



AGENDA

OPERATIONS COMMITTEE MEETING

Tuesday 17 February 2009

Mayor: Cr J van Lieshout

**Councillors: Cr B Longland, Deputy Mayor
Cr D Holdom
Cr K Milne
Cr W Polglase
Cr K Skinner
Cr P Youngblutt**

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ITEMS FOR CONSIDERATION OF THE COMMITTEE:

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REPORTS THROUGH GENERAL MANAGER

REPORTS FROM THE GENERAL MANAGER

01 [GM-OC] Tweed Economic Development Corporation (TEDC) Quarterly Performance Report - October to December 2008

ORIGIN:

Business & Economic Development

SUMMARY OF REPORT:

As required by the current Tweed Economic Development Corporation (TEDC) Agreement a quarterly performance report and financial statement is to be provided for Council's review. Below is TEDC's Performance Report for the quarter 1 October to 31 December 2008. TEDC have advised that their Board meeting for January was cancelled and as a result the quarterly financial statements will not be considered by the Board until their next meeting on 19 February. This will be reported to the March meeting of Council.

RECOMMENDATION:

That Council receives and notes the quarterly report from Tweed Economic Development Corporation for the quarter October to December 2008.

REPORT:

**TWEED ECONOMIC DEVELOPMENT CORPORATION LTD
QUARTERLY REPORT TO TWEED SHIRE COUNCIL
October to December 2008**

1. TEDC Employment Generating Lands – Master Planned Estates (MPE) – Planning Study.

Progress Report.

- The final draft document was forwarded to Tweed Shire Council (TSC) on 25th November 2008. TSC responded to the report on December 11th 2008, requesting TEDC “undertake further work in order to clearly define the road map required to ensure master planned estates become a reality in the Tweed”. TEDC is seeking additional advice and will respond when additional research has been completed.
- TEDC also arranged for Peter Sippel, TEDC Director and Principle of The Heilbronn Group (THG), to do a power point presentation - on a range of examples of master Planned Estates/Communities/Business Parks – to Senior TSC staff on Monday November 17th 2008, as part of a process of further informing council on examples of approaches by other regions with the view to encouraging a master planned approach to employment generation.

2. Telecommunications Infrastructure Action Plan.

Progress Report.

- TEDC prepared an initial Draft Overview/Summary Research Report Dated November 20th 2008. The 25 page report gave a comprehensive outline of broadband technology in Australia, including its evolution, growing importance in social and economic terms, a definition of the type of services available, some examples of government programs to improve broadband availability, opportunities and examples of proactive approaches by other regions and local government authorities who have taken a proactive approach to the provision of optic fibre broadband technology, information on the importance of including optic fibre in all new land developments and some examples of ownership models.
- The TEDC report stopped short of developing an Action Plan, as it was agreed to seek some external independent expertise, to review the comprehensive report prepared by TEDC, with the view to developing the Action Plan based on a review of experiences and actions by other regions, and providing extensive research/audit of current and potential services either currently available, or likely to be available in the Tweed in the future, as well as conducting a survey of current development projects, with the view to assessing developer intentions towards the provision/inclusion of fibre optic infrastructure, in new land development projects.
- Following significant research TEDC engaged GDI Consulting, who are considered experts in the field of broadband technology, to review the research document prepared by TEDC and to address the brief by providing further advice and information as necessary, and to develop the telecommunications infrastructure Action Plan for Tweed Shire.

- This report is progressing and a final report is expected by late January early February.
- The issue and importance of appropriate broadband access is best summarized in a document which identified The Top Seven Intelligent Communities of 2008 (Globally) – Published on 14th January 2008. It can be downloaded from www.intelligentcommunity.org

3. AGM Report

- The TEDC AGM was held on Thursday November 13th 2008
- The following directors were elected: Warren Polglase, Robert Pollack, Ken Lee, Margo Sweeny & Paul Donovan.
- Copy of Annual Report Attached.

4. Understanding The Economic Environment Event

- The TEDC AGM was followed by a presentation by Tony Pearson, Deputy Chief Economist for ANZ Bank
- The event was reasonable well attended and the feedback has been very positive.

5. Tourism ROI Update

- The uploading of information onto the Tourism ROI web site has been completed and we are now attempting to monitor development, progress and general feedback on the performance of the site.

6. Environmental Resource Education Centre Preliminary Feasibility Research Project

- TEDC was invited to be part of a TSC initiated steering committee, to look at the possibility of proposing/developing facilities/tourism product, at a suitable location in the Tweed, yet to be identified.
- Following on from initial discussions, Mt Nullum was suggested as one possible location.
- TEDC offered to prepare a Preliminary Feasibility Research Report, to assist with taking the initial discussions to a point where information/ideas/and examples of similar projects nationally and inter-nationally were document to provide some guidance and insight into the challenges, possibilities and opportunities such a proposal may embrace.
- A first draft document has been completed and forwarded to the steering committee, which is to meet on February 5th 2009.

7. Tweed Economic Model 2007-08 Update.

- TEDC has entered into arrangements with the Western Research Institute, to construct the 2007/08 table update for Tweed shire.
- The upgrade is expected to be completed by February/March 2009 at a cost of \$15,000.
- On completion of the update, TEDC proposes to review and compare any changes in the Tweed economy since the last update, in addition to conducting a number of economic analyses of various sectors of the Tweed economy, including tourism.

7. Tweed River Nature Link Draft Concept Plan (TRNL)

- For several years TEDC has been promoting the need to develop much needed tourism product, including the need to capitalize on the natural asset of the Tweed River.
- Recent Salt Village Resort Research by Colleen Coyne Property Research Consultant, confirmed the need to increase visitor "stay and spend" in the Tweed with part of the solution being the need for the development of additional tourism product.
- Several years ago the TEDC initiated, the Tweed CBD Redevelopment Concept Master Plan, which included suggestions/proposals for the redevelopment of some areas of the Jack Evans Boat Harbour, to facilitate the development of river based tourism product. Suggestions included jetty facilities to accommodate, specific to type vessels, capable of transporting tourists up the river to Murwillumbah.
- For tourism in the Tweed to grow and to reach its true potential, there is an urgent need to develop tourism product which complements the natural attractions of the coastal resorts, and as such increases the average "stay and spend" by tourist visiting the region.
- The Tweed River Nature Link proposal is seen as one such opportunity which would also act as a catalyst for the development of other associated tourism product.
- As part of this concept, several years ago TEDC joined with TSC in proposing and constructing the Heritage Warf at Murwillumbah, which is integral to the overall TRNL concept.
- The draft concept plan developed by TEDC present an outline of the proposal along with examples and details of similar projects nationally and internationally.

8. Other TEDC Activities

- Attendance at Muwillumbah, Tweed Heads and Tweed Coast Chamber breakfasts.
- CEO attendance at Tweed Tourism board meetings.
- Represented at various events including Condong Sugar Mill co-generation launch, opening of Tweed Regional Aquatic Centre, events at Gold Coast Airport, Bond University & Tropical Fruit World.

10. Commonwealth Games Proposal

- A proposal for the Tweed to support the Gold Coast/SEQ application to host the Commonwealth Games was forwarded to Gold Coast City Council.
- TEDC has received a positive response.

11. Tweed Employment Generating Land

- TEDC continues to deal with inquiries from interested parties on the establishment of business in the Tweed with the majority of inquiries relating to industrial land. (Industry Central in particular)
- TEDC continues to work with representatives of a number of employment generating estates in the Tweed, by providing data and statistics as well as facilitating business enquiries.

12. TEDC Promotions / Publications

- TEDC arranged a feature article in the Summer Edition of the Northern Rivers Business Magazine. The Tweed region was the feature region for the month which included the front page as well as several pages of articles on the Tweed, TEDC projects and initiatives.
- TEDC has also arranged a feature article in the Queensland Business ACUMEN Magazine, 2008 Year Book publication. The magazine has widespread circulation and will focus on: What happened in 2008. What happens next? And who is making it happen – and how.
- The TEDC Tweed Pulse publication continues to be well received and in demand from potential new businesses and investors.

13. TEDC Website & E-Bulletin

- The TEDC web site has been off air for technical reasons on and off over the last two months and as such TEDC has not been able to monitor activity.

Tweed Economic Development Corporation Media Coverage
October 08 to December 08

<u>Date</u>	<u>Headline</u>	<u>Media</u>
4/10/08	Tweed unemployment Level high	Tweed Daily News
23/10/08	Centro plan in balance	Tweed Sun
19/11/08	Subsidy cut to hurt business	Tweed Daily News

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

This report recommends Council endorse the quarterly performance review required by Tweed Economic Development Corporation's funding agreement.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.



O2 [GM-OC] Tweed Tourism Quarterly Performance Report – October to December 2008

ORIGIN:

Business & Economic Development

SUMMARY OF REPORT:

As required by the current agreement between Tweed Tourism and Council a quarterly performance report and summary financial statement are to be provided for Council's review. This report provides the Tweed Tourism's Quarterly Reports for the quarter 1 October to 31 December 2008. All financial information in this report has been provided in a confidential attachment.

RECOMMENDATION:

1. That Council endorses the Tweed Tourism Quarterly Report for the quarter October to December 2008.
2. ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret



REPORT:



Tweed Tourism December 2008 Quarter Report

1. Financial

This section contains financial information and has been moved to the confidential attachment to this report.

2. Marketing

Description and value of co-operative contributions

This Value table contains financial information and has been moved to the confidential attachment to this report.

- SE QLD/Northern NSW Flood Relief Campaign report has been released but subsequent report with more detail will be available shortly
- Northern Rivers Tourism and the local LGA's will be doing a co-operative stall at the Brisbane Snow & Travel Show
- Accommodation review column commenced in the Tweed Daily News and associated papers profiling different accommodation options in the region. Received positive feedback from members and general public.
- Television campaign took place on the NBN network in SE Queensland and Northern NSW from 23 November to 13 December. The timing was set to attract visitors coinciding with the drop in interest rates, lower petrol prices and the injection of funds in to the Australian economy by the federal government.
- Tourism Australia marketing team visited the region in December. Spoke with their domestic and international managers about Tweed Tourism.
- Meetings were held with Tourism NSW International Managers at Yamba on the 18 November 2009. They gave us an overview of their services and how they can assist us in the international markets. We have added them to our data base and Karen from Verve Consulting will be arranging with some follow up stories that are relevant to the different markets. The airport management team also gave a presentation to all the managers and they were impressed with the new carriers and the number of flights from all parts of the world via the Gold Coast Airport, giving very easy access into the Tweed. We will continue to use this connection and already we have had a win with a request from the Tourism Manager in Japan that asked for 300 of our visitor guides for a major trade show which was featuring the new flights from Osaka and Tokyo via the GCA. Some of our members are back in this market namely Tropical Fruit World, Catch a Crab, Tweed Endeavour Cruises, Outrigger Twin Towns and have all taken up some consultant training for customer relations with this specialised market.

3. Public Relations

National TV Media

- Mercurios Menu – crew filmed in region for five days for a Tweed program which will be aired in February 2009
- Australian Fishing Championships – Tweed program aired on Fox Sports 1 on November 27 and December 16. Also aired on Fox Sports 2 on November 29 and will be rerun on Fox Sports 1 on February 1 and 3 2009
- Channel Ten Weather Reports (Tim Bailey) – This has now been postponed to the pre-Easter period

- The Weather Channel – have forwarded a list of local operators who would be interested in providing on or off air weather commentary as required
- Sea Change Tree Change – have pitched a number of ideas for Tweed stories

National Print Media

- OUT There Magazine (Rex Airlines in flight publication) – 4 page travel feature on the Tweed published in December issue
- Delicious Magazine – many Tweed operators included in 8-page feature on the region in December/January issue
- Taste NSW – Tweed operators included in 10 page feature on Northern NSW food and wine

New Zealand Media

- Inspire Magazine – 3½ page travel feature on the Tweed published in their summer issue

Metropolitan Media

- Courier Mail – full page Tweed feature published in their CM2 section
- Various – Famil arranged for freelancers Nick and Danielle Lancaster who write for several publications including 4X4 Australia, Go Camping, Sunday Mail, Daily Telegraph and Holidays & Vacations

Local Media

Press releases & photo opportunities arranged to highlight Tweed Tourisms activities including:

- Mercurios Menu filming – story and photos published in Daily News, Gold Coast Bulletin, Tweed Shire Echo and Tweed Weekly
- Murwillumbah Hospital Donation – story and photo published in Daily News
- Tourism Visitation over Christmas – published in Tweed Weekly, Tweed Sun and Tweed Shire Echo
- Gold Coast Panache – published 2 page Tweed feature in January issue
- Gold Coast Panache – published 1 page story highlighting Tweed caravan parks in December issue

1. Members

Membership Numbers at 31/12/08

Associate	58
General	115
Corporate	7
Corp Affiliates	31
Reciprocal	6
Total	217

Membership Revenue

This section contains financial information and has been moved to the confidential attachment to this report.

1. Visitor Information Centres

Movement in visitor numbers at each VIC in comparison to previous year

2008 - 2009

	2007/08	2006/07	Variance	2007/08	2006/07	Variance	2007/08	2006/07	Variance
	WHRC			Tweed Heads			Kingscliff		
Sept Qtr	6471	6908	-6.33%	6750	6554	2.99%	2109	1945	8.43%
Dec Qtr	6029	5603	7.60%	5304	5046	5.11%	2167	1791	20.99%
Mar Qtr									
Jun Qtr									
Total	12500	12511	-0.09%	12054	11600	3.91%	4276	3736	14.45%

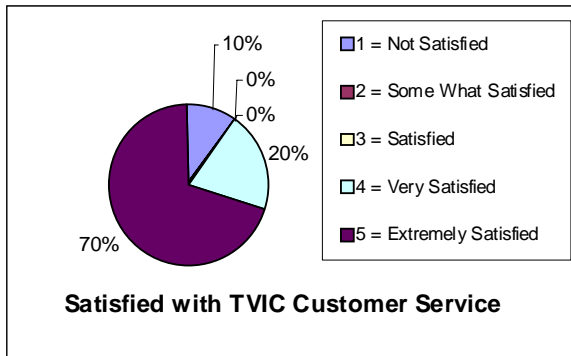
- The results for the December quarter were encouraging, with visitor numbers increasing in all three centres.
- After a slow start in Murwillumbah, visitor increases in the second half of the quarter gave the centre its first % percentage increase since the June quarter 2007.
- Increases to visitors to Kingscliff for the quarter were quite extraordinary at 21%. Significant increase in visitors from Queensland to Kingscliff over the past three months.
- Visitors from NSW and Queensland, the drive markets, recorded the highest numbers of visitors.
- UK & European visitors dominated the international markets this quarter.

Commissions Earned

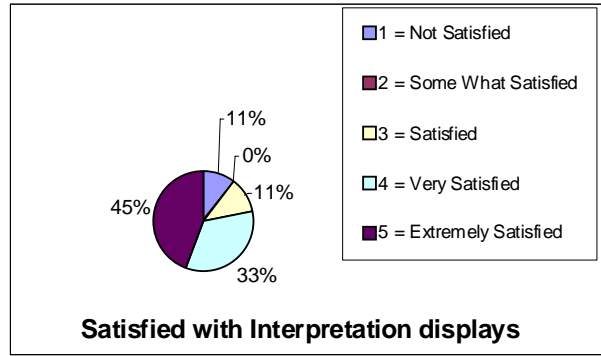
This section contains financial information and has been moved to the confidential attachment to this report.

Quality of service at Visitor Information Centres

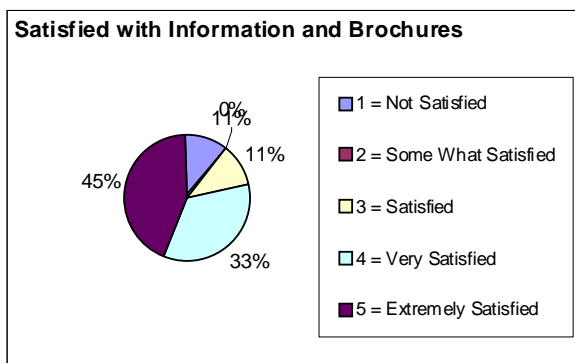
- Surveys for the last quarter, results show that 70% of visitors to the VIC's were extremely satisfied, 20% very satisfied with the quality of customer service received. 10% surveyed indicated that they were dissatisfied with the quality of customer service.



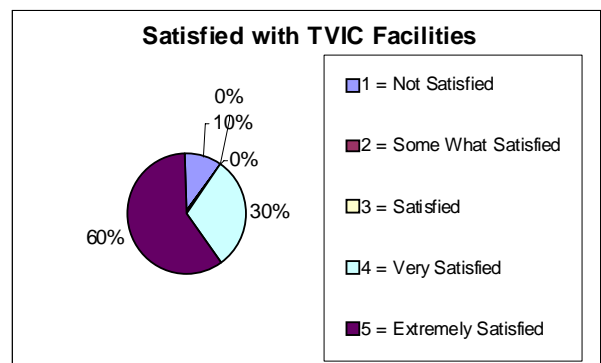
Were our visitors satisfied with our customer service.



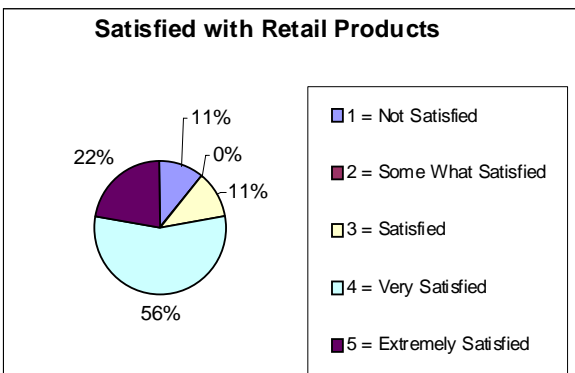
Were our visitors satisfied with our displays.



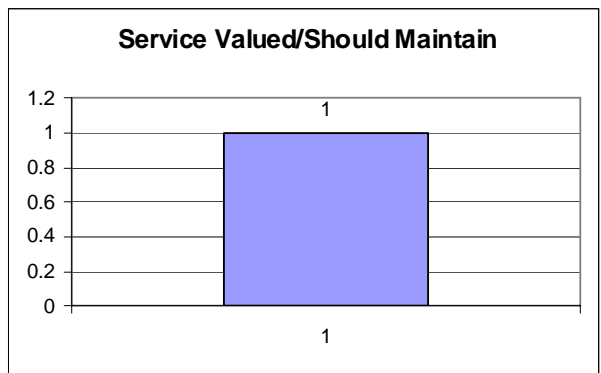
Were our visitors satisfied with our range of information.



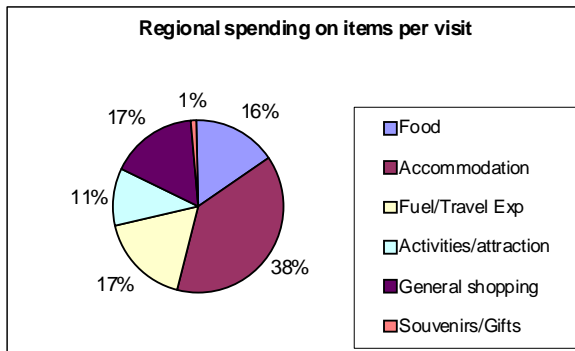
Were our visitors satisfied with our facilities.



Were our visitors satisfied with the quality of retail products



Is our service valued and should it be maintained



Regional spending on items and services in the region.

Retail Revenue

Oct - Dec 2008					6 months Year to Date			
2nd Quarter	Last Year	Budget	Variance		YTD	Last YTD	Budget	Variance
\$20,819	\$19,560	\$20,600	\$219	Retail Sales	\$38,981	\$36,493	\$39,087	\$105

- Increase in sales in all centres over Christmas

1. Product Development

- National Landscapes “Australia’s Green Cauldron”
- Taste the Tweed – farm tours, Tweed produce list, hampers
- Environment - Bush Walks, Interpretation Centre and Rainforest Way
- Health & Lifestyle
- Business Tourism – MICE
- World Car Rally
- Festivals
- Surfing
- NSW Tourism
- Indigenous Tourism
- Network Nights

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

This report recommends Council endorse the quarterly performance review required by Tweed Tourism’s funding agreement.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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1. **Confidential Attachment** - Tweed Tourism December Quarterly 2008 Report to Council - Financial Confidential Attachment (ECM 1977866)

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REPORTS FROM THE DIRECTOR TECHNOLOGY & CORPORATE SERVICES

O3 [TCS-OC] Corporate Quarterly Report - October to December 2008 Incorporating the 7 Year Infrastructure & Services Plan

ORIGIN:

Corporate Compliance

SUMMARY OF REPORT:

The Corporate Quarterly Report including progress on the 7 Year Infrastructure & Services Plan for the period 1 October to 31 December 2008 is presented for consideration by Council.

RECOMMENDATION:

That Council receives and notes the Corporate Quarterly Report including progress on the 7 Year Infrastructure & Services Plan for the period 1 October to 31 December 2008.

REPORT:

The following report details the progress for the period 1 October to 31 December 2008 on activities identified to be undertaken during 2008-2009 in the 2008-2011 Management Plan.

