

Late Addendum

REPORTS THROUGH THE GENERAL MANAGER

REPORTS FROM THE DIRECTOR ENGINEERING AND OPERATIONS

a33 [EO-CM] EC2011-157 Design and Construction of Synthetic Hockey Field, Brisbane Street, Murwillumbah

ORIGIN:

Recreation Services

FILE NO: EC2011-157

SUMMARY OF REPORT:

Tenders were invited for the Design and Construction of a second Synthetic Hockey Field at Brisbane Street Murwillumbah on Tuesday 9 August 2011. Tender Submissions closed at 4:00pm (local time) on 31 August 2011 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484. A total of 4 responses were recorded at the Tender Box opening.

Brims Earthmoving Pty Ltd
CivilTeam Engineering Pty Ltd
Sports Technology International Pty Ltd
McMahons

This report provides a recommendation on the preferred tenderer. Recommendations have been formulated based on the Evaluation Criteria which is contained in the Tender Evaluation, Pricing Report included in **CONFIDENTIAL ATTACHMENT A**. A summary of the Evaluation Criteria is also included in the body of this report. It is recommended that Council accepts the tender offer from Sports Technology International Pty Ltd for EC2011-157 Design and Construction of Synthetic Hockey Field, Brisbane Street Murwillumbah.

ATTACHMENT A is **CONFIDENTIAL** in accordance with Section 10A(2)(c) or 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

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RECOMMENDATION:

That:

- 1. The tender from Sports Technology International Pty Ltd be accepted to the value of \$948,809 exclusive of GST for Tender EC2011-157 Design and Construction of Synthetic Hockey Field, Brisbane Street, Murwillumbah.**
- 2. The General Manager be given delegated authority to approve variations up to \$150,000 above the initial tender price and those variations reported to Council following completion of works.**
- 3. ATTACHMENT A is CONFIDENTIAL in accordance with Section 10A(2)(c) or Section 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-**
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business**
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REPORT:

Tender Background

The work to be performed under the subsequent Contract includes the provision of all labour, plant and materials and the performance of all operations of whatever kind necessary for the complete and proper Design & Construction of a Synthetic Hockey Field at Brisbane Street Murwillumbah.

Tenders Received

Tender Submissions closed at 4:00pm (local time) on 31 August 2011 in the Tender Box located in the foyer at the Tweed Shire Council Civic and Cultural Centre, Murwillumbah NSW 2484. A total of 4 responses were recorded for EC2011-157 at the Tender Box opening.

Brims Earthmoving Pty Ltd
CivilTeam Engineering Pty Ltd
Sports Technology International
McMahons

Evaluation Summary

The tender evaluation was conducted as per the Tender Evaluation Plan dated 30 August 2011. Tenders were evaluated based on the criteria noted in the table below which were also listed in the Conditions of Tendering.

Item	Criterion	Weighting %
	Environmental Management	5
	OHS and Risk Management	5
	Experience and Capability	25
	Quality Assurance	10
	Key Personnel Experience	5
	Methodology	10
	Tender Price (Total Normalised Score)	40
	Total	100

The tender evaluation was conducted by Council's Tender Assessment Panel, consisting of the Project Coordinator, Contracts Engineer and Manager Recreation Services.

The general terms of reference for the Assessment Panel were as follows:

- Assess the tenders submitted in accordance with the specified criteria;
- Undertake an individual initial assessment of the tender price and non-price data;
- Review any written responses;
- Identify and seek further clarifications (as required) from the tenderers and review any qualifications and departures; and
- Score all responses against the specified price and non-price assessment criteria and agreed assessment criteria weightings.

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A copy of the Tender Evaluation Report is included in **ATTACHMENT A** which is **CONFIDENTIAL** in accordance with Section 10A(2)(c) or 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-

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Expected Project Timeframe

The expected completion time of the contract is before the end of March 2012. The following milestones have been identified:

Milestone 1 – Design completed by mid December including the following design milestones

- Draft Detail Design, Schedule and Specifications
- Design Review by council (8 working days)
- Finalise detail Design
- Final Council signoff on Design (3 working days)

Milestone 2 – Construction start mid December to first week 2012

Site work to not commence until December 2011 - January 2012 in order to avoid conflicts with school traffic.

Milestone 3 – Complete all earthworks, drainage, pavements and security fencing before commencement of Milestone 4.

Milestone 4 – Shock pad, synthetic surface deadline 15 March to meet financial grant requirements.

Milestone 5 - Turf reinstatement within 12 weeks from the start of construction

Tender Recommendation

Based on the findings of Councils Tender Evaluation Panel, it is recommended that the tender from Sports Technology International Pty Ltd offering a Poligras H2OZ Surface Option be accepted for EC2011-157 Design and Construction of Synthetic Hockey Field, Brisbane Street Murwillumbah.

Details of Sports Technology International Pty Ltd relative competitiveness is shown in the Evaluation Report **CONFIDENTIAL ATTACHMENT A** which was endorsed by the Tender Evaluation Panel.

The option chosen is the Poligras H2OZ Surface Option which was tendered at a total price of \$948,809 exclusive of GST.

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LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Probity

This tender process is in accordance with Section 55 of the Local Government Act 1993, Part 7 (Tendering) of the NSW Local Government (General) Regulation 2005 and Council's Procurement Policy. It is considered that the tendering process has adequately addressed the five fundamentals of probity:

- Best value for money
- Impartiality
- Dealing with conflicts of interest
- Accountability and transparency
- Confidentiality

Funding

\$500,000 is currently allocated within the 2011/2012 Budget from Contribution Plan 26 Shirewide Open Space. The Border Hockey Association is contributing \$180,000 plus a community building partnership grant of \$136,000. Contribution Plan 26 allocates \$1,000,000 toward the regional hockey facility and the plan currently has a balance of approximately \$2,500,000. Expenditure over the current allocation will be funded from Contribution Plan 26.

POLICY IMPLICATIONS:

The recommendations in this report are consistent with Council's Procurement Policy, Procurement Procedure, Contracts Management Process document and Tenders Procedure.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au (from 8.00pm Wednesday the week before the meeting) or visit Council's offices at Tweed Heads or Murwillumbah (from 8.00am Thursday the week before the meeting) or Council's libraries (from 10.00am Thursday the week of the meeting).

1. **CONFIDENTIAL ATTACHMENT A** - Tender Evaluation Report EC2011-157 Design and Construction of Synthetic Hockey Field, Brisbane (DW 39229486).
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