



AGENDA

ORDINARY COUNCIL MEETING

Thursday 30 October 2008

Mayor: Cr J van Lieshout

**Councillors: Cr B Longland, Deputy Mayor
Cr D Holdom
Cr K Milne
Cr W Polglase
Cr K Skinner
Cr P Youngblutt**

COUNCIL'S CHARTER

Tweed Shire Council's charter comprises a set of principles that are to guide Council in the carrying out of its functions, in accordance with Section 8 of the Local Government Act, 1993.

Tweed Shire Council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- to exercise community leadership;
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- to promote and to provide and plan for the needs of children;
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- to have regard to the long term and cumulative effects of its decisions;
- to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- to keep the local community and the State government (and through it, the wider community) informed about its activities;
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- to be a responsible employer.

ITEMS FOR CONSIDERATION OF COUNCIL:

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ABORIGINAL STATEMENT

The Mayor acknowledged the Bundjalung Aboriginal Nation with the following statement:

"We wish to recognise the generations of the local Aboriginal people of the Bundjalung Nation who have lived in and derived their physical and spiritual needs from the forests, rivers, lakes and streams of this beautiful valley over many thousands of years as the traditional owners and custodians of these lands."

CONFIRMATION OF MINUTES

Minutes of the Ordinary and Confidential Council Meetings held Thursday 9 October 2008

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Minutes of the Ordinary Council Meeting held Thursday 9 October 2008 (DW 1909767)
 2. **Confidential Attachment** - Minutes of the Confidential Council Meeting held Thursday 9 October 2008 (DW 1909435)
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SCHEDULE OF OUTSTANDING RESOLUTIONS

Schedule of Outstanding Resolutions

FOR COUNCILLOR'S INFORMATION:

12 August 2008

O20 [CNR-OC] Tweed River Estuary Recreational Boating Study

O 228 COMMITTEE DECISION:

**Administrator Boyd
Administrator Payne**

RECOMMENDED that the Tweed River Estuary Recreational Boating Study 2008 be received and noted and further considered by the new Council.

Current Status: Workshop to be arranged.

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MAYORAL MINUTE

Nil.

SIGNING OF DOCUMENT

[AM] Signing of Documents

Documents signed

Mayor - Councillor Joan van Lieshout

7 October 2008 Lease Agreement - Cooloon Long Day Care Centre

Administrator Boyd

3 September 2008 Compulsory Land Acquisition - Kirkwood Road, Tweed Heads

3 September 2008 Compulsory Land Acquisition - Telstra Communication Building -
SALT - right of access

3 September 2008 Lease of 1 Nullum Street, Murwillumbah

3 September 2008 Sub-lease of 1 Nullum Street, Murwillumbah

3 September 2008 Lease of Building - 1469 Numinbah Road, Chillingham

RECOMMENDATION:

That the information be received and noted.

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REPORTS THROUGH THE GENERAL MANAGER

REPORTS FROM THE GENERAL MANAGER

1 [GM-CM] Inaugural Meeting of Australian Council of Local Government

ORIGIN:

General Manager

SUMMARY OF REPORT:

The Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Anthony Albanese MP has issued invitations to Mayors and Shire Presidents from Australia's 565 local governments to attend the inaugural one-day meeting of the Australian Council of Local Government to be held on Tuesday 18 November 2008 at Parliament House.

This report recommends that Council authorise the Mayor's attendance.

RECOMMENDATION:

That the Mayor attends the inaugural meeting of the Australian Council of Local Government to be held at Parliament House, Canberra on the evening of Monday 17 November and Tuesday 18 November 2008.

REPORT:

The Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Anthony Albanese MP has issued invitations to Mayors and Shire Presidents from Australia's 565 local governments to attend the inaugural one-day meeting of the Australian Council of Local Government to be held on Tuesday 18 November 2008 at Parliament House.

The following extract from a media release outlines the purpose of the meeting.

The Rudd Labor Government is working in partnership with local government to plan for our nation's future and address its infrastructure challenges.

We want this historic meeting to be a success.

The creation of the Council has been endorsed by the President of ALGA, Cr Paul Bell AM.

After this first meeting, we shall announce the ongoing membership and charter of the Australian Council of Local Government to establish a regular dialogue with local government on issues of national significance.

The Australian Council for Local Government will give local communities a real voice in the future of Australia's national infrastructure.

The Government is already directly supporting local government through:

- *A new local community infrastructure program from 2009-10 to help address the infrastructure needs of local communities;*
- *Delivering \$1.75 billion over five years to extend Roads to Recovery - an increase of \$250 million for local roads;*
- *Providing \$1.9 billion this year (2008-09) through the Financial Assistance Grants;*
- *Fulfilling our election commitments through the \$176 million Better Regions program, with local governments and their communities set to benefit;*
- *Partnering with local government to deliver \$512 million through the Housing Affordability Fund; and*
- *Taking steps to consider constitutional recognition of local government.*

The national meeting will start with the Rudd Government hosting an official welcoming function on the evening of 17 November 2008. Winners of the 2008 National Awards for Local Government will be awarded there.

The Government will meet the costs of holding the meeting, but each attendee will bear their own travel and accommodation costs.

Following is a press clipping from The Australian newspaper on the 20 October 2008 which is relevant to the meeting.

PM's latest crisis cure: go local

Lenore Taylor
Matthew Franklin

KEVIN Rudd is to fast-track up to \$600 million in spending on small infrastructure projects such as local roads and bridges in a fresh bid to bolster economic activity and counter the global financial crisis.

The Prime Minister will bank-roll local councils to deliver small projects with short lead times to keep the economy moving and shield communities from job losses and reduced growth that will stem from the crash of global capital and stock markets.

The new regional and local community infrastructure fund will replace the Howard government's controversial Regional Partnerships program.

It was to have been created in next year's federal budget. But sources told *The Australian* yesterday it would be announced earlier, possibly at a meeting of the nation's 565 mayors in Canberra on November 18.

Although councils were seeking up to \$1 billion, the fund was more likely to receive between \$500 million and \$600 million, the sources said.

News of the plan to accelerate capital works spending came as National Australia Bank yesterday lowered its standard variable interest rate by 20 basis points. The cut made up the difference between its 80-basis-point cut earlier this month and the Reserve Bank's lowering of official interest rates by 100 basis points.

The latest infrastructure initiative follows last week's announcement that the Government will boost consumer spending by raiding its \$22 billion surplus to fund a \$10.4 billion economic stimulus package, including cash payments for pensioners, carers, low-income families and first-home buyers.

It also came as US President George W. Bush announced plans for a meeting of global leaders to consider further responses to the global crisis, which has torn through credit markets and ravaged stock markets across the world in the past month.

Mr Bush, who will leave office early next year, said regulatory and institutional changes were necessary to avoid a repeat of this crisis.

Mr Rudd yesterday refused to comment on whether he would attend, or whether he had been invited to, a series of summits with world leaders to discuss global reforms aimed at tightening financial regulation.

Last month, the Government decided to fast-track the work of Infrastructure Australia, which will hand out billions of dollars in major infrastructure works from the Building Australia Fund.

The organisation was set to report on infrastructure priorities by March 31 but will now report in December. But the scale of the projects involved means it will still take time for the money to start flowing into the economy.

Infrastructure Minister Anthony Albanese said the Government would not change the strict processes set for the Building Australia Fund, but the new local government fund, while much smaller, could be deployed much more quickly.

Even with Infrastructure Australia delivering its list of priority projects by the end of the year — three months earlier than scheduled — the best the Government could hope for was that some projects might start next year, Mr Albanese said.

The regional and local community infrastructure fund could be rolled out much more quickly.

"We have already indicated we will have a regional and local community infrastructure fund for smaller community infrastructure projects ... and the smaller the project the faster it can be rolled out," Mr Albanese said.

Australian Local Government Association president Paul Bell said local governments could get started on the backlog of public works projects almost immediately.

"We have got the plans, we have got the designs, we know the priorities," Mr Bell said.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

UNDER SEPARATE COVER:

Nil.

REPORTS FROM THE DIRECTOR TECHNOLOGY & CORPORATE SERVICES

2 [TCS-CM-ID] Councillor Professional Development Program

The following report was deferred by Council at its meeting held 9 October 2008:-

SUMMARY OF REPORT:

The Local Government Shire Association of NSW has provided a Public Workshops Calendar from October 2008 to June 2009 specifically designed for the professional development of Councillors.

Councillors are requested to advise of their interest for specific workshops so that arrangements can be made for their attendance.

RECOMMENDATION:

That Councillors attendance at the Councillor Professional Development Workshops be determined.

REPORT:

Local Government
Association of NSW



Shires Association
of NSW

Local Government
Learning Solutions



Councillor Professional Development Program **PUBLIC WORKSHOPS CALENDAR**

OCTOBER 2008 TO JUNE 2009

As a service to their members, the Local Government Association of NSW and Shires Associations of NSW provide professional development and training specifically catering to the needs of councillors. The Associations have developed a comprehensive development program to assist councillors to understand their role and enhance their skills. The workshops are delivered in large regional centres, as well as in metropolitan areas, for Regional Organisations of Councils (ROCs) or at the council's own premises.

The workshops' facilitators are experts in their fields and have had proven experience in the local government industry. The workshops are also based on good practice adult learning principles with opportunities for the councillors to be active learners and to be able to reflect on their experiences.



Induction for NSW Local Government Councillors
This program will be relevant to both new and returning councillors.

