afforded better consultation, for example Moree Shire Council's Seismic Policy.

**Current Status:** Letter sent to Local Government NSW on 14 January 2014, awaiting response.

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**12 DECEMBER 2013**

**REPORTS FROM THE DIRECTOR ENGINEERING AND OPERATIONS**

**54 [EO-CM] Response to Notice of Motion - Future Use of Murwillumbah Railway Station Building**

**866**

**Cr M Armstrong  
Cr G Bagnall**

**RESOLVED** that:

1. Council brings forward a report considering ways for incorporating the proposed community and cultural precinct at the Murwillumbah Railway Station into the proposed Rail Trail Network as originally envisioned in Council's motion.
2. This report be presented to Council after release of the Casino to Murwillumbah Rail Trail Feasibility Study.

**Current Status:** It is the officers understanding that the Feasibility Study has been presented to the Minister but not yet made publicly available.

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23 JANUARY 2014

10 [NOM-Cr K Milne] New Year's Sustainable Resolution

**NOTICE OF MOTION:**

12

**Cr C Byrne**  
**Cr P Youngblutt**

**RESOLVED** to defer this matter until the report relating to Item 13 of Council's Meeting of 18 April 2013 has been brought back to Council.

**Current Status:** Workshop conducted 12 September 2013 and will be dealt with through the Environmental Sustainability Strategy.

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11 [NOM-Cr G Bagnall] Tweed Valley Way/Tweed River Corridor

**NOTICE OF MOTION:**

15

**Cr W Polglase**  
**Cr M Armstrong**

**RESOLVED** that:

1. Staff prepares an estimate of costs for preparation of the plan of management in (2) below to inform consideration of this item in the 2014/15 budget
2. Council considers the following item in the 2014/15 budget:

*"Prepare a Plan of Management for the Tweed Valley Way/Tweed River Corridor. This Plan of Management is to be a guiding document to coordinate activities and ensure consistency for planned and future works along the corridor. Activities to be addressed by the plan will include, but not be limited to: signage, roadside plantings, river bank stabilisation, riverbank plantings and town entry statements."*

3. A report be prepared that:
  - (a) Assesses the adequacy of existing town/village entry statements in Tweed Shire in regards to the functions of informing the travelling public, promoting the towns and villages and providing an attractive, culturally and environmentally appropriate village/town entries.
  - (b) Provides a detailed, prioritised and costed works program to upgrade the entry statements to an appropriate current standard over a suitable number of years.

- (c) The Rural Villages Strategy be considered in preparing the Tweed Valley Way/Tweed River Corridor Plan of Management.

**Current Status:** Preliminary estimate of \$40,000 was considered for inclusion in the 2014/2015 Draft Budget, but has been excluded from the balanced budget currently on exhibition.

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## 12 [NOM-Cr G Bagnall] Review of Planting Guide

### NOTICE OF MOTION:

16

**Cr G Bagnall**  
**Cr M Armstrong**

**RESOLVED** that officers undertake a review of the planting guides that currently govern developments in this Shire, including Tweed Shire Council's own plantings, and a further report be brought back to Council that examines the appropriateness and feasibility of requiring an increased sourcing of local occurring plants.

**Current Status:** Report to be prepared and workshop scheduled prior to report being submitted to Council.

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20 FEBRUARY 2014

### ORDERS OF THE DAY

## 48 [NOM-Cr M Armstrong] Public Open Space

### NOTICE OF MOTION:

114

**Cr M Armstrong**  
**Cr K Milne**

**RESOLVED** that Council officers bring forward a report outlining the proposed public open space strategy identified in the Delivery Program 2013-2017 including information on:

1. The state of existing public open spaces focusing on, but not limited to, public facilities;
  2. The status of current Section 94 contributions plan for open spaces; and
-

3. Identify future funding opportunities to increase the provision of public open space.

**Current Status:** In progress.

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10 APRIL 2014

## REPORTS FROM THE GENERAL MANAGER

### 6 [GM-CM] Destination Tweed - Performance and Funding Contract

200

Cr W Polglase  
Cr P Youngblutt

**RESOLVED** that:

1. Council supports in principal the renewal of a funding contract of Destination Tweed for an additional four years expiring September 2018.
2. Council endorses the General Manager to enter into Deed of Variation with Destination Tweed to revoke the requirement to provide services described as B1 Marketing and Promotion of Tweed for Business Investment and undertakes all necessary documentation under the common seal of Council.
3. Council require Destination Tweed to provide Tweed Shire Council with a financial management plan (Business Plan) in detail for the funding period on how the funds will be dispersed within Destination Tweed.
4. A report be prepared for a future Council meeting to outline the Financial Plan/Management Plan and to seek Council's endorsement.
5. ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

**Current Status:** In progress.

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## REPORTS FROM THE DIRECTOR ENGINEERING

### 26 [E-CM] Mandating Sustainable Water Conservation Measures

226

Cr K Milne  
Cr G Bagnall

**RESOLVED** that this item be deferred for a workshop on water conservation infrastructure initiatives in Greenfield developments.

**Current Status:** Workshop scheduled for 22 May 2014.

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## ORDERS OF THE DAY

### 34 [NOM] Murwillumbah Library Alterations

#### NOTICE OF MOTION:

238

Cr B Longland  
Cr W Polglase

**RESOLVED** that Council officers bring forward revised plans for the Murwillumbah Library pond that provide for the retention of further pond elements while adequately addressing safety issues identified with the existing pond.

**Current Status:** Report to be prepared for the June 2014 Council meeting.

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### 35 [NOM] Lot 1 DP1117599 (formerly Lot 490) Kingscliff

#### NOTICE OF MOTION:

198

Cr B Longland  
Cr M Armstrong

**RESOLVED** that Council maintains its previous vision to preserve Lot 1 DP 1117599 (formerly known as Lot 490, Kingscliff) for public open space and recreation reserve while preserving its ecological values. Accordingly, Council seeks an amendment to the Tweed Local Environmental Plan to seek rezoning of Lot 1 DP 1117599 (former Lot 490, Kingscliff) as E2 Environmental Zone.

**Current Status:** The advancement of this amendment to the Local Environmental Plan will be reported as part of the Planning Reforms Works Program 2014/2015.

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### 37 [NOM] Impacts of Cats on Native Fauna

#### NOTICE OF MOTION:

241

**Cr G Bagnall**  
**Cr M Armstrong**

**RESOLVED** that Council bring forth a report on the negative impacts of cats on native fauna, and recommendations for management.

This report to include, but not be limited to:

- a summary of current research on the interactions between cats (domestic, free-living strays and feral) and native wildlife on the eastern seaboard;
- what measures have been successfully employed by other Australian Councils to reduce the impacts of cats on native wildlife;
- recommendations as to possible measures Tweed Shire Council can adopt to reduce the impacts of cats on native wildlife; and
- suggestions on where these measures will fit into the organisational structure, and the resourcing implications of adopting such measures.

**Current Status:** Report to be prepared.

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## MAYORAL MINUTE

### 3 [MM-CM] Mayoral Minute for April 2014

SUBMITTED BY: Cr B Longland, Mayor

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

## Councillors

### COMMITTEE MEETINGS

#### Attended by the Mayor

- § 4 April - Aboriginal Advisory Committee meeting - Tweed Byron Local Aboriginal Land Council, 21/25 Ourimbah Road, Tweed Heads.
  - § 7 April - Destination Tweed Board Meeting - Training Room, Gold Coast Airport, Terminal Drive, Coolangatta.
  - § 9 April - Tweed/Byron Local Area Command Community Safety Precinct Committee meeting - Pottsville Environment Centre, Centennial Drive, Pottsville Beach.
  - § 9 April - Tweed Coastal Committee - Canvas and Kettle Meeting Room, Murwillumbah Civic Centre - Cr Bagnall also attended.
  - § 9 April - Tweed Regional Gallery Foundation Board Meeting - Tweed Regional Gallery, Mistral Road, Murwillumbah - Cr Polglase also attended as Foundation President.
  - § 10 April - Local Traffic Committee Meeting - Mt Warning Meeting Room, Murwillumbah Civic Centre, Murwillumbah.
  - § 11 April - Arts Northern Rivers Board Annual General Meeting - Arts Northern Rivers Office, 2/5 Bruxner Highway, Alstonville.
  - § 30 April - Murwillumbah Community Centre Management Committee Meeting Murwillumbah Community Centre, Nullum Street, Murwillumbah - Cr Polglase also attended.
-

## INVITATIONS / MAYORAL REPRESENTATION:

### Attended by the Mayor

- § 1 April - LGNSW Member Forum, LG Review Panel Report, hosted by Tweed Shire Council - Waves Function Room, Kingscliff Bowls Club, Marine Parade, Kingscliff - Crs Youngblutt, Polglase, Byrne also advised their attendance.
- § 2 April - Northern NSW Local Health District Board Meeting - The Tweed Hospital, Tweed Clinical Education and Research Institute Building (TCERI), Powell Street, Tweed Heads.
- § 4 April - Murwillumbah Chamber Breakfast - Greenhills on Tweed, 131 River Street, Murwillumbah.
- § 5 April - PCYC Time for Kids Fundraising Event, "Do time to stop youth crime" - Bunnings, 29-41 Greenway Drive, Tweed Heads.
- § 8 April - Tweed Chamber Breakfast - Twin Towns Club, Stuart Street, Tweed Heads - Cr Polglase also attended.
- § 9 April - 100th Birthday of Coles in Australia and 40th Birthday of Tweed Coles - Coles Tweed Mall, Corner Frances/Wharf Street, Tweed Heads.
- § 10 April - Mayor's Welcome Reception for Rotary Group Study Exchange Visitors from Mexico - Murwillumbah Civic Centre, Tumbulgum Road, Murwillumbah.
- § 15 April - Kingscliff Visitor Information Centre Opening Kingscliff Community Hall, Marine Parade Kingscliff - also attended by Cr Polglase.
- § 16 April - Official Opening of the Tweed Dental Clinic - Tweed Hospital.
- § 16 April - Official Opening of the Murwillumbah Ambulance Station - Queen Street, Murwillumbah.
- § 16 April - Official Opening of the Murwillumbah District Hospital Emergency Department - Murwillumbah Hospital.
- § 24 April - Opening of Arkinstall Park playground and open space - Arkinstall Park, Cunningham Street, Tweed Heads.
- § 25 April - Uki Anzac Day Service - Uki Memorial, Kyogle Road, Uki.
- § 25 April - Pottsville Anzac Day Service - Anzac Park, Tweed Coast Road, Pottsville.
- § 25 April - Murwillumbah Anzac Day Service - Murwillumbah Cenotaph, Tumbulgum Road, Murwillumbah.
- § 26 April - Twin Town Friends Fundraising Event for the Tweed Heads Hospital Oncology Dept - South Tweed Community Hall, Heffron Street, Tweed Heads South.
- § 28 April - Dutch on the Tweed "Kings Dinner" - Murwillumbah Services Club, Wollumbin Street, Murwillumbah - Also attended by Clrs Bagnall, Polglase and Byrne.

**Attended by a Councillor on behalf of the Mayor**

- § 15 April - Kingscliff & Districts Chamber of Commerce Breakfast Meeting - Kingscliff Beach Bowls Club, Marine Parade, Kingscliff - Cr Polglase attended.

**Inability to Attend by or on behalf of the Mayor**

All invitations were accepted by the Mayor or attended by another Councillor on his behalf.

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**REQUESTS FOR WORKSHOPS:**

Councillors did not request any additional workshops during April 2014.

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**CONFERENCES:**

**Conferences attended by the Mayor and/or Councillors**

Councillors did not attend any conferences during April 2014.

**Information on Conferences to be held**

There was no information received on pending conferences during April 2014.

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**SIGNING OF DOCUMENTS BY THE MAYOR:**

- § 2 April - Transfer of land as public road – Lot 1 DP 1192197, Berkleys Lane and Coronation Avenue Pottsville.
- § 14 April - Transfer Granting Easement to NBN Co Ltd - Part Lot 1DP 1069562 Duranbah Road Duranbah.
- § 15 April - Variation of Restriction on the Use of Land - Tweed Ultima Wharf Street Tweed Heads.
- § 15 April - Transfer Granting Easement - Lot 66 DP 858466 - Jack Julius Park and Cudgen Foreshore Park - Sutherland Street Kingscliff.
- § 15 April - Memorandum of Understanding - Southern Cross University and Tweed Shire Council - Brett Street Tweed Heads.
- § 22 April - Transfer - land acquisition Cox Drive Tweed Heads South.
-

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.4.

**b. Budget/Long Term Financial Plan:**

Appropriate expenditure is allowed for attendance by Councillors at nominated conferences, training sessions and workshops.

**c. Legal:**

Not applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**RECOMMENDATION:**

That the Mayoral Minute for the month of April 2014 be received and noted.

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**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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4 [MM-CM] Mayoral Minute - Alternate Delegate for Arts Northern Rivers

SUBMITTED BY: Cr B Longland, Mayor

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

### Councillors,

The Councillor delegate to Arts Northern Rivers (ANR) is the Mayor, with the alternate being Cr Michael Armstrong. The Board meetings for ANR involve considerable discussion of operational matters relating to support for arts and cultural services across the footprint of the constituent councils (Tweed, Byron, Ballina, Lismore, Clarence Valley, Richmond Valley and Kyogle). Most of the councils have a staff representative that can participate in the fine detail for planning and implementation of ANR strategies.

The purpose of this report is to recommend to Council the appointment of the Manager Community and Cultural Services as an additional alternate delegate, with voting rights in the absence of the Councillor delegates. Such an appointment would provide enhanced participation from Tweed Shire Council at the operational level, which I believe will be in the interests of the Tweed community.

### RECOMMENDATION:

**That Council appoints the Manager Community and Cultural Services as an additional alternate delegate to represent Tweed Shire Council on the Board of Arts Northern Rivers.**

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Not applicable.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**5 [MM-CM] Mayoral Minute - Coal Seam Gas and other Unconventional Gas Mining Operations**

**SUBMITTED BY: Cr B Longland, Mayor**

Valid



## Caring for the Environment

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 4 Caring for the Environment
  - 4.1 Protect the environment and natural beauty of the Tweed
  - 4.1.3 Manage and regulate the natural and built environments
- 

### Councillors,

The following resolutions of Council relate to the Tweed's position on Coal Seam Gas and other Unconventional Gas Mining Operations.

- 16 August 2011 - Council resolved that:  
  
*" .. Council places a moratorium on Coal Seam Gas activities on Council-owned land until such time as Council is satisfied that the impact of such activities can be appropriately managed."*
  - 25 October 2012 - Council resolved that:  
  
    - "1. Council reaffirms its moratorium with respect to Coal Seam Gas (CSG) and declares and actively promotes the position that Tweed Shire be free of CSG and other unconventional gas operations.*
    - 2. Council calls on local State and Federal Members of Parliament to express their support for Council's position on CSG Mining.*
    - 3. Council seeks a review of the NSW Government's Strategic Regional Land Use Policy given that it fails to rule out CSG development on productive agricultural land and sensitive environmental areas.*
    - 4. As part of the forthcoming "White Paper" on the review of the NSW Planning system, Council makes a submission that planning powers be delegated to local government with regard to the consideration of development applications that deal with mining or gas extraction."*
  - 12 December 2013 - Council resolved that:  
  
    - "1. The Tweed Shire Council reaffirms its commitment to a moratorium with respect to Coal Seam Gas (CSG) activity and restates the position that the Tweed Shire does not welcome CSG and other Unconventional Gas Mining operations.*
-

2. *Prepares a submission to the NSW Department of Planning and Infrastructure (DPI) in response to proposed CSG exclusions zones and which includes support for the community's position that a moratorium with respect to CSG and Unconventional Gas Mining operations upon the basis of the community's desire to:*
  - a. *Protect our world heritage listed environment;*
  - b. *Maintain clean water security;*
  - c. *Protect our food protection capacity;*
  - d. *Foster environmentally sensitive Tourism; and*
  - e. *Protect the unique character of our rural village, towns, and communities.*
3. *Send letters with copies of the submissions, upon their completion, to the NSW Premier Barry O'Farrell, the NSW Minister for Planning, the Hon Brad Hazzard; the Member for Tweed Mr Geoff Provest; Member for Lismore Thomas George; and the Member for Richmond the Hon Justine Elliot."*

10 April 2014 - Council resolved that:

- "1. *Council undertakes a public exhibition process to determine if the community would like Council to install Coal Seam Gas Free signage at the major entrances to the Shire.*
2. *Council liaises with the gas field-free groups to work out potential locations, size and wording for the signs to include such information in the public exhibition process."*

Given Council's ongoing and strong position on this issue, I attended the current protest camp at Bentley on 23 April to experience firsthand the actions being taken and to discuss these with the protest organisers. Prior to my visit, I informed the Richmond Valley Mayor that I would be visiting the site in the company of the Kyogle Mayor. In this discussion I stressed that my visit was essentially to represent the Tweed's interests to the many Tweed residents camped at the site, and to bring back an assessment of the type of response that might be expected if this type of mining activity was to be conducted in the Tweed Shire. The visit was not related in any way to my position as President of NOROC which was conveyed to the organisers, the media and Richmond Valley Council.

My experience at the protest site was that the group was highly organised and tightly controlled in terms of a code of conduct that applied to all visitors to the site. I did not witness any unlawful or antisocial behaviour amongst the protest group who seemed well aware of their responsibilities regarding peaceful protest.

#### **RECOMMENDATION:**

**That this Mayoral Minute dealing with Coal Seam Gas and other Unconventional Gas Mining Operations be received and noted.**



**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.4.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## RECEIPT OF PETITIONS

### 6 [ROP] Receipt of Petitions

SUBMITTED BY: CORPORATE GOVERNANCE

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.2 Improve decision making by engaging stakeholders and taking into account community input
  - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
- 

### SUMMARY OF REPORT:

Under Section 1.5.4 Receipt of Petitions in the Code of Meeting Practice Version 2.4, *Petitions received by Councillors or forwarded to the (Acting) General Manager will be tabled as per the Order of Business, Item 11, Receipt of Petitions.*

*Unless Council determines to consider it in conjunction with a report already listed on the agenda, no motion (other than a motion to receive the same) may be made on any petition until the next Ordinary Meeting after that at which it has been presented.*

### RECOMMENDATION:

**That the following tabled Petition(s) be received and noted:**

**REPORT:**

As per Summary

**OPTIONS:**

That in accordance with Section 1.5.4 of the Code of Meeting Practice Version 2.4:

1. The tabled Petition(s) be considered in conjunction with an Item on the Agenda.
2. The tabled Petition(s) be received and noted.

**CONCLUSION:**

Any Petition tabled should be considered under Section 1.5.4 of the Code of Meeting Practice Version 2.4.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice Version 2.4.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Consult-**We will listen to you, consider your ideas and concerns and keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## REPORTS THROUGH THE GENERAL MANAGER

### REPORTS FROM THE DIRECTOR COMMUNITY AND NATURAL RESOURCES

#### 7 [CNR-CM] The State of Salt Marsh in Tweed Shire

**SUBMITTED BY:** Natural Resource Management

Valid



### Caring for the Environment

#### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 4 Caring for the Environment
  - 4.1 Protect the environment and natural beauty of the Tweed
  - 4.1.2 Protect, regulate and maintain natural assets (the coastline, coastal and inland waterways, biodiversity, bushland and scenic landscapes) for current and future generations
- 

#### SUMMARY OF REPORT:

At its meeting of Thursday 20 February 2014 Council resolved to bring forward:

*"a brief report on the state of salt marsh in the Shire and options for a way forward to address any current or potential issues."*

This report addresses the resolution.

Salt marsh is well protected by legislation however is still frequently affected by impacts such as grazing. Salt marsh extent is declining at a number of sites monitored in the Tweed due to a combination of mangrove encroachment and increased water levels in the estuary. This trend is consistent with other estuaries in the region.

Council has undertaken projects on both public and private land that have resulted in the protection and restoration of salt marsh and this program is ongoing. It may be possible to undertake an assessment to identify parts of the foreshore that, following an increase in sea level, may in the future be colonised by salt marsh.

#### RECOMMENDATION:

**That the report on state of salt marsh in Tweed Shire be received and noted.**

## REPORT:

At its meeting of Thursday 20 February 2014 Council resolved to bring forward:

*"a brief report on the state of salt marsh in the Shire and options for a way forward to address any current or potential issues."*

### **State of Salt Marsh in the Tweed**

Coastal salt marsh is a salt tolerant plant community that exists between mean high tide and highest astronomical tide. It is listed as an Endangered Ecological Community under the Threatened Species Conservation Act 1995 (NSW). In many locations salt marsh grows immediately landward of the mangrove zone, and can form narrow bands between mean high tide (mangrove zone) and terrestrial vegetation that is never tidally inundated. Salt marsh plants are extremely tolerant of salt, and colonise areas that cannot be occupied by other species due to the high concentration of salt in the sediment.

Salt marsh provides an important habitat for many species of estuarine fish and crustaceans. Fish in particular use salt marsh as a feeding ground during high tides. Resident and migratory shorebirds also use Tweed salt marshes as feeding and roosting habitats.

In NSW salt marsh is protected under both the Threatened Species Conservation Act 1995 and the Fisheries Management Act 1994. Under the Fisheries Management Act, salt marsh (patches greater than 5m<sup>2</sup>) is classified as a Type 1 - highly sensitive key fish habitat. NSW DPI will generally not approve any new development or activities that will harm Type 1 marine vegetation without adequate mitigation and compensation measures in place. If development affects salt marsh, habitat compensation measures are applied to achieve the DPI Fisheries policy objective of ensuring no net loss of habitat.

Typically salt marsh is a vegetation type that has been undervalued, with many areas lost or degraded through coastal development. It is sometimes described as being 'squeezed' between the advancing marine tidal zone and hard infrastructure or incompatible landforms in the terrestrial landward zone. A large area of salt marsh has recently been impacted by drainage works at the site of Cobaki Lakes. The long term impact of this work on this significant salt marsh area is currently unknown. The NSW Department of Planning are working with the land owners to resolve the situation.

Salt marsh occurs in many locations in the Tweed Shire adjacent to the Tweed River, Terranora and Cobaki Broadwaters and the three coastal creeks, Cudgen, Cudgera and Mooball. Most salt marsh patches are small, and interspersed with mangroves and swamp oak. Salt marsh mapping has been undertaken in the Tweed, most recently by NSW DPI Fisheries in 2006. Salt marsh mapping is available through Council's GIS system, however many small patches of salt marsh are not picked up due to the resolution of the mapping.

Salt marsh at a number of sites in the Lower Tweed estuary has been studied in detail through an ecological monitoring program associated with the Tweed River Entrance Sand Bypassing Project. This work has been undertaken since 2002 and has looked at how salt marsh is affected by environmental changes, including elevated water levels and colonisation by mangroves.

It has been found that there has been a trend of increasing mangrove extent (11.68%) and decreasing salt marsh extent (25.93%) in the Tweed sites for the period 2000-2012. The

study considers the rate of salt marsh decline in the Tweed to be high relative to other areas in the region, and predicts that based on current trends, salt marsh could be lost from the Tweed by 2060. The decline of salt marsh in the Tweed has primarily been due to mangrove colonisation of the salt marsh zone, and erosion/greater inundation of the substrate upon which it grows, (Pacific Wetlands, 2012). It is noted that the study does not include all known areas of salt marsh in its assessment, nor does it include the possibility of salt marsh moving into new areas as sea levels rise.

Based on evidence from the Tweed and other estuaries on the NSW coast it is considered that a rise in sea level associated with climate change will have a significant impact on the distribution of salt marsh. This will have flow on effects to other parts of the estuarine food chain.

### **Current and potential issues**

- Salt marsh is afforded good legislative protection from the impacts of development, however less protection from informal activities such as trampling, grazing and mowing.
- Overall salt marsh decline due to mangrove expansion and sea level rise is beyond the ability of Council to control.
- Salt marsh can theoretically expand into terrestrial areas as sea levels rise, however the actual scope for expansion within the Tweed, based on adjacent terrestrial topography, tenure and land use is unknown.
- Management and restoration of salt marsh, in particular the mitigation of impacts from previous misuse (grazing etc.) is possible, and has been successfully undertaken at a number of sites in the Tweed.

### **Options and considerations for salt marsh management**

- Legislation protecting salt marsh is strong and comprehensive, however diligence in assessment is required to ensure that all salt marsh is identified in development proposals, and further, that all potential impacts are identified. This is particularly important for hydrological impacts such as the release of stormwater to salt marsh, where changes may occur in salinity and nutrient levels, with consequent impacts on salt marsh floristic structure and ecological function. Where salt marsh protection, rehabilitation or compensatory works are required by conditions of development approval, it is important that adequate resources are provided to ensure compliance with conditions is achieved, and that long term adaptive management can be undertaken if required.
- Providing compliance resources will be particularly important at the site of Cobaki Lakes where a large expanse of salt marsh is proposed to be restored, and ultimately handed over to Council for long term management. Failure to achieve good ecological restoration at this site could result in the exacerbation of mosquito breeding, with attendant public health impacts.
- A recent change in the Fisheries Management Regulation 2010 now makes it illegal for livestock to graze or trample marine vegetation, including mangroves and salt marsh. This has implications for graziers with river frontage, where Council or State owned road reserves (paper roads) occupy the immediate river bank. Council has undertaken a number of projects to fence stock out of foreshore road reserves with the aim of protecting marine vegetation, and will continue to undertake this work where ever the opportunity is available.

- Wherever possible, Council should seek to increase protection of salt marsh on public land. This may include installation of fencing, signage or boardwalks.
- In the long term, it is generally accepted that sea level rise will result in ongoing mangrove incursion into existing parts of the foreshore occupied by salt marsh, leading to the loss of salt marsh from overshadowing and inundation. There will be locations in the Tweed where saltwater inundation of foreshore land will cause a decline in existing terrestrial vegetation communities, and create new areas with highly saline conditions suitable for colonisation by salt marsh. This type of transition between vegetation communities would be expected to occur over a decadal time span. It should be possible to identify areas of the foreshore that may be suitable for salt marsh colonisation under the influence of sea level rise. Analysis of LiDAR data and existing land use would inform this assessment. Consideration of possible future salt marsh colonisation of an area may influence consideration of its suitability for development.

**OPTIONS:**

This report is provided for the information of Council.

**CONCLUSION:**

Salt marsh is well protected by legislation however is still frequently affected by impacts such as grazing. Salt marsh extent is declining at a number of sites monitored in the Tweed, due to a combination of mangrove encroachment and increased water levels in the estuary. This trend is consistent with other estuaries in the region.

Council has undertaken projects on both public and private land that have resulted in the protection and restoration of salt marsh, and this program is ongoing. It may be possible to undertake an assessment to identify parts of the foreshore that, following an increase in sea level, may in the future be colonised by salt marsh.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**8 [CNR-CM] River Health Grants**

**SUBMITTED BY: Natural Resource Management**

Valid



**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 4 Caring for the Environment
- 4.3 Maintain and enhance Tweed's waterways and its catchments
- 4.3.1 Manage water resources sustainably and minimise impact on the environment by achieving more integration of water supply, wastewater and stormwater services

**SUMMARY OF REPORT:**

This report provides Council with details of proposed investments in river and riparian management, through implementation of the River Health Grants Program.

The goal of this project is to improve the quality of Tweed Waterways by subsidising works on private properties, for example by revegetation, weed control and provision of off stream water for cattle. The source of funding for this program is the Water Unit mandatory dividend for water and sewerage.

**RECOMMENDATION:**

**That Council approves the following River Health Grants:**

<b>Property Owner</b>	<b>Locality</b>	<b>Stream frontage (m)</b>	<b>Objective of works</b>	<b>Council contribution</b>
<b>Brown</b>	<b>Tygalgah</b>	<b>120</b>	<b>Stabilise cane drain bank to improve water quality in downstream natural waterways.</b>	<b>\$4,000</b>
<b>Riley</b>	<b>Blue Knob</b>	<b>600</b>	<b>Undertake primary weed control and promote riparian rainforest regeneration in upper Tweed catchment.</b>	<b>\$8,000</b>

## REPORT:

Since June 2006 Council has worked with riparian landowners to initiate projects which protect and improve water quality and stream bank condition. The goal of this program is to enhance the environmental condition of Tweed waterways, improve the water quality of raw water extracted for treatment at Bray Park. At the March 2013 meeting, Council approved to amend the Water Supply Catchment Stream Bank Protection Version 1.2 to include subsidisation of riparian rehabilitation works in all natural waterways of the Shire, and renamed the River Health Grants policy.

The River Health Grants Program has been successful in attracting a diverse range of landholders, from traditional farmers to rural lifestyle property owners and has made an immediate improvement in the riparian conditions of treated areas. In each case of funding, an agreement with land holders will be signed that details Council's contribution to the project and the commitments and responsibilities of the land holder.

There are two River Health Grant projects proposed within this report. The first project is to establish locally native trees and ground covers along 120m of cane drain bank to improve water quality, stabilise drain banks and reduce export of acid containing water into the Rous River. The second project proposed includes primary weed control/bush regeneration works along a tributary in the upper Tweed catchment.

Property Owner	Locality	Stream frontage (m)	Objective of works	Council contribution
Brown	Tygalgah	120	Stabilise cane drain bank to improve water quality in downstream natural waterways.	\$4,000
Riley	Blue Knob	600	Undertake primary weed control and promote riparian rainforest regeneration in upper Tweed catchment.	\$8,000

## CONCLUSION:

The landowners included in this report have all committed significant in-kind contributions to these projects. The projects will achieve the aims of the River Health Grants Scheme, and are in accord with the Water Supply Catchment Stream Bank Protection Policy V1.2.

## COUNCIL IMPLICATIONS:

### a. Policy:

Water Supply Catchment Stream Bank Protection v1.2

### b. Budget/Long Term Financial Plan:

Funded from River Health Grants expenditure.

### c. Legal:

Not Applicable.

### d. Communication/Engagement:

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**9 [CNR-CM] Biofund Koala Connections Project Implementation**

**SUBMITTED BY: Natural Resource Management**

Valid



**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 4 Caring for the Environment
- 4.2 Conserve native flora and fauna and their habitats
- 4.2.1 Promote the protection of native vegetation and wildlife habitat of high conservation value, social or cultural significance in Tweed Shire

**SUMMARY OF REPORT:**

Council resolved at the June 2012 Council meeting to accept a Department of Sustainability, Environment, Water, Population and Communities Biodiversity Fund grant of \$2,017,000 awarded to Tweed and Byron Shire Councils to implement the project *Linking Koala Habitat and Endangered Ecological Communities*. The project, known as Koala Connections is managed and administered by Tweed Shire Council. In accordance with the application, a further \$100,000 over four years will be contributed to the project from Council's Biodiversity Grant Program.

The purpose of this report is to seek Council's approval to fund works on two private properties as listed below, in accordance with the provisions of the grant.

**RECOMMENDATION:**

**That Council approves the expenditure under the Biodiversity Fund Koala Connections project for works on two private properties as listed in the table below:**

Name	Area	Details	Cost Estimate (\$ excl. GST)
Frost	Sleepy Hollow	Plant 150 trees Fencing 285 metres	\$6,075
Border	Sleepy Hollow	Plant 250 trees Fencing 360 metres	\$8,400
<b>TOTAL</b>			<b>\$14,475</b>

## REPORT:

Council resolved at the June 2012 Council meeting to accept a Department of Sustainability, Environment, Water, Population and Communities Biodiversity Fund grant of \$2,017,000 awarded to Tweed and Byron Shire Councils to implement the project *Linking Koala Habitat and Endangered Ecological Communities*. The project, known as Koala Connections is managed and administered by Tweed Shire Council. In accordance with the application, a further \$100,000 over three years will be contributed to the project from Council's Biodiversity Grant Program.

The project will implement critical on-ground and educational actions arising from the Tweed Coast Koala Habitat Study (TCKHS) adopted by Council in February 2011 and the Tweed Coast Comprehensive Koala Plan of Management (TCKPOM), which is currently in preparation. Specific actions will include:

- Restoration of existing koala habitat.
- Connecting fragmented habitats through revegetation on private and public land.
- Installation of strategic fencing to restrict stock and prevent koala road strikes.
- Connecting landholders, community groups and individuals through educational media releases, training workshops and community tree planting working bees.

Together, these actions will help to provide a more secure future for koalas on the Tweed Coast and foster a sense of stewardship with landholders and the broader community.

The purpose of this report is to seek Council's approval to fund works on the properties of two private landowners, as listed below, in accordance with the provisions of the grant.

The proposed works involve the provision of services by professional bushland regenerators and fencing contractors to undertake fencing, weed control, tree planting, monitoring and evaluation and to assist the landholders to more effectively manage environmental weeds and ensure survival of the trees.

Name	Area	Details	Cost Estimate (\$ excl. GST)
Frost	Sleepy Hollow	Plant 150 trees Fencing 285 metres	\$6,075
Border	Sleepy Hollow	Plant 250 trees Fencing 360 metres	\$8,400
<b>TOTAL</b>			<b>\$14,475</b>

## OPTIONS:

1. That Council approves the expenditure under the Biodiversity Fund Koala Connections project for works on two private properties as listed in the table contained within the report.
2. That Council does not approve the expenditure under the Biodiversity Fund Koala Connections project for works on two private properties as listed in the table contained within the report.

**CONCLUSION:**

The proposed works will significantly enhance koala habitat, Endangered Ecological Communities and fauna corridors in the priority areas of Duranbah, Cudgera Creek and Palmvale and will contribute to implementation of recommendations in the Draft Comprehensive Tweed Coast Koala Plan of Management.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Community Strategic Plan 2013-2023

Strategy 4.2.2 *Encourage and promote rehabilitation and management of native vegetation and wildlife habitat in Tweed Shire.*

**b. Budget/Long Term Financial Plan:**

\$2,017,000 from Department of Sustainability, Environment, Water, Population and Communities Biodiversity fund LSP-947456-1336, which is augmented with a further \$100,000 over four years from Council's Biodiversity Grant Program.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**10 [CNR-CM] Park Naming at Terranora - "Betty Judd Park"**

**SUBMITTED BY: Recreation Services**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.3 Provide well serviced neighbourhoods
  - 2.3.6 Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities
- 

### SUMMARY OF REPORT:

At its meeting held 20 February 2014 Council resolved to call for comment regarding the naming of the park located on the corner of Terranora Road and Sunnycrest Drive (Azure Estate) Terranora the "Betty Judd Park". At the close of comment, two submissions were received, one in support of the proposal, and one suggesting that the park be named "The Judd Park".

### RECOMMENDATION:

**That Council names the park located on the corner of Terranora Road and Sunnycrest Drive (Azure Estate) Terranora the "Betty Judd Park" and erects signage.**

**REPORT:**

At its meeting held 20 February 2014 Council resolved to call for comment regarding the naming of the park located on the corner of Terranora Road and Sunnycrest Drive (Azure Estate) Terranora the "Betty Judd Park" in accordance with Council's Policy for the Naming of Public Parks.

At the close of comment one submission was received supporting the proposal and one submission requesting that Council consider simply naming the park "The Judd Park" which in time would include Betty's husband Kevin.

The second submission received suggesting the alternate naming is from a life time resident of Terranora who was surprised with the naming proposal as there are 'longer term' residents of Terranora after whom the park could be named, but so as not to offend the family and reject the name outright, suggests that Council consider naming the park "The Judd Park".

**OPTIONS:**

1. That Council names the park the "Betty Judd Park".
2. That Council names the park the "Judd Park".

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**11 [CNR-CM] Affordable Entry to Tweed Aquatic Centres for People with Permanent and Temporary Disabilities Trial**

**SUBMITTED BY: Community and Cultural Services**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### SUMMARY OF REPORT:

This is a report on the trial of affordable entry to Tweed Aquatic Centres for people with permanent or temporary disability carried out between 21 September 2013 and 20 March 2014. The trial was a result of a Notice of Motion by Councillor Phil Youngblutt put to the April 2013 Council meeting. The trial involved a fifty percent subsidy on individual and family six month Bronze Membership fees funded from the Access Reserve. This report provides information on participation in the trial and associated costs funded through the Access Reserve. The report recommends continuation of the trial for an extended period to gather additional data on demand for subsidised entry.

### RECOMMENDATION:

**That Council:**

- 1. Notes the Report on the results of the trial of affordable entry to Tweed Aquatic Centres for people with permanent or temporary disability; and**
- 2. Approves an extension of the trial for a further six months during the summer season 2014-2015 funded from the Access Reserve.**

## REPORT:

Affordable entry to Tweed Aquatic Centres was included on the agenda of the Equal Access Advisory Committee in February 2013. This was a response to concerns from community members about the affordability of entry to the pools particularly where frequent and regular access to aquatic environments assists health and wellbeing.

At the 13 April 2013 Council meeting a Notice of Motion by Councillor Youngblutt requested that Council staff provide a report with recommendations on methods to investigate demand for affordable entry to the Tweed Aquatic Centres for people with permanent and temporary disabilities. A report was presented to Council at the 15 August 2013 meeting and it was resolved that:

*Council endorses a trial of subsidised entry to Tweed Aquatic Centres for the 2013/2014 summer season to be funded from the Access Reserve, as follows:*

- 1. A 50% subsidy on the six month Bronze Family Membership for families where there is a parent/s who has a disability and is in receipt of the Disability Support Pension.*
- 2. A 50% subsidy on the six month Bronze Family Membership for families where there is a child who has a disability, confirmed by a letter from a General Practitioner.*
- 3. A 50% subsidy (including the current 20% concession and an additional 30% subsidy) on the six month Bronze Individual Membership for an adult who has a disability and who receives the Disability Support Pension.*
- 4. A 50% subsidy on the six month Bronze Individual Membership for a person who has temporary disability with a recommendation in writing from a medical or allied health professional involved in their treatment and care.*
- 5. The maximum subsidy shall not exceed 50%.*

The subsidised cost of the six month Family Bronze Membership was \$215.00 (full membership \$430.00). The subsidised cost of the six month Individual Bronze Membership was \$132.50 (full membership \$265.00).

### **Trial Results**

A total of 108 subsidised six month Bronze Memberships were purchased during the trial. A total of 81 individual and 27 family memberships were purchased (Table 1). Of these 47 (43 individual memberships, 4 family memberships) were for adults with temporary disabilities and 45 (38 individual memberships and 7 family memberships) were for adults with a disability support pension (Table 2). A total of 16 memberships were purchased for children with disabilities and 92 memberships were purchased by adults (Table 3).

The highest number of subsidised memberships was purchased at Murwillumbah pool (72) with a further 29 purchased at Tweed and 7 at Kingscliff (Table 1). The subsidised memberships could be used at all three pools however the trial data does not include how many people used more than one pool during the season.

The total cost of the trial funded from the Access Reserve was \$13,877.50. For adults with temporary disability the cost was \$6,557.50. For adults with a Disability Support Pension

who are both on a low income and have permanent impairment the cost was \$3,880.00. For children with disability the cost was \$3,440.00.

