



TWEED
SHIRE COUNCIL

Chair: Tr Barry Longland

Trustees: M Armstrong
G Bagnall
C Byrne
K Milne
W Polglase
P Youngblutt

Minutes

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 19 September 2013

held at Murwillumbah Cultural and Civic Centre
commencing at 4.30pm

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The Meeting commenced at 4.33pm.

Tr B Longland (Chairman), Tr M Armstrong (Deputy Chairman), Tr G Bagnall, Tr C Byrne, Tr K Milne, Tr W Polglase, and Tr P Youngblutt.

Also present were Mr Richard Adams (Executive Manager of the Trust), Mr Troy Green (Acting General Manager), Mr Kenneth Holdsworth (on behalf of the Acting Director Technology and Corporate Services), Mr Patrick Knight (Director Engineering and Operations), Mr Vince Connell, (Director Planning and Regulation), Mr Neil Baldwin (Manager Corporate Governance/Public Officer) and Mrs Meredith Smith (Minutes Secretary).

CONFIRMATION OF MINUTES

1 [CONMIN - TCHP] Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 15 August 2013

H 12

**Tr M Armstrong
Tr B Longland**

RESOLVED that the Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 15 August 2013 be adopted as a true and accurate record of proceedings of that meeting.

The Motion was **Carried**

FOR VOTE - Unanimous

APOLOGIES

Nil.

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

CHAIRPERSON'S MINUTE

Nil.

ORDERS OF THE DAY

Nil.

QUESTION TIME

Nil.

REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

- 2 [EM-TCHP] Proposed new Fees and Charges to Provide for New Product and Changes in Cost Structure of Ancillary Items**

H 13

**Tr M Armstrong
Tr K Milne**

RESOLVED that the Tweed Coast Holiday Parks Reserve Trust:

1. Approves the changes detailed within the body of this report to the existing schedule of Fees and Charges.
2. Approves the changes recommended in item 1 above to take effect from 20 September 2013.

The Motion was **Carried**

FOR VOTE - Unanimous

Nil.

REPORTS FROM ACTING DIRECTOR TECHNOLOGY AND CORPORATE SERVICES

Nil.

REPORTS FROM DIRECTOR ENGINEERING AND OPERATIONS

Nil.

REPORTS FROM DIRECTOR COMMUNITY AND NATURAL RESOURCES

Nil.

CONFIDENTIAL COMMITTEE

H 14

Tr B Longland
Tr M Armstrong

RESOLVED that the Trust resolves itself into a Confidential.

The Motion was **Carried**

FOR VOTE - Unanimous

CONFIDENTIAL MATTERS

The Executive Manager of the Trust reported that the Confidential Committee had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to the Trust:-

REPORTS THROUGH EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

C1 [EM-TCHP] Operating Report for the year 1 July 2012 to 30 June 2013

REASON FOR CONFIDENTIALITY:

The report if considered in open Trust could divulge business operations that could advantage a competitor.

Local Government Act

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

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- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

HC 9

That:

1. The report be received and noted.
2. The Tweed Coast Holiday Parks Reserve Trust authorises the execution of all necessary documents forming part of the financial statements and audit for the year ended 30 June 2013.
3. The Tweed Coast Holiday Parks Reserve Trust notes and endorses the Audit Management Letter and Audit Finalisation Report for the year ended 30 June 2013.

The Motion was **Carried**

FOR VOTE - Unanimous

H 15

**Tr B Longland
Tr M Armstrong**

RESOLVED that the recommendations of the Confidential Committee be adopted.

The Motion was **Carried**

FOR VOTE - Unanimous

There being no further business the Meeting terminated at 4.36pm.



**The Minutes of Trust Meeting
were Confirmed at the Meeting held
xxx**

Chairman