



AGENDA

OPERATIONS COMMITTEE MEETING Tuesday 29 May 2007

Chairman: Mr Frank Willan

**Administrators: Mr Frank Willan
Mr Garry Payne AM
Mr Max Boyd AM**

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

ITEMS FOR CONSIDERATION OF THE COMMITTEE:

ITEM	PRECIS	PAGE
	REPORTS THROUGH THE GENERAL MANAGER	5
O1	[TCS-OC] Monthly Investment Report for Period Ending 30 April 2007	5
O2	[TCS-OC] Quarterly Budget Review - March 2007	13
O3	[TCS-OC] Corporate Quarterly Report - January to March 2007	25
O4	[TCS-OC] Tender AC2007-035 Master Operating Lease for IT, Laboratory & Communications Equipment	57
O5	[EO-OC] Covent Gardens Way, Banora Point	61
O6	[EO-OC] Application to close and purchase Road Reserves - Stoddarts Road, Parish of Tyalgum	65
O7	[EO-OC] EC2007-007 Tenders for the Supply of Contract Truck Haulage	69
O8	[EO-OC] EC2007-008 Contract Plant Hire	75
O9	[EO-OC] EC2007-037 Supply of Ready Mixed Concrete	83
O10	[EO-OC] Contract EC2007-003 - Installation and Alterations to Traffic Signals at Wollumbin Street, Murwillumbah, Leisure Drive and Winders Place, Banora Point and Wharf and Florence Streets, Tweed Heads	85
O11	[EO-OC] EQ2007-038 Supply of Selected Materials	87
O12	[EO-OC] Park Naming	89
O13	[EO-OC] Floodplain Management Committee - New Members	93
O14	[EC-OC] Safe Water Project: Obambo-Kadenge	95
O15	[EC-OC] Proposed ComPacks Service Agreement with NSW Department of Health	97
O16	[EC-OC] Proposed – One-off Funding Agreement between Tweed Shire Council (auspice for Tweed Community Options) and NSW Community Options Projects Inc.	101
O17	[EC-OC] Request for "In Kind" Support/Waive Fee	105

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

REPORTS THROUGH THE GENERAL MANAGER

01 [TCS-OC] Monthly Investment Report for Period Ending 30 April 2007

ORIGIN:

Financial Services

SUMMARY OF REPORT:

This report is provided to Council to advise details of monies Council has invested in accordance with Section 625 of the Local Government Act 1993.

RECOMMENDATION:

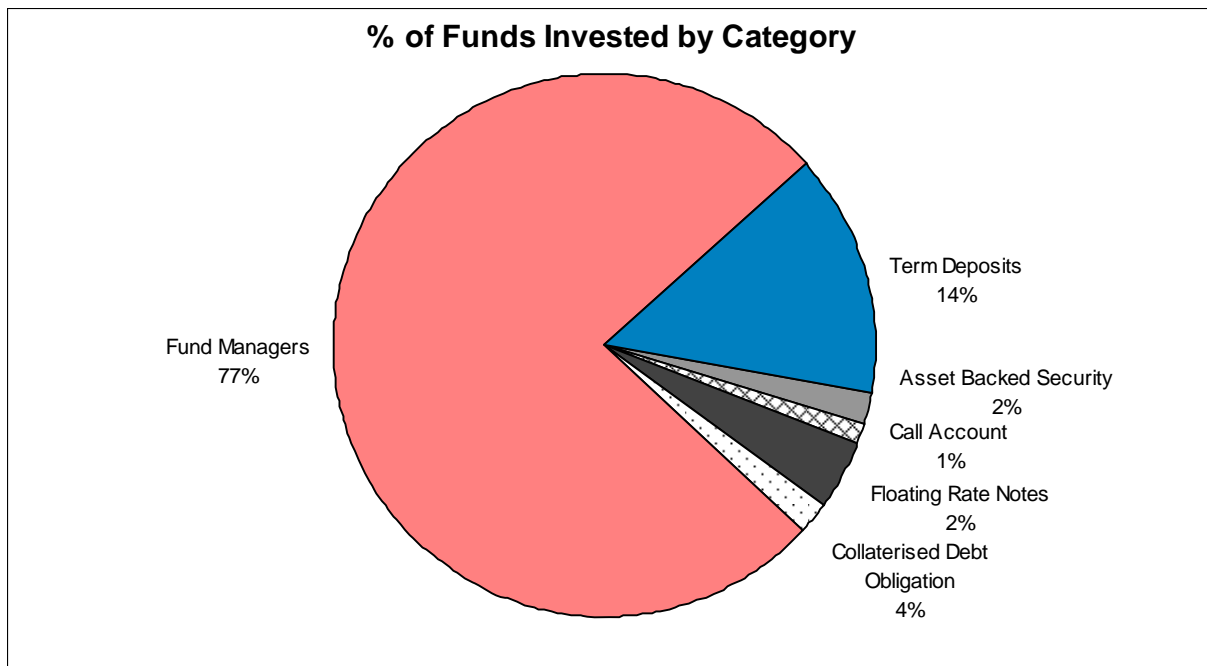
That in accordance with Section 625 of the Local Government Act 1993 the monthly investment report as at 30 April 2007 totalling \$97,771,657.76 be received and noted.

REPORT:

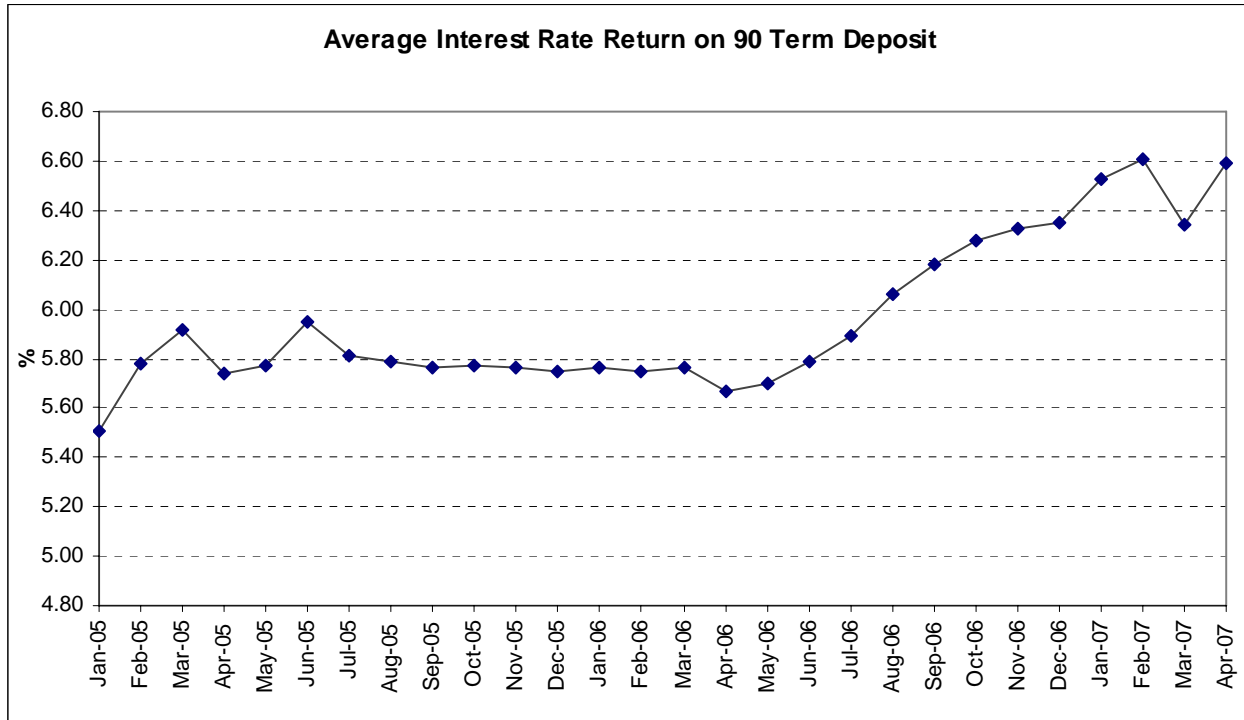
Report for Period Ending 30 April 2007

The "Responsible Accounting Officer" must report monthly to Council, setting out details of all the funds Council has invested and certification has been made in accordance with Section 625 of the Local Government Act (1993), Clause 212 of the Local Government (General) Regulations and Council policies.

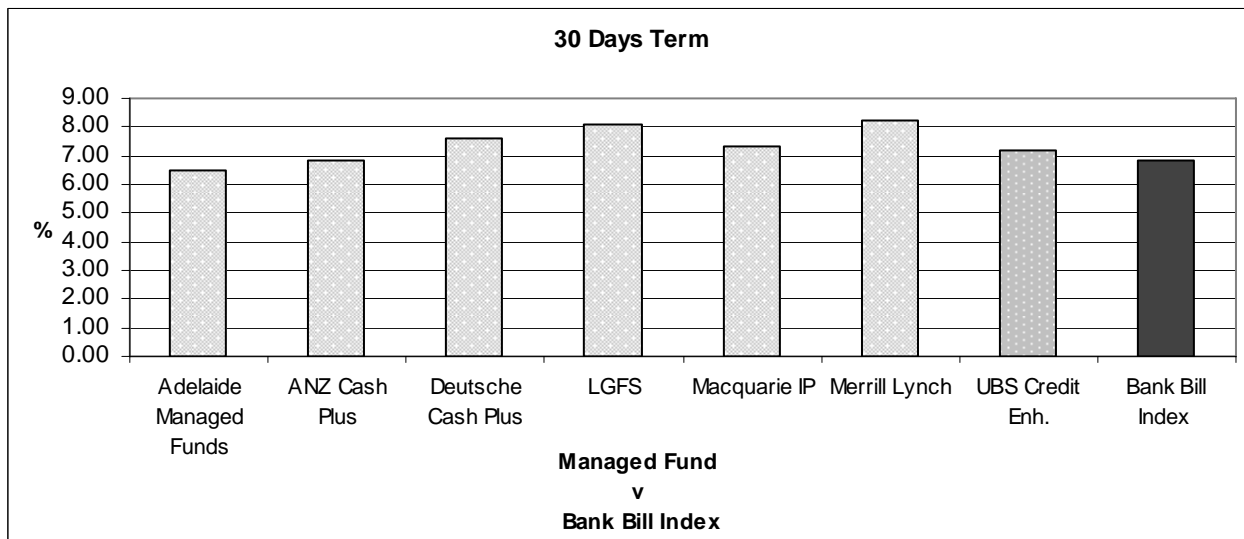
1. CURRENT INVESTMENT PORTFOLIO BY CATEGORY



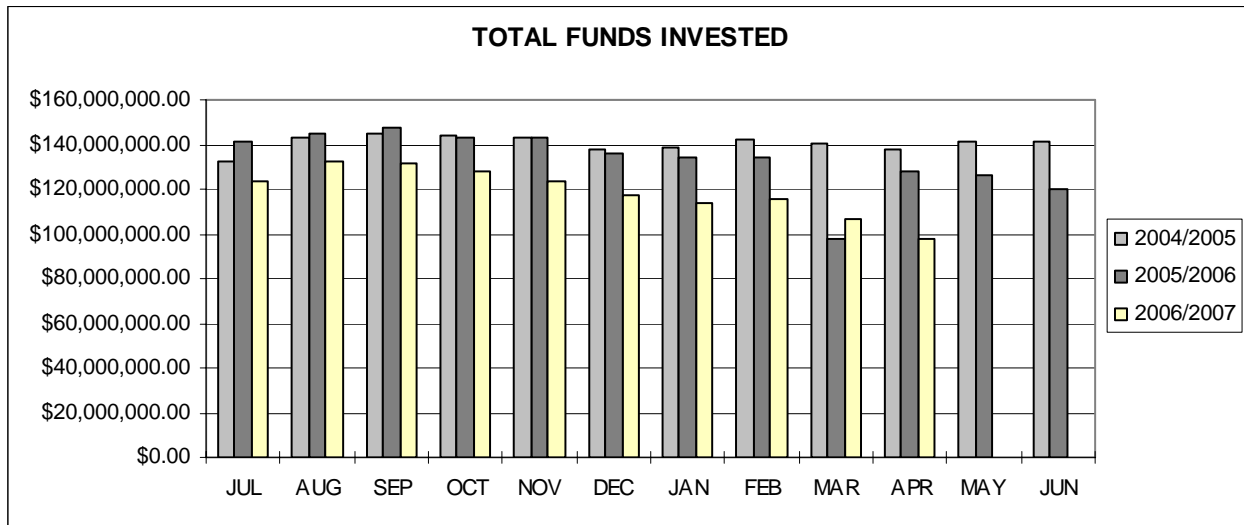
2. INVESTMENT RATES - 90 DAY BANK BILL RATE (%)



