



TWEED SHIRE COUNCIL

AGENDA

ORDINARY COUNCIL MEETING

Tuesday 15 July 2008

Chairman: Mr Garry Payne AM

**Administrators: Mr Garry Payne AM
Mr Max Boyd AM**

COUNCIL'S CHARTER

Tweed Shire Council's charter comprises a set of principles that are to guide Council in the carrying out of its functions, in accordance with Section 8 of the Local Government Act, 1993.

Tweed Shire Council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- to exercise community leadership;
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- to promote and to provide and plan for the needs of children;
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- to have regard to the long term and cumulative effects of its decisions;
- to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- to keep the local community and the State government (and through it, the wider community) informed about its activities;
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- to be a responsible employer.

ITEMS FOR CONSIDERATION OF COUNCIL:

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ABORIGINAL STATEMENT

Administrator Payne acknowledged the Bundjalung Aboriginal Nation with the following statement:

"We wish to recognise the generations of the local Aboriginal people of the Bundjalung Nation who have lived in and derived their physical and spiritual needs from the forests, rivers, lakes and streams of this beautiful valley over many thousands of years as the traditional owners and custodians of these lands."

CONFIRMATION OF MINUTES

Minutes of the Ordinary and Confidential Council Meetings held Tuesday 24 June 2008

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Minutes of the Ordinary Council Meeting held Tuesday 24 June 2008 (DW 1846815)
 2. **Confidential Attachment** - Minutes of the Confidential Council Meeting held Tuesday 24 June 2008 (DW 1846528)
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ADMINISTRATOR'S MINUTE

[AM] Signing of Documents

Documents signed by Administrators

Administrator Boyd

24 June 2008	Request - Closure of Pathway created in DP238224 - Blue Water Crescent, Tweed Heads South
3 July 2008	Transfer - Lot 1 DP1076307 Hammond Drive, Clothiers Creek
3 July 2008	Extinguishment of Easement for Batter, Seabreeze estate Pottsville
3 July 2008	Lease - North Tumbulgum Reservoir

RECOMMENDATION:

That the information be received and noted.

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REPORTS FROM SUB-COMMITTEES/WORKING GROUPS

1 [SUB-LTC] Minutes of the Local Traffic Committee meeting held Thursday 19 June 2008

VENUE:

Council Chambers

TIME:

Commencing at 9.00am

PRESENT:

Committee Members: Mr John Zawadzki (Chairman), Mr Mike Baldwin, Roads and Traffic Authority, Sgt Paul Henderson, NSW Police, Mr Rod Bates on behalf of Mr Geoff Provest MP, Member for Tweed.

Informal: Mr Ray Clark, Mrs Sandra Zietlow (Minutes Secretary).

APOLOGIES:

Mr Paul Morgan, Mr Paul Brouwer; Mr Thomas George MP, Member for Lismore; Mr Geoff Provest MP, Member for Tweed.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED that the Minutes of the Local Traffic Committee Meeting held 15 May 2008 be adopted as a true and accurate record of proceedings of that meeting.

SCHEDULE OF OUTSTANDING RESOLUTIONS

[LTC] Schedule of Outstanding Resolutions

From Meeting held 13 March 2008:

A1 [LTC] - Boomerang Street, Kingscliff

ORIGIN:

Planning & Infrastructure

FILE NO: DW1756989; 1765804; 1765853; Traffic-Safety; Pedestrian-Safety; Traffic-Directional Signs; Traffic - Parking Zones; Access to Property - Driveways; Boomerang Street

SUMMARY OF REPORT:

The School requests "No Parking" signs be installed on both sides of the School's entrance in Boomerang Street to alleviate residents concerns of difficulties egressing and

accessing their driveway. The School also advises that it is a safety issue for cars existing the school driveway due to poor sightlines.

Mr Bates advised that he had meet with a teacher on play ground duty in relation to this matter.

The Committee decided that No Parking signs should not be installed at the present time until further discussions and investigations are held.

The P&C Association be contacted to advise parents to use the car parking facilities provided in the school ground.

RECOMMENDATION TO COMMITTEE:

That "No Parking" signs be installed on the southern side of the school access to Boomerang Street for approximately six (6) metres to improve sight lines when exiting.