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Social Action Plan

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Community & Cultural Services	Aboriginal Development projects delivered	C012	number	5	5	4	9	
	Clients aided by Community Options	C012	number	810	250	352	602	
	Cultural Development projects delivered	C008	number	7	1	3	4	
	Disability projects delivered	C012	number	16	5	7	12	
	Exhibitions held by the Regional Art Gallery	C008	number	25	11	8	19	
	Festivals and events held to promote the Shire	C031	number	25	12	13	25	
	Library projects delivered	C009	number	4	7	3	10	
	Museum projects delivered	C010	number	10	2	4	6	
	Projects, events, activities for Seniors facilitated by Council	C012	number	12	3	3	6	
	School holiday activities facilitated by Council	C012	number	20	3	8	11	
	Visitors to the Regional Art Gallery	C008	number	50,000	14,597	13,128	27,725	
	Workshops held by the Regional Art Gallery	C008	number	15	9	7	16	
	Manager Recreation Services	Youth projects delivered	C012	number	24	4	10	14
Local recreation capital works completed on time in budget		C027	%	100%	10	30	40	
Requests for parks maintenance		C027	number	n/a	38	57	95	
Short-term filming licenses issued		A029	number	n/a	4	4	8	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Recreation Services	Swimming pool attendance	C022	number	n/a	4,070	20,359	24,429	

Economic Action Plan

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Business & Economic Development	Construction Certificates approved for Commercial Development	D001	number	n/a	16	8	24	
	Rateable business properties	A009	number	n/a	1,693	0	1,693	

Environmental Action Plan: Natural Environment

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Coordinator Natural Resource Management	Biodiversity projects - on-ground commenced	E016	number	6	4	4	8	
	Biodiversity projects - planning and others commenced	E016	number	8	8	0	8	
	Drain improvement projects delivered	E013	number	3	4	1	5	
	Duranbah Beach and environmental management (planning phase completed)	E020	%	100%	5	5	10	
	Energy consumption reports for all Council accounts delivered	C018	number	4	1	0	1	
	Estuary foreshore projects commenced	E021	number	4	2	1	3	
	Kingscliff foreshore EIS approved	E020	%	100%	40	20	60	
	NRCMA CSO project delivered	E020	%	100%	10	30	40	
	River Health Grants for Catchment	E021	number	20	8	3	11	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July- Oct- Dec		Total	Comment
					Sept	Dec		
Coordinator Natural Resource Management	Management	C016	ha	100 ha	80	80	80	
	Total area of coastal vegetation under management							
	Trapping control program for Indian Myna	E016	trap days	300	60	817	877	
	Upper sub-catchment Management Plans commenced	E021	number	2	0	0	0	
	Urban Sustainability Project delivered	C018	%	30%	2	4	6	
	Water consumption reports for all Council accounts delivered	C018	number	2	0	1	1	
	Water quality monitoring and reporting	C018	%	100%	25	25	50	

Environmental Action Plan: Built Environment

Responsibility	Service	Cost Centre	Performance Measure	Target	July- Oct- Dec		Total	Comment
					Sept	Dec		
Coordinator Planning Reforms	Strategic Land Use and Locality Plans adopted by Council	D002	number	3	0	0	0	There are several Plans in the final stages of preparation.
Manager Building & Environmental Health	Average processing time for s68 Approvals, Sewer / Water	C019	days	n/a	7	7	7	
	Average processing time to approve a building development applications	C019	days	<40	38	35	36	
	Average processing time to approve Complying Development application	C019	days	<10	7	4	5.5	
	Average processing time to determine a Construction Certificate	C019	days	<15	5	2.5	4	
	Building Certificates issued	C019	number	n/a	22	21	43	
	Complying Development applications	C019	number	n/a	18	20	38	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Building & Environmental Health	approved							
	Construction Certificates approved	C019	number	n/a	134	74	208	
	Development Applications approved	C019	number	n/a	136	156	292	
	Food shops inspections	C025	number	800	21	168	189	
	Mandatory critical building inspections carried out within 48 hrs of request	C019	%	100%	100	100	100	
	Number of Development Applications received in the period	C019	n/a	n/a	136	131	267	
	On-site sewerage management systems failures as a % of total systems inspected	D001	%	n/a	3	7	7	
	Quarterly on-site sewage management systems inspected	D001	number	100	152	134	286	
	Average turn around time to process DA's	D001	days	60	70	93	81.5	
	DA's approved as a % of total DA's determined	D001	%	n/a	97	90.8	90.8	
Manager Development Assessment	Development Applications (DA's) approved	D001	number	n/a	110	99	209	
	Number of DA's received in the period	D001	number	n/a	113	85	198	
	s149 Certificates issued	D001	number	n/a	789	749	1,538	
	Annual average residential water consumption per connected assessment	W006	kl/year	<200			201 2007/2008.	
Manager Water	Annual reused effluent	S003	%	10%			3.9 2007/2008 Total.	
	Annual sewer overflows	S003	number	<30			53 2007/2008 Total.	
	Domestic waste recycled	G002	%	25	38	32.2	70.2	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Waste Manager	Environmental education initiatives and events conducted	G002	number	n/a	20	18	38	
	Kilograms of recycling per capita	G002	kg	<140	22	21	43	
	Litres of leachate reprocessed	G001	litres	n/a	0	0	0	This was a trial project which was not successful. No longer in operation.
	Tonnes of green waste reprocessed	G001	tonnes	n/a	1,589	1,996.5	3,585.5	

Infrastructure Action Plan

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Water	Average residential sewer bill	S005	\$	\$473(06/07)			492	2007/2008 (Sewerage Access Charge).
	Average residential water bill	W007	\$	\$318 (06/07)			342	2007/2008 (Access Charge \$95 + 201 kL @ \$1.23).
	Confirmed sewer chokes per 100 kms	S001	number	<40			12.6	2007/2008 Total.
	Dry weather sewer overflows to waterways per 100 kms	S001	number	<10			10.77	2007/2008 Total.
	Duration of programmed sewer service interruptions	S001	%	95%<12hrs			100	2007/2008 Total.
	Duration of programmed water interruptions	W006	%	95%<12hrs			100	2007/2008 Total.
	Duration of unplanned sewer service interruptions	S001	%	95%<8hrs			99	2007/2008 Total.
	Duration of unplanned water interruptions	W006	%	95%<5hrs			99	2007/2008 Total.
	Frequency of unplanned water	W006	number	<50			31	2007/2008 Total.

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Water	interruptions per 1,000 connections							
	Moderate sewerage environmental incidents reported	S005	number	0		4	2007/2008 Total (odour).	
	Moderate sewerage public health incidents reported	S005	number	0		0	2007/2008 Total.	
	Moderate water supply environmental incidents reported	W007	number	0		0	2007/2008 Total.	
	Moderate water supply public health incidents reported	W007	number	0		0	2007/2008 Total.	
	Number of connected water meters	W006	number	400		317	2007/2008 Total.	
	Odour complaints per 1,000 connections	S002	number	<1		0.935	2007/2008 Total.	
	Percentage of time water restrictions apply	W001	%	<5%		0	2007/2008 Total.	
	Quality of effluent meeting DEC (EPA) 90 percentile licence limits	S003	%	100%		95	2007/2008 Total (6 of 8 plants fully compliant).	
	Service connections failures per 1,000 connections	W006	number	<25		20.5	2007/2008 Total.	
	Sewer rising mains breaks per 100 kms	S001	number	<10		2	2007/2008 Total.	
	Total volume of raw water extracted	W005	ml	10250		9,429	2007/2008 Total.	
	Total volume of sewerage treated	S003	ml	7500		7,892	2007/2008 Total.	
	Total volume of treated water supplied	W005	ml	9600		8,836	2007/2008 Total.	
	Treated water to 1996 NHMRC & ARMCANZ Aust. drinking guidelines	W005	%	100%		99	2007/2008 Total.	
	Unaccounted for lost water	W004	%	<15%		14.57	2007/2008 Total.	
	Water complaints per 1,000	W006	number	<10		1.2	2007/2008 Total.	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Water	connections							
	Water mains failures per 100 kms of mains	W004	number	<10			9.56	2007/2008 Total.
Manager Works	Kerb and gutter renewed (all programmes)	E009	metres	350	104	5	109	
	Roads resheeted (all programmes)	E009	kms	20	4	1	5	
	Roads resurfaced (all programmes)	E009	kms	50	20.5	14.1	34.6	Bitumen resealing to be completed Feb 09. Asphalt resurfacing program tenders to be called Feb 09.
Senior Planning & Infrastructure Engineer	Unsealed roads graded	E010	kms	350	37	31	68	
	Maintenance and repair of floodgates	E022	number	>30	20	17	37	
	New bus shelters constructed	E010	number	9	7	0	7	Old shelters replaced in Q1 being repaired during Q2 for future installation.
	New cycleways constructed	E014	metres	800	287	0	287	
	New footpaths constructed	E004	metres	1,000	80	360	440	
	Signage in bus shelters renewed	E014	number	200	0	0	0	
	Street lights upgrades	E004	number	>10	6	0	6	

Governance Action Plan

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Chief Information Officer	Core business systems availability	A004	%	99%	99	98	98	Power outages 1st and 3rd January 2009.
	Visitors to Councils Internet	A004	number	n/a	40,000	42,000	82,000	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Chief Information Officer	Web Site							
Corporate Compliance Officer	Completion of the annual Audit Plan	A029	%	100%	25	25	50	0 audits conducted for Q.2. Officer resigned. Unsuccessful in recruiting a replacement.
	Formal complaints received	A029	number	n/a	18	26	44	1- Competitive Neutrality; 2 not actioned for Q.1 and 8 not actioned for Q.2.
	Freedom of information requests received	A029	number	n/a	2	2	4	
Manager Risk & Human Resources	Average duration rate of lost time injury	A007	days	n/a	10	10	10	
	Full time employees	A007	number	n/a	672	676	676	
	Lost time injury	A007	number	n/a	16	27	27	
	Reported incidents	A007	number	n/a	50	88	88	
	Workers compensation claims	A007	number	n/a	23	39	39	

Human Resource Action Plan

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Risk & Human Resources	Average time taken to fill an advertised job vacancy		days	n/a	37	45	82	
	Number of employees per 1000 population		number	n/a	8.05	8.17	8	676/84325
	Number of job vacancies re-advertised		number	n/a	2	1	3	

Tweed Shire Council Corporate Quarterly Report for Oct-Dec 2008

Equal Employment Opportunity Action Plan

Responsibility	Service	Cost Centre	Performance Measure	Target	July-Sept	Oct-Dec	Total	Comment
Manager Risk & Human Resources	% of females employed to total equivalent full time staff	A007	%	n/a	25	26	25 175/676	
	% of males employed to total equivalent full time staff	A007	%	n/a	74.5	73.5	75 501/676	
	EEO complaints received	A007	number	n/a	0	0	0	
	EEO complaints substantiated	A007	number	n/a	0	0	0	

Tweed Shire Council 7-year Infrastructure & Services Plan Progress Report: October - December 2008

Business & Economic Development

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Corporate Planning Unit	Develop a Business Plan.	R Adams	89526 Rev	\$89,526	\$30,304	Employment costs for Economic, Corporate Planner and Consultancy Fees for Council 10-Year Business Plan.	Planner employed. Business Plan completed May 2008.
Economic Development Support	Council's Internal Economic Development Projects.	R Adams	71,000 Rev	\$71,000	\$2,178	Undertake various economic development projects as endorsed by the General Manager.	HTW supplied land valuations, Council endorsed contribution to Murwillumbah CCTV.
Economic Marketing & Promotion	Contribution to TEDC Projects.	R Adams	70,000 Rev	\$70,000	\$36,948	Funding to TEDC to undertake economic development projects identified in the Economic Growth Management Strategy.	Three payments made in quarterly instalments. Marketing Strategy provided.
Economic Marketing & Promotion - Tourism	Tweed Tourism Support.	R Adams	120,000 Rev	\$120,000	\$90,000	Funding to Tweed Tourism to undertake tourism marketing and promotion of Tweed.	Three payments made in quarterly instalments. Administrators have approved Tweed Tourism Marketing Plan.
Kingscliff Visitors Information Centre	Develop and operate a Visitor Info. Centre at Kingscliff.	R Adams	25,000 Rev	\$25,000	\$18,750	Kingscliff VIC commenced operations on 15/12/2006.	Three quarterly instalments paid.

Tweed Shire Council 7-year Infrastructure & Services Plan Progress Report: October - December 2008

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Upgrade Saleyards	Allowance for maintenance of pens, races and other saleyard capital infrastructure.	R. Adams	40,000 Rev 16250 C/O	\$56,250	\$19,005	Works underway to upgrade pens and sorting / loading areas to steel fencing.	Under construction.
Business & Economic Development				\$431,776	\$197,185		

Community & Natural Resources

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Aboriginal Community Development	As outlined in the Social Plan. Coordinate development of community and council related issues.	G Corbett	66,000 Rev 44789 C/O	\$110,789	\$32,641	Development Officer employed. Implementation of programs commenced.	Ongoing.
Administration Officer	Staff costs.	G Corbett	\$96000 Rev 6960 C/O (part of)	\$102,968	\$51,439	Administration Officer employed.	Ongoing.
Amenities hall Kingscliff		G Corbett	100000 Loans	\$100,000	\$0	Works commenced.	Complete.
Arts Traineeship and Mentorship	This project, would initiate accredited traineeships and mentorship in arts and cultural areas, targeted at youth	G Corbett	3311 C/O	\$3,311	\$0	Projects determined and budget approved by Community Development Officer.	Cultural Development projects to be implemented awaiting return of Cultural Development Officer.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	and students. It would operate in partnership with key tertiary institutions to develop and implement an arts-based mentorship package.						
Carpet Replacement & Refurbishment - Murwillumbah Auditorium	Stage 2 would see works in the auditorium to replace carpet on walls, upgrade of stage.	G Corbett	120000 C/O	\$120,000	\$40,425	Consultants report received on the use of the Tweed and Murwillumbah Auditoria as a performing arts and mixed use space.	Consultant has now been advised of cost. Currently reviewing cost quoted. Report to be dealt with by EMT.
Coastline Management Plan Implementation	Kingscliff Foreshore Protection Works	J Lofthouse	0 Grant, 150000 Loans	\$300,000	\$37,072	EIS lodged with Council for approval; Draft Emergency Action Plan complete. No grants received.	EIS on public exhibition as part of approval process; Seek tenders for works in front of Surf Club.
Community Building Maintenance	This provision will allow major upgrading works to the many community buildings for which Council has a responsibility in lieu of the current repair on a needs	G Corbett	105000 Rev 13786 C/O	\$118,786	\$10,049	A report is to be undertaken to ascertain the condition of the Shire's Council owned Community Halls. Work currently carried out on Piggabeen Hall,	To determine the list of priorities for the refurbishment and maintenance of the Community Halls.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	basis provided for under current budget constraints.					Bray Park Community Centre, Limpinwood Community Hall and Reserve Creek Hall.	
Community Centre Murwillumbah	The upgrade of the Community Centre located in Knox Park, Murwillumbah will provide a focus for the numerous community services that are now provided in a number of scattered locations within Murwillumbah.	G Corbett	994,500 dependant on sales & grants	\$0	\$2,466	Concepts drawings completed for Better Regions application for Federal Funding. Project Manager engaged.	Work plan to be devised by Murwillumbah Community Centre Project Manager for approval by Council.
Cultural Arts Seed Funding	This project would enable further arts-based community-driven initiatives to be encouraged, following the expiry of the Tweed City of the Arts activities.	G Corbett	18809 C/O	\$18,809	\$0	Plans and Strategies developed by Responsible Officer.	Awaiting implementation.
Duranbah Beach Plan of Management	Redesign stormwater including quality improvements, amenity	J Lofthouse	200000 Grant, 250000 Revenue	\$450,000	\$8,873	Detailed design and approvals.	construct redesigned stormwater system.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Improved Services for Shire Youth	The employment of a Youth Development Officer arose from needs identified from the Social Plan.	G Corbett	76,000 Rev 525 C/O	\$76,525	\$36,156	Youth Development Officer employed. Implementation of programs commenced.	Ongoing.
Museum - Tweed Heads	It is planned to build a significant new building at Tweed Heads and the refurbishment of the Murwillumbah Museum. The Museum will house and exhibit the extensive collections of the Tweed River Regional Museum.	G Corbett	250000 C/O	\$250,000	\$0	DA is completed and ready for lodgement. Additional funding requests from State & Fed. Govt. Lease conditions in final stage of negotiation with the Dept. of Lands.	DA lodgement dependant on Gazettal of revised zoning. Develop brief and call tenders for Exhibitions design. Develop brief and call tenders for construction.
Museum Murwillumbah		G Corbett	1000000 Loans	\$1,000,000	\$0	Architect finalised concept for 2 storey extension. DA lodged for a disability access ramp.	Council to assess viability of 2 storey extension. Awaiting outcome of DA for ramp and if successful will call tenders for construction.
Tweed Coast Estuaries Management Plan	Implementation of Coast Estuaries Mgmt Plan	J Loffhouse	64286 Revenue	\$64,286	\$0	Proposal received for ecological health assessment of Cudgera Creek, awaiting outcome of ASS grant.	Commence ecological health monitoring, commence ASS research project.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Vegetation Management Strategy	This program is critical to ensuring the best practice management of vegetation, and hence landscape, in the Tweed Valley.	J Lofthouse	278570 Rev / 450715 Grnt / 158834 C/O	\$888,119	\$62,808	application. 4 on-ground projects commenced, 8 Planning or other projects commenced. Funds committed to pending grant projects not yet commenced.	Priority Actions: LEP reforms; continued NRM project inventory; complete Biodiversity DCP; establish on-ground incentives program, continue education and awareness activities/projects.
Waterways Asset Replacement	Replacement of Waterways Assets.	J Lofthouse	30,000 Rev 60,000 C/O	\$90,000	\$2,036	Tenders let for replacement and new pontoons for Foysters Jetty, Dry Dock Road Jetty and Tumbulgum.	Commission, construct and install pontoons early 2009.
Youth Activities Program	Part of a package of youth-oriented projects in the Quality of Life Program, this project would provide \$12,500 to fund youth activities as identified by the Youth Development Officer.	G Corbett	12,500 Rev 6131 C/O	\$18,631	\$2,630	A program of activities is currently progressing. Projects devised and implemented as previous programs are completed. Activities have been devised and implemented at Banora Point Community Centre. Funding sourced	Implemented plan to further work with young people in Pottsville, Uki, Chillingham, Tyalgum, Banora Point, Murwillumbah and Tweed Heads to identify and run projects/activities.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Youth Transport	Allied to the Youth Activities Program, this project would provide \$15,000 specifically for enabling transport by young people, primarily aged 12-18 in line with Council's draft Youth Needs Analysis.	G Corbett	15,000 Rev 22565 C/O	\$37,565	\$4,689	Program is being implemented. from CDSE.	In partnership with Youth Services and agencies identified and developed responses that support young people's access to services and events. Responded to on-going demands and needs.
Community & Natural Resources				\$3,749,789	\$291,284		

Engineering & Operations

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Asset management Levees & Floodgates	The program is initially to provide a computer based asset management plan followed by remediation (catch up) works in following years.	D Rose	85,000 Rev/85,000 Gmt 50442 C/O	\$220,442	\$3,854	Data collected - remainder of project on hold awaiting implementation of asset management system. Maintenance inspections are continuing with results held in MEX and repairs being undertaken as	Implementation delayed due to change in asset management system from MEX to Technology One 'Works and Assets'. Work is progressing with Technology One regarding changeover.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Botanic gardens	Council has resolved to develop a botanical garden on land it owns at Eviron as part of a strategy for rehabilitation of parts of the land that will be used for landfill and in conjunction with that part of the land that forms the Tweed Valley Cemetery.	S Brawley	100,000 S94 150463 C/O	\$250,463	\$93,410	required. Draft hydraulic plan for botanic gardens core area completed. Commenced hydraulic plan for 'gateway gardens'.	LEGS to produce engineering detail and specifications for hydraulic works.
Botanical Gardens Visitors' Centre		S Brawley	500000 Lns	\$500,000	\$0	To be considered after construction of hydraulic works.	
Bushland maintenance officer		J Lofthouse	67900 Revenue	\$67,900	\$29,672		
Cabarita Streetscaping	Streetscaping of Tweed Coast Road from Rosewood Ave to Beach Resort	D Rose	500000 Lns	\$500,000	\$6,975	Concept plans being developed by Recreation Services.	Concept plans go to public consultation.
Carpark/Pool upgrade	The upgrade of the 40 year old	P Knight	4902845 C/O	\$4,902,845	\$5,974,157	Works to Car Park 100% completed.	Project Completed.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	Murwillumbah pool complex will provide a facility that will serve the region for the foreseeable future. New facilities will include a hydrotherapy pool, a 25m heated lap pool, which will allow all year use of the facility.					Works to Pool Hall and pool construction 100% completed.	
Coastal Landscape Strategy	Implement Kingscliff Foreshore Landscape Plan; Develop & implement Landscape Plan for Ambrose Brown Park, Pottsville.	S Brawley	283835 C/O	\$283,835	\$17,507	Completed are: Draft Kingscliff Foreshore Masterplan and Wommin Bay Memorial Walkway and viewing platform; Cabarita foreshore footpath; cafe entry design and construction; Tweed Coastal furniture design and documentation; Ambrose Brown Park.	Implementation of plans.
Cudgen Creek	Replacement of the	I Kite		\$100,000	\$151,363	Construction	Nil.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Walk Bridge, Kingscliff	bridge with a wider, safer, low maintenance structure is included on Council's Timber Bridge Replacement Program priority list, with an estimated cost of \$1.4 million.					completed September 2008.	
Flood studies coastal creeks 2D	Council has resolved to undertake a joint flood study with Byron Shire Council for all Coastal Creek Floodplains from Kingscliff to Ocean Shores (Cudgera, Cudgera and Mooball Creeks in Tweed Shire plus Marshalls Creek in Byron Shire)	D Rose	37500 Rev, 37500 Grt	\$75,000	\$0	Consultancy awarded to BMT WBM, who have completed calibration of models.	Carry out design flood model runs and report to Floodplain Management Committee.
Footpaths rehabilitation	Rehabilitate footpaths in accordance with condition	I Kite	266,000 Lns 46789 C/O	\$312,789	\$47,662	Dry Dock Rd complete.	Outstanding projects to be completed February to May 2009.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	assessment.						
Gravel Re-sheeting of Unsealed Roads	Re-sheet unsealed roads with gravel identified by condition assessments.	I Kite	398,000 Lns	\$398,000	\$77,327	Resheets being carried out in conjunction with grading program.	Nil.
Kerb & gutter rehabilitation	Rehabilitate kerb and gutter in accordance with condition assessment.	I Kite	70,000 Lns	\$70,000	\$20,819	River Terrace & first section of Keith Compton Dr complete.	Completion of outstanding projects by May 2009.
Kingscliff Pool upgrade	Shade structure + upgrading of Pool Facilities.	S Brawley	936 C/O	\$936	\$0	Shade structure installed. \$400,000 reallocated to Murwillumbah Swimming Complex as per Council resolution 31/07/2007.	No further action.
Knox Park Upgrade	Planned upgrade of Knox Park to improve linkages with Murwillumbah CBD and improve the amenity and usability of the park	S Brawley	0	\$0	\$0	Funding postponed and redirected to Murwillumbah Swimming Complex as per Council resolution 31/07/2007.	No further action.
Land Purchase Open Space-	Purchase land in 6a/6b zoned land.	P Morgan	100000 C/O	\$100,000	\$0	No current acquisitions.	Continued review of further land acquisitions.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Requests to purchase 6a/6b zoned land.							
Laser Survey of Tweed River & Coastal Creeks	Undertake survey of Tweed River and Coastal Creeks for incorporation of information in Council's GIS system.	D Rose		\$0	\$1,680	Contract for survey completed. Information has been included in Council's GIS system.	Project Complete.
Lot 500 Bushland	Maintenance to Dune Vegetation - Casuarina	S Brawley	8,200 Rev 6777 C/O	\$14,977	\$66	Regeneration works commenced in line with Lot 500 dune management plans.	Continuation of regeneration works.
Park Asset Maintenance	Addressing playground compliance issues in line with Australian Standards.	S Brawley	43,750 Revenue 10614 C/O	\$54,364	\$4,274	Upgraded play equipment in numerous parks in accordance with priorities identified in condition assessment audit.	Upgrading of further equipment in parks.
Parks Asset renewal	Replace ageing/failing assets - Playground Equipment, BBQ & Shelters.	S Brawley	41,750 Rev	\$41,750	\$11,522	New BBQ and shelter. Replacement of bollarding to park at Ray Pascoe Park-Tweed Heads.	Continued replacement of equipment in accordance with budget allocation.
Pottsville		I Kite	750000 Lns	\$750,000	\$0	Project in design	

Tweed Shire Council 7-year Infrastructure & Services Plan Progress Report: October - December 2008

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
North drainage outlet - Eianora						phase. Scheduled for construction July 2009.	
Recreation asset management		S Brawley	30000 Rev 33950 C/O	\$63,950	\$63,992	Draft asset plans commenced.	completion of 1st iteration of asset management plans.
Regional Sport & Recreational Facilities	Complete Feasibility/Master Plan study - Arkinstal Park; Proceed to further studies dependant on results of Feasibility Study.	S Brawley	866156 C/O	\$866,156	\$0	Draft Master Plan options presented to stakeholders. Draft Plan endorsed by stakeholders, Sports Advisory Committee and discussed with Administrators. Traffic Plan completed.	Completion of Business Plan and Feasibility Study based on Master Plan.
Sealed road rehabilitation	Rehabilitation of sealed roads in accordance with condition assessment.	I Kite	688,900 Lns 80628 C/O	\$769,528	\$198,214	Peninsula St, Cudgen Rd, Doon Doon Rd & Wallum Court complete.	Hogans Rd to commence February 2009.
Sealed road resurfacing	Reseal sealed roads in accordance with condition assessment.	I Kite	490,300 Lns	\$490,300	\$254,398	Pioneer Road Services issued work schedule.	Program to be completed in February 2009.
Sportsgrounds Capital Works	Represents the difference between	S Brawley	200,000 Lns 195816 C/O	\$395,816	\$5,432	Capital Works Program endorsed	Plan to roll funding into 2008/09 to accumulate

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
(Local)	the planned Capital Works Program for local sporting facilities (lights, change rooms etc) and funds available through Section 94 Developer Contributions.					by Sports Advisory Committee. Lighting plan and quote received for Waler Peate Fields. Waler Peate plans may change with consideration to proposed Depot Road fields.	sufficient funds to construct amenities and lighting at Waler Peate Field, Kingscliff.
Stormwater drainage rehabilitation	Rehabilitate stormwater drainage throughout the Shire, identified by condition of assets.	I Kite	400,000 Lns	\$400,000	\$80,296	Pit reconstruction projects underway.	Pipe relime projects to be let March 2009.
Surf Life Patrols	Provision for increase in fees due to the demand for additional areas to be provided with paid lifeguards	S Brawley	12,000 Rev 60782 C/O	\$72,782	\$1,604	Casuarina Beach included in patrols contract. Shirewide Beach Audit and action plan adopted. Extended lifeguard services commenced.	Recommendations of plan to be implemented through Beach Safety Liaison Committee.
Surf Life Saving Strategy 2020	With 40km of coastline under its care and control, Council needs to develop ways for identifying where	S Brawley	10,000 S94	\$10,000	\$19,267	Commenced revision of beach emergency signage. Audit completed of all beach access points. Support of	Review revision of signage and beach access points. Implementation of projects identified in the review in accordance with budget allocation.