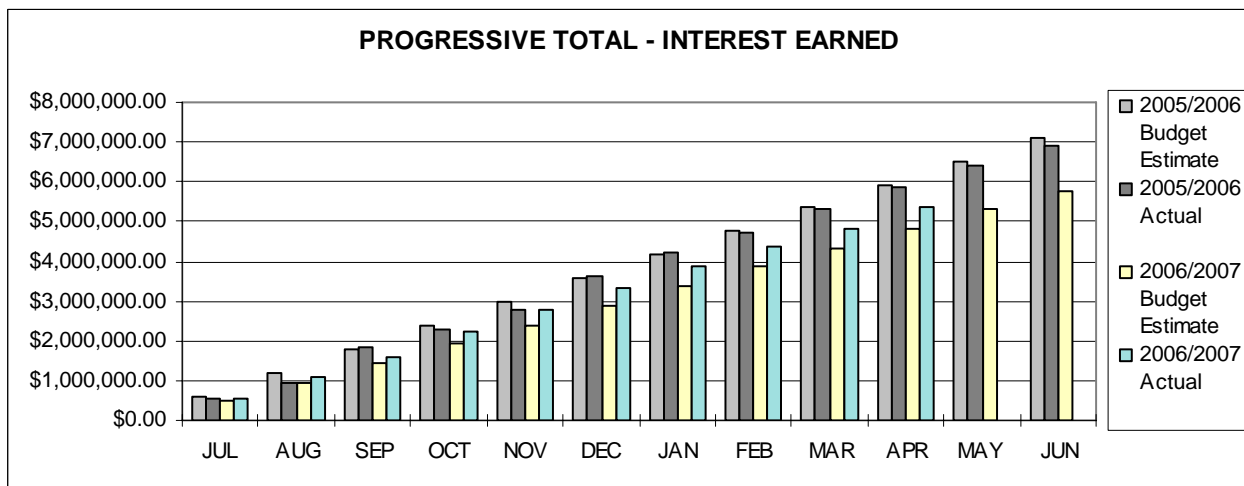
3. ANNUALISED RATE OF RETURN FOR FUNDS MANAGERS - NET OF FEES



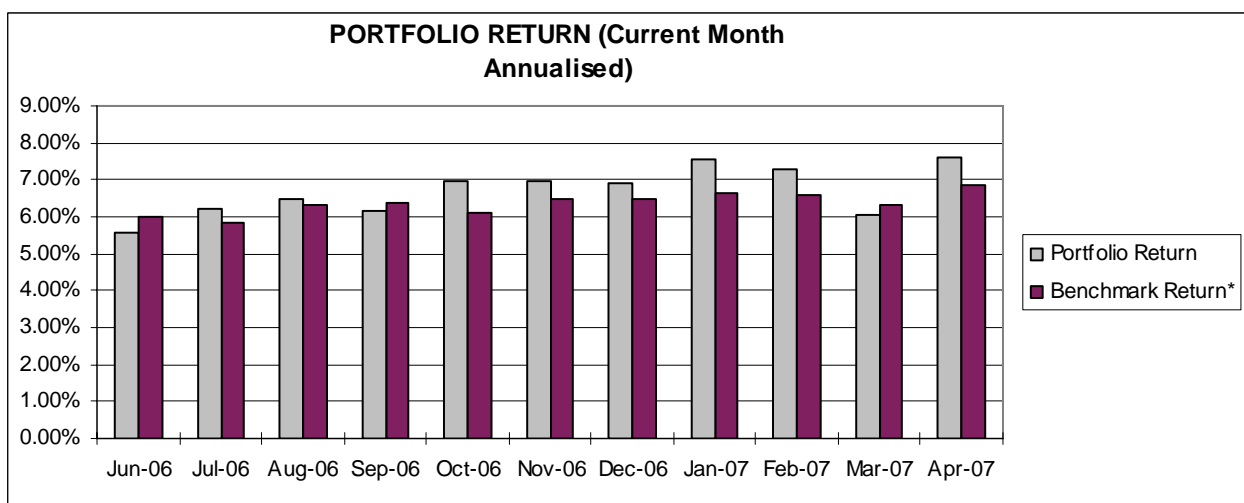
4. MONTHLY COMPARISON OF TOTAL FUNDS INVESTED



5. ANNUAL PROGRESSIVE TOTAL OF INTEREST ON TOTAL FUNDS INVESTED



6. PORTFOLIO PERFORMANCE



7. MARKET COMMENTARY

Domestic Economy

In the May Quarterly Monetary Policy Statement, the outlook for growth in demand and activity has been revised up slightly, with non-farm GDP now expected to grow by around 3.25-3.5%p.a. (previously 3.25%). The RBA also lowered its inflation forecast for 2007 from 2.75% to 2.5%. In 2009 the RBA continues to expect underlying inflation to be between 2.5% to 3%.

This CPI estimate may prove to be optimistic with productivity constraints and rising wages placing pressure on the RBA to raise interest rates soon rather than later.

Global Economy

The global economy continued to show strength. Most expectations are that growth of the world economy this year will again be above average (around 4%), though a little below last year's pace.

The "correction in the USA housing market could turn out to be more severe than currently expected" according to US Federal Reserve Chairman Bernanke. It is possible the housing market down-turn could spill over into employment and consumer spending.

In Japan, economic expansion is continuing at a good pace. The Bank of Japan left the cash rate unchanged at 0.5% in April.

China's Central Bank raised the reserve requirement for deposit taking institutions by 0.5% to 11% in April in an attempt to slow lending as credit growth grows in conjunction with the rapidly expanding economy.

Source: Oakvale April Economic Commentary

8. INVESTMENT SUMMARY AS AT 30 APRIL 2007

GENERAL FUND

TERM DEPOSITS	14,075,750.00	
FUND MANAGERS	18,701,080.18	
ASSET BACKED SECURITIES	2,000,000.00	
COLLATERISED DEBT OBLIGATION	4,000,000.00	
FLOATING RATE NOTE	2,000,000.00	
CALL	1,000,000.00	41,776,830.18

WATER FUND

TERM DEPOSITS	0.00	
FUND MANAGERS	23,668,947.08	23,668,947.08

SEWERAGE FUND

TERM DEPOSITS	0.00	
FUND MANAGERS	32,325,880.50	
CALL	0.00	
FLOATING RATE NOTE	0.00	32,325,880.50

TOTAL INVESTMENTS		97,771,657.76
--------------------------	--	----------------------

It should be noted that the General Funds investments of \$41 million are not available to be used for general purpose expenditure. It is virtually all restricted by legislation and council resolution for such purposes as unexpended loans, developer contributions, unexpended grants and various specific purpose reserves such as domestic waste, land development and employee leave entitlements.

Statutory Statement - Local Government (General) Regulation 2005 Clause 212

I certify that Council's investments have been made in accordance with the Local Government Act 1993, the Local Government (General) Regulations and Council's investment policies.



Chief Financial Officer (Responsible Accounting Officer)

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

02 [TCS-OC] Quarterly Budget Review - March 2007

ORIGIN:

Financial Services

SUMMARY OF REPORT:

This is the third quarter statutory budget review for this financial year and summarises the estimated expenditure and income changes to the 2006/07 Budget based on projections to 30 June 2007.

This statutory report is prepared in accordance with the Local Government (General) Regulations 2005, Regulation 202 and 203. Based on current projections, Council will have a balanced budget as at 30 June 2007 in the General Fund, Water and Sewer Funds.

RECOMMENDATION:

That the:

- 1. Quarterly Budget Review Statement as at 31 March 2007 be adopted.**
- 2. Expenditure and income, as summarised below and detailed within the report, be voted and adjusted in accordance with the revised total expenditure and income for the year ending 30 June 2007.**

Description	Change to Vote	
	Deficit	Surplus
General Fund		
<u>Expenses</u>		
Operating	0	3,366
Capital	1,790,513	0
Loan Repayments	0	0
Transfers to Reserves	25,000	0
	<u>1,815,513</u>	<u>3,366</u>
<u>Income</u>		
Operating	0	245,852
Capital Grants & Conts	0	787,513
Loan Funds	0	400,000
Recoupments	0	325,195
Transfers from Reserves	0	53,587
Asset Sales	0	0
	<u>0</u>	<u>1,812,147</u>
Net Surplus/(Deficit)		<u><u>0</u></u>

Description	Change to Vote	
	Deficit	Surplus
Water Fund		
<u>Expenses</u>		
Operating	19,380	0
Capital	0	2,489,000
Loan Repayments	0	0
Transfers to Reserves	0	561,080
	19,380	3,050,080
<u>Income</u>		
Operating	0	0
Capital Grants & Concs	45,375	0
Loan Funds	0	0
Recoupments	532,485	0
Transfers from Reserves	2,452,840	0
Loan Funds	0	0
	3,030,700	0
Net Surplus/(Deficit)		0
Sewer Fund		
<u>Expenses</u>		
Operating	0	986,284
Capital	0	637,200
Loan Repayments	0	0
Transfers to Reserves	0	0
	0	1,623,484
<u>Income</u>		
Operating	0	20,000
Capital Grants & Concs	0	0
Loan Funds	0	0
Recoupments	1,316,600	0
Transfers from Reserves	346,884	0
Asset Sales	0	20,000
	1,663,484	40,000
Net Surplus/(Deficit)		0

REPORT:

Budget Review 31 March 2007 (Quarterly Budget Review)

In accordance with regulation 203(1) of the Local Government (General) Regulation 2005, a Budget Review Statement and revision of the estimates of income and expenditure must be submitted to Council within two months of the close of each quarter.

The Regulation requires that the quarterly financial review must include the following:

- A revised estimate for income and expenditure for the year.
- A report as to whether or not such statements indicate that the financial position of the Council is satisfactory and if the position is unsatisfactory, make recommendations for remedial action.

Report by Responsible Accounting Officer

The Quarterly Budget Review Reports are prepared to provide Council and the community with information in relation to Council's financial performance and proposed amendments to its budget and forward estimates. The reports are prepared under accrual accounting principles in accordance with the requirements of the Local Government Act 1993.

The Financial reports included in the Quarterly Budget Review are as follows:

1. Variations
 - a) Variations Proposed
 - b) Introduced During Quarter – By Council Resolution
2. Budget Summary
 - a) By Type (including Available Working Capital)
 - b) By Corporate Goal

Variations

There are two variations reports included in the Quarterly Budget Review during this quarter:

- Variations Proposed
- Council Resolutions

The Variations Proposed report details all of the recommended changes to budget that have been put forward by management at this review for Council's consideration.

The Council Resolutions report is provided as information to the Council and the community to explain the adjustments that have been included in the Approved Budget during the quarter.

Statement of Financial Performance

The Statement of Financial Performance measures Council's financial performance over the period and shows whether or not Council has earned sufficient revenues to support its activities during that period, and whether or not surpluses have been created to fund additional or replacement assets to service community needs.

The statements show where Council's money comes from (Revenue) and how that revenue is consumed (Expenses) in providing the ordinary activities and services of the Council.

Statement of Funding Result Reconciliation

The Funding Statement provides information about the source of cash and "cash like" funds, and how they have been (or are budgeted to be) applied in the Management Plan.

The "source" of funds includes the surplus or deficit (a negative source) from ordinary activities of Council as expressed in the Statement of Financial Performance. In other words all of the ordinary activities of Council including collection of rates and other general income and provision of services are netted off and the remainder is available to provide a source of funds for other expenditure such as asset acquisition, loan repayments and transfer to reserve for future expenditure programs.

Budget Summary

The budget summary report provides the 2006/07 estimates of income and expenditure by accounting category and by Council Corporate Goals, for each individual fund.

The programs that have had an effect on revenue are:-

Program	\$	Comments
Cudgen Lake Acid Management	(18,264)	Carried forward funds duplicated
Tourism & Promotion	(20,000)	Savings in building & maintenance costs
s149 certificates income	(15,000)	Projection of actual receipts to date
DA fees	(50,000)	Projection of actual receipts to date
Kingscliff Pool expenses	40,000	Now Council operated
Kingscliff Pool income	(20,000)	Now Council operated
Planning reforms	(200,000)	Reverse additional allocation voted in 1st quarter
Skyline Drive slip repairs	260,000	Storm damage. Grant funding voted in 1st quarter
Western drainage maintenance	40,000	Overexpended
Contribution Plan No 4	(37,000)	Contribution to Wardrop Valley Rd
Bus Shelters	10,000	Overexpended
Planning & Design operations	(13,800)	Net savings
RFS Contribution	31,497	Contribution higher than expected
RFS reimbursement	(19,546)	Reimbursement higher than expected
Various salaries	(30,614)	Savings due to vacancies
Regulatory income	(50,000)	Income higher than expected
Salt Cultural Arts Fund	22,727	Expenditure of donation for use of Salt Central Park, concert October 2005
Development recruitment costs	30,000	Advertising for vacant positions
Sundry Health Income	40,000	Over-estimated
Kenyan mentoring program	10,000	International River Foundation
Catchment Water Quality	(10,000)	Funding for above

**1. Proposed Variations
General**

1	Ex	Cudgen Lake Acid Management	46,414	(18,264)	Carried forward funds duplicated
2	Ex	Saleyards net cost	17,382	(10,000)	Reduction in working expenses
2	Ex	Works carried forward reserve		10,000	Transfer saleyards savings to reserve for 07/08 contingency
3	Ex	Airfield net cost	26,034	(15,000)	Reduction in working/capital expenses
3	Ex	Works carried forward reserve		15,000	Transfer airfield savings to reserve for 07/08 works
4	Ex	Tourism & Promotion	75,089	(20,000)	Savings in building & maintenance costs
5	In	s149 certificates income	(185,000)	(15,000)	Projection of actual receipts to date
6	In	DA fees	(731,000)	(50,000)	Projection of actual receipts to date
7	Ex	Agenda 21 Projects		10,087	Fund Agenda 21 projects from reserve
7	Ex	Agenda 21 Hybrid Car trial		3,100	Fund Agenda 21 projects from reserve
7	In	Transfer from Agenda 21 reserve		(13,187)	Fund Agenda 21 projects from reserve
8	Ex	Public halls	74,600	20,400	Over expenditure on Kingscliff, Piggabeen, Crystal k, Chillingham
8	In	Community Facilities asset management reserve		(20,400)	Funding for above
9	Ex	Kingscliff Pool expenses	53,800	40,000	Now Council operated
9	In	Kingscliff Pool income	0	(20,000)	Now Council operated
10	Ex	Recreation Ground/Bridge Club	0	71,145	Internal roadway & carpark works
10	In	Contribution Plan No 96	0	(71,145)	Funding for above
11	Ex	Planning reforms	200,000	(200,000)	Reverse additional allocation voted in 1st quarter