Aim: To promote effective leadership through the role of elected members.

Date	Location
Tuesday 7 October	Wagga Wagga
Friday 10 October	Sydney

Conflict of Interest & the Model Code of Conduct – NEW

Aim: To enhance the capacity of councillors to identify and resolve conflicts of interest in local government.

Date	Location
Friday 7 November	Ballina
Thursday 26 March	Sydney

Financial Skills for Councillors – NEW

Aim: Participants will gain practical skills, knowledge and confidence in discharging the financial duties of a councillor. The module will provide them with range of basic tools to understand, interpret, develop, plan and more effectively manage the financial resources of their council, as well as inform them of their duties and responsibilities in regard to the financial management of their council.

Date	Location
Friday 28 November	Ballina
Friday 12 December	Sydney
Thursday 12 March	Sydney
Friday 17 April	Wagga Wagga
Friday 5 June	Sydney

Good Governance – NEW

Aim: This workshop examines how the processes, protocols, and conduct of governance contribute to council performance.

Date	Location
Wednesday 5 November	Sydney
Tuesday 9 December	Sydney
Saturday 21 February	Goulburn
Saturday 21 February	Ballina
Wednesday 18 March	Dubbo
Friday 22 May	Newcastle
Thursday 4 June	Sydney

Planning Legislation Skills and Knowledge – NEW

Aim: Participants will examine fundamental planning principles, statutory frameworks and the critical steps in the process.

Date	Location
Thursday 11 December	Sydney
Friday 13 February	Ballina
Friday 20 February	Goulburn
Saturday 7 March	Sydney
Thursday 19 March	Dubbo
Friday 8 May	Wagga Wagga

Effective Meeting Skills – NEW

Aim: To assist councillors in gaining the skills and confidence required to effectively participate in council meetings.

Date	Location
Wednesday 8 October	Wagga Wagga
Saturday 11 October	Sydney
Thursday 6 November	Sydney
Thursday 6 November	Dubbo
Saturday 8 November	Ballina
Thursday 11 December	Armidale

Thursday 5 March	Bathurst
Friday 27 March	Sydney
Saturday 23 May	Newcastle

Strategic Management

This module deals with the Management Plan and how to contribute to its design, development and implementation. The program looks at strategic planning issues and how to take an integrated planning approach in councils. Case studies from councils will be examined.

The management of performance information, through the planning process, will be a special feature of this module.

Date	Location
Saturday 21 February	Sydney
Friday 27 February	Ballina

The Effective Chair in Local Government

Aim: To enhance the skills of councillors to chair meetings.

Date	Location
Saturday 7 February	Sydney
Saturday 14 February	Ballina
Thursday 7 May	Wagga Wagga
Saturday 16 May	Goulburn

Councillors as Change Initiators

Initiatives and decisions councillors make not only impact on council, but also on the local community. Your role as a change initiator therefore, is a vital one.

This program aims to assist you to understand that role, and be skilled in initiating change in such a way that it has the least negative impact on council and the community.

Date	Location
Friday 8 May	Sydney

Understanding Sustainability for Councillors – NEW

This workshop will clarify legislative and ethical issues relating to Ecologically Sustainable Development and will assist councillors in integrating them into council policies and practices.

The focus of the workshop is on providing training on sustainability which highlights how sustainability can be made more relevant to policies, practices, procedures and operations. The workshop will address, social, economic and environmental aspects.

Participants will work interactively to identify how councils can improve their current level of activity in this area and understand the costs and benefits of sustainability.

Date	Location
Friday 6 March	Sydney

Media Skills

This practical workshop has been designed to provide councillors with realistic techniques to enable them to be more comfortable, confident and effective in dealing with the media.

Date	Location
Monday 8 December	Sydney
Monday 16 February	Sydney
Monday 27 April	Sydney



Advanced Media Skills

Councillors will hone their skills and abilities to do TV and radio interviews. Using a coaching strategy, the facilitator will ensure there are lots of opportunities for practising interviews which will include playbacks and evaluation.

Date	Location
Tuesday 9 December	Sydney
Tuesday 17 February	Sydney
Tuesday 12 May	Sydney

Dynamic Presentation Skills

This program is designed to assist you to develop a more dynamic public presentation quicker and with a more effective message.

Date	Location
Participants must do both parts:	
Monday 11 May – Part 1	Sydney
Monday 18 May – Part 2	Sydney
Each part will be from 6 to 9 pm	

Performance Management of Senior Staff

Many councillors are involved in the performance management of senior staff. This will include conducting performance interviews and giving constructive feedback. This program aims to assist councillors to carry out this role effectively.

Date	Location
Friday 6 March	Sydney

Lobbying Skills for Councillors

Objectives: To provide training to councillors on lobbying/ advocacy skills and to develop a lobbying program of strategies and actions around key community issues.

Date	Location
Friday 15 May	Sydney

Connecting with the Community

Objectives:

- understand a range of consultation strategies
- develop skills for effective consultation
- optimise use of information collected
- keeping the community informed.

Date	Location
Thursday 12 February	Wagga Wagga
Thursday 14 May	Sydney

Community Leadership

Effective leadership in your relationships with the community and council staff will enable you to better achieve your personal outcomes as a councillor.

Objectives:

- learn from innovative councils about their community involvement and leadership
- evaluate your own leadership practices
- identify key challenges to your role as councillor, and learn some key problem-solving and assertiveness techniques to help you address them
- learn five key leadership practices and identify how these can be applied.

Date	Location
Friday 7 November	Dubbo
Friday 12 December	Armidale
Tuesday 7 April	Sydney

Preventing Bullying and Harassment for Councillors – NEW

This practical half day workshop will help you develop skills to both prevent and handle bullying and harassment situations when they occur.

Date	Location
Thursday 19 February 6 to 9 pm	Sydney

Handling Difficult People for Councillors

Our interactive and practical workshop is specifically tailored to councillors and will give you the understanding and tools to manage and control those "difficult people" situations when they arrive. Be armed with the necessary skills and confidence to be in control of situations in a way that ensure the councillor's safety and lessen your levels of stress.

Date	Location
Participants must do both parts:	
Thursday 16 April – Part 1	Sydney
Thursday 30 April – Part 2	Sydney
Each part will be from 6 to 9 pm	

Speed Reading Skills for Councillors – **NEW**

You will learn the basic principles of speed reading with improved comprehension. You will learn how to at least double your reading speed and improve your comprehension. You will also learn how to improve your memory and use mind maps to store information. Once these basic skills have been understood, they can be applied to a whole range of documents.

Date	Location
Friday 6 February	Sydney
Friday 6 March	Ballina

Councillor Weekends

Councillor Weekends in 2009 will provide both new and experienced councillors with the opportunity to attend mini professional development modules over the Friday/Saturday period.

The program will be advertised closer to the dates.

Date	Location
Friday 27 – Saturday 28 March	Coffs Harbour
Friday 14 – Saturday 15 August	Sydney

Fees

All modules except Media and Advanced Media – \$495 inclusive of GST.
Media Skills – \$594 inclusive of GST
Advanced Media Skills – \$660 inclusive of GST.
Half-day – \$330 inclusive of GST
Councillor Weekends – \$880 inclusive of GST

For bookings, a registration form or further information about any councillor workshops, please contact Learning Solutions on (02) 9242 4181 or learning@lgsa.org.au

In House Training Services

Apart from conducting public training courses and executive/manager coaching, Local Government Learning Solutions manages an in house service. If you have a training need, simply call us for a timely and comprehensive quote including the cost, content, presenter profile and suggested course dates.

The in house training program will be customised to your needs e.g. while a public course will cover a range of topics, it may be that you want to focus on a particular area – this can easily be arranged through the in house service.

For more information or a comprehensive quote contact
Ruth Niemczyk on **9242 4180** or ruth.niemczyk@lgsa.org.au or
Darryl Rubiolo on **9242 4182** or darryl.rubiolo@lgsa.org.au.

Executive Coaching for Councillors

Local Government Learning Solutions also provides executive coaching for councillors on a fee for service basis. The coaching can be one on one or in small groups of 3-4 participants. Most coaching sessions take around one hour spread two to four weeks apart. Coaching sessions are "confidential" to the executive coach and councillor.

The types of topics which could be covered in coaching sessions include public speaking, how to use probing questions, how to develop political savvy, assertiveness, prioritising your day or community leadership.

Our executive coaches have wide experience in our industry. Their objective is to help you to quickly develop the skills and performance you require to be an effective representative of your constituents and your council.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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Nil.

There is a requirement for confirmation of the Councillor's attendance at appropriate professional development programs, offered by the Local Government and Shires Associations of NSW.

RECOMMENDATION:

That:-

- 1. Attendance at the following Councillor Professional Development Programs be endorsed:-**
 - a. Conflict of Interest and Model Code of Conduct - 7 November 2008, Ballina - Cr J van Lieshout, Cr K Milne, Cr B Longland and Cr D Holdom.**
 - b. Effective Meeting Skills - 8 November 2008, Ballina - Cr J van Lieshout, Cr K Milne and Cr B Longland.**

- 2. Attendance of Councillors at the following Professional Development Programs be indicated and endorsed:-**
 - c. Induction for NSW Local Government Councillors - Crs xxx**
 - d. Financial Skills for Councillors - Crs xxx**
 - e. Good Governance - Crs xxx**
 - f. Planning Legislation Skills and Knowledge - Crs xxx**
 - g. Strategic Management - Crs xxx**
 - h. The Effective Chair in Local Government - Crs xxx**
 - i. Councillors as Change Initiators - Crs xxx**
 - j. Understanding Sustainability for Councillors - Crs xxx**
 - k. Media Skills - Crs xxx**
 - l. Advanced Media Skills - Crs xxx**
 - m. Dynamic Presentation Skills - Crs xxx**

- n. **Performance Management of Senior Staff - Crs xxx**
- o. **Lobbying Skills for Councillors - Crs xxx**
- p. **Connecting with the Community - Crs xxx**
- q. **Community Leadership - Crs xxx**
- r. **Preventing Bullying and Harassment for Councillors - Crs xxx.**

REPORT:

As per summary.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Cost of each participant is \$495 per course, resulting in a total expense of \$3,465. This expenditure is budgeted within the councillor's expenses vote.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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Nil.