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	and when beach safety measures should be employed and how the issue of beach and surf safety should be provided to residents and visitors.					Surf Lifesaving Clubs through provision of warning signage, emergency phone and reimbursement for fuel costs associated with emergency rescues.	
Tweed Coast Depot		I Kite	300000 C/O	\$300,000	\$468,677		
West Kingscliff drain - Gales/Bowling Club		I Kite	900000 Lns 100000 Other	\$1,000,000	\$0		
Engineering & Operations				\$13,011,833	\$7,532,168		

Planning & Regulations

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Administration Officer.	Staff Costs.	R Cameron	96,000 (part of). See A1502	\$0	\$0	Administration Officer appointed 25 March 2008.	Officer now providing support to Environmental Health section and maintaining Essential Services register.
Building Compliance Officer.	An additional employee is required to carry	R Cameron	67,900 Rev	\$67,900	\$33,406	Compliance Officer employed. Officer attending	Continue to follow up complaints in a timely manner and review

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	out inspections and take action in regard to general complaints received by Council from the public in relation to miscellaneous matters such as stormwater issues, retaining walls, use of land and buildings etc.					to all complaints and notice of intention from private certifiers in a timely manner. Procedures for complaint lodgements implemented.	processes.
Emergency Management Plan Implementation.	This program will result in the regular review of the Tweed Disaster Plan, the provision of support to the various emergency agencies such as the State Emergency Service and the Rural Fire Services.	R Cameron	30,000 Rev 5266 C/O	\$35,266	\$6,949	Officer resigned. The position was re-advertised and appointment made.	Officer to commence on 12 January 2009.
Environmental Health	This will allow a proactive	R Cameron	67,900 Rev	\$67,900	\$31,482	Compliance Officer employed.	Continue above-mentioned actions

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
Compliance Caravan Parks.	approach to the issues that arise within caravan parks. These include installations of structures on site. This will assist in reducing possible impacts from major events such as flooding, storms, etc.					Proposed new structures in parks are being assessed by officer with existing structures audited. Complaints being attended to. Currently inspections being undertaken for renewal of licences to operate.	and assist Environmental Health Officers in auditing processes for data entry into Proclaim system. Officer now also assisting in complaint investigation and compliance work.
Environmental Health Compliance Officer		R Cameron	84700 Revenue	\$84,700	\$38,814	Officer employed. Currently auditing On-site sewage management systems.	Continue to audit existing On-site sewage management systems.
Health & Building Surveyor.	An additional employee is required to maintain a satisfactory level of service to perform regulatory functions	R Cameron	84700 Rev	\$84,700	\$44,703	Health & Building Surveyor employed. Has undertaken fire safety audits, inspections for places of public entertainment, Building	Continue above mentioned duties and carry out assessments for various approvals. Officer now appointed to Southern District carrying out assessment of various applications and general

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Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	including the assessment of applications for construction certificates, complying development applications, sewer applications etc.					Certificates and general inspections associated with building works. Officer now assigned to South area.	Building Surveyor duties.
LEP Review Stage 2 (was Rural housing strategy).	Comprehensive review of Council LEP.	I Lonsdale		\$0	\$0	Background strategic planning studies nearing public exhibition or adoption. Draft LEP being progressed on finalisation of studies.	Refer draft plan to Dept. of Planning for s.65 authority to exhibit.
LEP Reviews.	The State Government requires that the Tweed LEP is reviewed and updated.	I Lonsdale		\$0	\$0	Finalising draft plan in accordance with s 65 advice from Dept. of Planning.	Undertake formal public exhibition of the draft plan.
Locality Plan (Murwillumbah)	A major theme of Tweed Futures and the Management	I Lonsdale	0	\$0	\$13,438	Adopted 30 April 2008.	Completed. In operation since 30 April 2008.

Tweed Shire Council 7-year Infrastructure & Services Plan Progress Report: October - December 2008

Project Name	Planned Works	Responsible Officer	Funds Source	Allocated Funds	Expenditure	Status	Next Action
	Plans is the preparation of Locality Plans. The aim of these Plans is to present a coordinated statement of the future character of a locality and the necessary mechanisms to achieve that character.						
Residential and Tourist Visitor Accommodation DCP.	Review DCP objectives and controls	I Lonsdale	0	\$0	\$0	Adopted 22 April 2008.	Completed. Plan in statutory operation as of 30 April 2008.
Residential Development Strategy.	Adopted in 1991, a major review of the Strategy is required to ensure infrastructure plans and growth is coordinated.	I Lonsdale	67240 C/O	\$67,240	\$14,000	Finalisation of public submission review and draft plan amendment.	Council adoption March 2009.
Planning & Regulations				\$407,706	\$182,792		
Grand Total				\$17,601,104	\$8,203,429		

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

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04 [TCS-OC] Quarterly Budget Review - 31 December 2008

ORIGIN:

Financial Services

SUMMARY OF REPORT:

This is the second quarter statutory budget review for this financial year and summarises the estimated expenditure and income changes to the 2008/09 Budget based on projections to 30 June 2009.

This statutory report is prepared in accordance with the Local Government (General) Regulations 2005, regulation 202 and 203. Council will have a balanced budget as at 30 June 2009 in the General Fund, Water and Sewer Funds.

RECOMMENDATION:

That the:-

- 1. Quarterly Budget Review Statement as at 31 December 2008 be adopted.**
- 2. Expenditure and income, as summarised below and detailed within the report, be voted and adjusted in accordance with the revised total expenditure and income for the year ending 30 June 2009.**

Description	Change to Vote	
	Deficit	Surplus
General Fund		
<u>Expenses</u>		
Operating	610,125	0
Interest	81,808	0
Capital	1,875,553	0
Loan Repayments	0	543,649
Transfers to Reserves	166,438	0
	2,733,924	543,649
<u>Income</u>		
Operating	0	283,512
Capital Grants & Conts	0	1,397,000
Loan Funds	0	91,080
Recoupments	0	384,898
Transfers from Reserves	0	33,785
Asset Sales	0	0
	0	2,190,275
Net Surplus/(Deficit)		0

Description	Change to Vote	
	Deficit	Surplus
Water Fund		
<u>Expenses</u>		
Operating	50,463	0
Interest	0	0
Capital	0	2,078,525
Loan Repayments	0	0
Transfers to Reserves	3,795,658	0
	<u>3,846,121</u>	<u>2,078,525</u>
<u>Income</u>		
Operating	783,878	0
Capital Grants & Conts	0	0
Loan Funds	0	16,140,000
Recoupments	2,275,485	0
Transfers from Reserves	11,313,041	0
	<u>14,372,404</u>	<u>16,140,000</u>
Net Surplus/(Deficit)		<u>0</u>
Sewer Fund		
<u>Expenses</u>		
Operating	39,087	0
Interest	0	0
Capital	0	1,563,500
Loan Repayments	0	0
Transfers to Reserves	213,431	0
	<u>252,518</u>	<u>1,563,500</u>
<u>Income</u>		
Operating	88,482	0
Capital Grants & Conts	160,000	0
Loan Funds	0	0
Recoupments	158,750	0
Transfers from Reserves	903,750	0
Asset Sales	0	0
	<u>1,310,982</u>	<u>0</u>
Net Surplus/(Deficit)		<u>0</u>

REPORT:

Budget Review 31 December 2008 (Quarterly Budget Review)

In accordance with Regulation 203(1) of the Local Government (General) Regulation 2005, a Budget Review Statement and revision of the estimates of income and expenditure must be submitted to council within two months of the close of each quarter.

The Regulation requires that the quarterly financial review must include the following:

- A revised estimate for income and expenditure for the year.
- A report as to whether or not such statements indicate that the financial position of the Council is satisfactory and if the position is unsatisfactory, make recommendations for remedial action.

Report by Responsible Accounting Officer

The Quarterly Budget Review Reports are prepared to provide Council and the community with information in relation to Councils financial performance and proposed amendments to its budget and forward estimates. The reports are prepared under accrual accounting principles in accordance with the requirements of the Local Government Act 1993.

The Financial reports included in the Quarterly Budget Review are as follows:

1. Variations
 - a) Variations Proposed
 - b) Introduced During Quarter – By Council Resolution
2. Budget Summary – by fund
 - a) By Type (including Available Working Capital)
 - b) By Division

Variations

There are two variations reports included in the Quarterly Budget Review during this quarter:

- Variations Proposed
- Council Resolutions

The Variations Proposed report details all of the recommended changes to budget that have been put forward by management at this review for Councils consideration.

The Council Resolutions report is provided as information to the Council and the community to explain the adjustments that have been included in the Approved Budget during the quarter.

Income Statement

The Income Statement measures Council's financial performance over the period and shows whether or not Council has earned sufficient revenues to support its activities during that period, and whether or not surpluses have been created to fund additional or replacement assets to service community needs.

The statements show where Council's money comes from (Revenue) and how that revenue is consumed (Expenses) in providing the ordinary activities and services of the Council.

Statement of Funding Result Reconciliation

The Funding Statement provides information about the source of cash and "cash like" funds, and how they have been (or are budgeted to be) applied in the Management Plan.

The "source" of funds includes the surplus or deficit (a negative source) from ordinary activities of Council as expressed in the Income Statement. In other words all of the ordinary activities of Council including collection of rates and other general income and provision of services are netted off and the remainder is available to provide a source of funds for other expenditure such as asset acquisition, loan repayments and transfer to reserve for future expenditure programs.

The programs that have had an effect on revenue are:-

Description	\$
General Fund	
Mayoral Secretary	32,176
S94 Admin	113,000
Valuation Fees	3,510
Interest on Overdraft	3,500
Overdue Rates Expenses	4,000
Debtor Notices	4,000
Bank Charges	(49,490)
Pensioner Subsidy	87,683
S603 Certificates	77,070
General rates	(750,000)
Plumbing Inspections	35,000
Development Applications	100,400
Construction Certificates	39,200
Inspections	40,600
Environmental enforcement levy	20,000
Building Certificates	9,000
Sanitary Collection	24,000
Companion Animals	(30,000)
Dogs fines and costs	(12,000)
Legal expenses - Development Asses	245,000
Legal expenses - Planning Reforms	(50,000)
DAP income	9,000
s149 Certs Ordinary fee	41,000
s149 Certs Urgency fee	6,600
DA application fee	123,776
advertising fee	38,200
Review of DA Decision	1,070
Off maintenance inspection fee	1,000
Appl construction certificate	20,000
Strata certificates	17,050
Urban road construction program	(119,345)

Description	\$
Tweed River	(50,000)
Canal Maintenance	(30,000)
Waterways Asset Management	(10,000)
Coastal Management Planning	(10,000)
Legal costs (recover costs Sharples Vs TSC)	15,000
	0

Full details:

Item	In/Ex	Description	Current Vote	Change to Vote	Comments
1. Proposed Variations					
General					
1	Ex	Mayoral Secretary	114,951	32,176	Administrative Assistant
2	In	S94 Admin	(361,700)	113,000	Economic Downturn
3	Ex	Valuation Fees	156,490	3,510	Adjustment to Actual
4	Ex	Interest on Overdraft	1,500	3,500	Adjustment to Actual
5	Ex	Overdue Rates Expenses	3,000	4,000	Adjustment to Actual
6	Ex	Debtor Notices	3,000	4,000	Adjustment to Actual
7	Ex	Bank Charges	149,490	(49,490)	Savings from new payment channels
8	In	Pensioner Subsidy	(987,683)	87,683	Adjustment to Actual
9	In	S603 Certificates	(182,070)	77,070	Economic Downturn
10	In	General rates	(29,865,492)	(750,000)	Supplementary levies
12	Ex	Interest on loans (ordinary)		68,786	Savings from 07/08 Loan Borrowing costs
12	Ex	Principal repayments (ordinary)		(393,419)	Savings from 07/08 Loan Borrowing costs
12	Ex	Restrict environmental enforcement levy		166,438	Income previously treated as unrestricted
12	Ex	Small unit labour costs		158,195	Reverse 5% vacancy allowance for small units
12	Ex	Interest on loans (7YP)		9,522	Savings from 07/08 Loan Borrowing costs
12	Ex	Principal repayments (7YP)		(150,230)	Savings from 07/08 Loan Borrowing costs
12	Ex	Tweed Regional Aquatic Centre		100,000	Additional operating costs
12	Ex	7 Year Plan salaries		40,708	Indexation of positions funded through 7 Year Plan
13	Ex	Pottsville SES Shed	25,000	50,000	SES Grant for Pottsville Shed
13	In	Pottsville SES Shed Grant	0	(50,000)	SES Grant for Pottsville Shed
13	Ex	SES Vehicles	54,000	54,000	SES Vehicle Grant
13	In	SES Vehicles Grant	0	(54,000)	SES Vehicle Grant
14	In	Plumbing Inspections	(130,000)	35,000	Economic Downturn
15	In	Development Applications	(479,400)	100,400	Economic Downturn
16	In	Construction Certificates	(124,200)	39,200	Economic Downturn
17	In	Inspections	(165,600)	40,600	Economic Downturn
18	In	EEL	(105,000)	20,000	Economic Downturn
19	In	Building Certificates	(46,000)	9,000	Economic Downturn
20	In	Sanitary Collection	(84,000)	24,000	Economic Downturn
21	In	Companion Animals	(30,000)	(30,000)	Increases in registrations & Fines
22	In	Dog Fines & Costs	(28,000)	(12,000)	Increases in registrations & Fines
23	Ex	Flood Risk Management Strategy 07/08	0	101,787	Adjusting flood mitigation program
23	Ex	Flood Risk Management Strategy 06/07	47,484	60,001	Adjusting flood mitigation program
23	Ex	Flood model Coastal Creeks	0	57,039	Adjusting flood mitigation program
23	Ex	South Murwillumbah Levee	0	54,414	Adjusting flood mitigation program
23	Ex	Flood mitigation grants	(146,500)	(182,161)	Funding for above
23	Ex	Flood mitigation unexpended loans	(4,172)	(91,080)	Funding for above
24	Ex	Murwillumbah auditorium maintenance	40	25,000	Various repairs & maintenance

Item	In/Ex	Description	Current Vote	Change to Vote	Comments
24	In	Transfer from Asset Management Reserve		(25,000)	Funding for above
25	Ex	Tweed Heads auditorium	48,328	8,785	Upgrade food preparation areas - \$18310 requested
25	In	Transfer from Community Facilities Reserve		(8,785)	Funding for above
26	Ex	Legal expenses - Development Asses	351,300	245,000	Ongoing expenses for appeals
26	Ex	Legal expenses - Planning Reforms	51,823	(50,000)	
27	In	DAP income	(15,000)	9,000	DAP interviews less than anticipated
28	In	s149 Certs Ordinary fee	(186,300)	41,000	Requests for certificates reduced
29	In	s149 Certs Urgency fee	(20,700)	6,600	Request for urgent certificates reduced
30	In	DA application fee	(503,776)	123,776	Development applications reduced
31	In	Advertising fee	(124,200)	38,200	Development applications reduced
32	In	Review of DA Decision	(2,070)	1,070	Decision reviews reduced
33	In	Off maintenance inspection fee	2,000	1,000	Inspection activity reduced
34	In	Appl construction certificate	(90,000)	20,000	construction activity reduced
35	In	Strata certificates	(31,050)	17,050	strata subdivisions reduced
36	Ex	Crabbes Creek Rd	268,475	(119,345)	Adjust Urban Road Construction program
37	Ex	Tweed River	2,118,690	(50,000)	The reduction of \$50,000 from the Lower Tweed Management Plan is a result of the under expenditure of this program. The Tweed River Committee will need to adjust the 08/09 works program to allow for the budget reduction. There is no effect on the timing of projects as this reduction merely reflects the delays already experienced."
38	Ex	Canal Maintenance		(30,000)	No dredging 08/09
39	Ex	Waterways Asset Management		(10,000)	Current projects funded by reserves & grants
40	Ex	Coastal Management Planning		(10,000)	Projects funded through reserves
				(15,000)	
		Water Fund			
41	Ex	Various operating expenses		50,463	Increased costs
41	In	Annual Access charges		(75,882)	Income greater than expected
41	In	Volumetric charges		859,760	Income less than expected
41	In	Loan funding		(16,140,000)	Funding adjustment
41	Ex	Various capital works		(2,078,525)	Projects deferred to future years
41	Ex	Transfers to Asset replacement reserve		3,795,658	Funding adjustment
41	In	Transfers from Asset Replacement Reserve		11,313,041	Funding adjustment
41	In	Transfers from Capital Contributions Reserve		2,275,485	Funding adjustment
		Sewer Fund			
42	Ex	Various operating expenses		39,087	Increased costs
42	Ex	Various capital works		(1,563,500)	Projects deferred to future years
42	In	Annual charges		88,482	Income less than expected
42	In	Capital grants		160,000	Income less than expected
42	Ex	Transfers to Asset replacement reserve		213,431	Funding adjustment
42	In	Transfers from Asset Replacement Reserve		903,750	Funding adjustment
42	In	Transfers from Capital Contributions Reserve		158,750	Funding adjustment
				0	
		2. Variations Arising from Council Resolutions			
43	Ex	Visitor information centre	180,000	150,000	Council meeting 16/12/08
43	Ex	Skate Park Stage 2		250,000	Council meeting 16/12/08
43	Ex	Murwillumbah CCTV		100,000	Council meeting 16/12/08
43	Ex	Ambrose Brown Park upgrade		230,000	Council meeting 16/12/08
43	Ex	Kingscliff Foreshore		300,000	Council meeting 16/12/08



OPERATIONS COMMITTEE MEETING DATE: TUESDAY 17 FEBRUARY 2009

Item	In/Ex	Description	Current Vote	Change to Vote	Comments
43	Ex	Burringbar/Mooball cycleway		263,000	Council meeting 16/12/08
43	In	Regional & Local Community Infrastructure Program		(1,293,000)	Council meeting 16/12/08
44	Ex	Tweed Coast Road Upgrading Chinderah		497,898	Council meeting 18/11/08
45	In	Section 94 Plan 4		(497,898)	Council meeting 18/11/08
46	Ex	Legal costs (recover costs Sharples Vs TSC)		15,000	Council meeting 13/01/09
				15,000	
Summary of Revotes by Type					
2008/09 Variations				(15,000)	
Council Resolutions				15,000	
Carried forward				0	

Budget Summary

	General Fund		Water Fund		Sewer Fund		Total
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Revised Budget</u>	
Income Statement							
-							
Operating Expenses							
Materials & Contracts	24,186	38,804	2,795	2,858	3,313	3,668	45,330
Employee Costs	32,382	32,613	2,600	2,600	4,500	4,500	39,713
Interest Charges	4,056	4,133	3,628	2,449	263	263	6,845
Depreciation	14,001	14,001	7,407	7,407	12,702	12,702	34,110
Other Operating Expenses	5,000	5,000	750	750	750	750	6,500
	79,625	94,551	17,180	16,064	21,528	21,883	132,498
Operating Revenue							
Rates & Annual Charges	43,146	43,897	2,886	2,886	15,782	15,644	62,427
User Charges & Fees	12,543	12,011	11,806	11,806	1,547	1,598	25,415
Interest	2,502	2,502	106	106	106	106	2,714
Other Operating Revenue	1,300	1,300	50	50	50	50	1,400
Grants & Contributions	13,397	16,288	424	424	442	442	17,154
	72,888	75,998	15,272	15,272	17,927	17,840	109,110
Surplus/(Deficit) before Capital Amounts	(6,737)	(18,553)	(1,908)	(792)	(3,601)	(4,043)	(23,388)
Grants & Contributions (Capital amounts)	6,544	8,906	5,088	4,989	3,122	2,682	16,577
Surplus/(Deficit) after Capital Amounts	(193)	(9,647)	3,180	4,197	(479)	(1,361)	(6,811)

Funding Result Reconciliation

Add Back non-funded items:

Depreciation	14,001	14,001	7,407	7,407	12,702	12,702	34,110
Internal Transfers	6,733	6,733	(3,440)	(3,440)	(3,093)	(3,093)	200
	20,541	11,087	7,147	8,164	9,130	8,248	27,499
Transfers from Externally Restricted Cash	12,109	15,997	6,038	4,630	3,424	2,522	23,149
Transfers from Internally Restricted Cash	545	13,200	16,617	16,177	5,277	3,715	33,092
Proceeds from sale of assets	1,815	1,815				0	1,815



OPERATIONS COMMITTEE MEETING DATE: TUESDAY 17 FEBRUARY 2009

Loan Funds Utilised	9,129	18,033	40,545	37,920	0	55,953
Repayments from Deferred Debtors						
	44,139	60,132	70,347	66,891	17,831	14,485
	141,508					
	General Fund		Water Fund	Sewer Fund		
	<u>Original</u>	<u>Revised</u>	<u>Original</u>	<u>Revised</u>	<u>Original</u>	<u>Revised</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
						<u>Total</u>
<i>Funds were applied to:</i>						
Purchase and construction of assets	(31,285)	(47,661)	(60,721)	(57,314)	(10,205)	(7,554)
Repayment of principal on loans	(4,116)	(3,567)	(238)	0	(497)	(497)
Transfers to Externally Restricted Cash	(5,308)	(5,308)	(4,989)	(4,989)	(2,392)	(2,392)
Transfers to Internally Restricted Cash	(3,430)	(3,596)	(4,399)	(4,588)	(4,737)	(4,042)
	0	0	0	0	0	0
Increase/(Decrease) in Available Working Capital						
Available Working Capital Previous Financial Year	200	200	2,000	2,000	2,000	2,000
						4,200
Available Working Capital as at 30 June 2009	200	200	2,000	2,000	2,000	2,000
						4,200

Summary by Division

Surplus/(Deficit)						
Technology & Corporate Services	(42,905,799)	(43,778,507)	0	0	0	0
Planning & Regulation	5,143,714	5,972,610	0	0	0	0
Community & Natural Resources	7,813,719	8,348,848	0	0	0	0
Engineering & Operations	27,492,226	26,456,349	0	0	0	0
General Manager	2,456,140	3,000,700	0	0	0	0
	0	0	0	0	0	0

General Fund

The General Fund is expected to remain as a “balanced budget”.

Water Fund

The Water Fund remains in a sound financial position with sufficient reserves to meet any unexpected costs and is expected to remain as a balanced budget.

Sewer Fund

The Sewer Fund remains in a sound financial position with sufficient reserves to meet any unexpected costs and is expected to remain as a balanced budget.

**Statutory Statement – Local Government (General) Regulations 2005
(Sections 202 & 203) by “Responsible Accounting Officer”****202 Responsible accounting officer to maintain system for budgetary control**

The responsible accounting officer of a council must:

- (a) establish and maintain a system of budgetary control that will enable the council’s actual income and expenditure to be monitored each month and to be compared with the estimate of the council’s income and expenditure, and*
- (b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.*

203 Budget review statements and revision of estimates

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) A budget review statement must include or be accompanied by:*
 - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - (b) if that position is unsatisfactory, recommendations for remedial action.*
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.*

Statutory Statement

I consider that the financial position of Council is satisfactory “having regard to the original estimate of income and expenditure”.



M A Chorlton
“Responsible Accounting Officer”
Manager Financial Services
Tweed Shire Council

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

As discussed in the report.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

O5 [TCS-OC] Monthly Investment Report for Period Ending 31 January 2009

ORIGIN:

Financial Services

SUMMARY OF REPORT:

This report is provided to Council to advise details of monies Council has invested in accordance with Section 625 of the Local Government Act 1993. Council had \$126,552,867 invested as at 31 January 2009 and the net return on these funds was \$567,193 or 4.48% annualised for the month.

The official cash rate has now dropped from 7.25% to 3.25% since August 2008.