TWEED SHIRE COUNCIL OPERATIONS COMMITTEE MEETING HELD TUESDAY 29 MAY 2007

12	Ex	Skyline Drive slip repairs	100,000	260,000	Storm damage. Grant funding voted in 1st quarter
13	Ex	Western drainage maintenance	86,108	40,000	Overexpended
14	In	Contribution Plan No 4	0	(37,000)	Contribution to Wardrop Valley Rd
15	Ex	Bus Shelters	19,570	10,000	Overexpended
16	Ex	Perch Creek Bridge		327,513	Grant received/advised
16	In	Regional Roads Timber Bridges grant		(327,513)	Grant received/advised
17	Ex	Black Spot program		347,000	Grant received/advised
17	In	Black Spot grant		(197,000)	Grant received/advised
17	In	Contribution Plan No 4		(150,000)	Grant received/advised
18	Ex	Kingscliff drain		10,000	New item
18	In	Contribution Plan No 7		(10,000)	Funding for above
19	Ex	Scenic drive diversion	300,000	(100,000)	Likely to spend \$200000 this year
19	Ex	Contribution Plan No 4	(300,000)	100,000	Funding for above
20	Ex	Planning & Design operations		(13,800)	Net savings
21	Ex	Murwillumbah Community Centre		20,000	Architects & Consultants
21	In	Community Facilities asset management reserve		(20,000)	Funding for above
22	Ex	Duranbah beach sand nourishment		90,000	Grant received/advised
22	In	Grant funding		(45,000)	Funding for above
22	Ex	Coastal Mgt Planning	12,000	(3,000)	Funding for above
22	Ex	Foreshore Protection	15,000	(5,000)	Funding for above
22	Ex	Boat Ramps Maintenance	20,400	(12,000)	Funding for above
22	Ex	Wharves Maintenance	25,000	(10,000)	Funding for above
22	Ex	Canal Maintenance	46,000	(15,000)	Funding for above
23	Ex	RFS Contribution	143,479	31,497	Contribution higher than expected
23	Ex	RFS reimbursement	(161,436)	(19,546)	Reimbursement higher than expected
24	Ex	Storekeeping	165,100	50,000	This item has been under budgeted for some years
24	Ex	Depot expenses	110,000	250,000	This item has been under budgeted for some years
24	Ex	Depot oncosts		(300,000)	No original budget
25	Ex	Various salaries		(30,614)	Savings due to vacancies
26	In	Regulatory income	(275,000)	(50,000)	Income higher than expected
27	Ex	Salt Cultural Arts Fund		22,727	Expenditure of donation for use of Salt Central Park, concert October 2005
28	Ex	SES shed Pottsville	28,325	25,000	Contribution towards SES shed Pottsville
28	Ex	Knox park project	98,624	(25,000)	Funding for above
29	Ex	Development recruitment costs	15,000	30,000	Advertising for vacant positions
30	Ex	Public road reserve inspections	0	42,000	No original budget
30	In	Stormwater drainage app fee	(40,900)	(21,000)	No original budget
30	In	Ground anchor hire etc	0	(21,000)	No original budget
31	In	Sundry Health Income	(125,000)	40,000	Over-estimated
32	Ex	Kenyan mentoring program		10,000	International River Foundation
32	Ex	Catchment Water Quality	184,245	(10,000)	Funding for above
Water Fund					
32	Ex	Various operating expenses		(59,000)	Net Savings
32	Ex	Various capital works		(2,489,000)	Savings and deferrals
32	Ex	Contribution to salaries		78,380	Funding adjustment capital works
32	In	Capital Grants		45,375	Funding adjustment capital works

32	Ex	Transfers to Asset replacement reserve		(561,080)	Funding adjustment capital works
32	In	Transfers from Asset Replacement Reserve		2,452,840	Funding adjustment capital works
32	In	Transfers from Capital Contributions Reserve		532,485	Funding adjustment capital works
-3		Sewer Fund			
33	Ex	Various operating expenses		(317,139)	Net Savings
33	In	Various operating income		(20,000)	Minor adjustments
33	In	Co-generation project		(20,000)	Minor adjustments
33	Ex	Various capital works		(637,200)	Net savings, deferrals and cost adjustments
33	Ex	Contribution to salaries		(669,145)	Funding adjustment capital works
33	In	Transfers from Asset Replacement Reserve		346,884	Funding adjustment capital works
33	In	Transfers from Capital Contributions Reserve		1,316,600	Funding adjustment capital works
				0	

2. Variations Arising from Council Resolutions

34	Ex	Feasibility study 40k limit Coronation Ave		10,000	Council meeting 27/3/07
34	In	Grant for above		(10,000)	Council meeting 27/3/07
35	Ex	Civic centre 2 store in-fill	1,500,000	400,000	Council meeting 6/3/07
35	In	Loan for above	(1,500,000)	(400,000)	Council meeting 6/3/07
36	Ex	Regulation reduction incentive fund	42,544	53,852	Council meeting 13/2/07
36	In	Regulation reduction incentive fund	(42,544)	(53,852)	Council meeting 13/2/07
37	Ex	Coastline cycleway		526,000	Council meeting 8/5/07
37	In	Contribution Plan No 22		(157,050)	Council meeting 8/5/07
37	Ex	Tweed Coast Estuaries Management	152,818	(105,950)	Council meeting 8/5/07
37	In	Department of Planning grant		(263,000)	Council meeting 8/5/07
				0	

Unrestricted Working Capital

The Unrestricted Working Capital report provides details of the underlying cash position of each fund.

Unrestricted Working Capital is the level of cash available, and needed, by Council to continue to operate until receipts from rate payments are collected to fund the new financial years' budget.

Budget Summary

	General Fund		Water Fund		Sewer Fund		Total
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Revised Budget</u>	
Statement of Financial Performance							
Operating Expenses							
Materials & Contracts	19,567	27,855	1,155	1,925	573	435	30,215
Employee Costs	26,600	26,600	3,300	3,300	5,100	5,100	35,000
Interest Charges	2,200	2,200			321	321	2,521
Depreciation	15,419	15,419	6,551	6,551	4,748	4,748	26,718
Other Operating Expenses	8,475	8,475	385	385	640	640	9,500
	72,261	80,549	11,391	12,161	11,382	11,244	103,954
Operating Revenue							
Rates & Annual Charges	32,002	32,214	2,696	2,750	12,518	12,638	47,602
User Charges & Fees	13,041	13,804	8,574	8,674	475	1,155	23,633
Interest	1,279	1,279	100	100	100	100	1,479
Other Operating Revenue	674	920	50	50	5	25	995
Grants & Contributions	10,586	13,406	400	400	370	370	14,176
	57,582	61,623	11,820	11,974	13,468	14,288	87,885
Surplus/(Deficit) before Capital Amounts	(14,679)	(18,926)	429	(187)	2,086	3,044	(16,069)
Grants & Contributions (Capital amounts)	4,815	7,264	1,672	1,672	2,108	2,108	11,044
Surplus/(Deficit) after Capital Amounts	(9,864)	(11,662)	2,101	1,485	4,194	5,152	(5,025)
Funding Result Reconciliation							
<i>Add Back non-funded items:</i>							
Depreciation	15,419	15,419	6,551	6,551	4,748	4,748	26,718
Internal Transfers	5,455	5,428	(2,890)	(2,890)	(2,565)	(2,472)	66
	11,010	9,185	5,762	5,146	6,377	7,428	21,759
Transfers from Externally Restricted Cash	3,789	4,916	17,888	7,186	22,762	26,386	38,488
Transfers from Internally Restricted Cash	1,377	7,288	8,912	6,285	13,547	15,039	28,612
Proceeds from sale of assets	1,800	1,434				20	1,454
Loan Funds Utilised	13,704	17,656				0	17,656
Repayments from Deferred Debtors							
	31,680	40,479	32,562	18,617	42,686	48,873	107,969

	General Fund		Water Fund		Sewer Fund		
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Original Budget</u>		<u>Original Budget</u>	<u>Revised Budget</u>	
<i>Funds were applied to:</i>							
Purchase and construction of assets	(24,704)	(33,516)	(28,670)	(15,224)	(40,707)	(46,800)	(95,540)
Repayment of principal on loans	(3,239)	(3,239)			(439)	(439)	(3,678)
Transfers to Externally Restricted Cash	(1,761)	(1,762)	(1,627)	(1,627)	(1,540)	(1,540)	(4,929)
Transfers to Internally Restricted Cash	(1,976)	(1,962)	(2,265)	(1,766)		(94)	(3,822)
Increase/(Decrease) in Available Working Capital	0	0	0	0	0	0	0
Available Working Capital Previous Financial Year	2,068	2,068	3,517	3,517	2,073	2,073	7,658
Available Working Capital as at 30 June 2007	2,068	2,068	3,517	3,517	2,073	2,073	7,658

Summary by Corporate Goals

Surplus/(Deficit)							
Community	13,771	14,270	0	0	0	0	0
Economy	1,597	1,844	0	0	0	0	0
Environment	6,650	7,853	0	0	0	0	0
Infrastructure	13,596	14,939	0	0	0	0	0
Governance	(35,614)	(38,906)	0	0	0	0	0
	0	0	0	0	0	0	0

General Fund

Based on current projections the General Fund is expected to remain as a “balanced budget”. Furthermore, any approval for funding of additional programs has been offset by a reduction in an alternative program.

Water Fund

The Water Fund remains in a sound financial position with sufficient reserves to meet any unexpected costs and is expected to remain as a balanced budget. It should be noted that major capital expenditure for the Murwillumbah Water Treatment Plant is programmed for the next 2 – 3 years.

Sewer Fund

The Sewer Fund remains in a sound financial position with sufficient reserves to meet any unexpected costs and is expected to remain as a balanced budget. It should be noted that major capital expenditure for the Kingscliff Sewerage Treatment Plant is programmed for the next 2 – 3 years.

**Statutory Statement – Local Government (General) Regulations 2005
(Sections 202 & 203) by “Responsible Accounting Officer”**

202 Responsible accounting officer to maintain system for budgetary control

The responsible accounting officer of a council must:

- (a) establish and maintain a system of budgetary control that will enable the council’s actual income and expenditure to be monitored each month and to be compared with the estimate of the council’s income and expenditure, and*
- (b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.*

203 Budget review statements and revision of estimates

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) A budget review statement must include or be accompanied by:*
 - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - (b) if that position is unsatisfactory, recommendations for remedial action.*
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.*

Statutory Statement

I consider that the financial position of Council is satisfactory “having regard to the original estimate of income and expenditure”.



M A Chorlton
“Responsible Accounting Officer”
Manager Financial Services
Tweed Shire Council

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

As discussed in the report.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

THIS
PAGE
IS
BLANK

THIS
PAGE
IS
BLANK

03 [TCS-OC] Corporate Quarterly Report - January to March 2007

ORIGIN:

Corporate Compliance

SUMMARY OF REPORT:

The Management Plan is the strategic mechanism in the Local Government Act within which planning, policy making and management takes place.

In accordance with Section 407 of the Local Government Act the General Manager must report to Council each quarter as to the extent to which the performance targets, set by the Council's current Management Plan, have been achieved during that quarter.

In accordance with Section 508(2)(b) of the Local Government Act conditions imposed with respect to a current 2006-2008 rates variation, Council must clearly report outcomes and expenditure in its annual report. A quarterly update report on outcomes and expenses to date of the 7-year plan have been included in this report.

The Corporate Quarterly Report for the period 1 January to 31 March 2007 is presented for consideration.

RECOMMENDATION:

That the 2006-2007 Management Plan update, January to March 2007 be received and noted.

REPORT:

The Quarterly Corporate Report provides progress feedback on designated priorities within the principle activity categories, as specified in the 2006-2009 Management Plan. These Quarterly Reports will be combined at the conclusion of the financial year and included in the annual report to the Department of Local Government, Council and the community.

CORPORATE QUARTERLY PERFORMANCE REPORT – 1 JANUARY 2007 TO 31 MARCH 2007

The following report details the progress for the period January to March 2007 on activities identified to be undertaken during 2006-2007 in the 2006-2009 Management Plan.

In addition, there is a specific report on the progress of the first year of what was a 7-year special rate variation, for which only two years were approved. Some activities are reported in both sections of the report.

These actions assist Council to work towards its vision of “a premier area in which to live, work and visit”.

1 Community action plan

Vision: To maximise community wellbeing, public health and safety

Recreation program

1.0 Recreation

Health and community services program

- 1.1 Waste management
- 1.2 Public health and safety
- 1.3 Community development
- 1.4 Community facilities