**Table 1. Membership Category**

<b>6 Months Individual</b>	<b>Mur'bah</b>	<b>Tweed</b>	<b>Kingscliff</b>	<b>All Pools</b>	<b>Cost</b>
Individual (temporary)	26	15	2	43	\$5,697.50
Individual (permanent)	22	12	4	38	\$2,375.00
<b>Total Individual</b>	<b>48</b>	<b>27</b>	<b>6</b>	<b>81</b>	<b>\$8,072.50</b>
<b>6 Months Family</b>	<b>Mur'bah</b>	<b>Tweed</b>	<b>Kingscliff</b>	<b>All Pools</b>	<b>Cost</b>
Family (adult temporary)	3	1		4	\$860.00
Family (adult permanent)	6	1		7	\$1,505.00
Family (child)	15		1	16	\$3,440.00
Total Family	24	2	1	27	\$5,805.00
<b>Overall Total</b>	<b>72</b>	<b>29</b>	<b>7</b>	<b>108</b>	<b>\$13,877.50</b>

**Table 2. Membership by Disability Category**

<b>Permanent Disability</b>	<b>Mur'bah</b>	<b>Tweed</b>	<b>Kingscliff</b>	<b>All Pools</b>	<b>Cost</b>
Individual	22	12	4	38	\$2,375.00
Family (adult)	6	1		7	\$1,505.00
Family (child)	15		1	16	\$3,440.00
<b>Total Permanent</b>	<b>43</b>	<b>13</b>	<b>5</b>	<b>61</b>	<b>\$7,320.00</b>
<b>Temporary Disability</b>	<b>Mur'bah</b>	<b>Tweed</b>	<b>Kingscliff</b>	<b>All Pools</b>	<b>Cost</b>
Individual	26	15	2	43	\$5,697.50
Family (adult)	3	1		4	\$860.00
<b>Total Temporary</b>	<b>29</b>	<b>16</b>	<b>2</b>	<b>47</b>	<b>\$6,557.50</b>

**Table 3. Membership by Age Category**

<b>Adults</b>	<b>Mur'bah</b>	<b>Tweed</b>	<b>Kingscliff</b>	<b>All Pools</b>	<b>Cost</b>
Individual (temporary)	26	15	2	43	\$5,697.50
Individual (permanent)	22	12	4	38	\$2,375.00
Family (adult temporary)	3	1		4	\$860.00
Family (adult permanent)	6	1		7	\$1,505.00
<b>Total Adults</b>	<b>57</b>	<b>29</b>	<b>6</b>	<b>92</b>	<b>\$10,437.50</b>
<b>Children</b>	<b>Mur'bah</b>	<b>Tweed</b>	<b>Kingscliff</b>	<b>All Pools</b>	<b>Cost</b>
Family (child)	15		1	16	\$3,440.00
<b>Total Children</b>	<b>15</b>		<b>1</b>	<b>16</b>	<b>\$3,440.00</b>

Approximately thirty percent (30%) of adults who regularly purchase Bronze Memberships accessed the trial subsidy. Despite this drift, overall sales of the six month Individual Bronze Membership increased during the trial. Almost all the six month Family Bronze Memberships purchased during the trial were new memberships.

During the trial no income means test was applied to families with a child with disability purchasing Family Bronze Membership or to Individual Bronze Memberships purchased by people with temporary disability or chronic illness. This group needed to present a letter from a health or allied health professional to demonstrate that their condition required frequent and regular access to the aquatic environment.

The option of applying a means test to this group by requiring the presentation of the Health Care Card was considered for subsidies to be offered on a permanent basis. Advice from the Equal Access Advisory Committee at the 16 April 2014 meeting was that this means test

would exclude a range of people not eligible for the Health Care Card but are nevertheless in financial stress due to costs associated with their health condition and other cost of living pressures. Adults with permanent disability who receive the Disability Support Pension are in a low income bracket.

The Equal Access Advisory Committee members felt that more data over a longer period of time was required in order to properly assess demand for subsidised entry and under what conditions permanent subsidies are affordable. The recommendation of the Equal Access Advisory Committee on 16 April 2014, included in the Minutes was to continue the trial for a further 12 months period with the costs shared between the Access Reserve and Council. However due to financial constraints the Executive Management Team has recommended that the trial be continued for six months in the summer season 2014-2015 funded from the Access Reserve.

**OPTIONS:**

1. Continue the trial into demand for affordable entry to Tweed Aquatic Centres for six months during the summer season 2014-2015 funded from Access Reserve.
2. Discontinue the trial and provide subsidies currently included in Fees and Charges

**CONCLUSION:**

The trial investigating demand for affordable entry to Tweed Aquatic Centres for Tweed residents who have permanent or temporary disabilities resulted in increased sales of pool memberships over the six months trial period. The trial demonstrated that there is demand for subsidised pool memberships from people with permanent or temporary disability or chronic illness. To ensure that subsidised entry is affordable on a permanent basis a continuation of the trial for a further twelve months will ensure a more accurate assessment of demand and cost.

While 108 memberships were purchased during the trial this would also have resulted in additional people accessing the aquatic centres. Many of the people purchasing the subsidised memberships visit the pools in the company of family, carers and friends. This was a timely and well received response to an expressed need by the community. Through this trial Council has demonstrated commitment to an accessible and inclusive community in line with its recently adopted Access and Inclusion Policy.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Access and Inclusion Policy v 1.0.

**b. Budget/Long Term Financial Plan:**

Based on data gathered from the pool trial over the 2013-2014 summer season, it is anticipated extending the trial for a further six months will cost approximately \$14,000. It is proposed the trial is funded from the Access Reserve.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**12 [CNR-CM] Funding Agreement for Knox Park Youth Precinct**

**SUBMITTED BY: Community and Cultural Services**

Valid



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## Supporting Community Life

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### **SUMMARY OF REPORT:**

Council is in receipt of correspondence from the Department of Infrastructure and Regional Development for the Knox Park Youth Precinct project. This report seeks Council's endorsement of the project and approval for the General Manager or delegate to execute the contract.

### **RECOMMENDATION:**

#### **That Council:**

- 1. Accepts the funding of \$500,000 for the Knox Park Youth Precinct from the Department of Infrastructure and Regional Development.**
- 2. Votes the expenditure and authorises the General Manager or delegate to execute the funding contract.**

## REPORT:

The upgrade of Knox Park to incorporate a Youth Precinct was identified during the 'Speak Out' campaign that informed development of the Youth Strategy and Action Plan. Strategic Outcome 2, Action 1 of the adopted Youth Strategy and Action Plan states:

*Develop a Master Plan for Knox Park to include an accessible multi-purpose youth plaza to complement the Murwillumbah Youth Centre.*

An application was originally submitted for the Knox Park Youth Precinct to the Department of Regional Australia, Local Government, Arts and Sport, Regional Development Australia Fund Round 3. In accordance with the application lodged, the funding will deliver:

- An adventure play area of at least 1800m<sup>2</sup>, designed to sit within an already existing treed space, creating natural shade. The area will include an adventure rope system, flying fox, dry creek beds, swings and climbing structures.
- A plaza style streetscape of at least 1000m<sup>2</sup> which will be made up of a skate-able concrete area with concrete walls and steps as well as an area of soft landscaping including turf, garden beds and trees;
- A multipurpose outdoor sports arena of at least 350m<sup>2</sup> for basketball, handball, soccer, netball use with informal seating surrounding the edge; and
- Connecting concrete pathways between all elements of the Project

Council received documentation noting the application was successful on 24 June 2013 however contract documentation was not executed before the 2013 Federal election was announced. Revised documentation has now been issued for the re-branded Community Development Grants program (Attachment 1).

<b>Funding Source</b>	<b>Confirmed (C)/ Unconfirmed (U)</b>	<b>Amount</b>
Tweed Shire Council (Cash)	C	<b>500,000</b>
Department of Infrastructure and Regional Development - Community Development Grants Program	C	<b>500,000</b>
NSW Sport and Recreation	C	<b>25,000</b>
<b>Total Confirmed Funding</b>		<b>\$1,025,000</b>
<b>Total Project Cost</b>	<b>\$1,025,000</b>	

## OPTIONS:

1. That Council accepts the Community Development Grants program funding of \$500,000 for Knox Park Youth Precinct, authorises the General Manager or delegate to execute the funding contract and votes the funding.
2. That Council declines the offer of funding from the Community Development Grants program for the Knox Park Youth Precinct.

## **CONCLUSION:**

This project demonstrates Council's commitment to listen to the voice of young people in the community. The targeted consultation undertaken to prepare the Youth Strategy and Action Plan 2013-2017, engaged 237 young people across the Shire, 61 Parents/Carers, and 23 youth related services. This Knox Park Youth Precinct project was identified from a specific response to young people's concerns about the lack of safe places to engage and socialise with their peers. The dated skate park and play equipment will be replaced with an integrated youth space designed, managed, and activated by young people and local community to encourage participation by a range of young people and families.

## **COUNCIL IMPLICATIONS:**

**a. Policy:**

Youth v1.0

**b. Budget/Long Term Financial Plan:**

Council's contribution of \$500,000 for the Knox Park Youth Precinct is included in the Long Term Financial Plan against ledger number A1569.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

## **UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1

Funding Agreement between Department of Infrastructure and Regional Development and Tweed Shire Council (ECM 3349275)

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**13 [CNR-CM] Community Infrastructure Framework Status Report**

**SUBMITTED BY: Community and Cultural Services**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### SUMMARY OF REPORT:

Council's Notice on Motion on 20 June 2013 sought a detailed analysis of sites and/or locations that would be suitable for a cultural precinct and community centre in the Banora Point/Tweed Heads area. In the interim report presented to Council on 12 December 2013, staff recommended a broader scope of analysis to review and update the body of work completed by SGS Economics and Planning in 2007 to ensure that planning for and delivery of new or expanded community facilities contribute to the network of community facilities and spaces required across the Shire. In that report it was proposed a discussion paper presenting the Community Infrastructure Framework and summarising identified community infrastructure requirements in the Tweed Urban North region would be presented to Council in April 2014, to be released for public comment and stakeholder engagement. This report provides a status update and revised date for presentation of the Community Infrastructure Framework Discussion Paper to Council.

### RECOMMENDATION:

**That Council notes this report and the revised time lines for development of the Community Infrastructure Framework.**

**REPORT:**

Council considered an interim report detailing options for the development of a Community Infrastructure Framework on 12 December 2013, and resolved:

1. *Council notes the preliminary information regarding site options and identified community infrastructure requirements for the Tweed Urban North region identified in this report.*
2. *Council notes that a cross-divisional working group will be established, led by the Community and Cultural Services Unit, to develop a framework for planning and developing Council's community infrastructure network.*
3. *A discussion paper is prepared for the April 2014 meeting of Council presenting the proposed Community Infrastructure Framework and summarising identified community infrastructure requirements in the Tweed Urban North region, to be released for public comment and facilitate community and stakeholder engagement, subject to Council approval.*
4. *Funding of \$20,000 (2013-14) is identified from Section 94 Contribution Plan 15 to provide external expert input and review for the proposed discussion paper, and assist with associated community engagement.*
5. *Subject to Council consideration of public comments and identified community infrastructure requirements:*
  - (a) *seek further funding under Section 94 CP 15 for detailed planning, analysis and preliminary design work for community infrastructure site options and facilities in the Tweed Urban North region*
  - (b) *commence detailed planning and analysis for community infrastructure in the Tweed Urban North region including costing of facility options, site analysis, feasibility assessment and preliminary/concept design.*

In accordance with the resolution, the cross-divisional working group has been formed to assist with preparation of the Community Infrastructure Framework.

Minor delays in preparing the Community Infrastructure Framework Discussion Paper have been experienced due to availability of key staff and the review and analysis of options for accommodating community and cultural facilities within part of the Southern Cross University Building.

The Community Infrastructure Framework is now close to completion and will be presented to the Executive Management Team in May ahead of a Councillor Workshop and report to Council in June 2014 (subject to timing of the proposed Councillor workshop) for community exhibition and further engagement.

**OPTIONS:**

1. That Council notes the information in the report and revised timeline for a report to be brought back to Council in June 2014 for public exhibition of the Community Infrastructure Framework Discussion Paper.
2. That Council notes the information in the report and requests further information.

This report provides a status update and revised date for presentation of the Community Infrastructure Framework Discussion Paper to Council. It proposes that a Councillor Workshop on the Community Infrastructure Framework is held as soon as possible and advises that a report will be brought back to Council in June 2014, subject to timing of the proposed Councillor Workshop.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Not Applicable.

**b. Budget/Long Term Financial Plan:**

As detailed in the December Council report, it is proposed that funding of \$20,000 (FY 2013/14) is identified from Section 94 Contribution Plan 15 to provide external expert input and review of the proposed community infrastructure framework and requirements for Tweed Urban North, and assist with associated community engagement (as per Stage 1 of the proposed work plan).

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## REPORTS FROM THE DIRECTOR ENGINEERING

### 14 [E-CM] Dedication of Land as Road - Reserve Creek Road, Kielvale

SUBMITTED BY: Design

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.1 Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan
- 

### SUMMARY OF REPORT:

Council at its meeting of 4 September 1996 resolved to make application to the Minister of Local Government for the acquisition of Lots 1-4 in DP 860666 for road widening purposes.

The acquisition was completed and Gazetted on 6 June 1997 with the road dedication being Gazetted on 4 July 1997. Unfortunately the direction was never sent to Land and Property Information requesting that the acquisition and dedication of the road be formally noted in the Register of the Registrar General.

The report submitted to Council's meeting of 4 September 1996 omitted to include the recommendation that all necessary documentation be executed under the Common Seal of Council. To enable Council to register the formal request with Land and Property Information Sydney, the documentation must be signed by both the General Manager and the Mayor under the Common Seal of Council.

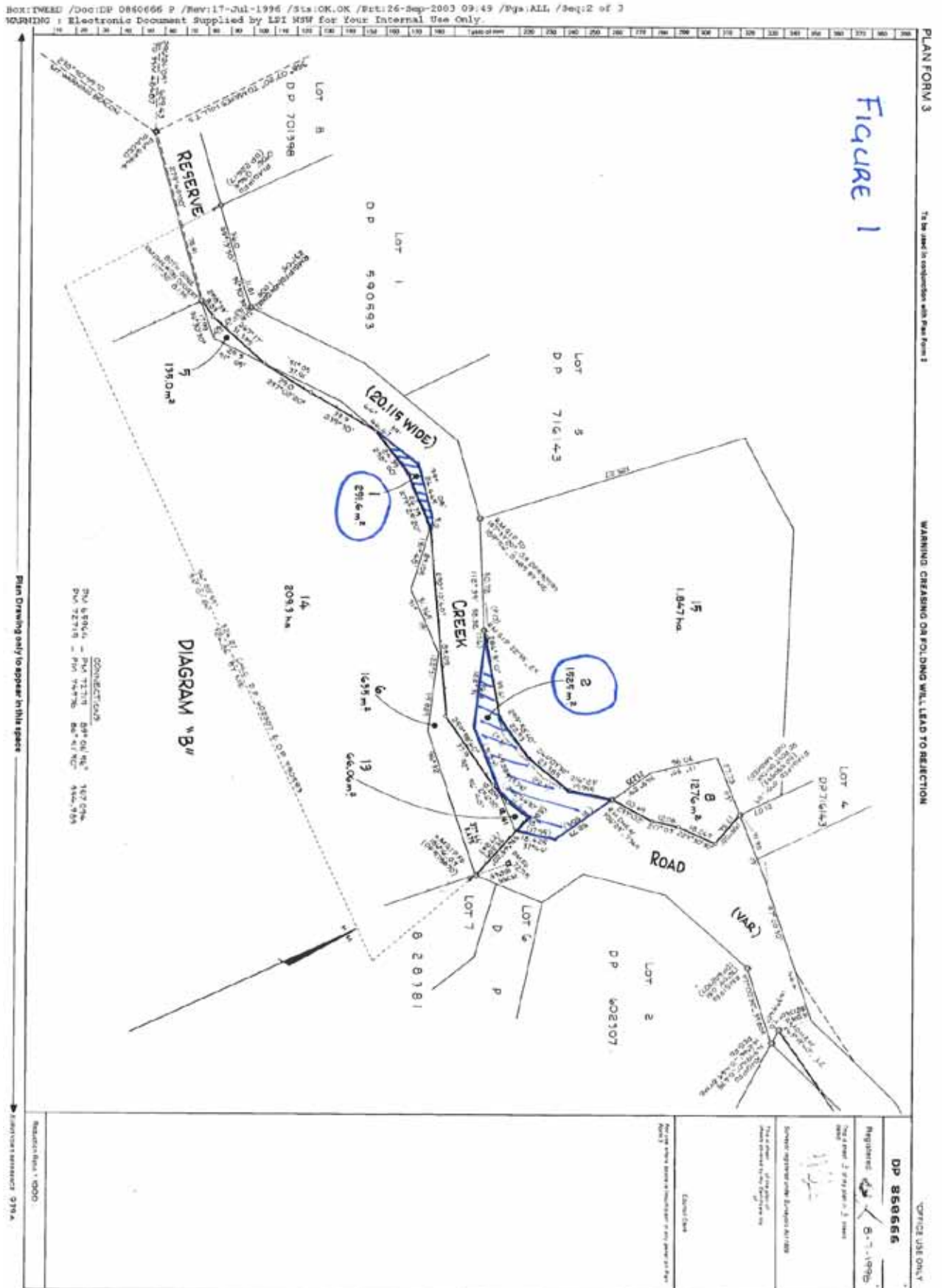
### RECOMMENDATION:

**That all necessary documentation relevant to the acquisition and dedication of road of Lots 1- 4 in DP 860666 be executed under the Common Seal of Council.**

**REPORT:**

Council at its meeting of 4 September 1996 resolved to make application to the Minister of Local Government for the acquisition of Lots 1-4 in DP 860666 for road widening purposes. See Figure 1 below:

Figure 1 - Copy of DP 860666 showing Lots 1 - 4 as hashed:





The acquisition was completed and Gazetted on 6 June 1997 with the road dedication being Gazetted on 4 July 1997. Unfortunately the direction was never sent to Land and Property Information requesting that the acquisition and dedication of the road be formally noted in the Register of the Registrar General.

Following is a copy of the original report and resolution from Council meeting 4 September 1996:

**18. ORIGIN: Planning & Design Unit**

**FILE NO: R4660 Pt2**

**SUBJECT NO: 12 651**

**PROGRAM/FUNCTION: Council Roads - Land Acquisition after Reconstruction**

**POLICY: Nil**

**REPORT TITLE:**

**Acquisition of Land for Road Widening in Exchange for Grant of Closed Road at Reserve Creek Road**

**SUMMARY OF REPORT:**

Following reconstruction of part of Reserve Creek Road east of Kielvale it is necessary to acquire land for road widening purposes and to close parts of no longer required road reserve.

**RECOMMENDATION:**

That Council:-

1. Makes application to the Minister for Local Government for the acquisition, under the Land Acquisition (Just Terms Compensation) Act 1991, of Lots 1 to 4 DP 860666 for road widening purposes.
2. Acquires Lots 5 to 12 DP 860666, being part of a proposed closed road, to be granted to the adjoining owners.
3. Acquires Lot 13 as severed land with the view to transfer to adjoining owners.

TWEED SHIRE COUNCIL

REFERRED TO:

GM	<input type="checkbox"/>	DDS	<input type="checkbox"/>	FILE No: R4660 Pt2 12 651
DCS	<input type="checkbox"/>	DECS	<input type="checkbox"/>	COUNCIL MEETING DATE:
MAS	<input type="checkbox"/>	DES	<input checked="" type="checkbox"/> <i>9/9</i>	4 SEPTEMBER 1996
MFS	<input type="checkbox"/>	<i>479</i>	<input checked="" type="checkbox"/> <i>11/9</i>	FILE <input checked="" type="checkbox"/> <i>20.10.96</i>

REPORTS FROM DIRECTOR ENGINEERING SERVICES:

RESOLUTION: *PLEASE ACTION*

18. Acquisition of Land for Road Widening in Exchange for Grant of Closed Road at Reserve Creek Road R4660 Pt2 12 651

505  
Cr Nowland  
Cr Cooper

RESOLVED that Council:-

1. Makes application to the Minister for Local Government for the acquisition, under the Land Acquisition (Just Terms Compensation) Act 1991, of Lots 1 to 4 DP 860666 for road widening purposes.
2. Acquires Lots 5 to 12 DP 860666, being part of a proposed closed road, to be granted to the adjoining owners.
3. Acquires Lot 13 as severed land with the view to transfer to adjoining owners

*Noted JLL 30/9/96*

**REPORT:**

Following reconstruction of part of Reserve Creek Road it is necessary to acquire the following pieces of land from the adjoining owners:-

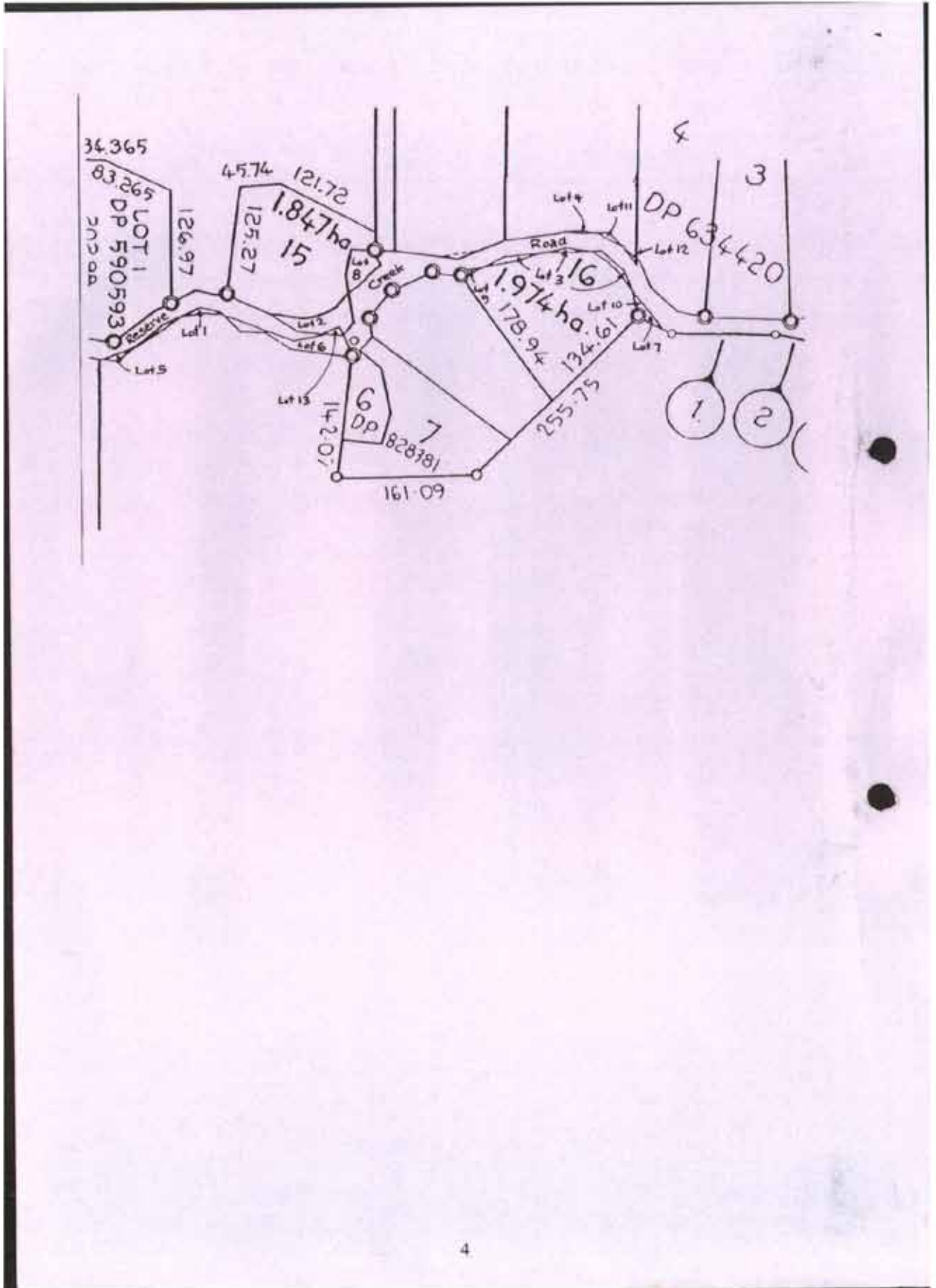
- Lot 1 DP 860666, from P A, RA and JA Nardi
- Lot 2 DP 860666 from Tracey Lorraine Pavich
- Lot 3 DP 860666 from AB and BM Cox
- Lot 4 DP 860666 from Victor William Farrell

As part or whole compensation it is intended to grant the following pieces of proposed closed road to the adjoining owners:-

- Lots 5, 6 and 7 DP 860666 to PA, RA and JA Nardi
- Lot 8 DP 860666 to Tracey Lorraine Pavich
- Lots 9 and 10 DP 860666 to AB and BM Cox
- Lots 11 and 12 DP 860666 to Victor William Farrell

Lot 13 is to be acquired from Tracey Lorraine Pavich, as severed land, and will ultimately be transferred to PA, RA and JA Nardi.





**OPTIONS:**

As the road realignment has been completed Council is required, pursuant to The Roads Act 1993, to formally dedicate Lots 1 - 4 in DP 860666. There are no other options available to Council.

**CONCLUSION:**

The report submitted to Council's meeting of 4 September 1996 omitted to include the recommendation that all necessary documentation be executed under the Common Seal of Council. To enable Council to register the formal request with Land and Property Information Sydney, the documentation must be signed by both the General Manager and the Mayor under the Common Seal of Council.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Not Applicable.

**b. Budget/Long Term Financial Plan:**

No future budgetary implications.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Informed** - we will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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15 [E-CM] Crown Road Closure - Tygalgah

SUBMITTED BY: Design

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.1 Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan
- 

### SUMMARY OF REPORT:

Council has received a notice of application to close a section of Crown Road reserve separating and within Lot 1 DP4106 and Lot 2 DP554898 at Tumbulgum Road, Tygalgah from Crown Lands. Council has been requested to provide its concurrence or objection to the closure of these sections of Crown Public Road.

A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve. There is formation of a track within the road reserve which serves primarily for access to cane fields on both adjoining properties.

The road does not serve as a connection road to any other properties or road networks.

This application complies with Councils current policy on Road Closure and purchase in so far as it does not fall within the categories listed for road not eligible for closure. It does however fall within point 1 of the exceptions which states that the road can be considered redundant in terms of access to all surrounding properties.

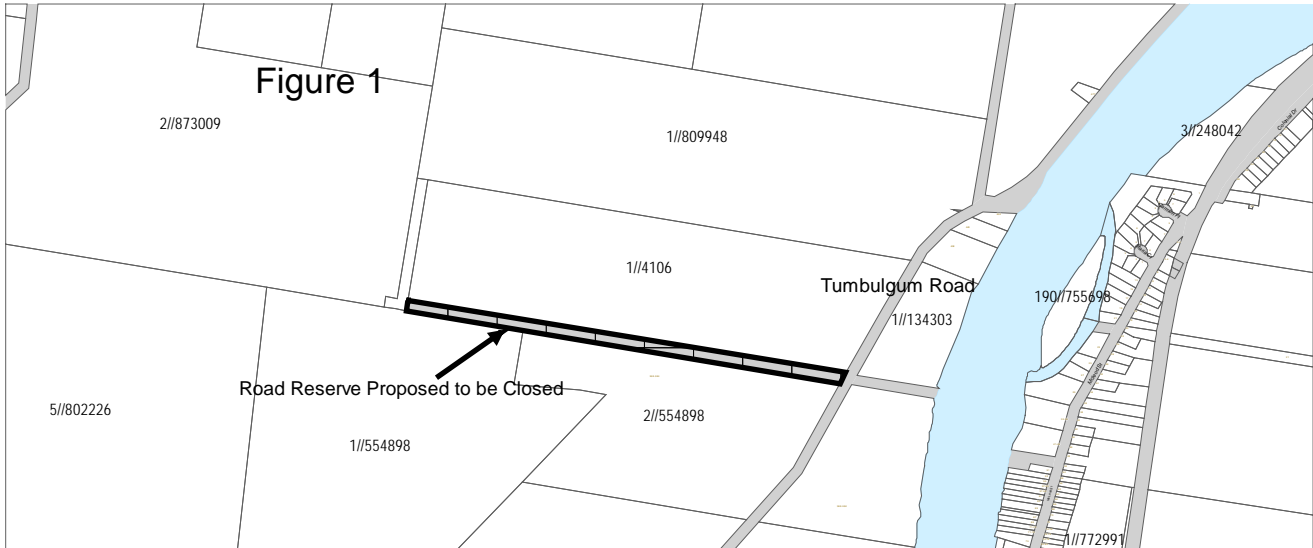
### RECOMMENDATION:

**That Council does not object to the closure and private purchase of the Crown Road Reserve separating and within Lot 1 DP4106 and Lot 2 DP554898 at Tumbulgum Road, Tygalgah.**

**REPORT:**

Council has received a notice of application to close a section of Crown Road reserve separating and within Lot 1 DP4106 and Lot 2 DP554898 at Tumbulgum Road, Tygalgah from Crown Lands (See Figure 1). Council has been requested to provide its concurrence or objection to the closure of these sections of Crown Public Road.

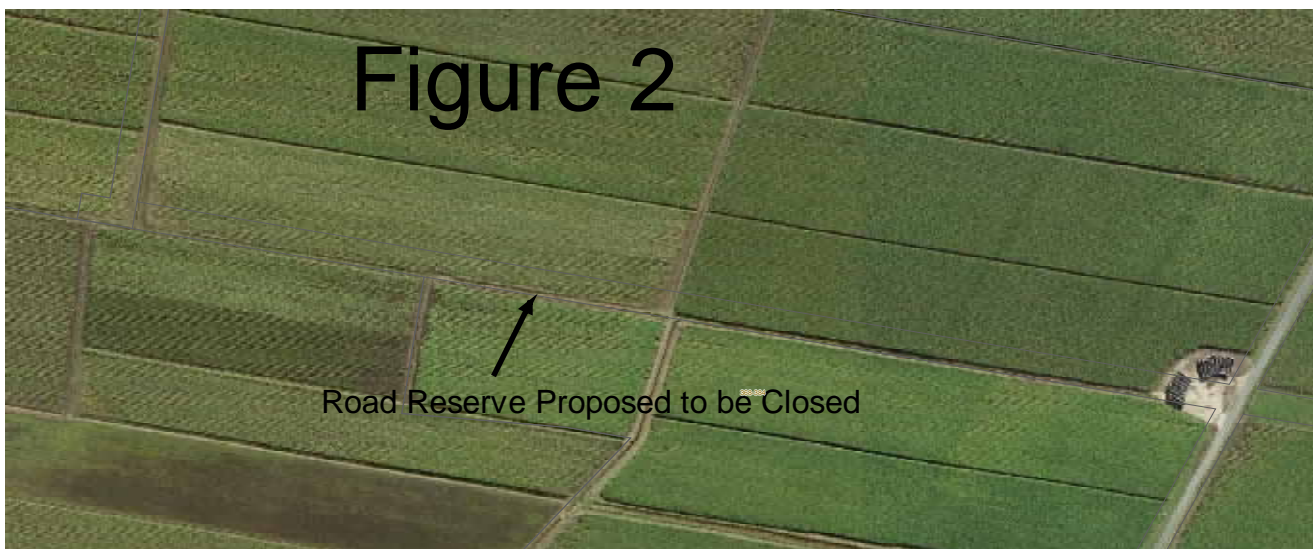
**Figure 1** showing the location of the road proposed to be closed.



A desktop investigation has been conducted which notes no services or infrastructure are located within the road reserve. There is formation of a track within the road reserve which serves primarily for access to cane fields on both adjoining properties (See Figure 2).

The road does not serve as a connection road to any other properties or road networks.

**Figure 2** Aerial photo showing localised formation



An investigation of the cadastral layers of Councils Geographical Information system indicates there are no environmental impacts within the road reserve. The land is currently zoned RU1 - Primary Production.

**OPTIONS:**

1. Council does not object to the closure and private purchase of the Crown Road Reserves separating and within Lot 1 DP4106 and Lot 2 DP554898 at Tumbulgum Road, Tyngalga
2. Council does object to the closure and private purchase of the Crown Road Reserves separating and within Lot 1 DP4106 and Lot 2DP 554898 at Tumbulgum Road, Tyngalga

**CONCLUSION:**

This application complies with Councils current policy on Road Closure and purchase in so far as it does not fall within the categories listed for road not eligible for closure. It does however fall within point 1 of the exceptions which states that the road can be considered redundant in terms of access to all surrounding properties.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Road Closures and Private Purchase v1.2

**b. Budget/Long Term Financial Plan:**

No future budgetary implications

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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16 [E-CM] Road Naming - Palmvale

SUBMITTED BY: Design

FILE REFERENCE: GS5/1 Pt 7

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.1 Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan
- 

### SUMMARY OF REPORT:

Council recently advertised its intention to name the road which intersects Palmvale Road at Palmvale seeking submissions for suitable names.

Only one submission was received for "**Bucks Lane**".

The submission was received from a resident of the road and advised that the name is derived from Mr Buck Singh (now deceased) who was the original owner of much of the land surrounding the road reserve. The road has become commonly known amongst local residents as "**Bucks Lane**".

In accordance with Council's policy on Road Naming the name "Bucks Lane" provides a link between Mr Singh as an original pioneer of the area and the immediate area of the road reserve which can be seen as historically significant.

It is recommended that Council advertise its intention to name the road that intersects Palmvale Road at Palmvale as "**Bucks Lane**" allowing one month for submissions on the proposal.

### RECOMMENDATION:

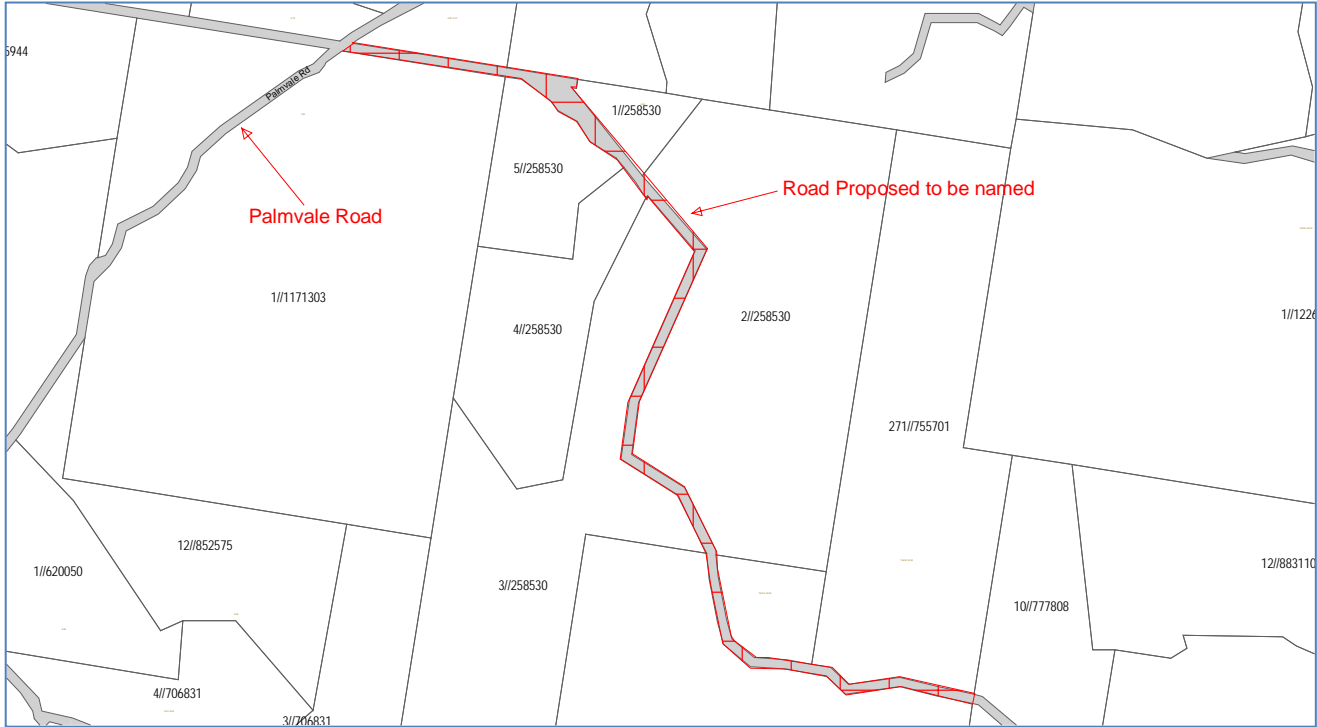
That Council:

1. **Advertises its intention to name the road that runs off Palmvale Road at Palmvale as "Bucks Lane" allowing one month for submissions on the proposal.**
2. **Notifies the relevant authorities under the provisions of the Roads (General) Regulation 2008.**

**REPORT:**

Council recently advertised its intention to name the road which intersects Palmvale Road at Palmvale seeking submissions for suitable names - see Figure 1 below.

**Figure 1 - Road reserve proposed to be named**



Only one submission was received as "**Bucks Lane**".

The submission was received from a resident of the road and advised that the name is derived from Mr Buck Singh (now deceased) who was the original owner of much of the land surrounding the road reserve. The road has become commonly known amongst local residents as "**Bucks Lane**".

In accordance with Council's policy on Road Naming the name "Bucks Lane" provides a link between Mr Singh as an original pioneer of the area and the immediate area of the road reserve which can be seen as historically significant.

**OPTIONS:**

1. Council advertises its intention to name the road that runs off Palmvale Road at Palmvale as "Bucks Lane" or
2. Council readvertises its intention to name the road that runs off Palmvale Road seeking further submissions for suitable names.

**CONCLUSION:**

It is recommended that Council advertise its intention to name the road that runs off Palmvale Road at Palmvale as "**Bucks Lane**" allowing one month for submissions on the proposal.



**COUNCIL IMPLICATIONS:**

**a. Policy:**

Naming of Streets and Roads 1.2.

**b. Budget/Long Term Financial Plan:**

No future budget requirements

**c. Legal:**

Provides unnamed road with a name in accordance with Council Policy.

**d. Communication/Engagement:**

**Consult-**We will listen to you, consider your ideas and concerns and keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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17 [E-CM] EC2014-049 Supply of Three (3) Self Propelled Smooth Drum Rollers  
CCF Class 12.5

SUBMITTED BY: Works

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.1 Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan
- 

### SUMMARY OF REPORT:

Tender EC2014-049 Supply of Three (3) Self Propelled Smooth Drum Rollers CCF Class 12.5 (two standard vibratory type and one oscillation vibration type) was called to supply Council operations with replacements for existing aged units.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 2 April 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

This report outlines the tenders received.

### RECOMMENDATION:

That:

1. **As Council tender EC2014-049 called for the supply of two standard vibratory rollers and one oscillation vibratory roller, Council awards the contract to multiple suppliers in order to get best value for money and remain in compliance with Council's Technical Specification requirements of the contract document.**
  2. **Council awards the contract for Supply of Two (2) Standard Vibratory Type Self Propelled Smooth Drum Rollers CCF Class 12.5 and the Trade in offer of Council's 3 x current roller units as per Contract EC2014-049 to Conplant Pty Ltd for the amount of \$141,480 (exclusive of GST).**
  3. **Council awards the contract for Supply of One (1) Oscillation Vibration Type Self Propelled Smooth Drum Roller CCF Class 12.5 as per contract EC2014-049 to Wirtgen Australia**
-

4. **The General Manager is given delegated authority to approve variations up to 10% of the initial contract sum to a maximum of \$150,000 and those variations be reported to Council following completion of the tendered works/services.**
  
5. **ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A (2) of the Local Government Act 1993, because it contains:**
  - (d) **commercial information of a confidential nature that would, if disclosed:**
    - (i) **prejudice the commercial position of the person who supplied it, or**
    - (ii) **confer a commercial advantage on a competitor of the council, or**
    - (iii) **reveal a trade secret.**

**REPORT:**

**Tender Background**

Tender EC2014-049 Supply of Three (3) Self Propelled Smooth Drum Rollers CCF Class 12.5 (two standard vibratory type and one oscillation vibration type) was called to supply Council operations with replacements for existing aged units.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 2 April 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

The Rollers will be utilised across all units of the organisation, for civil and construction works projects.