RECOMMENDATION TO COUNCIL:

That this matter be listed on the Schedule of Outstanding Resolutions.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Col Brooks

BUSINESS ARISING

Nil.

A. FORMAL ITEMS SECTION

DELEGATIONS FOR REGULATORY DEVICES

A1 [LTC] Sunshine Avenue South Tweed Heads

ORIGIN:

Planning & Infrastructure

FILE NO: DW1799597; Traffic Safety; School Zones; Committee; Parking Zones; Sunshine Avenue

SUMMARY OF REPORT:

Management of drop off and collection of children attending Lindisfarne Junior School in the vicinity of Sunshine Avenue.

The school currently only has access through Sunshine Avenue. Parents queue into the pickup area effectively blocking access for school buses and limit access to the cemetery and the Country Energy depot.

Access to the school via Sullivan Road was prohibited by a development consent condition. The school was not prepared to upgrade Sullivans Road to an appropriate standard to cater for the additional traffic. The school's internal access and parking arrangements have not been designed for full access from Sullivan Road.

A connection of Sunshine Avenue to the proposed Kirkwood Road extension is not appropriate since this would create an additional intersection with associated traffic conflicts. However, a bus bay is to be considered on Kirkwood Road with pedestrian access to the school.

The Committee discussed the issues associated with cars queuing in Sunshine Avenue to pick up children.

Rod Bates suggested that parking time zones be reduced to alleviate these problems.

Rod Bates advised that high numbers of children that attend the school live in the Casuarina area and it is difficult to use bus transport and it is recommended that Council officers liaise with Bus Companies to address this issue.

RECOMMENDATION TO COMMITTEE:

That "No Parking" 2.30pm – 4:00pm school days signage be installed on Sunshine Avenue on the eastern side from the school to 150m north.

RECOMMENDATION TO COUNCIL:

That "No Parking" 2.30pm – 4:00pm school days signage be installed on Sunshine Avenue on the eastern side from the school to 150m north subject to the property owners of the affected frontages being advised of the implementation of these parking restrictions.

FOR VOTE - Unanimous

A2 [LTC] Koala Beach

ORIGIN:

Planning & Infrastructure

FILE NO: DW1832653; 1832665; Traffic Speed Zones; Safety; Committee

SUMMARY OF REPORT:

Council is currently designing a link road between two residential estates located at Pottsville - Seabreeze Estate and the Koala Beach Estate. A 40 kph area sign is required along this new link road as the road system within Koala Beach Estate has been signposted as 40 kph at the entrance to the estate on Cudgera Avenue. The road network within Seabreeze Estate is 50 kph.

A search of Council's files however indicates that the approval of the Local Traffic Committee may never have been given for implementing the existing 40 kph zone at

Koala Beach. The roads within the estate were required to be designed for a 40 kph speed with the use of appropriate traffic calming devices which was also a condition of development consent. The basis of this requirement was for wildlife protection, especially koalas. The attached sketch shows the current 40 kph posted speed limits and proposed additional speed limit on the link road.

The committee's approval is required to approve the use of both the existing 40 kph speed signage (with amendment to a "40 area sign") and the new 40 area sign as shown on the attached sketch "KB - Sketch 1 – 40 area zone".

Roads & Traffic Authority of NSW advised that a schedule needs to be prepared and forwarded to the Roads & Traffic Authority of NSW of all roads within the Koala Beach precinct.

The Police Representative enquired about the length of the Link Road.

The distance between speed control devices was discussed.

RECOMMENDATION TO COMMITTEE:

That the 40kph area signage as shown on "KB – Sketch 1 – 40 kph zone" dated 30 May 2008 be approved by the Committee.

RECOMMENDATION TO COUNCIL:

That Council officers prepare a schedule of all roads within the Koala Beach precinct and forward to the Roads & Traffic Authority of NSW for a 40kph designation.

FOR VOTE - Unanimous
PRESENT. DID NOT VOTE - Rod Bates

A3 [LTC] Covent Gardens Way

ORIGIN:
Planning & Infrastructure

FILE NO: DW1837885; Traffic Safety; Directional Signage; Linemarking; Committee, Covent Gardens Way; Cassia Crescent, Cabana Court

SUMMARY OF REPORT:

The intersection of Covent Gardens Way/Cassia Crescent/ Cabana Court is a T-intersection with Covent Gardens Way the terminating leg. It has recently been overlaid and it has been brought to Council's attention that previous to the works the priority was given to Covent Gardens Way with stop lines on Cassia Crescent and Cabana Court.