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Continued design phase of the Tweed Heads Master Plan relating to Jack Evans Boat Harbour.	To rejuvenate the Tweed Heads 'CBD' for social & economic outcomes.	75% of project completed.	75%	-Stage 1 design completed. -Geotech investigation complete. -Budget review completed. -Brief for stage 1 design documentation complete. -Brief for streetscape guidelines completed.
Development of the Coastal Landscape Strategy.	Outcome of the Coastline Management Plan to improve the visual & recreational amenities of coastal park lands.	50% of strategy completed.	50%	-Draft Kingscliff Master Plan complete. -Cabarita foreshore plan 70% complete. -Ambrose Brown Park documentation 90% complete. -Furniture design complete.
Regional Sport Facilities Plan Stage 1. -Arkininstall Park Regional Master Plan.	To plan for the provision of sporting facilities at a regional or higher level till 2022.	100% of Stage 1 Feasibility & Master Plan.	60%	-Feasibility study and Master Plan study complete. -Consultation completed. -Draft Master Plan presented to stakeholders.
Preparation of an Open Space Recreational Strategy.	To engage the community to provide information that will enable council to adequately plan for the acquisition & embellishment of open space. Thereby effectively catering for the needs of the community.	50% of strategy completed for adoption by council.	10%	-Draft consultation brief nearing completion.
Upgrade of local sports facilities.	To improve the usability of sporting facilities throughout the shire.	Number of projects completed in the 2006/07 capital works program.	75%	75% of local facilities upgraded.
Continue implementation of the Coastal Weed Control Program.	To control environmental weeds in coastal areas.	30% total area to be controlled.	100ha	Targeted area for this year is 75% complete.
Waste management				
Continue domestic waste minimisation education & facilitation.	Total domestic waste currently sent to landfill recycled.	50% of total domestic waste recycled.	30%	Gradual improvement.
	> 60% of total commercial & industrial waste currently sent to landfill recycled.	30% of commercial & industrial waste recycled.	15%	Gradual improvement.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Construction of new solid waste landfill cell at Stotts Creek.	Provide an environmentally secure landfill cell for disposal of solid waste materials.	100% of work completed.	0%	Successful tender reported to Council 18/4/07.
Rehabilitation of old landfill site at Stotts Creek.	Rehabilitation of site to match surrounding native vegetation & landscape.	90% of rehabilitation work completed.	80%	To be completed by December 2007.
Preparation of a Management Plan for Eviron Road, future landfill site.	Plan & prepare future landfill sites.	100% of plan completed.	90%	Draft report submitted Final report expected May 2007.
Public health and safety				
Upgrade of public toilets (PT).	Continual implementation of the public toilet infrastructure upgrade program.	75% of program completed.	60%	-Works at Stokers Sidings to be completed June 07. -Tumbulgum and demolition of temporary Cabarita Beach SLSC completed. -Chillingham Community Centre toilets. DA submitted for assessment. This is a community partnership program.
Risk assessment for emergency management services.	To minimise risk of identified hazards to the community.	95% completed.	75%	Draft complete. Funding organisations (NDMP) to assess prior to forwarding the draft to the LEMC.
Study of odour impact from a Flying Fox colony in the Dallas Park locality.	In response to community concerns of health and amenities.	50% completed.	10%	Sampling complete. Report due May 2007.
Community development				
Annual review of the Social Plan.	Reflect current community needs in social planning strategies.	100% of review completed.	50%	Flyer produced and included in Tweed Link. Submissions received and analysed.
Implement priorities identified in the Youth Needs Analysis Study.	Support for the youth of the shire.	50% of priorities implemented.	30%	Youth Development Officer employed.
Ageing Project.	Identify strategies to meet the needs of an ageing population.	30% of project completed.	100%	Establishment of a working group comprising Council, the Aging & Disability Department and Southern Cross University. Meetings every third month to be held.
Community Safety & Crime review Strategy.	Ensure the safety of the general community and defined target groups.	100% of strategy developed.	50%	Draft to be revised for April/May. Approval in consultation with the Gold Coast City Council.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Sustainable Local Transport Plan.	Develop strategies of sustainable modes of transport within the shire.	100% of plan completed to adoption.	10%	Draft to be revised. Status report to Council on public transport. Response to cross border Task Force Discussion Paper in development.
Affordability Housing Strategy.	Develop strategies to increase the provision of affordable housing for defined target groups.	100% of strategy developed.	100%	Linked to new LEP preparation.
Community Infrastructure 10-year Program.	Plan for human services needs to satisfy a growing population.	100% of program completed to adoption.	75%	Consultants appointed for 3-month study and plan preparation (s94). Consultative meetings held with relevant staff.
Tweed Respite Centre.	Respite centre for the Tweed.	% of construction completed.	0%	Construction not proceeding.
Murwillumbah community centre initial planning & design.	A relevant and sustainable facility designed to service the community in the longer-term.	100% of project planning & design completed.	5%	Architect brief drafted.
Design of Murwillumbah car park & swimming pool.	Completion of design work.	100% of design work completed.	85%	Contractor expression of interest called. Contract to be awarded August 2007.
Murwillumbah Civic Centre two-storey extension.	Increased office space.	100% of construction completed.	20%	Contract let May for completion by September 2007.
Expansion of workshop programs provided by the Art Galley.	More art & cultural workshops for community involvement.	Number of workshops conducted per quarter.	12	14 workshops offered with 12 conducted. 93 visitors participated in these workshops.
Redevelopment of the Tweed River Regional Art Gallery.	Allow the Galley to exhibit more portraits and other works from its current collection.	100% of construction completed.	100%	Stage 2 opened 15 September 2006.
	Allow larger exhibitions to be accepted & displayed.	Number of exhibitions per quarter.	8	Number of exhibitions on target.
Development of the Tweed River Regional Museums.	To produce concept designs that are suitable for presentation to funding agencies and public consultation.	100% of design work completed.	100%	Initial concept stage (Stage 1). Long-term licence secured.

2 Economic Action Plan

Vision: To promote a strong economy with diverse employment opportunities

Economic development

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Review of TEDC performance quarterly.	To observe performance of sponsored agent.	Comparison of plan to actual outcomes, reported quarterly.	In progress refer to progress notes.	Details provided in TEDC quarterly report.
Review of weed Tourism performance standards quarterly.	To observe performance of sponsored agent.	Comparison of plan to actual outcomes, reported quarterly.	In progress refer to progress notes.	Details provided in the Tweed Tourism quarterly report.
Participation rates to visitor's information centres.	To improve quality of information & services offered at all information centres.	Percentage change in participation rates over a quarter.	In progress refer to progress notes.	Details provided in the Tweed Tourism quarterly report.
Facilitate and implement Reserve Trust resolutions in relation to caravan park maintenance and development.	100% of resolutions implemented.	Resolutions implemented within agreed timeframe.	In progress refer to progress notes.	Progressing on schedule and in line with cost estimate.
Tourism strategy.	To balance tourism growth with community lifestyle preferences.	Complete Strategic Plan.	In progress refer to progress notes.	New agreement requires Tweed Tourism to prepare Strategic Plan.
Employment land study.	Balance population growth with employment generation.	Prepare Enterprise Land Study in conjunction with TEDC.	In progress refer to progress notes.	Terms of reference prepared in consultation with TEDC and consolidated into LEP Stage 2 review background studies.

3 Environment Action Plan

Vision: To conserve biodiversity and natural beauty utilising ecologically sustainable development practices

Natural and built environment program

- 3.1 Natural environment
 - Coastal & waterways management
 - Flood plain management
- 3.2 Built environment (urban planning)
- 3.3 Development assessment and building controls

Natural environment

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Implementation of Tweed Coasts Estuaries Management Plan.	Maintain & improve estuarine environment in the three coastal creeks.	75% of budget expended.	37% expended.	Mooball Creek bank rehabilitation works are ongoing.
Implementation of Tweed River Management Plans.	Maintain & improve freshwater & estuarine environment to the Tweed River and its tributaries.	50% of budget expended.	54% expended.	-Oxley Cove rehabilitation works ongoing. -Tumbulgum foreshore works completed.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Implementation of Coastline Management Plan.	Competition of Environmental Impact Statements (EIS) for management of Kingscliff beach.	100% completion of EIS.	EIS 30% complete.	Project scope redefined based on an alternate option.
Coastal flood plain & acid sulphate soil (ASS) management plan (\$60K).	<ul style="list-style-type: none"> ▪ 2 modified floodgates. ▪ 150 ha floodplain under active management. ▪ 12 primary producers adopting best management practices. ▪ Increased landowner & community awareness, Natural Resource Management & ASS. 	100% of projects completed by end 2006.	100%	Works completed in October 2006 and a final report has been submitted.
Coastal floodplain & acid sulphate soil management plan fast track (\$40K).	<ul style="list-style-type: none"> ▪ 2 modified floodgates. ▪ 150 ha floodplain under active management. 	100% of projects completed & final report submitted.	100%	Works completed in July 2006 and a final report has been submitted.
Coastal floodplain and acid sulphate soil management plan extension (\$420K).	<ul style="list-style-type: none"> ▪ 1 modified floodgate. ▪ 80 ha floodplain under active management. 	100% of projects completed & final report submitted.	100%	
Fish habitat grant program (\$60K).	3 modified floodgates.	100% of projects completed & reported by February 2007.	100%	Works completed with a final report submitted.
Environmental Trust (\$100K)	10 modified floodgates	50% of projects completed by May 2007.	50%	-5 of 5 floodgates modifications completed. -Progress report due May 2007.
Australian Research council linkage (\$1.25M including in-kind).	Reduce export of acid sulphate soil contaminants to coastal waters.	100% of project completed by 2008.	60%	Progress reports submitted to TRC.
Greenhouse gas fluxes from sugarcane soils & nitrogen fertiliser (\$620K).	Measure emissions from greenhouse gases from acid sulphate soil under sugarcane production & investigate emissions from different fertilisers & placement in soils.	100% project completed.	50%	Tweed phase completed. QLD phase has commenced.
Built environment				
Local Environmental Plan (LEP) 2000.	Review & update LEP 2000.	Stage 1 of LEP review document 95% complete.	95%	Stage 1 due for public consultation in June 2007.
Residential development strategy review.	Strategies for residential development in the shire.	10% of review completed.	0%	Project placed on public tender and closed on 18 April. Tenders are being reviewed.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Rural land use study.	Review of rural land use to balance population growth & community needs.	0% of study completed.	0%	Not commenced. Project to be undertaken as part of Stage 3 of the LEP Review.
Community heritage study.	Identify & conserve heritage items.	Draft study completed & exhibited.	95%	Undertaking a review of submissions.
Area E Terranora.		LEP completed & forwarded to Minister.	100%	LEP with Minister for Gazettal. DCP and S94 Plans still to be completed.
Locality plans	A coordinated statement of the future character of nominated localities & the necessary mechanisms to achieve character including; land use controls & infrastructure provisions.			
▪ Kingscliff.		0% completed.	0%	Project placed on public tender and closed 18 April. Tenders are being reviewed.
▪ Pottsville.		0% completed.	0%	Project placed on public tender and closed 18 April. Tenders are being reviewed.
▪ Cabarita.		100% completed.	70%	Public consultation finalised. Project to be reported to Council by June 2007.
▪ Tweed Heads.		0% completed.	0%	Project placed on public tender and closed 18 April. Tenders are being reviewed.
▪ Area E Terranora DCP.		Draft DCP 70%complete.	70%	Consultation with developers & State Agencies to finalise the Draft DCP.
▪ Tweed Heads South.		0% completed.	0%	Project placed on public tender and closed 18 April. Tenders are being reviewed.
▪ Burringbar.		Scope study 100% completed.	100%	Completed Sept 2006.
▪ Murwillumbah.		Draft DCP 50% completed.	50%	Consultation undertaken with public and community groups to identify issues. Draft DCP to be completed by June 2007 and to be formally exhibited by July 2007.
▪ Uki.		100% completed.	100%	Completed Sept 2006.
DCP for residential and tourist development.	Review current residential design DCP's to develop best practice guidelines for future development.	70% completed.	70%	-DCP publicly exhibited and workshopped with industry representatives. -Amended and re-exhibited May 2007.
Seaside City Local Environmental Plan (LEP) amendment.	To ensure high quality urban design outcomes.	100% of amendment completed.	100%	Completed Sept 2006.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Full inspection of all OSSM.	All active OSSM systems fully inspected and maintained according to guidelines.	Number of OSSM systems inspected over quarter.	105	Includes pre-purchase inspections and new installation inspections.
		Percentage of OSSM systems which failed inspection in the quarter.	16.66%	19 high risk rated systems for this quarter.
To reduce stormwater pollution of waterways.	Cleaning gross pollutant traps (GPT).	Cleaning of gross pollutant traps (GPT) in accordance with schedule.	As per schedule.	Manual cleaning of GPTs occurs monthly on a rotating schedule, with major GPT cleaning by contractor every quarter.
Development assessment				
Review administrative processes associated with development applications.	To ensure administration & assessment procedures meet all legislative requirements and are consistently applied.	Percentage of review undertaken & recommended changes implemented.	50%	Review panel formed and work progressing.
Review assessment processes for development applications.			75%	-Response times agreed with other Units -Further reviews of processes are in progressing.
Customer Service Survey Design.	To ensure continual improvements in customer service standards.	Survey completed.	0%	Not commenced.
Customer Service Survey Results.		Review of survey results completed.	0%	Not commenced.
Building services				
Review of administrative processes associated with all applications dealt with by the Building Services Unit.	To ensure quality customer service, optimise staff and ensure legislative requirements are met.	Ongoing review to be undertaken with changes implemented when identified		Minor changes made including implementing cut-off times for inspections. Proclaim events ensure all fees & contributions are paid prior to release of construction certificates.
Review of administrative processes associated with all applications dealt with by the Building Services Unit.	To streamline procedures and ensure that they meet all legislative requirements.	Ongoing review to be undertaken with changes implemented when identified.		No regulatory or legislation changes in quarter. Minor changes made to some application forms to reduce confusion of public and staff in relation to information to be submitted.
Continuous review of assessment & approval processes - Development applications.				Review of standard conditions of consent is currently being undertaken.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
-Complying development applications.		Improve approval times. Ongoing review undertaken and changes implemented when identified.		Average approval time is 11 days for CDC's.
-Construction certificate applications.		Ongoing review to be undertaken with changes implemented when identified.		Registration of buildings to comply with BASIC to DPNIR implemented.
-Applications for sewer connections.		Approval times not to exceed related Development Application or Construction Certificate application.		-Majority of approvals met target. -Administrative changes have been made to allow on-the-spot issue of related plumbing permits.
- Applications for building certificates.		Approve within 12 working days.		Majority are being processed in 7-10 days.
Implement program for fire safety audits on buildings.	Ensure public safety.	Ongoing review to be undertaken with changes implemented when identified.		-Plan is being developed to audit existing Class 2 buildings constructed between 1980 and 1988. -2 audits have been undertaken.
Continue registration of backflow devices and schedules of fire safety measures in buildings.				-All registered on receipt. -Review of annual certification process being undertaken.