RECOMMENDATION:

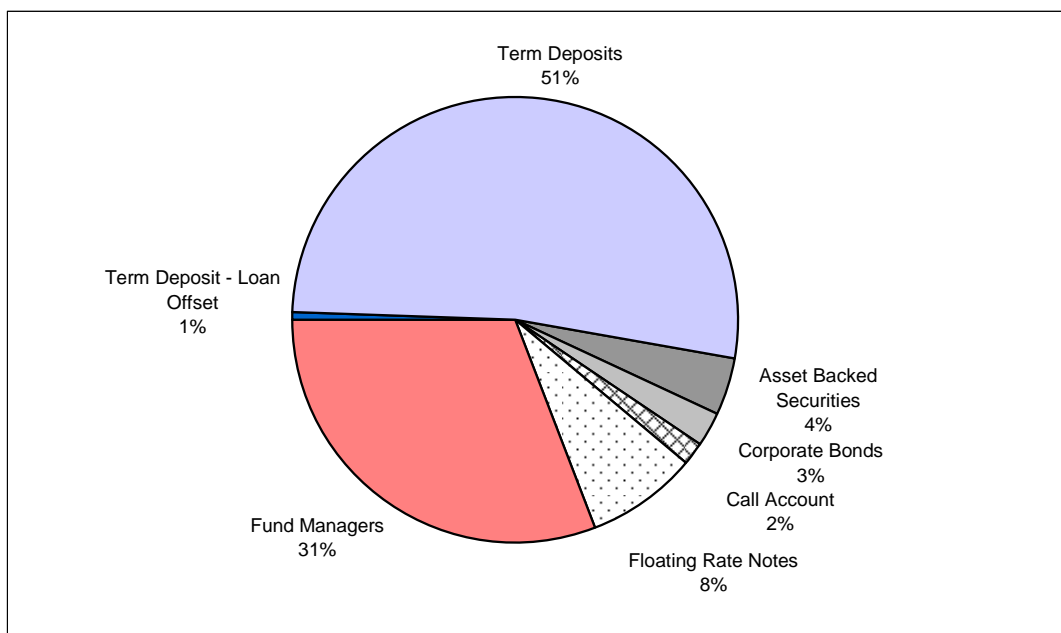
That in accordance with Section 625 of the Local Government Act 1993 the monthly investment report as at 31 January 2009 totalling \$126,552,866.74 be received and noted.

REPORT:

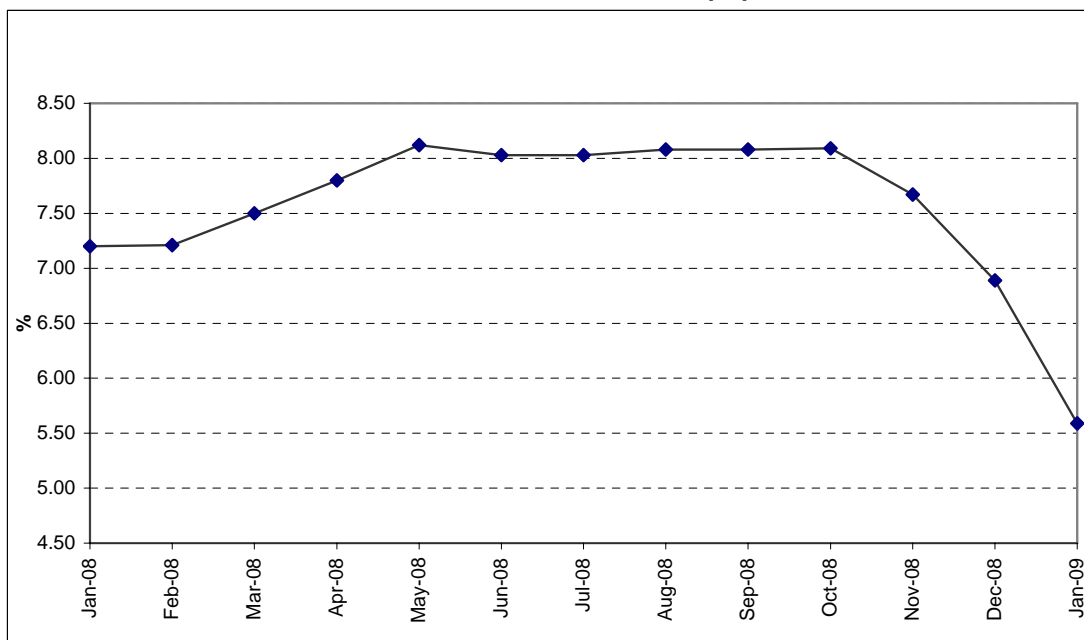
Report for Period Ending 31 January 2009

The "Responsible Accounting Officer" must report monthly to Council, setting out details of all the funds Council has invested and certification has been made in accordance with Section 625 of the Local Government Act (1993), Cl. 212 of the Local Government (General) Regulations and Council policies. Council had \$126,552,867 invested as at 31 January 2009 and the net return on these funds was \$567,193 or 4.48% annualised for the month.

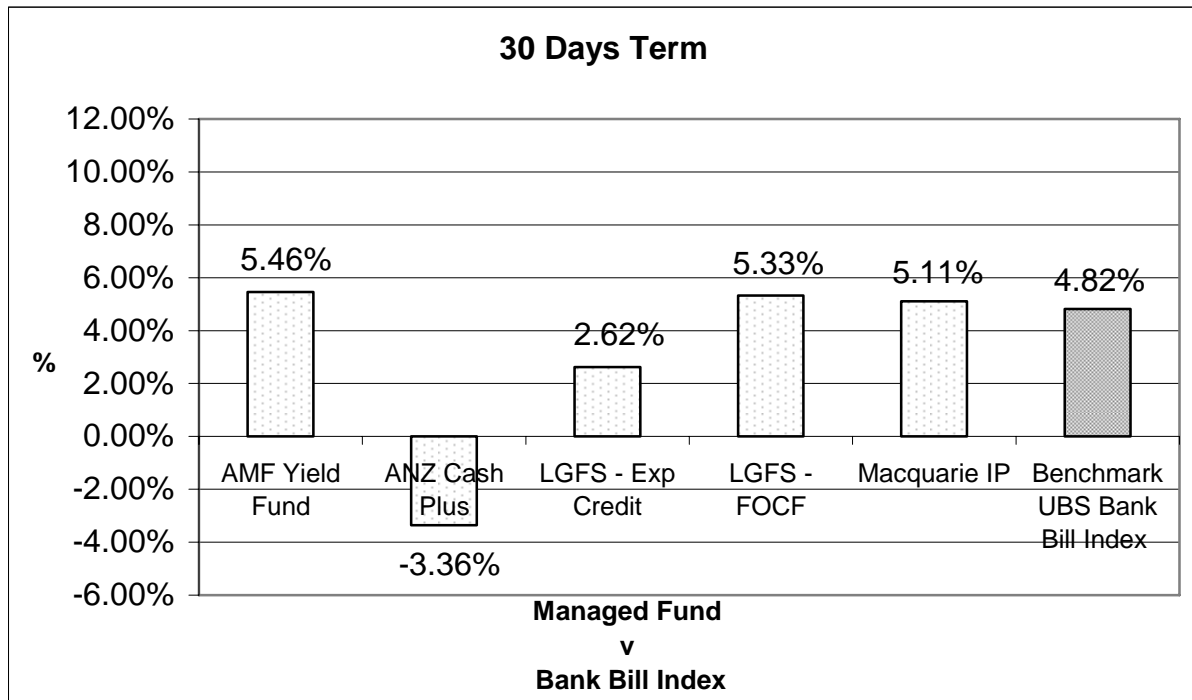
1. CURRENT INVESTMENT PORTFOLIO BY CATEGORY



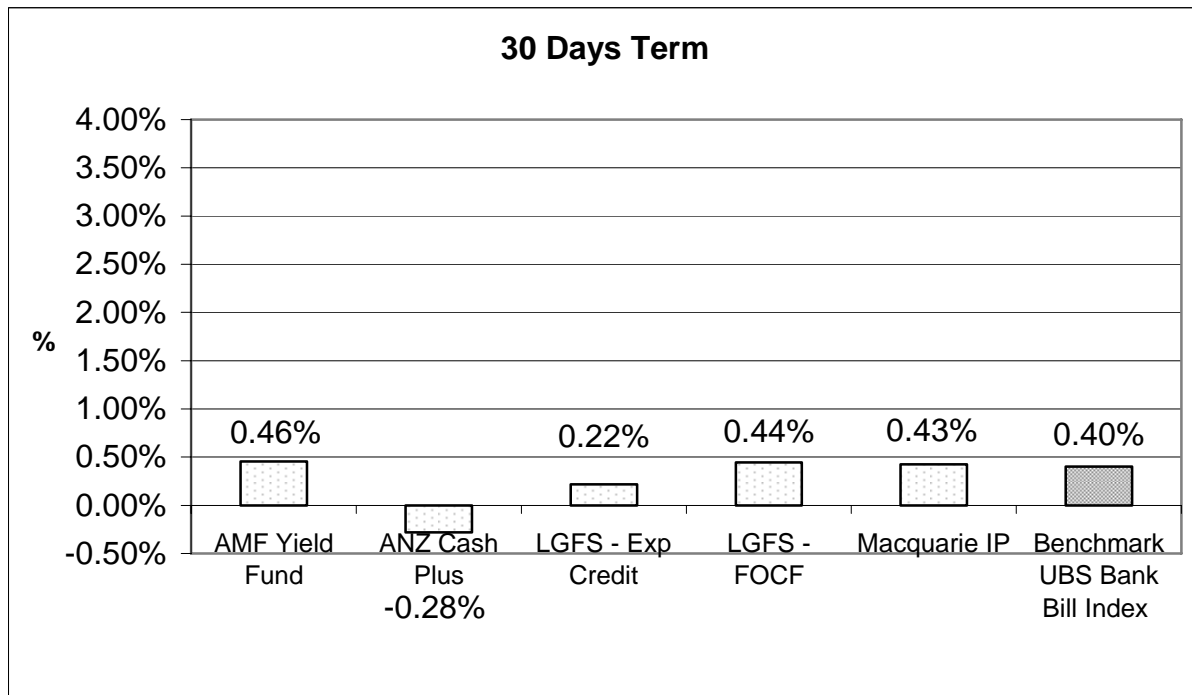
2. INVESTMENT RATES - 90 DAY BANK BILL RATE (%)



3. FUNDS MANAGERS PERFORMANCE FOR MONTH - NET OF FEES (ANNUALISED)



4. FUNDS MANAGERS PERFORMANCE FOR MONTH - NET OF FEES (NOT ANNUALISED)



5. FUND MANAGERS - DETAILED INFORMATION

Fund	Credit Rating	Percentage of Total Fund Managers Current Month	Fund Managers Balance end of Previous month	Fund Managers Balance end of Current month	Distribution for Month/Quarter	Coupon Paid
AMF Yield Fund	AAA	2.78%	\$1,078,034	\$1,082,945	\$4,910	Monthly
ANZ Cash Plus	AA	2.31%	\$902,115	\$899,496	\$0	suspended
LGFS - Exp Credit	n/a	14.30%	\$5,555,231	\$5,567,400	\$12,169	Monthly
LGFS - FOCF	AA-	54.21%	\$21,012,534	\$21,105,232	\$92,698	Monthly
Macquarie IP	A	26.40%	\$10,235,882	\$10,279,332	\$0	Quarterly
Total		100%	\$38,783,796	\$38,934,404	\$109,777	

6. DIRECT SECURITIES

Investment Type	Final Maturity	Counterparty/ Product Name	Face Value	Market Value	% Return on Face Value	Next Quarterly or Final Coupon
ABS	08/03/2012	Members Equity	2,000,000.00	1,527,680.00	5.73	33,263.75
ABS	22/01/2018	Merrill Lynch Puttable Note	2,000,000.00	1,620,048.00	5.66	4,807.12
ABS	22/01/2018	Merrill Lynch Zero Coupon Bond	2,000,000.00	2,704,486.23	0.00	0.00
ABS	22/01/2018	Merrill Lynch Helium	2,000,000.00	9,902.00	0.00	0.00
Fixed Rate Bond	22/04/2013	ANZ	1,000,000.00	1,141,270.00	8.65	300,328.77
Fixed Rate Bond	02/12/2010	Bank of Queensland	1,008,320.00	1,019,430.00	6.00	112,602.74
Fixed Rate Bond	08/11/2011	ANZ	1,048,950.00	1,058,700.00	5.15	142,930.14
FRN	22/05/2009	Adelaide Bendigo Bank	1,000,000.00	1,004,222.00	4.67	23,013.86
FRN	20/07/2010	CBA	1,000,000.00	972,842.67	3.92	14,736.09
FRN	17/08/2010	ANZ	1,000,000.00	946,031.00	4.89	12,065.67
FRN	26/11/2010	NAB	2,000,000.00	1,983,946.41	4.88	23,850.52
FRN	21/01/2011	CBA	2,000,000.00	1,964,441.22	6.34	31,613.15
FRN	24/01/2011	Macquarie/HSBC	2,000,000.00	1,807,865.82	4.06	41,535.89
FRN	23/11/2012	Deutsche Bank	1,000,000.00	905,972.00	5.47	13,779.08
ABS = Asset Backed Security CDO = Collateralised Debt Obligation FRN = Floating Rate Note		Total	21,057,270.00	18,666,837.35	5.45	

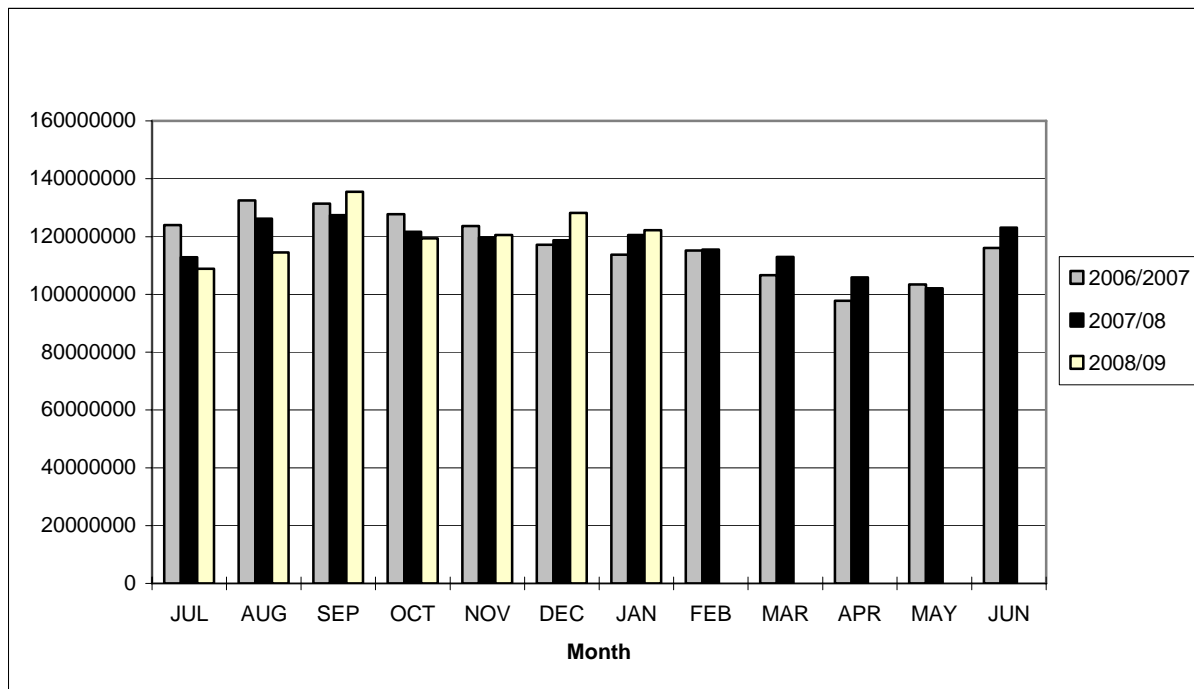
7. TERM DEPOSITS

Institution	Short Term Credit Rating	Amount Invested	Term	% Return	Estimated interest due on maturity \$	Date Invested
Adelaide Bendigo Bank	A2	2,000,000.00	181	7.90	78,350.68	19-Nov-08
Adelaide Bendigo Bank	A2	3,000,000.00	91	5.30	39,641.10	05-Jan-09
Australian Defence Credit Union	Unrated	1,000,000.00	62	6.65	11,295.89	02-Dec-08
Bank of Queensland	A2	2,000,000.00	90	6.85	33,780.82	19-Nov-08
Bank of Queensland	A2	1,000,000.00	245	7.70	51,684.93	08-Oct-08
Bank of Queensland	A2	1,000,000.00	148	5.70	23,112.33	17-Dec-08
Bank of Queensland	A2	5,000,000.00	142	5.70	110,876.71	05-Jan-09
Bankwest	A1	2,000,000.00	90	5.80	28,602.74	02-Dec-08
Bankwest	A1	2,000,000.00	92	6.00	30,246.58	04-Dec-08
Bankwest	A1	2,000,000.00	90	5.40	26,630.14	17-Dec-08
Bankwest	A1	3,000,000.00	180	7.80	115,397.26	03-Oct-08
Bankwest	A1	4,000,000.00	190	7.40	154,082.19	07-Oct-08
CBA	A1	951,625.00	182	5.22	24,769.36	27-Oct-08
Citibank	A1	1,000,000.00	182	5.08	25,330.41	27-Jan-09
Credit Union Australia	Unrated	1,000,000.00	91	6.80	16,953.42	01-Dec-08
Elders Rural Bank	A2	1,000,000.00	90	6.85	16,890.41	19-Nov-08
Heritage Building Society	A2	1,000,000.00	90	5.50	13,561.64	06-Jan-09
IMB	A2	1,000,000.00	90	5.88	14,498.63	26-Nov-08
Investec Bank	NR	1,000,000.00	1099	6.88	207,153.97	12-Nov-08
LGFS	A	2,000,000.00	91	4.80	23,934.25	20-Nov-08
Macquarie Bank	A1	5,000,000.00	180	8.08	199,232.88	22-Aug-08
National Australia Bank	A1	1,000,000.00	120	5.50	18,082.19	24-Dec-08
National Australia Bank	A1	4,000,000.00	180	8.00	157,808.22	28-Aug-08
National Australia Bank	A1	4,000,000.00	189	8.00	165,698.63	10-Sep-08
National Australia Bank	A1	2,000,000.00	139	5.60	42,652.05	17-Dec-08
New England Credit Union	Unrated	1,000,000.00	90	5.70	14,054.79	17-Dec-08
Newcastle Permanent Building Society	A2	1,000,000.00	90	5.36	13,216.44	24-Dec-08
Suncorp Metway	A1	2,000,000.00	91	5.50	27,424.66	06-Jan-09
Suncorp Metway	A1	3,000,000.00	1095	8.30	747,000.00	01-Oct-08
Suncorp Metway	A1	1,000,000.00	365	8.39	83,900.00	19-Sep-08

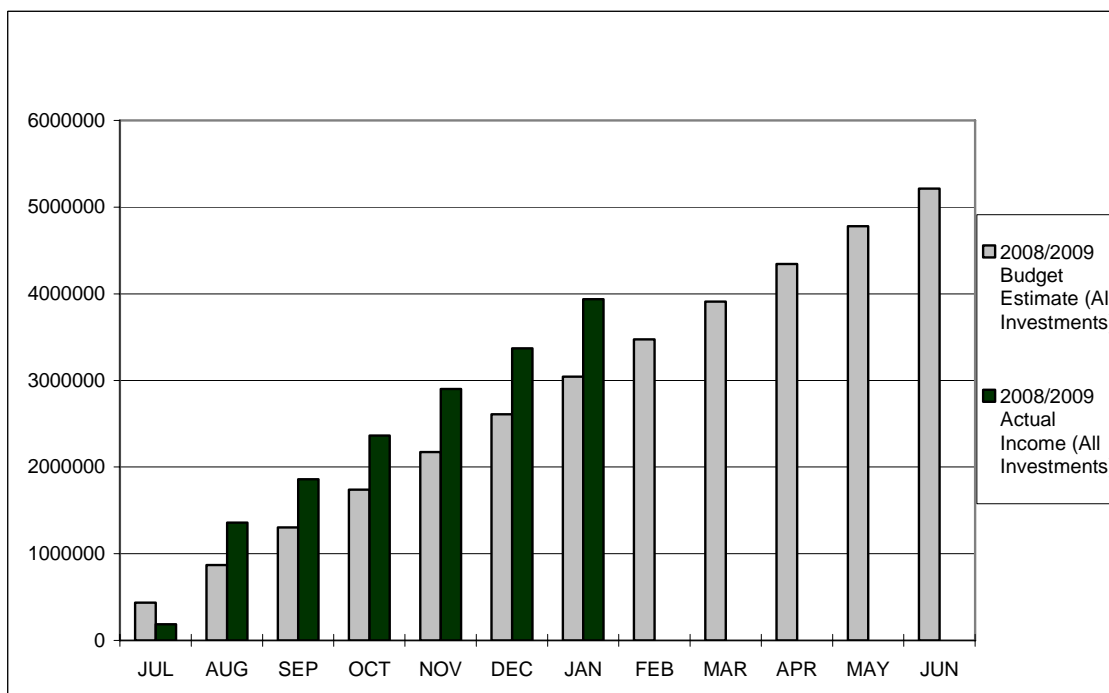


Institution	Short Term Credit Rating	Amount Invested	Term	% Return	Estimated interest due on maturity \$	Date Invested
Suncorp Metway	A1	2,000,000.00	180	7.84	77,326.03	16-Apr-08
Suncorp Metway	A1	4,000,000.00	1094	6.88	824,846.03	02-Apr-08
Total		66,951,625.00	Average Yield	6.51	3,418,035.39	

8. MONTHLY COMPARISON OF TOTAL FUNDS INVESTED



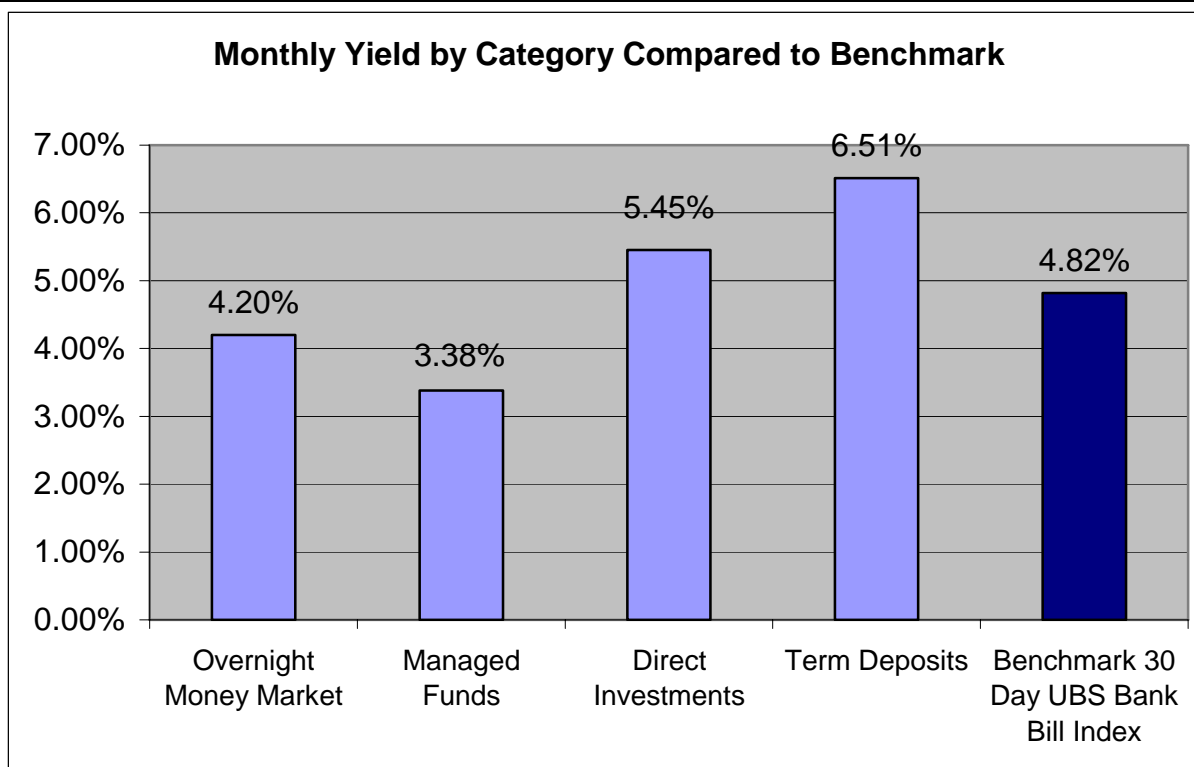
9. TOTAL PORTFOLIO INCOME YEAR TO DATE



Note: From August 2008 includes net managed funds distributions, term deposit accrued interest & direct security accrued coupons

10. PERFORMANCE BY CATEGORY

Category	Face Value	Market Value	Average Yield	Above/(Below) 30 day BBSW Benchmark
Overnight Money Market	\$2,000,000.00	\$2,000,000.00	4.20%	-0.62%
Managed Funds	\$38,934,404.41	\$38,934,404.41	3.38%	-1.44%
Direct Investments	\$21,057,270.00	\$18,666,837.33	5.45%	0.63%
Term Deposits	\$66,951,625.00	\$66,951,625.00	6.51%	1.69%
Benchmark 30 Day UBS Bank Bill Index	\$128,943,299.41	\$126,552,866.74	4.82%	



11. ECONOMIC COMMENTARY

Domestic Economy

The official cash rate was cut by the Reserve Bank of Australia (RBA) to 3.25% on 4 February. No further rate cuts are forecast in the short term, unless another unforeseen crisis occurs in the finance sector. The RBA warned: "Given the extraordinary circumstances at present, the uncertainty surrounding the current forecast is significant."