**Tender Advertising**

As per the requirements of the Local Government Regulation 2005, tenders were advertised for EC2014-049 Supply of Three (3) Self Propelled Smooth Drum Rollers CCF Class 12.5: on 08 March 2014 in the following media groups:

- Sydney Morning Herald**
- Brisbane Courier Mail**
- Gold Coast Bulletin**
- Tweed Link**
- Council's Web Site**

**Tender Submissions**

Eight (8) Tenders were recorded at the Tender Box opening and their details are as follows:

<b>Tenderer</b>	<b>ABN</b>	<b>Tendered Amount (Incl GST)</b>
Wirtgen Australia x 3	<b>29002968167</b>	Confidential Information
Westrac CAT	<b>63009342572</b>	
CJD Equipment	<b>63008754523</b>	
Atlas Copco x 2	<b>70000086706</b>	
Conplant	<b>15000373151</b>	

Tenders were evaluated based on the criteria noted in the table below which were also listed in the Conditions of Tendering.

<b>Criterion</b>
Compliance with technical specification
Whole of life costs, Capital, Maintenance, Resale
Technical features evaluation and comparison i.e. operational evaluation
Evaluation of equipment by qualified evaluation panel – Fleet Management, Maintenance, Structural, Operator
Local Content

A Tender Evaluation Plan was developed based on the premise that competitive tenders were to be received and scored against specific selection criteria in order to select the best value tender both financially and operationally.

Refer to **CONFIDENTIAL ATTACHMENT 1** for the detailed Tender Evaluation Report.

The Tender Evaluation was conducted by Council's Tender Panel, consisting of the Plant and Materials Coordinator, Maintenance Technician and an experienced Council Equipment Operator.

The following assessment criteria was used in the tender and equipment evaluation process:

1. **NPV** – Capital Outlay, Whole of Life costing, Residual
2. **Operational evaluation chassis** – Safety, design strength and build quality of chassis for application intended, suitability for application intended, emissions and environmental considerations, fuel economy factors, operational ability, innovation, product support, equipment warranty and training
3. **Maintenance evaluation** – Ease and speed of regular preventative maintenance, maintenance intervals, service and parts accessibility on machine, technician's safety when servicing, strength and quality of high wearing parts, parts availability from supplier, breakables and innovation in engineering
4. **Operator evaluation** – Ergonomics in cab and controls, safety, suitability for application intended, seating comfort - back and lumbar support, access/egress, visual search and daily maintenance checks
5. **Local Content**

A copy of the Tender Evaluation Report is included in **ATTACHMENT 1** which is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act, 1993, because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information identifies the tenderer in relation to the tender price and the evaluation of the products offered by the tenderer. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest. Recommendations appear below for the Tender.

**Non-Compliant Responses:**

There were no non-compliant responses

**CONCLUSION:**

After product analysis, product evaluation and criteria weighting, it is recommended that:

- Supplier No 1 - Conplant Pty Ltd is nominated for EC2014-049 for the supply of Two (2) Self Propelled Smooth Drum Rollers CCF Class 12.5 for Council operations and acceptance of their trade offer for Council's 3 x current roller units.
- Supplier No 2 - Wirgen Australia being the sole supplier of the oscillation vibration type roller is nominated for EC2014-049 for the Supply of One (1) Self Propelled Smooth Drum Roller CCF Class 12.5 – Oscillation Vibration type, for Council operations

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Version 1.5.

**b. Budget/Long Term Financial Plan:**

2013/2014 Fleet Budget.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. EC2014-049 for the Supply of Three (3) Self Propelled Smooth Drum Rollers CCF Class 12.5 (ECM 3345624).

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18 [E-CM] EC2014-042 Supply of Ready Mixed Concrete

SUBMITTED BY: Contracts

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.2 Council will seek the best value in delivering services
- 

### SUMMARY OF REPORT:

Tender EC2014-042 Supply of Ready Mixed Concrete was called for the supply and delivery of ready mixed concrete for use in maintenance and construction projects in various mix types and quantities across the Shire.

The supply contract is for the period 1 July 2014 until 30 June 2015.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 9 April 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

### RECOMMENDATION:

That:

1. Council accepts the tender from Boral Construction Materials (Area 1) and Brims Concrete (Areas 2 and 3) for the supply of Ready Mixed Concrete for the period 1 July 2014 until 30 June 2015 for tender EC2014-042 Annual Supply of Ready Mixed Concrete.
2. The General Manager is given delegated authority to approve variations up to 10% of the initial contract sum to a maximum of \$150,000 and those variations be reported to Council following completion of the tendered works/services.
3. ATTACHMENTS 1 to 4 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret.

## REPORT:

### Tender Background

Tender EC2014-042 Supply of Ready Mixed Concrete was called for the supply and deliver of ready mixed concrete for use in maintenance and construction projects in various mix types and quantities across the Shire.

The supply contract is for the period 1 July 2014 until 30 June 2015.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 9 April 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

### Tender Advertising

As per the requirements of the Local Government Regulation 2005, tenders were officially advertised for EC2014-042 Supply of Ready Mixed Concrete on 18 March 2014 in the Sydney Morning Herald. The tender was also advertised in the Tweed Link and Council's web page tenders section.

### Tender Addendums

There were no (Notice to Tenderers) issued before close of tender.

### Tender Submissions

As per the requirements of the Local Government Regulation 2005, tender submissions closed at 4.00pm (local time) on 9 April 2014 in the Tender box located in the foyer of the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484. Four (4) submissions were recorded at the Tender Box opening and their details are as follows:

<b>Tenderer</b>	<b>ABN</b>
Holcim Australia Pty Ltd	87 099 732 297
Brims Concrete	22 110 273 670
Boral Construction Materials	46 009 671 809
Nucon Pty Ltd	32 076 781 014

Tenders were evaluated based on the criteria noted in the table below which were also listed in the Conditions of Tendering. The details of the price and non price evaluation are shown on the attached Tender Evaluation Spreadsheet.

<b>Criterion</b>	<b>Weighting (%)</b>
Tendered Rates	55
Level of appropriate resources	5
Management methodology including order placement procedure	5
General performance history	15
Relevant experience with contracts of a similar nature	5
Environmental performance and Sustainable Procurement considerations	5
Local Preference	10
	100

The Tender Evaluation was conducted by Council's Tender Panel, consisting of the Senior Construction Engineer and Engineering Admin Supervisor - Contracts.

A copy of the Tender Evaluation Report is included in ATTACHMENT 1 which is CONFIDENTIAL in accordance with Section 10A(2)(d) of the Local Government Act, 1993, because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information identifies the tenderer in relation to the tender price and the evaluation of the products offered by the tenderer. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest. Recommendations appear below for the Tender.

**OPTIONS:**

1. That Council accepts a submission from submitting suppliers and enters into a supply arrangement for the supply of Ready Mixed Concrete.
2. That Council takes no action to establish a supply arrangement to provide Ready Mixed Concrete.

**CONCLUSION:**

That Council accepts the submissions from Boral (Area 1) and Brims (Areas 2 and 3) for the supply of Ready Mixed Concrete for the period 1 July 2014 until 30 June 2015.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Version 1.5.

**b. Budget/Long Term Financial Plan:**

Provision made in 2014/2015 Maintenance and Capital Works budgets for the Supply of Ready Mixed Concrete

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

Not Applicable.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. Tender Evaluation Plan EC2014-042 (ECM 3343673).

*(Confidential)* Attachment 2. Tender Evaluation Area 1 EC2014-042 (ECM 3343940).

*(Confidential)* Attachment 3. Tender Evaluation Area 2 EC2014-042 (ECM 3343773).

*(Confidential)* Attachment 4. Tender Evaluation Area 3 EC2014-042 (ECM 3343617).

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**19 [E-CM] EQ2014-004 Supply of Industrial Clothing and Footwear**

**SUBMITTED BY: Contracts**

Valid



## **Civic Leadership**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.2 Council will seek the best value in delivering services
- 

**SUMMARY OF REPORT:**

Tender EQ2014-004 Supply of Industrial Clothing and Footwear was called to source a supplier to provide industrial Clothing and Footwear into Council's Depot Store to service the needs of operational staff.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 26 March 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

**RECOMMENDATION:**

**That:**

- 1. Council awards the contract EQ2014-004 Supply of Industrial Clothing and Footwear to Armstrong's Store for a twelve month period with a further possible two by twelve month extension options.**
- 2. The General Manager is given delegated authority to approve variations up to 10% of the initial contract sum to a maximum of \$150,000 and those variations be reported to Council following completion of the tendered works/services.**
- 3. ATTACHMENTS 1, 2 and 3 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
  - (d) commercial information of a confidential nature that would, if disclosed:**
    - (i) prejudice the commercial position of the person who supplied it, or**
    - (ii) confer a commercial advantage on a competitor of the council, or**
    - (iii) reveal a trade secret.**

## REPORT:

### Tender Background

Tender EQ2014-004 Supply of Industrial Clothing and Footwear was called to source a supplier to provide industrial Clothing and Footwear into Council's Depot Store to service the needs of operational staff.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender submissions closed at 4.00pm (local time) on 26 March 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

### Tender Advertising

As per the requirements of the Local Government Regulation 2005, tenders were officially advertised for EQ2014-004 Supply of Industrial Clothing and Footwear on 3 March 2014 in the Tweed Link. The tender was also advertised on Council's web page Tenders section.

### Tender Addendums

There was 1 Notice to Tenderers issued before close of tender advising that Council's Embroidery Style Guide was omitted from the tender documents at the time of uploading to Council's web page.

### Tender Submissions

As per the requirements of the Local Government Regulation 2005, tender submissions closed at 4.00pm (local time) on 26 March 2014 in the Tender box located in the foyer of the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484. Fourteen (14) submissions were recorded at the Tender Box opening and their details are as follows:

<b>Tenderer</b>	<b>Tenderer</b>
Armstrongs Store	Workwear Hub
Absolute Workwear	One Stop Workwear
Totally Workwear	RSEA Pty Ltd
JH Williams	Industroquip
Budds Mitre 10	All4Tradies Pty Ltd
BOC Gas & Gear	Scoota Safety Services
Protector Alsafe Clothing	Hip Pocket Workwear - Late Tender

Tenders were evaluated based on the criteria noted in the table below which were also listed in the Conditions of Tendering. The details of the price and non price evaluation are shown on the attached Tender Evaluation Spreadsheet.

<b>Criterion</b>	<b>Weighting (%)</b>
Comparison of Tendered Schedule of Rates	55
Suitability of Clothing and Work Boot items offered	15
Demonstrated capability to perform as specified	10
Relevant experience with contracts of similar nature	10
Local Preference Considerations	10
	100

The Tender Evaluation was conducted by Council's Tender Panel, consisting of Manager Works, Supervising Storeman and Engineering Admin Supervisor – Contracts.

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A copy of the Tender Evaluation Report is included in ATTACHMENT 2 which is CONFIDENTIAL in accordance with Section 10A(2)(d) of the Local Government Act, 1993, because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information identifies the tenderer in relation to the tender price and the evaluation of the products offered by the tenderer. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest. Recommendations appear below for the Tender.

**OPTIONS:**

1. That Council accepts a submission and enters into a term supply arrangement for the supply of Industrial Clothing and Footwear
2. That Council takes no action to establish a supply arrangement to provide Industrial Clothing and Footwear.

**CONCLUSION:**

The submission from Armstrong's Store for the supply of Industrial Clothing and Footwear is the most advantageous offer received.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Version 1.5.

**b. Budget/Long Term Financial Plan:**

Funding provided within Budget allocations for the Supply of Industrial Clothing and Footwear.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. EQ2014-004 - Supply of Industrial Clothing and Footwear - Supplementary Report (ECM3335125).

*(Confidential)* Attachment 2. EQ2014-004 Supply of Industrial Clothing and Footwear - Excel Spreadsheet - Evaluation Report (EC333123).

*(Confidential)* Attachment 3. EQ2014-004 Supply of Industrial Clothing and Footwear - Excel Spreadsheet - Schedule of Tendered Rates (ECM3335124).

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**20 [E-CM] EC2014-053 Provision of Specialist Museum Standard Display Units**

**SUBMITTED BY: Contracts**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.3 Provide well serviced neighbourhoods
  - 2.3.6 Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities
- 

### SUMMARY OF REPORT:

The Tender EC2014-053 for provision of specialist museum standard showcase display units for the Murwillumbah Historic Museum was called to engage a suitably qualified and experienced showcase display contractor to provide museum standard showcase display units for the recent extensions and refurbishment of the existing Murwillumbah Historic Museum.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender Submissions closed at 4:00pm (local time) on 23 April 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

### RECOMMENDATION:

That:

1. **Council awards Tender EC2014-053 for the Provision of Specialist Museum Standard Display Units for the Murwillumbah Historic Museum to Tashco Systems Pty Ltd for the amount of \$189,181.82 (exclusive of GST).**
2. **The General Manager be given delegated authority to approve variations up to \$150,000 above the initial tender price and those variations reported to Council following completion of works.**
3. **ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-**
  - (d) **commercial information of a confidential nature that would, if disclosed:**
    - (i) **prejudice the commercial position of the person who supplied it, or**
    - (ii) **confer a commercial advantage on a competitor of the council, or**
    - (iii) **reveal a trade secret.**

## REPORT:

The Tender EC2014-053 for provision of specialist museum standard showcase display units for the Murwillumbah Historic Museum was called to engage a suitably qualified and experienced showcase display contractor to provide museum standard showcase display units for the recent extensions and refurbishment of the existing Murwillumbah Historic Museum.

Tenders were officially invited in accordance with the provisions of the Local Government Act 1993 and the NSW Local Government (General) Regulation 2005. Tender Submissions closed at 4:00pm (local time) on 23 April 2014 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484.

It is the intention to open the Murwillumbah Museum early in August 2014 so the supply and installation of the showcases is expected to be completed by mid July 2014.

A major redevelopment of the Tweed Regional Museum Murwillumbah has recently been completed. The historic 1915 building has been refurbished and an architect designed extension added. Exhibition designers Bannyan Wood have developed detailed specifications for a range of showcases that will permanently house diverse social history displays within the redeveloped Museum.

Tweed Shire Council has sought to engage the services of a company able to manufacture, deliver and install a range of showcases that meet museum standards for security, lighting, and climate control and other display requirements as specified by the exhibition designer.

### Tenders Received

A total of two responses were recorded for EC2014-053 at the Tender Box opening on 23 April 2014 they were as follows:

#### Tenderer

Design Craft Furniture Pty Ltd

Tashco Systems Pty Ltd

### Evaluation Criteria

The tender evaluation was conducted as per the Tender Evaluation Plan dated 08 April 2014. Tenders were evaluated based on the criteria items extracted from clause 2.7.4 of the Conditions Tendering.

Note that specific criteria and weightings were not detailed to potential tenderers during the tender period.

Criterion	Weighting %
Tender Price (Total Normalised Score)	40
Relevant Resources, Contractor's team & Key Personnel	10
Demonstrated capability to perform the services as specified	30
Management Systems (WH&S, Quality and Environmental)	10
Local Preference	10
<b>Total</b>	<b>100</b>

## **Tender Evaluation**

The evaluation was conducted by Council's Tender Assessment Team, consisting of Council's Museum Director and a Contract Engineer.

The general terms of reference for the Assessment Panel as follows:

- Assess the tenders submitted in accordance with the specified criteria;
- Undertake an individual initial assessment of the tender price and non-price data;
- Identify and seek further clarifications (as required) from the tenders and review any qualifications and departures; and
- Score all responses against the specified price and non-price assessment criteria and agreed assessment criteria weightings.

A copy of the Tender Evaluation Report Attachment 1 is a confidential attachment to this report.

**ATTACHMENT 1** is **CONFIDENTIAL** in accordance with Section 10A(2)(c) or 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret.

## **OPTIONS:**

1. That Council awards tender EC2014-053 for the Provision of Specialist Museum Standard Display Units at Murwillumbah Historic Museum to Tashco Pty Ltd.
2. That Council does not award tender EC2014-053 for the Provision of Specialist Museum Standard Display Units at Murwillumbah Historic Museum to Tashco Pty Ltd.

## **CONCLUSION:**

Council awards tender EC2014-053 for the Provision of Specialist Museum Standard Display Units at Murwillumbah Historic Museum to Tashco Pty Ltd for the amount of \$189,181.82 (exclusive of GST).

## **COUNCIL IMPLICATIONS:**

### **a. Policy:**

Procurement Policy v1.5.

### **b. Budget/Long Term Financial Plan:**

Funding is available from the project Budget.

### **c. Legal:**

Not Applicable.

### **d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. EC2014-053 for the Provision of Specialist Museum Standard Display Units (ECM 3349759).

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21 [E-CM] EC2014-048 Supply and Laying of Asphalt Resurfacings

SUBMITTED BY: Works

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.4	An integrated transport system that services local and regional needs
2.4.3	Ensure local streets, footpaths and cycleways are provided, interconnected and maintained

---

### SUMMARY OF REPORT:

This report outlines the tender for EC2014-048 Supply and Laying of Asphalt Resurfacings to various urban streets. The works are to be funded from Council's Infrastructure Resurfacing, Urban Asphalt Overlays, Regional Roads Block Grant and Carpark Maintenance programs.

Recommendations have been formulated based on the Selection Criteria which is contained in the Tender Evaluation Report included in **CONFIDENTIAL ATTACHMENT 1**. A summary of the Selection Criteria is also included in the body of this report.

### RECOMMENDATION:

That:

1. The tender from East Coast Asphalt & Concrete Edging Pty Ltd be accepted to the value of \$663,857.40 exclusive of GST for tender EC2014-048 Supply and Laying of Asphalt Resurfacings.
2. The General Manager be given delegated authority to approve variations up to 10% of the initial contract sum to a maximum of \$150,000 and those variations be reported to Council following completion of the tendered works/services.
3. ATTACHMENTS 1 and 2 are CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because they contain:-
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret.

## REPORT:

Tender EC2014-048 invited responses for the resurfacing of a number of urban streets in the shire with asphalt.

Funding for the works is made up from allocations in the following programs:

- Infrastructure Resurfacing
- Urban Asphalt Overlays
- Regional Roads Block Grant
- Carpark Maintenance

### Tenders Received

A total of three (3) responses were received for tender EC2014-048 Supply and Laying of Asphalt Resurfacings. Tenders were received from the following:

- Boral Resources (Qld) Pty Ltd
- Fulton Hogan Pty Ltd
- East Coast Asphalt & Concrete Edging Pty Ltd

### Tender Evaluation

The following selection criteria and weightings were determined prior to the issuing of the Tender:

Criterion	Weighting (%)
Value for Money (Normalised Tender Price)	50
Price Compared with TSC Estimate	Yes
Financial Details and Capacity	Yes
Previous and Current Works (Experience)	10
Project Management (Key Personnel)	Yes
Methodology and Work Program (Time)	10
WHS and Risk Management	10
Environmental Management	5
Quality Management	5
Proposed Subcontractors (Experience)	Yes
Company Insurances	Yes
Local Content (Development of Local Business/Industry) (Mandatory 10% assessment as per Policy)	10
Innovation	Yes
Maintenance and Running costs	No
Life of Proposed materials and equipment	Yes
Warranty Periods Offered	No
Council's Contract Administration Costs	No
<b>TOTAL:</b>	<b>100</b>

Tender Evaluation is included in **ATTACHMENTS 1 and 2** which are **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act, 1993, because they contain commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information identifies the tenderers' rates to provide specific services. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest.

**OPTIONS:**

1. The tender from East Coast Asphalt & Concrete Edging Pty Ltd to the value of \$663,857.40 exclusive of GST for tender EC2014-048 Supply and Laying of Asphalt Resurfacings is accepted; or
2. The tender from East Coast Asphalt & Concrete Edging Pty Ltd to the value of \$663,857.40 exclusive of GST for tender EC2014-048 Supply and Laying of Asphalt Resurfacings is not accepted.

**CONCLUSION:**

Based on the Tender Evaluation, it is recommended that East Coast Asphalt & Concrete Edging Pty Ltd be awarded the contract for EC2014-048 Supply and Laying of Asphalt Resurfacings.

Details of East Coast Asphalt & Concrete Edging Pty Ltd's relative competitiveness is shown in the Tender Evaluation Report at **CONFIDENTIAL ATTACHMENT 1**.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Procurement Policy v1.5.

**b. Budget/Long Term Financial Plan:**

1. Urban Asphalt Overlays.
2. Infrastructure Resurfacing.
3. Regional Roads Block Grant.
4. Carpark Maintenance.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

Inform - we will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*(Confidential)* Attachment 1. EC2014-048 Supply and Laying of Asphalt Resurfacings -  
Tender Evaluation Report (ECM 3338146)

*(Confidential)* Attachment 2. EC2014-048 Supply and Laying of Asphalt Resurfacings -  
Tender Evaluation Record (ECM 3339359)

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**22 [E-CM] Anthonys Bridge Replacement, Mistral Road, Dunbible**

**SUBMITTED BY: Works**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.4 An integrated transport system that services local and regional needs
  - 2.4.3 Ensure local streets, footpaths and cycleways are provided, interconnected and maintained
- 

### SUMMARY OF REPORT:

At its meeting on Thursday 20 June 2013 Council resolved that it:

- "1a. *Adopts the following plans, as exhibited and amended: Delivery Program 2013/2017, Operational Plan 2013/2014, Revenue Policy and Statement 2013/2014, Part A, Budget 2013/2014, Part B, and Resourcing Strategy 2013/2023.*"

Item CP2.4.3.53 of the Delivery Program 2013/2017 identifies the replacement of Anthonys Bridge on Mistral Road, Dunbible, as being funded in both the 2013/2014 and 2014/2015 financial years. Total funding of \$1,552,000 has been proposed for this project with \$776,000 already allocated in this financial year. It was anticipated that construction work would start around July 2014.

A couple of issues have arisen during the design process of the replacement of Anthonys Bridge. It is proposed to delay the construction of the project by 12 months to allow sufficient time to find the most cost effective solution and avoid construction during the wet season.

To keep the bridge program progressing and provide a more consistent flow of work during the delay, it is also proposed to bring forward the replacement of the two unnamed bridges over cane drains on Bartletts Road.

Additional to the design issues, the site of Anthonys Bridge is not conducive for a side track and temporary bridge during construction of the replacement bridge. Due to the site constraints, providing access through the worksite would cause significantly higher environmental impact than is otherwise necessary. Additionally, it is not possible to provide a sidetrack with the funding that is currently proposed. A detailed cost analysis to the community has been undertaken and this illustrates that it is preferable to temporarily close Mistral Road at the Stokers Road intersection during the construction of the new bridge and detour vehicles via Bakers Road or Stokers Road for the duration of the project.

**RECOMMENDATION:**

**That:**

- 1. The replacement of Anthonys Bridge on Mistral Road be delayed for 12 months with proposed funding provided over the 2015/2016 and 2016/2017 budgets.**
- 2. The replacement of two unnamed bridges on Bartletts Lane be brought forward 12 months and funded by the rollover of the 2014/2015 budget allocation for Anthonys Bridge.**
- 3. Council indicates its intention to temporarily close Mistral Road at the Stokers Road intersection during the replacement of Anthonys Bridge and seek community feedback on the effects of the temporary closure.**

## **REPORT:**

### **Design Issues**

The design issues that have arisen for the replacement of Anthonys Bridge are a result of a combination of flood effects and ground conditions at the site. The ground conditions require the bridge to be founded between approximately 19m and 25m below ground level. The soil above this has very little structural capacity and the deck of the bridge is approximately 7m above the bed of the creek. Additionally, the height of the bridge is well below flood levels which compounds the problem further. The preferred method of founding the bridge with precast concrete piles driven to refusal has already been ruled out as an option as it is not capable of withstanding the flood velocity.

The combination of the bridge height and soil conditions make the bridge structure very susceptible to damage by flooding and the velocity of the flood flow has become the critical design issue. Due to the combination of site conditions, a small change in the flood velocity has a large impact on the cost of founding the bridge.

The usual method of determining flood velocities for bridge structures is known to be conservative. Typically, this conservative value has negligible effects on the cost of the bridge structure. In this circumstance, the cost impact is substantial and could be greater than \$500,000 if not rationalised and the structure optimised to suit the site.

WBM have been engaged to model the Dunbible Creek catchment in 2D, taking into effect the tail water effects of the Tweed River during a flood event. The results of this detailed flood modelling will be used as the basis for the structural elements of the bridge design thus creating the most cost effective bridge structure while balancing an acceptable risk caused by flood damage.

### **Delays to Construction**

It is proposed to delay the construction of Anthonys Bridge by 12 months. The design issues are expected to be resolved within a few months but this timeframe will put construction into the beginning of the wet season which brings additional cost and environmental risks. Given the issues identified with this project, it is considered best to allow adequate time to fully resolve them. Rushing the project would amplify the risks.

To allow continuity of work flow and to keep progressing the bridge replacement program, it is proposed to bring forward the replacement of the two unnamed bridges over cane drains on Bartletts Road. These two bridges still require design and environmental approvals to be obtained. However, the risks associated with these two bridges are much lower and they can be delivered in a shorter timeframe.

### **Bridge Condition**

Anthonys Bridge, on Mistral Road at Dunbible, is listed as the top priority on the bridge replacement program. Routine bridge inspections have shown that this bridge has deteriorated rapidly in recent years and it now requires significant work to keep it operational. Replacement with a new concrete bridge is the most economical long term solution. It has been listed for replacement as Item CP2.4.3.53 of the Delivery Program 2013/2017, as adopted by Council on 20 June 2013, with all available bridge funding devoted to this one project for both years.

Item CP2.4.3.55 of the Delivery Program 2013/2017 lists the two unnamed bridges over cane drains on Bartletts Road as the second highest priority on the bridge replacement program.

### **Funding**

The total proposed funding allocation for Anthonys Bridge is currently \$1,552,000 with \$776,000 of this already allocated in the current financial year and the balance proposed next financial year. \$776,000 in funding is proposed for the two bridges on Bartletts Road in the 2015/2016 budget.

A concept estimate for Anthonys Bridge was undertaken in 2011 before any survey, investigation or design was undertaken. Including 10% contingency, the concept estimate is \$1,500,000 which does not allow for a side track and temporary bridge during construction.

Survey and investigation has been completed for Anthonys Bridge and a consultant has been engaged to complete the structural design. A detailed cost estimate cannot be completed until after the design has been finalised. Based on the investigation work completed and preliminary discussions with the designer, it appears that the concept estimate will be low due to the preferred founding method being ruled out. Additional funds may be required to complete the project.

Preliminary investigations into the Bartletts Road bridges has shown that one of these bridges is no longer required and can be replaced with a simple pipe culvert. This will create a considerable cost saving for the project that will hopefully offset any additional costs created by the flood and founding issues at Anthonys Bridge.

### **Road Alignment**

Concrete bridges have a minimum design life of 100 years and are therefore positioned to suit a long term optimal road alignment. There is no benefit in positioning a bridge so that it creates road geometry problems that future generations will need to live with for 100 years. In some situations, the optimal road geometry positions the new bridge away from the existing bridge which means the old bridge can stay in operation until after the new bridge is completed.

The optimal road alignment for Anthonys Bridge requires that the new bridge is positioned in the same location as the old bridge. Therefore, the old bridge will be demolished before the new bridge is commenced. In other similar situations, Council commonly provides a side track and temporary bridge to keep the road open during construction. The provision of the side track serves two functions. Firstly, it creates less disruption to the residents that travel the route on a regular basis as the road is kept open. Secondly, it provides convenient and fast access to both sides of the creek for work crews and machinery, the cost savings created by this efficiency partially offset the cost of the sidetrack.

### **Side Track Costs**

The last side track and temporary bridge that Council constructed was for Richards Bridge on Stokers Road at Dunbible. This cost approximately \$60,000 to build and then demolish, which is the typical cost of most side tracks. Using this side track during construction saved approximately \$15,000 in crane hire and a further \$5,000 in establishment during the piling operation. Other savings due to convenience and efficiency cannot be properly quantified.

Options for providing a side track and temporary bridge at Anthonys Bridge have been investigated at a concept level and a number of problems were found. To overcome these problems and provide a side track would cost \$310,000 minimum. The majority of this additional cost is the volume of rock fill that is required to support a temporary bridge at this location due to the height and depth of Dunbible Creek. A temporary side track and bridge is beyond the funding that is currently proposed for the project.

**Alternate Routes and Vehicles Affected**

An analysis of the daily traffic volumes through the site was undertaken to determine the effect on the community if the road was closed for the duration of the bridge construction. Five traffic surveys have been completed at this location and these show that the traffic volumes are relatively stable. The results of the individual surveys are shown below.

**LOCAL TRAFFIC DATA:**

**MISTRAL ROAD (at ANTHONYS BRIDGE)**

5/12/2013	1065	vehicles per day
8/12/2011	989	vehicles per day
1/04/2009	920	vehicles per day
24/06/2004	930	vehicles per day
8/03/2001	1135	vehicles per day

Traffic volumes for intersecting roads at different locations were compared so that vehicle numbers could be analysed on a catchment basis. Known data from the latest traffic surveys are shown below.

Bakers Road West of Amarillo	145
Stokers Road at Mistral Road	552
Stokers Road at Richards Deviation	323

By deduction, the following traffic volumes can be calculated.

Bakers Road within Dallis Park	368
Stokers Road between Richards Deviation and Anthonys Bridge	229

Murwillumbah Post Office was selected as a central location to determine the approximate average distance that vehicles would be travelling from the centre of each traffic catchment area. This analysis was then repeated using the shortest alternate route based on Anthonys Bridge being closed. The difference is the average additional distance that each vehicle travels as a result of closing the bridge. The results of this analysis are shown below.

Traffic Catchment	Additional Distance (Km)	Number of Vehicles
Bakers Road (Dallis Park)	5	368
Bakers Road (West of Amarillo)	3	145
Stokers Road (Richards Dev to Bakers Rd)	4	323
Stokers Road (Beyond Richards Deviation)	2	229
<b>WEIGHTED AVERAGE / TOTAL</b>	<b>3.78</b>	<b>1065</b>

### **Construction Schedule**

Precast options have been considered and discussed with the designer in an effort to reduce the construction timeframe and minimise the disruption caused by the road closure. A fully precast planked deck with transverse stressing could save 3 weeks in build time, however, it would cost an additional \$150,000 to install plus higher maintenance costs into the future. For the deck component, the designer is proceeding with a hybrid design of precast and cast insitu components to minimise the whole of life costs. Some bridge elements are still being designed and as such, it is currently not known if they can be economically precast. With the information currently available, it has been estimated that a bridge closure would be in effect for approximately 17 weeks. This is based on extended work hours and some weekend work to reduce the build time as far as practically possible.

Final design plans are expected within the next few months. Tenders for piling and precast components would then take an additional three to four months. A decision regarding the road closure or the provision of a side track is required before tenders can be called as it will change the methodology of the bridge construction.

### **Cost to the Community**

Based on a road closure of 17 weeks, it can be calculated that closing the bridge will, on average, cause each vehicle to travel an extra 450 kilometres. The Australian Taxation Office (ATO) currently allows, on average across all light vehicle categories, \$0.70 per kilometre for running expenses. Therefore, the average cost is \$315 for each vehicle affected by the bridge closure.

The ATO figure allows for all vehicle costs including registration and insurance which are predominately independent of the number of kilometres travelled per year. Also, an additional 450 kilometres will cause negligible additional depreciation over the life of a vehicle. A more realistic running cost of \$0.30 per kilometre should therefore be used for the calculation. This \$0.30 covers actual costs for fuel, tyres, maintenance and servicing plus a small amount for depreciation. Therefore, a more realistic average cost is \$135 for each vehicle affected by the bridge closure.

1065 vehicles per day use the bridge and at an average cost of \$135 for the duration of the closure, this calculates out to give an approximate cost to the community \$145,000. By simple deduction, it will save the community approximately \$165,000 to temporarily close Anthony's Bridge during construction.

These calculations were undertaken to provide an approximate total cost to the community as a whole and not the individuals within the community. It is not possible to calculate the maximum and minimum impact on individuals within the community with the information currently available. Some vehicles will have a longer detour than the average and others will be shorter. Additionally, some vehicles may make ten journeys in a day and others only one journey.

### **Damage to the Public Road Network**

Another factor that needs to be considered is the damage done to the public road network. There are two sides that need to be considered in this equation. The first being additional kilometres travelled due to closing the bridge, and the second is the additional kilometres travelled to build the side track.

If the bridge is closed during construction then an average of 450 kilometres multiplied by 1065 vehicles totals an extra 480,000 kilometres travelled on the road network. The alternate access routes through Bakers Road or Stokers Siding are not optimal roads to handle an additional 500 vehicles per day each. However, the vast majority of this traffic will be light vehicles and the roads are suitable for this given the relatively short time frame.

If a temporary bridge is built to create a side track, an additional 340 heavy vehicle movements will be generated with an average distance of 49 kilometres each. This equates to 16,660 extra kilometres travelled on the road network.

The damage done to roads by vehicles passing over them is dependent on the load exerted by the tyres. The damage done by a passenger vehicle with a 400kg tyre load is insignificant compared to that of a heavy vehicle with a 4000kg tyre load. Equivalent Standard Axles (ESAs) are the measure used to compare the pavement loading of different vehicle types. Using AASHTO 1993 – Guide for Design of Pavement Structures - as the reference, a truck and dog trailer has 4.66 ESAs and a light vehicle has 0.003 ESAs.

Based on these figures, it can be calculated that constructing the side track and temporary bridge will cause 35% more damage to the road network than the alternative option of closing the bridge.

### **Impact on the Water Way**

All requirements of the various Acts will be complied with for the bridge replacement project. These Acts set out the minimum requirements to protect the environment. In addition to this, the design philosophy adopted for the new bridge is to reduce environmental damage to the lowest level possible while achieving a cost neutral result for the bridge structure. One major result that will be achieved is to remove the centre pier of the existing bridge. This will open up the creek, reduce scour and improve fish passage. Along with the long term environmental benefits of the proposed design, there are also short term benefits during construction.

The long term waterway area under the new bridge will be maximised at approximately 72 square metres at normal flow. This is basically the same as the existing bridge but provides about five percent additional capacity during flood flows. The waterway area available during normal flows will be temporarily reduced during construction to approximately 45 square metres. These areas are only achievable because the centre pier has been removed from the bridge.

Due to the site constraints, providing a side track and temporary bridge during construction would reduce the available waterway area to only 13 square metres during normal flow conditions. Additionally, it would double the construction footprint area at the site. These are significant short term impacts that would otherwise be unnecessary.

Reducing the water way area to 13 square metres would substantially increase the susceptibility of damage caused by high rainfall events to the temporary bridge, the creek, the new bridge under construction and neighbouring properties. This waterway area has been calculated utilising the larger of Council's two temporary bridges. An even larger temporary bridge could be purchased or fabricated to open up additional waterway area, but this would cost more to provide.

### **Land Ownership**

The road reserve at this location is not wide enough to fit both the new bridge and a temporary bridge while allowing sufficient space to work and separation distance for safety. Permission from the two adjacent land owners would need to be obtained before a side track and temporary bridge could be constructed.

### **OPTIONS:**

Options can be separated into two categories and considered independently.

### **Timing of Works**

1. Delay the construction of Anthonys Bridge by four months while the design issues are resolved and construct the new bridge during the wet season.
2. Delay the replacement of Anthonys Bridge by 12 months to avoid construction during the wet season.
3. Delay the replacement of Anthonys Bridge by 12 months and bring forward the replacement of the unnamed bridges on Bartletts Road to provide continuity of work.

### **Provision of Temporary Detour**

1. Provide a temporary vehicular crossing downstream of the existing bridge during the construction of Anthonys Bridge, subject to landowner's permission and the provision of an additional \$310,000 in funding; or
2. Close Mistral Road at Stokers Road Intersection during the construction of Anthonys Bridge, with residents using existing alternate routes.

### **CONCLUSIONS:**

Delaying the replacement of Anthonys Bridge by 12 months and bringing forward the replacement of the two unnamed bridges over cane drains on Bartletts Road is the preferred option. This will provide continuity of work and allows adequate time to fully resolve the design issues at Anthonys Bridge to achieve the most cost effective solution with the least risk.

Despite the inconvenience caused to the residents, closing Mistral Road at the Stokers Road intersection is the preferred option while Anthonys Bridge is replaced. This causes the least damage to public roads, the least environmental damage, the least wet weather risk and the least cost to the community.

### **COUNCIL IMPLICATIONS:**

#### **a. Policy:**

Asset Management Version 1.0.

Enterprise Risk Management Version 1.0.

#### **b. Budget/Long Term Financial Plan:**

Provision of a temporary vehicular crossing during construction would require additional funding to be allocated or would delay the replacement of other bridges that are reaching the end of their structural and economic life.



**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**23 [E-CM] Adoption of Tweed Development Control Plan Section A2 - Site Access and Parking Code (Version 2)**

**SUBMITTED BY: Planning and Infrastructure**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

2	Supporting Community Life
2.4	An integrated transport system that services local and regional needs
2.4.3	Ensure local streets, footpaths and cycleways are provided, interconnected and maintained

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A report was recently submitted to the 20 February 2014 Council meeting (see Attachment 2) proposing public exhibition of a revised version of Tweed Development Control Plan Section A2 - Site Access and Parking Code (DCP-A2).

The update of the DCP-A2 aimed to:

1. Bring the document into line with the Standard Instrument LEP
2. Where reasonable, reduce the parking provision burden on development
3. Restructure the section to match contemporary DCP format
4. Further support alternatives to private motor vehicle transport
5. Rectify various minor issues

At the 20 February 2014 meeting Council resolved (see Attachment 3) that:

1. *The public exhibition of draft Tweed Development Control Plan, Section A2 – Site Access and Parking Code, be undertaken for a minimum period of 30 days, in accordance with section 74E of the Environmental Planning Assessment Act 1979.*
2. *At the conclusion of the public exhibition period a further report be submitted to Council.*
3. *The Draft DCP Section A2-Site Access and Parking Code, Table 1 Locality Specific Customer Parking Concession Areas be amended to include the Villages of Bilambil (RU5) and Kielvale (RU5) prior to exhibition.*

Council's changes were incorporated and the revised DCP-A2 was placed on public exhibition for 33 days. No submissions were received.

As a result of internal comments some minor housekeeping changes have been made since public exhibition, however these are considered minor and do not warrant re-exhibition.

This report concludes that the amended Tweed Development Control Plan Section A2 - Site Access and Parking Code (version 2) is suitable for adoption.

**RECOMMENDATION:**

**That Council:**

- 1. Endorses the Tweed Development Control Plan Section A2 - Site Access and Parking Code (Version 2), as amended, and provided as an attachment to this report.**
- 2. Endorses the public notice of the adoption of Tweed Development Control Plan Section A2 - Site Access and Parking Code (Version 2) in accordance with Clause 21(2) of the Environmental Planning and Assessment Regulation 2000.**
- 3. Forwards a copy of Tweed Development Control Plan Section A2 - Site Access and Parking Code (Version 2) to the Director-General of the NSW Department of Planning and Infrastructure in accordance with Clause 25AB of the Environmental Planning and Assessment Regulation 2000.**

## REPORT:

A report was recently submitted to the 20 February 2014 Council meeting (see Attachment 2) proposing public exhibition of a revised version of Tweed Development Control Plan Section A2 - Site Access and Parking Code (DCP-A2).

