

Tweed Shire Water Supply Augmentation Community Working Group

Draft Criteria for Membership

1. Background

The Tweed Shire Water Supply Augmentation Community Working Group (Community Working Group, or CWG) is to consist of members of the Tweed Shire community and be a representative cross-section of the Tweed Shire community.

The CWG's aim is to assist Council to select a preferred option from four shortlisted water supply augmentation options. The role of the group will be to investigate the options in some detail, collect and disseminate information with stakeholders and the wider community, and to work with Council to identify the key environmental, social and cultural issues associated with each option.

The CWG is consultative in nature. It is not a decision making body. Decision making powers are retained by Tweed Shire Council.

2. Working Group make-up

It is important that the membership of the CWG represents the range of key interests, positions and concerns associated with the selection of a preferred augmentation option.

Stakeholder groups to be represented include:

- Residents of Tweed Shire's three geographical residential regions, namely: Tweed Heads, Murwillumbah and rural communities, and the Tweed coast
- Landholders whose land would be directly physically affected by one of the options
- Representation from the Aboriginal Community
- Business and Commercial community within Tweed Shire
- Relevant environmental organisations and interests
- Local government Councillors

- Fisher, water user, or catchment user groups relevant to the options

The CWG will include two representatives of Tweed Shire Council, three community representatives, two affected landholders, two business or commercial interests, two environmental representatives, one water user representative and at least one Aboriginal representative. All members will be selected against criteria.

The CWG will also include an independent Chairperson.

3. Method of Member Selection

Each member will be selected against the criteria described in Section 4 as follows:

Stakeholder group	Nomination method	Independent Selection Panel
Community	Call for EOIs	SCU
Environment	Call for EOIs	SCU
Business/Commercial	Call for EOIs	SCU
Water users	Call for EOIs	SCU
Affected Landholders	Direct nomination during individual meetings with affected landholders	Affected landholder group*
Aboriginal	Direct nomination by Aboriginal Advisory Committee	Aboriginal Advisory Committee*
Tweed Shire Council	Direct nomination	Tweed Shire Councillors*

EOIs – Expressions of Interest

SCU – Southern Cross University, Office of Regional Engagement

* additional criteria specific to these stakeholder groups may be imposed by the independent selection panels over and above those described in Section 4.

4. Draft Criteria

Criteria for selection on the CWG include:

Criteria for Selection	Questions on nomination form to provide data for assessment
<p>1. Representing the Stakeholders: Members should ideally represent key stakeholder groups, and be acknowledged by stakeholders as representative. They may have a formal role in a stakeholder organisation, or be a recognised leader or spokesperson. Where there is no formal organisation (for example, if a group of landowners are being represented) members must be able to articulate the concerns and aspirations of those landowners.</p>	<ul style="list-style-type: none"> • Which organisation do you represent? • What position do you hold in that organisation? • If not part of a formal organisation, which group of affected and/or interested stakeholders do you represent? • What evidence can you provide that those stakeholders feel you represent them?
<p>2. Geographic Representation: Members should be connected to their local area or region so that they can represent the concerns and aspirations of that geographical area or region. The CWG should represent the full physical extent and diversity of the Tweed Shire.</p>	<p>Which area of the Shire do you feel you best represent?</p> <ul style="list-style-type: none"> • Tweed Heads area • Murwillumbah and rural environs • Tweed Coast area • Other
<p>3. Capacity to Communicate: Members must be able to communicate information from the working group out to their stakeholders, as well as to bring information from them in to the working group. Members must be a part of a network to be used for communication purposes. For example, they may be an active member of a relevant organisation. They may have access to local communication networks and processes (email lists, newsletters, meetings, events, other gatherings). Larger and regular distribution networks will be looked upon more favourably, as will use of methods that allow prompt and direct dissemination of information and feedback.</p>	<p>Do you commit to regular communication with your stakeholders? Y/N</p> <p>Which method(s) will you use to disseminate information to stakeholders?</p> <ul style="list-style-type: none"> • Email list • Meetings • Newsletters or notices • Other (specify) <p>Which method(s) will you use to gather information from stakeholders?</p> <ul style="list-style-type: none"> • Email list • Meetings • Other (specify)
<p>4. Constructive Participation: Members must be able and willing to commit to working constructively and cooperatively as a part of the working group, and to fulfilling their role as laid out in the Working Group Charter.</p>	<p>Sign here if you have read the CWG Terms of Reference Charter and can commit to the conditions and expectations detailed</p>
<p>5. Interest: Members should be able to demonstrable interest in one or more issues relevant to the options for water supply augmentation.</p>	<p>Are you interested in one or more of the following issues relevant to the water supply augmentation options:</p> <ul style="list-style-type: none"> • environment • local economy • social and community impacts • water-related issues • other

Criteria for Selection	Questions on nomination form to provide data for assessment
<p>6. Capacity to Contribute: Members must be able and willing to commit to the role and responsibilities of the CWG and actively participate in the business of the CWG</p>	<p>Are you prepared to commit to the workload required of members, including:</p> <ul style="list-style-type: none"> • Attending each meeting • Occasional local site tours • Reviewing minutes of meeting • Communicating with stakeholders and the broader community • Verbally reporting to the CWG on communication activities • Reviewing and commenting on correspondence • Reviewing and commenting on Council reports and plans • Providing information to Council staff on relevant issues • Providing input on the selection of the preferred option
<p>7. Availability: Members must be available and willing to meet regularly though the December, January, February, March period (19 Dec – 10 Jan excluded)</p>	<p>Up to six meetings (and no less than four) are proposed to be convened – typically held on a weekday evening. The first meeting is proposed for early Dec 2009, and then up to five subsequent meetings at two week intervals from mid January 2010. The draft meeting schedule is as follows: Early December – 1 meeting Mid/late January – 2 Meetings February – 1 or more Meetings March – as and if required Are you able to commit to all of these meetings? Y/N</p>