A combination of last year's financial turmoil, a severe global economic downturn and substantial falls in commodity prices has had a significant dampening effect on confidence and prospects for growth in demand.

Underlying annual inflation eased from 4.7% to 4.35% in the September 2008 quarter.

In February the Federal government announced a \$42 billion fiscal stimulus package over four years. A 3.25% cash rate signifies monetary policy at an expansionary setting, so the Government is using fiscal stimulus to also increase consumer spending in an attempt to lessen job losses.

Global Economy

Global growth is expected to fall to 0.5% in 2009. A gradual recovery is projected in 2010 as expansionary fiscal and monetary policies result in world economic growth picking up to 3%. The outlook is highly uncertain and the timing and pace of recovery depend critically on strong policy actions by governments.

China's economy expanded at the slowest pace in 7 years as Gross Domestic Product grew 6.8% pa (annualised) after a 9% gain in the September 2008 quarter. The international financial crisis is deepening and spreading with a continuing negative impact on the domestic economy.

The United States economy shrank in the December 2008 quarter to an annualised rate of - 3.8% from - 0.5% in the September quarter as the recession intensified. The Federal Reserve left interest rates unchanged in January, ranging between 0% - 0.25% and expectations are that a gradual recovery in economic activity will begin later this year but the downside risks to that outlook are significant.

Council's Investment Portfolio Performance

Term deposits and floating rate notes this month again experienced reduced returns as the cash rate was cut by the Reserve Bank. The cash rate was cut to 4.25% in early December 2008 and then 3.25% in early February 2009.

The official cash rate has now dropped from 7.25% to 3.25% since August 2008.

It will be difficult to achieve above benchmark results as term deposits mature and floating rate notes reset during 2009 in a much lower interest rate environment.

Fund managers should start to achieve better returns later in 2009 if economic forecasts prove correct.

The \$6m Argon Asset Backed Security is currently valued by Oakvale Capital at \$4,334,436. While it was expected that the Helium Note component of this structured deal would have defaulted in January 2009 its value is presently \$9,902. It is expected the Helium Note will default and reduce to a zero value in February 2009.

An indication of Portfolio performance is provided by disregarding changes in capital values. For example, Council had \$126,552,867 invested as at 31 January 2009 and the net return on these funds was \$567,193 or 4.48% annualised for the month.

Source: Oakvale Capital Limited

12. INVESTMENT SUMMARY AS AT 31 JANUARY 2009**GENERAL FUND**

COLLATERISED DEBT OBLIGATION	0.00	
COMMERCIAL PAPER	0.00	
CORPORATE BONDS	\$3,219,400.00	
FLOATING RATE NOTE	10,207,029.12	
ASSET BACKED SECURITIES	5,240,408.23	
FUND MANAGERS	5,105,865.94	
LOAN OFFSET	951,625.00	
TERM DEPOSITS	41,000,000.00	
CALL	<u>2,000,000.00</u>	<u>67,724,328.29</u>

WATER FUND

TERM DEPOSITS	12,000,000.00	
FUND MANAGERS	<u>31,365,079.70</u>	<u>43,365,079.70</u>

SEWERAGE FUND

TERM DEPOSITS	13,000,000.00	
FUND MANAGERS	<u>2,463,458.75</u>	<u>15,463,458.75</u>

TOTAL INVESTMENTS **126,552,866.74**

It should be noted that the General Funds investments of \$68 million are not available to be used for general purpose expenditure. It is virtually all restricted by legislation and council resolution for such purposes as unexpended loans, developer contributions, unexpended grants and various specific purpose reserves such as domestic waste, land development and employee leave entitlements.

All Water and Sewerage Fund investments can only be expended in accordance with Government regulation and Council resolution.

Statutory Statement - Local Government (General) Regulation 2005 Clause 212

I certify that Council's investments have been made in accordance with the Local Government Act 1993, the Local Government (General) Regulations and Council's investment policies.

**Chief Financial Officer (Responsible Accounting Officer)****LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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Nil.

O6 [TCS-OC] In Kind and Real Donations - October to December 2008

ORIGIN:

Financial Services

SUMMARY OF REPORT:

Details of in kind and real donations for the period October to December 2008 are reproduced in this report for Council's information.

RECOMMENDATION:

That Council notes total donations of \$35,561.26 for the period October to December 2008.

REPORT:

Council maintains a register of in kind and real donations. Details of these donations for the period October to December 2008 are reproduced as follows:-

Financial Assistance

Amount	Recipient	Donated Item	Date
\$1,000.00	Regional Companion Animals and Compliance Committee	Donation - Education Programme	23/10/2008
\$50.00	Wollumbin High School	Donation - Annual School Awards	06/11/2008
\$23,942.00	Tweed District Rescue Squad	Budget Allocation	13/11/2008
\$25.00	Uki Public School	Donation - Annual School Awards	17/12/2008
\$100.00	225 Army Cadet Unit Murwillumbah	Donation	24/12/2008
\$25,117.00			

Goods and/or Materials

Amount	Recipient	Donated Item	Date
\$40.00	Murwillumbah East Public School	10 Shrubs	10/11/2008
\$200.00	Fingal Public School/Landcare	25 Trees	12/11/2008
\$240.00			

Provision of Labour and/or Plant & Equipment

Amount	Recipient	Donated Item	Date
\$287.75	Move Grandstand to Showground	Provision of Labour & Council Plant	24/10/2008
\$144.47	Remembrance Day	Provision of Labour & Council Plant	14/11/2008
\$1,794.59	Street Christmas Decorations	Provision of Labour & Council Plant	05/12/2008
\$2,226.81			

Rates

Amount	Recipient	Donated Item	Date
\$906.60	Stokers Siding Hall Committee	Council Rates 2008/2009	10/10/2008
\$906.60			

Tweed Link Advertising

Amount	Recipient	Donated Item	Date
\$81.00	Various Community Notices	Advertising	07/10/2008
\$94.50	Various Community Notices	Advertising	14/10/2008
\$67.50	Various Community Notices	Advertising	21/10/2008
\$216.00	Various Community Notices	Advertising	28/10/2008
\$67.50	Various Community Notices	Advertising	04/11/2008
\$94.50	Various Community Notices	Advertising	11/11/2008
\$81.00	Various Community Notices	Advertising	18/11/2008
\$189.00	Various Community Notices	Advertising	25/11/2008
\$81.00	Various Community Notices	Advertising	02/12/2008
\$47.25	Various Community Notices	Advertising	09/12/2008
\$1,019.25			

Room Hire

Amount	Recipient	Donated Item	Date
\$67.70	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	01/10/2008
\$67.70	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	06/10/2008
\$67.70	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	08/10/2008

\$135.40	Murwillumbah Theatre Company	Centre Room Hire - Murwillumbah Civic Centre	11/10/2008
\$135.40	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	12/11/2008
\$67.70	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	13/11/2008
\$183.20	Tweed Valley Jazz Club	Room Hire - Murwillumbah Civic Centre	14/11/2008
\$67.70	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	14/11/2008
\$67.70	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	15/11/2008
\$1,578.90	Murwillumbah Theatre Company	Room Hire - Murwillumbah Civic Centre	02/11/2008
\$33.20	Combined Churches	Room Hire - Murwillumbah Civic Centre	13/12/2008
\$191.50	Combined Churches	Room Hire - Murwillumbah Civic Centre	14/12/2008
\$191.50	Combined Churches	Room Hire - Murwillumbah Civic Centre	15/12/2008
\$67.70	Northern Rivers Symphony Orchestra	Room Hire - Tweed Heads Civic Centre	01/10/2008
\$67.70	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	02/10/2008
\$67.70	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	06/10/2008
\$67.70	Northern Rivers Symphony Orchestra	Room Hire - Tweed Heads Civic Centre	08/10/2008
\$67.70	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	09/10/2008
\$230.00	Tweed Heads Hospital Fete	Room Hire - Tweed Heads Civic Centre	11/10/2008
\$67.70	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	11/10/2008
\$119.50	Northern Rivers Symphony Orchestra	Room Hire - Tweed Heads Civic Centre	12/10/2008
\$109.50	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	12/10/2008
\$97.50	Twin Towns Garden Club	Room Hire - Tweed Heads Civic Centre	13/10/2008
\$83.60	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	13/10/2008
\$67.70	Northern Rivers Symphony Orchestra	Room Hire - Tweed Heads Civic Centre	15/10/2008
\$67.70	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	16/10/2008
\$67.70	Tweed Theatre Company	Room Hire - Tweed Heads Civic Centre	26/10/2008
\$67.70	Northern Rivers Symphony Orchestra	Room Hire - Tweed Heads Civic Centre	05/11/2008
\$31.50	Twin Towns Garden Club	Room Hire - Tweed Heads Civic Centre	10/11/2008
\$191.50	Tweed Heads Hospital Memorial Service	Room Hire - Tweed Heads Civic Centre	20/11/2008
\$347.00	Tweed Heads Hospital Volunteers Christmas party	Room Hire - Tweed Heads Civic Centre	12/12/2008
\$347.00	Tweed Heads Hospital Volunteers Christmas party	Room Hire - Tweed Heads Civic Centre	13/12/2008
\$83.00	Lifeworks Christmas Lunch	Room Hire - Tweed Heads Civic Centre	24/12/2008

\$347.00	Lifeworks Christmas Lunch	Centre Room Hire - Tweed Heads Civic Centre	25/01/2008
\$27.00	Twin Towns Friends	Room Hire - South Tweed HACC	08/10/2008
\$27.00	Twin Towns Friends	Room Hire - South Tweed HACC	12/11/2008
\$27.00	Twin Towns Friends	Room Hire - South Tweed HACC	10/12/2008
\$71.40	Twin Towns Friends	Hall Hire - South Tweed Heads Community Hall	04/11/2008
\$78.70	Tweed Heads Hospital Ladies Auxiliary	Room Hire - Tweed Heads Meeting Room	06/10/2008
\$65.00	South Sea Islander Community Meeting	Room Hire - Tweed Heads Meeting Room	18/10/2008
\$78.70	Tweed Heads Hospital Ladies Auxiliary	Room Hire - Tweed Heads Meeting Room	03/11/2008
\$78.70	South Sea Islander Community Meeting	Room Hire - Tweed Heads Meeting Room	15/11/2008
\$78.70	Tweed Heads Hospital Ladies Auxiliary	Room Hire - Tweed Heads Meeting Room	01/12/2008
\$6,051.60			
\$35,561.26	Total Donations 2nd Quarter (October, November, December 2008)		

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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Nil.

REPORTS FROM THE DIRECTOR ENGINEERING & OPERATIONS

07 [EO-OC] Extinguishment of Restriction of Use benefiting Council - Lot 2 in DP787449 Terranora Road Terranora

ORIGIN:

Design

FILE NO: DA5440/605 Pt 1

SUMMARY OF REPORT:

Council has received an application to extinguish a Restriction on Use burdening Lot 2 in DP 787449 created in that same DP when it was registered in 1989. The Restriction on Use provides that:

“No vehicular access shall be permitted from Terranora Road other than by the Right of Carriageway referred to in the abovementioned plan”

DP 787449 was a plan of subdivision creating two parcels, where Lot 1 was burdened by a Right of Carriageway benefiting Lot 2.

When a house on Lot 2 was developed, the landowner applied to Council for a driveway off Terranora Road from the north east corner of Lot 2, which was approved by Council. Minutes of Local Traffic Committee meeting held on 23 February 1989 noted the site of the driveway off Terranora Road was safer than that provided by the Right of Carriageway and recommended the approval of the new access.

Council advised the landowner, by letter dated 11 April 1989, that Council had verified the decision of the Traffic Committee and noted that the landowner’s solicitor would advise on the procedure associated with the removal of the Restriction on Use.

It would appear that the Restriction on Use was never extinguished.

In light of the approval given to the access from Terranora Road in 1989, it is recommended that Council agree to the extinguishment of the Restriction on Use and resolve to sign all necessary documentation.

RECOMMENDATION:

That

- 1. Council approves the extinguishment of the Restriction on Use secondly referred to in DP 787449 burdening Lot 2 in DP 787449; and**
- 2. All necessary documentation be executed under the Common Seal of Council.**

REPORT:

As per Summary of Report. DP 787449 is shown below:

<p>PLAN FORM 1</p> <p><small>SIGNATURES, SEALS AND STATEMENTS of intention to dedicate public roads or to create public reserves, drainage reserves, easements, restrictions on the use of land or positive covenants.</small></p> <p>PURSUANT TO SECTION 88B OF THE CONVEYANCING ACT 1919 - 1964 IT IS INTENDED TO CREATE:-</p> <ol style="list-style-type: none"> RIGHT OF CARRIAGEWAY 4 WIDE AND VARIABLE RESTRICTION AS TO USER. <p><i>[Signatures]</i></p> <p>Crown Lands Office Approval</p> <p>PLAN APPROVED</p> <p>Council Clerk's Certificate</p> <p><small>I hereby certify that:-</small></p> <p>(a) the requirements of the Local Government Act, 1919 (other than the requirements for the registration of plans), and</p> <p>(b) the requirements of section 34B of the Metropolitan Water, Sewerage and Drainage Act, 1926 as amended, 1 Hunter District Water, Sewerage, and Drainage Act, 1938, as amended</p> <p>have been complied with by the applicant in relation to the proposed SUBDIVISION</p> <p>(Insert "new road", "subdivision" or "consolidated lot") set out herein</p> <p>Subdivision No. DP 787449</p> <p>Date 5.1.89</p> <p>(Signature) <i>[Signature]</i></p> <p>Council File No. J.M.W.P. GSH/88/136</p> <p><small>*This part of certificate to be deleted where the application is only for a consolidated lot or the opening of a new road or where the land to be subdivided is wholly outside the areas of operations of the Metropolitan Water, Sewerage and Drainage Board and the Hunter District Water Board.</small></p> <p><small>1 Delete if inapplicable.</small></p>	<p style="text-align: center;">DIAGRAM</p> <p style="text-align: center;">R. R. 1:500</p> <p style="text-align: center;">TERRANORA</p> <p style="text-align: center;">ROAD</p> <p style="text-align: center;">3 412 m²</p> <p style="text-align: center;">4 713 m²</p> <p style="text-align: center;">Ø RIGHT OF CARRIAGEWAY 4 WIDE & VAR.</p>	<p style="text-align: right;">DP 787449 (E)</p> <p>Registered: 17-2-1989</p> <p>CA 1/89 of 5-1-1989</p> <p>Title System: TORRENS</p> <p>Purpose: SUBDIVISION</p> <p>Ref Map: TWEED SH. 27</p> <p>Last Plan: DP 243445</p> <p style="text-align: center;">PLAN OF SUBDIVISION OF LOT 5 IN DP 243445</p> <p>Lengths are in metres. Reduction Ratio 1: 800</p> <p>Shire: TWEED</p> <p>Locality: TERRANORA</p> <p>Parish: TERRANORA</p> <p>County: ROUS</p> <p>Plans used in preparation of survey/compilation: DP 243445</p> <p>ROBERT JAMES SUTERS of BROWN & PLUTHERO, P/L TWEED HEADS</p> <p><small>a surveyor registered under the Surveyors Act, 1929, as amended, hereby certifies that the survey represented in this plan AS REGARDS LOTS 1 & 2 is accurate and has been made in accordance with the Survey Practice Regulations, 1933 and any special requirements of the Department of Lands, and was completed on</small></p> <p>Date of Survey: 17.1.89</p> <p>Signature: <i>[Signature]</i></p> <p><small>Surveyor registered under Surveyors Act, 1929, as amended. Omit date of survey.</small></p> <p style="text-align: right;">A-B</p>
<p>Box: TWEED / Doc: DP 787449 P / Rev: 16-Aug-1996 / Sigs: OK, OK / Pct: 13-Dec-2000 19:09 / Figs: ALL / Seq: 1 of 1</p> <p>WARNING: Electronic Document Supplied by LPI NSW for Your Internal Use Only</p>	<p>PLAN AMENDED IN LTO AT SURVEYOR'S REQUEST/VIDE 29/8 17.1.89</p>	

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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Nil.

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O8 [EO-OC] Fingal Surf Club - Lease of Road Reserve - Prince Street, Fingal**ORIGIN:****Design****FILE NO: DA08/0903****SUMMARY OF REPORT:**

The Fingal Surf Life Saving Club has recently submitted an application to improve their clubhouse. Part of the existing building has been built over part of the road reserve of Prince Street, Fingal. This encroachment, together with a further encroachment onto adjacent Crown Reserve 1001008 + 1001012, creates obstacles for the assessment of the application insofar as owner's consent and tenure, which must be resolved prior to the application process.

The Club has sought Council assistance in pursuing tenure for the clubhouse over the encroached areas. There is a separate report to be determined by the Tweed Coast Reserves Trust and Tweed Coast Holiday Parks Reserves Trust discussing the remedy available for the encroachment onto the Crown Reserve.

It is to be noted that the anticipated improvements to the Clubhouse will not increase the encroachments referred to herein.

To provide immediate tenure for the encroachment of the club building onto the road reserve, a lease over the road reserve can be offered to the Club. Section 157 of the *Roads Act* provides that a lease over a road reserve must not exceed 5 years and that a building must not be erected on the road reserve without Council consent. It is recommended that Council offer the Club a lease for 5 years, and during that term make an application to close the road. Applications to close roads are taking as long as 3 years to complete. It will be necessary to make an application immediately so that it can be completed well within the lease period. The closure of the road reserve will result in the land vesting in Council as operational land, which means that there is no statutory restraint regarding the tenure that can then be offered to the Club. For example, a 99 year lease or lease for the life of the building.

It is also recommended that as the Club provides a vital community service that the Club is charged a peppercorn rent to facilitate their activities.

RECOMMENDATION:

That:-

- 1. Council approves entering into a lease with the Fingal Surf Club for that area encroaching upon the road reserve of Prince Street, Fingal pursuant to section 157 of the *Roads Act* for a term of five years;**
- 2. Council makes an application to close that area of road reserve leased to the Fingal Surf Club where the Club bears all application and survey costs; and**
- 3. All documentation is executed under the Common Seal of Council.**

REPORT:

As per Summary of Report.

The aerial photo below shows the area used by the Surf Club, the area outlined in red is the area proposed to be leased from the Trust and the area outlined in yellow is the area of road reserve to be leased and ultimately closed.



It is to be noted that notwithstanding the issues discussed in this report being dealt with, there are still unresolved planning issues that the Club will need to address to obtain consent. These are specifically Place of Public Entertainment requirements and the lack of on site car parking.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Legal implications are dealt with in the body of the Report.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

O9 [EO-OC] Amendment of Council's Fees and Charges - Quarry Products**ORIGIN:****Works****SUMMARY OF REPORT:**

At its meeting on 16 December 2008 Council resolved to place on public exhibition amendments to the 2008/09 Fees and Charges relating to external sales of quarry products. No submissions have been received.

RECOMMENDATION:

That the 2008/09 Fees and Charges be amended as follows –

Product	Existing Price per tonne GST incl.	Proposed Price per tonne GST incl.
Raw gravel	\$9.30	\$9.30
Overburden/Fill	\$4.60	\$4.60
Crushed/Screened Gravel	\$12.10	\$14.20
Aggregate 75 + mm	\$10.20	\$15.60
Aggregate 30 – 70mm	\$10.20	\$15.60
Aggregate 20mm	\$10.80	\$16.20
Aggregate 10mm	\$10.80	\$16.20
Cracker Dust	\$10.80	\$10.80
Screened Topsoil	\$12.10	\$12.10
Screened Sand	\$12.10	\$12.10

REPORT:

At Council's meeting on 16 December 2008 it considered a report on the prices charges for quarry products from Council quarries sold to external customers. Council resolved –

RECOMMENDED that the proposed changes to Council's Fees and Charges for Quarry Products be placed on public exhibition for 28 days:

Proposed Fee

Product	Existing Price per tonne GST incl.	Proposed Price per tonne GST incl.
Raw gravel	\$9.30	\$9.30
Overburden/Fill	\$4.60	\$4.60
Crushed/Screened Gravel	\$12.10	\$14.60
Aggregate 75 + mm	\$10.20	\$12.70
Aggregate 30 – 70mm	\$10.20	\$12.70
Aggregate 20mm	\$10.80	\$13.30
Aggregate 10mm	\$10.80	\$13.30
Aggregate 7mm	--	\$16.50
Cracker Dust	\$10.80	\$10.80
Screened Topsoil	\$12.10	\$12.10
Screened Sand	\$12.10	\$12.10

The proposed amendments were placed on public exhibition for 28 days. No submissions or comments were received.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Any surplus funds generated by the increased charges is held in the quarry reserve to fund environmental management and restoration of the quarries, and the development of future quarries.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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O10 [EO-OC] - EC2006-118 Civil Works Design & Project Management In House Consultancy**ORIGIN:****Design****FILE NO: EC2006-118****SUMMARY OF REPORT:**

Council at its meeting on 27 January 2009 considered a report regarding accepting the 2 year extension permissible for Civil Works & Design Services under the above contract.

At the meeting Council resolved the following:-

- "1. *In accordance with Clause S-03 of contract EC2006-118 (In-House Consultancy Service for Civil Works Design & Project Management) the option to extend for two years commencing 5 February 2009 be approved and that Schedule 1 and Schedule 2 of the contract be amended in accordance with the revised Schedules:-*
 - *Travel allowance/accommodation allowances remain as it, and*
 - *Present hourly rate fees for services be increased by 7.5% inclusive of GST*

2. *ATTACHMENT A is CONFIDENTIAL in accordance with Section 10A(2)(c) or Section 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-*
 - (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business."*

Negotiations have been taken with Local Government Engineering Services Pty Ltd (LGES) regarding the above resolution and are discussed in the body of the report.

Attachment A is **CONFIDENTIAL** in accordance Section 10A(2)(d) of the Local Government Act 1993, because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information identifies the tenderers in relation to the tender price and the evaluation of the products offered by each tenderer. If disclosed, the information would be likely to prejudice the commercial position of the tenderers in terms of market competitiveness, by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest.

RECOMMENDATION:

That:-

1. In accordance with Clause S-03 of contract EC2006-118 (In-House Consultancy Service for Civil Works Design & Project Management) the option to extend for two years commencing 5 February 2009 be approved and that Schedule 1 and Schedule 2 of the Contract be amended in accordance with the revised Schedules in Confidential ATTACHMENT A.
2. ATTACHMENTS A & B are CONFIDENTIAL in accordance with Section 10A(2)(c) or Section 10A(2)(d) of the Local Government Act 1993, because it contains commercial information of a confidential nature that would, if disclosed:-
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

REPORT:

As a result of the expiry of the two year contract with LGES for design services, negotiations have been ongoing in regards to the schedule of rates to apply during the next 12 months of a two year contract extension.