The update of DCP-A2 aimed to:

1. Bring the document into line with the Standard Instrument LEP
2. Where reasonable, reduce the parking provision burden on development
3. Restructure the Section to match contemporary DCP format
4. Further support alternatives to private motor vehicle transport
5. Rectify various minor issues

At the 20 February 2014 meeting Council resolved (see Attachment 3) that:

1. *The public exhibition of draft Tweed Development Control Plan, Section A2 – Site Access and Parking Code, be undertaken for a minimum period of 30 days, in accordance with section 74E of the Environmental Planning Assessment Act 1979.*
2. *At the conclusion of the public exhibition period a further report be submitted to Council.*
3. *The Draft DCP Section A2-Site Access and Parking Code, Table 1 Locality Specific Customer Parking Concession Areas be amended to include the Villages of Bilambil (RU5) and Kielvale (RU5) prior to exhibition.*

### Public exhibition

Council's resolutions were incorporated and the revised DCP-A2 was placed on public exhibition.

The revised DCP-A2 was publicly exhibited for a period of 33 days from 10 March to 11 April 2014 inclusive. The DCP-A2 and supporting information was available on Council's website and in hard copy at the Murwillumbah and Tweed Heads Civic and Cultural Centres.

### Submissions

No submissions were received in response to the public exhibition period.

### Minor Changes

Some additional changes were made to DCP-A2 after public exhibition as a result of internal comments received:

1. For safety reasons, Council requires the rear dwelling in a 'stacked' dual occupancy layout to install turn around facilities to allow vehicular access to and from the site in a forward moving direction. This was not specified in the public exhibition draft DCP-A2 and has now been incorporated into section A2.2.3.C3 in the final version as attached. Reportedly, Council's development assessment unit already enforces this. This is not considered to be a significant change and is not considered to warrant further public exhibition.

2. Control A2.2.2 C9 of the public exhibition draft specified that *any development requiring 5 or more employee bicycle parking spaces (class 1 or 2) must provide appropriate consideration and provision of change rooms, showers and lockers* but did not provide any guidance on the appropriate number of facilities. A note has now been added to the same section, with a link to NSW planning guidelines, to guide the numerical provision of these facilities.

*"Where appropriate, change rooms, clothing lockers and showers should be provided in accordance with Table 3 of NSW Planning guidelines for walking and cycling (accessible here: [www.planning.nsw.gov.au/plansforaction/pdf/guide\\_pages.pdf](http://www.planning.nsw.gov.au/plansforaction/pdf/guide_pages.pdf) )"*

1. Typos, formatting and minor additions include:
  - a. Objectives number format changed to match aims number format
  - b. Move 2 x clauses from section A2.1.2 into that sections notes
  - c. Reference to notes added to section A2.2.2 C4
  - d. Reference to notes added to section A2.2.2 C9
  - e. Delete A2.2.2 C10 and C11 due to duplication

All of these changes are considered minor and do not warrant re-exhibition

#### SEPP 65 Requirements

The amended DCP-A2 has not been referred to a design review panel in accordance with State Environmental Planning Policy No 65 – Design Quality of Residential Flat Buildings and Clause 21A of the Environmental Planning and Assessment Regulation 2000. Whilst the DCP-A2 does contain provisions that apply to residential flat buildings, these provisions have not changed from the previous DCP-A2 and do not represent a change in design outcomes for Residential Flat Buildings. Therefore, referral to a design review panel is not necessary.

#### Summary

The amended DCP-A2 has been updated to ensure consistency with the Standard Instrument LEP, the contemporary formatting of the Tweed DCP, rectify minor issues, incorporate alternative transport guidelines and seek to reduce the burden of car parking provision on development where reasonable and appropriate.

The amended DCP-A2 has been publicly exhibited in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and Regulation 2000. Minor amendments have been made to the public exhibition draft DCP-A2 in response to internal comments, however these amendments are minor and do not require re-exhibition of the plan.

#### **OPTIONS:**

1. Endorse the amended Tweed DCP Section A2; or
2. Endorse the amended Tweed DCP Section A2 with further amendments; or
3. Defer for a Councillor workshop.

Council officers recommend Option 1.

## **CONCLUSION:**

Council resolutions, from the 20 February meeting, were incorporated and the revised Tweed Development Control Plan Section A2 - Site Access and Parking Code (Version 2) was publicly exhibited for 33 days. No submissions were received. Some minor housekeeping changes have been made, but do not warrant re-exhibition.

Tweed Development Control Plan Section A2 - Site Access and Parking Code (Version 2) is now submitted for Council's endorsement and adoption.

## **COUNCIL IMPLICATIONS:**

### **a. Policy:**

Corporate Policy Not Applicable.

### **b. Budget/Long Term Financial Plan:**

Not Applicable.

### **c. Legal:**

The DCP has been prepared in accordance with all required statutory requirements under the *Environmental Planning and Assessment Act 1979*.

### **d. Communication/Engagement:**

**Consult** - We will listen to you, consider your ideas and concerns and keep you informed.

## **UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1: Tweed Development Control Plan Section A2 - Site Access and Parking Code. Version 2. (ECM 3350025).

Attachment 2: COUNCIL REPORT 20 February 2014: Update to DCP-A2 Site Access and Parking Code v2 (ECM 3350031).

Attachment 3: Action Item - COUNCIL MEETING - 20 February 2014 - Update of Development Control Plan A2 - Site Access and Parking Code v2 (ECM 3350032).

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**24 [E-CM] Sponsorship of the 2014 Northern Rivers Science and Engineering Challenge**

**SUBMITTED BY: Director Engineering**

Valid



## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### SUMMARY OF REPORT:

Tweed Shire Council has been approached by Southern Cross University to become a sponsor of the 2014 Northern Rivers Science and Engineering Challenge on 11 and 12 June 2014. The event now includes a Discovery Day for stage 3 primary students on Friday 13 June.

This report recommends that Council become a Bronze Sponsor of the 2014 Northern Rivers Science and Engineering Challenge.

### RECOMMENDATION:

**That Council becomes a Bronze Sponsor of the 2014 Northern Rivers Science and Engineering Challenge hosted by Southern Cross University, Lismore.**

## REPORT:

Tweed Shire Council has been approached by Southern Cross University to become a sponsor of the 2014 Northern Rivers Science and Engineering Challenge in Lismore on 11 and 12 June 2014, with a Discovery Day for stage 3 primary students on Friday 13 June.

In the past the following sponsorships have been provided:

2012 Bronze level with a contribution of \$500  
2013 Silver level with a contribution of \$1,000

Southern Cross University has indicated that sponsorship from regional businesses is required to enable the event to operate successfully. The following sponsorship levels are available:

- Platinum \$2,000 plus GST
- Gold \$1,500 plus GST
- Silver \$1,000 plus GST
- Bronze \$500 plus GST

Bronze sponsorship is proposed, which will enable Council to:

- Display Council banner at activity/event
- Provide verbal promotion at event
- Be acknowledged in media releases, regional and national
- Be acknowledged in Student/Teacher feedback surveys
- Be acknowledged where appropriate in Social Media

The Science and Engineering Challenge is a nationwide outreach program lead by the university of Newcastle in conjunction with various partners and sponsors.

The Challenge is designed to inspire students to study science and engineering at a senior level.

The Challenge has grown rapidly. Last year, the Science and Engineering Challenge involved more than 24,000 students from almost 800 schools across Australia.

The Challenge is a practical day of fun, teamwork and discovery.

The Discovery Day is a Science and Engineering Challenge event designed for year 5-6 (NSW Stage 3) students.

A copy of the Sponsorship Proposal from Southern Cross University forms an attachment to this report.

## OPTIONS:

The options available to Council are:

1. Support the 2014 Northern Rivers Science and Engineering Challenge by becoming a sponsor;

2. Not proceed with any sponsorship of the 2014 Northern Rivers Science and Engineering Challenge

**CONCLUSION:**

By Council sponsoring the 2014 Northern Rivers Science and Engineering Challenge, Council is showing its support for young people and being involved in inspiring students to study science and engineering at a senior level. This report recommends that Council becomes a Bronze Sponsor of the Challenge.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable

**b. Budget/Long Term Financial Plan:**

This report recommends the expenditure of \$500 (plus GST) be provided from the Youth Development Fund.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1. Sponsorship Proposal from Southern Cross University for the 2014 Northern Rivers Science and Engineering Challenge (ECM 3325282).

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**REPORTS FROM THE DIRECTOR CORPORATE SERVICES**

**25 [CS-CM] Quarterly Budget Review - March 2014**

**SUBMITTED BY: Financial Services**

Valid



**Civic Leadership**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
- 1.2 Improve decision making by engaging stakeholders and taking into account community input
- 1.2.3 Financial requirements and the community's capacity to pay will be taken into account when meeting the community's desired levels of service

**SUMMARY OF REPORT:**

This is the third quarter statutory budget review for this financial year and summarises the estimated expenditure and income changes to the 2013/2014 Budget.

This statutory report is prepared in accordance with the Local Government (General) Regulations 2005, sections 202 and 203. Council will have a balanced budget as at 30 June 2014 in all Funds.

**RECOMMENDATION:**

**That the:**

1. Quarterly Budget Review Statement as at 31 March 2014 be adopted.
2. Expenditure and income, as summarised below and detailed within the report, be voted and adjusted in accordance with the revised total expenditure and income for the year ending 30 June 2014:

Description	Change to Vote	
	Deficit	Surplus
<b>General Fund</b>		
<b><u>Expenses</u></b>		
Employee costs	72,500	0
Materials & Contracts	34,632	0
Interest	0	0
Other Operating costs	0	72,500
Capital	90,074	0
Loan Repayments	0	0
Transfers to Reserves	165,700	0

Description	Change to Vote	
	362,906	72,500
<b>Income</b>		
Rates and Annual		
Charges	0	0
Interest revenue	0	0
Operating Grants & Conts	0	140,442
Capital Grants & Conts	58,536	0
User Charges & Fees	0	37,500
Other Operating Revenue	0	0
Loan Funds	0	0
Recoupments	0	0
Transfers from Reserves	0	0
Asset Sales	0	171,000
	<u>58,536</u>	<u>348,942</u>
Net Surplus/(Deficit)		<u>0</u>
<b>Sewer Fund</b>		
<b>Expenses</b>		
Employee costs	0	0
Materials & Contracts	96,250	0
Interest	0	0
Other Operating costs	0	0
Capital	0	2,273,500
Loan Repayments	0	0
Transfers to Reserves	963,483	0
	<u>1,059,733</u>	<u>2,273,500</u>
Income	0	0
Rates and Annual		
Charges	0	0
Interest revenue	0	180,983
Operating Grants & Conts	0	0
Capital Grants & Conts	0	0
User Charges & Fees	0	0
Other Operating Revenue	0	0
Loan Funds	0	0
Recoupments	752,250	0
Transfers from Reserves	642,500	0
Asset Sales	0	0
	<u>1,394,750</u>	<u>180,983</u>
Net Surplus/(Deficit)		<u>0</u>
<b>Water Fund</b>		
<b>Expenses</b>		
Employee costs	0	0
Materials & Contracts	0	358,750
Interest	0	0
Other Operating costs	0	0
Capital	8,000	0
Loan Repayments	0	0
Transfers to Reserves	382,603	0
	<u>390,603</u>	<u>358,750</u>
Income		

Description	Change to Vote	
Rates and Annual Charges	0	0
Interest revenue	0	29,157
Operating Grants & Conts	0	0
Capital Grants & Conts	0	0
User Charges & Fees	0	0
Other Operating Revenue	0	0
Loan Funds	0	0
Recoupments	0	0
Transfers from Reserves	0	2,696
Asset Sales	0	0
	0	31,853
Net Surplus/(Deficit)		0

## **REPORT:**

### **Budget Review 31 March 2014 (Quarterly Budget Review)**

In accordance with section 203(1) of the Local Government (General) Regulation 2005, a Budget Review Statement and revision of the estimates of income and expenditure must be submitted to council within two months of the close of each quarter.

The Regulation requires that the quarterly financial review must include the following:

- A revised estimate for income and expenditure for the year.
- A report as to whether or not such statements indicate that the financial position of the Council is satisfactory and if the position is unsatisfactory, make recommendations for remedial action.

### **Report by Responsible Accounting Officer – Quarterly Budget Review Statements**

The Quarterly Budget Review Reports are prepared to provide Council and the community with information in relation to Council's financial performance and proposed amendments to its budget and forward estimates. The reports are prepared under accrual accounting principles in accordance with the requirements of the Local Government Act 1993.

From the 2011/2012 financial year, councils have been required to prepare a Quarterly Budget Review Statement, which includes the following information:

- The original budget
- Approved changes to the original budget
- Recommendations by Council officers regarding changes to the revised budget
- A projected year end result
- Actual year to date figures
- Key Performance Indicators
- New contracts entered into during the quarter
- Consultancy and legal expenses

This information is presented in the following reports:

- List of changes which will impact on revenue, i.e. will affect the Operational Plan (budget) or Long Term Financial Plan
- Detailed list of recommended changes, including those recommended by officers and those adopted by Council
- Income and Expenses Statement, consolidated and by fund
- Funding Statement, consolidated and by fund, which gives the total budget result
- Capital Budget Review Statement
- Cash & Investments Budget Review Statement
- Budget Review Key Performance Indicators Statement
- Budget Review Contracts (Part A) and Other Expenses (Part B)



## Impacts on the Operational Plan and/or Long Term Financial Plan

Some recommended changes will have no net effect on the Operational Plan (1 year budget). Others will have long term effects and will need to be reflected in the next revision of the Long Term Financial Plan. The changes which will have such an effect are listed below:

Description	\$	\$
<b>General Fund</b>	<b>Net Effect on</b>	<b>Net Effect on</b>
	<b>2013/2014 Budget</b>	<b>LTFP</b>
Art Gallery salaries	3,500	
Conduct Review Panel	15,000	
Seabreeze fig tree removal/replanting	11,000	
Local Heritage Assistance Fund	8,000	
Development assessment fees	(37,500)	
	0	0

### Detailed list of changes

In/Ex	Item	Category	Description	Current Vote	Change to Vote	Details / Comments
<b>1. Proposed Variations</b>						
<b>General</b>						
Ex	1	Ex-OpEmp	Communications & Customer Service	309,618	<b>72,500</b>	Communications officer
Ex	1	Ex-OpOther	C&CS Charge to Water & Sewer	-2,365,702	<b>-72,500</b>	Funding for above
Ex	2	Ex-Capital	Arkininstall Park upgrade	7,912,559	<b>-258,536</b>	Reduce by prior years expenditure
In	2	In-CG&C	Capital grants	-5,000,000	<b>258,536</b>	Funding for above Casual staff due to MOAC demand
Ex	3	Ex-Op	Art Gallery salaries	387,908	<b>3,500</b>	
Ex	4	Ex-Op	Bogangar Public School zone		<b>7,900</b>	Installation costs
In	4	In-OG&C	RMS contribution		<b>-7,900</b>	Funding for above
Ex	5	Ex-Op	Conduct Review Panel	5,304	<b>15,000</b>	Higher than anticipated
Ex	6	Ex-Op	Kennedy Drive speed zone adjustments		<b>3,932</b>	Installation costs
In	6	In-OG&C	RMS contribution		<b>-3,932</b>	Funding for above
Ex	7	Ex-Capital	Murwillumbah Civic Centre Landscaping		<b>73,000</b>	Upgrading works around library
Ex	7	Ex-Op	Library grant expenditure	150,678	<b>-23,000</b>	Funding for above
Ex	7	Ex-Op	Passive Recreation Asset Maintenance	317,610	<b>-50,000</b>	Funding for above
Ex	8	Ex-Op	Kingscliff library roof replacement	30,000	<b>28,000</b>	Original estimate inadequate
Ex	8	Ex-Op	Library grant expenditure	150,678	<b>-28,000</b>	Funding for above
Ex	9	Ex-Op	Northern Rivers Fire Biodiversity Consortium	10,830	<b>5,000</b>	Coordinator costs
Ex	9	Ex-Op	Fire hazard reduction	78,942	<b>-5,000</b>	Funding for above
Ex	10	Ex-Op	Northern Rivers Fire Biodiversity Consortium		<b>25,000</b>	Strategic Plan preparation
In	10	In-OG&C	Local Land Services		<b>-25,000</b>	Funding for above
Ex	11	Ex-Op	Bilambil Creek riparian restoration		<b>38,000</b>	New project
In	11	In-OG&C	Department of Primary Industries		<b>-26,000</b>	Funding for above
Ex	11	Ex-Op	Catchment water quality	259,178	<b>-12,000</b>	Funding for above Western boundary Billabong caravan park
Ex	12	Ex-Capital	TRCP drainage improvements	120,000	<b>75,610</b>	
Ex	12	In-OG&C	RMS contribution		<b>-75,610</b>	Funding for above
Ex	13	Ex-Op	Banora Point Community Centre		<b>2,000</b>	Broadband for Seniors training

In/Ex	Item	Category	Description	Current Vote	Change to Vote	Details / Comments
In	13	In-OG&C	Department of Social Services Minjunbal Drive (Banora Pt handover)		-2,000	Funding for above
Ex	14	Ex-Capital	RMS contribution		200,000	Drainage works
In	14	In-CG&C	Numinbah Road - Segment 120		-200,000	Funding for above
Ex	15	Ex-Capital	Numinbah Road - Segment 60		250,000	Repair program
Ex	15	Ex-Capital	Development assessment fees	500,000	-250,000	Funding for above
In	16	In-Operating		-631,225	-37,500	Projected income
					-19,000	
			<b>Sewer Fund</b>			
Ex	20	Ex-Op	Operations		96,250	Operational adjustments
Ex	20	Ex-Capital	Various Capital Works		-2,273,500	Deferrals & adjustments
In	20	In-Interest	Interest		-180,983	Funding adjustment
Ex	20	Ex-TTR	Transfers to Asset Replacement Res.		77,564	Funding adjustment - restricted asset
Ex	20	Ex-TTR	Transfers to Asset Replacement Res.		885,919	Funding adjustment
In	20	In-Recoup	Transfers from Capital Contributions Res.		752,250	Funding adjustment
In	20	In-TFR	Transfers from Asset Replacement Res.		642,500	Funding adjustment
					0	
			<b>Water Fund</b>			
Ex	21	Ex-Op	Operations		-358,750	Deferrals & adjustments
In	21	In-Interest	Interest		-29,157	Funding adjustment
Ex	21	Ex-Capital	Various Capital Works		8,000	Deferrals & adjustments
In	21	In-TFR	Transfers from Asset Replacement Res.		-2,696	Funding adjustment
Ex	20	Ex-TTR	Transfers to Asset Replacement Res.		382,603	Funding adjustment - restricted asset
					0	
			<b>2. Variations Arising from Council Resolutions</b>			
Ex	22	Ex-Op	Seabreeze fig tree removal/replanting		11,000	Council meeting 19/9/2013
Ex	23	Ex-Op	Local Heritage Assistance Fund		8,000	Council meeting 13/12/2012
In	24	In-Sales	Sale of 21 Piggabeen Road		-171,000	Council meeting 23/1/2014
Ex	23	Ex-Op	Conveyancing costs for above		5,300	Council meeting 23/1/2014
Ex	24	Ex-TTR	Transfer net proceeds to reserve		165,700	Council meeting 23/1/2014
Ex	24					
					19,000	
			<b>Summary of Votes by Type</b>			
			2012/13 Variations		-19,000	
			Council Resolutions		19,000	
					0	
			<b>Key to Category codes</b>			
		Ex-OpEmp	Employee costs			
		Ex-Op	Materials & contracts			
		Ex-Interest	Interest on loans			
		Ex-OpOther	Other operating expenses			
		Ex-Capital	Capital works			
		Ex-Loan	Repayment on principal on loans			
		Reps	Transfers to reserves			
		Ex-TTR	Rates & annual charges			
		In-Rates	Interest income			
		In-Interest	Operating grants & contributions			
		In-OG&C	Capital grants & contributions			
		In-CG&C	User charges & fees			
		In-Operating	Other operating income			
		In-OpOther	Loan funds			
		In-Loan	Recoupment from s64 & s94 funds			
		In-Recoup	Transfers from reserves			
		In-TFR				

In/Ex	Item	Category	Description	Current Vote	Change to Vote	Details / Comments
		In-Sales	Proceeds from sale of assets			
			<u>Expenses</u>			
			Employee costs		72,500	
			Materials & Contracts		-227,868	
			Interest		0	
			Other Operating costs		-72,500	
			Capital		-2,175,426	
			Loan Repayments		0	
			Transfers to Reserves		1,511,786	
					<u>-891,508</u>	
			<u>Income</u>			
			Rates and Annual Charges		0	
			Interest revenue		-210,140	
			Operating Grants & Conts		-140,442	
			Capital Grants & Conts		58,536	
			User Charges & Fees		-37,500	
			Other Operating Revenue		0	
			Loan Funds		0	
			Recoupments		752,250	
			Transfers from Reserves		639,804	
			Asset Sales		-171,000	
					<u>891,508</u>	
			Net		0	
			<b>Summary of Votes - by Division</b>			
			Corporate Services		0	
			Planning & Regulation		-29,500	
			Community & Natural Resources		14,500	
			Engineering		0	
			General Manager		15,000	
					<u>0</u>	

**Results by fund:**

**General Fund**

The General Fund is expected to remain as a “balanced budget”.

**Water Fund**

The Water Fund is expected to remain as a “balanced budget”.

**Sewer Fund**

The Sewer Fund is expected to remain as a “balanced budget”.

## Quarterly Budget Review Statements

### Income and Expense - Consolidated Budget Review Statement for the quarter ended 31 March 2014

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)			

#### Income

Rates and Annual Charges	90,063	27	-	90,090	-	90,090	68,475
User Charges and Fees	36,296	3,554	(315)	39,535	38	39,573	29,448
Interest and Investment Revenue	6,266	3,092	(1,085)	8,273	210	8,483	6,763
Other Revenues	2,030	-	-	2,030	-	2,030	2,101
Grants & Contributions - Operating	15,065	145	(136)	15,074	139	15,213	11,786
Grants and Contributions - Capital	8,629	-	-	8,629	(59)	8,570	5,305
- Contributions (S94)	6,749	-	(1,181)	5,568	-	5,568	8,444
Net gain from the disposal of assets	-	-	-	-	-	-	-
<b>Total Income</b>	<b>165,098</b>	<b>6,818</b>	<b>(2,717)</b>	<b>169,199</b>	<b>328</b>	<b>169,527</b>	<b>132,322</b>

#### Expense

Employee costs	44,740	(50)	296	44,986	72	45,058	33,807
Borrowing Costs	13,419	-	-	13,419	-	13,419	8,687
Materials & Contracts	44,840	855	18,926	64,621	(228)	64,393	35,425
Depreciation	40,809	-	-	40,809	-	40,809	30,607
Legal Costs	387	-	-	387	-	387	607
Consultants	352	29	-	381	-	381	395
Other Expenses	13,847	85	80	14,012	(73)	13,939	9,510
Net Loss from Disposal of Assets	-	-	-	-	-	-	271
<b>Total Expenses</b>	<b>158,394</b>	<b>919</b>	<b>19,302</b>	<b>178,615</b>	<b>(229)</b>	<b>178,386</b>	<b>119,309</b>

#### Net Operating Result

	6,704	5,899	(22,019)	(9,416)	557	(8,859)	13,013
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#### Net Operating Result before capital items

	(1,925)	5,899	(22,019)	(18,045)	616	(17,429)	7,708
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## Funding Statement - Consolidated - Source and Application of Funds

	Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)
		Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)		
Operating Result (Income Statement)	6,704	5,899	(22,019)	(9,416)	557	(8,859)
<b>Add Back non-funded items:</b>						
Depreciation	40,809	-	-	40,809	-	40,809
		-	-	-	-	-
<b>Add non-operating funding sources</b>						
Transfers from Externally Restricted Cash	19,325	(1,425)	2,476	20,376	(752)	19,624
Transfers from Internally Restricted Cash	10,858	2,308	20,917	34,083	(640)	33,443
Proceeds from sale of assets	2,806	-	1,650	4,456	171	4,627
Loan Funds Utilised	2,076	260	9,346	11,682	-	11,682
Repayments from Deferred Debtors	-	-	-	-	-	-
<b>Funds Available</b>	82,578	7,042	12,370	101,990	(664)	101,326
<b>Funds were applied to:</b>						
Purchase and construction of assets	51,593	1,943	16,854	70,390	(2,176)	68,214
Repayment of principal on loans	7,655	-	-	7,655	-	7,655
Transfers to Externally Restricted Cash	6,749	-	-	6,749	-	6,749
Transfers to Internally Restricted Cash	16,581	4,990	(3,450)	18,121	1,512	19,633
<b>Funds Used</b>	82,578	6,933	13,404	102,915	(664)	102,251
<b>Increase/(Decrease) in Available Working Capital</b>	-	109	(1,034)	(925)	-	(925)

\* Includes Carried Forward Works revotes

**Income and Expense- General Fund Budget Review Statement for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)			

**Income**

Rates and Annual Charges	63,551	27		63,578		63,578	48,038
User Charges and Fees	17,703	3,554		21,257	38	21,295	14,464
Interest and Investment Revenue	3,112	300		3,412	-	3,412	2,937
Other Revenues	1,797			1,797	-	1,797	1,739
Grants & Contributions - Operating	14,105	145		14,250	140	14,390	10,992
Grants and Contributions - Capital	6,348			6,348	(59)	6,289	4,493
- Contributions (S64/S94)	2,330			2,330		2,330	4,082
Net gain from the disposal of assets				-		-	
<b>Total Income</b>	<b>108,946</b>	<b>4,026</b>	<b>-</b>	<b>112,972</b>	<b>119</b>	<b>113,091</b>	<b>86,745</b>

**Expense**

Employee costs	34,949	(50)	296	35,195	72	35,267	26,365
Borrowing Costs	6,199	-		6,199		6,199	3,879
Materials & Contracts	35,854	822	18,360	55,036	35	55,071	29,548
Depreciation	24,837			24,837		24,837	18,628
Legal Costs	387			387		387	607
Consultants	99	29		128		128	348
Other Expenses	9,980	85	80	10,145	(73)	10,072	6,622
Net Loss from Disposal of Assets				-		-	271
<b>Total Expenses</b>	<b>112,305</b>	<b>886</b>	<b>18,736</b>	<b>131,927</b>	<b>34</b>	<b>131,961</b>	<b>86,268</b>

**Net Operating Result**

	(3,359)	3,140	(18,736)	(18,955)	85	(18,870)	477
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**Net Operating Result before capital items**

	(12,037)	3,140	(18,736)	(25,303)	144	(25,159)	(4,016)
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## Funding Statement - General Fund - Source and Application of Funds

	Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)
		Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)		
Operating Result (Income Statement)	(3,359)	3,140	(18,736)	(18,955)	85	(18,870)
<b>Add Back non-funded items:</b>						
Depreciation	24,837			24,837	-	24,837
<b>Add non-operating funding sources</b>						
Transfers from Externally Restricted Cash	4,312	145	4,600	9,057	-	9,057
Transfers from Internally Restricted Cash	2,168	590	21,429	24,187	-	24,187
Proceeds from sale of assets	2,806	-	1,650	4,456	171	4,627
Loan Funds Utilised	2,076	260	9,346	11,682	-	11,682
Internal charges	7,551			7,551		7,551
Repayments from Deferred Debtors				-		-
<b>Funds Available</b>	<b>40,391</b>	<b>4,135</b>	<b>18,289</b>	<b>62,815</b>	<b>256</b>	<b>63,071</b>
<b>Funds were applied to:</b>						
Purchase and construction of assets	28,854	4,026	18,566	51,446	90	51,536
Repayment of principal on loans	3,485	-		3,485		3,485
Transfers to Externally Restricted Cash	2,330			2,330		2,330
Transfers to Internally Restricted Cash	5,722	-	757	6,479	166	6,645
<b>Funds Used</b>	<b>40,391</b>	<b>4,026</b>	<b>19,323</b>	<b>63,740</b>	<b>256</b>	<b>63,996</b>
<b>Increase/(Decrease) in Available Working Capital</b>	<b>-</b>	<b>109</b>	<b>(1,034)</b>	<b>(925)</b>	<b>-</b>	<b>(925)</b>

**Income and Expense- Sewer Fund Budget Review Statement for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)			

**Income**

Rates and Annual Charges	22,138			22,138		22,138	17,138
User Charges and Fees	1,274			1,274		1,274	1,492
Interest and Investment Revenue	2,183	1,831	(688)	3,326	181	3,507	2,904
Other Revenues	20			20		20	69
Grants & Contributions - Operating	468		(18)	450	-	450	467
Grants and Contributions - Capital	1,149			1,149		1,149	317
- Contributions (S64/S94)	753		(543)	210	-	210	1,412
Net gain from the disposal of assets				-		-	
<b>Total Income</b>	<b>27,985</b>	<b>1,831</b>	<b>(1,249)</b>	<b>28,567</b>	<b>181</b>	<b>28,748</b>	<b>23,799</b>

**Expense**

Employee costs	5,811	-		5,811		5,811	4,412
Borrowing Costs	2,494	-		2,494		2,494	1,285
Materials & Contracts	3,942	26	426	4,394	97	4,491	2,461
Depreciation	9,160			9,160		9,160	6,870
Legal Costs				-		-	
Consultants	50			50		50	11
Other Expenses	2,119	-		2,119	-	2,119	1,552
Net Loss from Disposal of Assets				-		-	
<b>Total Expenses</b>	<b>23,576</b>	<b>26</b>	<b>426</b>	<b>24,028</b>	<b>97</b>	<b>24,125</b>	<b>16,591</b>

**Net Operating Result**

	4,409	1,805	(1,675)	4,539	84	4,623	7,208
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**Net Operating Result before capital items**

	3,260	1,805	(1,675)	3,390	84	3,474	6,891
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## Funding Statement - Sewer Fund - Source and Application of Funds

	Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)
		Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)		
Operating Result (Income Statement)	4,409	1,805	(1,675)	4,539	84	4,623
<b>Add Back non-funded items:</b>						
Depreciation	9,160	-	-	9,160	-	9,160
<b>Add non-operating funding sources</b>						
Transfers from Externally Restricted Cash	7,556	(280)	(1,969)	5,307	(752)	4,555
Transfers from Internally Restricted Cash	5,563	1,217	(768)	6,012	(643)	5,369
Proceeds from sale of assets				-		-
Loan Funds Utilised				-	-	-
Repayments from Deferred Debtors				-		-
<b>Funds Available</b>	26,688	2,742	(4,412)	25,018	(1,311)	23,707
<b>Funds were applied to:</b>						
Purchase and construction of assets	12,905	(1,787)	(1,446)	9,672	(2,274)	7,398
Repayment of principal on loans	3,102	-		3,102		3,102
Transfers to Externally Restricted Cash	753			753		753
Transfers to Internally Restricted Cash	6,139	4,529	(2,966)	7,702	963	8,665
Internal charges	3,789			3,789		3,789
<b>Funds Used</b>	26,688	2,742	(4,412)	25,018	(1,311)	23,707
<b>Increase/(Decrease) in Available Working Capital</b>	-	-	-	-	-	-

**Income and Expense- Water Fund Budget Review Statement for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)			

**Income**

Rates and Annual Charges	4,374		4,374		4,374	3,299
User Charges and Fees	17,319		17,004	-	17,004	13,492
Interest and Investment Revenue	971	961	1,535	29	1,564	922
Other Revenues	213		213		213	293
Grants & Contributions - Operating	492		374	(1)	373	327
Grants and Contributions - Capital	1,132		1,132		1,132	495
- Contributions (S64/S94)	3,666		3,028	-	3,028	2,950
Net gain from the disposal of assets			-		-	
<b>Total Income</b>	<b>28,167</b>	<b>961</b>	<b>27,660</b>	<b>28</b>	<b>27,688</b>	<b>21,778</b>

**Expense**

Employee costs	3,980		3,980		3,980	3,030
Borrowing Costs	4,726		4,726		4,726	3,523
Materials & Contracts	5,044	7	5,191	(360)	4,831	3,416
Depreciation	6,812		6,812		6,812	5,109
Legal Costs			-		-	
Consultants	203		203		203	36
Other Expenses	1,748		1,748		1,748	1,336
Net Loss from Disposal of Assets			-		-	
<b>Total Expenses</b>	<b>22,513</b>	<b>7</b>	<b>22,660</b>	<b>(360)</b>	<b>22,300</b>	<b>16,450</b>

**Net Operating Result**

	5,654	954	(1,608)	5,000	388	5,388	5,328
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**Net Operating Result before capital items**

	4,522	954	(1,608)	3,868	388	4,256	4,833
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## Funding Statement - Water Fund - Source and Application of Funds

	Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)
		Sep Review (000's)	Dec Review (000's) *	Revised Budget (000's)		
Operating Result (Income Statement)	5,654	954	(1,608)	5,000	388	5,388
<b>Add Back non-funded items:</b>						
Depreciation	6,812	-	-	6,812	-	6,812
<b>Add non-operating funding sources</b>						
Transfers from Externally Restricted Cash	7,457	(1,290)	(155)	6,012	-	6,012
Transfers from Internally Restricted Cash	3,127	501	256	3,884	3	3,887
Proceeds from sale of assets				-		-
Loan Funds Utilised				-	-	-
Repayments from Deferred Debtors				-		-
<b>Funds Available</b>	23,050	165	(1,507)	21,708	391	22,099
<b>Funds were applied to:</b>						
Purchase and construction of assets	9,834	(296)	(266)	9,272	8	9,280
Repayment of principal on loans	1,068	-		1,068		1,068
Transfers to Externally Restricted Cash	3,666			3,666		3,666
Transfers to Internally Restricted Cash	4,720	461	(1,241)	3,940	383	4,323
Internal charges	3,762			3,762		3,762
<b>Funds Used</b>	23,050	165	(1,507)	21,708	391	22,099
<b>Increase/(Decrease) in Available Working Capital</b>	-	-	-	-	-	-

This document forms part of Tweed Shire Council's Quarterly Budget Review Statement for the quarter ended 31 March 2014 and should be read in conjunction with other documents in the QBRS.

**Capital Budget Review Statement - Consolidated - for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's)	Revised Budget (000's)			

**Capital Funding \***

Rates and other untied funding	26,927	27	(991)	25,963	73	26,036	12,872
Capital Grants & Contributions	9,309	3,554		12,863	17	12,880	6,825
Internal Restrictions (Reserves)	10,237	300	2,551	13,088	(1,513)	11,575	8,213
External Restrictions							
- s64 & s94 funds	8,035	(1,938)	4,299	10,396	(752)	9,644	5,730
Other Capital Funding Sources							
- loans	1,976		9,346	11,322		11,322	5,999
Income from sale of assets							
- plant and equipment	2,406			2,406		2,406	1,275
- Land,Buildings,Furniture,Fittings			1,650	1,650		1,650	
<b>Total Capital Funding</b>	<b>58,890</b>	<b>1,943</b>	<b>16,855</b>	<b>77,688</b>	<b>(2,175)</b>	<b>75,513</b>	<b>40,914</b>

**Capital Expenditure**

New Assets

- Plant and Equipment	448		342	790		790	33
- Land,Buildings,Furniture,Fittings	246	325	4,828	5,399		5,399	5,680
- Roads, Bridges, Footpaths	322		2,839	3,161		3,161	7,176
- Drainage							
- Water & Sewer Infrastructure	6,874	(296)	(2,405)	4,173	(900)	3,273	1,256
- Other	9,350		672	10,022	(259)	9,763	1,083

Renewals (Replacement)

- Plant and Equipment	5,958		105	6,063		6,063	2,498
- Land,Buildings,Furniture,Fittings	168		702	870		870	21
- Roads, Bridges, Footpaths	8,854		5,292	14,146		14,146	4,578
- Drainage			1,635	1,635		1,635	738
- Water & Sewer Infrastructure	2,540		(915)	1,625	(42)	1,583	1,330
- Other	350			350		350	755

Upgrades

- Plant and Equipment							10
- Land,Buildings,Furniture,Fittings	124	2,789	1	2,914		2,914	117
- Roads, Bridges, Footpaths	1,276	765	1,438	3,479		3,479	1,537
- Drainage	1,100	120	230	1,450	276	1,726	309
- Water & Sewer Infrastructure	13,325	(1,787)	1,609	13,147	(1,323)	11,824	7,762
- Other	300	27	482	809	73	882	452

Loan Repayments (principal)	7,655			7,655		7,655	5,579
<b>Total Capital Expenditure</b>	<b>58,890</b>	<b>1,943</b>	<b>16,855</b>	<b>77,688</b>	<b>(2,175)</b>	<b>75,513</b>	<b>40,914</b>

**Capital Budget Review Statement - General Fund - for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's)	Revised Budget (000's)			

**Capital Funding \***

Rates and other untied funding	13,014	27		13,041	73	13,114	5,977
Capital Grants & Contributions	9,309	3,554		12,863	17	12,880	6,825
Internal Restrictions (Reserves)	2,000	300	2,970	5,270		5,270	2,792
External Restrictions							
- s64 & s94 funds	3,276	145	4,600	8,021		8,021	4,250
Other Capital Funding Sources							
- loans	1,976		9,346	11,322		11,322	5,999
Income from sale of assets							
- plant and equipment	2,406			2,406		2,406	1,275
- Land,Buildings,Furniture,Fittings			1,650	1,650		1,650	
<b>Total Capital Funding</b>	<b>31,981</b>	<b>4,026</b>	<b>18,566</b>	<b>54,573</b>	<b>90</b>	<b>54,663</b>	<b>27,118</b>

**Capital Expenditure**

New Assets

- Plant and Equipment	448		342	790		790	33
- Land,Buildings,Furniture,Fittings	246	325	4,828	5,399		5,399	5,680
- Roads, Bridges, Footpaths	322		2,839	3,161		3,161	7,176
- Drainage							
- Other	9,350		672	10,022	(259)	9,763	1,083
<u>Renewals</u> <u>(Replacement)</u>							
- Plant and Equipment	5,958		105	6,063		6,063	2,498
- Land,Buildings,Furniture,Fittings	168		702	870		870	21
- Roads, Bridges, Footpaths	8,854		5,292	14,146		14,146	4,578
- Drainage			1,635	1,635		1,635	738
- Other	350			350		350	755
<u>Upgrades</u>							
- Plant and Equipment							10
- Land,Buildings,Furniture,Fittings	124	2,789	1	2,914		2,914	117
- Roads, Bridges, Footpaths	1,276	765	1,438	3,479		3,479	1,537
- Drainage	1,100	120	230	1,450	276	1,726	309
- Other	300	27	482	809	73	882	452
Loan Repayments (principal)	3,485			3,485		3,485	2,131
<b>Total Capital Expenditure</b>	<b>31,981</b>	<b>4,026</b>	<b>18,566</b>	<b>54,573</b>	<b>90</b>	<b>54,663</b>	<b>27,118</b>

**Capital Budget Review Statement - Sewer Fund - for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's)	Revised Budget (000's)			

**Capital Funding \***

Rates and other untied funding	11,152		(991)	10,161		10,161	5,413
Capital Grants & Contributions							
Internal Restrictions (Reserves)	2,836		(419)	2,417	(1,521)	896	687
External Restrictions							
- s64 & s94 funds	2,019	(1,787)	(35)	197	(752)	(555)	(426)
Other Capital Funding Sources							
- loans							
Income from sale of assets							
- plant and equipment							
- Land,Buildings,Furniture,Fittings							
<b>Total Capital Funding</b>	<b>16,007</b>	<b>(1,787)</b>	<b>(1,445)</b>	<b>12,775</b>	<b>(2,273)</b>	<b>10,502</b>	<b>5,674</b>

**Capital Expenditure**

New Assets

- Plant and Equipment							
- Land,Buildings,Furniture,Fittings							
- Water & Sewer Infrastructure	3,197		(1,519)	1,678	(900)	778	581
- Other							

Renewals (Replacement)

- Plant and Equipment							
- Land,Buildings,Furniture,Fittings							
- Water & Sewer Infrastructure	1,292		119	1,411	(50)	1,361	791
- Other							

Upgrades

- Plant and Equipment							
- Land,Buildings,Furniture,Fittings							
- Water & Sewer Infrastructure	8,416	(1,787)	(45)	6,584	(1,323)	5,261	1,676
- Other							
Loan Repayments (principal)	3,102			3,102		3,102	2,626
<b>Total Capital Expenditure</b>	<b>16,007</b>	<b>(1,787)</b>	<b>(1,445)</b>	<b>12,775</b>	<b>(2,273)</b>	<b>10,502</b>	<b>5,674</b>

**Capital Budget Review Statement - Water Fund - for the quarter ended 31 March 2014**

Original Budget (000's)	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual YTD (000's)
	Sep Review (000's)	Dec Review (000's)	Revised Budget (000's)			

**Capital Funding \***

Rates and other untied funding	2,761			2,761		2,761	1,482
Capital Grants & Contributions							
Internal Restrictions (Reserves)	5,401			5,401	8	5,409	4,734
External Restrictions							
- s64 & s94 funds	2,740	(296)	(266)	2,178		2,178	1,906
Other Capital Funding Sources							
- loans							
Income from sale of assets							
- plant and equipment							
- Land,Buildings,Furniture,Fittings							
<b>Total Capital Funding</b>	<b>10,902</b>	<b>(296)</b>	<b>(266)</b>	<b>10,340</b>	<b>8</b>	<b>10,348</b>	<b>8,122</b>

**Capital Expenditure**

New Assets

- Plant and Equipment							
- Land,Buildings,Furniture,Fittings							
- Water & Sewer Infrastructure	3,677	(296)	(886)	2,495		2,495	675
- Other							
<u>Renewals (Replacement)</u>							
- Plant and Equipment							
- Land,Buildings,Furniture,Fittings							
- Water & Sewer Infrastructure	1,248		(1,034)	214	8	222	539
- Other							
<u>Upgrades</u>							
- Plant and Equipment							
- Land,Buildings,Furniture,Fittings							
- Water & Sewer Infrastructure	4,909		1,654	6,563		6,563	6,086
- Other							
Loan Repayments (principal)	1,068			1,068		1,068	822
<b>Total Capital Expenditure</b>	<b>10,902</b>	<b>(296)</b>	<b>(266)</b>	<b>10,340</b>	<b>8</b>	<b>10,348</b>	<b>8,122</b>

This document forms part of Tweed Shire Council's Quarterly Budget Review Statement for the quarter ended 31 March 2014 and should be read in conjunction with other documents in the QBRS.