It is proposed to install a Give Way sign and markings on Covent Gardens Way and not reinstate the stop lines on the through roads.

It is considered that the above works be done as soon as possible to remove any ambiguity at the intersection and that the Committee endorse the signage and linemarking retrospectively.

Rod Bates suggested that Council officers monitor the need for crossing facilities on Fraser Drive near the pathway connection between Covent Gardens Way and Fraser Drive.

RECOMMENDATION TO COMMITTEE:

That a "Give Way" sign and associated linemarking be installed on Covent Gardens Way at the intersection of Cabana Court and Cassia Crescent and that the stop lines not be reinstated on Cabana Court and Cassia Crescent at the intersection of Covent Gardens Way.

RECOMMENDATION TO COUNCIL:

That a "Give Way" sign and associated linemarking be installed on Covent Gardens Way at the intersection of Cabana Court and Cassia Crescent and that the stop lines not be reinstated on Cabana Court and Cassia Crescent at the intersection of Covent Gardens Way.

FOR VOTE - Unanimous

B. INFORMAL ITEMS SECTION

GENERAL TRAFFIC ADVICE

B1 [LTC] Blue Haze Crescent and Terranora Road

ORIGIN:

Planning & Infrastructure

FILE NO: DW1828446; Traffic Safety; Control; Committee; Blue Haze Crescent; Terranora Road

SUMMARY OF REPORT:

Request has been received for the installation of a Convex Mirror on Terranora Road opposite Blue Haze Crescent due to the limited sight distance to the south/west.

The posted speed limit on Terranora Road at this location is 60kph.

Site inspection and photos viewed by the Committee showed that the site distance was adequate for this intersection and that linemarking should be installed on Blue Haze Crescent to show drivers where to stop.

RECOMMENDATION TO COMMITTEE:

That a convex safety mirror be installed on Terranora Road to assist drivers turning out of Blue Haze Crescent subject to available funding.

RECOMMENDATION TO COUNCIL:

That a convex safety mirror not be installed at the Terranora Road/Blue Haze Crescent intersection.

FOR VOTE - Unanimous

B2 [LTC] Lundberg Drive Murwillumbah

ORIGIN:

Planning & Infrastructure

FILE NO: DW1822191; Traffic Safety; Committee; Local Area Traffic Management; Weight of Vehicles (incl B Doubles); Lundberg Drive; Hayley Place

SUMMARY OF REPORT:

Application received to allow 25 metre B Double access to Lundberg Drive and Hayley Place Murwillumbah for the delivery of fuel to the Caltex Fuel Depot.

The route has been assessed in accordance with the RTA's "Route Assessment Guidelines for B-Doubles and Road Trains" and found to be acceptable.

RECOMMENDATION TO COMMITTEE:

That the Local Traffic Committee supports the application for the following 25m B-Double routes:-

1. Lundberg Drive between Wardrop Valley Road and Quarry Road
2. Hayley Place

RECOMMENDATION TO COUNCIL:

That the Local Traffic Committee supports the application for the following 25m B-Double routes:-

1. Lundberg Drive between Hayley Place and Quarry Road
2. Hayley Place from Lundberg Drive to the entrance driveway of the Caltex Fuel Depot.

FOR VOTE - Unanimous

B3 [LTC] Riverside Drive Tumbulgum

ORIGIN:

Planning & Infrastructure

FILE NO: DW1832120; Traffic Safety; Pedestrian Crossings; Riverside Drive

SUMMARY OF REPORT:

Request has been received for the installation of a Pedestrian Crossing in Riverside Drive from the floating pontoon to Tumbulgum Tavern and the proposed bus shelter to the general store.

The warrants for a pedestrian crossing at this location are not met as pedestrian volumes are less than 100 pedestrians per hour and peak hour vehicle volumes are less than 250vph.

The Roads & Traffic Authority of NSW representative suggested refuge facilities be installed near the General Store and the Hotel and should be considered in the future Pedestrian Facility Programs.

RECOMMENDATION TO COMMITTEE:

That the request for pedestrian crossings in Riverside Drive near the Tumbulgum Tavern and the general store be refused as the pedestrian warrants have not been met.