3 [TCS-CM] Review of Council Policy "Councillors-Payment of Expenses and Provision of Facilities for Mayor and Councillors"

ORIGIN:

Human Resources & Risk

SUMMARY OF REPORT:

Council in accordance with Section 252 of the Local Government Act 1993, is required to adopt each year (by 30 November) a policy, concerning the payment of expenses incurred or to be incurred by, and the provision of facilities for the mayor and councillors in relation to discharging the functions of civic office.

Council's Policy, Councillors - *Payment of Expenses and Provision of Facilities for Mayor and Councillors* - was reviewed at its meeting of 22 April 2008, whereby amendments were made to incorporate provisions for superannuation and carers expenses. These changes were made as a result of findings from a review of Councillor Expenses and Provision of Facilities Policies conducted by the Department of Local Government.

A further review of the current policy has been undertaken and it is suggested that enhancement be made as follows:-

- Page 3 Incidental expenses - daily limit for meals be changed from Australian Taxation Office allowance guidelines to state a maximum amount

<i>Breakfast</i>	\$30.00
<i>Lunch</i>	\$40.00
<i>Dinner</i>	\$80.00

- Page 6 Telephone costs and expenses
Insert the words in the first paragraph
or smart phone with email.
- Page 7 Internet - include up to a maximum monthly limited
Maximum limit being \$60.00 per month.
- Page 8 Provision of a dedicated motor vehicle paragraph 3, first sentence to insert words *including private use.*
- Page 8 Insert the following:
Provision of a Mastercard with a limit of \$5000.

Council is required to give public notice of its intention to adopt or amend a policy and must allow at least 28 days for the making of public submissions.

RECOMMENDATION:

That Council places on public exhibition for at least 28 days its intention to amend the Councillors - Payment of Expenses and Provisions of Facilities for Mayor and Councillors Policy by incorporating in the policy the following:-

1. Incidental expenses

The daily limit for meals (including refreshments) will be in accordance with the following limits:-

<i>Breakfast</i>	<i>\$30.00</i>
<i>Lunch</i>	<i>\$40.00</i>
<i>Dinner</i>	<i>\$80.00</i>

2. Telephone costs and expenses

Councillors will be provided with a mobile telephone or smart phone with email, to assist in undertaking civic duties.

3. Internet

Council will meet the cost of Internet charges involved in the conduct of the Mayor and Councillors civic duties, up to a maximum of \$60.00 per month.

4. Provision of a dedicated motor vehicle

The Mayor is to be given unrestricted use of such vehicle including private use, with the Council servicing and maintaining such vehicle, paying registration and insurance (including full comprehensive cover) and providing fuel.

5. Provision of Mastercard (addition to Additional Mayoral Expenses-Page 8)

Provision of a Mastercard with a limit of \$5,000.

REPORT:

Council in accordance with Section 252 of the Local Government Act 1993, is required to adopt each year (by 30 November) a policy, concerning the payment of expenses incurred to be incurred by and the provision of facilities for the mayor and councillors in relation to discharging the functions of civic office.

Council's Policy - Councillors-Payment of Expenses and Provisions of Facilities for Mayor and Councillors was reviewed at its meeting of 22 April 2008, whereby amendments were made to incorporate provisions for superannuation and carers expenses. These changes were made as a result of findings from a review of Councillor Expenses and Provision of Facilities Policies conducted by the Department of Local Government.

A further review of the current policy has been undertaken and it is suggested that enhancements be made as follows:-

- Page 3 Incidental expenses-
The daily limit for meals (including refreshments) will be in accordance with the Australia Taxation Office allowance guideline.

Change to:

The daily limit for meals (including refreshments) will be in accordance with the following limits:-

<i>Breakfast</i>	<i>\$30.00</i>
<i>Lunch</i>	<i>\$40.00</i>
<i>Dinner</i>	<i>\$80.00</i>

- Page 6 Telephone costs and expenses
Insert the words in the first paragraph *"or smart phone with email"*.
- Page 7 Internet - include up to a maximum monthly limit
Council will meet the cost of Internet charges involved in the conduct of the Mayor's and Councillor's civic duties, *up to a maximum of \$60.00 per month.*
- Page 8 Provision of a dedicated motor vehicle
Paragraph 3, first sentence to insert words *including private use.*

The Mayor is to be given unrestricted use of such vehicle including private use, with the Council servicing and maintaining such vehicle, paying registration and insurance (including full comprehensive cover) and providing fuel.
- Page 8 Insert the following (under heading "Additional Mayoral Expenses"):

Provision of a Mastercard with a limit of \$5000.

Council is required to give public notice of its intention to adopt or amend a policy and must allow at least 28 days for the making of public submissions.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Sections 252 and 253 of the Local Government Act, 1993

POLICY IMPLICATIONS:

Council's Corporate Policies.

UNDER SEPARATE COVER/FURTHER INFORMATION:

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1. Draft Policy Version 1.3 - Councillors-Provision of Expenses and Provision of Facilities for Mayor and Councillors (DW 1916051)
-

4 [TCS-CM] Rural Fire Service Liaison Committee

ORIGIN:

Human Resources & Risk

SUMMARY OF REPORT:

Council is a partner in the District Rural Fire Service Agreement which is current to 31 October 2009. Section 9 of the Agreement defines the membership of the Rural Fire Service Liaison Committee as follows:

9.1 *The Liaison Committee will consist of 6 members as follows:*

- (a) two Councillors from the Council appointed by resolution of the Council;*
- (b) the General Manager of the Council or his or her delegate;*
- (c) one volunteer rural fire fighters from the District appointed by the local branch of the NSW Rural Fire Service Association Inc ("the RFSA"), or, in the absence of a local branch of the RFSA, elected in accordance with the applicable Service Standard;*
- (d) one member of the Service staff assigned to the District nominated by the FCO and approved by the Commissions, and*
- (e) the FCO who will be the committee's Executive Officer.*

It is therefore required that Council nominates two delegates to the Rural Fire Service Liaison Committee.

RECOMMENDATION:

That Council nominates Cr xxxxx and Cr xxxxx as the Councillor delegates to the Rural Fire Service Liaison Committee for the remainder of the term of its agreement with the District Rural Fire Service, being 31 October 2009.

REPORT:

In accordance with Section 9.1 of the District Rural Fire Service Agreement, Council is required to appoint, by Council resolution, two (2) Councillors as members of the Rural Fire Service Liaison Committee (Liaison Committee) for the remainder of the term of the Agreement, being 31 October 2009.

The Liaison Committee will:

- (a) monitor and periodically review the performance of this Agreement by the Council and the Service;
- (b) review the following documents prepared by the FCO prior to submission to and consideration by the Council:
 - (i) the annual budget and business plan; and
 - (ii) the six monthly financial and performance reports.

(Section 9.3)

The frequency of meetings is quarterly and their duration is approximately one (1) hour.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. District Rural Fire Service Agreement (DW 1575363).
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5 [TCS-CM] Bush Fire Management Committee

ORIGIN:

Human Resources & Risk

SUMMARY OF REPORT:

Bush Fire Management Committees (BRMCs) are committees established under the provisions of the Rural Fires Act 1997 and the Rural Fires Regulation 2008 (the Act and Regulation).

Functions of Bush Fire Management Committees are as follows:-

- (1) A Bush Fire Management Committee must, at the request of the Bush Fire Co-ordinating Committee, assist the Bush Fire Co-ordinating Committee in the performance of its functions under sections 48, 60(2) and 63(4) of the Act.
- (2) A Bush Fire Management Committee may draw to the attention of:
 - (a) the Bush Fire Co-ordinating Committee, or
 - (b) the Commissioner, or
 - (c) a public authority exercising its functions in the Bush Fire Management Committee's area,

any matter it considers relevant to the protection of land, life, property or the environment in that area from the impact of bush fires.

- (3) A Bush Fire Management Committee has no power to conduct or take part in fire fighting or fire prevention operations authorised by the Act, this Regulation or any other Act or statutory instrument.

Council is required to nominate a Councillor delegate to the Bush Fire Management Committee in accordance with Clause 14 of the Regulation being *"a person nominated by each local authority whose area comprises land in the Bush Fire Management Committee's area, being (in the case of a local authority that is a council) the Mayor or a councillor of the council"*.

RECOMMENDATION:

That in accordance with Clause 14 of the Rural Fires Regulation 2008, Council nominates Cr xxxxx as the Councillor delegate to the Bush Fire Management Committee for the term of this Council being for the period to September 2012.

