

**RICHMOND-TWEED REGIONAL LIBRARY**

**DRAFT 2014/15 BUDGET**

<b>EXPENDITURE</b>	<b>Budget 2013/14</b>	<b>Draft Budget 2014/15</b>	<b>Percentage Change</b>
<b>Administration</b>			
External Printing	\$4,000	\$4,000	0.00%
Stationery	\$11,100	\$11,100	0.00%
Telecommunication Costs & Charges	\$31,000	\$31,000	0.00%
Postage	\$15,700	\$15,700	0.00%
Audit Services	\$10,000	\$10,000	0.00%
Legal Expenses	\$5,000	\$5,000	0.00%
Security	\$17,500	\$17,500	0.00%
Strategic Plan Implementation	\$8,000	\$6,000	-25.00%
Website/Style Manual Construction	\$8,500	\$5,000	-41.18%
Byron Council Hifi Charge Payment	\$0	\$35,000	N/A
	\$110,800	\$140,300	26.62%
<b>Salaries and Overheads Expenses</b>			
Staff Salaries	\$3,535,200	\$3,758,200	6.31%
Employee Leave Entitlements	\$611,400	\$654,400	7.03%
Superannuation	\$466,000	\$490,700	5.30%
Workers Compensation Insurance	\$2,400	\$38,000	1483.33%
Staff Training	\$48,000	\$50,600	5.42%
Recruitment Expenses	\$9,000	\$9,000	0.00%
Fringe Benefits Tax	\$2,000	\$2,000	0.00%
Workplace Change	\$2,000	\$0	-100.00%
WHS Committee	\$1,500	\$0	-100.00%
Private Vehicle Reimbursement	\$8,300	\$8,300	0.00%
	\$4,685,800	\$5,011,200	6.94%
<b>EXPENDITURE</b>	<b>Budget 2013/14</b>	<b>Draft Budget 2014/15</b>	<b>Percentage Change</b>
<b>Expenses of Providing Assets</b>			
Building Maintenance	\$9,000	\$9,000	0.00%
Cleaning, Lighting and Rates	\$53,500	\$46,900	-12.34%
Furniture & Equipment M & R	\$5,500	\$5,500	0.00%
Equipment Maintenance	\$5,300	\$8,800	66.04%
Vehicle Running	\$84,300	\$84,300	0.00%
	\$157,600	\$154,500	-1.97%
<b>Library Service Working Expenses</b>			
Technical Aids	\$15,000	\$15,000	0.00%
Maintenance of Books/AV Maintenance	\$37,000	\$37,000	0.00%
Periodicals	\$75,800	\$36,700	-51.58%
Freight	\$5,000	\$5,000	0.00%
Insurance	\$8,000	\$12,000	50.00%
Printing Equipment Expenses	\$43,200	\$43,200	0.00%
Childrens Book Week	\$1,500	\$1,500	0.00%
Promotion and Advertising	\$12,000	\$12,000	0.00%
Children's Services	\$9,300	\$11,400	22.58%
Purchases	\$12,800	\$12,800	0.00%
Inter Library Loan Expenses	\$15,000	\$15,000	0.00%
Libraries Australia Licence	\$9,000	\$9,000	0.00%
Book Retrieval	\$2,100	\$0	-100.00%
Merchandise	\$500	\$0	-100.00%
eResources	\$142,300	\$148,400	4.29%
Local Priority Grant Purchases	\$41,400	\$0	-100.00%
	\$429,900	\$359,000	-16.49%

