

MINUTES OF THE PACIFIC HIGHWAY AND ADJACENT ARTERIAL ROADS MASTER PLAN BETWEEN BARNEYS POINT BRIDGE AND STEWART ROAD TECHNICAL COMMITTEE MEETING HELD THURSDAY 31 JANUARY 2008

File No: PACIFIC MOTORWAY CHINDERAH TO STEWART ROAD

Venue:

Oxley Meeting Room

Time:

11:00am

Present:

Patrick Knight (Tweed Shire Council); Paul Morgan (Tweed Shire Council); Wes Stevenson (Roads & Traffic Authority of NSW); Jack Donaghey (Department of Main Roads); Rod Grose (Gold Coast City Council).

Apologies:

Miles Vass (Department of Main Roads); Warren Rowe (Gold Coast City Council).

Minutes of Previous Meeting:

Nil.

Business Arising:

Nil.

General Business:

1. Introduction

Patrick Knight presented an overview of the history of the Tugun Bypass from Tweed Shire Council's perspective and the impact the deletion of the interchange at Boyd Street has had on Council's strategic planning.

2. Review of the Draft Technical Committee Guidelines

The Draft Technical Committee Guidelines for the Pacific Highway and Adjacent Arterial Roads Master Plan between Stewart Road and Barneys Point were presented at the meeting. After extensive discussion the following guidelines were agreed on:-

**TECHNICAL COMMITTEE GUIDELINES
FOR
THE PACIFIC HIGHWAY AND ADJACENT ARTERIAL ROADS
MASTER PLAN
BETWEEN STEWART ROAD AND BARNEYS POINT**

1.0 OBJECTIVES

- 1.1 To investigate the planning of the Pacific Highway and wider area between Barneys Point and Tugun including the adjacent urban arterial road network.
- 1.2 Optimise Highway interchanges and the adjacent arterial road network on a whole of network basis to provide the most appropriate levels of service and to promote connectivity for future public transport initiatives. This will include if and when the Boyd Street Overpass should be upgraded to a full interchange accessing the Pacific Highway.
- 1.3 Make recommendations on the above to the respective stakeholders based on traffic and transport assessments. Note: Environmental issues will not be investigated as part of the Technical Committee process. These issues will be addressed in a later environmental assessment, detailed design and approval process.

2.0 WORK PLAN

The Work Plan for the Committee is as follows:-

- Prepare a consultant's brief for the following:-
 - Using traffic modelling of the Highway and adjacent arterial roads between Stewart Road and Barneys Point Bridge explore options to provide an efficient and effective road network in the study area.
 - This modelling should take into account the traffic and transport needs of the Tugun/Currumbin areas, Cobaki Lakes, John Flynn Hospital, Tweed Heads, Tweed Heads South, the Gold Coast Airport precinct and changing land use patterns.
 - Prepare broad estimates of costs for staging options.
 - Ensure function of Highway remains as interstate through road.
- Engage consultants.
- Consider consultant's report.
- Make recommendations to member organisations on preferred network and approvals for next steps.

3.0 GENERAL

The Committee has no decision-making powers. The Committee is primarily a technical review Committee, which is required to advise the member organisations on issues arising from the Work Plan.

The Committee will only consider the technical traffic/transport merits of options.

4.0 MEMBERSHIP

The Committee is to be made up of four formal members, as follows:-

Up to:-

- Two representatives of Queensland Department of Main Roads
- Two representatives of Tweed Shire Council
- Two representatives of Gold Coast City Council
- Two representatives of the Roads & Traffic Authority of NSW

The Committee can invite non-formal advisors to meetings as required.

5.0 MEETINGS

Committee meetings are to be held at the Tweed Shire Council Civic Centre, Tumbulgum Road, Murwillumbah. At meetings the following are at the discretion of the members:-

- Meeting conduct
- Frequency of meetings
- Format of meetings

While there is no need for a specific quorum to allow a meeting to proceed, advice can only be reported back to stakeholder organisations if the views of the members have been obtained.

All meetings require the preparation of an agenda.

Agendas should be prepared by the convener and circulated to all formal members and informal advisors of the Committee prior to the meeting. It is recommended that this occur at least one week before the meeting to allow all members to fully consider the issues and undertake a site visit if necessary.

All meetings require the taking of minutes. The convener must prepare the minutes of the meeting. Copies of the minutes must be forwarded to all members for their concurrence prior to the recommendations being presented to the respective organisations.

6.0 MEDIA PARTICIPATION

The role of the Committee is to consider the technical aspects of proposals and provide their advice to the respective organisations. Media involvement, or interest, in the process should be addressed through the normal member organisation's procedures. Any formal announcements from the Committee must have the agreement of all four members.

7.0 VOTING

Agreement will be via consensus.

8.0 COMMITTEE RESOURCES

- 8.1 The Committee convenor shall be Tweed Shire Council.
- 8.2 Initial meetings shall be held at the Tweed Shire Council Civic Centre, Tumbulgum Road, Murwillumbah. Later meetings will be as determined by the Technical Committee.
- 8.3 The convenor shall supply secretarial services to the Technical Committee.
- 8.4 The costs of external resources including consultant costs, advertising and sundries shall be shared equally between the four Technical Committee members up until the Brief is developed. Once the Brief is prepared and Tenders called apportionment of costs are to be reassessed. However it was agreed an initial cost breakdown could be as follows:-

40% QMR

30% TSC

20% GCCC

10% Roads & Traffic Authority of NSW

This is subject to confirmation from member organisations. All members will meet their own incidental costs.

3. Overview of TSC and RTA Traffic Modelling Currently Available

Copies of various studies undertaken by TSC and the RTA were distributed and briefly discussed at the meeting. These documents included the Tweed Road Development Strategy and the Lower Tweed and Pacific Highway Master Plan 2007. QMR advised that they are currently preparing briefs for intersection works at Boyd Street and at Bilinga Interchange and Gold Coast Airport access. Copies of the draft briefs were distributed.

4. Impact of Tweed Heads and South Tweed Master Plan on Road Network

The above Master Plan, whilst not released, was discussed. In particular, the impact additional traffic generated may have on the road network subject to this study. TSC agreed to provide copies of the document to member organisations when it becomes a public document.

5. Works Program

The Committee agreed that the next step is to develop an outline brief for consideration by the Committee. It was anticipated this work could take 3 months. The member organisations nominated the following staff to provide input into this brief:-

QMR - Bill Steep
GCC - Robert Mitchell
RTA - to be advised
TSC - John Zawadzki

It was also agreed that TSC would be the organisation responsible for developing the above brief.

The proposed time frame for the brief and consultancy is as follows:-

May 2008 - Committee review of draft outline brief
May 2008 - October 2008 - Development of brief and appointment of consultant
April 2009 - Completion of consultancy
May 2009 - Finalisation and adoption of final report

Next Meeting:

The next meeting of Pacific Highway and Adjacent Arterial Roads Master Plan between Barneys Point Bridge and Stewart Road Technical Committee Meeting will be held on Thursday 22 May 2008.

The meeting closed at 12:50pm

DIRECTOR'S COMMENTS:

The appropriate staff in the Engineering & Operations Division have been requested to add preparation of the outline brief to their Works Program.

DIRECTOR'S RECOMMENDATIONS:

Nil.