\* Note: figures in the Actual YTD column of capital funding are estimates only. Detailed calculations of funding results are performed annually.

**Cash and Investments Budget Review Statement for the quarter ended 31 March 2014**

	Approved Changes			Recommended changes for Council Resolution (000's)	Projected year end result (000's)	Actual * YTD (000's)
	Original Budget (000's)	Sep Review (000's)	Dec Review (000's)			
<b>Unrestricted</b>	3,483	735		4,218		4,845
<b>Externally restricted</b>						
RTA Contributions	390			390	390	390
Developer contributions	25,917	(145)	(4,600)	21,172	21,172	23,023
Domestic waste management	10,075			10,075	10,075	10,075
Special Rates	230			230	230	230
Special purpose grants	4,975		(4,975)	0	0	0
Water Supplies	22,701		(1,342)	21,359	21,359	22,237
Sewerage Services	48,915		(228)	48,687	48,687	56,073
Other	17,582			17,582	17,582	33,000
<b>Total Externally restricted</b>	130,785	(145)	(11,145)	119,495	0	145,028
<b>Internally restricted</b>						
Employee Leave entitlements	5,123			5,123	5,123	5,123
Unexpended loans	10,328		(9,346)	982	982	982
Unexpended grants	5,930		(3,860)	2,070	2,070	2,070
7 Year Plan	4,340			4,340	4,340	4,340
Works Carried Forward	8,762		(8,762)	0	0	0
Replacement of Plant and Vehicles	1,528			1,528	1,528	1,528
Tip improvements	7,105			7,105	7,105	7,105
Asset renewals	1,538			1,538	1,538	1,538
Other	2,849	(590)	757	3,016	3,016	3,016
<b>Total Internally restricted</b>	47,503	(590)	(21,211)	25,702	0	25,702
<b>Total Restricted</b>	178,288	(735)	(32,356)	145,197	0	145,197
<b>Total cash and investments</b>	181,771	0	(32,356)	149,415	0	149,415
<b>Available cash</b>	3,483	735	0	4,218	0	4,845

\* Note: figures in the Actual YTD are estimates only. Detailed calculations of funding results and cash restrictions are performed annually.

**Notes:**

The available cash position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations.



Internal restrictions are funds that council has determined will be used for a specific purpose.

**Statement of compliance with investment policy:**

Council's investments have been made in accordance with Council's investment policies.

**Reconciliation of restricted funds with current investment report:**

	<b>(000's)</b>
Total restricted funds	170,730
Total invested funds as per September Investment Report	176,053

Note: some restricted funds are held as cash as they will be utilised in the current period.

**Statement of bank reconciliation:**

Cash has been reconciled with the bank statement. The last bank reconciliation was completed to 31 March 2014.

**Reconciliation of cash and investments:**

	<b>(000's)</b>
Cash and investments as per above	175,575
<b>Cash on hand and at bank</b>	(478)
<b>Investments</b>	176,053
	<u>175,575</u>

This document forms part of Tweed Shire Council's Quarterly Budget Review Statement for the quarter ended 31 March 2014 and should be read in conjunction with other documents in the QBRS.

**Key Performance Indicators Budget Review Statement for the quarter ended 31 March 2014**

Note that KPIs will be distorted by the short reporting period (9 months), and by the fact that detailed calculations are only prepared on an annual basis.

These ratios should therefore be viewed with caution.

**1. Unrestricted Current Ratio**

	<b>(000's)</b>	
Current assets less all external restrictions	50,278	3.1:1
Current liabilities	<u>16,322</u>	

**Purpose:**

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

**Comment:**

Higher than it would be for the annual calculation, as expenditure throughout the year will run down cash and receivables.

<b>2. Debt Service Ratio</b>	<b>Amounts</b>	<b>Indicator</b>
	<b>(000's)</b>	
Debt Service Cost	14,266	12.84%
Selected operating income	111,126	

**Purpose:**

To assess the impact of loan principal and interest repayments on the discretionary revenue of Council.

This document forms part of Tweed Shire Council's Quarterly Budget Review Statement for the quarter ended 31 March 2014 and should be read in conjunction with other documents in the QBRS.

**Budget Review Contracts and Other Expenses for the quarter ended 31 March 2014**

<b>PART A-Contracts Listing</b>		<b>Contract value</b>	<b>Commencement</b>	<b>Duration of</b>	<b>Budgeted</b>
<b>Contractor</b>	<b>Contract detail &amp; purpose</b>	<b>\$</b>	<b>date</b>	<b>contract</b>	<b>(Y/N)</b>
Bothar Boring & Tunnelling	EQ2013-229 Greenvale Court Steel Culverts Relining	\$150,337	October	Unspecified	Y

<b>PART B - Consultancy and Legal expenses</b>		<b>Expenditure</b>	<b>Budgeted</b>
<b>Expense</b>		<b>YTD \$</b>	<b>(Y/N)</b>
Consultancies		489,028	Y
Legal expenses		609,994	Y

This document forms part of Tweed Shire Council's Quarterly Budget Review Statement for the quarter ended 31 March 2014 and should be read in conjunction with other documents in the QBRS.

**Statutory Statement – Local Government (General) Regulations 2005  
(Sections 202 & 203) by “Responsible Accounting Officer”**

**202 Responsible accounting officer to maintain system for budgetary control**

*The responsible accounting officer of a council must:*

- (a) establish and maintain a system of budgetary control that will enable the council’s actual income and expenditure to be monitored each month and to be compared with the estimate of the council’s income and expenditure, and*
- (b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.*

**203 Budget review statements and revision of estimates**

- (1) Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Statement of the council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) A budget review statement must include or be accompanied by:
  - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
  - (b) if that position is unsatisfactory, recommendations for remedial action.**
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.*

**Statutory Statement**

It is my opinion that the Quarterly Budget Review Statement for Tweed Shire Council for the quarter ended 31/3/2014 indicates that Council’s projected financial position at 30/6/2014 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



M A Chorlton 23/4/2014  
**“Responsible Accounting Officer”**  
**Acting Director Corporate Services**  
**Tweed Shire Council**

**OPTIONS:**

Not Applicable.

**CONCLUSION:**

Refer to Statutory Statement above.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Not Applicable.

**b. Budget/Long Term Financial Plan:**

As detailed in the report.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**26 [CS-CM] Corporate Quarterly Report - 1 January to 31 March 2014**

**SUBMITTED BY: Corporate Governance**

Valid



## **Civic Leadership**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.2 Council will seek the best value in delivering services
- 

### **SUMMARY OF REPORT:**

The Corporate Quarterly Report for the period 1 January to 31 March 2014 is presented to Council for consideration.

This report and accompanying attachments detail the progress of the 2013/2014 Operational Plan activities up to 31 March 2014.

### **RECOMMENDATION:**

**That Council endorses the Corporate Quarterly Report as at 31 March 2014.**

**REPORT:**

At the Council meeting held Tuesday 20 June 2013 the Operational Plan 2013/2014 was adopted by Council and a reporting structure has been developed which is based upon four themes identified below:



**Civic Leadership** - Aim: To set the overall direction and long-term goals for the Tweed in accordance with community aspirations.



**Supporting Community Life** - Aim: To create a place where people are healthy, safe, connected and in harmony with the natural environment, to retain and improve the quality of community life.



**Strengthening the Economy**- Aim: To strengthen and diversify the region's economic base in a way that complements the environmental and social values of the Tweed.



**Caring for the Environment** - Aim: For Council and the community to value, respect and actively participate in the care and management of our natural environment for current and future generations.

Some highlights for the quarter 1 January to 31 March 2014 are as follows:

<b>CP2.5.3.25</b>	· <b>Local roads resurfacing</b>
	2013/2014 bitumen resealing program completed.
<b>CP2.4.3.56</b>	· <b>Cycleways and Pedestrian Facilities</b>
	2013/2014 footpath contract works completed.
<b>CP2.4.3.8</b>	· <b>Terranora Road</b>
	Project completed.
<b>CP2.3.2.1</b>	· <b>Clarrie Hall Dam spillway upgrade</b>
	Major civil works are completed with other works completed in April.
<b>CP2.3.2.26</b>	· <b>Water Main Replacement: Barnby Street - Byangum to William Streets Murwillumbah</b>
	Construction works complete with minor restoration works required.
<b>CP2.3.2.40</b>	· <b>Water Main Replacement: Stanley Street</b>
	Construction works completed.
<b>CP2.3.3.1</b>	· <b>Gravity Sewer Rehabilitation program</b>
	3Km of sewer mains were selected for relining in 2013/2014 with tender been let at a value of \$400,000. Works will commence in June 2014. Other providers have been selected for sideline linings and the first batch of work will commence in April 2014 at an approximate value of \$50,000.
<b>CP2.3.3.48</b>	· <b>Sewerage Pumping Stations: SPS Telemetry Upgrades - various sites</b>
	All upgrade works nearing completion.
<b>CP2.3.5.18</b>	· <b>Stafford Street drainage program</b>
	Pipe construction is complete with site restoration works completed in April.
<b>P1.3.1.1</b>	· <b>Communications and Customer Services Residents Kit/Community Handbook project</b>
	Project is completed.

<b>S1.5.2.1</b>	<b>· Development Planning and Assessment</b>
	Targets achieved for average time to determine development applications at 68 days, 100% of section 149 certificates were delivered in 5 days and 100% of section 149 certificates delivered in 2 days.
<b>S2.3.6.5</b>	<b>· Community Services - Community Buildings</b>
	Major renewal projects for Crabbes Creek Hall; the Building Partnership program has provided funding for equal access for older people and people with disabilities and upgrade to the waste management system to current regulations and also to remove asbestos from the kitchen. The application committed complementary funding from the community building and halls renewal fund over the next two financial years to construct new toilets on the site. Other projects this year include repairs to roof and guttering at Bray Park Community Printmakers and installation of a new septic system at Mt Warning Pre School. Funding is also available for repairs to Nullum House following a further report to Council in relation to the building.
<b>S3.1.4.2</b>	<b>· Festivals and Events</b>
	Council supported 17 Festivals and Events to end of March with 10 filming permits provided.
<b>S4.1.3.3</b>	<b>· Natural Resource Management</b>
	6% greater funding from external grants was achieved with several large habitat enhancements in progress. Applications for grant funding have been submitted for Estuary and Coastal Management programs.

**OPTIONS:**

Not Applicable.

**CONCLUSION:**

An undertaking given through the overarching Community Strategic Plan was that the General Manager will report quarterly to Council on the progress in meeting activities and targets of the Operational Plan. This is the third quarterly report on the progress of the 2013/2014 plan.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Attachment 1.        March 2014 Quarterly Report (ECM 3348393)

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27 [CS-CM] Monthly Investment and Section 94 Contributions Report for Period Ending 30 April 2014

SUBMITTED BY: Financial Services

Valid



## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.1 Council's organisation will be resourced to provide the essential services and support functions to deliver the objectives of this Plan
- 

### SUMMARY OF REPORT:

The "Responsible Accounting Officer" must report monthly to Council, setting out details of all the funds Council has invested. The Manager Financial Services, being the Responsible Accounting Officer, certifies that investments have been made in accordance with Section 625 of the Local Government Act (1993), Clause 212 of the Local Government (General) Regulations and Council policies. Council had **\$168,664,027** invested as at **30 April 2014** and the accrued net return on these funds was **\$526,037** or **3.74%** annualised for the month.

### RECOMMENDATION:

That in accordance with Section 625 of the Local Government Act 1993 the monthly investment report as at period ending 30 April 2014 totalling \$168,664,027 be received and noted.

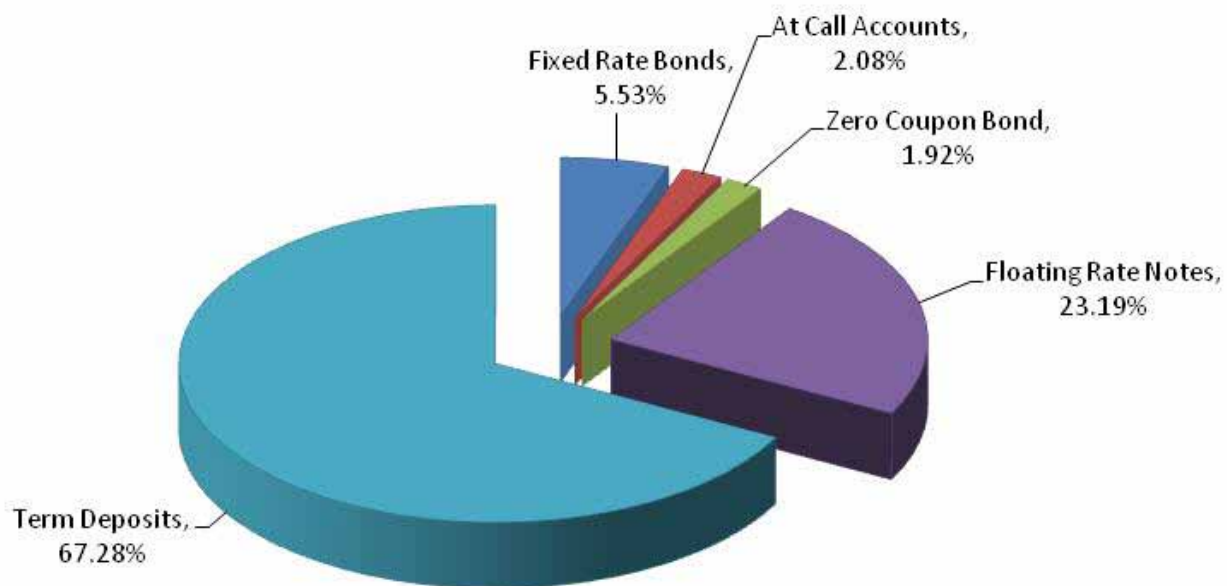
**REPORT:**

**1. Restricted Funds as at 1 July 2013**

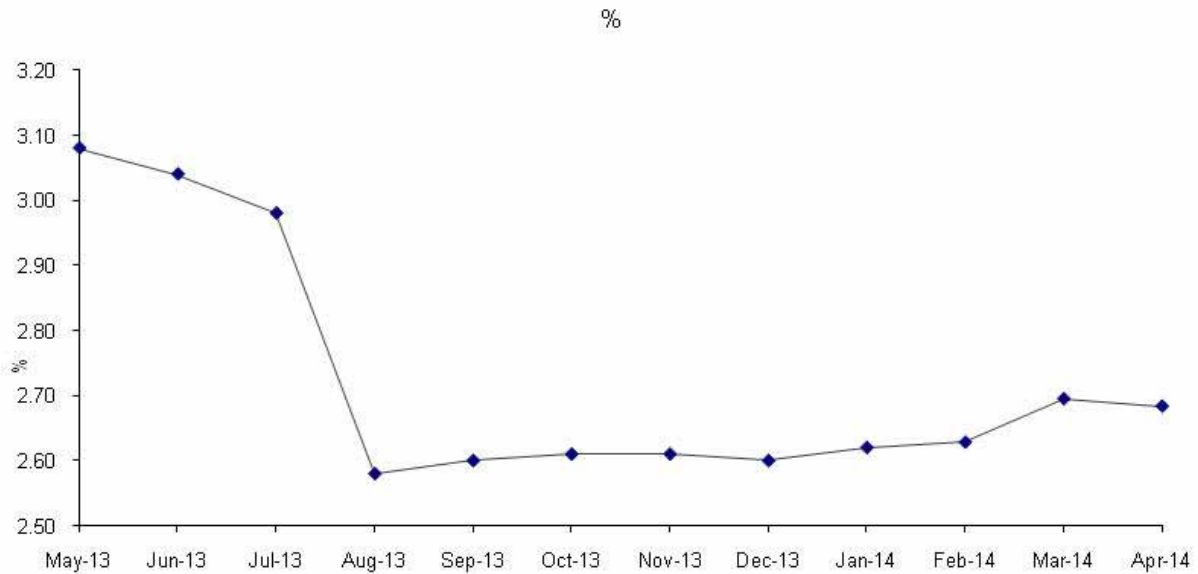
Description	(\$'000)			
	General Fund	Water Fund	Sewer Fund	Total
<b>Externally Restricted</b>	1,126	18,785	39,653	<b>59,564</b>
Crown Caravan Parks	15,926			<b>15,926</b>
Developer Contributions	25,917	3,916		<b>29,833</b>
Domestic Waste Management	10,075			<b>10,075</b>
Grants	4,975			<b>4,975</b>
<b>Internally Restricted</b>	26,122			<b>26,122</b>
Employee Leave Entitlements	5,123			<b>5,123</b>
Grants	5,930			<b>5,930</b>
Unexpended Loans	10,328			<b>10,328</b>
<b>Total</b>	<b>105,522</b>	<b>22,701</b>	<b>39,653</b>	<b>167,876</b>

*Note: Restricted Funds Summary updated September 2013, corresponding with the Annual Financial Statements as at 30 June 2013*

**2. Investment Portfolio by Category**



### 3. Investment Rates - 90 Day Bank Bill Rate



### 4. Direct Securities

Counterparty	Face Value	Market Value	% Return on Face Value	Investment Type	Maturity Date
AMP (ANZ) (03/16)	1,700,000.00	1,724,497.00	3.75	FRN	14/03/2016
AMP (RBS) (06/14)	2,000,000.00	2,013,300.00	3.85	FRN	06/06/2014
AMP (RIM) (05/17)	2,500,000.00	2,543,700.00	3.78	FRN	29/05/2017
ANZ (11/18)	1,000,000.00	1,012,480.00	3.51	FRN	06/11/2018
Bendigo (FIIG) (11/15) +1.25%	1,000,000.00	1,020,950.00	4.06	FRN	02/11/2015
Bendigo (RBS) (05/17)	3,000,000.00	3,042,360.00	3.78	FRN	17/05/2017
Bendigo (RBS) (11/18)	1,000,000.00	1,014,970.00	3.86	FRN	14/11/2018
BOQ (ANZ) (05/16)	1,000,000.00	1,017,990.00	3.98	FRN	30/05/2016
BOQ (RBS) (05/16)	1,000,000.00	1,017,990.00	3.98	FRN	30/05/2016
CBA (04/19)	1,000,000.00	997,320.00	4.25	Fixed Rate Bond	24/04/2019
CBA (04/19)	1,000,000.00	1,002,840.00	3.57	FRN	24/04/2019
CBA (08/16) 1.17%	3,000,000.00	3,073,410.00	3.78	FRN	02/08/2016
CBA Retail Bond (12/15)	2,000,000.00	2,004,000.00	3.76	FRN	24/12/2015
CBA/Merrill Lynch Zero Coupon Bond (01/18)	4,000,000.00	3,230,000.00	7.17	Fixed Rate Bond	22/01/2018

Counterparty	Face Value	Market Value	% Return on Face Value	Investment Type	Maturity Date
CUA (Mar 2017) (CBA)	1,000,000.00	1,004,400.00	3.96	FRN	20/03/2017
Heritage (RBS) (06/17)	1,000,000.00	1,062,500.00	7.25	Fixed Rate Bond	20/06/2017
ING (RBS) (08/16)	1,000,000.00	1,018,120.00	4.25	Fixed Rate Bond	23/08/2016
ING (RBS) (09/15)	2,000,000.00	2,073,720.00	5.50	Fixed Rate Bond	03/09/2015
ING (RBS) (09/15)	2,000,000.00	2,073,720.00	5.50	Fixed Rate Bond	03/09/2015
ME Bank (CBA) (09/15)	1,400,000.00	1,413,440.00	3.87	FRN	03/09/2015
ME Bank (CBA) (11/16)	1,000,000.00	1,010,350.00	3.88	FRN	28/11/2016
ME Bank (Morgans) (11/16)	1,000,000.00	1,010,350.00	3.88	FRN	28/11/2016
NAB (06/16)	2,000,000.00	2,039,760.00	3.83	FRN	21/06/2016
Rabo (RBS) (09/18)	1,000,000.00	1,014,490.00	3.79	FRN	25/09/2018
Suncorp (04/19)	2,000,000.00	2,005,040.00	3.79	FRN	23/04/2019
Suncorp (05/14)	2,000,000.00	2,014,000.00	3.74	FRN	26/05/2014
Suncorp (Westpac) (04/15)	2,000,000.00	2,022,020.00	4.19	FRN	23/04/2015
Suncorp Covered (RIMSEC) (12/16)	2,000,000.00	2,098,180.00	4.75	Fixed Rate Bond	06/12/2016
Westpac (Morgans) (02/19)	4,000,000.00	4,049,200.00	3.57	FRN	25/02/2019
Westpac (RBS) (02/17)	1,000,000.00	1,038,930.00	4.28	FRN	20/02/2017
	51,600,000.00	51,664,027.00	4.24		
<b>LEGEND</b>	ABS = Asset Backed Security				
<b>Investment Type</b>	Bond = Fixed Rate Bond				
	CDO = Collateralised Debt Obligation				
	FRN = Floating Rate Note				
<b>Counterparty</b>	BB = Bendigo Bank		ME = Members Equity Bank		
AMP = AMP Bank	Heritage = Heritage Bank		RaboDirect = Rabo Bank		
ANZ = ANZ Bank	ING = ING Bank		Rural = Rural Bank		
BOQ = Bank of Queensland	Investec = Investec Bank		Suncorp = Suncorp Metway Bank		
CBA = Commonwealth Bank	Macquarie = Macquarie Bank		WBC = Westpac Banking Corporation		
	NAB = National Australia Bank				

## 5. Term Deposits

Lodged or Rolled	DUE	Counterparty	PRINCIPAL	TERM	% Yield
11-Feb-14	<b>13-May-14</b>	Maitland BS (RIMSEC) (May 2014)	2,000,000.00	91	3.75
15-Aug-13	<b>13-May-14</b>	MEB	3,000,000.00	271	4.05
18-Feb-14	<b>20-May-14</b>	Beyond Bank Rural (Curve)	1,000,000.00	91	3.67
26-Nov-13	<b>27-May-14</b>	(Nov 2013)	2,000,000.00	182	3.80
03-Dec-13	<b>03-Jun-14</b>	Bendigo Bank	2,000,000.00	182	3.70
04-Mar-14	<b>03-Jun-14</b>	NPBS	2,000,000.00	91	3.50
10-Sep-13	<b>10-Jun-14</b>	AMP (CURVE) (Sept 2013) annual interest	500,000.00	273	3.80
10-Mar-14	<b>10-Jun-14</b>	Investec (RIMSEC) (Jun 2014)	1,000,000.00	90	4.60
03-Dec-13	<b>10-Jun-14</b>	ME Bank	2,000,000.00	189	3.83
11-Jun-13	<b>17-Jun-14</b>	MEB (RIMSEC) (June 2014)	4,000,000.00	371	4.15
09-Apr-14	<b>08-Jul-14</b>	ING (RIMSEC) (Jul 2014)	2,000,000.00	90	4.14
24-Apr-14	<b>24-Jul-14</b>	ING (FIIG) (Jul 2014)	3,000,000.00	90	4.14
30-Jul-13	<b>29-Jul-14</b>	MEB annual interest	4,000,000.00	364	4.15
30-Jul-13	<b>30-Jul-14</b>	AMP (Curve) annual interest	1,000,000.00	365	4.00
18-Feb-14	<b>19-Aug-14</b>	Heritage Bank (Feb 2014)	2,000,000.00	182	3.75
20-Feb-14	<b>19-Aug-14</b>	ING (FIIG) (Aug 2014)	1,000,000.00	180	3.80
17-Mar-14	<b>16-Jun-14</b>	Westpac (Sept 2014)	4,000,000.00	91	3.80
17-Feb-14	<b>16-May-14</b>	Westpac (Nov 2014)	2,000,000.00	91	3.98
07-Jan-14	<b>11-Jul-14</b>	RaboDirect (Curve) (Jan 2015)	1,000,000.00	185	4.20
22-Apr-14	<b>23-Jul-14</b>	NAB (July 2013) annual interest	2,000,000.00	91	3.98
28-Jan-14	<b>28-Apr-14</b>	ING (RIMSEC)	2,000,000.00	90	3.62
04-Mar-14	<b>03-Feb-15</b>	NAB (Feb 2015)	3,000,000.00	336	3.75
07-Feb-14	<b>10-Feb-15</b>	RaboDirect (Curve) (Feb 2015) annual interest	1,000,000.00	366	6.00
12-Feb-14	<b>12-May-14</b>	NAB (Feb 2015) annual interest	2,000,000.00	89	4.05
18-Feb-14	<b>17-Feb-15</b>	NAB (Feb	2,000,000.00	364	3.80

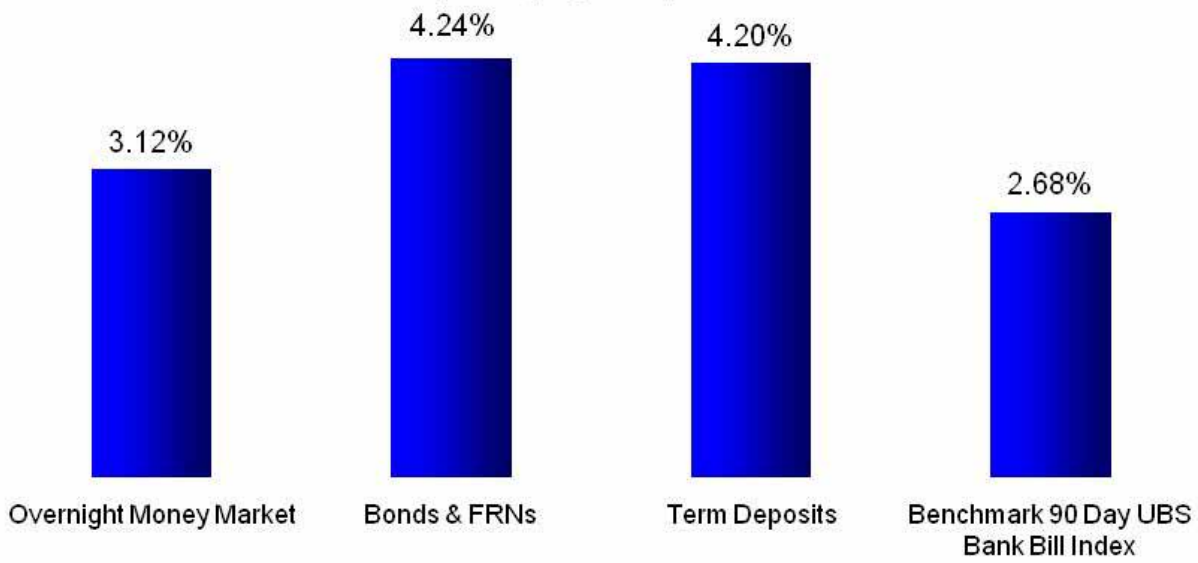
Lodged or Rolled	DUE	Counterparty	PRINCIPAL	TERM	% Yield
		2015)			
20-Feb-14	<b>20-May-14</b>	ING (RIMSEC) (Feb 2015)	1,000,000.00	89	4.03
03-Sep-13	<b>03-Sep-14</b>	BOQ (Mar 2016)	3,000,000.00	365	4.05
03-Sep-13	<b>03-Sep-14</b>	NAB (Sept 2013) annual interest	4,000,000.00	546	4.05
04-Mar-14	<b>03-Mar-15</b>	CUA (Mar 2015) (Curve)	2,000,000.00	364	3.80
11-Mar-14	<b>17-Mar-15</b>	Westpac (Mar 2014) quarterly interest	2,000,000.00	371	3.85
15-Apr-14	<b>14-Apr-15</b>	MEB (Jul 2013)	2,000,000.00	364	3.90
24-Jul-13	<b>24-Jul-14</b>	RaboDirect (RIMSEC) annual interest	2,000,000.00	734	4.25
26-Jul-13	<b>26-Jul-14</b>	RaboDirect (Curve) (Jul 2015)	1,000,000.00	365	5.20
06-Aug-13	<b>04-Aug-15</b>	NAB (Curve)	2,000,000.00	728	4.10
06-Feb-14	<b>06-May-14</b>	Investec (RIMSEC) (Aug 2013)	1,000,000.00	89	4.18
11-Feb-14	<b>12-May-14</b>	NAB (RBS) (Aug 2015) quarterly interest	2,000,000.00	90	4.59
27-Feb-14	<b>27-May-14</b>	NAB (RBS) (Aug 2015)	2,000,000.00	92	3.84
03-Sep-13	<b>02-Sep-15</b>	ING (RIMSEC) (Sept 2013)	1,000,000.00	365	4.14
03-Sep-13	<b>03-Sep-14</b>	Investec (RIMSEC) (Sept 2015) annual interest	1,000,000.00	365	4.14
11-Sep-13	<b>11-Sep-14</b>	Investec (Sept 2015) annual interest	2,000,000.00	365	4.37
20-Sep-13	<b>20-Sep-14</b>	BOQ (Sept 2015) annual interest	2,000,000.00	365	4.20
11-Oct-13	<b>11-Oct-14</b>	CBA (Oct 2015) annual interest	1,000,000.00	365	4.85
15-Oct-13	<b>15-Oct-14</b>	ING (Curve) (March 2013)	2,000,000.00	365	4.01
13-Jan-14	<b>11-Apr-16</b>	Westpac ( Jan 2016)	8,000,000.00	91	3.96
18-Feb-14	<b>19-May-14</b>	Westpac (Feb 2016)	2,000,000.00	90	3.83
24-Feb-14	<b>26-May-14</b>	BOQ (Feb 2016)	1,000,000.00	91	4.23
25-Feb-14	<b>23-Feb-15</b>	BOQ (Feb 2016)	3,000,000.00	365	4.05

Lodged or Rolled	DUE	Counterparty	PRINCIPAL	TERM	% Yield
25-Feb-14	<b>25-Feb-15</b>	MEB (Mar 2016)	2,000,000.00	365	4.07
22-Mar-11	<b>22-Mar-16</b>	RaboDirect (RIMSEC) (Mar 2016) annual interest	1,000,000.00	1827	7.15
07-Apr-14	<b>07-Jul-14</b>	Westpac (Apr 2016) quarterly interest	2,000,000.00	91	3.99
26-Jul-13	<b>26-Jul-14</b>	RaboDirect (Curve) (Jul 2016)	1,000,000.00	365	5.40
04-Sep-13	<b>04-Sep-14</b>	NAB (Sept 2016)	4,000,000.00	1098	4.25
20-Mar-14	<b>20-Jun-14</b>	BOQ (Sept 2016) quarterly interest	2,000,000.00	90	3.96
11-Nov-13	<b>11-Nov-14</b>	RaboDirect (Curve) (Nov 2016) annual interest	1,000,000.00	366	6.30
04-Mar-14	<b>07-Mar-17</b>	Rabo Bank (Mar 2017) (RIMSEC)	2,000,000.00	1099	4.15
		<b>Total</b>	<b>113,500,000.00</b>		<b>4.20</b>
<b>LEGEND</b>	<b>Counterparty</b>	ING = ING Bank		RaboDirect = Rabo Bank	
		Investec = Investec Bank		Rural = Rural Bank	
		Macquarie = Macquarie Bank		Suncorp = Suncorp Metway Bank	
		NAB = National Australia Bank		WBC = Westpac Bank	
		ME = Members Equity Bank			
		NPBS = Newcastle Permanent Building Society			
		AMP = AMP Bank			
		ANZ = ANZ Bank			
		BOQ = Bank of Queensland			
		CBA = Commonwealth Bank			
		Heritage = Heritage Bank			

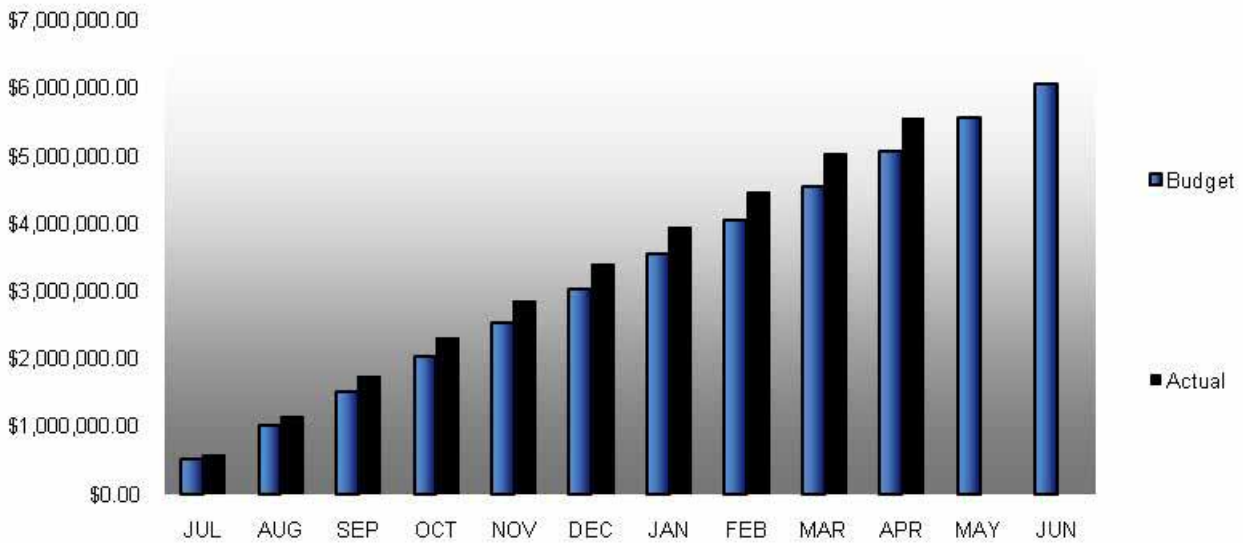
## 6. Performance by Category

Category	Face Value	Market Value	Average Return	Above or (Below) 90 day BBSW Benchmark
Overnight Money Market	3,500,000.00	3,500,000.00	3.12%	0.43%
Bonds & FRNs	51,600,000.00	51,664,027.00	4.24%	1.55%
Term Deposits	113,500,000.00	113,500,000.00	4.20%	1.51%
Benchmark 90 Day UBS Bank Bill Index	168,600,000.00	168,664,027.00	2.68%	

### Performance by Category Compared with Benchmark



### 7. Total Portfolio Income v Budget





**8. Investment Policy Diversification and Credit Risk**

<b>Total Portfolio Credit Limits Compared to Policy Limits</b>					
<b>Long-Term Credit Ratings</b>	<b>Investment Policy Limit</b>	<b>Actual Portfolio</b>	<b>Short-Term Credit Ratings</b>	<b>Investment Policy Limit</b>	<b>Actual Portfolio</b>
AAA Category	100%	<b>1.24%</b>	A-1+	100%	<b>7.41%</b>
AA Category	100%	<b>31.10%</b>	A-1	100%	<b>0.89%</b>
A Category or below	60%	<b>18.74%</b>	A-2	60%	<b>25.49%</b>
BBB Category or below	20%	<b>5.60%</b>	A-3	0%	<b>0.00%</b>
Unrated	10%	<b>1.19%</b>	Unrated	10%	<b>8.34%</b>

**9. Term to Maturity**

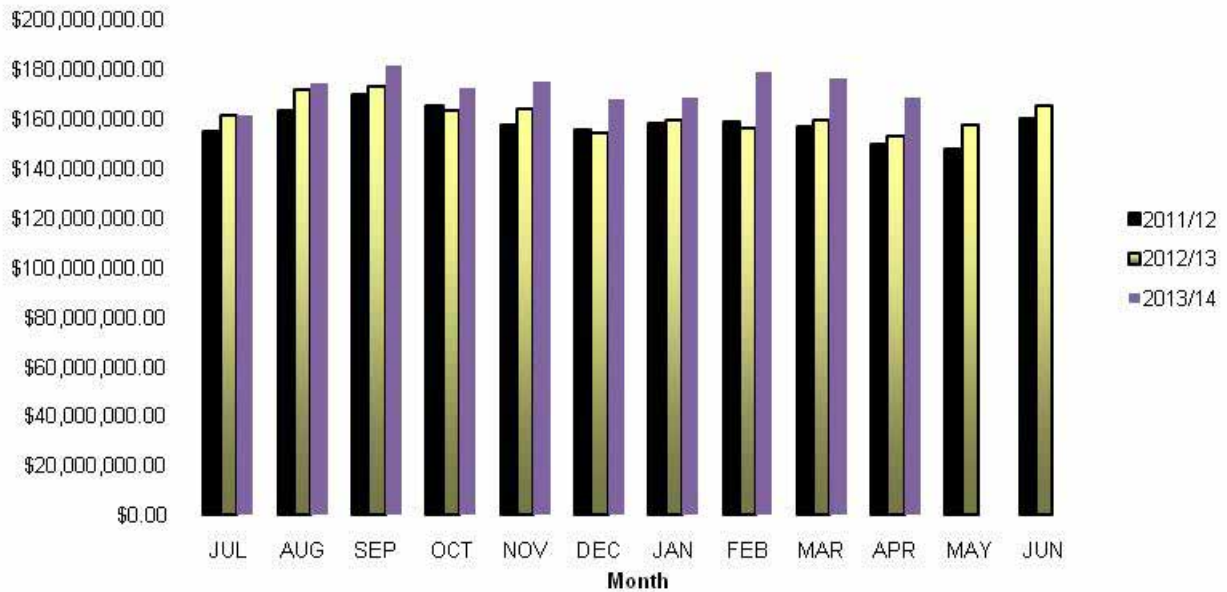
<b>Maturity Profile</b>	<b>Actual % Portfolio</b>	<b>Policy Limits</b>
Less than 365 days	42.12%	Minimum 40% of portfolio
More than 365 days and less than 3 years	45.45%	Maximum 60%
3 years and less than 5 years	12.43%	Maximum 35%
Total	100.00%	

## 10. Investment Alternatives Explained

Investment Product	Maturity Range	Usual term to maturity	Major Benefits	Major risks
At Call Cash	At Call	Immediate to a few months	Highly liquid - same day access to funds with no impact on capital	Not a capital growth asset
			Highly secure as a bank deposit	Underperforms other asset classes in the long term
Bank Bill	1 - 180 days	Less than 1 year	Highly liquid - same day access to funds, usually with no or minimal impact on capital	Not a growth asset
			Highly secure (bank risk)	Underperforms other asset classes in the long term
				May incur a small loss for early redemption
Term Deposit	Up to 5 years	Less than 2 years	Liquid - same day access to funds	Will incur a small capital loss for early termination
			Highly secure as a bank deposit	Underperforms growth assets in the longer term
Floating rate Note Bond	1 - 5 years	Greater than 2 years	Increased yield over bank bills	Not a growth asset
			Can accrue capital gain if sold ahead of maturity and market interest rates have fallen	Can incur capital losses if sold ahead of maturity and market interest rates have risen
			Coupon interest rate resets quarterly based on 90 day bank bill swap rate	Credit exposure to company issuing the paper
			Relatively liquid	May not be bank guaranteed
			Less administration than bank bills	Underperforms other asset classes in the long term

Investment Product	Maturity Range	Usual term to maturity	Major Benefits	Major risks
Fixed Rate Bond	1 - 5 years	Greater than 3 years	Can accrue capital gain if sold before maturity and market interest rates have fallen	Can incur capital losses if sold before maturity and market interest rates have risen
			Fixed return - semi annual coupons	Credit exposure to company issuing paper
			Generally liquid	
			Can be government or corporate issuer	

**11. Monthly Comparison of Total Funds Invested**



## 12. Section 94 Developer Contributions - Monthly Balances & Receipts

Contribution Plan	Plan Description	End of Month Balance	Contributions Received for Month
1	DCP3 Open Space	4,018,467	
2	Western Drainage	575,403	
3	DCP3 Community Facilities	1,566	
4	TRCP Road Contributions	9,739,690	115,330
5	Open Space	824,438	12,621
6	Street Trees	147,527	2,231
7	West Kingscliff	431,007	
10	Cobaki Lakes	-1,296	
11	Libraries	1,690,998	17,459
12	Bus Shelters	71,620	1,333
13	Cemeteries	-629	2,563
14	Mebbin Springs	86,607	
15	Community Facilities	630,230	17,826
16	Surf Lifesaving	356,925	904
18	Council Administration/Technical Support	1,005,036	38,757
19	Kings Beach	429,533	
20	Seabreeze Estate	723	
21	Terranora Village	29,652	
22	Cycleways Shirewide	130,851	9,854
23	Carparking Shirewide	1,496,915	
25	SALT	1,044,876	
26	Open Space Shire wide	2,233,177	102,522
27	Tweed Heads Masterplan	99,819	
28	Seaside City	106,104	
91	DCP14	103,646	
92	Public Reserve Contributions	129,992	
95	Bilambil Heights	506,834	
	<i>Total</i>	<i>25,889,712</i>	<i>321,400</i>

## 13. Economic Commentary

### Australian and World Economy and Cash Rate

The Reserve Bank of Australia (RBA) will meet on 6 May 2014 and the cash rate is likely to remain unchanged at 2.50%.