RECOMMENDATION TO COUNCIL:

That the request for pedestrian crossings in Riverside Drive near the Tumbulgum Tavern and the general store be not supported as the pedestrian warrants have not been met.

FOR VOTE - Unanimous

B4 [LTC] Dungay - Speed Limit Request

ORIGIN:

Planning & Infrastructure

FILE NO: DW1815217; Traffic - Committee: Pedestrian Safety; Traffic - Safety; Speed Zones; Campbells Road; Dungay Road

SUMMARY OF REPORT:

Request received for a speed limit in the village of Dungay. There are two schools, a school bus stop and two other intersections. It is reported that the speed limit is currently an open speed limit and that through traffic is quite high in number.

Speed surveys have been conducted south of Jack Williams Place and it has been found that the 85th percentile speed was 79kph throughout the day and the 85th percentile speed during school zone times is 64kph. A traffic survey was recently completed which showed 1,268 vehicles per day used this section of Tomewin Road which is low.

A 70kph speed zone would not conform with the RTA's speed management requirements.

The Roads & Traffic Authority of NSW advised that the twelve driveways in the 1 kilometre length of road does not indicate the implementation of a reduced speed limit and that there was low crash history in this vicinity.

RECOMMENDATION TO COMMITTEE:

That no action be taken.

RECOMMENDATION TO COUNCIL:

That no action be taken.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Rod Bates

B5 [LTC] Coronation Avenue, Pottsville

ORIGIN:

Planning & Infrastructure

FILE NO: DA08/0024; DW1820190; Local Traffic Committee; Coronation Avenue; Traffic - Safety; LN 73634; 42180; Local Area Traffic Management

SUMMARY OF REPORT:

Following a presentation from Pottsville community representatives at the Council meeting held on 13 May 2008, the Local Traffic Committee is requested to consider the safety concerns of the representatives. These safety issues concern pedestrians and the ingress and egress of vehicles from the IGA supermarket driveway which abuts Coronation Avenue, Pottsville.

Committee advised that speed humps in the laneway should have been installed as part of the approved plan. It was also advised that linemarking will be installed by Council on the footpath area under the current 40km/h high pedestrian activity project. The issue regarding the speed bumps be referred to the Manager Development Assessment Unit to pursue speed bump installation.

RECOMMENDATION TO COMMITTEE:

For the Committee's consideration.

RECOMMENDATION TO COUNCIL:

That the Committee notes the safety concerns.

FOR VOTE - Unanimous

PRESENT. DID NOT VOTE - Rod Bates

C. CLASSIFIED ROADS SECTION

REGULATORY MATTERS

C1 [LTC] Sextons Hill Speed Limit

ORIGIN:

Planning & Infrastructure

FILE NO: DW1808510; Banora Point Deviation; Traffic - Speed Zones; Traffic - Committee

SUMMARY OF REPORT:

Request received for consideration to be given to standardisation of speed limits on the sections of road leading to and from Sexton Hill to 70kph. Heading south it is reported that drivers are finding it hazardous when merging from Minjungbal Drive with heavy vehicle traffic from the Tweed Bypass to exit at Terranora Road and vice versa when attempting to exit at Elsie Street as heavier vehicles block clear view of lanes either side. Heading north it is reported from a non-local viewpoint being in the right hand lane when wishing to exit into Darlington Drive generally involves an overshoot as traffic is accelerating to access the Tweed Bypass.

RECOMMENDATION TO COMMITTEE:

That this matter be referred to the RTA.

RECOMMENDATION TO COUNCIL:

That this matter be referred to the RTA.

FOR VOTE - Unanimous

NEXT MEETING:

The next meeting of the Local Traffic Committee will be held 17 July 2008 in the Council Chambers commencing at 9.00am.

There being no further business the Meeting terminated at 11am.

DIRECTOR'S RECOMMENDATIONS:

A. FORMAL ITEMS SECTION

DELEGATIONS FOR REGULATORY DEVICES

A1 [LTC] Sunshine Avenue South Tweed Heads

FILE NO: DW1799597; Traffic Safety; School Zones; Committee; Parking Zones; Sunshine Avenue

As per the Committee's recommendation being:

That "No Parking" 2.30pm – 4:00pm school days signage be installed on Sunshine Avenue on the eastern side from the school to 150m north subject to the property owners of the affected frontages being advised of the implementation of these parking restrictions.