Originally LGES had requested an average 10% increase excluding GST in the schedule of rates plus increases in travel and accommodation costs.

Council responded with a resolution from its meeting on 27 January 2009 which offered an increase of 7.5% including GST for hourly rates and no increase on other expenses. This was referred to LGES for their consideration and response.

In response LGES have agreed to freeze the travel and accommodation allowances as per the original Schedule 2 of the contract (see Attachment A), but have submitted a revised schedule of hourly rates (see Attachment B).

LGES have advised that the aggregate impact of the above schedule is an increase in hourly rates of 7.6% exclusive of GST. LGES have requested that the rate increase be exclusive of GST due to Council being GST exempt.

Whilst LGES have attempted to meet Council's preferred increase level of 7.5% they desire to have the rates in the form of Attachment B to reflect the actual payments being made by LGES to their staff. These rates and percentage increases are shown in Attachment B.

Whilst the rates in Attachment B range from an increase of 11.8% down to 4.5% it is the aggregate impact that the various rates have on the total project cost that impacts on Council.

Two projects have been reviewed by applying the proposed rates shown in Attachment B to ascertain the impact of the increases. One project would increase by 8.5% and the other by 7.1% after application of the proposed rates resulting in an average increase of 7.6%. These two projects are considered to be representative of the type of work that LGES would be engaged to undertake.

In summary LGES have reduced their previous request for an average increase in rates from 10% to an average of 7.6%.

Comments

LGES were the most competitive tenderer originally, and, with the relatively low increase requested over the two year period it is considered it would still be difficult to engage consultants at a lower rate.

If LGES were not to accept the two year contract extension, Tweed Shire Council would need to readvertise for new consultants resulting in significant delays to the delivery of design for Council's Works Program. At the end of the process, even with the current

economic downturn, it is doubtful that a significantly more competitive price than the rates proposed by LGES would be identified. In addition, a cessation of the contract at this point would be difficult to manage as there is a number of key projects which are incomplete, these include: Scenic Drive Diversion, McAllisters Road Extension, Leisure Drive Widening, West End Street Extension, and Buenavista Drainage

In conclusion, it is considered that the revised proposal now submitted by LGES is close to the offer contained in Council's resolution of 27 January 2009 and represents good value for design services in today's market. The negotiation process that Council has engaged in has resulted in significant savings from LGES original offer and will enable the design program to proceed uninterrupted whilst providing value for money.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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1. **Confidential Attachment A** - Original Schedule 2 of the Contract (ECM 1982712)
 2. **Confidential Attachment B** - Revised Schedule of Hourly Rates (ECM 1982723)
-

O11 [EO-OC] Acquisition of Easement over Lot 101 in DP 1084943, Cudgen**ORIGIN:****Design****FILE NO:****SUMMARY OF REPORT:**

A Council water tower is located within Lot 1 in DP 712818 at Cudgen which requires upgrade maintenance works. Funds have been allocated for the maintenance works required to be carried out on the water tower and it has been established that the current access does not provided adequate passage for larger vehicles or plant that may be required.

To alleviate the access issues Council have negotiated with the owners of Lot 101 in DP 1084943 to the creation of an easement for right of access in return for the payment of compensation totalling \$1000. Further agreement has been reached with the owners of Lot 2 in DP 712818 and Lot 1 in DP 848088 for the acquisition of approximately 14m² of land along the western boundary of Lot 2 which abuts the water tower, in return for the creation of an easement for septic pipe, extinguishment of the existing easement for access and pipeline and creation of a new easement for pipeline only.

RECOMMENDATION:**That Council;**

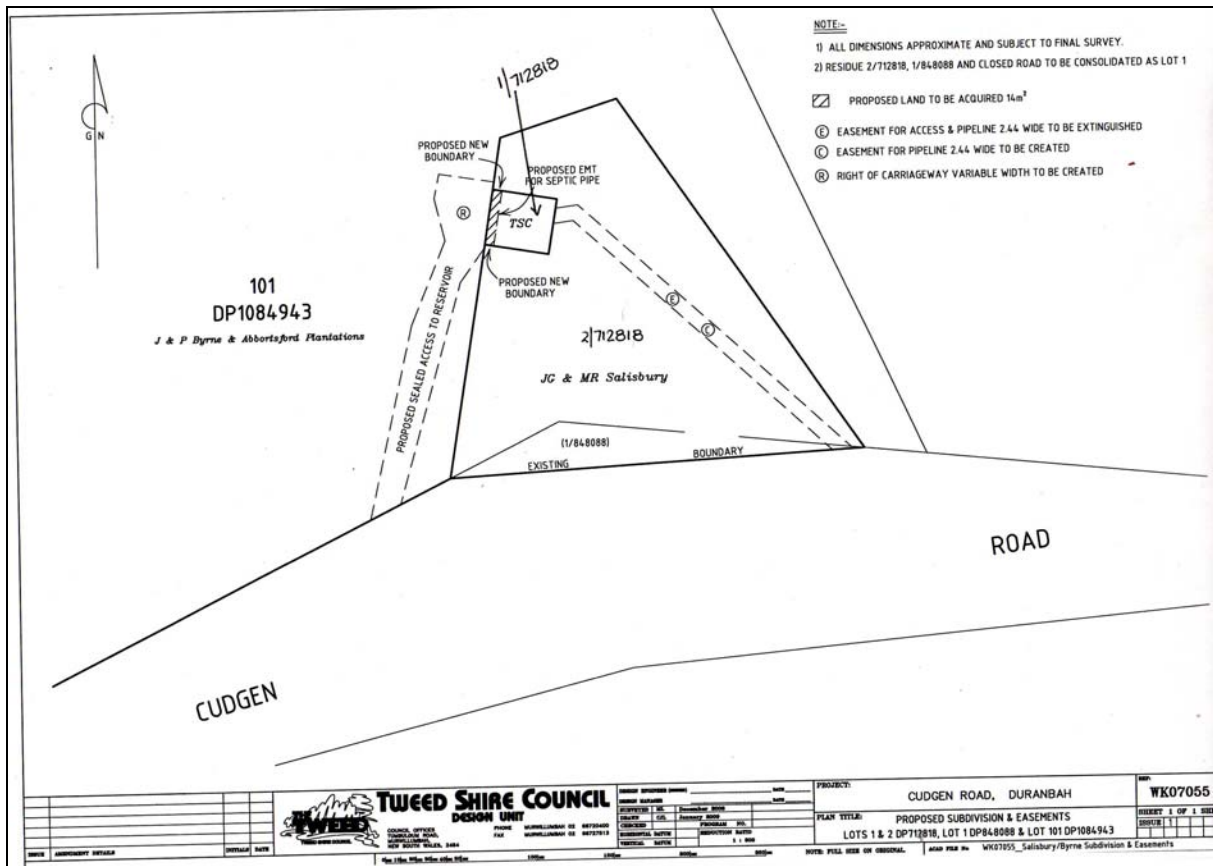
- 1. Approves the acquisition of the easement for Right of Access over Lot 101 in DP 1084943 and payment of compensation to the land owner in an amount of \$1000.**
- 2. Approves the acquisition of approximately 14m² from Lot 2 in DP 712818 and creation of an easement within that area for Septic Pipe.**
- 3. Approves the extinguishment of the easement for Access and Pipeline 2.44 wide within Lot 2 in DP 712818 and creation of an easement for Pipeline 2.44 wide within same.**
- 4. All necessary documentation be executed under the Common Seal of Council.**

REPORT:

A Council water tower is located within Lot 1 in DP 712818 at Cudgen which requires upgrade maintenance works. An easement has been created to allow inter alia access to the tower over Lot 2 in DP 712818, however, is not currently in use or practical for future access. Currently Council gains access to the water tower via a private driveway over Lot 101 in DP 1084943, with the land owner's verbal consent, however no formal right of access has been created over this parcel.

Funds have been allocated for the maintenance works required to be carried out on the water tower and it has been established that the current access does not provide adequate passage for larger vehicles or plant that may be required. Upon inspection of the site it was determined that the most practical access was along the western boundary of Lot 2 in DP 712818 and within Lot 101 in DP 1084943 as shown below. The owners of Lot 101 have agreed to provide Council with a right of access in return for an agreed compensation amount of \$1000.

Upon creation of the right of access over Lot 101 Council will be required to acquire an area of approximately 14m² from the western boundary of Lot 1 in DP 712818 to the western boundary of Lot 2 in DP 712818. The owners of Lot 2 have agreed to Council acquiring this area and accept as compensation the extinguishment of the current easement for access & pipeline 2.44 wide and creation of a replacement easement for pipeline only 2.44 wide over Lot 2 in DP 712818 and Lot 1 in DP 848088, as well as the creation of an easement for septic pipe within the area proposed to be acquired. This will require a plan of subdivision of Lots 1 and 2 in DP 712818 and Lot 1 in DP 848088, extinguishment of the existing easement within Lot 2 and creation of the new easements as noted.



LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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REPORTS FROM THE DIRECTOR COMMUNITY & NATURAL RESOURCES

012 [CNR-OC] Tweed District Water Supply - Demand Management Strategy

ORIGIN:

Water

SUMMARY OF REPORT:

Council at its meeting held on 27 January 2009 resolved:

"... that this item be deferred to allow for further discussion."

Council resolved at its meeting of 19 December 2006 to adopt the Integrated Water Cycle Management Context Study and Strategy Report incorporating 26 Strategy Actions. Action 1 was to develop a Demand Management Program and Action 3 was to Explore Demand Substitution Options such as effluent and stormwater reuse. As a result of that resolution a Demand Management Strategy (DMS) is being prepared in two (2) stages.

Council at its meeting 3 June 2008 resolved to place the Draft Water Supply Demand Management Strategy Stage 1 on public exhibition for eight weeks. Stage 1 focuses on Residential water usage. Public exhibition closed 1 August 2008 with only one late submission received.

This report addresses issues raised in public submission and proposes recommendations for adoption.

The recommendations proposed are in addition to requirements of the NSW Governments Building and Sustainability Index (BASIX). However it must be strongly noted that Council can not impose mandatory requirements in excess of BASIX aimed at reducing consumption of mains supplied water. Therefore the recommendations below relating to Development requirements can only be entered into on a voluntary basis between Council and each individual developer.

RECOMMENDATION:

That:-

1. **For brownfield areas, Council adopts Scenario 4 for the Tweed Shire's existing and infill development areas, with a key focus on developing an extensive active leakage control and pressure management program.**

Scenario 4 being:

- ***A voluntary rainwater tank connected to external uses, toilet flushing and cold water to washing machines:***
 - ***Single Dwellings minimum 5000L rainwater tank with a minimum 160 m² roof area connected to it.***
 - ***Multi Dwellings & other buildings Rainwater tanks to be provided on a similar basis connecting 80% to 90% of the roof area.***
 - ***Implement an extensive active leakage control and pressure management program.***
 - ***Implementation of selected demand management measures, including education programs, residential audit programs, a retrofit service and rebate scheme (Shower Heads only).***
2. For greenfield areas, namely Cobaki Lakes, Bilambil Heights, Terranora and Kings Forest developments, Council adopts Scenario 1.

Scenario 1 being:

- ***A voluntary rainwater tank connected to external uses, toilet flushing and cold water to washing machines:***
 - ***Single Dwellings minimum 5000L rainwater tank with a minimum 160 m² roof area connected to it.***
 - ***Multi Dwellings & other buildings Rainwater tanks to be provided on a similar basis connecting 80% to 90% of the roof.***
 - ***New dwellings on a voluntary basis will have minimum of dual flush toilets as well as 3 star showerheads and taps. Noting that BASIX is most likely to achieve this.***
 - ***The introduction of Reduced Infiltration Gravity Sewers (RIGS) in new development.***
3. For West Kingscliff, recycled water be made available to future industrial land use areas where demand is identified.
4. Council officers develop a Rain Water Tank education program, focused on the correct use and maintenance including a regular program of inspections.
5. Council officers develop an on-going communication and education program as part of the preferred program to ensure that savings are maintained in future.
6. The inclining block water tariff structure be maintained and enhanced to provide a price signal for high users.
7. Council considers options for a non-residential demand management program.
-

8. **A review be undertaken of the potable water design standards based on the demand assessment undertaken in this report. A regular assessment should then be undertaken to review the adopted design standards.**

9. **Council continues to encourage effluent reuse schemes and other integrated water solutions that are sustainable in the long term proposed by developers of greenfield sites.**

REPORT:

Background

Council resolved at its meeting of 19 December 2006 to adopt the Integrated Water Cycle Management Context Study and Strategy Report incorporating 26 Strategy Actions. Action 1 was to develop a Demand Management Program and Action 3 was to Explore Demand Substitution Options such as effluent and stormwater reuse. As a result of that resolution a Demand Management Strategy (DMS) is being prepared in two (2) stages.

Council at its meeting 3 June 2008 resolved to place the Draft Water Supply Demand Management Strategy - Stage 1 on public exhibition for eight (8) Weeks. Stage 1 focuses on Residential water usage. Public exhibition closed 1 August 2008 with only one late submission received. This report has been delayed to allow the incoming Council to consider the significant issues associated.

The 3 June 2008 Council Report is attached under a separate cover

Submission

The Submission received from Tweed Heads Environment Inc. is also attached under a separate cover. The major issues raised in this submission are as follows:

1. Continuing and increasing treated effluent discharges to Terranora Inlet
2. New large green field development sites will not utilise recycled effluent
3. Tweed Shires comparative low percentage of recycled effluent use
4. Stormwater, ground water sources are not utilised
5. Requires more intensive usage of rain water tanks
6. Population estimates are low
7. Climate Change impacts not addressed
8. Strategy does not do enough to reduce demand
9. Supports Purified Recycled Water for Urban Water Supplies
10. Requires renewable energy use for the supply of drinking water

Issue 1: *Continuing and increasing treated effluent discharges to Terranora Inlet*

Through significant capital investment in provision of improved treatment technologies the proposed upgrade of the Banora Point Wastewater Treatment Plant and future replacement of the Tweed Heads Wastewater Treatment Plant will significantly decrease the concentrations of Nitrogen and Phosphorous in the final effluent. This reduction will ensure that there will be no future increase in the total nutrient loads discharged by the upgraded plants. Additionally Tertiary filtration and greater disinfection capability will be provided to ensure primary contact and shellfish water quality guidelines are met.

The following table details effluent quantity requirements of the Department of Environment & Climate Change for these proposed works.

Effluent Quality Parameters	Design Target 90%ile	DECC Licence 90%ile Limit	DECC Licence 100%ile Limit
5 day Biological Oxygen Demand - BOD ₅ mg/L	10	10	20
Suspended Solids - SS mg/L	10	15	30
Total Nitrogen - TN mgN/L	5	10	20
Total Phosphorus - TP mgP/L	0.5	0.5	1
pH	6.5 to 8.5	6.5 to 8.5	6.5 to 8.5
Faecal Coli forms - FC /100mL	20	100	300
Oil & Grease - O&G mg/L	5	5	10
Ammonia - NH ₃ mgN/L	2	2	4

Council is developing new gravity sewer design standards to reduce infiltration and storm water inflow which will reduce the volumes of sewage collected. The reductions achieved by leading authorities (Gold Coast Water) in this field have been varied and somewhat disappointing. Targets of 50% reduction of weather flows have been set with at best 25% being achieved. The main issues identified to date resulting in this poorer than anticipated performance has been damage to the infrastructure during home construction and landscaping, along with home owners illegally connecting storm water overflows to sewer. This is nothing new and if these problems are overcome, existing sewer standards would also perform significantly better. In any case there are improvements to be gained in this area and Council will build on the standards and experience of others to implement new gravity sewer standards for the use in new green field development

Issue 2: *New large green field development sites will not utilise recycled effluent*

The strategy does not recommend the use of recycled effluent for these sites on the basis of:-

- The reduction in potable water use compared to 5,000L rain water tanks (RWT) was 42% to 36% respectively, being only a 6% difference.
- The NPV cost of each KL saved by the recycled effluent is \$4.28 compared to \$2.45 for 5,000L RWT.
- The total NPV cost to the community of recycled effluent is 23% more than 5,000L RWT and 65% more than conventional water supply.

Issue 3: *Tweed Shires comparative low percentage of recycled effluent use*

The following table is provided to show current levels of effluent reuse in NSW sourced from the Department of Water & Energy (DWE). It can be seen that coastal Council's in high rainfall areas have not achieved significant volumes of effluent reuse to date.

WATER UTILITY	Water Supply			Sewerage	
	Water Supply Connected Properties (No.) ⁵	Total Water Supplied Potable + Non-potable + Recycled Excl Bulk Supply (ML) ²	Average Annual Residential Water Supplied Potable + Nonpotable (kL/connected property)	Recycled Water (% of effluent recycled) (Total ML)	
Gosford	69,630	12,100	135	2	277
Wyong	59,040	12,800	146	12	1,205
Shoalhaven	45,400	12,400	144	20	1,480
MidCoast (Unfiltered)	36,080	8,940	149	1	59
Tweed	31,480	9,030	174	5	303
Port Macquarie-Hastings (Unfiltered)	28,610	6,090	154	3	265
Coffs Harbour (Unfiltered)	23,580	5,630	169	12	790
Albury	21,940	5,730	193	98	4,193
Tamworth Regional	20,170	8,470	192	36	1,560
Clarence Valley	20,560	6,650	174	4	114
Eurobodalla (Unfiltered)	18,980	4,440	119	8	243
Wingecarribee	17,870	4,240	168	2	71
Queanbeyan (Reticulator)	15,970	3,780	188	1	56
Dubbo	15,630	7,350	322	99	2,914
Orange	16,080	8,170	177	95	3,496
Bathurst Regional	14,730	5,780	241	24	848
Lismore (Reticulator)	13,860	3,330	163	1	33
Bega Valley (Unfiltered)	13,800	3,700	144	33	613
Ballina (Reticulator)	13,920	3,550	186	5	107
Kempsey (Groundwater)	12,240	3,820	169	5	131
Country Energy	10,790	6,730	280	49	649
Byron (Reticulator)	10,510	2,930	181	22	723
Richmond Valley	6,520	3,010	189	13	280

Current reuse schemes

Prior to 2007, Council reused approximately 5% of treated effluent. This reuse was achieved through the following schemes:

1. Banora Point WWTP - Coolangatta/Tweed Heads Golf Club.
2. Uki WWTP - Tree plantation in partnership with Currumbin Wildlife Sanctuary.
3. Tyalgum WWTP - Irrigation of pastures.

Since 2007, and the later part of 2008, the Condong Mill has been reusing effluent for the cooling tower. This effluent is from the Murwillumbah WWTP and is treated to a tertiary standard. Once fully operational, this scheme will increase reuse percentages to at or above 10% for the Shire.

Several Reuse projects are a various stages of investigation and design including:

- Banora Point WWTP – Arkinstall Park Municipal Oval(TSC);

- Banora Point WWTP – Tweed Heads Cemetery (TSC);
- Hastings Point WWTP – Barry Sheppard Oval and Pony Club (TSC);
- Hastings Point WWTP – Rugby Club (TSC);
- Hastings Point WWTP – Turf Farm (privately owned);
- Kingscliff WWTP – Chinderah Golf Course (private ownership);
- Kingscliff WWTP – Chinderah Ti Tree Plantation (private ownership);
- Uki WWTP – Nursery (TSC);
- Tyalgum WWTP – Currumbin Wildlife Sanctuary Eucalyptus Tree Plantation

Previous effluent reuse studies commissioned by Council have demonstrated the non-viability of agricultural reuse and particularly sugar cane irrigation due to a combination of many of the following factors:

- Low irrigation demand due to abundant rainfall
- No continuous usage pattern, and short uncertain periods of demand
- The distance to convey effluent and the associated cost and high energy use
- The practicalities of mobile irrigation (particularly for Sugar cane)
- Effluent storage requirements
- Located on flood prone land (particularly for Sugar cane)
- Unsuitable soil types and conditions
- The very large amount of land required to achieve any significant level of reuse
- Soil nutrient and salinity issues
- Runoff and aerosol control
- High level of management input to ensure sustainability and public health
- Other site specific issues

Council however will continue to investigate and develop viable opportunities for reuse of effluent.

Issue 4: *Stormwater, Greywater and Ground Water sources are not utilised*

The Strategy Report States:

Stormwater

The use of stormwater for large scale irrigation is not common in urban areas. Reasons for this are primarily due to the cost of the storage (in terms of capital outlay, maintenance and space required) that would be required to store adequate supplies to meet annual demand. The uncertainty of supply is also a major factor that would make stormwater an unlikely source for open space irrigation.

Greywater

Greywater reuse is regarded as an alternative substitution option within the residential sector. Similar to Scenario 5, it is very unlikely that greywater will prove to be a likely source of potable water substitution for open space irrigation due to the infrastructure and treatment costs involved and the need to separate water sources from those that would normally be treated for recycling (i.e. including black water). On lot greywater use is also problematic due to public health concerns of the rapid water quality deterioration on storage. Although some systems do exist the cost of storage and treatment on site are prohibitive.

Stormwater and greywater recycling were not pursued as no extensive applications were identified. Stormwater recycling opportunities should be investigated on a site by site basis. Greywater reuse will not likely progress at any rate until more practical and cost effective systems are available.

Groundwater

The determination of viability of ground water sources are out side the scope of this strategy. Council has commissioned a Water Supply Augmentation Options Study report which investigates the feasibility of ground water sources for the urban water supply which will be presented to Council in the first half of this year.

Issue 5: *Requires more intensive usage of rain water tanks*

The strategy recommends the use of RWT for both new and redevelopment sites, however requirements above BASIX can only be achieved by agreement. This strategy is determined the optimum size of RWT for residential use in the shire given its specific climatic conditions. The use of RWT to further reduce stormwater runoff is outside the scope of this report. Council has in place Water Sensitive Urban Design requirements as part development standards to minimise the impact of Stormwater runoff on waterways.

Issue 6: *Population estimates are low*

The population figures provided in the submission from the Tweed Environment Group, being six million plus in South East Queensland by 2056, appear to be speculative. The figures used in the Demand Management Strategy have taken into account all previous studies and adopted realistic yields from all development proposed in the Shire, being 163,000, and projected that this growth is achieved by 2041. To date this is most detailed long term information developed specifically on the Tweed. Some may consider the growth rate somewhat optimistic as opposed to the submissions contention that the projections were significantly low.

Issue 7: *Climate Change impacts not addressed*

Climate Change impacts were not specifically address as part of this strategy. Water Supply Demand Management in itself is a direct action to mitigate the impacts of climate change. The submission claim is not consider relevant in this context. Council has commissioned two further reports which consider Climate Change impacts being a Drought Management Strategy and a Water Supply Augmentation Options Study which will be presented to Council in the first half of this year.

Issue 8: *Strategy does not do enough to reduce demand*

The strategy has identified all practical measures to be implemented. If the measures proposed by the strategy are fully implemented, an overall 24% reduction in water demand is estimated to be achieved.

Issue 9: *Supports Purified Recycled Water for Urban Water Supplies*

It is Unclear if the submission is referring to drinking water specifically or not. Indirect Potable Reuse was considered as part of this Strategy and ruled out as it was very unlikely to be cost effective against other bulk water supply augmentation options.

Direct potable reuse is currently not favoured by Government and Industry and no Australian examples are in place. Additionally broad community acceptance of indirect potable reuse has not currently been achieved.

Issue 10: Requires renewable energy use for the supply of drinking water

This issue is out side the scope of this strategy.

Triple Bottom Line Assessment

The Demand Management Strategy utilises a Triple Bottom Line Assessment to determine the most appropriate mechanism to reduce demand. Below is the table summarising this assessment for greenfield development.