Global and local economic data and events indicates modest but erratic improvement in global growth. US economic indicators mostly improved, although weaker home buying activity was a notable exception. Growth in China moderated, but not as much as many feared. European economic indicators were mostly stronger than expected. The firmer run of Australian economic indicators continued, although one surprise was lower than expected March 2014 inflation which will probably delay the first interest rate hike by the RBA until late in 2014. On monetary policy, the US Federal Reserve (Fed) clarified its position on when the Fed funds rate, currently at zero, is likely to rise in relation to the ending of the Fed's asset purchase, or Quantitative Easing program, which should be complete in September 2014. US employment needs to be much stronger before the Fed decides to start lifting the funds rate and that looks more likely in 2015, rather than late 2014 implied in earlier comments by US Federal Reserve Chairman Janet Yellen

Most economic data released in the US through April reinforces a broadening view among analysts that the US economic recovery is gathering pace. March readings of industrial production, up 0.7% in the month, housing starts, up 2.8%, and retail sales, up 1.1%, all beat relatively buoyant market consensus forecasts. Non-farm payrolls also rose firmly in March, up by 192,000 after an upwardly revised 197,000 increase in February. Most leading indicators of US activity were strong too with March durable goods orders up by a greater than expected 2.6% and late April consumer sentiment also beating expectations at 84.1, the third strongest reading in the current recovery. The most notable exceptions to the stronger US economic readings are sales of new homes, down 14.5% in March, and existing homes, down 0.2%. Higher house prices, up around 13% over the past year, seem to be starting to break home buying enthusiasm.

In Australia, the run of mostly stronger than expected economic readings continued through April. February home building approvals jumped up by 5.0% against expectations of a 1.5% fall lifting the annual change to 23.2% yoy. Retail sales consolidated the big 1.2% January gain rising another 0.2% in February. Australia's international trade position remains exceptionally strong recording an \$A1.2 billion trade surplus in February, after a \$A1.4 billion surplus in January and mostly driven by rising exports. Importantly, employment continues to improve up another 18,100 in March and bringing the increase in just the first three months of 2014 to 88,000 against a fall of 4,100 in the final three months of 2013. The unemployment rate also seems to have peaked falling to 5.8% in March from 6.1% in February.

Many analysts feared that inflation would again be quite high in the March quarter of 2014. The CPI came in lower than expected at 0.6%, although the annual inflation rate still rose to 2.9% from 2.7% in the December quarter of 2013. Earlier in the month the RBA again left the cash rate unchanged at 2.50% and indicated in the accompanying commentary that it expected inflation pressure to settle back a little.

Looking ahead, it is expected Australian economic indicators to be mostly consistent with accelerating economic growth. Annual economic growth running above long run average (around 3.1%) in the second half of 2014 is expected. Also the unemployment rate continues edging lower. Notwithstanding the comparatively low March quarter CPI result, inflation was on the upside of most forecasts driven by housing pricing pressures and comparatively big price and tax increases emanating from the public sector grappling with budget cut backs. However, the low March CPI does imply that the RBA can wait a little longer than previously thought likely before starting to hike the cash rate. Given that the CPI was relatively high in December 2013 and March 2014 it is now thought the RBA will

start lifting interest rates, probably starting in November, rather than August as previously forecast.

### Council's Investment Portfolio

Council's investment portfolio is conservatively structured in accordance with Office of Local Government guidelines with 69.36% of the portfolio held in cash and term deposits . Term deposit and bonds are still paying above average margins over the 90 day bank bill rate.

The historic low cash rate is still translating to lower total investment yields. This situation continues to present difficulties obtaining reasonable investment income without risking capital.

All investment categories including cash at call out-performed the UBS 90 day bank bill benchmark this month. Overall, the investment portfolio has returned an average 1.06% pa above the 90 day UBS bank bill index for the last month.

*Source: RBA Commentary*

## 14. Investment Summary

### GENERAL FUND

	CORPORATE FIXED RATE BONDS	12,553,560.00	
	FLOATING RATE NOTES	39,110,467.00	
	TERM DEPOSITS	40,000,000.00	
WATER FUND	CALL ACCOUNT	3,500,000.00	<b>95,164,027.00</b>
	TERM DEPOSITS	27,500,000.00	
SEWERAGE FUND	FUND MANAGERS	0.00	<b>27,500,000.00</b>
	TERM DEPOSITS	46,000,000.00	
	FUND MANAGERS	0.00	<b>46,000,000.00</b>
	<b>TOTAL INVESTMENTS</b>		<b>168,664,027.00</b>

It should be noted that the General Fund investments of \$95 million are not available to be used for general purpose expenditure. It is virtually all restricted by legislation and council resolution for such purposes as unexpended loans, developer contributions, unexpended grants and various specific purpose reserves such as domestic waste, land development and employee leave entitlements.

All Water and Sewerage Fund investments can only be expended in accordance with Government regulation and Council resolution.

**Statutory Statement - Local Government (General) Regulation 2005 Clause 212**

I certify that Council's investments have been made in accordance with the Local Government Act 1993, the Local Government (General) Regulations and Council's investment policies.



**Responsible Accounting Officer**  
Manager Financial Services  
Tweed Shire Council

**OPTIONS:**

Not Applicable.

**CONCLUSION:**

Not Applicable.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Corporate Policy Not Applicable.

**b. Budget/Long Term Financial Plan:**

Not Applicable.

**c. Legal:**

Local Government (General) Regulations 2005 - Section 212 - Reports on council investments

*"(1) The responsible accounting officer of a council:*

*(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:*

*(i) if only one ordinary meeting of the council is held in a month, at that meeting, or*

*(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and*

*(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.*

*(2) The report must be made up to the last day of the month immediately preceding the meeting."*

**d. Communication/Engagement:**  
**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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## ORDERS OF THE DAY

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### Civic Leadership

#### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership  
1.2.1 Council will be underpinned by good governance and transparency in its decision making processes
- 

#### **28 [NOR] Further Vandalism of Dune Vegetation along Kingscliff Beach Foreshore**

##### **NOTICE OF RESCISSION:**

Councillor W Polglase, G Bagnall and P Youngblutt move that Council resolution from the Meeting held on Thursday 20 March 2014 for Item Number 18 at Minute No 154 being:

*" that Council:*

1. *Erects signs (size 3m by 2.4m) immediately landward of the dunes at suitable intervals along the middle of Kingscliff Beach foreshore with appropriate text stating that dune vegetation had been vandalised and to encourage reporting of this or future vandalism;*
2. *Undertakes restoration works in the vandalised area including additional tree planting in conjunction with the local DuneCare group; and*
3. *Undertakes random inspections of the site for a period of three (3) months and continues ongoing monitoring of the area."*

**be rescinded.**

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**29 [NOM] Vandalism of Dune Vegetation along Foreshore at Kingscliff Beach**

**NOTICE OF MOTION:**

**Councillor G Bagnall moves that Council holds a workshop on the vandalism of trees at Kingscliff, with Councillors and interested community members on maintenance of the trees and dunes on Kingscliff's foreshore.**

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid

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## Caring for the Environment

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

4	Caring for the Environment
4.1	Protect the environment and natural beauty of the Tweed
4.1.2	Protect, regulate and maintain natural assets (the coastline, coastal and inland waterways, biodiversity, bushland and scenic landscapes) for current and future generations

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Budget/Long Term Financial Plan:

Nil.

Legal Implications:

Nil.

Policy Implications:

Nil.

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**30 [NOM] Camphor Laurel Management - Condong Co-generation Plant Feedback**

**NOTICE OF MOTION:**

Councillor P Youngblutt moves that Council reports on options to support appropriate camphor laurel removal for the Condong co-generation plant, in consultation with Cape Byron Power, the Environment Protection Authority, and Far North Coast Weeds, and in light of the decision of Far North Coast Weeds to withdraw from the approval process, changes to Council's Local Environmental Plan and the Protection of the Environment Operations Regulation.

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

4	Caring for the Environment
4.1	Protect the environment and natural beauty of the Tweed
4.1.2	Protect, regulate and maintain natural assets (the coastline, coastal and inland waterways, biodiversity, bushland and scenic landscapes) for current and future generations

Budget/Long Term Financial Plan:

There may be possible staff resourcing issues depending on any additional technical assessment required for camphor laurel removal proposals.

Legal Implications:

There needs to be a close analysis of the various State and Federal legislation in any review in process and procedure.

Policy Implications:

1. North Coast Weeds is no longer processing Weed Management Plans as per the co-generation plant's EPA requirements.

2. Under Council's new Standard Instrument Local Environment Plan which has recently been gazetted, the harvesting of camphor laurel for the co-generation plant will fall under the definition of "forestry":

*"forestry has the same meaning as **forestry operations** has for the purposes of Part 5A of the [Forestry Act 2012](#).*

**Note.** *The term is defined as follows:*

**forestry operations** means:

- (a) *logging operations, namely, the cutting and removal of timber from land for the purpose of timber production, or*
  - (b) *the harvesting of forest products, or*
  - (c) *on-going forest management operations, namely, activities relating to the management of land for timber production such as thinning and other silvicultural activities such*
  - (d) *as beekeeping, grazing and bush fire hazard reduction, or*
  - (e) *ancillary road construction, namely, the provision of roads and fire trails, and the maintenance of existing railways, to enable or assist in the above operations."*
3. March 2014: Changes to the Protection of the Environment Operations Regulation now allow additional types of biomaterials to be used to generate electricity. The changes will now permit invasive native species; the heads and off cuts of trees cut for sawlogs; and trees that might otherwise be made into pulp for paper production to be burned to generate electricity.
-

31 [NOM] Tree Vandalism Policy

**NOTICE OF MOTION:**

**Councillor G Bagnall moves that Council officers be requested to prepare a report for Council's consideration on the forming of a "Tree Vandalism Policy" for the Tweed Shire**

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid

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**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

4	Caring for the Environment
4.2	Conserve native flora and fauna and their habitats
4.2.1	Promote the protection of native vegetation and wildlife habitat of high conservation value, social or cultural significance in Tweed Shire

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Budget/Long Term Financial Plan:

Nil.

Legal Implications:

Nil.

Policy Implications:

Nil.

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32 [NOM] Environmental Vandalism

**NOTICE OF MOTION:**

Councillor G Bagnall moves that Council conducts a workshop on the various types of environmental vandalism experienced in the Tweed Shire. Such a workshop will include, but not be limited to:

- the main types of vandalism of concern in this Shire;
- what other councils and Tweed Shire Council do to address these problems; and
- what further measures could be undertaken to deter such acts

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



## Caring for the Environment

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

4	Caring for the Environment
4.2	Conserve native flora and fauna and their habitats
4.2.1	Promote the protection of native vegetation and wildlife habitat of high conservation value, social or cultural significance in Tweed Shire

Budget/Long Term Financial Plan:

Nil.

Legal Implications:

Nil.

Policy Implications:

Nil.

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### 33 [NOM] Tree Health Assessment Standards and Policy

#### NOTICE OF MOTION:

Councillor K Milne moves that Council:

1. Brings forward a report on establishing appropriate standards for tree health assessment reports.
2. Establishes a policy that where removal or significant pruning of significant or heritage trees are recommended, Council will engage an independent arborist, specialised in preserving significant trees, to undertake an independent review on the potential to preserve such trees, including but not limited to, options for bracing and cabling of trees where appropriate.

#### Councillor's Background Notes

Recommended Priority:

Nil.

Description of Project:

Nil.

#### Management Comments:

Delivery Program:

Valid



**Caring for the Environment**

#### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

4	Caring for the Environment
4.2	Conserve native flora and fauna and their habitats
4.2.1	Promote the protection of native vegetation and wildlife habitat of high conservation value, social or cultural significance in Tweed Shire

---

#### Budget/Long Term Financial Plan:

Major increase in cost and resourcing for Council to establish and implement. Effectively this would mean that Council, through this proposed policy would be funding what would otherwise be a private proponent's responsibility during a development application process.

Council presently employs qualified arborists and if it were of the mind to seek a peer review of a proponent's arborist report, could do so by having Council's arborists review the report.

The requirement to fund such a policy would have a negative impact to Council's Natural Resources works program and budget.

Legal Implications:

Nil.

Policy Implications:

The development of such a policy is not considered necessary given that Council at its 10 April 2014 meeting adopted the Tweed Development Control Plan Section A16 Preservation of Trees or Vegetation, which followed extensive consultation with the community and resulted in the strengthening of assessment procedures for tree management.

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34 [NOM] Promoting Culture in the Streets

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council investigate the feasibility of holding a program of regular free lunchtime concerts in the Jack Evans Boatharbour featuring emerging Tweed musicians and performers and brings a report back to a future Council meeting.**

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



**Supporting Community Life**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

2	Supporting Community Life
2.1	Foster strong, cohesive, cooperative, healthy and safe communities.

---

Budget/Long Term Financial Plan:

Significant staff resources would be required to plan and conduct regular events in the park. Council does not currently have a provision within the organisation where these types of programs could be managed.

Jack Evans Boat Harbour and other similar sites throughout the Shire are developed to facilitate use for events and programs where organisations approach Council. Council supports these events and does not currently have resources to develop and manage programs.

Council encourages those wishing to hold these types of events to apply through Council Festivals and Events program.

Legal Implications:

Nil.

Policy Implications:

Festival and Events Policy Version 1.1.

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**35 [NOM] Priority for Review of Environmental Carrying Capacity for the Tweed River**

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council undertakes, as a priority, the previously resolved review of the Environmental Carrying Capacity of the Tweed River to assist in assessing developments related to boating activities on the Tweed River.**

Note: The Tweed Recreational Boating Study 2006 recommended that "The estimate of the Environmental Carrying should be reviewed consistently over the planning period", see below:

*"6.2 FUTURE OBJECTIVES AND MONITORING*

*The estimation of environmental carrying capacity above is based on generic industry accepted methods for recreational boating capacity. These methods have been combined with an increased high level of interpretation of available data to modify the estimate to be of a site specific nature including consideration of the local environment values.*

*The estimate is also based on the estuary in its current condition. Future changes in conditions in the catchment or a single event ultimately effecting the estuary such as, increasing catchment urbanisation, an environmental emergency(acid sulphate leachate) or climate change impacts (sea level rise or increased flooding), may provide a shift in the overall health of the estuary.*

*The estimate of environmental carrying capacity should be reviewed consistently over the planning period to ensure that environmental objectives of Council and the community continue to be met. These objectives may change in response to changing estuary conditions.*

*Baseline environmental monitoring of the estuary may provide data that is helpful in assessing the health of the estuary, and any impacts from boating increases. Correlation of this data to the staged provision of increased facilities for boating should provide indication of whether the environmental carrying capacity is being approached due to increased boat usage.*

*Future revision of strategies to provide boating facilities may be needed to ensure the environmental objectives are not compromised due to either a general reduction in estuary health or boating usage increases, or a combination of the two factors."*

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

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**Management Comments:**

Delivery Program:

Valid



**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 4 Caring for the Environment
  - 4.3 Maintain and enhance Tweed's waterways and its catchments
  - 4.3.1 Manage water resources sustainably and minimise impact on the environment by achieving more integration of water supply, wastewater and stormwater services
- 

Budget/Long Term Financial Plan:

\$50-75,000 funded from Lower Tweed Management Plan budget.

Legal Implications:

Nil.

Policy Implications:

Nil.

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**36 [NOM] Trans-Pacific Partnership**

**NOTICE OF MOTION:**

**Councillor K Milne moves that Council:**

- 1. Notes that:**
  - a) Australia is in the final months of negotiating the Trans-Pacific Partnership Agreement (TPP) with the United States and ten other Pacific rim countries;**
  - b) These negotiations happen in secret and that the public and the Australian Parliament will not see the contents of the agreement until after it has been signed; and**
  - c) The final TPP agreement may have an impact on local government that will not be realised until after the Agreement is signed.**
- 2. Calls on the Trade Minister to release the draft agreement for public consultation and parliamentary consideration prior to it being agreed to by Cabinet.**
- 3. Requests that the Trade Minister ensures that the agreement does not contain provisions which:**
  - a) Enables a foreign investor to sue governments for damages over policy, laws or regulations at local, state or national level;**
  - b) Increases the period for copyright royalties and/or increases restrictions or penalties for temporary downloads from the internet; and**
  - c) Restricts local government policies which encourage local employment, support local economic and industry development and encourage good employment practices and initiatives.**

**Councillor's Background Notes**

Recommended Priority:

Nil.

Description of Project:

Nil.

**Management Comments:**

Delivery Program:

Valid



**Civic Leadership**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 1 Civic Leadership
  - 1.4 Strengthen coordination among Commonwealth and State Governments, their agencies and other service providers and Statutory Authorities to avoid duplication, synchronise service delivery and seek economies of scale
- 

Budget/Long Term Financial Plan:

Not applicable.

Legal Implications:

In relation to 3(a) and (c) above, if any such agreement were to be negotiated and agreed, which could make a local government entity liable for legal action over any of its policies, laws or regulations and which are in place through the democratic process, it could be seen to undermine local democracy.

Policy Implications:

Information pertaining to the Trans-Pacific Partnership agreement negotiations is available from the Department of Foreign Affairs and Trade website. (<https://www.dfat.gov.au/fta/tpp/140225-tpp-leadership-statement.html>)

The Department of Foreign Affairs and Trade continues to welcome public submissions and comments on Australia's participating in Trans-Pacific Partnership negotiations. Submissions may be emailed to [tpp@dfat.gov.au](mailto:tpp@dfat.gov.au) or posted by mail to:

Goods and Investment Branch  
Department of Foreign Affairs and Trade  
R.G. Casey Building  
John McEwen Crescent  
**BARWON ACT 0221**

All submissions will be made publicly available unless the author specifies otherwise.

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## QUESTIONS ON NOTICE

### 37 [QON] Housing Stress in Tweed Shire

#### QUESTION ON NOTICE:

Councillor M Armstrong asked:

Given the apparent comparatively high level of housing stress, rental stress, and mortgage stress experienced by Tweed residents please advise:

1. The rate of change (either increase or decrease) in the cost of housing in the Tweed over the past ten (10) years as compared to the regional, state, and national averages;
  2. The rate of change (either increase or decrease) in the level of housing stress, rental stress, and mortgage stress experienced by Tweed residents over the past ten (10) years as compared to the Regional, State, and National averages;
  3. The supply of residential property (for either purchase or rent) for low socio-economic families and households;
  4. The average wait time for people seeking housing through public housing; and
  5. The rate of change (either increase or decrease) in average household income as compared to the regional, state, and national averages
-

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## REPORTS FROM SUB-COMMITTEES/WORKING GROUPS

**38 [SUB-TRAG] Minutes of the Art Gallery Advisory Committee Meeting held Wednesday 19 February 2014**

**SUBMITTED BY: Community and Cultural Services**

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### Supporting Community Life

#### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

#### SUMMARY OF REPORT:

The Minutes of the Art Gallery Advisory Committee Meeting held Wednesday 19 February 2014 are reproduced in the body of this report for the information of Councillors.

#### RECOMMENDATION:

**That the Minutes of the Art Gallery Advisory Committee Meeting held Wednesday 19 February 2014 be received and noted.**

## REPORT:

The Minutes of the Art Gallery Advisory Committee Meeting held Wednesday 19 February 2014 are reproduced as follows for the information of Councillors.

Venue:

Tweed Regional Gallery and Margaret Olley Art Centre

Time:

5.15pm

Present:

Cr Warren Polglase, Bob Dagworthy, Robert Appo, Robyn Grigg (Manager Community and Cultural Services), Jo Nimmo, Stephen Senise, Louise Devine, Shirley Kennedy, Judith Sutton, Susi Muddiman (Gallery Director), Anne Schardin (Assistant Gallery Director).

Apologies:

Lyn Stewart (Friends President), Cr Phil Youngblutt, Hobie Porter, Katrina Primikiri Mackney.

Minutes of Previous Meeting:

Moved: Judith Sutton

Seconded: Louise Devine

RESOLVED that the Minutes of the Art Gallery Advisory Committee meeting held Wednesday 4 December 2013 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

Susi Muddiman reported that the Café Pavilion has not been finished. The new auto glass doors should be installed on Monday. The refit with energy efficient LED lights in the exhibitions areas has been completed.

New staff member Ingrid Hedgcock commenced her duties as Curator Margaret Olley Art Centre and Collection Manager.

Correspondence in:

Letter of resignation from Dr Daena Murray regrets the need to resign due to health reasons.

Correspondence out:

Letter from Susi Muddiman to Dr Daena Murray.

Director's Report

Susi Muddiman reported that Sally Watterson and Anna Pagel finished the installation of the Margaret Olley room recreations. Talented honorary florist Josephine Nugent generously re-created numerous silk flower arrangements for the rooms. Casual staff member Deb

Cocks, who attended to the temporary storage of the Olley items, ably assisted Sally Watterson and Anna Pagel.

Some discussion was held regarding decorating the car park. Susi Muddiman has organised for the car park to be painted and decorated for the Margaret Olley Art Centre opening on 15 March by Council staff.

Susi Muddiman reported that there are some people in the community who feel aerosol art would be appropriate for the Gallery car park.

Moved: Bob Dagworthy

Seconded: Shirley Kennedy

RESOLVED that aerosol art work is not suitable for the gallery, car park and grounds.

The Margaret Olley Trust and Estate has donated 33 artworks belonging to Margaret Olley and Patrick Corrigan has donated 31 artist prints.

Moved: Shirley Kennedy

Seconded: Louise Devine

RESOLVED that the list of 67 new art acquisitions as per attachment be accepted for the Collection.

General Business:

Moved: Judith Sutton

Seconded: Jo Nimmo

RESOLVED that the name of the committee be changed to reflect name change of the Gallery to Tweed Regional Gallery and Margaret Olley Art Centre (formerly Tweed River Regional Gallery 2004- 2013, and prior to that Tweed River Regional Art Gallery 1988-2003).

Next Meeting:

The next meeting of the Art Gallery Advisory Committee will be held 11 June 2014.

The meeting closed at 5.55pm.

**DIRECTOR'S COMMENTS:**

Nil.

**DIRECTOR'S RECOMMENDATIONS:**

Nil.

February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

896 Registration No , MOE - 244 Margaret Olley Estate  
AG2013.0079.0000  
OLLEY Margaret  
France 1950  
watercolour on paper  
Gift of the Margaret Olley Estate, 2013



897 Registration No , MOE - 245 Margaret Olley Estate  
AG2013.0080.0000  
OLLEY Margaret  
Kewpie Doll 1938  
oil on linen  
Gift of the Margaret Olley Estate, 2013



898 Registration No , MOE - 904 Margaret Olley Estate  
AG2013.0081.0000  
Haxton Elaine  
Sailor boy and girl  
oil on board  
Gift of the Margaret Olley Estate, 2013



899 Registration No , MOE - 921 Margaret Olley Estate  
AG2013.0082.0000  
Hood Kenneth  
Still life  
1969  
oil on Belgian linen  
Gift of the Margaret Olley Estate, 2013



900 Registration No , MOE - 922 Margaret Olley Estate  
AG2013.0083.0000  
Hood Kenneth  
Still life on a table 1960  
oil on masonite board  
Gift of the Margaret Olley Estate, 2013



901 Registration No , MOE - 923 Margaret Olley Estate  
AG2013.0084.0000  
Westwood Bryan  
Still life with magpie  
oil on board  
Gift of the Margaret Olley Estate, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

902 Registration No , MOE - 924 Margaret Olley Estate  
AG2013.0085.0000  
Cilento Margaret  
Portrait of Margaret Olley 1954  
oil on canvas on board  
Gift of the Margaret Olley Estate, 2013



903 Registration No , MOE - 925 Margaret Olley Estate  
AG2013.0086.0000  
Clarke Lynne  
The terracotta colander 1993  
fabric collage on plywood with canvas  
Gift of the Margaret Olley Estate, 2013



904 Registration No , MOE - 926 Margaret Olley Estate  
AG2013.0087.0000  
Clarke Lynne  
Still life 1979  
fabric collage  
Gift of the Margaret Olley Estate, 2013



905 Registration No , MOE - 927 Margaret Olley Estate  
AG2013.0088.0000  
Dyring Moya  
From window, Paris 1939  
oil on linen  
Gift of the Margaret Olley Estate, 2013



906 Registration No , MOE - 928 Margaret Olley Estate  
AG2013.0089.0000  
Bellette Jean  
Confrontation 1960  
oil on board  
Gift of the Margaret Olley Estate, 2013



907 Registration No , MOE - 929 Margaret Olley Estate  
AG2013.0090.0000  
Barnes Robert  
Still life 1999  
oil on canvas  
Gift of the Margaret Olley Estate, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

908 Registration No , MOE - 930 Margaret Olley Estate  
AG2013.0091.0000  
Barnes Robert  
Margaret Olley 22 Oct 1997  
oil on canvas  
Gift of the Margaret Olley Estate, 2013



909 Registration No , MOE - 931 Margaret Olley Estate  
AG2013.0092.0000  
Rowlandson Thomas  
A Butcher 1790  
Reproduction lithograph  
Gift of the Margaret Olley Estate, 2013



910 Registration No , MOE - 932 Margaret Olley Estate  
AG2013.0093.0000  
Ricardo Geoff  
Belladore 1995  
multi colour etching on paper  
Gift of the Margaret Olley Estate, 2013



911 Registration No , MOE - 933 Margaret Olley Estate  
AG2013.0094.0000  
Strachan David  
Still life  
oil on canvas on board  
Gift of the Margaret Olley Estate, 2013



912 Registration No , MOE - 934 Margaret Olley Estate  
AG2013.0095.0000  
Baboulene Eugene  
a Moya 1954  
oil on linen on cedar stretcher  
Gift of the Margaret Olley Estate, 2013



913 Registration No , MOE - 935 Margaret Olley Estate  
AG2013.0096.0000  
Strachan David  
Lovers  
ceramic plate on linen and plywood  
Gift of the Margaret Olley Estate, 2013





February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

914 Registration No , MOE - 936 Margaret Olley Estate  
 AG2013.0097.0000  
 Morandi Giorgio  
 Reproduction of Morandi etching 1946  
 reproduction of etching  
 Gift of the Margaret Olley Estate, 2013



915 Registration No , MOE - 937 Margaret Olley Estate  
 AG2013.0098.0000  
 Morandi Giorgio  
 Natura Morta 1921  
 reproduction of Morandi drawing  
 Gift of the Margaret Olley Estate, 2013



MOT - 5 Margaret Olley Estate , 916 Registration No  
 AG2013.0099.0000  
 Strachan David  
 Old Port Concarneau 1956  
 oil on linen  
 Gift of the Margaret Olley Art Trust, 2013



MOT - 16 Margaret Olley Trust , 917 Registration No  
 AG2013.0100.0000  
 Westwood Bryan  
 Study for portrait of Brian Dunlop 1992  
 oil and pencil on board  
 Gift of the Margaret Olley Art Trust, 2013



MOT - 18 Margaret Olley Trust , 918 Registration No  
 AG2013.0101.0000  
 Lymburner Francis  
 Ballerina  
 ink on paper  
 Gift of the Margaret Olley Art Trust, 2013



MOT-72 Margaret Olley Trust , 919 Registration No  
 AG2013.0102.0000  
 Cardamatis J. Wolfgang  
 Sketch of Nico 1945  
 oil on paper  
 Gift of the Margaret Olley Art Trust, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

MOT - 79 Margaret Olley Trust , 920 Registration No  
AG2013.0103.0000  
Daws Lawrence  
Figure in a room  
oil on linen  
Gift of the Margaret Olley Art Trust, 2013



MOT - 83 Margaret Olley Trust , 921 Registration No  
AG2013.0104.0000  
Amor Rick  
Portrait of Peter Carey 1996  
oil on linen  
Gift of the Margaret Olley Art Trust, 2013



MOT - 169A Margaret Olley Trust , 922 Registration No  
AG2013.0105.0000  
Cardamatis J. Wolfgang  
The judgement 1944  
oil, varnish and pencil on paper  
Gift of the Margaret Olley Art Trust, 2013



MOT - 175 Margaret Olley Trust , 923 Registration No  
AG2013.0106.0000  
Cassab Judy  
Nude and Matisse in blue room 2004  
oil on paper  
Gift of the Margaret Olley Art Trust, 2013



MOT - 179 Margaret Olley Trust , 924 Registration No  
AG2013.0107.0000  
Harding Nicholas  
Dog in Denison Street 2004  
ink on paper  
Gift of the Margaret Olley Art Trust, 2013



MOT - 186 Margaret Olley Trust , 925 Registration No  
AG2013.0108.0000  
Macleod Euan  
Gum tree 2005  
oil on canvas  
Gift of the Margaret Olley Art Trust, 2013





February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

MOT - 206 Margaret Olley Estate , 926 Registration No  
AG2013.0109.0000  
Garry Shead, Basil Hall, Jo Diggins  
Staircase of flesh 2005  
etching and aquatint on paper  
Gift of the Margaret Olley Art Trust, 2013



MOT - 220 Margaret Olley Estate , 927 Registration No  
AG2013.0110.0000  
Campbell Cressida  
Portrait of Alison 1987  
on paper  
Gift of the Margaret Olley Art Trust, 2013



MOT - ? Margaret Olley Estate , 928 Registration No  
AG2013.0111.0000  
Rees Lloyd  
Still life 1943  
oil on board  
Gift of the Margaret Olley Art Trust, 2013



929 Registration No  
AG2013.0112.0000  
Joy Anthony  
Just a thought 2012  
synthetic polymer paint on paper  
Gift of the artist, 2013



930 Registration No  
AG2013.0113.0000  
Ah Kee Vernon  
Willilive 2011  
aquatint on paper  
Gift of Patrick Corrigan AM, 2013



931 Registration No  
AG2013.0114.0000  
Bird Stephen  
Reward if found 2009  
etching on paper  
Gift of Patrick Corrigan AM, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

932 Registration No  
AG2013.0115.0000  
Bird Stephen  
Untitled 2009  
etching on paper  
Gift of Patrick Corrigan AM, 2013



933 Registration No  
AG2013.0116.0000  
Cummings Elisabeth  
Arakoola landscape 2005  
etching on paper  
Gift of Patrick Corrigan AM, 2013



934 Registration No  
AG2013.0117.0000  
Cummings Elisabeth  
Out west 2012  
etching on paper  
Gift of Patrick Corrigan AM, 2013



935 Registration No  
AG2013.0118.0000  
Edwards McLean  
Menu 2008  
etching on paper  
Gift of Patrick Corrigan AM, 2013



936 Registration No  
AG2013.0119.0000  
Fairfax Kathleen  
Guardian 1 2011  
etching on paper  
Gift of Patrick Corrigan AM, 2013



937 Registration No  
AG2013.0120.0000  
Fairfax Kathleen  
Guardian II 2011  
etching on paper  
Gift of Patrick Corrigan AM, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

938 Registration No  
AG2013.0121.0000  
Fox Belinda  
River Fall IV 2009  
etching on paper  
Gift of Patrick Corrigan AM, 2013



939 Registration No  
AG2013.0122.0000  
Fox Belinda  
Rise & fall III 2009  
etching on paper  
Gift of Patrick Corrigan AM, 2013



940 Registration No  
AG2013.0123.0000  
Grant Ian  
Dark hillside 2008  
etching on paper  
Gift of Patrick Corrigan AM, 2013



941 Regiostration No  
AG2013.0124.0000  
Hall Fiona  
Lying in the dark 2011  
etching on paper  
Gift of Patrick Corrigan AM, 2013



942 Registration No  
AG2013.0125.0000  
Jones Jocelyn  
Disappear 2011  
etching on paper  
Gift of Patrick Corrigan AM, 2013



943 Registration No  
AG2013.0126.0000  
Kempson Michael  
First among equals 2012  
etching on paper  
Gift of Patrick Corrigan AM, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

944 Registration No  
AG2013.0127.0000  
Kempson Michael  
Presents with presence 2013  
etching on paper  
Gift of Patrick Corrigan AM, 2013



945 Registration No  
AG2013.0128.0000  
Kempson Michael  
Zero 2006  
etching on paper  
Gift of Patrick Corrigan AM, 2013



946 Registration No  
AG2013.0129.0000  
Mckenna Noel  
Breakfast 2013  
etching on paper  
Gift of Patrick Corrigan AM, 2013



947 Registration No  
AG2013.0130.0000  
Mckenna Noel  
M. Man with smoke 2013  
etching on paper  
Gift of Patrick Corrigan AM, 2013



948 Registration No  
AG2013.0131.0000  
Mckenna Noel  
The piano of my brother 2012  
etching and aquatint on paper  
Gift of Patrick Corrigan AM, 2013



949 Registration No  
AG2013.0132.0000  
Mckenna Noel  
Rodent 2011  
etching on paper  
Gift of Patrick Corrigan AM, 2013





February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

950 Registration No  
AG2013.0133.0000  
Mckenna Noel  
Rodent in trap 2011  
etching on paper  
Gift of Patrick Corrigan AM, 2013



951 Registration No  
AG2013.0134.0000  
Reg Mombassa, (Chris O'Dogherty)  
Cave wall 2010?  
etching on paper  
Gift of Patrick Corrigan AM, 2013



952 Registration No  
AG2013.0135.0000  
Reg Mombassa, (Chris O'Dogherty)  
Hill and gums 2010?  
etching on paper  
Gift of Patrick Corrigan AM, 2013



953 Registration No  
AG2013.0136.0000  
Reg Mombassa, (Chris O'Dogherty)  
Seated business horse 2010?  
etching on paper  
Gift of Patrick Corrigan AM, 2013



954 Registration No  
AG2013.0137.0000  
Murphy Idris  
Moonlight & wind 2010  
etching on paper  
Gift of Patrick Corrigan AM, 2013



955 Registration No  
AG2013.0138.0000  
Nannup Brett  
Frozen Tears 2 2012  
linocut on paper  
Gift of Patrick Corrigan AM, 2013



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

956 Registration No  
AG2013.0139.0000  
Nannup Laurel  
Noongar Ancestors 2012  
aquatint on paper  
Gift of Patrick Corrigan AM, 2013



957 Registration No  
AG2013.0140.0000  
Nelson Michael  
Untitled 2008  
etching on paper?  
Gift of Patrick Corrigan AM, 2013



958 Registration No  
AG2013.0141.0000  
Peart John  
Shadow lights 2005  
aquatint on paper  
Gift of Patrick Corrigan AM, 2013



959 Registration No  
AG2013.0142.0000  
Sciberras Luke  
Barrier Highway 2011?  
aquatint on paper  
Gift of Patrick Corrigan AM, 2013



960. Registration No  
AG2013.0143.0000  
Wenmin Li  
As it goes by 2010  
etching on paper  
Gift of Patrick Corrigan AM, 2013



961 Registration No  
AG2013.0144.0000  
Zavros Michael  
Orpheus 2009  
bronze  
Donated through the Australian Government's Cultural  
GiftsProgram by Michael Zavros



February 19, 2014 TWEED REGIONAL GALLERY NEW ACQUISITIONS

962 Registration No  
AG2013.0145.0000  
Foley Kevin  
Guardians 2013  
etching on paper  
Acquired through Arts NSW funding from Print Council of  
Australia commissioned prints 2013.



963 Registration No  
AG2014.0146.0000  
Stops Liz  
Three details from the 'Nature trails' series 1998  
slipcast porcelain with clear glazed interior  
Gift of Susan Briggs, 2014



**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Reviewed 21 August 2012.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**39 [SUB-AAC] Minutes of the Aboriginal Advisory Committee Meeting held Friday 7 March 2014**

**SUBMITTED BY: Community and Cultural Services**

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## **Supporting Community Life**

### **LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.1 Foster strong, cohesive, cooperative, healthy and safe communities
  - 2.1.1 Work closely with government and community organisations to improve services to children and families, youth, elderly, Indigenous people, disadvantaged and minority groups and to build stronger and more cohesive communities
- 

### **SUMMARY OF REPORT:**

The Minutes of the Aboriginal Advisory Committee Meeting held Friday 7 March 2014 are reproduced in the body of this report for the information of Councillors.

