



**NORTH COAST**  
AREA HEALTH SERVICE  
**NSW HEALTH**

N2008/206

DH:lc

23 October 2008

General Manager  
Tweed Shire Council  
PO Box 816  
**MURWILLUMBAH NSW 2484**

REMEMBRANCE DAY  
DONATIONS  
APPRECIATION

TWEED SHIRE COUNCIL	
FILE No. CIVIC CENTRE	TWEED HEADS
Doc. No. ....	- HIRE
REC'D 29 OCT 2008	
ASSIGNED TO: CORBETT, G	
HARD COPY <input type="checkbox"/>	IMAGE <input checked="" type="checkbox"/>

Dear Sir

I write to thank you for the use of the Civic Centre for The Tweed Hospital Remembrance Service which was held on Thursday, 22 November 2007. Once again the event was very inspiring with over 200 people in attendance.

The venue is well suited for our Service of Remembrance and it provides a very comfortable setting away from the Hospital surrounds for those experiencing the loss of a loved one.

The Tweed Hospital Chaplaincy Service is currently arranging to conduct the 2008 Remembrance Service which is scheduled to be held on Thursday, 20 November 2008 and request that Council once again waive fees for the use of the Civic Centre Auditorium.

Your consideration of my request would be greatly appreciated.

Yours sincerely

Denise Harris  
**Acting Director of Nursing and Patient Care Service**  
**The Tweed Hospital**

Cc: David Martain

**The Tweed Hospital**  
**North Coast Area Health Service**  
16-18 Powell Street Tweed Heads NSW 2485  
Phone: (07) 5536 1133 Fax: (07) 5506 7411  
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ABN 37 940 606 983



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Dear Sir

The Tweed Hospital has arranged to conduct its annual Volunteers' Christmas Party on **Friday, 12 December 2008** at the Tweed Heads Civic Centre Auditorium which was verbally booked with David Martain in 2007.

I ask once again with anticipation that the fees for the use of the Auditorium be waived for this occasion. The Christmas Party is held to thank our valued volunteers who have provided their devoted efforts to improving the quality of services to our patients, visitors and staff alike.

We seek your permission to serve alcohol at this function. A formal Permit of Approval will be completed and forwarded to the Tweed Police.

We thank you for your attention to this matter.

Yours faithfully

Denise Harris  
**Acting Director of Nursing and Patient Care Services**  
**The Tweed Hospital**

Cc: *David Martain*

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*A teaching hospital of The University of Sydney, Bond University, Southern Cross University & Griffith University*