REPORT:**14 Eligibility for membership of Bush Fire Management Committees**

Unless the Bush Fire Co-ordinating Committee determines otherwise, the following persons are to be invited to become members of a Bush Fire Management Committee:

- (a) a person nominated by each local authority whose area comprises land in the Bush Fire Management Committee's area, being (in the case of a local authority that is a council) the Mayor or a councillor of the council,
- (b) a person nominated by each of the following organisations as being in charge of its affairs in the Bush Fire Management Committee's area:
 - (i) the Roads and Traffic Authority,
 - (ii) the Department of Lands,
 - (iii) the NSW Fire Brigades,
 - (iv) the NSW Police Force,
 - (v) each distribution network service provider listed in Schedule 3 to the Electricity Supply Act 1995 having a distribution district comprising land in the Bush Fire Management Committee's area,
 - (vi) each rural lands protection board established for any rural lands protection district comprising land in the Bush Fire Management Committee's area,
 - (vii) Rail Corporation New South Wales,
 - (viii) Rail Infrastructure Corporation,
- (c) a person or persons nominated by the Director-General of the Department of Environment and Climate Change as being in charge of the affairs of the Department in the Bush Fire Management Committee's area,
- (d) a person or persons nominated by the Director-General of the Department of Primary Industries as being in charge of the affairs of the Department in the Bush Fire Management Committee's area,
- (e) a person nominated by each local authority for the Bush Fire Management Committee's area as having responsibilities for the performance of the local authority's functions respecting the environment,
- (f) a person nominated by the Nature Conservation Council of New South Wales,
- (g) not more than 2 persons chosen by rural fire brigades operating in the area,
- (h) a rural land holder nominated by the NSW Farmers Association or, if the Association does not nominate a rural land holder within a reasonable time (as determined by the Bush Fire Co-ordinating Committee), by the local authority for the area,
- (i) a person nominated by each Local Aboriginal Land Council for any Local Aboriginal Land Council area comprising land located in the Bush Fire Management Committee's area,
- (j) any other person or persons approved by the Bush Fire Co-ordinating Committee.

The Committee meets twice yearly with the duration depending on the number of items to be considered.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

1. Rural Fires Regulation 2008 under the Rural Fires Act 1997 (as distributed through the Government Gazette Number 98). (DW 1915158)
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6 [TCS-CM] Code of Conduct and Conduct Review Committee

ORIGIN:

Director Technology & Corporate Services

SUMMARY OF REPORT:

Council at its meeting of 15 July 2008 adopted the revised Model Code of Conduct with following Resolution:

1. Council adopts the Department of Local Government "June 2008 Model Code of Conduct."
2. The appointment of at least three (3) independent members to the Conduct Review Committee, in accordance with Clause 14.3 of the Code, to be deferred until after the September 2008 Council elections.

Following the adoption of the Model Code, the Department of Local Government in October 2008 released Guidelines for the Model Code of Conduct for Local Councils in NSW. The guidelines are designed to achieve two objectives:

- a) To assist in the interpretation of the standards in the Model Code in each topic area.
- b) To provide councils with suggestions for enhancing their codes of conduct.

RECOMMENDATION:

That:-

1. **Council advises Northern Rivers Regional Organisation of Councils (NOROC) of its intent to participate regionally in the appointment of conduct reviewers to the Conduct Review Committee.**
2. **A further report be brought forward following the expression of interest process to formalise the appointment of appropriate panel members.**

REPORT:

Council at its meeting of 15 July 2008 adopted the revised Model Code of Conduct with following Resolution:

1. Council adopts the Department of Local Government "June 2008 Model Code of Conduct."
2. The appointment of at least three (3) independent members to the Conduct Review Committee, in accordance with Clause 14.3 of the Code, to be deferred until after the September 2008 Council elections.

Following the adoption of the Model Code, the Department of Local Government in October 2008 released Guidelines for the Model Code of Conduct for Local Councils in NSW. The guidelines are designed to achieve two objectives:

- a) To assist in the interpretation of the standards in the Model Code in each topic area.
- b) To provide councils with suggestions for enhancing their codes of conduct.

The guidelines contain interpretive information and, in some cases, suggestions for additional information that councils could include in their codes. Where appropriate, case studies, examples and further reference material on the topic are provided. Information on the reporting of alleged breaches and dealing with complaints are also included.

A Council must, within 12 months after each ordinary election, review its adopted Code of Conduct and make such changes as it considers appropriate and as are consistent with Section 440 of the Act. Council officers are currently revising the Model Code to incorporate enhancements from the Guidelines. A revised Code of Conduct based on the Model Code and Guidelines will be put to a future meeting of Council for consideration.

An important aspect of the Model Code is the establishment of a Conduct Review Committee. Council's adopted Model Code includes information in Part 3 Sections 12, 13 and 14 on the procedures governing Conduct Review Committee meeting operation and complaints and assessment. An extract from the Model Code, Part 3 Sections 12, 13 and 14 are attached for information. It should be noted that the Guidelines require Council to determine whether members of the committee have their out of pocket expenses paid only or they are paid a fee for service.

There are several options available to Councils regarding the selection of members for a Conduct Review Committee panel. One particular option is the establishment of a coordinated panel through the Northern Rivers Regional Organisation of Councils (NOROC).

The formation of a Conduct Review Committee panel is a matter of common interest for all NSW local councils, therefore the issue could be dealt with collaboratively at a regional level through the Northern Rivers Regional Organisation of Councils. Member Councils could then, as the need arose, select members from a common pool of panel members and convene their Conduct Review Committee (consisting of either a single reviewer or number of reviewers, in most cases being 3).

The establishment of a Conduct Review Committee is an item of consideration at the General Managers Regional Group in November. It is suggested that Tweed signal its intent to participate regionally in the formation of Panel Members and that a further report be brought forward following the expressions of interest sought by this regional group.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER:

1. Extract from Council's Code of Conduct Policy - Part 3 Sections 12, 13, 14 (DW 1916510)
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REPORTS FROM SUB-COMMITTEES/WORKING GROUPS

1 [SUB-AAC] Minutes of the Aboriginal Advisory Committee Meeting held Friday 5 September 2008

VENUE:

Tweed Heads Civic Centre, South Sea Islander Meeting Room

TIME:

9am

PRESENT:

Administrator Max Boyd (Tweed Shire Council), Gary Corbett (Tweed Shire Council), David Oxenham (Tweed Shire Council), Lesley Mye (Tweed Shire Council), Dr Glenda Nalder (TSC Cultural Development Advisory Committee), Maureen Logan (Community Elder), Jackie McDonald (Tweed Wollumbin AECG), Rob Slockee (TBLALC), Garth Lena (Minjungbal Museum), Joyce Summers (Canowindra), Vickie Cora (Bundjalung Home Care) & Russell Logan (TBLALC).

APOLOGIES:

Bakoi Boulton, Janette Saunders, Dot Holdom & Marvette Logan

Moved: Administrator Boyd

Seconded: Maureen Logan

RESOLVED that the apologies be accepted

Carried unanimously

The Chair was declared vacant and nominations were called. Russell Logan was nominated and unanimously elected to Chair the meeting.

Russell Logan opened the meeting with a welcome to all present and paid respect to Elders past and present.

MINUTES OF PREVIOUS MEETING:

Moved: Maureen Logan

Seconded: Vickie Cora

RESOLVED that the minutes of the meeting held Friday 1 August 2008 be accepted as a true and accurate record of the proceedings of that meeting with the following amendment.

Carried unanimously

Amendment

GB 5 should read "Artist in the Black"

BUSINESS ARISING:

Item from Meeting held Friday 1 August 2008

BA 1 Tweed Shire Council Aboriginal and Torres Strait Islander Cultural Program Plan

Moved: Gary Corbett

Seconded: Administrator Boyd

RESOLVED that the Committee received and noted the Tweed Shire Council Aboriginal and Torres Strait Islander Cultural Program Plan to be endorsed on the return of the Cultural Development Officer.

Carried unanimously

Item from Meeting held Friday 6 June 2008

BA 2 Nicole Don – Reader Services Manager, Richmond Tweed Regional Library

Ms Mye advised the committee that Ms Don is waiting confirmation from the Department of Immigration and Community Relations in relation to the funding application.

Item from Meeting held Friday 4 May 2007

BA 3 Fraser Drive, Tweed Heads South

Mr Corbett advised the committee that Council is waiting for the completion of the Heritage Plan.

Item from Meeting held Friday 1 August 2008

BA 4 Chinderah Flood Plans & Gales Holdings

The Committee voiced their concerns in regard to the Gales Holding Sand Pumping Project and the 1996 Development Application and for their latest Development Application which is before the State Government. The Committee has concerns that there may not have been a Cultural Heritage Assessment carried out on the site. Mr Corbett will following this matter up and report back to the Committee.

For more information go to the Department of Planning web site

<http://www.planning.nsw.gov.au/>

The Committee would like notification of any new development application

Item from Meeting held Friday 6 June 2008

BA 5 Kerry Turner – Ethical Productions, Murwillumbah Showground Event Proposal

Mr Logan gave an update on the proposed Unity Festival which will be held on Australia Day 2009.

Item from Meeting held Friday 3 August 2007

BA 6 Preliminary Archaeological Assessment - Clarrie Hall Dam

The Committee discussed Friday 29 August 2008 bus trip to the three proposed dam sites being Tyalgum "Rocky Creek Cutting", Byrill Creek and raising of the dam wall at Clarrie Hall Dam.

Administrator Boyd suggested that a detailed Archaeological Assessment be carried out for the proposed dam site at Byrill Creek, similar to the Preliminary Archaeological Assessment which was carried out for the Clarrie Hall Dam.