4 Infrastructure Action Plan

Vision: To provide infrastructure of a high standard that supports community wellbeing, economic growth and environmental quality

Infrastructure program

- 4.0 Infrastructure planning
- 4.1 Roads and transport
- 4.2 Water
- 4.3 Sewerage

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Update the Tweed Road Contribution Plan (TRCP) contribution rates.	Update of Tweed road contribution rates.	100% of update completed.	75%	Awaiting revised contribution rates from consultants. To be placed on exhibition in April 2007.
Preparation of the Tweed Valley Floodplain Risk Management Study.	Prepare & adopt a Tweed Valley Floodplain Risk Management Plan.	50% of study completed, ongoing into next year.	30%	-Part 2 has been adopted. -Drafting parts 3 & 4 for public exhibition.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Formulate a risk management plan based on recommended options from Tweed Valley Floodplain Risk Management Study.		50% of plan completed, ongoing into next year.	20%	Follows on from Risk Management Study.
Creation of an asset database for floodgates in the Shire.	Floodgate asset management system.	100% completed.	10%	Awaiting on staff resources.
Establish a maintenance program for shire floodgates.		100% completed.	10%	Awaiting on staff resources.
Create a two-dimensional flood modelling of Cudgen, Cudgera & Mooball Creeks.	Flood study of Coastal Creeks.	50% of model completed. Fully completed next year.	20%	Awaiting contract for airborne laser scanning to produce terrain model.
Prepare a Coastal Creeks Floodplain Risk Management Study.	Adopted Coast Creeks Floodplain Risk Management Plan.	Project planned for 2007-08 commencement.	0%	Requires completion of the two-dimensional flood model before commencement.
Formulate a Risk Management Plan based on recommendations from the Risk Management Study.			0%	Requires the completion of the Coastal Creeks Floodplain Risk Management before commencement.
Gravel re-sheeting of unsealed roads.	To provide properly maintained road networks in the shire	4% of network area treated per year.	3km treated.	Program 100% completed.
Resurfacing of sealed roads.		3% of network area treated per year.	21km resealed.	Program 100% completed.
Area maintenance of roads including culvert & table drain clearing, gravel surface patching & grading, and sealed surfaced defect repair.	To provide properly maintained road networks in the shire.	All areas visited by maintenance gang 5 times per year.	4 times.	-3,230 inlets cleared. -66km of table drain/kerb cleared. -206km of routine grading. -29,020 potholes repaired.
Levelling of uneven footpaths.	To provide properly maintained footpath networks in the shire.	All reported trip hazards greater than 30mm are repaired.	- 180m ² of uneven joints ground level - 290m ² of panels replaced.	-Grinding of uneven joints as required. -Footpath renewal program 100% complete.
Routine bridge inspection & minor maintenance of all bridges. Major repairs identified & scheduled.	To maintain bridges economically in a safe & serviceable condition.	All bridges inspected once per year.	- 136 bridges inspected. - 49 repairs to timber bridges. - 78 repairs to concrete bridges.	-Bridge inspection and minor maintenance in progress. -Replacement of cathodic protection systems complete. -Quarry Rd Bridge piles repaired. -Test boring program commenced.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Slashing of roadsides & trimming of trees.	To control roadside vegetation to maintain safety & amenity.	-Slashing of roadsides 2m from edge of seal. -Sight lines maintained by trimming of trees.	- 1400ha of roadsides slashed. - 793 tree pruning jobs completed.	
Street & footpath sweeping in commercial areas.	To maintain commercial areas streets in a tidy condition & reduce stormwater pollution.	Streets & footpaths swept in accordance with schedule.	- 4516km of kerb & gutter swept.	
Maintenance & repair of damaged street furniture.	To maintain upgraded street furniture to enhance commercial areas appearance.	Observed or reported damaged furniture maintained & repaired.	- 159 streetscape repairs.	-Maintenance carried out with a weekly inspection. -Major damage reported to carpenters.
Approved capital works program delivered for roads, drainage, bridges & designated water supply & sewerage projects.	To deliver capital works on time & in budget.	Approved programs completed.	58% completed.	
Undertake agreed road safety campaigns & programs.	To promote safe behaviour by all road users.	Successful delivery of road safety programs.	RRisk program completed successfully. Planning of motorcycle program underway.	
Construct cycle ways in accordance with usage patterns & to provide connectivity.	To provide cycleway networks in accordance with Council's adopted plan.	Completion of approved cycle ways.	- Nullum St cycleway completed. - Condong St completed. - Brisbane St completed. - King St to commence 22/1/07.	
Construct paved footpaths in accordance with adopted plan & annual program.	To provide paved footpath networks in accordance with Council's adopted plan.	Completion of approved footpaths.	Riverview St, Mahers Ln, Oleander Av, Kingscliff St, & Sutherland St footpaths completed.	Two separate contracts to construct footpaths commenced 22/1/07. -Contract one at 50% completed. -Contract two completed.
Construct pedestrian facilities in accordance with adopted plan & annual program.	To improve pedestrian access facilities as identified in the adopted plan.	100% completion of approved pedestrian facilities.	50%	-6 ramps in William St constructed. -Path and ramp in Eyles Av completed. -Ramps in George St, Charles St, Queen St, River St and Greville St are completed.
Construct new bus shelters in accordance with priority determined by the Public	To provide bus shelters in priority locations.	Target 10 new bus shelters.	0%	-Shelter design completed. -Tender process commenced.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Transport Committee.				
Ensure asset comply with relevant RTA standards. Consultation with Traffic Committee as required.	To maintain & improve traffic facilities throughout the shire.	-Traffic Committee recommendations implemented. -Traffic management devices maintained in accordance with schedule or as required.	100% implemented.	-Recommendations implemented as approved. -Devices are maintained as per schedule.
Identify & prioritise street lighting upgrades.	To provide street lighting in urban areas.	New subdivisions are illuminated to relevant standards.	Appropriate lighting standard nominated for referred subdivision.	Street lighting requests prioritised, however, no funding is available for installation.
Operation of council quarries in accordance with the Quarries Business Plan.	To provide road materials to council works at market rates.	-Quarries operated within approval & environment standards. -All materials comply with relevant standards.	No breaches of conditions. Gravel use is appropriate to its quality standard.	-Water quality monitoring program continuing. -Maintaining consultation with Council's Environmental Scientists and Dept of Environment & Conservation officers regarding environmental issues. -Preparation of EIS for Burringbar Quarry expansion in progress. -Public consultation completed. -Lease of quarry from Singh at Boat Harbour being negotiated.
Plant fleet is well maintained, modern & relevant.	To provide all plant equipment necessary to facilitate operational activities of council.	-Plant item downtime at acceptable level. -80% plant item utilisation. -Replacement of fleet items in accordance with schedule.	Replaced 13 light commercials, 5 trucks, 12 cars/wagons, and numerous items of small plant.	-Monitoring of downtime and utilisation only conducted annually. -Fleet replacement proceeding in accordance with schedule.
Appropriate stocked store.	To provide the materials & tools to facilitate the operational activities of council.	-Required items are readily available. -Stock inventory kept at a minimum.	Appropriate stock levels held to ensure availability of items frequently used.	Review of stock minimum & maximum levels current on hold.
Undertake survey investigation & design of transport routes, cycle ways & pedestrian safety.	To ensure infrastructure asset improvements are consistent with population growth & community needs.	100% of projects completed.	Projects for 2006/07 are 75% complete includes planning & construction.	-Tweed Heads Master Plan released by RTA for public exhibition. -A report on the submissions is being prepared. -Review of (s94) CP4 plan is in progress and approximately 30% complete.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Water				
Completion of design for the Bray Park Water Treatment Plant.	Upgrade plant capacity to 100ML per day To improve water quality for Tyalgum.	100% of design work to be completed by 30/6/07.	Design 100% Complete.	Tenders have been called.
Upgrade of Tyalgum water treatment plant.	To improve water quality for Tyalgum.	5% completion namely preparation of Concept Design and Tender Documents.	3% complete.	Concept and Tender Documents are 75% complete.
Construction of a second reservoir at Bilambil Heights.	Increase in water storage capacity	100% Completion	0%	Project on hold pending review of the capital works program.
Preparation of a Water Supply Activity Management Plan (AcMP).	To improve water management & service delivery through the development of an integrated water service delivery plan.	-100% completed plan adopted by Council Acceptance of adopted plan by the Department of Energy, Utilities & Sustainability.	95%	AMP completed and adopted by Council.
Preparation & implementation of an Integrated Water Cycle Management Plan.	To more effectively manage the integration of water supply, sewerage & stormwater to maximise benefits for the community & environment.	100% completed and adoption of strategy.	100%	Completed.
		Commence Studies for Bulk Water Supply and Demand Management.	10%	Consultant engaged to prepare Demand Management Strategy.
		Complete preparation of a Water Sharing Plan with the Catchments Authority (CMA).	100%	-Department of Natural Resources have advised WSP rules. -No further work required.
Review Developer Services Plan (DSP) for the Tweed.	Review of developer charges for levied water rates in the Tweed.	100% of review of DSP's	90%	Plan prepared ready for submission to Council.
Review of the long-term financial plan in accordance with the Developer Services Plan.	To ensure long-term financial sustainability of water infrastructure in the Tweed.	100% complete.	90%	Plan reviewed.
Determine strategic loan funding requirements.		Completed by December 2006.	Commenced	To be finalised following review of LTFP and DSP.
Continue implementation of DUES water best practice guidelines.	Ensure healthy & sustainable management of water infrastructure in the shire	Continuous implementation of guidelines.	Progressing	Work commenced.
Sewerage				
Completion of Kingscliff sewerage treatment plant.	To provide sewerage infrastructure with capacity to service Kingscliff for the longer term	60% completed.	55% complete.	Work ongoing target completion is Dec 2007.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Upgrade of Murwillumbah sewerage treatment plant to tertiary level treatment – "Condong Mill Co-generation" project.	Aim of 100% effluent reuse from Murwillumbah STP to be supplied to Condong sugar mill to be used as process water in cooling towers.	100% effluent reuse.	95%	-Treatment plant construction completed. -Pipeline 100% complete. -Commissioning Commenced.
Preparation of a Sewerage Activity Management Plan.	To improve sewerage services management & service delivery through the development of an integrated sewerage service delivery plan.	100% completion of AMP.	100%	AMP completed and adopted by Council.
Preparation & implementation of an Integrated Water Cycle Management Plan.	To more effectively manage the integration of water supply, sewerage & stormwater to maximise benefits for the community & environment.	-100% completion of community consultation -100% adoption of strategic direction.	100%	Complete.
		-100% Completion of a Effluent Re-Use Strategy to council adoption.	100%	Strategy adopted by Council.
Review of the long-term financial plan in accordance with the Developer Services Plan.	To ensure long-term financial sustainability of sewerage infrastructure in the Tweed.	100% completed.	90%	Plan prepared ready for submission to Council.
Determine strategic loan funding requirements.		Completed by December 2006.	Commenced	To be finalised following review of LTFP and DSP.
Maintain long-term objectives at the Tweed laboratory Centre.	Provide commercial rate of return to sewer funds.	15% of turnover to be returned to Sewer Fund.	Current Budget 10%.	Final figure to be determined at end of financial year.
Implementation of the new integrated business systems geographical information system (GIS), asset management & modelling systems.	Provide information systems to support sewerage & water infrastructure planning & operations.	50% of systems implemented.	25%	New GIS operational for Water and Sewerage Assets. Integration with other systems ongoing.

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Continue implementation of DUES sewerage best practice guidelines.	Ensure healthy & sustainable management of sewerage infrastructure in the shire.	Continuous implementation of guidelines.	Progressing	Status for 6 best practice criteria 1. Strategic business planning continuing with a 4 year review. 2. Pricing & Developer Charges implemented and reviewed annually. 3. Demand Management studies in progress. 4. Drought Management, preliminary studies complete with a detailed plan to be produced in 2008. 5. Performance Reporting, currently is compliant, however new requirements from 1/7/07 will require processes to be modified to ensure ongoing compliance. 6. Integrated Water Cycle Management context and strategic study implemented. An annual review of status and priorities is required.

5 Governance

Vision To ensure sound corporate governance through effective strategic financial planning, budget control, and statutory compliance and organisation management

Governance program

- 5.0 Occupational health & safety risk management
- 5.1 Financial management
- 5.2 Information services
- 5.3 Corporate performance

Occupation health & safety risk management

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Review of Operational Management Systems procedures.	To effectively manage operations risk to Council workers, the community & the environment.	% of procedures reviewed.	80%	In progress. Revised completion date of 31 October 2007.
Improve Operational Management Systems internal audit procedures.	To improve compliance with procedures.	Number of audits per quarter.	0	Only incidents / accidents audited during this period.
Improve State Cover OHS systems evaluation 2005 benchmarks.	To achieve legislative compliance with OHS laws and regulations.	Target; 80% compliance.	73%	Audit result for 2006. Next audit to be completed as at 30/06/07.
Accident / incidents reported and investigated.	To measure compliance with procedures.	% of accidents / incidents reported in 12 hours, reported quarterly.	100%	All accidents / incidents reported as required. Reviewed by OH&S Committee on a monthly basis.

Work activity	Outcome objective	Performance target	YTD status	Progress notes	
Statistical techniques.	To provide benchmarks with other councils in the North Coast Safety Group.	Lost injury time (LIT).	Year to date for period 27/04/06 to 27/04/07		
			58		
			-Days lost.	628	
			-Incident rate.	8.92	
			-Frequency rate.	44.62	
			-Duration rate.	10.83	
			-Total claims.	105	
			-Claims cost. (premium not included)	\$356,566	
Financial management					
Asset Management System. Review the National Guidelines for Finance Management of Infrastructure being developed by IPWEA NAMS Australia.	Council to be fully compliant with National Guidelines.	Report submitted to DTCS on findings.	Position paper in consultation phase	IPWEA NAMS position papers in consultation phase. Completed by June 2007	
Update Long Term Financial Plan with changes in strategic and corporate planning.	A long term financial plan that is aligned with Council's strategic plan.	Long Term Financial Plan completed.	50% complete.	November 2006 complete - April (Budget) not yet finalised	
Improve the financial reporting process – Finance One & Cognos.	Improved flexibility in end of year and management reporting.	100% of user satisfaction.	50% complete.	-Cognos report writer training complete. -Development of reports proceeding.	
Tender for Banking Services.	Reduction in transaction costs. Update to new electronic technologies.	Bank tender completed	100%	Report to Council January 2007.	
Tender for Audit Services.	<u>Local Government Act</u> 1993 (NSW) requirement. Independent analysis of Financial Position / Procedures	Audit Tender completed.	To commence 3 rd quarter	Audit Tender being developed by regional approach. Tender to be completed May 2007	
Investigate and implement On-line payment options.	Improved payment options available to residents.	Number of payment transactions on line.	Delayed pending Proclaim upgrade	Awaiting Proclaim 9.08 implementation. Upgrade scheduled to occur May/June 2007.	
Ensure compliance with financial legislation requirements, including new Australian International Financial Reporting Standards.	Full compliance with financial legislative requirements.	No breach of financial legislative requirements.	100%	Compliance with AIFRS for 2005/06 financial reports complete.	
Application for 7 year infrastructure and services plan (rate increase).	To provide sufficient revenues for capital and operational services.	Ministerial approval of application.	100%	Year's 3-7 plan revised and included in the Draft 2007-2008 Management Plan.	