### **RECOMMENDATION:**

**That the Minutes of the Aboriginal Advisory Committee Meeting held Friday 7 March 2014 be received and noted.**

**REPORT:**

The Minutes of the Aboriginal Advisory Committee Meeting held Friday 7 March 2014 are reproduced as follows for the information of Councillors.

Venue:

Tweed Byron Local Aboriginal Land Council

Time:

9.32am

Present:

Aunty Joyce Summers (Canowindra representative), Jackie McDonald (Tweed Wollumbin Aboriginal Education Consultative Group representative), Leweena Williams (Tweed Aboriginal Corporation for Sport), Des Williams (Tweed Byron Local Aboriginal Land Council representative), Letitia Kelly (Bugalwena Aboriginal Health Service), Mayor Barry Longland (Tweed Shire Council), Desrae Rotumah (Tweed Aboriginal Co-operative Society)

Ex-officio:

Robyn Grigg, Anne McLean, Rob Appo (Tweed Shire Council), Gabby Arthur (Tweed Shire Council) (Minutes)

Guests (in order of arrival):

Nil.

Apologies:

Nil

Chair: Jackie McDonald

Moved: Des Williams

Seconded: Leweena Williams

RESOLVED that the Chair was declared vacant and nominations were called. Jackie McDonald was nominated and was unanimously elected to Chair the meeting.

Jackie McDonald opened the meeting with a welcome to all present and paid respect to Elders past and present.

Jackie McDonald acknowledged those members of the Aboriginal community who have passed away since the last meeting.

Minutes of Previous Meeting:

Moved: Aunty Joyce Summers

Seconded: Leweena Williams

RESOLVED that the Minutes of the Aboriginal Advisory Committee meeting held Friday 6 December 2013 be accepted as a true and accurate record of the proceedings of that meeting.

Carried

Business Arising from Minutes of 6 December 2013:

A1(b) Aboriginal Cultural Heritage Legislation Review / Aboriginal Heritage Reform Workshop

Des Williams enquired whether Council has sought any funding for a Compliance Officer to ensure Cultural Heritage Management is being complied with on all developments. The AAC advised of its wish for Council to have a designated Aboriginal Compliance Officer position. Anne advised that prior to Christmas, a list was provided to Council's HR Unit outlining five or six key positions which have been advocated for by the AAC over the past couple of years plus some other positions. The AAC advised that the Compliance Officer should be the first position allocated. Council's HR Unit is preparing a report in relation to where Council is up to regarding designated Aboriginal positions and it should be available for discussion at the next AAC meeting.

Des suggested that Council should have a standard practice that each day when worksheets are handed out to staff, they be reminded of the dangers of desecrating Aboriginal sites and that training of staff in identifying Aboriginal cultural heritage sites or items should be carried out. He also proposed that Council have an ongoing arrangement with TBLALC for regular visits and monitoring of sites which don't already have monitors in place. Rob advised that he and Anne are working with Council regarding cultural awareness inductions for staff but this will take some time to arrange.

It was noted that the closing date for Aboriginal Cultural Heritage Reforms submissions has changed to 28 March 2014. Rob confirmed that Council's submission has been submitted.

Rob advised that the Aboriginal Cultural Heritage Reform Workshop has been arranged for 17 March 2014. Ian Fox will facilitate the meeting as he is across both the current and proposed legislation. Iain Lonsdale and Robyn Eisermann of Council will attend and will be able to provide information in relation to Council's submission.

*Action:* CDO-Aboriginal to email copy of Council's submission to Bugalwena Aboriginal Health Service (Letitia Kelly).

GB1. Cultural Awareness Training

Rob advised that the Cultural Awareness Training for Councillors and Executive will be held on 16 May 2014. The training will include:

- Legislation overview by either OEH or another person
- Iain Lonsdale and Robyn Eisermann to provide update on ACHMP
- Aunty Joyce's cultural appreciation
- Lunch
- Site visit

It would be advantageous for AAC members to attend the training. If they are unable to attend then they should arrange for their alternate delegate to attend.

AAC requested that Anne and Rob attend the training as they are the link between the AAC and Council. Following discussion regarding appropriateness of Council officers being present for the whole of the training session, it was suggested that Anne and Rob attend the introduction and legislation overview sections of the training and perhaps the site visit.

Minutes of Previous Meeting:

Moved: Des Williams

Seconded: Aunty Joyce Summers

RESOLVED that the Minutes of the Aboriginal Advisory Committee meeting held Friday 7 February 2014 be accepted as a true and accurate record of the proceedings of that meeting.

Carried

Desrae Rotumah arrived at 10.20am

Business Arising:

A2(d) Cobaki Lakes

The Mayor advised the issue of the Construction Certificate hasn't yet been resolved and that Precincts 1, 2 and 6 were dealt with by Council at its meeting on 6 March 2014 however these areas do not include the sand ridge area.

Anne advised that she has spoken with Council's Assessing Officer (Colleen Forbes) who confirmed the matters that are currently being considered by Council are in relation to other areas of Cobaki Lakes which do not impact on the sand ridge.

*Action:* Colleen Forbes to be invited to attend the next AAC to provide an update.

BA1. Kirkwood Road Plaque

- 'Nganduwal' people to be included on the plaque as the name of the local traditional people of the area.
- Plaque to be placed with the Scarred Tree at Arkinstall Park, which is approximately 120m from the original site.

Desrae Rotumah left at 10.43am

Moved: Aunty Joyce Summers

Seconded: Letitia Kelly

RESOLVED that the draft wording for the Kirkwood Road plaque be 'This site recognises the location of a Registered Aboriginal Scarred/marked tree and acknowledges its continuing and enduring Cultural and Spiritual significance within the Cultural landscape, to the local Nganduwal people.'

Carried

Agenda Items:

A1. Outstanding Matters Report

OSM1. Memorandum of Understanding ("MOU")

Item held in abeyance to be discussed at A2.

OSM2. Pacific Highway - Banora Point Upgrade (Goodjimbingurra Connection)

Jackie advised that RMS had requested further information from her however she was unsure whether she provided it. Item to be closed.

OSM3. Pacific Highway - Banora Point upgrade (Wilson Park signage)  
Jackie advised that the signage has been installed. Item to be closed.

OSM4. Telecommunications/Mobile Phone Towers

AAC agreed that a workshop is no longer required as Council has processes in place. If Council officers have any doubt during the assessment process for a particular application, they refer the matter to AAC. Item to be closed.

OSM5. Reconciliation Week

'Close the Gap' event will be held on 20 March 2014 at the Tweed Heads Civic Centre with 25 organisations attending. Two Council representatives will be attending; Jacinta from HR re employment and the Community Options team. Rob Appo and Letitia Kelly have both been involved in the Close the Gap meetings.

The Reconciliation Action Plan will include a list of initiatives that the Aboriginal community wishes to raise awareness on or projects to partner with Council. Item to be closed.

OSM6. Aboriginal Statement

Item held in abeyance to be discussed at A2. Item to remain on Outstanding Matters List.

OSM7. Bush Regeneration Teams

TBLALC has previously engaged Mudhima Gulgan of Byron Shire for a few bush regeneration projects. Mudhima Gulgan is based in Byron Shire however the members have connection to country and could extend their membership to include Tweed which would provide employment for local Aboriginal people.

Key sites around the shire that Council maintains include; Pottsville Environment Park, Banora Point Bypass, Razorback, Tugun Bypass Compensatory Area and Jack Evans Board Harbour. Other areas requiring maintenance include; Kirkwood Road, Hillcrest Avenue (Philp Parade), Wooyung roadway. There may be an opportunity for a Green Team or similar bush regeneration business within Council. For this proposal to be progressed, discussions would need to take place with Recreation Services and it would also require inclusion in the Aboriginal Employment Strategy.

TBLALC advised it has a number of skilled local Aboriginal people with certification. The Ballina team has undertaken training including hotspot training. Ballina Council is using the team to do regeneration work.

*Action:* Mayor to liaise with Ian Kite regarding maintaining and clearing of landscape area at Banora Point bypass.

*Action:* TBLALC to liaise with Mudhima Gulgan regarding opportunities to expand into Tweed with employment of local Aboriginal people.

*Action:* CDO-Aboriginal to liaise with Recreation Services regarding obtaining a detailed list of what is required at each site including current condition and ongoing maintenance.

*Action:* CDO-Aboriginal to research what training funds are available through State grants.

OSM8. LPMA Projects

*Action:* CDO-Aboriginal to invite Phil Fogarty to attend future meeting to provide update on Crown Lands.

Close current item and open new item.

OSM9. Green Teams Alliance

Terry Watson has confirmed that the Green Teams Alliance is no longer functioning in this area. The Green Teams Alliance concept could be used for OSM Item 7 above. Item to be closed.

OSM10. River Heights Tourist Park

DA for River Heights Tourist Park is currently before the Joint Regional Planning Panel (JRPP) for determination. Council's recommendation was that the DA should be refused on a number of grounds including Aboriginal cultural heritage issues. TBLALC provided a letter to Council advising of its concerns with the development, the entire consultation process and report. TBLALC/AAC members could make a submission to JRPP. Item to remain open.

*Action:* TBLALC to contact Lindsay McGavin or Vince Connell at Council to find out when the JRPP will meet regarding this matter.

Letitia Kelly left at 11.25am  
Aunty Joyce Summers left at 11.29am  
Mayor Longland left at 11.30am

In the absence of a quorum, the meeting was unable to proceed.

OSM11. Designated Aboriginal Positions

Discussions regarding Designated Aboriginal Positions are continuing with HR through the Aboriginal Employment Strategy. Item to remain open.

Letitia Kelly returned at 11.33am  
Aunty Joyce Summers returned at 11.33am

A quorum was present at 11.33am

OSM12. Tweed City Shopping Centre Due Diligence Assessment (X-Ref OSM Item 59)

Rob advised that he has spoken with Tim Robins who will make a request to the developer for Aboriginal artwork to be incorporated into the Tweed City extensions. Jackie suggested that an etching on the glass doors could be an option and an appropriate Aboriginal acknowledgement. Item 12 to be closed.

OSM59. Tweed City Extensions (X-Ref OSM Item 12)

*Action:* Following discussions regarding OSM 12 above, member organisations to contact the developer for Tweed City directly to request an Aboriginal artwork be incorporated into the extension.

Item 59 to remain open.

OSM58. Tweed City Extensions

Rob advised that he has requested Everick to email through all of the outstanding final reports. Item to remain open.

OSM13. Churaki Stone Sculpture

Jackie provided update confirming that the Churaki stone sculpture is still at the surf museum at Currumbin. It was agreed that the sculpture should be recovered and relocated to a place yet to be determined. Council was requested to make enquiries as to the possibility of storing it at the Council Depot or Council's Museum Storage Facility. TBLALC advised that the sculpture can be stored at its office until Council has made enquiries.

*Action:* Churaki stone sculpture to be recovered by Jackie McDonald on behalf of the Aboriginal community and stored at TBLALC until Council confirms whether it can be stored longer-term at one of its storage facilities.

*Action:* CDO-Aboriginal/Anne McLean to make enquiries regarding storage possibilities at Council's Museum Storage Facility or depot.

OSM14. Aboriginal Statement

Item held in abeyance to be discussed at A2.

OSM15 Wooyung

Rob reported that Tim Robins has advised this project is on hold indefinitely. Item to be closed.

OSM16. Mooball Residential Rezoning

Rob reported that Tim Robins has advised there is no update for this matter.

*Action:* CDO-Aboriginal to confirm with Colleen Forbes that a Voluntary Planning Agreement (caveat) has been lodged on the Certificate of Title. Colleen to be requested to provide update when she attends April 2014 AAC meeting.

OSM17 Cobaki Lakes

Rob reported that Tim Robins did not provide an update for this item. Rob will be meeting with Kerry Liddell during the week of 10 March 2014 and will follow up with Kerry whether the meeting occurred.

*Action:* CDO-Aboriginal to provide update to next AAC meeting.

OSM18. Cobaki Lakes

Submission could be made by the Aboriginal community to both Everick and the developer for Leda to fund the housing of artefacts in a cabinet at Minjungbal Aboriginal Museum. However a building extension and storage cabinets would be required at Minjungbal Aboriginal Museum as it is at full capacity. Preparation of a Business Plan and submission would be required. Item to remain on OSM Report.

OSM19. Cobaki Lakes

TBLALC advised that Everick have not yet delivered the artefacts to its office.

*Action:* CDO-Aboriginal to contact Everick requesting artefacts be returned to TBLALC and report back to next meeting.

Robyn Grigg left at 12.16pm

**OSM25. The Palms Caravan Park**

Rob Appo reported that Everick has advised that monitors will be on site.  
Item to remain on list.

**OSM26. Station Street, Burringbar**

*Action:* Anne McLean to follow up with Vince Connell.

**OSM27. Station Street, Burringbar**

*Action:* Anne McLean to follow up with Vince Connell.

**OMS28. Migration Heritage Centre Funding**

Rob Appo advised he has been working with Judy Kean of Tweed Regional Museum regarding preparation of a protocol for accepting South Sea Islander historical material for display. Judy is consulting with the South Sea Islander community as required.  
Item to be closed.

**OSM29. Migration Heritage Centre Funding**

Rob Appo advised that he has been working with Judy Kean of Tweed Regional Museum to prepare a protocol for accepting Aboriginal historical information for display.  
Item to be closed.

**OSM30. Migration Heritage Centre Funding**

Rob Appo advised he has been working with Judy Kean of Tweed Regional Museum regarding identification of existing files held in keeping by the historical society and protocols are being put in place.  
Item to be closed.

**OSM31. Migration Heritage Centre Funding**

Rob Appo advised that he has been working with Judy Kean of Tweed Regional Museum to prepare guidelines/protocol for signing in and out of items. Judy is consulting with the South Sea Islander community as required.  
Item to be closed.

**OSM32. Migration Heritage Centre Funding**

Rob Appo advised he has been working with Judy Kean of Tweed Regional Museum to prepare a protocol to ensure files are kept in control and care of Council.  
Item to be closed.

**OSM34. Midden site at Champagne Drive (part of Fraser Drive residential subdivision)**

Rob reported that Everick has advised that this project has been closed down indefinitely.  
Item to be closed.

**OSM35. Midden site at Champagne Drive (part of Fraser Drive residential subdivision)**

Rob reported that Everick has advised that this project has been closed down indefinitely.  
Item to be closed.

**OSM36. Midden site at Champagne Drive (part of Fraser Drive residential subdivision)**

Rob reported that Everick has advised that this project has been closed down indefinitely.

Item to be closed.



## A2. Memorandum of Understanding (MOU)

Rob Appo advised that he has redrafted the MOU and tabled the document. Rob advised it is based on his view that a MOU sets out how the nominated parties are going to work together. The list of goals/commitments listed in the previous draft MOU have been removed from the Undertakings section and placed in the RAP.

Letitia Kelly left at 12.25pm

There being no quorum, the meeting was unable to proceed.

The following changes/comments were made regarding the MOU:

- 'Tweed Corporation for Sport (Stingrays)' to be changed to 'Tweed Aboriginal Corporation for Sport (Stingrays)'.
- Third paragraph be altered to read: 'Council also acknowledges and respects the Tweed Aboriginal community's right to speak for its country and to look after their traditional country in accordance with their laws, customs and traditions.'
- Des queried wording of the third paragraph and how it is ascertained who is speaking for the Tweed community - are they traditional custodians?
- Cultural Events and Projects - this section will include events such as Closing the Gap, Reconciliation Week, Naidoc etc.
- MOU to reiterate that the Aboriginal Statement is read out at all Council meetings and events by the Mayor or Deputy. This should also be included in the RAP.
- Des suggested that paragraph 6 include a statement that 'the AAC is an initiative of Tweed Shire Council which is made up of eight members'.

Rob will draft text for the sections on Social Inclusion, Economic Development, Cultural Events and Projects, Aboriginal Community Development for discussion at the next AAC meeting.

It was agreed that it may be beneficial for the draft MOU to be handed out at the conclusion of the Councillor and Executive cultural awareness training.

## A3. Reconciliation Action Plan

Item not discussed.

### General Business:

#### GB1. Identification of Aboriginal Graves

Des advised that he has been touch with Richard Yelf of Georadar Research who is based in Coramba, west of Coffs Harbour. TBLALC is in the process of applying for grant funds to have Richard carry out research at the Fingal Cemetery to establish whether there are any Aboriginal burials located outside the boundaries of the cemetery, including within the grounds of the Fingal Head Caravan Park.

Jackie advised there may be also be Aboriginal burials outside of the Chinderah Cemetery.

*Action:* CDO-Aboriginal/Anne McLean to liaise with Richard Adams re access to caravan park and other relevant areas.

**GB2.Crown Reserve South of the Airport - Compulsory Acquisition**

Jackie enquired to what extent Council is involved in the Crown Reserve south of the Gold Coast Airport which is in the Shire, as the NSW Government has recently granted an 86 year lease to Gold Coast Airport. Anne advised that she understood that Cr Carolyn Byrne is a member of the Gold Coast Airport Committee and may be able to provide some information. Anne also suggested that Phil Fogarty of Crown Lands might be able to provide some information when he attends a future meeting.

*Action:* Jackie McDonald to provide information to TBLALC who will forward to Andrew Chaulk for advice.

Next Meeting:

The next meeting of the Aboriginal Advisory Committee will be held Friday 4 April 2014.

The meeting closed at 1.15pm.

**DIRECTOR'S COMMENTS:**

Nil.

**DIRECTOR'S RECOMMENDATIONS:**

Nil.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Adopted 25 September 2012.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**40 [SUB-TRC] Minutes of the Tweed River Committee Meeting held Wednesday 9 April 2014**

**SUBMITTED BY: Natural Resource Management**

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**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 4 Caring for the Environment
  - 4.3 Maintain and enhance Tweed's waterways and its catchments
  - 4.3.1 Manage water resources sustainably and minimise impact on the environment by achieving more integration of water supply, wastewater and stormwater services
- 

**SUMMARY OF REPORT:**

The Minutes of the Tweed River Committee Meeting held Wednesday 9 April 2014 are reproduced in the body of this report for the information of Councillors.

**RECOMMENDATION:**

**That:**

- 1. The Minutes of the Tweed River Committee Meeting held Wednesday 9 April 2014 be received and noted; and**
- 2. The Executive Management Team's recommendations be adopted as follows:**

**BA1. Letter from Minister for Trade & Investment - Dredging**

*That the Tweed River Committee reconfirms to Council its commitment to the previous resolution that a dredging investigation be undertaken when funds are available.*

**A3. Proposed Gold Coast Airport Instrument Landing System (ILS)**

***That Council:***

- 1. Makes a submission on the major development plan for the proposed instrument landing systems for Gold Coast Airport.***
  - 2. Requests that the proposal assessment be consistent with relevant NSW legislation.***
-

**REPORT:**

The Minutes of the Tweed River Committee Meeting held Wednesday 9 April 2014 are reproduced as follows for the information of Councillors.

Venue:

Canvas & Kettle Meeting Room

Time:

9.10am

Present:

Robert Quirk (NSW Cane Growers' Association) (Chair); Ben Fitzgibbon (Office of Environment and Heritage); Pat Dwyer (Department of Primary Industries - Fisheries NSW); Rhonda James (Restoration Industry); Carl Cormack (Roads and Maritime Services); Claire Masters (Tweed Landcare Inc); Sam Dawson (Caldera Environment Centre); Eddie Norris (Community Representative); Max Boyd (Community Representative); Lindy Smith (Community Representative); Jane Lofthouse, Tom Alletson, (Tweed Shire Council).

Informal:

Cathey Philip (Minutes Secretary).

Apologies:

Cr Katie Milne; Scott Petersen (Tweed River Charter Operators); Bob Modystack (Community Representative); Mark Kingston (Tweed Shire Council).

Not in Attendance:

Cr Gary Bagnall.

Minutes of Previous Meeting:

Moved: Pat Dwyer

Seconded: Max Boyd

RESOLVED that the Minutes of the Tweed River Committee meeting held Wednesday 12 February 2014 be accepted as a true and accurate record of the proceedings of that meeting; subject to the following amendment:

*Eddie attended at 9.15am*

Update on Chinderah Pontoon

A lengthy discussion took place on seagrass beds in the area. Aerial photography shows that seagrass in the area has been damaged by boats and inviting more boats into the area ~~will~~ *could* cause more damage to seagrass.

Business Arising:

Informal:

Tom presented some photographs of ASS runoff and bank erosion in Rous River following recent heavy rain. The two photographs illustrate ongoing problems in the Rous catchment. It was confirmed that the Works Unit would be undertaking works to stabilise the road.

BA1. Letter from Minister for Trade & Investment - Dredging

Tom advised Council had received a letter advising that the NSW Government was offering financial assistance of up to 50% to local government for navigational dredging projects. Council resolved in November 2013 to investigate navigational dredging opportunities in the Tweed River. Preliminary studies and approvals for potential dredging activities were eligible for funding.

A report was prepared for Council's the Executive Management Team meeting where it was decided that due to existing resource commitments (financial and human), as determined by Council, that an application for NSW Government funding under the Rescuing Our Waterways Program for 2014/15 would not be made.

A lengthy discussion took place on funding available to the Tweed River Committee and the projects that it was required to undertake.

Members were disappointed that Council was not in a position to take up the offer of funding in this instance.

RECOMMENDATION:

Moved: Robert Quirk

Seconded: Carl Cormack

That the Tweed River Committee reconfirms to Council its commitment to the previous resolution that a dredging investigation be undertaken when funds are available.

Claire voted against the recommendation.

**Action Item:**

A copy of the current Terms of Reference for the Committee be circulated to members.

**Action Item:**

Tom to provide an update on all Tweed River Committee projects, what is being spent and what could be spent.

BA2. Report - Tweed River Environmental Flows

Tom provided a brief introduction to the report and gave an overview of the impacts involved.

After discussion it was agreed that the author of the report, Keith Bishop, should be invited to the next meeting to address the Committee on environmental flow in the Tweed River.

RESOLVED:

Moved: Ben Fitzgibbon

Seconded: Lindy Smith

That the Tweed River Committee works towards developing a position on the environmental flow in the Tweed River and advises Council of its position.

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Agenda Items:

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A1. Seagrass Monitoring

Tom advised this item was in response to a question raised by Cr Milne regarding seagrass in Jack Evans Boat harbour. The Committee decided to defer this item until Cr Milne was in attendance.

A2. Riverbank Erosion Management Plan

Tom advised that the plan is almost complete and provided an overview of where it is up to at the moment.

*Jane attended 10.50am*

The Committee congratulated Tom and Matt Bloor on the work that has been done to date on this project.

A3. Proposed Gold Coast Airport Instrument Landing System (ILS)

Lindy provided information on the proposed construction of a large new facility on the Crown Reserve at Cobaki, including:

- Outline of existing acid sulfate soils impacts due to construction of the bypass tunnel.
- Potential risk to wetlands due to construction of the ILS described.
- Major development plan not yet on public exhibition.

RECOMMENDATION:

Moved: Lindy Smith

Seconded: Sam Dawson

That Council:

1. Makes a submission on the major development plan for the proposed instrument landing systems for Gold Coast Airport.
2. Requests that the proposal assessment be consistent with relevant NSW legislation.

A4. Murwillumbah Erosion Management Project - Grant Application

Tom has submitted a funding application to the NSW Government Estuary Management Program to stabilise eroding river banks downstream of Murwillumbah. The site is on crown land adjacent to farm land and will be treated with a combination of rock revetment, revegetation and fencing.

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Outstanding Items:

O1. Revegetation of Riparian Land at Windmill Corner

Tom advised nothing further has occurred regarding the item.

O2. State of the Tweed River Report

Tom provided a brief update and advised that this project had stalled as priorities have changed based on Council instruction. This project will be commenced at a later date.

O3. Dredging Investigation

Discussed earlier in meeting.

O4. Tweed River Recreational Strategy

Discussed earlier in meeting. Tom advised he estimated the cost for the project to be between \$50,000 and \$75,000 but will not know definitely until the consultants have provided quotes. A brief for the project will be presented to the committee in June.

O5. Seagrass Education Program

The committee resolved in January to prepare an education program focused on the impacts of boating on seagrass. This has not been commenced.

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General Business:

GB1. Tweed Catchment Plan

Claire questioned if it would be more financially viable to bypass the entire Tweed Catchment Plan and work with sub-catchment plans.

The Committee will need to consider this matter in further detail.

**Action Item:**

Tom to discuss at next meeting, providing information on scope, budget etc.

GB2. Flood Gates at Chinderah

Robert advised that the flood gates were not operating correctly.

---

Next Meeting:

The next meeting of the Tweed River Committee will be held Wednesday 11 June 2014.

The meeting closed at 12.25pm.

**EXECUTIVE MANAGEMENT TEAM'S COMMENTS:**

**BA1. Letter from Minister for Trade & Investment - Dredging**

Nil.

**A3. Proposed Gold Coast Airport Instrument Landing System (ILS)**

Nil.

**EXECUTIVE MANAGEMENT TEAM'S RECOMMENDATIONS:**

**BA1. Letter from Minister for Trade & Investment - Dredging**

*That the Tweed River Committee reconfirms to Council its commitment to the previous resolution that a dredging investigation be undertaken when funds are available.*

**A3. Proposed Gold Coast Airport Instrument Landing System (ILS)**

***That Council:***

- 1. Makes a submission on the major development plan for the proposed instrument landing systems for Gold Coast Airport.***
- 2. Requests that the proposal assessment be consistent with relevant NSW legislation.***

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Terms of Reference - Adopted by Council 24 January 2013  
(ECM2939677)

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**41 [SUB-TCC] Minutes of the Tweed Coastal Committee Meeting held Wednesday 9 April 2014**

**SUBMITTED BY: Natural Resource Management**

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**Caring for the Environment**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 4 Caring for the Environment
  - 4.4 Manage the Tweed coastline to ensure a balance between utilisation and conservation
  - 4.4.1 Recognise and accommodate natural processes and climate change
- 

**SUMMARY OF REPORT:**

The Minutes of the Tweed Coastal Committee Meeting held Wednesday 9 April 2014 are reproduced in the body of this report for the information of Councillors.

**RECOMMENDATION:**

**That the Minutes of the Tweed Coastal Committee Meeting held Wednesday 9 April 2014 be received and noted.**

**REPORT:**

The Minutes of the Tweed Coastal Committee Meeting held Wednesday 9 April 2014 are reproduced as follows for the information of Councillors.

**Venue:**

Canvas & Kettle Meeting Room

**Time:**

1pm

**Present:**

Cr Barry Longland (Chair); Ben Fitzgibbon (Office of Environment and Heritage); Rhonda James (Restoration Industry); John Harbison (Mooball); Terry Kane (Cabarita Beach-Bogangar); Jason Pearson (Kingscliff); Peter Sloan (Hastings Point); Tim Jack Adams (Kingscliff); David Cranwell (Pottsville); Roger Graf (Fingal Head); Jane Lofthouse, Tom Alletson, Marama Hopkins, (Tweed Shire Council).

**Informal:**

Cathey Philip (Minutes Secretary).

**Apologies:**

Pat Dwyer (Department of Primary Industries - Fisheries NSW); Stewart Brawley (Tweed Shire Council).

**Not in Attendance:**

Cr Gary Bagnall; Michael Munday (Bogangar).

**Minutes of Previous Meeting:**

**Moved: Roger Graf**

**Seconded: Jason Pearson**

**RESOLVED** that the Minutes of the Tweed Coastal Committee meeting held Wednesday 12 February 2014 be accepted as a true and accurate record of the proceedings of that meeting.

**Business Arising:**

**BA1. Tweed Shire Coastal Hazards Assessment 2013**

The above study was adopted by Council at its meeting of 20 February 2014.

Jane advised that the amended Tweed Development Control Plan Section B25 – Coastal Hazards will be going out on Public Exhibition after the Council meeting of 10 April. The amendments include the updated mapping in accordance with the 2013 hazards assessment and a text addition to Section 3.2.2.

Jane also advised a review of the hazard lines should occur every 10 to 15 years or when there are updated Sea Level Rise benchmarks or an event warrants a reassessment of hazard zones.

Following a question at the last meeting from Terry, the following response was received by the Consultant about the validity of the Cabarita Beach Immediate Hazard Line.

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*We have undertaken two independent lines of checking and find that the hazard lines are correctly calculated (within a few metres plus or minus) such as not to alter the lines as mapped.*

*I note that the immediate hazard line coincides with the aerial photo dune scarp just north of Cabarita Beach township in Figure 5.19, while being landward of the scarp everywhere else. This no doubt prompted your query. The following points are relevant:*

- 1. The aerial photo used in the figure was taken after the very large storm event of June 2012, in which large waves persisted for several days. The erosion in that event was uneven, being concentrated just north of Cabarita.*
- 2. Cabarita Beach has experienced substantial progressive accretion, as shown in Figure 5.18 (top) of the report, being about 250 m<sup>3</sup>/m since 1977. I believe that accretion is a recovery response to previous loss of sand associated with stabilisation and accretion at and just south of Norries Head, a process no longer occurring.*
- 3. The adopted design storm bite of 200 m<sup>3</sup>/m extends to the back crest of the new foredune, but not through the swale between it and the 1974 scarp.*

*Perhaps this means that the design erosion to yield the immediate hazard line is actually quite soundly based, though cutting it fine in that one location. Elsewhere along the beach, there is still a distance to go to reach the immediate hazard line.*

*However, if erosion has extended further since that aerial photo, could you please let me know. In that case, maybe there is an argument for a somewhat higher storm bite design volume.*

There was a general discussion regarding this item.

## **BA2. Survey of Seagrass in Tweed Coast Estuaries**

Tom provided an update on the results of seagrass monitoring and will forward a copy to members.

There was a question about the success of actively assisting regeneration of seagrass and it was noted that previous trials throughout NSW, including transplant trials in the Tweed River estuary, had not been successful. The best method to increase seagrass colonisation is to improve water quality.

Peter noted that there has been a major decline in seagrass extent in Cudgera Creek over the past six months.

## **BA3. Recycling by Local Businesses**

Council's Waste Management Section provided the following response to the question about increasing recycling by local businesses on the Tweed coast.

*Council currently provide commercial properties with recycling however because of the rating structure are only able to do this on a voluntary take up basis.*

*We do however offer a number of programs that encourage, and work with the commercial properties to encourage, participation in either a Council based service or a private recycling service. Firstly there is an at-call program where we have somebody come in to work with the commercial operator to examine their waste stream and to present options for diversion or recycling. The Beach Hotel at Cabarita Beach is a great example of this where they have put in a number of 360 litre recycling bins and recycling in every room of the motel accommodation.*

*We also have a Business Waste Program which was initiated through the North East Waste Forum which approached all the commercial shops within the shire to encourage reuse and recycling. This allowed an evaluation again of their waste stream and the development of a waste management plan to reduce and manage waste.*

*Council does however rely on the commercial property to take this up and economics are often the driver. There is also a space issue at a lot of the properties with bin storage and management not considered at the time of building the property. We work with the customers wherever possible to provide options.*

Tim advised of an initiative he hopes to encourage with businesses in Kingscliff to recycle more. Jane suggested Tim discuss this with Council's Waste Management section.

Terry also mentioned an initiative where cloth bags are provided at the front of businesses where people can help themselves to bags and then return them when no longer needed.

#### **BA4. Increase in Overnight Camping**

Jane advised that Council at its meeting of 20 March 2014 resolved as follows:

*That:*

- 1. Council defines the activity of "camping" for the purposes of the regulation of the activity "Camping in public streets and reserves" as:*

*"Where any place is used as recreation, or an outing or vacation the use of that place by a person or persons lodged in a tent or any temporary structure or other means of shelter or accommodation."*

- 2. Signage be installed at the entrances of Cudgen Foreshore Park, Faulks Park and Jack Bayliss Park with the following information:*

*"No Camping at any time on Council Reserve, Park, Carpark or Foreshore. Fines Apply Maximum Penalty \$1,100, on the spot Penalty \$110."*

- 3. A report be brought back to Council in six months evaluating the effectiveness of the proposed signage in (2) above.*

The Committee requested increased enforcement and to see the report when completed.

Tim advised that he had been using a drone with a mounted video camera along Cudgen Creek and suggested it may be useful for patrolling.

There was a general discussion on this item.

**Agenda Items:**

**A1. Coastal Program Update**

Jane provided an update on current projects. The main project currently is the development of the Kingscliff – Dreamtime Coastal Zone Management Plan.

To ensure that the stakeholder group (of which members of this committee will be invited to participate) is aware fully of the complex issues and implications of different management options, there will be a number of workshops and briefings prior to a Multi Criteria Assessment workshop being run to determine the preferred hazard management option for Kingscliff foreshore. The Committee agreed that it would be useful if Councillors were invited to attend the workshops.

*Rhonda left at 2.00pm*

**A2. Vandalism of Dune Vegetation Kingscliff**

Jane advised that following additional deliberate vandalism of dune vegetation along the foreshore of Kingscliff, Council at its meeting of 20 March 2014 resolved as follows:

*That Council:*

- 1. Erects signs (size 3m by 2.4m) immediately landward of the dunes at suitable intervals along the middle of Kingscliff Beach foreshore with appropriate text stating that dune vegetation had been vandalised and to encourage reporting of this or future vandalism;*
- 2. Undertakes restoration works in the vandalised area including additional tree planting in conjunction with the local DuneCare group; and*
- 3. Undertakes random inspections of the site for a period of three (3) months and continues ongoing monitoring of the area.*

Jane then went on to advise that a rescission motion had been received by Council and the erection of the signage will now be placed on hold until after the May Council meeting.

There was discussion on the options available to Council to deter the deliberate vandalism of dune vegetation.

**A3. Tweed DuneCare Coordinating Committee**

A copy of the minutes from the meeting held 27 March 2014 was circulated and Marama discussed various items raised at the meeting.

Terry raised the potential to have paid casual camping permits to raise money for regulation of illegal camping.

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**General Business:**

**GB1. Fish Kill - Jane**

Jane advised of fish kill in Cudgera Creek. Peter commented on the number and variety of fish found dead. Tom noted that the water quality monitoring results and other indicators meant that it was an acid sulfate soils runoff event following an extended dry period and subsequent heavy rainfall.

*Jason left at 2.40pm*

**GB2. Licensing of Commercial Activities on Public Land**

Council is currently developing a policy to deal with control and licensing of commercial activities being undertaken on public land to provide better management of these activities. There have been issues raised by the public about impacts from commercial activities such as personal trainers and 'boot camp' style training taking over public spaces.

**GB3. Hastings Point Rocky Shore**

Peter raised concerns of people spearing and collecting marine animals from the Hastings Point rocky shore and the uncontrolled, unrestricted access. The volume of people walking in the area and collecting species for bait and food was having a major impact on the ecology.

**Action Item**

Jane to follow up with Department of Lands and NSW Fisheries as to any progress toward improved management of area following gazettal of the marine reserve.

**GB4. Tweed River Entrance Sand Bypass (TRESBP)**

Noted that the TRESBP had recently advertised for NSW community representation on the Advisory Committee. Jane advised the applications had now closed.

**GB5. Dog Poo Bag Trials**

A question was raised as to whether Council was to undertake a trial of dog poo bags.

**Next Meeting:**

The next meeting of the Tweed Coastal Committee will be held Wednesday 11 June 2014.

The meeting closed at 300pm.

**DIRECTOR'S COMMENTS:**

Nil.

**DIRECTOR'S RECOMMENDATIONS:**

Nil.

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - reviewed 21 August 2012 (ECM2947539)

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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42 [SUB-EAC] Minutes of the Equal Access Advisory Committee Meeting held Wednesday 10 April 2014

SUBMITTED BY: Community and Cultural Services

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## Civic Leadership

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
  - 1.3 Delivering the objectives of this plan
  - 1.3.3 Existing and future community assets will be properly managed and maintained based on principles of equity and sustainability
- 

### SUMMARY OF REPORT:

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 10 April 2014 are reproduced in the body of this report for the information of Councillors.

### RECOMMENDATION:

That:

1. The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 10 April 2014 be received and noted; and
2. The Executive Management Team's recommendations be adopted as follows:
  - O2. Affordable entry to Murwillumbah, Kingscliff and South Tweed aquatic centres for people with permanent or temporary disabilities

*That Council approves a continuation of the trial into demand for affordable entry to Tweed Aquatic Centres for a further six months utilising \$14,000 contribution from Access funds.*

*Council will receive a separate report on the subsidy trial with recommendations.*

#### O10. Lift from multi storey car park in Murwillumbah

*That Council explores options for installing additional accessible parking bays (replacing those on the top floor free parking zone) on other levels of the car park or other locations in Murwillumbah.*



**GB5. Pedestrian access on Megan Street Tweed Heads**

*That the Traffic Committee investigates traffic and pedestrian issues on Megan Street between Kirkwood Road and Sandra Street intersections and reports back on options for a solution to the Equal Access Advisory Committee.*

**REPORT:**

The Minutes of the Equal Access Advisory Committee Meeting held Wednesday 10 April 2014 are reproduced as follows for the information of Councillors.

Venue:

Coolamon Centre, Murwillumbah.

Time:

10.00am

Present:

Karen Collins, Suzanne Hudson, Una Cowdroy, Chris Vannucci, Bev Kelso, Michael Kenny, Milena Morrow (Chair), Cr Michael Armstrong.

Apologies:

Robert Noakes, Faye Druett, Lee Clark.

Minutes of Previous Meeting:

Moved: Chris Vannucci

Seconded: Bev Kelso

RESOLVED that the Minutes of the Equal Access Committee meeting held Wednesday 16 February 2014 are a true and accurate record with a correction to the date for acceptance of the minutes from meeting held on 18 December 2014 2013

Outstanding Matters Report:

O1. Footpath access following emergencies

Investigation on this matter is ongoing with possible inclusion as an action in the draft Access and Inclusion Plan. An update will be provided to the Committee under the agenda item Access and Inclusion Plan.

This matter is closed

O2. Affordable entry to Murwillumbah, Kingscliff and South Tweed aquatic centres for people with permanent or temporary disabilities

The trial concluded on 20 March 2014. A draft report on the trial was presented to the Committee. The option to continue the trial with an eligibility means test for people with temporary disability or chronic illness such as a Health Care Card as proof of low income was discussed. It was suggested that this could exclude a number of people who, while not eligible for the Health Care Card were in financial stress due to cost of living and health costs. The committee decision was to recommend the trial continue for a further twelve months in its current form with no means test in order to collect more data on demand over a longer period. Following the second phase of the trial a report to Council will make further recommendations. The Committee recommends that the same commitment of funds from the Access budget, \$14,000 is provided for the extended trial over twelve months with the remainder sourced from Council.

**RECOMMENDATION**

Moved: Milena Morrow

Second: Chris Vannucci

That Council approves a continuation of the trial into demand for affordable entry to Tweed Aquatic Centres for a further twelve months with \$14,000 contribution from Access funds and the remainder sourced from Council.

O3. Kerb ramp on Prowse Street, Tweed Heads South  
No information can be retrieved on this matter.

This matter is closed.

O4. Accessible toilet at Tweed City Shopping Centre  
There is a need for a public accessible toilet facility in the Tweed that includes an adult change table. The matter has been discussed with Development Assessment officers with a possible opportunity to include a request for enhanced requirements to an accessible toilet in the extension to the Tweed City development.