Moved: Administrator Boyd

Seconded: Vickie Cora

RECOMMENDATION:

That Council consider a detailed Archaeological Assessment for the proposed dam site at Byrill Creek.

Carried unanimously

Item from Meeting held Friday 6 May 2005

BA 7 Entry Points to Tweed Shire

Mrs Logan enquired about the entry signs that have been endorsed by the Committee. Ms Mye is to follow up and report back at next meeting.

Item from Meeting held Friday 5 August 2005

BA 8 Upgrade of the Old Border Caravan Park – Indigenous Public Placemaking Project

General discussion was undertaken in regard to the section of the Jack Evans Boat Harbour which will become the Indigenous Gardens "Goorimabah" (Place of Stories).

Moved: Administrator Boyd

Seconded: Vickie Cora

RECOMMENDATION:

That Council is requested to erect interpretative signage at the Indigenous Gardens outlining geographic features observable from the site that tell of the significance of those features to Australia's first people.

Carried unanimously

Item from Meeting held Friday 4 April 2008

BA 9 Department of Aboriginal Affairs – Job Compacts

Dr Nalder tabled a submission in regard to the Tweed Job Compact Agreement.

Moved: Administrator Boyd

Seconded: Vickie Cora

RESOLVED that the Committee received and noted the submission and copies will be forwarded out with the minutes of meeting.

Carried unanimously

Moved: Maureen Logan

Seconded: Garth Lena

RESOLVED that Business Arising from Friday 1 August meeting has been dealt with.

Carried unanimously

GENERAL BUSINESS:

GB 1 Administrator Boyd's gift from Committee

Artwork painted by Joyce Summers was presented to Administrator Boyd on behalf of the Committee for the support and commitment he has shown over the many years he has been in Local Government.

GB 2 Memorandum of Understanding (MOU)

Mr Corbett advised the Committee that the Executive Management Team and the Corporate Management Team have endorsed the MOU in principle. The MOU will be considered by the in coming Council.

GB 3 Junior Red Cross Forum – Friday 24 October 2008

Ms Mye advised the Committee that there will be a Junior Red Cross Forum held at Twin Towns Services Club, ANZAC Room. The steering committee of the event is planning an Aboriginal Cultural Day with Aunty Kath Lena, Aunty Bakoi Boulton and Grantly Paulson to being involved. Ms Mye will keep the Committee up dated.

GB 4 Southern Cross University Campus – Southern end of the Gold Coast Airport

Ms McDonald suggested to the Committee that an invitation be forwarded to the Southern Cross University to attend a future meeting of the AAC to discuss their new campus.

GB 5 Department of Environment and Conservation NSW (DEC) re: Cooperative Management of the Cobaki Broadwater and Catchment

The Committee received and noted the correspondence and congratulated the DEC for the Memorandum of Understanding. It was noted by the Committee that the modified preamble which the AAC signed off on was not included in the MOU.

Moved: Administrator Boyd

Seconded: Jackie McDonald

RESOLVED that the Committee request that Ms McDonald contact DEC regarding the Aboriginal Value Statement of the MOU and advise that the preamble was not included and that the MOU be amended and resent.

Carried unanimously

GB 6 Ian Fox – Rural Fire Service, Aboriginal Sites and Bushfire Management

The Committee received and noted the correspondence. Administrator Boyd suggested access to the Bundjalung Mapping Program. Mr Corbett advised this matter be referred to the Tweed Byron Local Aboriginal Land Council.

GB 7 Tebu Teambuilding

Ms Mye tabled correspondence from Craig Wallace, Tebu Teambuilding, which was received and noted by the Committee. Mr Wallace is requesting an Aboriginal word and or phrase, which means play, to rename his business.

Moved: Russell Logan

Seconded: Jackie McDonald

RESOLVED that the Committee decided it would not be appropriate for Aboriginal language to be used due to a conflict of interest.

Carried unanimously

GB 8 Development Application - Chinderah District Residents Association Inc

The Committee received and noted the correspondence and general discussion was undertaken.

Moved: Administrator Boyd

Seconded: Jackie McDonald

RESOLVED that the Committee is not in a position to comment on the development however the Committee will write to Council requesting an Archaeological Assessment be undertaken on the site due to the many Cultural sites located in and around the area.

Carried unanimously

Inward correspondence

- Kingscliff High School
- Arts Northern Rivers – Arts and Creative Industries Strategy for Northern Rivers
- Australian Heritage Cleaning Services
- Kingscliff Resort – Aboriginal Reference Group meeting minutes
- On-Q Human Resources – Having a Job is Every Thing
- NSW Department of Aboriginal Affairs, Two Ways Together – Job Compacts

Moved: Jackie McDonald

Seconded: Maureen Logan

RESOLVED that all inward correspondence be received and noted.

Carried unanimously

NEXT MEETING:

The next meeting of the Aboriginal Advisory Committee will be held Friday 7 November 2008, at 9.00 am in the South Sea Islander Room, Tweed Civic Centre, Brett Street, Tweed Heads.

The meeting closed at 12.30 pm

DIRECTOR'S COMMENTS:

Nil

DIRECTOR'S RECOMMENDATIONS:

BA 6 Preliminary Archaeological Assessment - Clarrie Hall Dam

As per the Committee's recommendation being:

That Council considers a detailed Archaeological Assessment for the proposed dam site at Byrrell Creek

BA 8 Upgrade of the Old Border Caravan Park – Indigenous Public Placemaking Project

As per the Committee's recommendation being:

That Council be requested to erect interpretative signage at the Indigenous Gardens outlining geographic features observable from the site that tell of the significance of those features to Australia's first people.

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2 [SUB-PTWG] Minutes of the Public Transport Working Group Committee meeting held Friday 29 August 2008

Venue:

Coolamon Cultural Centre

Time:

10:00

Present:

Len Greer (Chair), Bill McKennarney (Blind Citizens Australia), Terry O'Toole (Pottsville Community Association), John Parsons (Parsons Bus Service), John Zawadzki (Tweed Shire Council), Linda Lomman (Northern Suburbs Social Development Council), Alan Cavanagh (Surfside Buslines) Judith Finch (Minutes Secretary Tweed Shire Council), Ronelle Herbert (Tweed Shire Council).

Apologies:

Don Stubbs (Tweed Taxis), Ben Riley (Ministry of Transport), Phil Barron (Tweed Ballina Byron Community Transport), Doug Weatherley (Community Representative), Rosemary Beard (Veterans Affairs), Mr Rob Spragg (Tweed Shire Council).

Minutes of Previous Meeting:

Moved: John Parsons

Seconded: Terry O'Toole

RESOLVED that the Minutes of the Public Transport Working Group meeting held Friday 27 June 2008 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

John Zawadzki arrived at 10:07am

From Meeting held 27/6/08:

7. Delay in Taxi Services

The meeting was advised that Mr Stubbs has previously advised that he preferred only to attend a meeting where the Agenda directly related to Tweed Taxis.

From Meeting held 27/6/08:

Correspondence Inwards:

1.1 Gold Coast/Tweed Transport:

The meeting requested that if there are transport discussions then a member from this Committee should be invited to attend such meetings and that maybe the PTWG could form a liaison with GCCC on this issue.

Linda Lomman advised that she was aware of meetings with NOROC and other NSW state government departments.

RESOLVED that the matter of liaison between Gold Coast City Council and Tweed on transportation be placed on the Outstanding Matters Report.

From Meeting held 27/6/08:

1. Promotion & Possible Expansion of Tyalgum

DW1845415

"Rob Spragg referred to Attachment 2 and advised that he has had discussions with Barry Singh (the bus operator). It was noted that this is a substantial bus system that is not currently advertised. He suggested that the existing services be promoted on a trial basis and that village bus stops be established to identify the route, and provide park and ride locations. The connections in Murwillumbah to go on to Tweed and Uki should also be promoted as well as the coach and train services for long distances.

The group noted that there was no problem with ordinary passengers using the school buses. It was noted that new bus contracts are being finalised for release in early July 2008.

It was suggested that when contracts are known information should be placed in the Tweed Link promoting these services.

Rob advised that the new routes would be updated when scheduled services are known. If the Ministry of Transport has funds then these could be used for promotion of the new system.

Rob Spragg advised that he would organise to meet with Barry Singh and Ben Riley to discuss possible funding for promotion."

RESOLVED that this matter be listed on the Outstanding Matters Report.

From Meeting held 27/6/08:

2. Bus Shelter Maintenance Update

DW1820313

"Ray Clark advised that the budget for maintenance has not changed. However a letter has been received from the Minister for Home Affairs, Bob Debus' office stating that we have been successful in gaining a Federal Government grant to fix up the existing bus shelters and that Council is awaiting receipt of a formal agreement to sign.

At this stage it is understood that the proposed funding is for upgrade of 54 shelters with louvre mesh panels and install 26 street lights in high risk areas. The application was for Tweed Heads South and Banora Point.

The Chairman advised that the problem of dirty bus shelters is still not addressed and if we are to promote public transport then these should be clean and attractive areas, together with safety.

Ray Clark advised that a tender is being prepared for advertising in bus shelters to be broadened as a means of funds for upkeep of shelters. The Chairman advised that he is concerned that some shelters with advertising do not appear to be maintained very well.

It was noted that there are many bus shelters without timetables. The group noted that this is up to the bus operator to provide.

The Chairman advised that Surfside were looking at tours of bus shelters (to be confirmed) explaining the appropriateness of some of the bus shelter sheds for disabled people.