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Information services				
Proclaim One business system upgrade.	To provide software applications which aid Council to meet strategic business goals?	Proclaim business application upgrade completed by July 06.	70%	Testing latest release due to "go live" 21 May 2007.
Relocation of computer room.	Relocation to a central point on level-two.	Data and Telephony services to be terminated in new facility.	100%	All file servers relocated.
Intranet site redevelopment.	Working party established to define requirements	Project scheduled for completion in September 2006	100%	Intranet site launched 13 October 2006.
On-line DA processing.	Provide online services for lodgement of development applications.	Project scheduled for completion in November 2006.	50%	Incorporated into Regulation Reduction Incentive Fund. Business Process Review commenced.
Records management compliance.	Scheduling lists of records eligible for disposal under State Records Act.	Back scanning older records still requiring retention.	In Progress	Back scanning of day boxes completed. Commenced back scanning Roads hard copy files into record in Councils Record management system, Dataworks.
Software upgrade to MS Office 2003.	Upgrade to current version of Microsoft Office.	Project scheduled for completion in August 2006.	80%	Rollout and training underway. Completion date 30 June 2007.
Software upgrade of exchange.	Upgrade to current version of Microsoft Exchange.	Project scheduled for completion in May 2006.	100%	Completed 30 September 2006.
Corporate performance				
Incoming correspondence.	Reply to correspondence within 14 working days.	% of incoming correspondence outstanding at end of quarter.	3.5%	-Increase of 0.5% over previous quarter. -Action has been taken to reduce this figure.
Customer Work Requests.	Attention to requests within 14 working days.	% of requests still outstanding at end of quarter.	5.6%	Similar percentage outstanding from previous quarter.
Processing of film applications.	Processing of film applications within 5 working days.	% of applications processed in 5 days.	No applications.	
Internal audit.	Completion of annual audit plan.	Number of audits conducted over a quarter.	4	In accordance with the Audit Plan.
Audit Committee.	Committee to meet at least four-times yearly.	Number of meetings conducted	1	Meeting 7 March 2007 held.
Complaints handling.	To resolve all complaints in a timely manner in accordance with the complaints handling policy.	-Number of complaints received over a quarter. -Number of complaints unresolved over a quarter.	18	-Similar to previous quarter. -Action has been taken to resolve the complaints.
			10	

Work activity	Outcome objective	Performance target	YTD status	Progress notes
Freedom of Information.	To complete applications in accordance with Act timeframes.	% of applications completed.	100	-3 applications determined in the quarter.
Policy reviews.	Undertake review of policies by 31 December 2006.	Number of policies reviewed, reported December quarter.	127	Report is currently being prepared for Council.
Risk management.	Implement risk management strategies & policies that relate to strategic assets & management program (SAMP) & enterprise risk management procedures including: - Disaster recovery. - Business continuity plans.	Target 90% compliance.	Project in progress.	SAMP program being updated. Other plans are being reviewed.

Human Resources Plan

Activity	Target	Achieving outcome	Performance report	Result	Progress notes
Planning & staffing.	Attraction of staff.	Reviews of recruitment & selection policies which are EEO based & take into consideration legislative requirements as well as market conditions.	-Professional trainee pathways introduced & implemented. -Refinements to pathways completed and adjustments for revised salary structure incorporated. -Advertising approached reviewed.	-Implemented successfully. -Seamless transition achieved. -Higher success rate for recruitment in critical areas.	-Cadet program introduced. -Initiatives continue to be explored.
	Retention.		-Salary packaging provider sourced & implemented. -Further retention strategies developed, such as: expanded vehicle allocation, flexible work arrangements and salary review in critical areas.	Continues to be popular. Turnover rate lower in areas of critical shortage.	-Approximate 10% take up rate. -Strategies continue to be explored.
	Motivation.		Career Pathways investigation.	Adoption of revised salary structure.	-Provides more job grades.
	Operational flexibility.		Flexible work policy introduced & implemented.	Implemented and Accessed by employees for various reasons.	-Take up rate continues to increase. -Program flexibility under review for expansion.

Activity	Target	Achieving outcome	Performance report	Result	Progress notes
Employee training & development.	Training & skills to improve productivity.	Annual performance appraisal & review.	Structured formal appraisal & review process reviewed.	New 6 month system implemented.	Review completed with minimal issues.
		Delivery of training.	Implementation of an Annual Training Plan.	Continuous implementation of plan.	Schedule developed and effected.
		Access to professional development.	Circulation of opportunities via Council's intranet & HR publication.	Continuously Updating.	Leadership Development Program in place, with first cohort undertaking the program.
		Consistent application of EEO principles.	Audit of processes.	Systematic audit process implemented and as required.	HR Policy training provided.
Employment support.	Improved quality of work life.	Ensuring the provision of a healthy & supportive work environment.	Employee Assistance Program.	Utilised regularly Issues dealt with as required.	No additional intervention required to date.
			EEO adhered to in all employment practices. EEO Contact Officers appointed.		
Compliance.	Legal compliance.	Ensuring adherence to all State & Commonwealth legislation & regulations. -Tweed Shire Council NAPSA. -NSW Industrial Relations Act 1996. -OH & S Act 2000 & regulations 2001. -Local Government Act 1993 (NSW) Workplace Relations Amendment (Work Choices) Act 2005.	-Attendance at WorkChoices National Forum. -Attendance at relevant workshops. -Award & relevant Acts available on the Human resources internal intranet site.	March 2007. Completed and updated as required.	Office of Employment Advocate Work Choices workshops attended. -Attended by the Chief Human Resource Officer and the Employee Relations Officer.
Systems implement maintenance & review.	Contemporary HR policies & procedures available to all employees.	Regular review of all policies & procedures.	Ensure all current HR policies & procedures are available on Council's internal intranet web site.	-Training provided on all policies delivered to all staff Oct/Nov 2006. -Forms part of induction program.	Continuous improvement exercised.
	Effective consultative committee.	Hold regular monthly meetings.	All meeting recommendations made are followed through.	100% of recommendations followed through.	Regular meetings held and all recommendations followed through.
	Effective industrial relations sub-committee.		All meeting recommendations made are followed through.	100% of recommendations followed through.	

Activity	Target	Achieving outcome	Performance report	Result	Progress notes
Systems implement maintenance & review continued.	Effective training & development sub-committee.	Hold regular meetings.			Sub-committee under review.
Implementation of records management system into Human Resources.	To ensure all Human Resource documents are safely secured in Council's records management system.	Conversion of files into Council's records management system.	Full conversion of files into Dataworks format.	Commenced Dec 2006.	Workflows established.

Appendix A: Expenditure report of a 2006 –2007 rates variation

▪ Business and economic development

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Economic Marketing & Promotion Economic.	Contribution to TEDC Projects	70,000	Revenue	\$52,500	Funding to TEDC to undertake tourism marketing & Promo of Tweed.	3 Payments made in quarterly instalments. New funding contract signed. Projected to be 100% complete June 2007.
Corporate Planning Unit.	Develop Corporate Plan	69,474	Revenue	0	Establishment of Strategic and Corporate Planning Committee.	Prepare discussion paper on the proposed Business Plan for Corporate Management Team.
Economic Development Support.	Council's Internal Economic Development Projects	71,000	Revenue	0	Undertake support for economic development.	Undertake Council endorsed economic development projects.
Kingscliff Visitors Information Centre.		25,000	Revenue	25,000	Kingscliff VIC commenced operations 15/12/2006.	Project complete.
Economic Marketing & Promotion.	TACTIC Support	120,000	Revenue	120,000	Funding to TACTIC to undertake tourism marketing & promotion of the Tweed.	3 payments made in quarterly instalments, Administrators have approved Tweed Tourism Marketing Plan. Projected to be 100% complete June 2007.

▪ Environment & Community Services

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Cultural Arts Seed Funding.	This project would enable further arts-based community-driven initiatives to be encouraged, following the imminent expiry of the Tweed City of the Arts activities.	15,000	Revenue	\$5,000	Plans and Strategies agreed between officer and manager.	Project completed: -ICC - International Creative Community - Completed in Jan 2007 -Kids Earth Fund - Completed in February 2007 -Anzac Day Youth Project - Completed in May 2007

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Arts Trainee and mentorship.	This project, would initiate accredited traineeships and mentorship in arts and cultural areas, targeted at youth and students. It would operate in partnership with key tertiary institutions to develop and implement an arts-based mentorship package.	5,000	Revenue	57	Three Projects determined and budget approved in partnership with the Festivals & Events Officer, Art Gallery & Community Development Officer.	To be completed by 30/6/07.
Youth Activities Program.	Part of a package of youth-oriented projects in the Quality of Life Program, this project would provide \$12,500 to fund youth activities devised by youth workers at Council community facilities, such as South Tweed, Banora Point and Pottsville.	12,500	Revenue	2,461	Work plan in development.	Agreed outcomes to be determined- projected to be 100% complete by 30 June 2007.
Youth Transport.	Allied to the Youth Activities Program, this project would provide \$15,000 specifically for enabling transport by young people, primarily aged 12-18 in line with Council's draft Youth Needs Analysis.	15,000	Revenue	\$512	Program developed in consultation with strategic partners.	Outcomes to be agreed upon and initiate projects- projected to be 50% complete by 30 June 2007.

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Improved Services Shire Youth.	Social Plan. Youth Officer. Council currently funds the Family Centre Community Project, a non-grant organisation to provide eight hours per week on youth issues. Considering the number of youth within Tweed Shire this is considered inadequate.	76,000	Revenue	26,551	Youth officer commenced.	Employment completed..
Aboriginal Community Development.	As outlined in the Social Plan. Coordinate development of community and council related issues.	66,000	Revenue	21,535	Position filled	Completed.
Administration Officers.	Staff Costs	42,000	Revenue	555	Both positions filled	Completed.
Community Centre Murwillumbah.	The upgrade of this community centre located in Knox Park Murwillumbah will provide a focus for the numerous community services that are now provided in a number of scattered locations within Murwillumbah.	1,000,000	Grant/ Sales	4,000	Preselection of architect completed.	Funds to be carried forward to 2007/08.

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
SES Operations Centre Banora Point.	Operations area is currently inadequate to conduct emergency work and an improved facility is required. Grant funding may be available.	75,000	Grants S94	0	Building plans being prepared.	Grant funds delayed. Construction planned 2007/2008 SES advice grant not available till 2009/2010. Review timing of project.
Compliance Officer Caravan Parks.	This will allow a proactive approach to the issues that arise within caravan parks. These include installations of structures on site. This will assist in reducing possible impacts from major events such as flooding, storms.	50,000	Revenue	0	Officer commenced 5 March 2007.	Completed.
Emergency Management Plan Implementation	This program will result in the regular review of the Tweed Disaster Plan, the provision of support to the various emergency agencies such as the State Emergency Service and the Rural Fire Services.	30,000	Revenue	95	Position filled work underway.	
Kingscliff Pool upgrade.	Shade structure.	35,000	Revenue	0	Contractor appointed.	Projected to be 100% completed by June 2007.
Surf Life Saving Patrols.	Provision for increase in fees due to the demand for additional areas to be provided with paid lifeguards.	50,000	Revenue	0	Casuarina Beach included in current tender process. Tenders let.	

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Surf Living Strategy 2020.	With 40km of coastline under its care and control, Council needs to develop ways for identifying where and when beach safety measures should be employed and how the issue of beach and surf safety should be provided to residents and visitors.	10,000	S94	0	Action plan being developed in conjunction with Beach Safety Liaison Committee.	Action will be ongoing.
Botanic Gardens	Council has resolved to develop a botanical garden on land it owns at Eviron as part of its strategy for rehabilitation of those parts of the land that will be used for landfill and in conjunction with that part of the land that forms the Tweed Valley Cemetery.	100,000	S94	0	Hydraulic consultant contract let.	Project may carry into 07/08, on budget.
Building Compliance Officer	An additional employee is required to carry out inspections and take action in regard to general complaints received by Council from the public in relation to miscellaneous matters such as stormwater issues, retaining walls, use of land and buildings, etc.	37,900	Revenue	10,748	Officer commenced 19/2/07.	Completed.

▪ **Planning & Development**

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
LEP Reviews.	The State Government requires that the Tweed LEP is Reviewed and updated.	140,000	Revenue	\$16,396	Draft LEP Stage 1 95% complete. Awaiting feedback from DoP. Murwillumbah Town Centre Tender reported to Council and resolved to appoint Architects to undertake the project. Community Consultation commenced and Draft DCP to be completed within 4-6 weeks.	Finalise draft DCP to publicly exhibit.
Residential and Tourist Visitor Accommodation DCP.	Review of current residential design DCP's to develop best practice guidelines for future development	40,000	Revenue	0	Draft DCP completed, public exhibition undertaken. Reviewing submissions and amending document accordingly.	Proposed to publicly re-exhibit draft DCP.

▪ **Engineering & Operations**

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Land Purchase Open Space.		100,000	Loans	0	Request received for purchase of 6m wide strip of land. Wide difference in valuations.	Report to Council on land value determination by the Valuer General. Project to be carried forward to 07/08.
Carpark/Pool Upgrade Murwillumbah.	The upgrade of the 40-year-old Murwillumbah pool complex will provide a facility that will serve the region for the foreseeable future. New facilities will include a hydrotherapy pool, a 25m heated lap pool, which will allow all year use of the facility.	1,000,000	Loans	440,772	Expression of interest for contractors advertised 5/10/06. Early contractor involvement process underway. 85% documentation received. Note that \$433350 was spent on this project pre 7YP.	Tenders called March 2007 -Additional \$4.5m from loan funds.

