



TWEED
SHIRE COUNCIL

Chair: Tr Barry Longland

Trustees: M Armstrong
G Bagnall
C Byrne
K Milne
W Polglase
P Youngblutt

Agenda

Tweed Coast Holiday Parks Reserve Trust Meeting Thursday 12 December 2013

held at Murwillumbah Cultural and Civic Centre
commencing at 4.30pm

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Items for Consideration of the Trust:

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CONFIRMATION OF MINUTES

- 1 [CONMIN-TCHP] Minutes of the Ordinary and Confidential Meetings of the Tweed Coast Holiday Parks Reserve Trust held Thursday 21 November 2013

SUBMITTED BY: Corporate Governance



Civic Leadership

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK:

- 1 Civic Leadership
 - 1.2 Improve decision making by engaging stakeholders and taking into account community input
 - 1.2.2 Decisions made relating to the allocation of priorities will be in the long-term interests of the community
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SUMMARY OF REPORT:

The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 21 November 2013 are attached for information and adoption by Council.

RECOMMENDATION:

That:

1. The Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Thursday 21 November 2013 be adopted as a true and accurate record of proceedings of that meeting.
- 2 ATTACHMENT 2 is CONFIDENTIAL in accordance with Section 10A(2) of the Local Government Act 1993, because it contains:-
 - (f) matters affecting the security of the council, councillors, council staff or council property.

REPORT:

As per Summary.

COUNCIL IMPLICATIONS:

a. Policy:

Code of Meeting Practice Version 2.3.

b. Budget/Long Term Financial Plan:

Not applicable.

c. Legal:

Not Applicable.

d. Communication/Engagement:

Inform - We will keep you informed.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

1. Attach 1 Minutes of the Ordinary Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 21 November 2013 (ECM 3227115).
 2. Confidential Attach 2 Minutes of the Confidential Tweed Coast Holiday Parks Reserve Trust Meeting held Thursday 21 November 2013 (ECM 3227116).
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REPORTS THROUGH THE EXECUTIVE MANAGER OF THE TRUST

REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST

- 2 [EM-TCHP] Offer of Loan Funds from the Crown Lands Funding Programs (PRMFP), Department of Trade and Investment, for Works at Boyds Bay Holiday Park and Pottsville North Holiday Park**

SUBMITTED BY: Executive Manager

FILE REFERENCE: GC3/8/2

TCHP 1307

SUMMARY OF REPORT:

The Trust has received notification from the Deputy Premier that its loan applications for major works at Boyds Bay Holiday Park (\$595,000) and Pottsville North Holiday Park (\$695,000) have been approved. Transfer of the loan funds will be made once the Trust formally accepts the offer contained in the documents attached to this report.

RECOMMENDATION:

That the Tweed Coast Holiday Parks Reserve Trust:

- 1. Accepts the offer of loan funds under the Crown Lands Funding Programs (PRMFP) in the amount of \$595,000 for works at Boyds Bay Holiday Park and \$695,000 for works at Pottsville North Holiday Park.**
- 2. Authorises the execution of the Advice of acceptance of loan and undertaking to execute any legal documents which may be required in respect of the loan, marked Annexure B (Loan) as attached to this report, for each loan.**

Following approval by the Tweed Coast Holiday Parks Reserve Trust of its Business Plan in 2010 and in concert with recommendations from Crown Lands regarding sources of funds to implement actions detailed in the Business Plan, applications for funding were lodged under the Crown Lands Funding Program.

The initial applications were declined with the Crown citing a lack of funds available under that program to finance the works. Subsequent to that response further applications were lodged for the following projects:-

- (a) Rationalisation and reorganisation of sites and the construction of a new Recreation Facility at Boyds Bay Holiday Park, funding requested \$595,000, and
- (b) Rationalisation and reorganisation of sites to allow the installation of new on-site accommodation products and relocation of existing cabins at Pottsville North Holiday Park, funding requested \$695,000.

By letter dated 20 November 2013 the Deputy Premier, the Hon. Andrew Stoner MP, advised that the above funding applications had been approved, subject to the Trust accepting the conditions of loan as specified in Annexure B (Loan) attached.

The Executive Manager believes the conditions of loan are beneficial to the Trust and that acceptance of the loan offer is in the best interests of the Trust. Accordingly the Executive Manager recommends that the Trust accepts each offer of loan and authorises the execution of required loan documentation.

OPTIONS:

- 1. Accepts the Offers of Loan Funding and authorises the execution of required loan documentation as detailed above;
- 2. Not accepts the Offers of Loan Funding and advise the Deputy Premier accordingly.

CONCLUSION:

As per the recommendation.

IMPLICATIONS:

b. Budget/Long Term Financial Plan:

Delivery of the Tweed Coast Holiday Parks Business Plan is a function of the Trust.

UNDER SEPARATE COVER/FURTHER INFORMATION:

- Attachment 1 Letter from The Hon. Andrew Stoner, MP dated 20 November 2013 - Boyds Bay Holiday Park (ECM 3231951).
Attachment 2 Annexure B (Loan) - Boyds Bay Holiday Park (ECM 3231951).
Attachment 3 Letter from The Hon. Andrew Stoner, MP dated 20 November 2013 - Pottsville North Holiday Park (ECM 3231951).
Attachment 4 Annexure B (Loan) - Pottsville North Holiday Park (ECM 3231951).
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