Difficulties with buses from Flametree Estate shops was noted by the group. Ray Clark undertook to assess this issue.

Funding for litter bins at shelters were discussed. Rob Spragg questioned what the policy was regarding bins in shelters. Rob Spragg to discuss this with Steve Paff and Ian Percy. Concern was raised at the type and amount of rubbish left in such bins and that to stop the practice of household rubbish being left that lids be adjusted to only allow small amounts of rubbish to be deposited.

Rosemary Beard arrived at 10:40am

Moved: Len Greer

Seconded: Terry O'Toole

RESOLVED that a bin be provided at major CBD bus shelter sheds where a need is indicated."

Alan Cavanagh advised that he has produced map with the yellow lines showing urban services and the pink lines being an extension of the normal urban service with crosses showing existing bus stops. There is also a list of existing bus stops and a list of where they would like new ones located.

Discussion took place on disabled access at bus stops. John Zawadzki advised that each bus stop has to be assessed on its merit.

The Chairman queried what was happening with the organisation of a bus tour to view bus stops/shelters for the condition of existing stops and accessibility. Alan Cavanagh advised that he would raise this request of a volunteer driver with Surfside management to view existing bus stops. Mr McKennarney advised that QDN have just completed a statewide audit of bus stops in line with Australian Standards. The group was advised that Council currently does not have a standard for bus stops. Mr McKennarney advised that the Disability Access Committee has previously completed assessments of bus stops.

John Zawadzki advised that an internal meeting is being organised for the assessment of bus stops.

Any feedback for Flametree Estate Shops was queried. John Zawadzki undertook to report to the next meeting.

Any feedback for funding for litter bins was queried. John Zawadzki undertook to report to the next meeting.

Action: That John Zawadzki report to the next PTWG meeting in relation to the provision of litter bins at major CBD bus shelter sheds, where a need is indicated.

From Meeting held 27/6/08:

5. Glossary of Terms

John Zawadzki advised that a draft has been completed and that he would email it to all members for comments before the next meeting.

Action: That John Zawadzki email the draft Glossary of Terms document to all PTWG members for comment before the next PTWG meeting.

General Business:

Correspondence

Inwards

- DW 1880943 - Email dated 9 July 2008 from Rosemary Beard regarding possible bus tour with Surfside Bus representative to look at issues around bus stops.

For discussion see Item 2 above.

- DW 1867604 - Vimkiind Pty Ltd - Bus Traffic - Peters Street and George Street, Murwillumbah.

Mr Parsons advised that buses meeting on the hill on George Street and Peters Street is a problem.

Action: That a Council officer investigate the matter and respond accordingly.

- DW 1854923 - Mrs U Cowdroy - Concern about taxi booking.

John Zawadzki advised that Don Stubbs has advised by email that this was not his responsibility but that of Tweed Taxis at Tweed Heads. The group noted that the complainant should be directed to the Taxi Complaint Line on the Ministry of Transport website to lodge the complaint. This could also be lodged through HREOC.

Action: That the complainant be advised that their complaint should be referred direct to the Taxi Complaint Line or lodge a complaint via the internet.

- DW1847963; 183454 - CWR Request for bus shelter cnr Norman Street & Kennedy Drive, Tweed Heads West

John Zawadzki advised that this would be included on the audit of bus stops and shelters.

Action: That the request for a bus shelter on the corner of Norman Street and Kennedy Drive, Tweed Heads West be included on the audit of bus stops.

Outwards

- DW 1844263; 1844261; 1844257 CPTIGS (Country Passenger Transportation Infrastructure Grants Scheme) Application - Tweed Shire submitted an application via email on 23 June 2008 - for the group's information.

John Zawadzki advised that the application included low lying seating around the bus shelters both north and southbound at Tweed City and better signage at Murwillumbah Railway Station.

1. Regional 131 500 Transport Information Service

DW1880928

This is a NSW Government provided service for timetable and service information and trip planning for all types of public transport. Linda Lomman advised that she had been discussing lack of public transport information in this region with Kyogle Council and asked this group if we should be requesting this type of service in Northern NSW by utilising the suggested pro-forma letter. This works by all operators giving their timetable information to the service. The website can be found at www.131500.com The group agreed that such a service for Northern rivers NSW would be very beneficial.

DW1880928:



Dear ,

Regional 131 500 Transport Information Service

I am writing to you on behalf of the *insert name of group*. Our group has been active in promoting transport options to residents through a range of activities. One of the main barriers to increasing awareness of and access to passenger transport options has been the lack of a central point of information.

The *insert name of group* is aware of the 131500 telephone and web based transport information service that is available to residents of both metropolitan Sydney and the greater metropolitan areas of Newcastle and Wollongong. Members of this group have utilised this service for metropolitan transport information and found it to be a highly useful and valuable tool for assisting with travel needs.

The Ministry of Transport's 131500 service provides a range of transport information both over the phone and through a website. The 131500 service offers residents of Newcastle, Sydney & Wollongong information on timetabling, fares, concessions, delays or interruptions as well as a trip planning facility. The trip planning facility relies on the availability of associated infrastructure such as train stations and bus stops which may not be feasible in rural and regional areas due to the 'hail & ride' system.

The 'hail & ride' system operates both in and between towns across rural NSW and allows any bus to be hailed in any location as long as it is safe to pull over. This system has meant bus stops are not necessarily required in all locations. We believe this system will impact upon the feasibility of the trip planning facility but should not preclude rural NSW from access to the same level of information provision as our urban cousins.

As you may be aware residents of the Northern Rivers are already transport disadvantaged due to a combination of factors, such as, low-incomes, high fares, lack of services on weekends and evenings and low awareness of available services. Over the years a number of local, grass-roots initiatives such as transport information and promotions strategies, media partnerships and other approaches have attempted to fill the gap but it is only recently that a coordinated approach has been developed.

Currently, the *insert name of group* is working with each of the northern rivers transport groups through the NRSDC's Transport Development Project on a regional approach to transport information provision. This partnership has resulted in the entire Region's transport information contained within two pages in the Sensis north coast telephone directory (see attached examples). Whilst this is a well supported and commendable project it does not have the same capacity as the 131500 service.

We, *insert name of group* request that the NSW State Government, through the Ministry of Transport, ensure that rural and regional NSW communities can access the telephone and web-based 131500 service which will provide:

- Information on fares and concessions
- Scheduled bus service and timetable information
- School bus service and timetable information
- Local taxi service services availability and contact information (bookings would still be made via each company's booking processes)
- Long-distance coach services availability and contact information
- Local air services availability and contact information
- Local Community Transport services contact details

Working towards increased access and opportunities for all residents of the region by developing relevant, effective, accessible and publicly available transport services and infrastructure. An initiative of the North Coast Area Assistance Scheme.
Funded by the NSW Ministry of Transport.

- Feedback/complaints facility for all transport services; and
- Journey planning rather than trip planning¹.

The ***insert name of group*** is seeking your assistance in the progression of this request to the State Government. If you have any questions or require further information please don't hesitate to call ***insert name***. We look forward to your thoughts on this issue.

Sincerely,

¹ Journey planning allows for information to be provided across modes and bus companies. This is essential in rural and regional areas that may require transfers from one bus company to another to complete a journey.

Moved: Terry O' Toole

Seconded: Len Greer

RESOLVED that the Director of Engineering & Operations provide a letter generally in the draft terms attached to the Agenda (DW 1880928) to the Director General of the Ministry of Transport.

2. Transport Needs for Older People in Tweed

DW1880943

Linda discussed this item on behalf of Rosemary Beard requesting the merits of a needs identification analysis targeting different areas and different needs for older people and that the Ministry of Transport be approached for funding.

The group noted that Rosemary Beard and Ben Riley need to handle this. This could be expanded to include particular target groups, such as young persons. Linda advised that the Youth Development Officer, Margaret Strong is able to come to the October 2008 meeting.

Mr Cavanagh stated that Surfside was looking at requesting a subsidy from TSC for community transport at retirement villages.

Moved: Len Greer

Seconded: Linda Lomman

RESOLVED that funding for transport needs for older people from the Ministry of Transport be added to the Outstanding Matters Report.

3. Review of Rural and Regional Bus Fares

DW1880908

Linda Lomman advised that IPART set this pricing which is currently under review and there is an opportunity to put in submissions.

Action: That Linda discuss this with Rob Spragg to formulate a letter in the terms of Linda Lomman's email dated 7 August 2008 (DW 1880908).

4. Development Application Lot 490

MP07/0089; DA1190/115 Pt3

John discussed the Lot 490 proposal. John advised that a traffic impact report is required for the development, which will include public transport requirements and management.

5. Sub Working Group Meeting Update - 1 August 2008

This meeting was not held.

6. Outstanding Matters Report

Meeting Date	Title	Action	Action Officer	Comments /Completed
24/08/2007	Council's Transport Policies & Procedures	Commence Network Plan.	ROB SPRAGG	Ongoing.
29/8/2008	Gold Coast/Tweed Transport	Liaison between Gold Coast City Council and Tweed on transportation	JOHN ZAWADZKI	Ongoing
29/8/2008	Promotion & Possible Expansion of Tyalgum	Rob Spragg to meet with Barry Singh and Ben Riley to discuss possible funding for promotion	ROB SPRAGG	Ongoing
29/8/2008	Transport Needs for Older People in Tweed	Funding for transport needs for older people from the Ministry of Transport	ROSEMARY BEARD AND BEN RILEY	Ongoing

Moved: Len Greer

Seconded: Terry O'Toole

RESOLVED that everything be removed from Outstanding Matters Report except Item 1 - Council's Transport Policies & Procedures.