A2 [LTC] Koala Beach

FILE NO: DW1832653; 1832665; Traffic Speed Zones; Safety; Committee

As per the Committee's recommendation being:

That Council officers prepare a schedule of all roads within the Koala Beach precinct and forward to the Roads & Traffic Authority of NSW for a 40kph designation.

A3 [LTC] Covent Gardens Way

FILE NO: DW1837885; Traffic Safety; Directional Signage; Linemarking; Committee, Covent Gardens Way; Cassia Crescent, Cabana Court

As per the Committee's recommendation being:

That a "Give Way" sign and associated linemarking be installed on Covent Gardens Way at the intersection of Cabana Court and Cassia Crescent and that the stop lines not be reinstated on Cabana Court and Cassia Crescent at the intersection of Covent Gardens Way.

B. INFORMAL ITEMS SECTION

GENERAL TRAFFIC ADVICE

B1 [LTC] Blue Haze Crescent and Terranora Road

FILE NO: DW1828446; Traffic Safety; Control; Committee; Blue Haze Crescent; Terranora Road

As per the Committee's recommendation being:

That a convex safety mirror not be installed at the Terranora Road/Blue Haze Crescent intersection.

B2 [LTC] Lundberg Drive Murwillumbah

FILE NO: DW1822191; Traffic Safety; Committee; Local Area Traffic Management; Weight of Vehicles (incl B Doubles); Lundberg Drive; Hayley Place

As per the Committee's recommendation being:

That the Local Traffic Committee supports the application for the following 25m B-Double routes:-

1. *Lundberg Drive between Hayley Place and Quarry Road*
2. *Hayley Place from Lundberg Drive to the entrance driveway of the Caltex Fuel Depot.*

B3 [LTC] Riverside Drive Tumbulgum

FILE NO: DW1832120; Traffic Safety; Pedestrian Crossings; Riverside Drive

As per the Committee's recommendation being:

That the request for pedestrian crossings in Riverside Drive near the Tumbulgum Tavern and the general store be not supported as the pedestrian warrants have not been met.

B4 [LTC] Dungay - Speed Limit Request

FILE NO: DW1815217; Traffic - Committee: Pedestrian Safety; Traffic - Safety; Speed Zones; Campbells Road; Dungay Road

As per the Committee's recommendation being:

That no action be taken.

B5 [LTC] Coronation Avenue, Pottsville

FILE NO: DA08/0024; DW1820190; Local Traffic Committee; Coronation Avenue; Traffic - Safety; LN 73634; 42180; Local Area Traffic Management

As per the Committee's recommendation being:

That the Committee notes the safety concerns.

C. CLASSIFIED ROADS SECTION

REGULATORY MATTERS

C1 [LTC] Sextons Hill Speed Limit

FILE NO: DW1808510; Banora Point Deviation; Traffic - Speed Zones; Traffic - Committee

As per the Committee's recommendation being:

That this matter be referred to the RTA.

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2 [SUB-PTWG] Minutes of The Public Transport Working Group Meeting held Friday 27 June 2008

Venue:

Coolamon Cultural Centre, Tumbulgum Road, Murwillumbah

Time:

10:00am

Present:

Len Greer (Chair), Bill McKennariey (Blind Citizens Australia), Terry O'Toole (Pottsville Community Association), John Parsons (Parsons Bus Service), Ray Clark acting for John Zawadzki (Tweed Shire Council), Robin Spragg (Tweed Shire Council), Rosemary Beard (Veterans Affairs), Judith Finch (Minutes Secretary Tweed Shire Council).

Apologies:

Don Stubbs (Tweed Taxis), Ben Riley (Ministry of Transport), John Zawadzki (Tweed Shire Council), Phil Barron (Tweed Ballina Byron Community Transport), Doug Weatherley (Community Representative), Linda Lomman (Northern Suburbs Social Development Council), Alan Cavanagh (Surfside Buslines).

Minutes of Previous Meeting:

Moved: John Parsons

Seconded: Len Greer

RESOLVED that the Minutes of the Public Transport Working Group meeting held Friday 2 May 2008 be accepted as a true and accurate record of the proceedings of that meeting.