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Park Asset Maintenance.	Addressing playground compliance issues in line with Australian Standards.	43,750	Revenue	0	Ordered materials for upgrade of play equipment in accordance with priorities identified in condition assessment audit. Four faulty BBQ hotplates replaced with more efficient models.	Install equipment and software when delivered.
Parks Asset Renewal.	Replace ageing/failing assets - Playground Equipment, BBQ & Shelters	41,750	Loans	12,274	Awaiting delivery of new BBQ and shelter for Ray Pascoe park-Tweed Heads.	Replace existing BBQ and shelter when new facilities delivered.
Lot 500 Bushland.	Maintenance to Dune Vegetation – Casuarina.	8,200	Revenue	3,5830	Regeneration works commenced in line with Lot 500 dune management plans.	Regeneration works to be on going in maintenance mode.
Regional Sport & Recreational Facilities.	Complete feasibility Masterplan study - Arkinstall Park; Proceed to further studies dependant on results of Feasibility Study.	1,166,668	Loans & S94	23	Draft master plan options presented to Council and preferred option workshopped with stakeholders and community. Plan to be amended in response to feedback.	Finalisation and adoption of plan and feasibility study.
Tweed Heads Masterplan.	Implementation of Jack Evans Boatharbour Landscape Plan.	3,000,000	Loans	5,377	JEBH concept plan approved. Tenders received for design development and documentation	Dependant on time frame of funding availability.

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Coastal Landscape Strategy.	Implement Kingscliff Foreshore Landscape Plan; Develop & implement Landscape Plan for Ambrose Brown Park Pottsville.	\$500,000	Loans	134,315	Draft Kingscliff Foreshore Masterplan completed; Wommin Bay Memorial walkway and viewing platform completed; Cabarita foreshore: footpath and cafe entry design and construction; Tweed Coastal furniture design and documentation completed; Ambrose Brown Park.	Implementation of plans.
Waterways Asset Replacement.	Replacement of Waterways Assets.	30,000	Loans	0	NSW Waterways grant of \$30,000 has been received for the upgrading of Tumbulgum Pontoon and the installation of a Sewer Pump Out facility at the same location. Total funding now available for project including the 7-year Plan is \$60,000.	Council's Design Unit to be briefed for the preparation of a detail design for Pontoon upgrade and Sewer Pump Out Facility for Tumbulgum.
Laser Survey Tweed & Coastal Creeks.		200,000	Revenue grants	35,683	Tender awarded. Project 30% complete.	Project to be 100% complete by September 2007.
Asset Management Levees & Floodgates.	The program is initially to provide a computer based asset management plan followed by remediation (catch up) works in following year.	50,000	Revenue grants	0		Funds to be carried forward into the 07/08 financial year.
Stormwater drainage Rehabilitation.		400,000	Loans	345,598	80 % complete.	Project to be 100% complete by 30 June 2007.

Project	Planned Works	Allocation \$	Funding	Exp to Date	Current Status	Next Action
Cudgen Creek Walk Bridge, Kingscliff.	Replacement of the bridge with a wider, safer, low maintenance structure is included on Council's Timber Bridge Replacement Program priority list, with an estimated cost of \$1.4 million.	600,000	Loans	174	Detailed design near complete.	DA is approved. 30% complete 06/07. 70% funds to be carried forward to 07/08.
Gravel Resheeting of Unsealed Roads.		200,000	Loans	190,908	8.2km	Complete.
Sealed Road resurfacing.		223,700	Loans	212,009	17.95km	Complete.
Sealed Road Rehabilitation.		813,900	Loans	627,730	4.6km	Project to be 100% complete by 30 June 2007.
Kerb & Gutter Rehabilitation.		70,000	Loans	108,905	0.57km	Revised program complete.
Footpaths Rehabilitation.		350,000	Loans	333,206	1.32km	Project to be 100% complete by 30 June 2007.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

THIS
PAGE
IS
BLANK

THIS
PAGE
IS
BLANK

O4 [TCS-OC] Tender AC2007-035 Master Operating Lease for IT, Laboratory & Communications Equipment

ORIGIN:

Information Systems & Technology

SUMMARY OF REPORT:

Council recently called for tenders to establish a Master Operating Lease to assist in meeting its' Information Technology, Laboratory and Communications Equipment infrastructure needs over the next 24 months.

Five companies responded to the tender by the closing date after 16 registrations of interest had been received.

An independent consultant and Council's Lease Advisor, Integrity Corporate Finance Group Pty Ltd, was engaged to evaluate the responses received and recommend to Council the appropriate course of action.

A copy of the consultant's report is an attachment to this report.

RECOMMENDATION:

That Council:

- 1. Appoints Macquarie Bank Limited as the preferred provider of operating lease finance for desktop computers, file servers, notebooks, communications equipment and other hand held devices and Key Equipment Finance Australia Pty Ltd as the alternative provider for Tender AC2007-035 Master Operating Lease for IT Laboratory & Communications Equipment for a period of 24 months.**
- 2. Appoints Key Equipment Finance Australia Pty Ltd as the preferred provider of operating lease finance for scientific laboratory equipment and Macquarie Bank Limited as the alternative provider for Tender AC2007-035 Master Operating Lease for IT Laboratory & Communications Equipment for a period of 24 months.**
- 3. Executes any documentation under the Common Seal of Council.**

REPORT:

Computer, Laboratory and Communications equipment such as desktop and notebook computers, printers, file servers and some networking equipment used by Council is financed under an operating lease agreement.

Council previously awarded a tender to the National Australia Bank Limited and Key Equipment Finance Australia Pty Ltd as the preferred providers of lease finance for this equipment. The contract period for this tender was for 12 months duration and expired in April 2004. Since that time, further draw downs have been processed as an extension of the original contract.

The tender for the provision of this service was advertised in order to attract the best possible rates to Council.

Integrity Corporate Finance Group Pty Ltd was engaged to assist Council with the preparation of a new tender specification, Master Rental Agreement and to evaluate the responses received to the specification.

The invitation to tender was advertised during April/May with a closing date of 2 May 2007 and the following companies responded to the tender within the prescribed period:

- Capital Finance Australia Limited
- Key Equipment Finance Australia Pty Ltd
- Macquarie Bank Limited
- National Australia Bank Limited
- Technology Leasing Limited

The tender provides for a facility limit of \$2 million which has been identified as estimated purchases over the next 24 months. Purchases include the replacement of existing equipment purchased under the previous agreement and additional equipment required to cater for the projected growth of Council and changing technology requirements.

Council's Lease Advisor, Integrity Corporate Finance Group Pty Ltd, is of the opinion that the facility meets the requirements of an operating lease according to AAS17 over three and four year terms.

The Tender Evaluation Report by the Integrity Corporate Finance Group Pty Ltd is an attachment to this report and is self explanatory.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. **Confidential Attachment** - Tender Evaluation Report - AC2007-035 - Master Operating Lease for IT Laboratory & Communications Equipment (DW 1598745)
-

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

05 [EO-OC] Covent Gardens Way, Banora Point

ORIGIN:

Planning & Infrastructure

SUMMARY OF REPORT:

Council staff have investigated and reported to the Local Traffic Committee continuing traffic problems associated with vehicle speeds in Covent Gardens Way, Banora Point.

The following report identifies the traffic speed and volume as a problem in Covent Gardens Way and a proposed solution and funding source.

RECOMMENDATION:

That:-

- 1. Traffic calming "speed cushions" be installed in Covent Gardens Way, subject to consultation with residents in Covent Gardens Way.**
- 2. Council allocates \$20,800 from the minor traffic facilities budget to fund the works in (1) above.**

REPORT:

Introduction

Covent Gardens Way is a collector road linking traffic onto Woodlands Drive. Existing traffic volumes in the street are 2,400 average daily total and the 85th percentile speed is 55kph.

The Local Traffic Committee has considered the complaints/requests raised in relation to the speed of vehicles using Covent Gardens Way, the narrow pavement width and local street amenity and in particular the close proximity to a child care centre.

The installation of "speed cushions" at the locations indicated on the plan below would discourage inappropriate speeds by providing a physical device forcing drivers to reduce speed but not adversely impacting on bus operations.

Solution

As has been demonstrated on nearby Woodlands Drive, the installation of rubber "speed cushions" reduced vehicle speed by 17kph in that street and should have a similar impact in Covent Gardens Way.

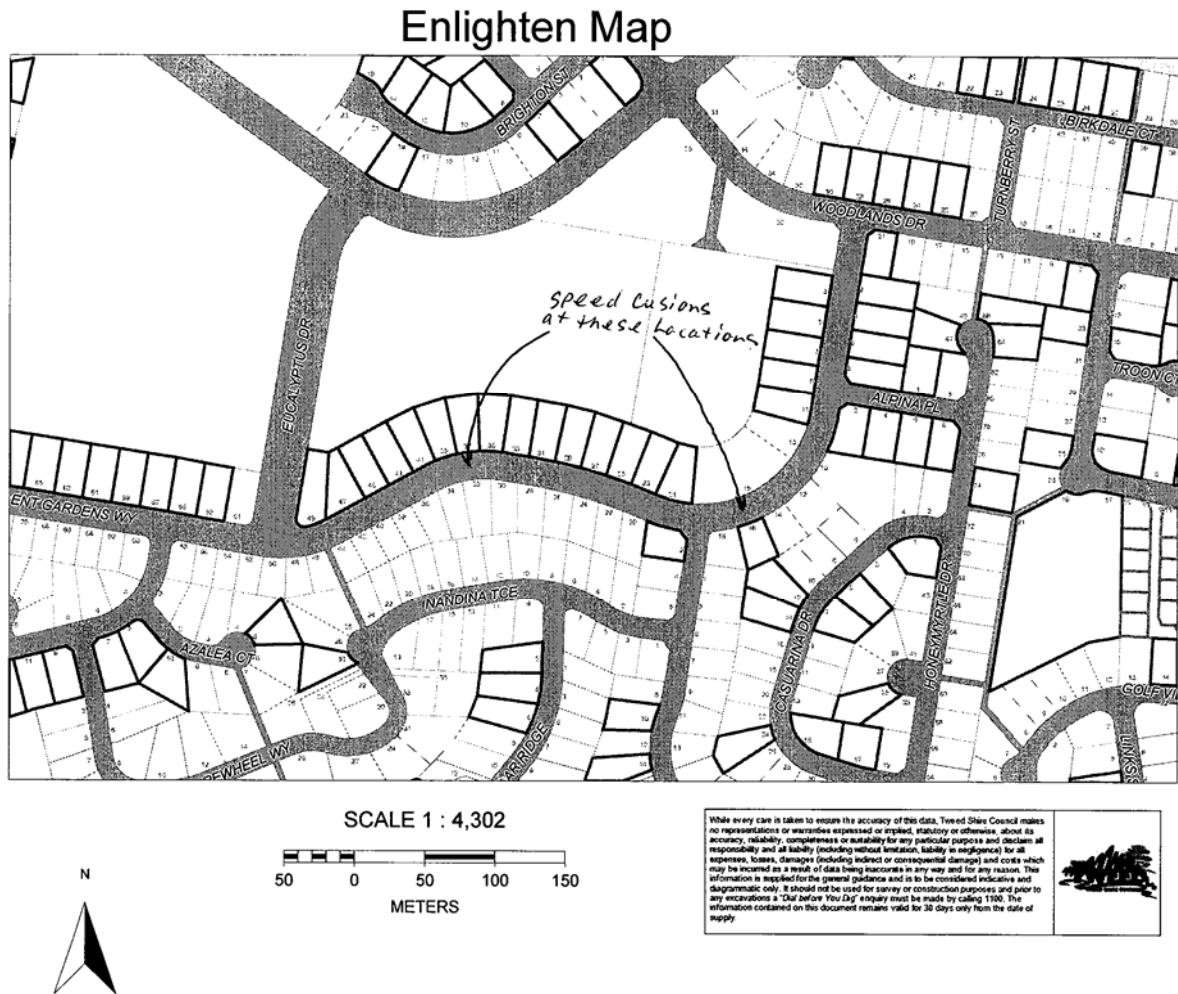
Speed cushions are manufactured from recycled rubber and are easily installed and removed.

They are effective in reducing traffic speed without the noise problems associated with conventional concrete raised platforms or speed humps.

Funding

The estimated cost for the installation of 2 sets of speed cushions is \$20,800 which can be funded from the Minor Traffic Facilities budget of \$65,000.

Location of Speed Cushions:



LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

The estimated cost for the installation of 2 sets of speed cushions is \$20,800 which can be funded from the Minor Traffic Facilities budget of \$65,000.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any **"non confidential"** attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

Nil.

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

06 [EO-OC] Application to close and purchase Road Reserves - Stoddarts Road, Parish of Tyalgum

ORIGIN:

Design

FILE NO: GR3/12/12

SUMMARY OF REPORT:

Council at its meeting of 28 February 2006 resolved to approve the closure and purchase of part of the road reserve of Stoddarts Road at Tyalgum within Lot 4 in DP 774793 subject to inter alia the creation of a right of carriageway being created in favour of Lot 18 in DP 755748.

An application was made to Department of Lands and is currently being assessed. Department of Lands have contacted Council Officers and advised that should this section of road reserve be closed it will leave a small section of unformed road reserve running west from the junction of Lilly Pilly Road and Stoddarts Road within Lot 4 in DP 774793 over the creek and through Lot 18 in DP 755748 isolated and inaccessible. Department of Lands have therefore recommended that this section of unformed road reserve be added to the existing road closure application.