OTHER BUSINESS

7. Sunnyside Bus Stop

John Parsons again raised the problems with the fence at the Sunnyside bus stop. John Zawadzki advised that movement of the fence may raise liability issues. Missing panels was also an issue of concern.

This group considers that something needs to be done about the Knox Park Bus Shelter to allow coaches to open their under floor bins and stop buses scraping their body work when moving out.

8. Public Transport Working Group Performance

The group's performance was discussed. Concern was raised that it is not performing well. Linda suggested that a planning review process be undertaken to assess the past 12 month performance and to strategically look forward. John Zawadzki advised that the draft induction kit for PTWG members recommended a 12 monthly performance review of the group. The next meeting of the PTWG should possibly include a performance review as part of the Agenda.

The group thanked John, Judith and Ronelle for their assistance during the past 12 months.

Next Meeting:

The next meeting of the Public Transport Working Sub Group will be held 26 September 2008.

The next meeting of the Public Transport Working Group will be held 31 October 2008.

The meeting closed at 12:18pm.

DIRECTOR'S COMMENTS:

Nil.

DIRECTOR'S RECOMMENDATIONS:

Item 1: Regional 131500 Transport Information Services

As per the Committee's recommendation being:

That Council advise the NSW Ministry of Transport that it supports the extension of the telephone and web based 131500 Transport Information Service to cover rural and regional communities in NSW.

3 [SUB-LTC] Minutes of the Local Traffic Committee Meeting held Thursday 16 October 2008

Venue:
Council Chambers

Time:
Commencing at 9.00am

Present:
Committee Members: Mr John Zawadzki (Chairman), Mr Mike Baldwin, Roads and Traffic Authority, Sgt Paul Henderson, NSW Police, Mr Thomas George MP, Member for Lismore, Mr Rod Bates representing Mr Geoff Provest MP, Member for Tweed.

Informal: Mr Ray Clark, Sgt Rod Golden, Ms Judith Finch (Minutes Secretary), Ms Ronelle Herbert (training for minute taking).

Apologies:

Cr Barry Longland (Deputy Mayor), Mr Paul Brouwer, Mr Geoff Provest MP, Member for Tweed.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED that the Minutes of the Local Traffic Committee Meeting held 18 September 2008 be adopted as a true and accurate record of proceedings of that meeting.

FOR VOTE - Unanimous

SCHEDULE OF OUTSTANDING RESOLUTIONS

[LTC] Schedule of Outstanding Resolutions

From Meeting held 18/9/08

B1 [LTC] Kyogle Road

From Meeting held 18/9/08 (Item B1)

ORIGIN:
Planning & Infrastructure

FILE NO: DW1886479; Traffic Committee; Safety; Speed Zones; Kyogle Road

SUMMARY OF REPORT:

"Request received to reduce the derestricted speed limit on Kyogle Road which runs through the village shops at Mount Burrell.

Council speed studies in the vicinity of Mount Burrell on Kyogle Road show that the 85th percentile speed is around 80kph.

It was recommended that speed limit surveys be undertaken at this location and forwarded to the RTA representative for an evaluation.

RECOMMENDATION TO COMMITTEE:

For the Committee's consideration.

RECOMMENDATION TO COUNCIL:

That this matter be listed on the Schedule of Outstanding Resolutions."

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Geoff Provest

BUSINESS ARISING

From meeting held 18/9/08:-

aA1 [LTC-LATE] Wharf Street, Tweed Heads

ORIGIN:

Planning & Infrastructure

FILE NO: Traffic; Loading Zones; Taxi Stands; Wharf Street

SUMMARY OF REPORT:

"At its meeting of 12 April 2006, following a recommendation by the Local Traffic Committee, Council resolved as follows:-

"That the last 2 taxi spaces on Wharf Street, Tweed Heads be replaced with a loading zone subject to endorsement by the Tweed Heads Town Centre Master Plan Committee."

The Tweed Heads Town Centre Master Plan Committee no longer exists and this request has not been implemented. A further request has been received from a nearby business owner for a loading zone to be installed.

Currently there are six (6) nominated taxi spaces at the location on Wharf Street and it is considered that two (2) of these spaces can be replaced with a loading zone from 8am to 5pm.

Council officers are currently awaiting confirmation of no objection from the taxi operators.

RECOMMENDATION TO COMMITTEE:

That the last two (2) taxi spaces on Wharf Street, Tweed Heads be replaced with a loading zone (8am to 5pm).

RECOMMENDATION TO COUNCIL:

That this matter be listed on the Schedule of Outstanding Resolutions.

FOR VOTE - Unanimous"

The following was discussed at the meeting held 16 October 2008:-

The Chairman updated the meeting of advice received from Tweed Taxis that they do not wish to reduce the number of taxi spaces. Comments have also been received from a representative from the Blind Citizens Australia requesting that if this occurs a notice be placed in The Tweed Link.

Mr Thomas George arrived at 9:08am.

RECOMMENDATION:

That the request for the 2 taxi spaces on Wharf Street not be supported and that Council officers further liaise with the business owner in relation to this matter.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Thomas George

A. FORMAL ITEMS SECTION

DELEGATIONS FOR REGULATORY DEVICES

A1 [LTC - LATE] Tweed Heads Hospital Private Car Park

ORIGIN:

Planning & Infrastructure

FILE NO: DW1883972; Directional Signs; Traffic - Parking Zones; LN 10897; DA07/0205 Pt2; Traffic - Committee; Powell Street; Hospital - Tweed Heads

SUMMARY OF REPORT:

The Tweed Heads Hospital has requested the installation of two hour time limited parking and disabled space signs covering 22 car parking spaces within the hospital grounds. This follows the completion of the 30 bed in-patient extension at the hospital. These 22 car parking spaces consist of 12 spaces on the western aspect, 3 parallel spaces opposite and 7 spaces on the southern aspect, which include the 2 disabled spaces.

The Committee noted that there is a lack of off-street parking surrounding the Hospital, which is a constant source of complaint and concern.

RECOMMENDATION TO COMMITTEE:

That two hour limited parking covering 20 car spaces and 2 disabled spaces within the Tweed Heads Hospital grounds be endorsed.

RECOMMENDATION TO COUNCIL:

That two hour limited parking covering 20 car spaces and 2 disabled spaces within the Tweed Heads Hospital grounds be endorsed.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Thomas George

A2 [LTC] Greenway Drive, Tweed Heads South

ORIGIN:

Planning & Infrastructure

FILE NO: DW1904753; 1906454; Greenway Drive; Traffic - Committee; Linemarking; Safety

SUMMARY OF REPORT:

Request received in relation to a short additional lane adjacent to Bunnings and Harvey Norman along Greenway Drive, immediately past the Bunnings driveway entrance. The 2 lanes become 1 lane and there appears to be confusion of who has right of way when merging. A suggestion has been received for the provision of a distinctive turning lane into the driveway and notification signage that the 2 lanes merge into 1.

A possible option is to provide a merge lane just south of the existing entrance, complying with relevant standards. Two lanes can then be linemarked through the driveway entrance on Greenway Drive.

Council officers will further investigate the issue and report to the Committee.

The Roads & Traffic Authority of NSW Representative advised that this item should be moved from Section B to Section A - Regulatory Devices.

RECOMMENDATION TO COMMITTEE:

That this item be considered by the Committee.

RECOMMENDATION TO COUNCIL:

That:-

1. The two existing west bound lanes on Greenway Drive be extended both west and east and a merge lane created just west of the existing Bunnings driveway.
2. The part of the 'No Parking' zone along the created adjacent merge area be converted to 'No Stopping' for that part of Greenway Drive.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Thomas George

B. INFORMAL ITEMS SECTION

GENERAL TRAFFIC ADVICE

B1 This item was moved to Section A (A2) at the request of the Roads & Traffic Authority Representative - please refer to A2 for decision on this matter.

B2 [LTC] Peninsula Street, Hastings Point

ORIGIN:

Planning & Infrastructure

FILE NO: DW1904377; 1906145; Traffic - Committee; Pedestrian Safety; Peninsula Street

SUMMARY OF REPORT:

Request received in relation to pedestrian safety in Peninsula Street, Hastings Point. The request can be summarised as follows:-

Peninsula Street is reported as a small, narrow, dead-end street ending at the estuary which sees a considerable amount of foot and road traffic, particularly on weekends. The request states that there are 2 blind corners and cars park on the partial footpaths and grass verges along the road forcing pedestrians to use the road. Crossing Tweed Coast Road to get to Peninsula Street is also a continuously increasing problem.

Designating this road as a shared zone for cars and pedestrians, to force a slowing of traffic is requested.

A traffic speed and volume survey was conducted during the week 20 August 2008 with the following results:-

1. 85th percentile speed = 32kph
2. Average daily traffic = 121 vehicles per day.
3. The busiest day was the Sunday with 159 vehicles recorded for that day.

The survey shows that vehicle speeds and volumes are already low.

The implementation of shared zones also comes at a cost to provide a 10kph shared zone with the installation of speed humps or other traffic control devices to conform with the Roads & Traffic Authority of NSW guidelines. The installation of signage only to designate a 10kph zone is not considered appropriate in this instance as there is no delineation of the commencement and end of the zone.