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<b>Information Services</b>			
Hardware Maintenance	\$27,700	\$27,700	0.00%
Software Maintenance & Purchase	\$127,000	\$111,000	-12.60%
Internet	\$30,000	\$30,000	0.00%
Telstra Connect IP	\$48,000	\$48,000	0.00%
IT Consumables	\$2,000	\$2,000	0.00%
	\$234,700	\$218,700	-6.82%
<b>Fixed Assets/Capital Expenditure</b>			
Library Resources (Books, DVDs, CDs)	\$865,400	\$664,700	-23.19%
Genealogy	\$13,000	\$13,300	2.31%
Motor Vehicles	\$25,600	\$0	-100.00%
Library Equipment	\$14,500	\$10,000	-31.03%
Telephony, Hardware & Network Infrastructure	\$37,500	\$37,500	0.00%
Local Priority Grant Purchases	\$47,300	\$0	-100.00%
	\$1,003,300	\$725,500	-27.69%
<b>Transfers to Restricted Assets</b>			
Vehicle Replacement	\$30,000	\$30,000	0.00%
Headquarters Building	\$5,000	\$5,000	0.00%
Carried Forward Funds	\$99,200	\$0	-100.00%
	\$134,200	\$35,000	-73.92%
<b>EXPENDITURE</b>	<b>Budget 2013/14</b>	<b>Draft Budget 2014/15</b>	<b>Percentage Change</b>
<b>Depreciation Expenses</b>			
	\$1,091,400	\$1,091,400	0.00%
<b>TOTAL EXPENDITURE</b>	<b>\$7,847,700</b>	<b>\$7,735,600</b>	<b>-1.43%</b>
<b>INCOME</b>	<b>Budget 2013/14</b>	<b>Draft Budget 2014/15</b>	<b>Percentage Change</b>
<b>Charges and Fees</b>			
Lost Book Charges	\$18,100	\$18,100	0.00%
Fines	\$103,300	\$103,300	0.00%
Photocopying Charges	\$16,400	\$16,400	0.00%
Reservations/Registrations	\$84,900	\$84,900	0.00%
I.L.L.	\$4,600	\$4,600	0.00%
Fax Charges	\$4,300	\$2,000	-53.49%
Printouts	\$42,700	\$42,700	0.00%
PC Usage Charges	\$11,600	\$10,400	-10.34%
Hifi Charge (Byron Bay Library)	\$0	\$35,000	NA
	\$285,900	\$317,400	11.02%
<b>Grants</b>			
Diesel Rebate Scheme	\$2,800	\$2,800	0.00%
	\$2,800	\$2,800	0.00%
<b>Sundry Income</b>			
Sundries	\$16,900	\$16,900	0.00%
Interest on Investments	\$52,900	\$63,000	19.09%
Sale of Assets	\$8,600	\$0	-100.00%
Leaseback Vehicle Charges	\$1,600	\$3,000	87.50%
Donations	\$4,100	\$0	0.00%
Local Priority Grant Operating Income	\$31,900	\$0	0.00%
Local Priority Grant Capital Income	\$42,300	\$0	0.00%
	\$158,300	\$82,900	-47.63%

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<b>INCOME</b>	<b>Budget 2013/14</b>	<b>Draft Budget 2014/15</b>	<b>Percentage Change</b>
<b>Transfers from Restricted Assets</b>			
Computer Replacement	\$16,000	\$0	-100.00%
Fleet Replacement	\$17,000	\$0	-100.00%
Office Equipment	\$8,700	\$10,000	14.94%
Library eResources	\$221,700	\$0	0.00%
Carried Forward Funds	\$96,500	\$99,200	2.80%
Funded Projects	\$14,500	\$0	0.00%
Unexpended Grants	\$11,200	\$0	0.00%
Audit Services	\$0	\$10,000	100.00%
	<b>\$385,600</b>	<b>\$119,200</b>	<b>-69.09%</b>
<b>Member Council Contributions</b>			
Ballina Council	\$1,252,000	\$1,273,400	1.71%
Byron Council	\$1,126,600	\$1,182,500	4.96%
Lismore Council	\$1,401,100	\$1,453,200	3.72%
Tweed Council	\$2,144,000	\$2,212,800	3.21%
	<b>\$5,923,700</b>	<b>\$6,121,900</b>	<b>3.35%</b>
<b>TOTAL INCOME</b>	<b>\$6,756,300</b>	<b>\$6,644,200</b>	<b>-1.65%</b>
<u>Summary</u>			
Total Expenditure	\$7,847,700	\$7,735,600	
Depreciation	-\$1,091,400	-\$1,091,400	
Net Expenditures	\$6,756,300	\$6,644,200	
Total Income	-\$832,600	-\$522,300	
Total Council Contributions	-\$5,923,700	\$6,121,900	
Balance	\$0	\$0	
<b>Financial Results</b>	<b>2013/14</b>	<b>2014/15</b>	
<b>Net Operating Result - Surplus/(Deficit)</b>	<b>(\$348,100)</b>	<b>(\$450,100)</b>	
<b>Net Operating Result BCG&amp;C - Surplus/(Deficit)</b>	<b>(\$390,400)</b>	<b>(\$450,100)</b>	
<b>Net Cash - Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	