Table 7-1 Triple Bottom Line Assessment of Development Scenarios

Development	Scenario	Description	Minimise Greenhouse Gas Emissions	Minimise Pollutants Entering Waterways	Minimise Extractions From Rivers	Enviro Average Score	Accepted by Community	Secures Water Supply	Enhances Service Levels	Social Average Score	Whole of Life Cost	Impact on Rates	Economic Average Score	Total Score
Cobaki Lakes	Scenario 1	Basic + Rainwater Tank	4	2	3	3.00	5	3	3	3.67	5	4	4.50	11.17
	Scenario 2	Basic + Recycled Water	4	4	4	4.00	3	4	2	3.00	4	2	3.00	10.00
	Scenario 3	Basic + Rainwater Tank + Recycled Water	3	5	5	4.33	4	5	1	3.33	2	2	2.00	9.67
	Scenario 4	Indirect Potable Reuse and Rainwater Tanks	2	2	5	3.00	1	4	2	2.33	1	1	1.00	6.33
	Scenario 5	BASIX with Fourth Pipe Recycling System	3	3	5	3.67	4	3	2	3.00	2	2	2.00	8.67
Bilambil Heights	Scenario 1	Basic + Rainwater Tank	3	2	2	2.33	5	3	3	3.67	5	4	4.50	10.50
	Scenario 2	Basic + Recycled Water	2	3	3	2.67	3	4	2	3.00	4	2	3.00	8.67
	Scenario 3	Basic + Rainwater Tank + Recycled Water	2	4	4	3.33	4	3	1	2.67	1	2	1.50	7.50
	Scenario 4	Indirect Potable Reuse and Rainwater Tanks	2	2	4	2.67	1	4	2	2.33	1	1	1.00	6.00
	Scenario 5	BASIX with Fourth Pipe Recycling System	3	3	5	3.67	4	3	2	3.00	2	2	2.00	8.67
Terranora Area A	Scenario 1	Basic + Rainwater Tank	4	2	2	2.67	5	2	3	3.33	5	4	4.50	10.50
	Scenario 2	Basic + Recycled Water	4	3	3	3.33	3	3	2	2.67	4	2	3.00	9.00
	Scenario 3	Basic + Rainwater Tank + Recycled Water	3	4	4	3.67	4	4	1	3.00	1	2	1.50	8.17
	Scenario 4	Indirect Potable Reuse and Rainwater Tanks	2	2	4	2.67	1	4	2	2.33	1	1	1.00	6.00
	Scenario 5	BASIX with Fourth Pipe Recycling System	3	3	5	3.67	4	3	2	3.00	2	2	2.00	8.67
West Kingscliff	Scenario 1	Basic + Rainwater Tank	4	2	2	2.67	5	2	3	3.33	5	4	4.50	10.50
	Scenario 2	Basic + Recycled Water	4	3	3	3.33	3	3	2	2.67	4	2	3.00	9.00
	Scenario 3	Basic + Rainwater Tank + Recycled Water	4	4	4	4.00	4	3	1	2.67	3	2	2.50	9.17
	Scenario 4	Indirect Potable Reuse and Rainwater Tanks	2	2	4	2.67	1	4	2	2.33	1	1	1.00	6.00
	Scenario 5	BASIX with Fourth Pipe Recycling System	3	3	5	3.67	4	3	2	3.00	2	2	2.00	8.67
Kings Forest	Scenario 1	Basic + Rainwater Tank	4	2	3	3.00	5	3	3	3.67	5	4	4.50	11.17
	Scenario 2	Basic + Recycled Water	3	4	4	3.67	3	4	2	3.00	4	2	3.00	9.67
	Scenario 3	Basic + Rainwater Tank + Recycled Water	3	5	5	4.33	4	5	1	3.33	2	2	2.00	9.67
	Scenario 4	Indirect Potable Reuse and Rainwater Tanks	2	2	4	2.67	1	4	2	2.33	1	1	1.00	6.00
	Scenario 5	BASIX with Fourth Pipe Recycling System	3	3	5	3.67	4	3	2	3.00	2	2	2.00	8.67

Demand Management Strategy Conclusions

- Recycled effluent greenfield Scenarios 2 & 3 reduces effluent discharge volumes to waterways by only 10 -12 %.
- There is little difference between greenfield Scenarios 1, 2 & 3 for the reductions in greenhouse gas emissions.
- Greenfield Scenarios 4 involving Indirect Potable Reuse of effluent was not cost effective compared to other water supply augmentation options.
- Rainwater tanks would need to be 5,000 L (5 kL) and would save around 80 kL/a for the average household as for brownfield sites.
- Reduction of potable water use was determined to be approximately 36%, 42% and 61% for Scenarios 1, 2 and 3 respectively for all greenfield developments except West Kingscliff, where there is likely to be significant non-residential development.
- Significant savings in infrastructure will accrue from the introduction of smart sewers aimed at the reduction of infiltration and inflow.
- Scenario 1 has the lowest cost to the community. The majority of the capital cost and on-going cost for this scenario are the responsibility of the householder as a result of the legislative requirement to achieve savings under the BASIX program.

- Scenario 1 has the best return on investment with savings of 34 to 38% of the baseline demand forecasts. This scenario also has the lowest cost per kilolitre of savings.
- The cost of the recycled water scenarios (Scenario 2 and 3) is significantly higher than Scenario 1 due to the high cost of providing a third pipe network and establishing membrane treatment.

Strategy Recommendations

The recommendations proposed are in addition to requirements of the NSW Governments Building and Sustainability Index (BASIX). However it must be strongly noted that Council can not impose mandatory requirements in excess of BASIX aimed at reducing consumption of mains supplied water. Therefore the recommendations below relating to development requirements can only be entered into on a voluntary basis between Council and each individual developer. Please refer to the Guideline to the BASIX SEPP attached to this report under a separate cover.

1. The Strategy recommends that Scenario 4 be adopted for the Tweed Shire's existing and infill development areas, brownfield areas, with a key focus on developing an extensive active leakage control and pressure management program. This scenario includes items in Scenarios 1,2 & 3.

Scenario 4 being:

- A voluntary rainwater tank connected to external uses, toilet flushing and cold water to washing machines:
 - Single Dwellings minimum 5000L rainwater tank with a minimum 160 m² roof area connected to it.
 - Multi Dwellings & other buildings Rainwater tanks to be provided on a similar basis connecting 80% to 90% of the roof area.
- Implement an extensive active leakage control and pressure management program.
- Implementation of selected demand management measures, including education programs, residential audit programs, a retrofit service and rebate scheme (Shower Heads only) as shown in the table below.

Measure Description	Annual Potable Water Savings (ML/a)			Annualised Cost (\$/kL)
	2016	2036	Avg.	
BASIX Fixtures and WELS	219	532	290	\$0.02
BASIX - Internal/External Rainwater Tank (5 kL)	827	2,611	1,277	\$4.42
Inclining Block Tariff	33	60	36	\$0.04
Residential Education Program	76	73	70	\$0.88
Landscape Use Efficiency Awards	62	71	57	\$1.17
Residential Rebate Program - Showerheads	29	10	20	\$0.51
Pressure and Leakage Management Program	532	813	556	\$0.94
Residential Retrofit	77	65	68	\$1.34
Residential Audit Program	54	64	50	\$1.56
Total	1,900	3,993	2,328	

It should be noted Council:

- Introduced an inclining block water supply Tariff for residential use in 2008/09.

- Has been active in shower head replacement programs
 - Has a long running education support program relating to water conservation particularly targeted at schools.
2. The Strategy recommends that Scenario 1 be adopted for the Greenfield developments of Cobaki Lakes, Bilambil Heights, Terranora and Kings Forest.

Scenario 1 being:

- A voluntary rainwater tank connected to external uses, toilet flushing and cold water to washing machines:
 - Single Dwellings minimum 5000L rainwater tank with a minimum 160 m² roof area connected to it.
 - Multi Dwellings & other buildings Rainwater tanks to be provided on a similar basis connecting 80% to 90% of the roof
 - New dwellings on a voluntary basis will have minimum of dual flush toilets as well as 3 star showerheads and taps. Noting that BASIX is most likely to achieve this.
 - The introduction of Reduced Infiltration Gravity Sewers (RIGS) in new development.
3. For West Kingscliff, recycled water be made available to future industrial land use areas where demand is identified.
4. Rain Water Tank education programs be developed, focused on the correct use and maintenance including a regular program of inspections.
5. An on-going communication and education program be developed as part of the preferred program to ensure that savings are maintained in future.
6. The inclining block tariff structure be maintained and enhanced to provide a price signal for high users.
7. Options for a non-residential demand management program be considered further.
8. A review be undertaken of the potable water design standards based on the demand assessment undertaken in this report. A regular assessment should then be undertaken to review the adopted design standards.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

There will be an ongoing resource requirement for the implementation and monitoring of Demand Management. This will include items ranging from the administration of programs such as the residential shower rebate, audit and retro fit programs, to managing the pressure and leakage management program. There will be a significant expansion of the management of Rain Water Tanks (RWT) to ensure that health and water quality aspects are addressed through regular maintenance and inspections. It will also include continued liaison with developers to implement voluntary agreements to meet the aims of the Strategy.

The cost impact to Council on the Greenfield program will be small as the cost of most of the major items will be met by developers and new home buyers. Council will however

need to consider expenditure on the Brownfield Programs with the extent of expenditure being determined by the level on implementation.

POLICY IMPLICATIONS:

1. The development and implementation of use of Reduced Infiltration Gravity Sewers (RIGS) in new development.
2. Review of potable water design standards based on the demand assessment undertaken in this report.
3. Ongoing regular assessment of the adopted design standards.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Tweed Shire Council, Demand Management Strategy – Stage 1. MWH Australia Pty Ltd, February 2008. (ECM 1827032)
 2. Council Report 3 June 2008 (ECM 1968409)
 3. Public Submission – Tweed Heads Environment Inc. (ECM 1968445)
 4. Guideline to the BASIX SEPP. (ECM 1967835)
-

O13 [CNR-OC] Environmental Trust Grant - Expansion of Byrrill Creek Riparian Restoration Project

ORIGIN:

Natural Resource Management

SUMMARY OF REPORT:

Tweed Shire Council has been offered an Environmental Trust Grant of \$80,000 over two years for expansion of the existing Byrrill Creek Riparian Project to May 2011. Environmental Trust grants are administered by the NSW Department of Environment & Climate Change.

RECOMMENDATION:

That Council accepts the Environmental Trust Grant for the expansion of Byrrill Creek Riparian Restoration Project in the amount of \$80,000.

REPORT:

Tweed Shire Council has been offered an Environmental Trust Grant of \$80,000 over two years for expansion of the existing Byrrill Creek Riparian Project to May 2011. Environmental Trust grants are administered by the NSW Department of Environment & Climate Change.

In 2005 Tweed Shire Council commenced work on the Byrrill Creek Riparian Restoration Project with funding from the Environmental Trust. This has resulted in a highly effective and coordinated approach to conservation/enhancement of riparian rainforest in the Byrrill Creek Sub-Catchment of the Tweed River. This area has been identified as having the best remaining example of riparian vegetation in the Tweed Valley and abuts Mebbin and Wollumbin National Park.

The number of private properties involved in the project is 19. The continued investment in this project by the Environmental Trust will allow Tweed Shire Council and the Tweed River Committee to focus on sustaining the existing outcomes of the project (14km creek bank / 48ha under restoration). The Environmental Trust funding will be used to undertake weed and cattle control in new areas, over a total of 5 km of creek bank.

Reprodced below is a copy of the letter from NSW Environmental Trust:-



Mr Tom Alletson
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

Dear Mr Alletson

Restoration and Rehabilitation (Government)

On behalf of the NSW Environmental Trust, congratulations on the approval of your grant, awarded under the above program for the project entitled *Expansion of Byrrill Creek Riparian Restoration Project*. I am pleased to send you two copies of the agreement for your review and signature.

The grant agreement consists of three parts:

- Part one (Agreement) contains the conditions attached to your grant,
- Part two (Schedules) details the payment and reporting schedules,
- Part three (Section C) consists of the Environmental Trust Outcomes Projections.

Please have both copies of Parts A and B of the grant agreement signed by the relevant authorised person and send one signed copy back to the Trust within 30 working days or earlier if possible. In particular, please pay attention to any special conditions on page 4 of the agreement, and if applicable, return evidence of how you meet this condition. Part C (Environmental Trust Outcomes Projections) needs to be completed and returned within 30 working days of receipt. It is also a requirement for all grantees to submit a Monitoring and Evaluation (M&E) plan for their project within 30 working days. Further information and proformas can be found on the Monitoring & Evaluation page on the Trust website <http://www.environment.nsw.gov.au/grants/monitoringevaluation.htm>.

I would also draw your attention to note 3 of the reporting guidelines which refers to the requirements for reporting on project measures. You should read this section carefully to allow you to plan for this from the beginning of your project.

If your organisation is registered for GST, a Tax Invoice made out to the Environmental Trust for the amount of the first/only payment plus GST should also be submitted at this time. Once we receive this, we will pay your grant as per our agreed schedule. The Trust pays all grants by cheque or electronic funds transfer (EFT). Please provide any banking details necessary for EFT payments.

For publishing purposes, an electronic version of the Trust logo is available at <http://www.environment.nsw.gov.au/grants/etlogo.htm>. If you have any questions or problems, please telephone the administrator on the above number.

Yours sincerely



PETER DIXON
Manager Environmental Funding Programs

Encl.
19 January 2009

Our reference: 2008/SL/0058
Contact: Nicole Balodis
(02) 8837 6073

AGREEMENT

RIPIARIAN PROJECT

ENVIRONMENTAL TRUST GRANT

TWEED SHIRE COUNCIL	
FILE	DAMS - BYRRIU CREEK -
Doc. No.	GENERAL
REC'D	23 JAN 2009
ASSIGNED TO	ALLETSON, T
HARD COPY	<input type="checkbox"/>

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Council's commitment to the project is in kind officer time.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

O14 [CNR-OC] Final Report - Community Retrofit Program

ORIGIN:

Natural Resource Management

SUMMARY OF REPORT:

Between November 2005 and December 2008, Tweed Shire Council in partnership with three NSW Government accredited providers, retrofitted more than 50% of shire households (18,395) with energy and water saving products, reducing demand on the town water supply by approximately 620 mega litres per year and reducing household greenhouse gas emissions by approximately 17,598 tonnes of carbon dioxide per year.

The program was funded via the NSW Greenhouse Gas Abatement Scheme and Tweed Shire Council.

RECOMMENDATION:

That Council receives and notes the Community Retrofit Program's final report.

REPORT:

Between November 2005 and December 2008, Tweed Shire Council in partnership with three NSW Government accredited providers, retrofitted more than 50% of shire households (18,395) with energy and water saving products. The initiative was funded through the demand side abatement component of the NSW Greenhouse Gas Abatement Scheme and Tweed Shire Council.

Specific results of the community retrofit program are as follows:

Household Retrofits	Total
No. of Households Retrofitted	18,395
Annual GhG Savings – Tonnes CO ²	17,598
Annual Water Savings – Mega Litres	620.5
3 Star WELS Showerheads	22,431
3 Star WELS Tap Aerators	3,007
Flush Converters for Single Flush Toilets	1,976
Compact Fluorescent Light Globes	331,052

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

O15 [CNR-OC] Solar Hot Water - Register of Suppliers

ORIGIN:

Natural Resource Management

SUMMARY OF REPORT:

Replacing a household electric hot water system with a solar hot water system makes good sense both financially and environmentally.

The State and Federal Government offer rebates to encourage solar uptake and Tweed residents have been taking advantage of these rebates in large numbers, due in part to Council promotions.

Tweed Shire Council is well placed to stimulate local business and increase rebate uptake through the establishment of a register of solar hot water system suppliers.

Inviting solar suppliers to submit their details to a central register also has the potential to deliver better deals for shire residents due to increased competition while enhancing Council's environmental credentials by supporting household greenhouse gas reduction.

RECOMMENDATION:

That Council endorses the establishment of a Shire register for solar hot water system suppliers.

REPORT:

Replacing a household electric hot water system with a solar hot water system makes good sense financially and environmentally. A family of four can expect to cut electricity bills by up to \$250 a year and greenhouse gas emissions by up to four tonnes a year.

Unfortunately the up-front cost of installing a solar hot water system is often prohibitive. Government rebates have sought to address this issue with the Australian Government recently increasing its rebate from \$1000 to \$1600 and the NSW Government offering a rebate between \$800 and \$1200 for systems installed before 30 June 2009.

Tweed Shire Council has been working with the NSW Department of Environment and Climate Change to promote the state rebates to the local community via the Tweed Link. This partnership has been very successful. Of the 153 local government areas in NSW, the Tweed rates third highest for the number of rebates received.

With an increase in the Australian Government rebate and the likely scrapping of the NSW rebate on 30 June 2009, now is an opportune time to inform the Tweed community about the cost effectiveness of going solar before the end of the financial year.

Council staff average six to eight calls a week from Shire residents enquiring about rebates and solar hot water systems. While the rebate questions can be answered to the customer's satisfaction they inevitably want to know about solar suppliers.

If Council were to invite solar suppliers to submit their details to a central register it would then be able to provide shire residents with a comprehensive package of information, from the benefits of solar, rebate availability and a list of suppliers to seek competitive quotes.

A register would also increase the environmental credentials of the Council by demonstrating its commitment to household greenhouse gas reduction through the use of solar hot water.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

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O16 [CNR-OC] Request for "In Kind" Support/Waive Fee**ORIGIN:****Community & Cultural Services****SUMMARY OF REPORT:**

Council has received requests from various organisations asking that Council provides in-kind support/waives the fees for room hire. Details of the requests are reproduced in the body of this report.

In accordance with Section 356 of the Local Government Act 1993 - Donations, Council resolved on 6 October 2004 that:-

".... in future, all donations made by Council, whether in cash or in kind, be made by way of a resolution of Council."

RECOMMENDATION:**That Council:-**

- 1. With reference to the request from Tweed Shire Women's Service Inc, provides the Murwillumbah Civic Centre for a reduced fee of \$215 being 50% of the full fee of \$430 (including set-up) for the Inaugural Wonders of Women Gatsby Ball on 7 March 2009 and that Council's support is recognised with the following acknowledgement "This program has been supported by Tweed Shire Council".**
- 2. With reference to the request from Murwillumbah Relay for Life, The Cancer Council NSW, provides the Murwillumbah Civic Centre Auditorium for a reduced fee of \$106.50 being 50% of the full fee of \$213 for the Relay of Life's Fundraiser Bingo event on 8 March 2009 and that Council's support is recognised with the following acknowledgement "This program has been supported by Tweed Shire Council".**
- 3. With reference to the request from Kafe Fiesta, provides the Kingscliff Amenities Hall for a reduced fee of \$172.50 being 50% of the full fee of \$345 for Kafe Fiesta activities on 1, 2 and 3 May 2009 and that Council's support is recognised with the following acknowledgement "This program has been supported by Tweed Shire Council".**

REPORT:

Council has received requests from various organisations asking that Council provides in-kind support/waives the fees for room hire. Details of the requests are reproduced as follows:-

Organisation Name	Request	Est \$ Amount of Waiver	Recommendation	Meet Guidelines?
Tweed Shire Women's Service Inc	Request reduction of fee for hire of the Murwillumbah Civic Centre on 7 March 2009 for the Inaugural Wonders of Women Gatsby Ball.	\$215	That the fee be reduced to \$215 (including set-up) being 50% of the full fee of \$430.	Yes
Relay for Life, The Cancer Council NSW	Request reduction of fee for hire of the Murwillumbah Civic Centre on 8 March 2009 for a Relay for Life fundraising Bingo event.	\$106.50	That the fee be reduced to \$106.50 being 50% of the full fee of \$213.	Yes
Kafe Fiesta	Request waiver of fees for hire of the Kingscliff Amenities Hall on 1, 2 and 3 May 2009 for Kafe Fiesta activities.	\$172.50	That the fee be reduced to \$172.50 being 50% of the full fee of \$345.	Yes

A copy of the requests are reproduced below:



tweed shire **WOMENS** service inc. cnr Prince & Nullum Street
 women's resource centre ■ women & children's refuge PO Box 407
 Murwillumbah NSW 2484

General Manager
 Michael Rayner
 Tweed Shire Council
 PO Box
 Murwillumbah

ph (02) 6672 4188
 fax (02) 6672 5279

admin@tswomen.org.au

WOMEN AFFAIRS
 DONATIONS

TWEED SHIRE COUNCIL	
FILE No.	CIVIC CR - MEAT - HIRE
DOC. No.	
REC'D	21 JAN 2009
ASSIGNED TO	CORBET, G
HARD COPY	<input type="checkbox"/>
IMAGE	<input checked="" type="checkbox"/>

www.tswomen.org.au

13th January 2009

Attention: General Manager

Dear Michael

Tweed Shire Women's Service is the lead agency planning an Inaugural Wonders of Women Gatsby Ball on 7th March 2009.

The purpose of this Ball is to acknowledge and celebrate the achievements and contribution of women in the Tweed shire. It will also provide the forum for establishing the inaugural Wonders of Women Achievement & Leadership Awards in 7 specific categories.

As a community event, we have sought corporate partners within our community to support and subsidize the costs incurred in hosting this event. As the lead agency we have been recipients to a range of donations and free services to ensure the event costs are minimized.

I am seeking a reduction in our costs for the booking and hire of the Murwillumbah Civic Centre. The quote I have received from Tweed Shire Council is \$1492.00 which includes cutlery & crockery hire. As a community event which is celebrating the achievements of women I am hoping that you will consider a deduction or waiver of the costs for hire.

We also wish to serve alcohol and require your permission to allow us to do this.

I would very much appreciate your consideration and positive response regarding this request.

Kind regards

Tracy Asby
 Manager
 Tweed Shire Women's Service

Cc: Joan van Lieshout

30-JAN-2009 11:13

P. 01

29th January 2009**RELAY
FOR LIFE****The
Cancer
Council**
New South Wales

CIVIC CENTRE - MURWILLUMBAH - HIRE

TWEED SHIRE COUNCIL	
FILE No.	DONATIONS
DEPT. No.	
RECD	30 JAN 2009
ASSIGNED TO	RAYNER, M
HEARD COPY	<input type="checkbox"/>
IMAGE	<input checked="" type="checkbox"/>

Mr. Mike Rayner
The CEO Tweed Shire Council
Tumbulgum Road.
Murwillumbah 2484

Dear Mr. Rayner,

The Cancer Council Relay for Life committee is holding an event at the Civic Centre on Sunday afternoon 8th March 2009.
This has been arranged through David Martain who has greatly assisted us in the past.

Previously the Tweed Shire Council has supported the Murwillumbah Relay for Life such as last years Elvis night held at the Civic Centre by foregoing the rental fee.

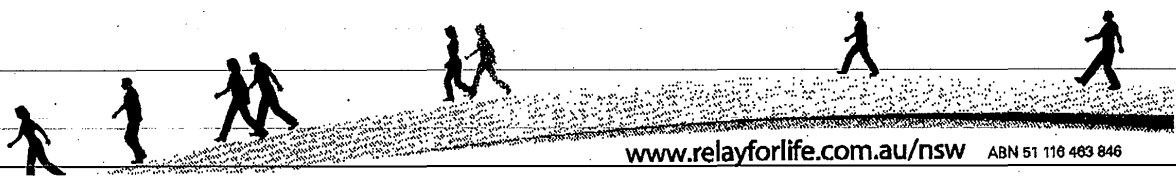
It would be appreciated if Council could again see it's way clear to either have a reduced rental or forego the total charge.

The Relay for life will be held at the Showground on the 4th & 5th April & the Showground Trust charges no fee for this event. The Tweed River Agricultural Society participate by catering & the total profit from sales is past on to the Relay for Life committee.

Thank you for your consideration


Ian J Ross
Chairman
Murwillumbah Relay for Life

CANCER COUNCIL -
PO Box 35

www.relayforlife.com.au/nsw ABN 51 116 483 846

DataWorks Document Number: 1975861

30-JAN-2009 11:13

P. 02

RELAY FOR LIFE **FUNDRAISER**

BOGAN BINGO

- Are you over 18?
- Do you like the 70's & 80's music?
- Have a warped sense of humour?
- Enjoy a good laugh?

Then this BINGO is for YOU!!!

- Come along and invite your friends to make up a table of TEN.
- Bring a bottle of "chardi" or "bubbly" if you want.
- Cheese platters will be provided.
- There will be prizes & raffles galore.