A pedestrian advisory sign has been installed on this street and Council's rangers have been requested to enforce parking rules.

After consideration of the existing low speeds and low traffic volumes the installation of traffic calming and streetscaping is not warranted.

Comments from Cr Barry Longland were conveyed to the meeting by the Chairman.

RECOMMENDATION TO COMMITTEE:

That this item be considered by the Committee.

RECOMMENDATION TO COUNCIL:

That the request for a shared zone on Peninsula Drive, Hastings Point is not supported.

FOR VOTE - Unanimous
PRESENT. DID NOT VOTE - Thomas George

B3 [LTC] Proposed Darren Smith Cycle Classic - 23 November 2008 Salt Village

ORIGIN:
Planning & Infrastructure

FILE NO: DW1899023; 1905734; Traffic - Committee; Community Events - Council Administered Land; Bicycle Matters - General; Parks - Central Park SALT; Saltwater Crescent; Shipstern Street; Casuarina Way; Bells Boulevarde

SUMMARY OF REPORT:

Request received for approval to conduct a cycle race at Salt Village, which is summarised as follows:-

The race will be conducted on a closed circuit around the streets and controlled by both certified traffic controllers and marshalls. The race will be sign posted and barriers provided for the safety of traffic, riders and the public as shown on the traffic management plan. This is a yearly community event and the number of participants and spectators is not expected to exceed 1,500. The event will be a one day event of 3 hours race duration. Speed bumps will be removed by TSC. Application has been made to the NSW Police for permission to use the road.

It should be noted that Casuarina Way will only be partly closed to allow 2 way traffic through during the event.

RECOMMENDATION TO COMMITTEE:

That a cycle race at Salt Village be approved for Sunday 23 November 2008 subject to standard conditions and the following:-

1. Police approval be obtained by the applicant.
2. The race shall be conducted only over those streets indicated on the submitted traffic management plan (Saltwater Crescent; Shipstern Street; Casuarina Way; Bells Boulevard).
3. The race shall only be conducted between 7:00am and 2:00pm.
4. Casuarina Way shall only be partly closed to allow 2 way traffic at all times.

RECOMMENDATION TO COUNCIL:

That a cycle race at Salt Village be approved for Sunday 23 November 2008 subject to standard conditions and the following:-

1. Police approval be obtained by the applicant.
2. The race shall be conducted only over those streets indicated on the submitted traffic management plan (Saltwater Crescent; Shipstern Street; Casuarina Way; Bells Boulevard).
3. The race shall only be conducted between 7:00am and 2:00pm.
4. Casuarina Way shall only be partly closed to allow 2 way traffic at all times.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Thomas George

C. CLASSIFIED ROADS SECTION

REGULATORY MATTERS

Nil.

Next Meeting:

The next meeting of the Local Traffic Committee will be held Tuesday 11 November 2008 in the Mt Warning Meeting Room commencing at 9.00am.

There being no further business the Meeting terminated at 10:15am.

DIRECTOR'S COMMENTS:

Nil.

DIRECTOR'S RECOMMENDATIONS:

SCHEDULE OF OUTSTANDING RESOLUTIONS

[LTC] Schedule of Outstanding Resolutions

From Meeting held 18 September 2008

B1 [LTC] Kyogle Road

From Meeting held 18 September 2008 (Item B1)

As per the recommendation of the Committee being:

That this matter be listed on the Schedule of Outstanding Resolutions."

BUSINESS ARISING

From meeting held 18 September 2008:

aA1 [LTC-LATE] Wharf Street, Tweed Heads

As per the recommendation of the Committee being:

That the request for the 2 taxi spaces on Wharf Street not be supported and that Council officers further liaise with the business owner in relation to this matter.

A. FORMAL ITEMS SECTION

DELEGATIONS FOR REGULATORY DEVICES

A1 [LTC - LATE] Tweed Heads Hospital Private Car Park

As per the recommendation of the Committee being:

That two hour limited parking covering 20 car spaces and 2 disabled spaces within the Tweed Heads Hospital grounds be endorsed.

A2 [LTC] Greenway Drive, Tweed Heads South

As per the recommendation of the Committee being:

That:-

1. *The two existing west bound lanes on Greenway Drive be extended both west and east and a merge lane created just west of the existing Bunnings driveway.*
2. *The part of the 'No Parking' zone along the created adjacent merge area be converted to 'No Stopping' for that part of Greenway Drive.*

B. INFORMAL ITEMS SECTION**GENERAL TRAFFIC ADVICE**

B1 This item was moved to Section A (A2) at the request of the Roads & Traffic Authority Representative - please refer to A2 for decision on this matter.

B2 [LTC] Peninsula Street, Hastings Point

As per the recommendation of the Committee being:

That the request for a shared zone on Peninsula Drive, Hastings Point is not supported.

B3 [LTC] Proposed Darren Smith Cycle Classic - 23 November 2008 Salt Village

As per the recommendation of the Committee being:

That a cycle race at Salt Village be approved for Sunday 23 November 2008 subject to standard conditions and the following:-

1. *Police approval be obtained by the applicant.*
 2. *The race shall be conducted only over those streets indicated on the submitted traffic management plan (Saltwater Crescent; Shipstern Street; Casuarina Way; Bells Boulevard).*
 3. *The race shall only be conducted between 7:00am and 2:00pm.*
 4. *Casuarina Way shall only be partly closed to allow 2 way traffic at all times.*
-

ORDERS OF THE DAY

1 [NOM-CM] Tweed Heads and Murwillumbah District Hospitals

NOTICE OF MOTION:

The crisis at the Tweed Heads and Murwillumbah District hospitals has been widely documented as evidenced by statements by the State Members of Parliament representing the Tweed and by doctors and other medical staff working at the hospitals. It is not good enough for Council to dismiss the problem as "*State Government business*". *The health and safety of Tweed ratepayers is everyone's business, including Councils.*

Councillor Phil Youngblutt moves:

That Tweed Shire Council:-

1. Calls on the NSW State and Federal governments to take urgent action to end the crisis at the Tweed Heads and Murwillumbah District hospitals;
 2. Calls on the NSW State Government to cease all cutbacks at Murwillumbah District Hospital, particularly in relation to the maternity ward; and
 3. Requests the NSW State Minister for Health to meet with Councillors to discuss the future of Murwillumbah District Hospital.
-

2 [NOM-CM] General Manager's Review Committee

NOTICE OF MOTION:

Councillor Dot Holdom moves:

That the General Manager's Review Committee comprise all Councillors.

3 [NOM-CM] Council Meetings

NOTICE OF MOTION:

Councillor Dot Holdom moves:

That:-

1. Council Meetings be held on Tuesdays commencing at 4.30pm. The remaining meetings for 2008 be:-
 - a. 18 November
09 December
23 December
 - b. Meetings for 2009 be held on the third Tuesday of each month commencing at 4.30pm with the first Council Meeting being 20 January 2009.
 2. Council workshops be held on Tuesdays as required commencing at 4.30pm.
-

4 [NOM-CM] Aboriginal Flag and Torres Strait Islander Flag

NOTICE OF MOTION:

Councillor Dot Holdom moves:

That:-

1. Council procures another Aboriginal Flag and Torres Strait Islander Flag and places same in the Council Chambers.
 2. All Councillors attend a Cultural Awareness Workshop to be conducted by the Local Government and Shires Associations.
-

5 [NOM-CM] Tweed Economic Development Corporation and Tweed Tourism Membership

NOTICE OF MOTION:

Councillor Dot Holdom moves:

That Council requests Tweed Economic Development Corporation and Tweed Tourism to amend their constitutions to allow for two (2) Councillor delegates to represent Council at their meetings.

6 [NOM-CM] Lot 1 DP 848723 - Negotiations

NOTICE OF MOTION:

Councillor Dot Holdom moves:

That the General Manager informs all Councillors at each confidential meeting of any and all negotiations with the Walker Corporation after receipt of the valuation regarding Lot 1 DP 848723.

7 [NOM-CM] Bay Street, Tweed Heads - Road Closure and Disposal

NOTICE OF MOTION:

Councillor Katie Milne moves:

That Council:-

1. Suspends the implementation of recommendations 1, 2, 3 and 4 being:-
 1. *Obtains a valuation of Lot 1 in DP 848723 to ascertain the highest and best use together with the market value of the land;*
 2. *Publicises its intention to sell Lot 1 in DP 848723 pursuant to the "Probity Plan for the Disposal of Bay Street", clearly outlining potential development options;*
 3. *Advises the Department of Lands that the application to close the road is to proceed;*

4. *Provides the General Manager with the relevant delegation to enter into direct negotiations with the Walker Corporation and Tweed Centro upon receipt of the valuation to obtain value for money for the disposal of Lot 1 in DP 848723.*

pertaining to Item 3 of the Confidential Council Agenda considered on 9 October 2008, until the matter has been workshopped.

2. Moves any information from the above Confidential report that is not necessarily confidential into the ordinary meeting and to make this information widely available to the public.
-

CONFIDENTIAL ITEMS FOR CONSIDERATION

REPORTS THROUGH GENERAL MANAGER IN COMMITTEE

REPORTS FROM THE DIRECTOR ENGINEERING & OPERATIONS

1 [EO-CM] Leisure Drive - Acquisition of Land for Road Widening Purposes

REASON FOR CONFIDENTIALITY:

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

2 [EO-CM] Land Acquisition for Road - Kyogle Road, Uki

REASON FOR CONFIDENTIALITY:

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

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