**RICHMOND TWEED REGIONAL LIBRARY  
CALCULATION OF COUNCIL CONTRIBUTIONS  
2014/15**

		BALLINA		BYRON		LISMORE		TWEED		TOTALS
		COSTS	SHARE	COSTS	SHARE	COSTS	SHARE	COSTS	SHARE	
<b>1) Branch Costs:</b>										
Salaries & Vehicle		\$765,300		\$759,700		\$850,000		\$1,155,600		
Total Branch Costs		\$765,300		\$759,700		\$850,000		\$1,155,600		\$3,530,600
2013/14 Comparison & % Change for 2014/15		\$744,500	2.8%	\$726,300	4.6%	\$872,100	-2.5%	\$1,052,900	9.8%	
<b>2) Mobile Library Costs :</b>										
Salaries	\$93,800									
Vehicle Running	\$56,200									
Internet	\$2,500									
Transfer to Reserve	\$30,000									
% service time	\$182,500	\$20,278	11.11%	\$37,354	20.47%	\$61,901	33.92%	\$62,968	34.50%	\$182,500
Fortnightly Hours of Service in each LGA			4.75		8.75		14.50		14.75	42.75
2013/14 Comparison & % Change for 2014/15		\$18,033	12.4%	\$33,219	12.4%	\$55,049	12.4%	\$55,998	12.4%	
<b>3) Resources Costs :</b>										
Library Resources - Branches	\$0	\$137,200		\$102,900		\$147,300		\$254,900		
Library Resources - Other	\$22,400									
Periodicals - Branches	\$0	\$2,300		\$8,000		\$11,000		\$12,400		
Periodicals - Other	\$3,000									
Library eResources - Branches	\$0	\$33,800		\$19,300		\$27,700		\$67,600		
Salaries - Acquisitions	\$210,300									
Salaries - Cataloguing	\$90,600									
Technical Aids	\$15,000									
Maintenance	\$37,000									
Libraries Australia Licence	\$9,000									
Public Internet Access	\$27,500									
% Population - ABS Population Estimates	\$414,800	\$255,287	19.77%	\$191,661	14.82%	\$274,029	21.22%	\$518,224	44.20%	\$1,219,700
2013/14 Comparison & % Change for 2014/15		\$255,219	0.0%	\$191,896	-0.1%	\$275,121	-0.4%	\$565,065	-8.3%	
<b>4) Computer System Costs</b>										
Salaries	\$123,300									
Hardware Maintenance & Consumables	\$29,700									
Software Maintenance	\$111,000									
Headquarter & Branch IT Link Charges	\$48,000									
System Upgrade	\$37,500									
Net Reserve Movement	\$0									
% Terminals	\$349,500	\$70,432	20.15%	\$72,223	20.66%	\$93,312	26.70%	\$113,533	32.48%	\$349,500
No of Computer Hardware items in each Area			35.77		36.68		47.39		57.66	177.50
2013/14 Comparison & % Change for 2014/15		\$69,033	2.0%	\$70,451	2.5%	\$93,067	0.3%	\$104,550	8.6%	
<b>5) Headquarter Costs</b>										
Salaries	\$859,200									
Net Other	-\$39,100									
Headquarter Costs Apportioned per Capita	\$820,100	\$162,095	19.77%	\$121,514	14.82%	\$174,041	21.22%	\$362,449	44.20%	\$820,100
2013/14 Comparison & % Change for 2014/15		\$199,488	-18.7%	\$149,992	-19.0%	\$215,044	-19.1%	\$441,675	-17.9%	
<b>2014/15 COUNCIL CONTRIBUTIONS</b>		<b>\$1,273,400</b>	<b>1.71%</b>	<b>\$1,182,500</b>	<b>4.96%</b>	<b>\$1,453,200</b>	<b>3.72%</b>	<b>\$2,212,800</b>	<b>3.21%</b>	<b>\$6,102,400</b>
POPULATION		41,615	19.77%	31,196	14.82%	44,682	21.21%	93,052	44.20%	210,545
PER CAPITA		\$30.60		\$37.91		\$32.52		\$23.78		
INCREASE IN CONTRIBUTION		\$21,400		\$55,900		\$52,100		\$68,800		
<u>2013/14 COMPARISON</u>										
Council Contributions		\$1,252,000	1.71%	\$1,126,600	3.23%	\$1,401,100	3.72%	\$2,144,000	3.21%	
Population		41,326	19.83%	31,072	14.91%	44,548	21.37%	91,496	43.90%	208,442
Per Capita Costs		\$30.30	1.00%	\$36.26	2.82%	\$31.45	3.41%	\$23.43	1.48%	