Business Arising:

The Chairman noted Mr Stubbs' apologies and advised that Mr Stubbs expects to attend the June meeting. The group requested that Mr Stubbs advise of an alternate member for PTWG meetings when he is unavailable. Mr McKennariey requested to receive Mr Stubbs' email details.

Moved: Len Greer

Seconded: Terry O'Toole

RESOLVED that Mr Stubbs receive a letter asking he nominate a suitable alternate person to attend meetings on his behalf when he is unavailable.

General Business:

1. Correspondence Inwards

- 1.1 Email received (DW 1827808) regarding Gold Coast Rapid Transit Project Update #3.

Mr O'Toole requested that a meeting be arranged with Gold Coast representatives on this project for a possible transport link / interchange.

RECOMMENDATION:

That moves be made to commence planning on NSW transport meeting QLD transport in the Coolangatta area and that Council seek advice from the Department of Transport on this matter.

2. Correspondence Outwards

Nil.

Agenda Items:

1. Promotion & Possible Expansion of Tyalgum/Chillingham/Crystal Creek Bus Services

DW1845415

Rob Spragg referred to Attachment 2 and advised that he has had discussions with Barry Singh (the bus operator). It was noted that this is a substantial bus system that is not currently advertised. He suggested that the existing services be promoted on a trial basis and that village bus stops be established to identify the route, and provide park and ride locations. The connections in Murwillumbah to go on to Tweed and Uki should also be promoted as well as the coach and train services for long distances.

The group noted that there was no problem with ordinary passengers using the school buses. It was noted that new bus contracts are being finalised for release in early July 2008.

It was suggested that when contracts are known information should be placed in the Tweed Link promoting these services.

Rob advised that the new routes would be updated when scheduled services are known. If the Ministry of Transport has funds then these could be used for promotion of the new system.

Rob Spragg advised that he would organise to meet with Barry Singh and Ben Riley to discuss possible funding for promotion.

2. Bus Shelter Maintenance Update

DW1820313

Ray Clark advised that the budget for maintenance has not changed. However a letter has been received from the Minister for Home Affairs, Bob Debus' office stating that we have been successful in gaining a Federal Government grant to fix up the existing bus shelters and that Council is awaiting receipt of a formal agreement to sign.

At this stage it is understood that the proposed funding is for upgrade of 54 shelters with louvre mesh panels and install 26 street lights in high risk areas. The application was for Tweed Heads South and Banora Point.

The Chairman advised that the problem of dirty bus shelters is still not addressed and if we are to promote public transport then these should be clean and attractive areas, together with safety.

Ray Clark advised that a tender is being prepared for advertising in bus shelters to be broadened as a means of funds for upkeep of shelters. The Chairman advised that he is concerned that some shelters with advertising do not appear to be maintained very well.

It was noted that there are many bus shelters without timetables. The group noted that this is up to the bus operator to provide.

The Chairman advised that Surfside were looking at tours of bus shelters (to be confirmed) explaining the appropriateness of some of the bus shelter sheds for disabled people.

Difficulties with buses from Flametree Estate shops was noted by the group. Ray Clark undertook to assess this issue.

Funding for litter bins at shelters were discussed. Rob Spragg questioned what the policy was regarding bins in shelters. Rob Spragg to discuss this with Steve Paff and Ian Percy. Concern was raised at the type and amount of rubbish left in such bins and that to stop the practice of household rubbish being left that lids be adjusted to only allow small amounts of rubbish to be deposited.

Rosemary Beard arrived at 10:40am

Moved: Len Greer

Seconded: Terry O'Toole

RESOLVED that a bin be provided at major CBD bus shelter sheds where a need is indicated.

3. Development Application - Pacific Gardens Resort

DA08/0197

Ray Clark provided a concept and summary to the group. Concern was raised as to where traffic is to exit, what would be the traffic generation on Pottsville Mooball Road and the isolation of a large number of people to access public transport and ancillary services for what could be an elderly population.

It was noted that there is a bus service once per week along Pottsville Mooball Road which should be increased in the near future.

Suggestions from the group are:-

- Public transport facilities should be considered on Pottsville Mooball Road and that an anticipated timeline of services be developed.
- Consideration be given (as a condition of development) that a private bus service be provided on site and off the site to transport residents to ancillary services.
- That a transport plan be provided to the PTWG for comment.