VENUE: Murwillumbah Civic Centre
DATE: Sunday 8th March
TIME: 2pm (for approx. 2.30hrs)

\$20.00 a ticket
(sorry NO tickets at the door)

DON'T MISS OUT ON THE FUN

TICKETS can be purchased from:
Jenkins Mayberry & Associates (above Repco)
Diann Endicott 02 6672 4044

WARNING may contain some language that could offend

kafefiesta



from Trevor McCosker
Kafe Fiesta
201/32-34 Marine Pde
Kingscliff
NSW 2487.
1 Feb 2009

YOUTH MATTERS
DONATION

TWEED SHIRE COUNCIL	
File No.	KINGSCLIFF AMERICAS HALL
Doc. No.	
REC'D	02 FEB 2009
ASSIGNED TO:	WILBERT, G
HAIRD COPY	<input type="checkbox"/>
IMAGE	<input checked="" type="checkbox"/>

To The General Manager
Tweed Shire Council

Reference Kafe Fiesta / Kingscliff Community Hall

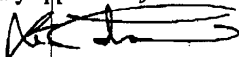
This letter is to request the waiver of fees that would be incurred in booking the Kingscliff Community Hall for the activities which the Festival has planned for the week-end of 1/5/09 (Friday) through until 3/5/09(Sunday). These activities would commence at 9am on the Friday and concluding at 5pm on the Sunday. I have attached an "Event Proposal" for clarification of what this event actually involves.

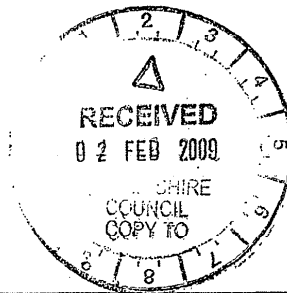
The Hall will be used primarily for youth oriented creative and artistic workshops that would include ,
Banner art work
Wheelie bin art workshop with the support of Solo Waste
Hip Hop
Community interaction in the form of what we are calling "Talk Tent"
Puppetry workshops
Drumming workshops.

Also on Friday 1/5/09 it is our intention to hold a dance in the hall to celebrate the beginning of the Festival.

Kafe Fiesta would appreciate the waiver of these fees as it is a non profit organization and is intended that it would generate business within the commercial sector of Kingscliff and also develop an interest in an arts and entertainment program thus benefit any giving a public platform for local artists..

We would truly appreciate your consideration of this request.

Regards

Trevor McCosker for Kafe Fiesta
p.n 0266744546
e-mail
trevormccosker5@bigpond.com





Kingscliff festival will be a Friday night and 2 days (Saturday/Sunday) long festival. Held on the May Day long weekend may 1st-3rd 2009 with displays of street art, workshops, community and staged entertainment, street parade and food exhibitions



PROPOSED EVENT PROGRAM

- **ART IN THE PARK** - Artists in the streets and in beautiful marquees in the park showcasing and selling their work. Saturday/Sunday.
- **WALK OF ART – COMMUNITY DANCE** -Friday night
Activities in all the restaurants featuring art exhibitions TAPAS food displays and music
- **STREET PARADE** - Saturday night featuring drumming group Samba Blistas, Street Lanterns parade, and fire twirlers, Brazilian dancers as well as community music groups/bands
Mad Hatters competition
Wearable Art competition and fashion parade
Wheelie Bin project- To be part of Youth week April 09
- **'MUSIC UNDER THE STARS'** – Saturday night performance by Vavachi Special Occasions productions featuring, Opera, Broadway and Jazz. Performing arts and musical entertainment by local artists on Sat/Sun at the stage area.
- **COMMUNITY ARTS AND PERFORMING ARTS WORKSHOP PROGRAM**-
Classes such as Drumming, Lantern making, mask making, Hip Hop dancing, Salsa classes, Talk Fest and much more to be held in the community hall on Sat/Sun and ongoing prior to the festival.

The program is growing as the event gains momentum, it is anticipated that as many of the local businesses, restaurants, schools and TAFE will come on board as more activities eventuate and will be included in the core components of the festival.

TARGET AUDIENCE.

The target market for promoting the KAFE Fiesta includes;

- South to Byron Bay and beyond.
- West to Murwillumbah.
- North to Gold Coast and Brisbane.
- In addition to the local area which incorporates Northern NSW and the new Tweed Coast.

**MARKETING AND PROMOTIONS**

The focus of our marketing and promotions will be reflective of the above target markets and will include the following;

PRESS-advertisements and editorials will be placed in newspapers throughout our target areas (specifically Gold Coast and Tweed Coast Courier mail Brisbane) Tweed and Gold Coast Sun, Daily News, Gold Coast Bulletin, Tweed Link ,Tweed Echo. The WEEKLY- Murwillumbah

DATABASE- Event information will be regularly circulated via both the Tweed Shire Council/ Tweed tourism website and the extensive Burleigh Arts Group website. The event will also be included in Arts Northern Rivers website and submitted for inclusion in the Kingscliff Chamber of Commerce newsletters and the Tweed tourism website.

LETTERBOX DROPS- To the local areas of Kingscliff, Salt Village and Casuarina Beach and other targetted areas. In total more than 10,000 households.

FLYERS/POSTERS - Will be readily available throughout all the participating businesses in Kingscliff and surrounds. Additional flyers will be distributed to schools, retailers and restaurants in the Tweed Coast area .Extensive use of printed material such as invitations and programs for core components of the festival.

MEDIA RELEASES - Will be distributed by the Burleigh Arts Group and a selected marketing committee member. Newsletters will be regularly released through the Burleigh Arts website www.artcompany.com.au to media, corporate and local businesses and residents

RADIO- Media releases through community radio and also a targeted program of advertising with Sponsor radio station

Contact details: Ms Carol Collins KAFE Fiesta Coordinator mobile 0400139889 or email ejcollins10@bigpond.com.au

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Should requests be approved for the waiving of fees for room hire, the income for the meeting room will be impacted by the amount of the fee reduction.

Should requests for "in kind" support be approved, this will impact on the costing of Council's involvement in the activity.

POLICY IMPLICATIONS:

In considering this request, reference should be made to:-

Festivals Policy.

Donations Policy.

Guidelines for Fee Reduction, Auditoriums, Meeting Rooms and Halls.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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O17 [CNR-OC] Home and Community Care (HACC) 2008/2009 Indexation

ORIGIN:

Community & Cultural Services

SUMMARY OF REPORT:

Council is in receipt of correspondence dated 17 December 2008 from Department of Ageing Disability and Home Care (DADHC) informing Council of the payment of indexation for recurrent funding of 3.3% in accordance with the current Funding Agreement. Indexation for each eligible service results in an additional \$19,729 for Community Options and \$879 for the Community Worker (HACC), a total of \$20,608.

RECOMMENDATION:

That Council accepts the Service Improvement Funding from Department of Ageing, Disability and Home Care of \$20,608 and votes the expenditure.

REPORT:

Council is in receipt of correspondence dated 17 December 2008 from Department of Ageing Disability and Home Care (DADHC) informing Council of the payment of indexation for recurrent funding of 3.3% in accordance with the current Funding Agreement. Indexation for each eligible service results in an additional \$19,729 for Community Options and \$879 for the Community Worker (HACC), a total of \$20,608.

Indexation is applied to recurrently funded services under the current agreement and will enhance the provision of services to assist the needs of frail aged people, younger people with a disability and their carers.



**Department
of Ageing,
Disability &
Home Care**

Mr Mike Rayner
General Manager
Tweed Shire Council
PO Box 816
MURWILLUMBAH NSW 2484

AGREEMENT.
HACC
HANDICAPPED MATTERS
COMM OFFICER

TWEED SHIRE COUNCIL
FILE No. AGED SERVICES
Doc. No.
RECD 23 DEC 2008
ASSIGNED TO: CORBET, G
HARD COPY <input type="checkbox"/> IMAGE <input checked="" type="checkbox"/>

D08/31138

▶ NGO
Funding &
Acquittals
Unit

Dear Mr Rayner

HACC 2008/2009 Indexation

I am pleased to inform you that the Department of Ageing, Disability and Home Care has paid indexation of 3.3% to organisations that receive recurrent funding grants under the Home and Community Care (HACC) Program.

In accordance with Clause 6.3 of your Funding Agreement, indexation is applied to recurrently funded services that commenced prior to 30 June 2008 and which continue to receive funding under the current Agreement.

Indexation for each eligible service is shown in the attached Schedule 1 Part B of the Service Description Schedule. The indexation payments are back dated to start from 1 July 2008.

Should you have any queries about indexation please do not hesitate to contact your DADHC Regional Office.

Yours sincerely,



Stephen Chanphakeo
A/Director
NGO Funding & Acquittals Unit
17/12/2008

ABN 34538109783 **Address** Level 5, 83 Clarence Street, Sydney NSW 2000
Phone (02) 8270 2000 **DX** 10485 SSE **TTY** (02) 8270 2167 (for people who are hearing impaired) **Website** www.dadhc.nsw.gov.au
If you require help translating this information, please call the Translating and Interpreting Service on 13 14 50.



SCHEDULE 1 Part B of the SERVICE DESCRIPTION SCHEDULE

Rev 1a

Funded Service Report for 2008-2009 Financial Year

Tweed Shire Council

A.B.N.: 90 178 732 496

List of Services for which Funding is Provided

Service Id and Name	Period of Agreement	Start Date	End Date	Funding Stream	Installment Type	Recurrent	CYE	Non Recurrent
496	Tweed Shire Community Options							
	3	01-Jul-2008	30-Jun-2009	Home and Community Care	Q	\$598,095	\$598,095	\$0
	3	01-Jul-2008	30-Jun-2009	Home and Community Care	Q	\$19,729	\$19,729	\$0
2376	Tweed Council - Community Worker (HACC)							
	3	01-Jul-2008	30-Jun-2009	Home and Community Care	Q	\$879	\$879	\$0
	3	01-Jul-2008	30-Jun-2009	Home and Community Care	Q	\$26,665	\$26,665	\$0
Tweed Shire Council Total:						\$645,368	\$645,368	\$0

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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O18 [CNR-OC] Memorandum of Understanding Between Tweed Shire Council and the Aboriginal Community

ORIGIN:

Community & Cultural Services

SUMMARY OF REPORT:

Council's Aboriginal Liaison Officer has produced a Memorandum of Understanding (MOU) that acknowledges the traditional owners and custodians, and other Aboriginal residents of Tweed Shire in the decision-making processes that affect Aboriginal members of the Tweed Shire Local Government Area.

This document is based on one produced by Queanbeyan City Council. A number of Councils have adopted (Dubbo City Council and Queanbeyan City Council) or are in the process of developing a MOU (Campbelltown City Council and Wingecarribee). The development of a MOU is supported by the Department of Local Government (DLG) (Engaging with Local Aboriginal Communities: A Resource Kit for Local Government in NSW 2007). The Aboriginal community has been consulted extensively on the MOU and has endorsed its implementation.

RECOMMENDATION:

That Council signs the Memorandum of Understanding with the Aboriginal Community as enclosed in this report.

REPORT:

Council is advised that Council's Aboriginal Liaison Officer has produced a Memorandum of Understanding for Council's consideration. The Memorandum of Understanding acknowledges the traditional owners and custodians, and other Aboriginal residents of Tweed Shire in the decision-making processes that affect Aboriginal members of the Tweed Shire Local Government Area.

The signatories would include representatives of the Aboriginal Community (as nominated by the Aboriginal Advisory Committee) and Council.

Preamble

Tweed Shire Council acknowledges Nganduwal/Minjungbal people of the Bundjalung Nation as being the traditional owners and custodians of the land and water within the Tweed Shire boundaries and the customs and traditions of other Aboriginal Clans and tribal groups that reside here.

For the purpose of this document, the term Aboriginal is inclusive of all Aboriginal and Torres Strait Islander people.

Council acknowledges Aboriginal people as the first people of Australia. In doing so, the Council recognises the loss and grief experienced by Aboriginal people caused by alienation from traditional lands and their spiritual relationship to their Country.

Introduction

The heritage of the Aboriginal struggle and achievements, and the right of Aboriginal people to live according to their own beliefs, values and customs is recognised and Council welcomes the Aboriginal people's contribution to strengthening and enriching the heritage of all Australians.

Council encourages Aboriginal and non-Aboriginal people to work together to better understand one another's similarities and differences as we continue to move forward in the spirit of reconciliation.

An important way of showing respect for different cultures is acknowledging and accepting that different cultural groups have different beliefs, behaviour and ways of interacting.

Council recognises that effective consultation and work with Aboriginal people requires sensitivity to, and respect for, the diversity, cultural traditions and protocols of Aboriginal communities in our region.

Council values our culturally diverse communities and is deeply committed to establishing a process of reconciliation in partnership with the Aboriginal residents within the Tweed Shire. Council seeks to ensure that this is a process based on mutual respect, trust and transparency.

Accordingly, Council has developed this Memorandum of Understanding (MOU), in partnership with the Aboriginal residents of the Tweed Shire to facilitate recognition, reconciliation and healing within the Aboriginal community.

The MOU acknowledges the traditional owners and custodians, and other Aboriginal residents of Tweed Shire in the decision making processes that affect Aboriginal members of the Tweed Shire Local Government Area.

Undertakings

Council and the Aboriginal people together commit to work in partnership to ensure the success of this MOU.

Council will celebrate, with the Aboriginal people, their significant cultural ceremonies and events including Sorry Day, Reconciliation and National Aboriginal and Islander Day Observance Committee (NAIDOC) events.

Council will further development the current cultural protocols with the Tweed Shire Council Aboriginal Advisory Committee. The protocols will include the flying of the Aboriginal and Torres Strait Islander Flags every business day and to be on display in Council Chambers at all times.

Council is committed to developing an Aboriginal Employment Strategy that encourages and promotes employment opportunities for Aboriginal people, including persons with disabilities, within its own workforce and, and where possible, the private and public sector.

Council will promote Aboriginal candidacy and participation in Local Government well in advance of Council elections by providing specific education opportunities.

Council and the Aboriginal community commit to developing a shared understanding of the history of Aboriginal people of the region, which will be utilised in a community education campaign to address the cultural and social gaps which exist for Aboriginal people in the wider community and to support breaking down barriers to employment and access to services.

Review

This MOU will be reviewed, through the Tweed Shire Council Aboriginal Advisory Committee twelve months from the time of signing. Parties to this MOU shall meet regularly to identify and discuss matters for consideration.

Signatories

**Traditional Custodian
Local Elder**

**Mayor
General Manager**

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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Nil.

O19 [CNR-OC] Entomological Control Report for period November 2008 – January 2009

ORIGIN:

Entomology

SUMMARY OF REPORT:

The following report outlines control, monitoring and research relating to biting insects, pests and vermin carried out November 2008 to January 2009.

RECOMMENDATION:

That the Entomological Control Report for the period November 2008 to January 2009 be received and noted.

REPORT:

BITING MIDGE

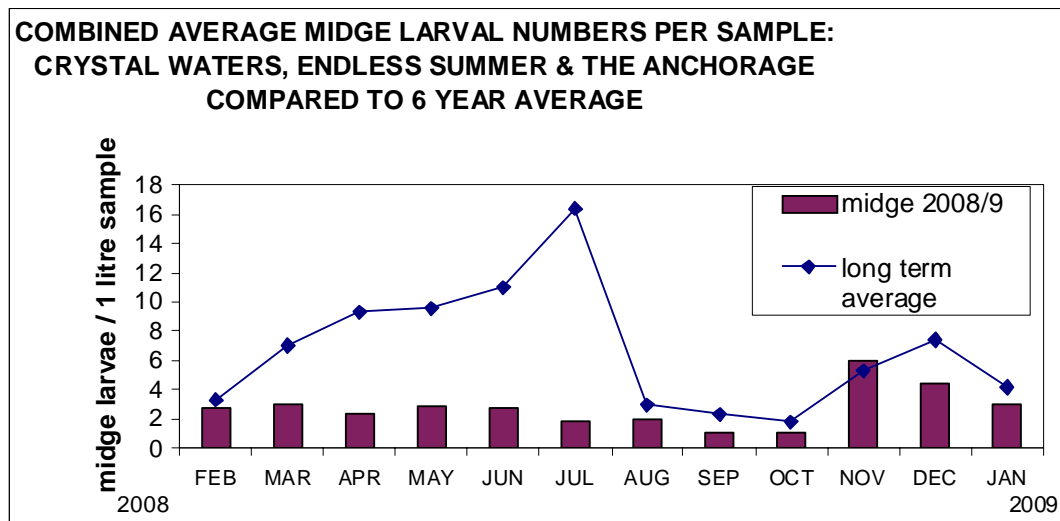
Seasonal activity

Biting midge activity remained well below the seasonal average. There were 7 enquiries related to biting midges over the report period.

Monitoring of biting midge larval numbers in canal estates indicated below average midge numbers in these canals for most of the year. Midge larval monitoring is carried out by extracting midge larvae from a series of 1 litre sand samples collected across the intertidal zone at set sample sites using a flotation and sieving technique.

Midge larval numbers have been temporarily reduced at many canal sites due to extensive beach maintenance dredging over the last year and by some unfavorable seasonal conditions during their peak emergence periods.

The following graph depicts biting midge larval numbers averaged in 3 major canal estates over the last year compared to long-term averages.



Control

Biting midge canal treatment was not necessary over the report period due to the low midge numbers indicated by larval monitoring.

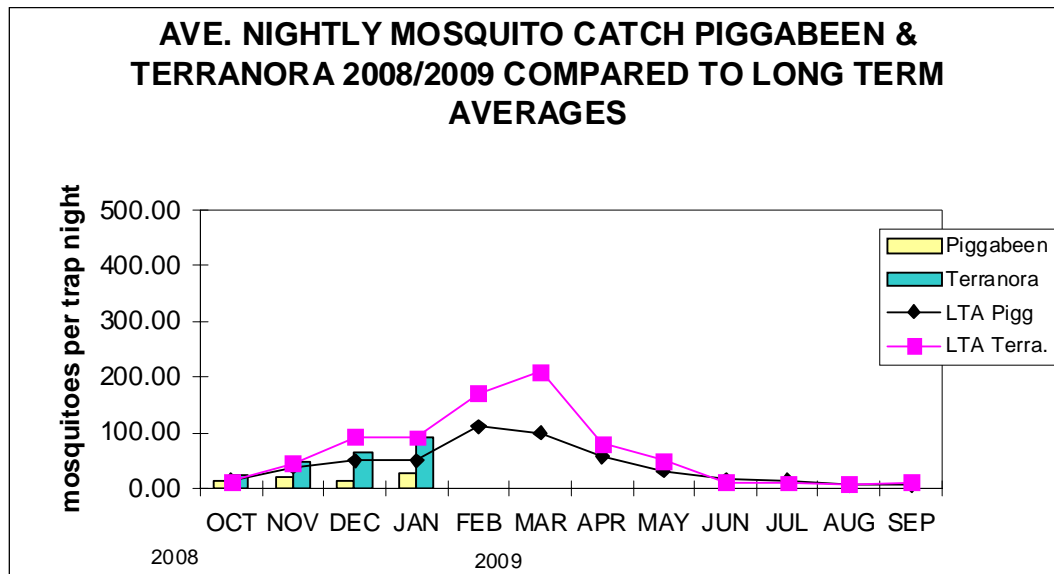
MOSQUITOES

Seasonal abundance

Mosquito numbers remained around the long-term average for the report period at Terranora and below average at Piggabeen Road. There were 18 enquiries relating to mosquitoes with most complaints recorded during early December following heavy rainfall and very high tides. Most of the mosquito complaints came from coastal areas with the generally uncommon species, *Aedes burpengaryensis* implicated around Tweed Heads and Fingal Head.

The most frequently caught mosquitoes in carbon dioxide baited mosquito traps were the brackish water breeding species *Culex sitiens*, followed by the fresh water pond breeding *Coquillettidia xanthogaster* and the domestic container breeding *Aedes notoscriptus*. As was the case over the whole mosquito season, *Cx. sitiens* was by far the dominant mosquito species caught in carbon dioxide baited monitoring traps. This species is not targeted for control as it does not cause major local nuisance and is not a competent virus carrier in this region.

The following graph outlines monthly average mosquito catches in carbon dioxide baited traps at long term trapping sites this season.



Control

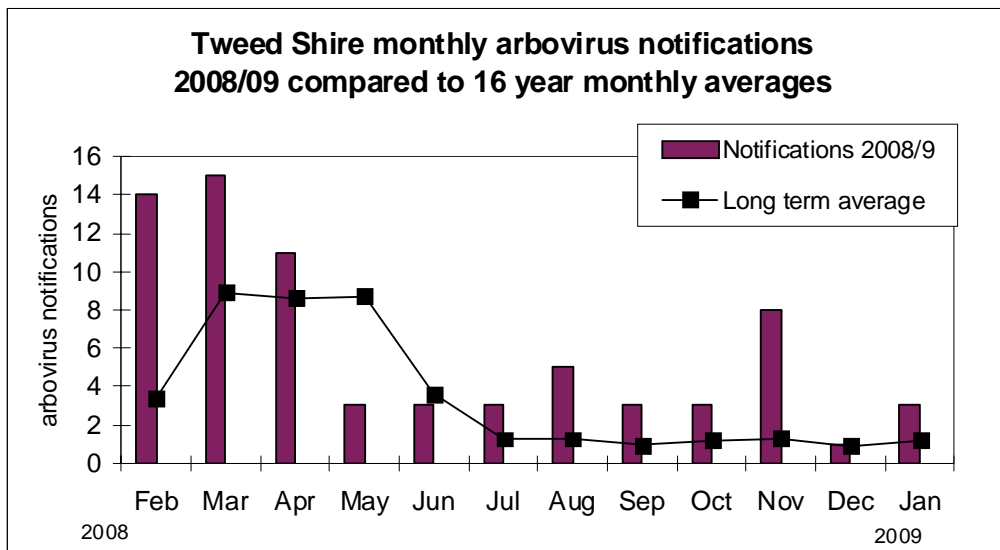
Applications of sustained release insect growth regulating pellets inhibited adult mosquito emergence at chronic coastal mosquito breeding sites over the report period.

Three aerial control treatments (2 in November and 1 in December) utilising the biological larvicide Bti were applied to extensive hatches of mosquito larvae near Terranora and Bilambil Heights over the report period. Control efficacy was not as good as expected in the 2 November treatments – probably due to low humidity and unfavourable wind direction. The December treatment yielded very good results.

Arbovirus

Tweed Shire arbovirus notifications were well above average in November following the early rains this season.

The following graph shows the seasonal combined monthly Ross River virus and Barmah Forest virus notifications compared to long-term averages.



Budget

At 50% through the financial year the operational insect/vermin control budget expenditure stood at 41% of total due to reduced costs for biting midge control so far this season.

OTHER PESTS

Miscellaneous

There were 94 miscellaneous enquiries/service requests over the quarter. The most common enquiries related to ants, termites and rabbits.

Rodents

Rodent baiting was carried out over the report period around coastal holiday parks and gardens, sewer treatment plants, adjacent to several drainage reserves and infested sections of Tweed River rock walls.

Rabbits

Rabbit baiting has continued to be the focus for these pests in selected areas at Casuarina Beach and in some rabbit infested parts of Murwillumbah. Rabbit numbers appear to have declined a little in coastal areas over the last month.

Pandanus plant hoppers

Continued monitoring of Pandanus trees for plant hopper related dieback has been carried out in coastal areas. Pandanus trees growing on beachside reserves at the southern end of Kingscliff and a small area at Hastings Point have moderate plant hopper populations. Parasitism of plant hopper eggs by small parasitic wasps increased from very low levels in late December to moderate levels by late January. This indicates the parasitic wasp has been able to survive with low host numbers through spring to early summer. This situation is a desired result that will hopefully lead to a balanced host/parasite relationship spreading from these sites to other local Pandanus trees. If this occurs, it may remove the need for further systemic Pandanus insecticide tree injection in areas where the parasite co-exists with its host.

Termites

Inspection of 156 in-ground termite bait stations was carried out around Council owned buildings. Six termite bait stations were found active for termites. These stations were baited to eliminate nearby active termite colonies.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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