# Australian Bureau of Statistics

## 3218.0 Regional Population Growth, Australia 2012

Released at 11.30am (Canberra time) 31 July 2012

**Table 1. Estimated Resident Population, Local Government Areas, New South Wales**

ERP at 30 June																		Change		
	2001	2002	2003	2004	2005	2006	2007pr	2008pr	2009pr	2010pr	2011pr	2001-2011pr		2001-2011pr(a)	2012	2013	2014	RTRL		
Local Governmer	no.	no.	no.	no.	no.	no.	no.	no.	no.	no.	no.	%	no.	%						
Ballina (A)	38159	38876	39295	39567	39857	40293	40411	40534	40650	40693	40753	6.8	2594	0.7	41038	41326	41615	19.77%		
Byron (A)	29689	29938	30284	30527	30614	30700	30641	30860	30952	30924	30825	3.8	1136	0.4	30948	31072	31196	14.82%		
Lismore (C)	43064	43039	43040	43199	43617	44166	44305	44283	44284	44267	44282	2.8	1218	0.3	44415	44548	44682	21.21%		
Tweed (A)	74577	76366	78625	80428	81549	83089	84126	85965	87356	88063	88463	18.6	13886	1.7	89967	91496	93052	44.20%		
															<b>206368</b>	<b>208442</b>	<b>210545</b>			
<b>TOTAL NSW</b>	<b>6575217</b>	<b>6628951</b>	<b>6672577</b>	<b>6707189</b>	<b>6756457</b>	<b>6816087</b>	<b>6885204</b>	<b>6975891</b>	<b>7069707</b>	<b>7144928</b>	<b>7211468</b>	<b>9.7</b>	<b>636251</b>	<b>0.9</b>						
(a) Average annual growth rate.																				
Source: Regional Population Growth, Australia, 2011 (cat. no. 3218.0)																				