Rob Spragg to forward these comments to the Manager of Development Control.

4. Sub Working Group Meeting - Update - held 30 May 2008

The Sub Working Group did not meet on the 30 May 2008.

5. Outstanding Matters Report

Meeting Date	Title	Action	Action Officer	Comments /Completed
24/08/2007	Council's Transport Policies & Procedures	Commence Network Plan.	ROB SPRAGG	Ongoing.
24/08/2007	Development Applications – Kings Forest, Cobaki Lakes, Lot 490, Kingscliff and Area "E" Terranora	Await new concept plans	JOHN ZAWADZKI	Ongoing.
26/10/2007	Council's Development Procedures	Request to ensure relevant parts of Section A5 of the DCP and Design Specification D1 are complied with at development assessment stage.	JOHN ZAWADZKI	Awaiting response from Director Planning and Regulation.

Meeting Date	Title	Action	Action Officer	Comments /Completed
24/08/2007	MoT Funds for Transport Promotion	Determine proposal for use of funds.	ROB SPRAGG	Awaiting report from Rob Spragg
26/10/2007	"Induction Kit" for PTWG members	Formulate PTWG Induction Kit	JOHN ZAWADZKI AND LINDA LOMMAN	Ongoing.
26/10/2007	"Glossary of Terms" for PTWG members	Formulate "Glossary of Terms" for PTWG members	JOHN ZAWADZKI AND LINDA LOMMAN	Ongoing.

Moved: Mr L Greer

Seconded: Mr T O'Toole

RESOLVED that the "Glossary of Terms" for PTWG members item from the Outstanding Matters Report be available for the next meeting of the PTWG scheduled for 29 August 2008.

With reference to the Outstanding Matters Report item titled "Council's Development Procedures) the chairman asked if a commitment could be gained from planners regarding a set of requirements that the planning department should be emphasising when assessing masterplan development applications.

It was suggested that a planner be invited to the next meeting. It was noted that Red McNamara had previously addressed a PTWG meeting and it was understood that there was a Sustainable Development Plan for Public Transport for Tweed is being worked upon and possibly D1 should be considered as a standard.

Moved: Terry O'Toole

Seconded: Rosemary Beard

RESOLVED that a Planning & Regulation person be invited to the next meeting of the PTWG to update and advise on their understanding of the rules and regulations for development applications with regard to public transport, particularly road width related matters.

Other Business

6. Information Day

The Flametree Park information day was discussed. Rob Spragg advised that the survey received 17 returns with the following results:-

42.8% used the train occasionally or regularly

35% bus

33% taxi

28% community transport

It was noted that a lot of interest was given to the Surfside bus operator for advice and that these persons were not interested in filling in surveys.

The main use of public transport was for shopping or medical visits.

The question "Why do you use public transport" showed mainly cost, car parking issues and environmental concerns.

The quality of service question showed the highest level was reliability of services.

Driver courtesy and assistance scored very high.

The group suggested that information should also be gained by asking for comments rather than closed questions.

It was noted that the purpose of the survey event was to find out if the event was worth holding in future. The previous survey was held 3 - 4 years ago.

It was noted that a further survey is scheduled to be held at Pottsville on the 24 July 2008 from 9:00am to 1:00pm at the Community Health & Safety Day with RSL Sub Branch, Centrelink, DVA, Surfside Buslines and stall holders, who have been invited to attend. The venue is the Community Hall.

John Parsons undertook to provide timetables to Rob Spragg for the event.

Rob undertook to provide a form for the Pottsville survey.

7. Delay in Taxi Services

Mr McKennarney advised that he has received complaints in relation to taxi services that when maxi taxis are requested from their home they can get it within an acceptable time however have to wait 2 to 2.5 hours for the return journey.

There seems to be a communication breakdown in that full details are not given or specific locations may not be favoured by drivers. It was noted that under the Disability Discrimination Act a person with a disability should not be required to wait any longer than a person without a disability (15 minutes).

The group suggested that the person experiencing the difficulty should make a formal complaint through normal channels.

Moved: Mr Bill McKennariey

Seconded: Mr Terry O'Toole

RESOLVED that Mr Stubbs' attention be drawn to this item at the time of writing to him regarding alternate membership (see Business Arising).