Action: Follow up with relevant Development Assessment Officer. Responsibility: Karen Collins

O5. Culvert on Tree Street Murwillumbah  
Approval for the installation of a 'No Standing' sign has been referred to the Traffic Committee.

Action: Update Committee on outcome from June Traffic Committee meeting.  
Responsibility: Mike Kenny

O6. Tweed Heads swimming pool access hoist  
A hoist is available to assist entry to the pool however there is no signage alerting pool patrons that this facility is available. Glen Nott, Pools Supervisor, will follow up with pool staff to ensure that the hoist is available upon request and when required and install signage.

Action: Follow up to ensure these steps have been taken. Responsibility: Karen Collins

O7. Designated Accessible Car Parking Bay (DAPB) at Murwillumbah Primary School  
The Department of Education Assets Manager has approved funding to install an off street DAPB from Prince Street. Funding for the works will be available from 1 July.

This matter is now closed

O8. Footpath and kerb ramps on Powell Street Tweed Heads  
The development of an aged care facility on the corner of Powell St and Florence St should include footpath upgrade. This area was identified as a high priority in the community consultation for the Pedestrian Access and Mobility Plan (PAMP). The draft PAMP will be released for public exhibition in May 2014.

Actions: Enquire about the conditions of the DA for the aged care facility. Responsibility: Karen Collins

Check the priority given to this area in the draft PAMP and provide feedback emphasising the importance of this area for the final PAMP if needed. Responsibility: EAAC

**O9. Access into and within retail outlets in Murwillumbah**

This location was identified in the community consultation for the Access and Inclusion Plan. Working with Chambers of Commerce and Industry and Business groups has been included as an action in the draft Plan along with a process for improving access through better footpath trading strategies. Once the draft Plan has been adopted by Council later in 2014 this matter will be included in regular updates for the Committee.

This matter is closed

**O10. Lift from multi storey car park in Murwillumbah**

Recreation Services has advised that due to the extent and severity of vandalism to the lift since its installation, and the fact that the inclusion of a lift in this type of facility is not a mandatory building requirement, the lift will be permanently closed. Signage has been affixed advising patrons. A shire wide audit of accessible parking bays has been included in the draft Access and Inclusion Plan. In the meantime the Committee would like other options investigated for accessible car parking in Murwillumbah.

**RECOMMENDATION**

Moved: Milena Morrow

Seconded: Suzi Hudson

That Council explores options for installing additional accessible parking bays (replacing those on the top floor free parking zone) on other levels of the car park or other locations in Murwillumbah.

**Agenda Items**

**A1. Access and Inclusion Plan**

The draft Access and Inclusion Plan was approved for public exhibition at the 10 April Council meeting. The public exhibition period will commence at the end of April. Committee members will provide feedback via email and address questions to Karen Collins. A submission from the Committee will be prepared when all comments have been received.

**A2. All Access Playground**

Council has submitted an application for \$1,000,000 with Club Grants Category 3. Successful applicants will be notified by June.

**A3. Tweed Link monthly Access All Areas column**

The theme for April, May, June 2014 will focus on community input on the draft Access and Inclusion Plan.

**A4. Access funds**

Not tabled.

**General Business**

**GB1. Committee membership**

Angela Collins was welcomed as one of two new members to the Committee. Faye Druett will commence in June.

**GB2. Regional Access Committee's Forums for 2014**

Four members of the Tweed Equal Access Advisory Committee attended. The regional forum was well attended with a focus on opportunities for involvement in sport and leisure. Guest speakers were from Special Olympics and NSW Sport and Recreation. The third speaker, from Australian Hearing provided an update on the latest technology for hearing loops. Clarence Council was congratulated on installing hearing loops in major facilities and also purchasing a number of mobile loops for other events and situations.

#### GB3. Pedestrian Access Mobility Plan

The PAMP is progressing well with the audit completed and community consultation almost complete. A large number of surveys (146) have been returned. The draft PAMP is scheduled for public exhibition in May 2014.

#### GB4. Liberty Swing

Council has accepted the donation of a Liberty Swing from Lifebridge East. The swing will be stored until it can be installed in the All Access Playground on Coral Street Tweed Heads.

#### GB5. Pedestrian access on Megan Street Tweed Heads

Safe pedestrian access along Megan Street between Kirkwood Road and Sandra Street is impeded by caravans being parked on the verge outside this business and also along the street. Pedestrians, including those with disabilities, are forced to walk on the street. This is particularly dangerous for people with vision impairment.

#### RECOMMENDATION:

Moved: Cr Armstrong

Seconded: Bev Kelso

That the Traffic Committee investigates traffic and pedestrian issues on Megan Street between Kirkwood Road and Sandra Street intersections and reports back on options for a solution to the Equal Access Advisory Committee

#### GB6. Help button in accessible toilet at the medical Super Clinic on Corporation Circuit

Una Cowdroy has asked the management to install a help button and will update the Committee on progress. If the button is not installed after a period of time the Committee will recommend Council write to the management requesting a button be installed.

#### GB7. Nomination of a young leader to attend the 7th session of the Conference of States Parties (COSP) to the Convention on the Rights of Persons with Disabilities (CRPD) in New York from 10 - 12 June 2014

Grants are now open for emerging young leaders in the disability sector to attend the 2014 Conference of States Parties through a nomination process. Nominations must come from a Disability Peak Organisation or Advocacy Organisation. The Committee was informed that Blind Citizens Australia, supported by Ability Incorporated, both represented on the Equal Access Committee, intend to support the nomination of Tim Thomas, a resident of the Tweed. The Committee will be informed of progress.

#### GB8. Traffic Lights across Leisure Drive opposite Bi-Low

One side of the traffic lights has a sound alert for safe crossing. The other side is not working.

Action: Refer matter to Department of Roads and Maritime Safety. Responsibility: Mike Kenny

**GB9.ActNow2 Conference 2014**

The Committee sponsored Maureen Logan, Aboriginal Disability Network attendance at this conference which was held in March at Coffs Harbour. The aim of the conference is to build links and relationships between services and Aboriginal community members. Maureen reported on the conference at the recent Tweed Disability Interagency Network meeting. The conference was well attended and provided the Aboriginal community members with an update on the National Disability Insurance Scheme. Participants with disabilities felt the venue had a number of access barriers.

The meeting closed at 11.50am

Next Meeting:

Wednesday 18 June 2014.

**EXECUTIVE MANAGEMENT TEAM COMMENTS:**

**O2. Affordable entry to Murwillumbah, Kingscliff and South Tweed aquatic centres for people with permanent or temporary disabilities**

Nil.

**O10. Lift from multi storey car park in Murwillumbah**

Nil.

**GB5.Pedestrian access on Megan Street Tweed Heads**

Nil.

**EXECUTIVE MANAGEMENT TEAM'S RECOMMENDATIONS:**

**O2. Affordable entry to Murwillumbah, Kingscliff and South Tweed aquatic centres for people with permanent or temporary disabilities**

*That Council approves a continuation of the trial into demand for affordable entry to Tweed Aquatic Centres for a further six months utilising \$14,000 contribution from Access funds.*

*Council will receive a separate report on the subsidy trial with recommendations.*

**O10. Lift from multi storey car park in Murwillumbah**

*That Council explores options for installing additional accessible parking bays (replacing those on the top floor free parking zone) on other levels of the car park or other locations in Murwillumbah.*

**GB5.Pedestrian access on Megan Street Tweed Heads**

***That the Traffic Committee investigates traffic and pedestrian issues on Megan Street between Kirkwood Road and Sandra Street intersections and reports back on options for a solution to the Equal Access Advisory Committee.***

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Reviewed 21 August 2013.

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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43 [SUB-LTC] Minutes of the Local Traffic Committee Meeting held Thursday 10 April 2014

SUBMITTED BY: Planning and Infrastructure

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## Supporting Community Life

### LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 2 Supporting Community Life
  - 2.4 An integrated transport system that services local and regional needs
  - 2.4.1 Provide a safe and efficient network of arterial roads connecting neighbourhoods to town centres, employment, shopping, health, commercial and education facilities
- 

### SUMMARY OF REPORT:

The Minutes of the Local Traffic Committee Meeting held Thursday 10 April 2014 are reproduced in the body of this report for the information of Councillors.

### RECOMMENDATION:

That:

1. The Minutes of the Local Traffic Committee Meeting held Thursday 10 April 2014 be received and noted; and
2. The Executive Management Team's recommendations be adopted as follows:

#### SECTION A - FORMAL ITEMS SECTION - DELEGATIONS FOR REGULATORY DEVICES FOR ENDORSEMENT BY COUNCIL:

##### A1. Cudgera Avenue, Pottsville

*That "No Parking 2.30 to 3.30pm School Days" be installed on the northern side and the southern side of Cudgera Avenue from Tweed Coast Road to opposite and adjacent to the car park entrance for the school subject to the removal of the "staff parking only" sign in the car park.*

##### A2 [LTC] Parking at Kingscliff CBD

*That subject to the relocation of the wheel stops in the off road car park in Marine Parade, Kingscliff adjacent to the Tweed Coast Holiday Park, the front in only parking restriction be removed.*



**A4 [LTC] Wharf Street, Murwillumbah - Tweed Foodie Fest**

*That the proposed closure of Wharf Street between Commercial Road and Queen Street, Murwillumbah for the conduct of the Tweed Foodie Fest on 13 June, 2014, 15 August 2014 and 17 October 2014 be approved for the times 5.00pm to 11.00pm, subject to:*

- 1. Endorsement of the event by the Murwillumbah Business Chamber of Commerce*
- 2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons*
- 3. Evidence of community and affected business consultation submitted to Council and any concerns raised addressed*
- 4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints*
- 5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required*
- 6. Adequate public liability insurance being held by the event organiser*
- 7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event*
- 8. Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately*

**A5 [LTC] Battle of the Border Cycling Events**

*That the proposed Battle on the Border Cycling Events on 15- 18 May 2014 be approved subject to:*

- 1. NSW Police and RMS approval being obtained*
- 2. Endorsement of the event by Bicycle NSW*
- 3. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons*
- 4. Community and affected business consultation*
- 5. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of six weeks prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints*
- 6. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event*
- 7. Adequate public liability insurance being held by the event organiser*
- 8. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event*

9. ***Consultation with emergency services throughout the Shire***
10. ***Arrangements made for private property access and egress affected by the event***

**A6 [LTC] Kennedy Drive, Tweed Heads**

***That:***

1. ***A concept design be brought forward to the Local Traffic Committee with the placement of a pedestrian refuge in the centre of Kennedy Drive adjacent to the "Scales" fish shop and consultation be held with the affected business owners.***
2. ***A "No Right Turn" sign be installed on Kennedy Drive for westbound traffic opposite McDonald Street***

**REPORT:**

The Minutes of the Local Traffic Committee Meeting held Thursday 10 April 2014 are reproduced as follows for the information of Councillors.

**VENUE:**

Mt Warning Meeting Room

**TIME:**

Commencing at 10.00am

**PRESENT:**

Committee Members: Cr Barry Longland, Mr Ian Shanahan, Mr Greg Sciffer, Roads and Maritime Services of NSW, Snr Constable Chris Davies, NSW Police, Mr Geoff Provest MP, Member for Tweed.

Informal: Mr Ray Clark (Chairman), Mr Michael Kenny, Mr David Oxenham (guest), Ms Judith Finch (Minutes Secretary).

**APOLOGIES:**

Mr Thomas George MP, Member for Lismore, Mr Col Brooks (alternate Rep for Mr Thomas George MP), Mr David Bonner.

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

RESOLVED that the Minutes of the Local Traffic Committee Meeting held 13 March 2014 be adopted as a true and accurate record of proceedings of that meeting.

*FOR VOTE - Unanimous*

**SCHEDULE OF OUTSTANDING RESOLUTIONS**

[LTC] Schedule of Outstanding Resolutions - April 2014

**ORIGIN:**

Planning & Infrastructure

FILE NO: Traffic - Committee

**SUMMARY OF REPORT:**

From Meeting held 7 November 2013:

1. [LTC] Fraser Drive, Banora Point (B1)

**ORIGIN:**

Planning & Infrastructure

FILE NO: ECM 3194837; Traffic; Committee; Speed Zones; Safety; Fraser Drive

SUMMARY OF REPORT:

Request received for a reduction in the 80km/h speed zone on Fraser Drive Banora Point/Terranora based on the following:

*"The matters to take in consideration are:*

- 1. There are no footpaths to speak of, forcing the many people, including children, having to walk on the road verge because of the rough nature either side of the bitumen. Many bike riders walk their bikes up the steep hill.*
- 2. At night there is no street lighting in the areas of the road that are currently 80km/h particularly in the vicinity of the sporting fields. In a dark rainy night this danger is further advanced especially because of the bends in the road.*
- 3. The volume of traffic that now uses Fraser Drive, to and from Terranora Road, has increased enormously since its completion of The Sexton Hill. Vehicles turning from Terranora Road down the hill accelerate, exceeding the 60km/h prior to reaching 80km/h areas, making exiting driveways hazardous. Many of them are using mobile phones too.*
- 4. In the afternoon traffic sometimes queues 300 metres trying to turn into Terranora Road.*
- 5. Large numbers of bike riders use Fraser Drive.*
- 6. Whether we like it or not young people use the downhill for skateboard riding."*

*The Committee advice from the meeting on 8 August 2013 in relation to the speed limit on Fraser Drive between Vintage Lakes Drive and south of Acacia Street was to remain at 80 km/h as per the following:*

*"That the speed limit on Fraser Drive is considered appropriate and no changes are warranted.*

*The existing 80km/h speed limit on Fraser Drive extends south of Botanical Circuit to north of Glen Ayr Drive, a length of approximately 1.3km. Accident data shows 2 casualty and 1 injury crash in this area and additional crashes at the intersection of Amaroo and Fraser Drive. No speed surveys are available for the area. There are only 3 houses with direct access to Fraser Drive within the area.*

*Traffic volumes on Fraser Drive south of Terranora Road have reduced from 5556 in 2011 to 5063 in 2013.*

**ADVICE TO COMMITTEE:**

*That the 80 km/h speed limit on Fraser Drive remain.*

**COMMITTEE ADVICE:**

*That:*

- 1. This item be referred to the Roads & Maritime Services for a review of the speed limit on Fraser Drive, Banora Point.*

2. *The Banora Point Residents Association be advised that a review of the speed limit on Fraser Drive (by the RMS) has been requested."*

Current Status: *(This item remain on the Schedule of Outstanding Resolutions from Local Traffic Committee meeting held 13 March 2014).*

*(That Item 2 Schedule of Outstanding Resolutions from Local Traffic Committee meeting held 13 March 2014 remain on the list of Outstanding Resolutions.*

*(This item was originally listed as an Outstanding Resolution at the Local Traffic Committee Meeting held 7 November 2013 (Item B1).*

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## BUSINESS ARISING

Nil.

## A. FORMAL ITEMS SECTION

### DELEGATIONS FOR REGULATORY DEVICES

A1 [LTC] Cudgera Avenue, Pottsville

ORIGIN:  
Planning & Infrastructure

FILE NO: ECM 3322231; School - Pottsville Public; Traffic - Committee; Traffic - Parking Zones; Traffic - School Zones

### SUMMARY OF REPORT:

Request received for a "No Parking - 2.30pm - 3.30pm" sign on the southern side of Cudgera Avenue west of the roundabout and prior to the Pottsville Beach Public School car park and on the northern side of Cudgera Avenue:

*"We would like to submit a request to change some current road signage. We would like a No Parking Sign - 2.30pm - 3.30pm on the southern side of Cudgera Avenue west of the roundabout and prior to the school car park.*

*On the northern side of Cudgera Avenue we would like the same sign No Parking - 2.30pm - 3.30pm approaching the roundabout.*

*As discussed these signs will allow a line of pick up traffic to bank along both sides of Cudgera Avenue waiting to enter our supervised car park off Cudgera Avenue (see attachment 1). It is anticipated the traffic will move quickly into the car park where students will be supervised into cars.*

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*This plan has been fully endorsed by our traffic management group that was established last year to assist with traffic flow around the school site.*

*To further assist you to make your decision I have included a copy of our management plan for the area."*

COMMITTEE ADVICE:

That "No Parking 2.30 to 3.30pm School Days" be installed on the northern side of Cudgera Avenue from Tweed Coast Road to opposite the car park entrance for the school.

RECOMMENDATION TO COUNCIL:

That "No Parking 2.30 to 3.30pm School Days" be installed on the northern side and the southern side of Cudgera Avenue from Tweed Coast Road to opposite and adjacent to the car park entrance for the school subject to the removal of the "staff parking only" sign in the car park.

*FOR VOTE - Geoff Provest, Greg Sciffer, Chris Davies*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Cr Barry Longland*

A2 [LTC] Parking at Kingscliff CBD

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 3320808; ECM 3306041; Car Parks - Kingscliff; Traffic - Committee;  
Traffic - Parking Zones; Marine Parade, Kingscliff

SUMMARY OF REPORT:

At Council's meeting held Thursday 20 March 2014, the following resolution was made:

*"RESOLVED that Council removes the restriction of 'front to kerb only' at the carpark in Kingscliff CBD and that the wheel stops be relocated approximately 300mm further away from the footpaths to cater for this change in circumstance subject to the concurrence of the Local Traffic Committee at their next meeting."*

Relocating the wheel stops from the footpath areas would allow vehicles to reverse into the parking spaces without overhanging on the footpath.

COMMITTEE ADVICE:

That subject to the relocation of the wheel stops in the off road car park in Marine Parade, Kingscliff adjacent to the Tweed Coast Holiday Park, the front in only parking restriction be removed.

RECOMMENDATION TO COUNCIL:

That subject to the relocation of the wheel stops in the off road car park in Marine Parade, Kingscliff adjacent to the Tweed Coast Holiday Park, the front in only parking restriction be removed.

*FOR VOTE - Geoff Provest, Greg Sciffer, Chris Davies*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Cr Barry Longland*

A3 This item was moved to Section B (B7)

A4 [LTC] Wharf Street, Murwillumbah - Tweed Foodie Fest

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 3310619; Traffic - Committee; Festivals/Events - Other; Roads - Closures - Temporary; Wharf Street, Murwillumbah

SUMMARY OF REPORT:

Application received to temporarily close Wharf Street between Commercial Road and Queen Street, Murwillumbah for the Tweed Foodie Fest.

Dates for temporary road closure between 4.00pm and 11.00pm are:

Friday 13 June 2014

Friday 15 August 2014

Friday 17 October 2014

COMMITTEE ADVICE:

That the proposed closure of Wharf Street between Commercial Road and Queen Street, Murwillumbah for the conduct of the Tweed Foodie Fest on 13 June, 2014, 15 August 2014 and 17 October 2014 be approved, subject to:

1. Endorsement of the event by the Murwillumbah Business Chamber of Commerce
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
3. Community and affected business consultation
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required
6. Adequate public liability insurance being held by the event organiser
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event

8. Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately

RECOMMENDATION TO COUNCIL:

That the proposed closure of Wharf Street between Commercial Road and Queen Street, Murwillumbah for the conduct of the Tweed Foodie Fest on 13 June, 2014, 15 August 2014 and 17 October 2014 be approved for the times 5.00pm to 11.00pm, subject to:

1. Endorsement of the event by the Murwillumbah Business Chamber of Commerce
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
3. Evidence of community and affected business consultation submitted to Council and any concerns raised addressed
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required
6. Adequate public liability insurance being held by the event organiser
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
8. Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately

*FOR VOTE - Geoff Provest, Greg Sciffer, Chris Davies*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Cr Barry Longland*

A5 [LTC] Battle of the Border Cycling Events

ORIGIN:

Planning & Infrastructure

FILE NO: Traffic - Committee; Traffic - Control; Festivals Events - Battle on the Border; Bicycles - General; Gunnamatta Avenue; Cane Road; Wharf Street, Murwillumbah; Bells Boulevard; Cudgen Road; Clothiers Creek Road; Tweed Valley Way; Queensland Road; Mooball Street; Racecourse Road; SALT Central Park

SUMMARY OF REPORT:

QSM Sports are requesting the use of roads within Tweed to conduct their series of bicycle races similar to the events conducted last year. The dates for the events are Thursday 15 May 2014, Friday 16 May 2014, Saturday 17 May 2014 and Sunday 18 May 2014.



The Thursday event (10.00am to 1.00pm) will be under Police control and commence at Tweed Heads at Point Danger and finish in the car park at Mount Warning.

The Friday event (7.00am to 4.00pm) commences at the Murwillumbah Showground, proceeds west to Chillingham, Tyalgum and finishes back at the Showground on Queensland Road and consists of 9 races. There will be minor road closures on Queensland Road for the finish of the races.

The Saturday event is in 2 stages, in the morning races commence at the Showground and travel along Mooball Street to Racecourse Road and circle back to finish at the Showground on Queensland Road. Then from 11.00am to 4.00pm there are criterium races held on the "Speed on the Tweed" track where the roads will be closed and limited access available for through traffic to Queensland Road.

The Sunday event races will commence in SALT Central Park Precinct and travel on rural roads around the Nunderi area and return to SALT Central Park for the finish.

#### COMMITTEE ADVICE:

That the proposed Battle on the Border Cycling Events on 15- 18 May 2014 be approved subject to:

1. NSW Police and RMS approval being obtained
2. Endorsement of the event by Bicycle NSW
3. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
4. Community and affected business consultation
5. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of six weeks prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
6. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event
7. Adequate public liability insurance being held by the event organiser
8. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
9. Consultation with emergency services throughout the Shire
10. Arrangements made for private property access and egress affected by the event

#### RECOMMENDATION TO COUNCIL:

That the proposed Battle on the Border Cycling Events on 15- 18 May 2014 be approved subject to:

1. NSW Police and RMS approval being obtained
2. Endorsement of the event by Bicycle NSW
3. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
4. Community and affected business consultation

5. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of six weeks prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
6. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event
7. Adequate public liability insurance being held by the event organiser
8. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
9. Consultation with emergency services throughout the Shire
10. Arrangements made for private property access and egress affected by the event

*FOR VOTE - Geoff Provest, Greg Sciffer, Chris Davies*

*AGAINST VOTE - Nil*

*ABSENT. DID NOT VOTE - Cr Barry Longland*

A6 [LTC] Kennedy Drive, Tweed Heads

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 75456361; Traffic - Committee; Traffic - Pedestrian Crossings; Traffic - Safety; Kennedy Drive

#### SUMMARY OF REPORT:

This item is brought forward from the Local Traffic Committee meeting held 5 December 2013 for further review after pedestrian surveys have been undertaken.

The Item from 5 December 2013 meeting is reproduced below:

*"Request received for the installation of a pedestrian crossing outside the "Scales" fish shop on Kennedy Drive.*

*"Quite a few of us in "Endless Summer" area agree that it would keep people a lot safer if we had a pedestrian crossing outside "Scales" fish shop on Kennedy Drive. We see customers, ourselves included, trying to cross in front of that shop at risk of life and limb.*

*Kennedy Drive is such a busy Street now, in both directions, it is extremely difficult to cross safely. As quite a few residents in this area are elderly and some rely on "Scales" for their evening meal, it would be a real asset for you to paint a few stripes!!"*

*Creation of a marked pedestrian crossing in this vicinity would severely impact on kerbside parking due to the requirement of a 20 metre approach and 10 metre departure 'No Stopping' zone. This in itself would impact on the seafood business.*

*The Committee noted that a speed zone survey is currently being undertaken by the RMS.*

*COMMITTEE ADVICE:*

*That new pedestrian surveys be undertaken on Kennedy Drive, Tweed Heads near "Scales" fish shop to ascertain compliance with Roads and Maritime Services warrants for a marked pedestrian crossing."*

From meeting held 10 April 2014:

Pedestrian counts were undertaken on a busy week day and a weekend during fine weather as follows:

Friday 14/3/14    12.15pm - 1.15pm    P 47 x V 747    = PV 35,109

Normal Warrant:

A pedestrian crossing should be considered for approval where:

- a) The product of the measured pedestrian flow per hour (P) and the measured vehicles traffic flow per hour (V) is equal to or greater than 60,000 and
- b) The measured flows, P and V are equal to or greater than 30 and 500 respectively
- c) The measured flows apply for three periods of one hour in any day.

Special Warrant:

Not applicable - not school, not aged or physically impaired (50% of pedestrians counted).

Whilst the warrants are met for a marked pedestrian crossing in one of three counts there are concerns that the installation of a marked pedestrian crossing on Kennedy Drive may lead to undesirable safety outcomes, such as rear end crashes and pedestrians forcing their right of way in unsafe situations.

The Chairman requested that this item be moved to the A section of the meeting.

*COMMITTEE ADVICE:*

That a concept design be brought forward to the Local Traffic Committee with the placement of a pedestrian refuge in the centre of Kennedy Drive adjacent to the "Scales" fish shop.

*RECOMMENDATION TO COUNCIL:*

That:

1. A concept design be brought forward to the Local Traffic Committee with the placement of a pedestrian refuge in the centre of Kennedy Drive adjacent to the "Scales" fish shop and consultation be held with the affected business owners.
2. A "No Right Turn" sign be installed on Kennedy Drive for westbound traffic opposite McDonald Street

FOR VOTE - Cr Barry Longland, Geoff Provest, Greg Sciffer, Chris Davies  
AGAINST VOTE - Nil  
ABSENT. DID NOT VOTE - Nil

B. INFORMAL ITEMS SECTION

GENERAL TRAFFIC ADVICE

B1 [LTC] Kirkwood Road, Tweed Heads South

ORIGIN:  
Planning & Infrastructure

FILE NO: ECM 3326196; Traffic - Committee; Traffic - Speed Zones; Kirkwood Road;  
Falcon Way

SUMMARY OF REPORT:

Request received in relation to speeding issues on Kirkwood Road, Tweed Heads South.

*"The speed limit has been lowered from 60 to 50KMH to 50KMH but it has made no difference to the speed of vehicles. My estimations of the speed of vehicles between 50KMH to over 100KMH in a 50 KMH limit. I have been travelling on Kirkwood Rd at the speed limit and have been overtaken by a vehicle on double unbroken white lines. I am complaining about the excessive speed of the vehicles using the road. The problem usually Starts about 5am and continues to about 8pm. strangely the night traffic mainly obeys the limit. Our bedroom and lounge room are situated about 9 metres from the road and the noise from the vehicle obeying the limit is not a problem but the noise from the speeding vehicles is. the offending vehicles range from sedans through to semi Trailers. A number of the larger vehicles use their exhaust brakes when approaching Falcon Way."*

Council, on advice from the RMS, has recently installed 50km/h speed limit signs on Kirkwood Road. Speed and traffic volumes are currently being collected. Council's advisory radar can be installed when available. Traffic calming of any description is not considered suitable for this road.

*Cr Longland arrived at 11.11am*

COMMITTEE ADVICE:

That:

1. Speed survey data of Kirkwood Road be provided to Police for enforcement if required.
2. "Please limit compression braking" signs be installed on Kirkwood Road.

B2 [LTC] Wiggle Cycle Series Event Kingscliff August 2014

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 3328774; Traffic - Committee; Traffic - Safety; Traffic - Control; Traffic - Temporary Road Closures; Bicycles - General; Festivals\Events; Pottsville Road and Tweed Valley Way, Mooball; Smiths Creek Road and Uki Road; Zara Road and Numinbah Road; Numinbah Road and North Arm Road; Numinbah Road and Queensland Road

SUMMARY OF REPORT:

Request received for the Wiggle Cycling Series Event Kingscliff 2013 to be held on 30 and 31 August 2014.

*"The Wiggle Cycle event is proposed to consist of three different cycling routes, the Fun (72km), Classic (103km) and Epic (135km). All three routes are proposed to begin and finish at the southern end of Jack Bayliss Park (Jack Bayliss carpark south), Marine Parade, Kingscliff. Whilst all three cycling routes vary at different locations, all proposed routes are located within the Tweed Shire Council. The Epic route extends as far south as the towns of Pottsville and Mooball, and then continues inland to Tyalgum via Uki. From Tyalgum the course heads back towards Murwillumbah via Chillingham, and from there onto Kingscliff to finish via Cudgen. Both the Fun and Classic cycling routes are encompassed within the extents of the Epic route."*

The event is a social ride and repeats what occurred last year. There were no complaints received on the conduct of the event apart from those relating to noise in the park.

COMMITTEE ADVICE:

That the proposed Wiggle Cycle Series Event at Kingscliff on 31 August 2014 be supported subject to:

1. NSW Police approval being obtained
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
3. Community and affected business consultation
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event, if required
6. Adequate public liability insurance being held by the event organiser
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
8. Consultation with emergency services particularly Kingscliff Police, Kingscliff Fire brigade and Kingscliff Ambulance

B3 [LTC] SALT Multisport Festival Bike and Run Event - 4 and 5 October 2014

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 3328662; Traffic - Committee; Traffic - Control; Traffic - Safety; Road Closures - Temporary; Festivals/Events; Bicycle Matters - General; Casuarina Way; Tweed Coast Road; Rosewood Avenue; Clothiers Creek Road; Ocean Drive

SUMMARY OF REPORT:

Request received to hold the proposed SALT Multisport Festival Bike and Run Event on Saturday 4 and Sunday 5 October 2014.

Details as provided are:

*CYCLE EVENT - Saturday 4<sup>th</sup> October 2014*

- *Once again the event will be promoted as a ride and won't be classed as a race.*
- *I have attached two maps of the course (40km and 20km events) and information on the positioning and use of Certified Traffic controllers at critical areas, along with competent marshals at non-critical areas.*
- *I have sent documents to the Police requesting police permits as well.*

*RUN EVENT - Sunday 5<sup>th</sup> October 2014*

- *I have attached the map - it's the same course as the past few years. Outlines the course and marshal areas, as well as minor road closures.*
- *I have sent document to the police requesting police permits as well."*

The event was conducted in similar form last year and there were concerns with whether or not the cycle event was considered a race, given that participants are timed. Council is not aware of any issues arising from this event and in relation to safety. The Committee seeks comments from the NSW Police in relation to the format of the event last year.

COMMITTEE ADVICE:

That the proposed SALT Multisport Festival Bike and Run Event on Saturday 4 and Sunday 5 October 2014 be supported subject to:

1. NSW Police approval being obtained
2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons
3. Community and affected business consultation
4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints

5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event, if required
6. Adequate public liability insurance being held by the event organiser
7. All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event
8. Consultation with emergency services particularly Kingscliff Police, Kingscliff Fire brigade and Kingscliff Ambulance

B4 This item was moved to Section A (A6)

B5 [LTC] NAIDOC Week Street March 11 July 2014

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 3308743; Traffic - Committee; Traffic - Safety; Traffic - Control; Festivals/Events - Other; Streets - Marches/Parades; Parks - Chris Cunningham; Civic Centre - Tweed Heads; Brett Street; Wharf Street

SUMMARY OF REPORT:

Request received to conduct a street march on Friday 11 July 2014 for the 2014 NAIDOC Week Celebrations.

*"The Tweed NAIDOC Committee would like to conduct a Street March on Friday 11<sup>th</sup> July 2014. The march will commence at 10am from the Tweed Heads Civic Centre and proceed west to the northbound lane along Wharf Street, turning right at the Twin Towns roundabout and heading back in the southbound lane to the Jack Evans Boatharbour at around 11am.*

*After the Street March we will be holding a Corroborree & entertainment in the park at Jack Evans Boatharbour. This event will include performances by our local Aboriginal & Torres Strait Islander community as well as performers from outside the Tweed area.*

*We have requested police escort for the front and rear of the March for safety purposes.*

*Please find attached the following documents to support our intention to hold a public Assembly (Street March).*

- *Copy of the proposed route / map*
- *Copy of current public liability insurance"*

COMMITTEE ADVICE:

That the Committee supports the conduct of the NAIDOC Week march on 11 July 2014 subject to police control and approval of the event.

B6 [LTC] Rotary Fun Run 22 June 2014

ORIGIN:  
Planning & Infrastructure

FILE NO: ECM 3292170; Traffic - Committee; Traffic- Safety; Service Organisations - Rotary; Community Events on Council Administered Land; Charles Street; George Street; Mooball Street; Old Ferry Road; Racecourse Road; Tumbulgum Road

**SUMMARY OF REPORT:**

Application received for the Rotary Fun Run event on Sunday 22 June 2014 from 6.00am to 12.00 noon.

Estimated number of attendees is 50 to 100. A copy of the Certificate of Currency for Public and Products Liability has been received.

The Committee noted that children will be involved with this event.

**COMMITTEE ADVICE:**

That subject to the installation of signage advising motorists of the presence of runners on the road, the Committee supports the conduct of the Rotary Fun Run on various roads in Murwillumbah on Sunday 22 June 2014 from 6.00am to 12.00 noon.

B7 [LTC-LATE] Wildlife Crossing Signs

ORIGIN:  
Planning & Infrastructure

FILE NO: ECM 3333403; Traffic - Committee; Roads - General; Signs - General; Signs - Traffic Issues

**SUMMARY OF REPORT:**

Advice is sought from the Committee on the installation of non-standard pavement markings, similar to those on Connection Road between Currumbin Valley and Tallebudgera Valley, to warn drivers of the presence of wildlife in the area.

It was considered that the pavement stencil would have very low legibility by motorists unless installed to the Australian guidelines which would involve elongating the words in the stencil. The standard wildlife roadside sign has higher recognition by motorists and it is recognisable during night and day conditions.



COMMITTEE ADVICE:

That:

1. Standard signs should be utilised when advising motorists of wildlife in a rural environment.
2. Consideration be given to an awareness message in the Tweed Link advising residents of potential high risk areas on roads for wildlife and the types of wildlife that could be encountered in Tweed Shire.

B8 [LTC] Tweed Valley Way, Murwillumbah

ORIGIN:

Planning & Infrastructure

FILE NO: ECM 3318986; CRM TRA14/0005; Traffic - Committee; Traffic - Safety; Traffic - Local Area Traffic Management; Traffic - Roundabouts; Tweed Valley Way, Murwillumbah

SUMMARY OF REPORT:

Request received in relation to vehicles exiting the McDonalds Car Park on Tweed Valley Way, in particular when turning right to head north:

*"Last week I observed two near misses concerning vehicles exiting the McDonald's car park on Tweed Valley Way, Murwillumbah. Both vehicles were attempting to turn north but had their view obstructed by a vehicle parked kerbside outside Global Sails. I would suggest that there is a real chance of a serious accident occurring here. My suggestion is that either no parking is instigated outside Global Sails or traffic exiting McDonald's only be allowed to turn south enabling them to go around the roundabout in order to proceed north. I sincerely hope that you will consider these proposals in the interest of a safe exit from McDonald's car park."*

Further information and sight distance will be provided at the Committee meeting.

Council officers should continue to monitor the situation to see if the request needs to be brought back to the Committee in future.

Sight distance exiting the driveway is similar to driveways on the adjacent developments. The installation of "No Stopping" signs for one driveway may lead to requests for signage on other similar sites. Drivers are expected to enter the road only when it is safe to do so.

The Chairman requested that this item be moved to the B Section of the meeting.

COMMITTEE ADVICE:

That the installation of "No Stopping" parking prohibition signs are not supported on Tweed Valley Way adjacent to the entrance and exit of the McDonalds development.

NEXT MEETING:

The next meeting of the Local Traffic Committee will be held 1 May 2014 in the Mt Warning Meeting Room commencing at 10.00am.

There being no further business the Meeting terminated at 12.00 noon.

**SECTION A - FORMAL ITEMS SECTION - DELEGATIONS FOR REGULATORY DEVICES FOR ENDORSEMENT BY COUNCIL:**

**A1. Cudgera Avenue, Pottsville**

**RECOMMENDATION TO COUNCIL:**

*That "No Parking 2.30 to 3.30pm School Days" be installed on the northern side and the southern side of Cudgera Avenue from Tweed Coast Road to opposite and adjacent to the car park entrance for the school subject to the removal of the "staff parking only" sign in the car park.*

**A2 [LTC] Parking at Kingscliff CBD**

**RECOMMENDATION TO COUNCIL:**

*That subject to the relocation of the wheel stops in the off road car park in Marine Parade, Kingscliff adjacent to the Tweed Coast Holiday Park, the front in only parking restriction be removed.*

**A4 [LTC] Wharf Street, Murwillumbah - Tweed Foodie Fest**

**RECOMMENDATION TO COUNCIL:**

*That the proposed closure of Wharf Street between Commercial Road and Queen Street, Murwillumbah for the conduct of the Tweed Foodie Fest on 13 June, 2014, 15 August 2014 and 17 October 2014 be approved for the times 5.00pm to 11.00pm, subject to:*

- 1. Endorsement of the event by the Murwillumbah Business Chamber of Commerce*
- 2. Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons*
- 3. Evidence of community and affected business consultation submitted to Council and any concerns raised addressed*
- 4. The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of one week prior to each event taking place. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints*
- 5. Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event if required*
- 6. Adequate public liability insurance being held by the event organiser*

7. *All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event*
8. *Consultation with emergency services particularly Murwillumbah Police, Murwillumbah Fire brigade and Murwillumbah Ambulance and any concerns arising from those groups addressed appropriately*

**A5 [LTC] Battle of the Border Cycling Events**

**RECOMMENDATION TO COUNCIL:**

*That the proposed Battle on the Border Cycling Events on 15- 18 May 2014 be approved subject to:*

1. *NSW Police and RMS approval being obtained*
2. *Endorsement of the event by Bicycle NSW*
3. *Conformance with a Traffic Management Plan and associated Traffic Control Plans installed and controlled by approved persons*
4. *Community and affected business consultation*
5. *The event organiser notifies Tweed residents of the impact of their event by advertising in the Tweed Link at their expense a minimum of six weeks prior to the operational impacts taking effect. The advertising must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints*
6. *Consultation with bus and taxi operators and arrangements made for provision of services during conduct of the event*
7. *Adequate public liability insurance being held by the event organiser*
8. *All signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event*
9. *Consultation with emergency services throughout the Shire*
10. *Arrangements made for private property access and egress affected by the event*

**A6 [LTC] Kennedy Drive, Tweed Heads**

**RECOMMENDATION TO COUNCIL:**

*That:*

1. *A concept design be brought forward to the Local Traffic Committee with the placement of a pedestrian refuge in the centre of Kennedy Drive adjacent to the "Scales" fish shop and consultation be held with the affected business owners.*
2. *A "No Right Turn" sign be installed on Kennedy Drive for westbound traffic opposite McDonald Street*

**COUNCIL IMPLICATIONS:**

**a. Policy:**

Code of Meeting Practice.

Terms of Reference - Reviewed 21 August 2013

**b. Budget/Long Term Financial Plan:**

Not applicable.

**c. Legal:**

Not Applicable.

**d. Communication/Engagement:**

**Inform** - We will keep you informed.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

Nil.

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**CONFIDENTIAL ITEMS FOR CONSIDERATION**

**REPORTS THROUGH THE GENERAL MANAGER IN COMMITTEE**

**REPORTS FROM THE DIRECTOR COMMUNITY AND NATURAL RESOURCES IN COMMITTEE**

**C1 [CNR-CM] Naming of Avenue of Pines at Terranora the "Terranora Memorial Avenue of Pines"**

**REASON FOR CONFIDENTIALITY:**

**Local Government Act**

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (a) personnel matters concerning particular individuals (other than councillors).

Valid

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**Supporting Community Life**

**LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:**

- 2 Supporting Community Life
  - 2.3 Provide well serviced neighbourhoods
  - 2.3.6 Provide conveniently placed and well equipped parks, sporting, recreational, cultural and community facilities
- 
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