**RICHMOND TWEED REGIONAL LIBRARY**

<b>Code</b>	<b>Description</b>	<b>GST</b>	<b>2013/14</b>	<b>2014/15</b>
P	Visitor's Membership Fee (non-refundable)	T	36.00	36.00
P	Reservations on Adult Richmond-Tweed Regional Library Items	T	2.00	2.00
P	Inter-Library Loans - (Items not held by Richmond Tweed)	T	4.00	4.00
F	Non Public Library Inter-Library Loans	T	17.00	17.00
F	Kit Bags (If a kit is returned without its bag this charge applies)	T	2.20	2.20
M	Overdue items (Daily fee per overdue item - capped at \$3.50)	N	0.10	0.10
P	Processing Fee for lost Items (not including periodicals)	T	10.00	10.00
P	Printing/Photocopying B&W and Colour A4	T	0.20	0.20
P	Printing/Photocopying B&W and Colour A3	T	0.40	0.40
F	Printing A4	T	N/A	N/A
F	Printing Colour	T	N/A	N/A
F	Photo Quality Prints	T	3.40	3.40
F	Genealogy Bibliography	T	5.65	5.65
F	Community Information Directories - Per Local Government Area: Hard Copy	T	34.00	34.00
F	Community Information Directories - Per Local Government Area: On Disk	T	22.00	22.00
F	Community Information Directories - Per Section up to 25 organisations	T	2.20	2.20
F	"Butts & Certificates of the First Publicans Licences 1930-1960": Hard Copy	T	38.50	38.50
F	"Butts & Certificates of the First Publicans Licences 1930-1960": On Disk	T	22.00	22.00
F	"Index to Certificates of the Depasturising Licences 1837-1860": hard Copy	T	38.50	38.50
F	"Index to Registers of Land Grants -Leases & Purchases 1820 -1856" : Hard Copy	T	45.30	45.30
F	"Index to Registers of Land Grants -Leases & Purchases 1792 -1865." : Hard Copy	T	51.00	51.00
F	Family History Research Gazetteer : Hard Copy	T	38.50	38.50
F	An Index to the Northern Star Vol. 1 1876-1884 : Hard Copy	T	45.30	45.30
F	An Index to the Northern Star Vol. 2 1885-1889 : Hard Copy	T	45.30	45.30
F	An Index to the Northern Star Vol. 3 1889-1892 : Hard Copy	T	45.30	45.30
F	An Index to the Northern Star Vol. 4 1893-1896 : Hard Copy	T	45.30	45.30
F	An Index to the Northern Star Vol. 5 1897-1899 : Hard Copy	T	45.30	45.30
F	An Index to the Northern Star 1900-1902 : on disk	T	11.30	11.30
F	A Northern Star Index for the Family Historian 1920-1924 : Hard Copy	T	22.65	22.65
F	An Index to The Clarence & Richmond Examiner : Hard Copy	T	45.30	45.30

**RICHMOND TWEED REGIONAL LIBRARY continued**

Code	Description	GST	2013/14	2014/15
F	Place Names of the Tweed, Brunswick and Upper Richmond Region (Booklet)	T	5.65	5.65
F	Sequels, Series & Sequences: hard copy	T	22.65	22.65
F	Fast Facts Reference & Info. Service - Information faxed between branch libraries for patrons	T	N/A	N/A
F	Fast Facts Reference & Info. Service - Information faxed to patron's own machine	T	N/A	N/A
F	USB Memory Stick	T	9.20	9.20
F	Scanning library local history photos by staff (per photo)	T	2.30	2.30
F	PC use (30 minutes) - Non-Members	T	2.20	2.20
F	PC use (30 minutes) - Reciprocal Visitors	T	2.20	2.20
F	PC use (15 minutes) - Non-Members	T	1.10	1.10
F	PC use (15 minutes) - Reciprocal Visitors	T	1.10	1.10
F	Headphones - per set	T	2.00	2.00
F	Fax Charges - sending personal faxes to anywhere (First Page)	T	4.00	4.00
F	Fax Charges - sending personal faxes to anywhere (each page thereafter)	T	1.00	1.00
F	Fax Charges - receiving personal faxes	T	2.20	2.20
F	Fax Charges - receiving personal faxes (each page over 6 pages)	T	N/A	N/A
F	Phone Charges - Local Call	T	0.30	0.30
F	Research Work (per hour - pro rata for lesser periods)	T	95.00	95.00
F	Promotional Sales - Library Bags (Short & Long Handles)	T	3.00	3.00
F	Historical Collection (+ charge by service provider)	T	10.30	10.30
F	Talking Book Replacements - Sound Library, Chivers Audio, BBC Audio (CDs)	T	16.45	16.45
F	Talking Book Replacements - Sounding, Isis, Magna Story Sound (CDs)	T	18.70	18.70
F	Clipper Audio, Recorder Book (CDs)	T	11.30	11.30
F	Debt Collection Costs - to retrieve Library Items - 15% of total value of item recovered	T	POA	POA