8. Community Bus Services - MoT Trial Service Initiatives

Rob Spragg spoke about a trial project on community bus services as a regular daily bus service (locally) (3 to 4 times per day) to cover most of the retirement villages. Rob advised that he is going to discuss this trial with Phil Barron with a view to sponsorship from MoT.

The following handout was tabled:-

**Public Transport Working Group
– MoT Trial Service Initiatives:**

Tweed/Kingscliff Dedicated Community Bus Service Project

Feedback is indicating that assisted transport services for less mobile people are available for essential travel, but do not run often enough to meet social and recreational needs for people who depend on them, and who cannot easily use regular services.

In line with the Healthy Ageing and Active Living objectives, this project would try to develop an everyday, accessible, assisted bus service linking retirement villages, hostels and home parks with shopping centres, recreation venues and medical facilities. It might also attract less mobile people who can use regular services, but with some difficulty.

A suitable model is the Surfside-operated Translink-subsidised 'community bus' Route 737 in the Ashmore/Southport area, operating 4 services/day, 6 days/week between villages, shops and hospitals. This is a 'normal' fare-paying service available to all passengers, but uses a small, low-floor bus.

There are some comparisons with the Route 606 service in Tweed, which links several relatively inaccessible villages to Tweed City with 7 services on weekdays, but is not viable.

Could a 606-type service be expanded to include all the major retirement villages that are concentrated in the Tweed Heads, Banora Point and Kingscliff areas? Could a dedicated accessible bus with an attendant be used? Could it be integrated with or promoted and managed by TBBCT?

An initial attempt has been made to design such a service. This focused on the 16 villages, hostels and home parks, 6 major shopping centres, 4 medical facilities and 10 major recreational

and community destinations in the main Tweed Heads urban area.

Practical routes fell into three circuits, one around Banora Point and South Tweed, one around Central Tweed Heads and one between Barney's Point and Kingscliff.

The first circuit includes Tweed City vicinity, Oyster Point, Leisure Drive, Flame Tree Park, and Dry Dock Road; the second includes Wharf St to Twin Towns and Greenbank Island; and the third Barney's Point, Oxley Cove, Fingal, Chinderah Bay Drive, Wommin Bay Rd, Turnock St and Kingscliff centre. All circuits would include the Tweed City vicinity. Some sections would follow other existing Routes, but would provide a different type of service.

A notional timetable might be to serve one circuit per hour, starting with Banora Point/South Tweed at 8.00, Tweed Heads at 9.00, and Kingscliff at 10.00, repeating throughout the day. 3 or 4 services per day to each circuit would allow a frequency not greater than 3 hours. The circuits would need to be sequenced so that, for instance, a person from Kingscliff could reach Tweed Hospital without changing buses.

If the circuits cannot be completed in one hour, some of the 606 destinations such as Fingal could be separated out and served as part of another service.

If the service can replace Route 606, this would be a more efficient use of resources, and should generate more patronage from the targeted less-mobile social group, in addition to the existing patronage. The cost of an attendant may be the main element to be subsidised. CDSE may be an additional appropriate source of funding, as the Clubs will be included in the service.

It may be advisable to survey the villages, hostels and parks to check that the destinations, timing and features of the proposed service tally with residents' desires.

Next Meeting:

The next meeting of the Public Transport Working Group will be held Friday 29 August 2008.

The next meeting of the Public Transport Sub Working Group will be held Friday 1 August 2008.

The meeting closed at 11:45am.

DIRECTOR'S COMMENTS:

General Business:

1. Correspondence Inwards

1.1 Email received (DW 1827808) regarding Gold Coast Rapid Transit Project Update #3.

There have been ongoing meetings between Queensland and New South Wales authorities on cross border transport issues and these have involved Council as well as the regional local government bodies, being NOROC (NSW) and SOUTHROC (QLD).

ORDERS OF THE DAY

[NOM] Forward Planning for Tweed Coast

NOTICE OF MOTION:

Administrator Boyd moves:

Council staff undertake to seek advice from the relevant authorities on what forward planning each has done to identify sites in Tweed Shire along the Tweed Coast for the following:

1. Police Station
2. Ambulance Station
3. Fire Station
4. High School
5. Community Health Centre
6. State Emergency Service Centre
7. Telecommunication Sites
8. Electricity Sub-Stations

Wherever possible each should be located on sites out of each of a maximum probable flood.

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