The applicants have contacted the owner of Lot 18 in DP 755748 with the following proposal:-

1. The section of unformed road reserve running west from the junction of Lilly Pilly Road and Stoddarts Road within Lot 4 in DP 774793 and through Lot 18 in DP 755748 be added to the road closure application currently held by Department of Lands subject to a right of carriageway over Lot 4 in DP 774793 being created, benefiting Lot 18 in DP 755748,
2. All costs associated with the road closure including, application fees, survey and plan lodgement fees be borne by the applicants, and
3. All cost associated with the purchase and transfer of the section of road reserve through Lot 18 in DP 755748 be borne by the applicants.

The road reserve in question is unformed and due to topographic restraints would prove highly impractical for any future construction. The road closure complies with Council's Policy on Road Closure and Purchase.

It is therefore recommended that Council does not object to the closure of the section of road reserve known as Stoddarts Road, which runs from Lot 4 in DP 774793 and through Lot 18 in DP 755748.

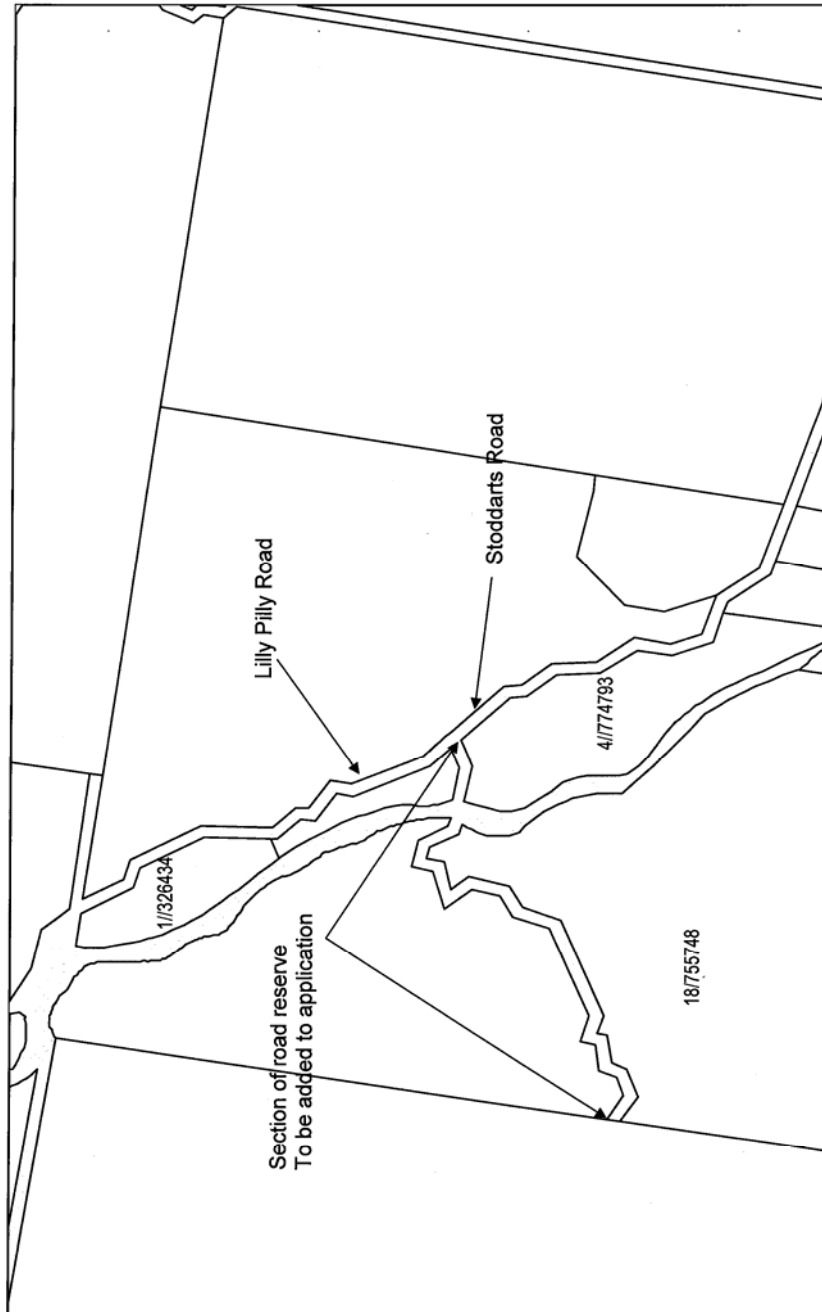
RECOMMENDATION:

That :-

- 1. The section of unformed Crown road reserve running from Lot 4 in DP 774793 and through Lot 18 in DP 755748 be added to the road closure application currently held by Department of Lands.**
- 2. A right of carriageway is created over Lot 4 in DP 774793, benefiting Lot 18 in DP 755748.**
- 3. The applicants bear all the survey and legal costs and purchase the subject land as determined in value by a registered Valuer and following gazettal transfers the section of closed road reserve within Lot 18 in DP 755748 to the owner of Lot 18 at no cost.**
- 4. All documentation be executed under the Common Seal of Council.**

REPORT:

As per Summary of Report, the plan below shows the subject unformed road reserve.



LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

07 [EO-OC] EC2007-007 Tenders for the Supply of Contract Truck Haulage

ORIGIN:

Contracts

FILE NO: EC2007-007

SUMMARY OF REPORT:

Tenders for the Supply of Contract Truck haulage closed on 28 March 2007. The contract is for a two (2) year period commencing 1 July 2007 until 30 June 2009.

Tenderers were required to submit hourly rates for the following types of haulage:

A Rate - Truck Hourly Rate (11.5 – 15 Tonne capacity)

A Rate - Truck with .500mm Dia Rock Hourly Rate

A Rate – Truck & Dog Hourly Rate

A Rate - Semi Tipper

RECOMMENDATION:

That contracts for Contract Truck Haulage for the period 1 July 2007 until 30 June 2009 be offered to the following tenderers ;-

11.5 – 15 Tonne A Rate

Ranking	Name	Truck Capacity	Truck A Rate
1	CM & SM Fraser Pty Ltd	13.5	\$55.00
1	Carool Water	13	\$55.00
1	Carool Water	13	\$55.00
1	Carool Water	13	\$55.00
1	Carool Water	13	\$55.00
1	Brett Backhouse	12	\$55.00
2	O'Keeffe Quarries	12.5	\$59.00
3	Bernard Wayne Leveridge	11.5	\$60.00
3	CM & SM Fraser Pty Ltd	13.5	\$60.00
4	Cam Earthworx	12	\$61.50
5	Steven John Currant	13.5	\$62.00
6	Craig James Ryan	12.5	\$62.50
6	Craig James Ryan	13.75	\$62.50
7	Brian Jeffery Booth	12.3	\$64.00
8	Darrell Keith Porter	12	\$64.50
8	Christopher Glen Wilson	13	\$64.50
9	Jake Sydney Stanborough	14	\$64.90

9	Cam Earthworx	12.5	\$64.90
9	Col Moore and Sons	14	\$64.90
9	Col Moore and Sons	14	\$64.90
10	Mathew James Milsom	13	\$65.00
10	Gary David Marshall	13.21	\$65.00
11	Brims' Coaches Pty Ltd	12.7	\$65.50
12	Mark O'Keeffe Tipper Hire	12.5	\$66.00
12	Dennis Davies	12	\$66.00
	Robert Barry Turner & Leone Joy		
12	Turner	14	\$66.00
13	Beacon Trust Tipper Hire	13	\$68.00
13	Beacon Trust Tipper Hire	12	\$68.00
14	Sutton Excavations	12	\$68.20
14	Sutton Excavations	12	\$68.20
15	Warren Richard Ambrose	13.5	\$70.00
15	Peter Lawler	13	\$70.00
15	Peter Lawler	13	\$70.00
15	Christopher Leon Reeve	12	\$70.00
	Mark Andrew Piper and Jennifer Jane Piper		
15	Piper	13	\$70.00
	Mark Andrew Piper and Jennifer Jane Piper		
15	Piper	13	\$70.00
16	Brims' Coaches Pty Ltd	12.7	\$71.50
16	David & Karen Colleton	13	\$71.50
17	Christopher Leon Reeve	12	\$73.00
17	Christopher Leon Reeve	13	\$73.00
18	Robert William Clapham	12	\$74.80
19	Keith Dunn Earthmoving	12	\$75.90
20	Ian Tagget Earthmoving	13	\$76.00
20	Ian Tagget Earthmoving	13	\$76.00
20	Ian Tagget Earthmoving	13	\$76.00
20	Ian Tagget Earthmoving	13	\$76.00
20	Ian Tagget Earthmoving	13	\$76.00
21	Col Moore and Sons	13	\$77.00
21	Col Moore and Sons	13	\$77.00
21	Col Moore and Sons	12	\$77.00
21	Col Moore and Sons	13	\$77.00
21	Col Moore and Sons	12	\$77.00
21	Col Moore and Sons	12	\$77.00
22	Brims Earthmoving Pty Ltd	12	\$82.50
23	Byrnesys A1 Excavations	12	\$85.00
24	Hardy's Excavations Pty Ltd	12.5	\$88.00
24	Stacka Enterprises	13.5	\$88.00
24	Geoffrey Neil Barnard	14	\$88.00
24	Shackell Haulage	12	\$88.00
24	V & S Flemming Pty Ltd	11.8	\$88.00
25	Francis John Karam	13	\$93.50

Truck and Dog A Rate

Ranking	Name	Truck & Dog Capacity	Truck & Dog A Rate
1	CM & SM Fraser Pty Ltd	33.5	\$85.00
1	Carool Water	28.5	\$85.00
1	Carool Water	28.5	\$85.00
1	Carool Water	28.5	\$85.00
1	Carool Water	28.5	\$85.00
2	O'Keeffe Quarries	30	\$90.00
3	Cam Earthworx	28	\$92.00
4	CM & SM Fraser Pty Ltd	33.5	\$95.00
5	Brims' Coaches Pty Ltd	32.7	\$96.80
6	Cam Earthworx	30	\$98.45
7	Mark O'Keeffe Tipper Hire	32.5	\$99.00
7	Brian Jeffery Booth	26	\$99.00
7	Sutton Excavations	25.5	\$99.00
8	Steven John Currant	29	\$99.50
9	Christopher Leon Reeve	26	\$100.00
9	Peter Lawler	28	\$100.00
9	Peter Lawler	32.5	\$100.00
9	Mark Andrew Piper and Jennifer Jane Piper	28	\$100.00
9	Mark Andrew Piper and Jennifer Jane Piper	28.5	\$100.00
10	Mathew James Milsom	T.B.A.	\$101.00
11	Brims' Coaches Pty Ltd	32.7	\$104.50
12	Ian Tagget Earthmoving	25	\$105.00
12	Ian Tagget Earthmoving	25	\$105.00
12	Ian Tagget Earthmoving	25	\$105.00
12	Ian Tagget Earthmoving	25	\$105.00
12	Ian Tagget Earthmoving	25	\$105.00
12	Christopher Leon Reeve	26	\$105.00
12	Christopher Leon Reeve	27.5	\$105.00
13	Christopher Glen Wilson	28	\$110.00
13	Col Moore and Sons	33	\$110.00
13	Col Moore and Sons	33	\$110.00
14	Sutton Excavations	31	\$115.00
15	Stacka Enterprises	31	\$115.50
16	Byrnesys A1 Excavations	24	\$120.00
17	David & Karen Colleton	33	\$123.20
18	Col Moore and Sons	33	\$130.00
18	Col Moore and Sons	33	\$130.00
18	Col Moore and Sons	33	\$130.00
18	Col Moore and Sons	33	\$130.00
19	Shackell Haulage	31.5	\$132.00
20	Gary David Marshall	T.B.A.	\$135.00
21	Brims Earthmoving Pty Ltd	32	\$137.50

Truck with 500mm Rock Rate

Ranking	Name	Truck Capacity	Truck w/500mm dia Rock Rate
1	CM & SM Fraser Pty Ltd	13.5	\$65.00
1	CM & SM Fraser Pty Ltd	13.5	\$65.00
2	Bernard Wayne Leveridge	11.5	\$70.00
3	Keith Dunn Earthmoving	12	\$75.90
4	Col Moore and Sons	14	\$77.00
4	Col Moore and Sons	14	\$77.00
5	Cam Earthworx	12	\$84.70
6	Christopher Leon Reeve	12	\$85.00
7	Dennis Davies	12	\$88.00
8	Warren Richard Ambrose	13.5	\$90.00
8	Christopher Leon Reeve	12	\$90.00
8	Christopher Leon Reeve	13	\$90.00
9	Vos Flemming Pty Ltd	11.8	\$94.00
10	Darrell Keith Porter	12	\$95.00
11	Robert William Clapham	12	\$99.00
12	Carool Water	13	\$100.00
12	Carool Water	13	\$100.00
12	Carool Water	13	\$100.00
12	Carool Water	13	\$100.00
12	Steven John Currant	13.5	\$100.00
13	Stacka Enterprises	13.5	\$105.60
14	Ian Tagget Earthmoving	13	\$106.00
14	Ian Tagget Earthmoving	13	\$106.00
14	Ian Tagget Earthmoving	13	\$106.00
14	Ian Tagget Earthmoving	13	\$106.00
14	Ian Tagget Earthmoving	13	\$106.00
15	Hardy's Excavations Pty Ltd	12.5	\$110.00
15	O'Keeffe Quarries	12.5	\$110.00
15	Christopher Glen Wilson	13	\$110.00
15	Gary David Marshall	13.21	\$110.00
15	Geoffrey Neil Barnard	14	\$110.00
16	Mathew James Milsom	13	\$115.00
17	Beacon Trust Tipper Hire	13	\$120.00
17	Shackell Haulage	12	\$120.00
18	Mark O'Keeffe Tipper Hire	12.5	\$130.00
19	Byrnesys A1 Excavations	12	\$140.00
20	Brian Jeffery Booth	12.3	\$200.00
20	Peter Lawler	13	\$200.00
20	Peter Lawler	13	\$200.00
20	Mark Andrew Piper and Jennifer Jane Piper	13	\$200.00
20	Mark Andrew Piper and Jennifer Jane Piper	13	\$200.00

Semi Tipper A Rate

Ranking	Name	Semi-Tipper Capacity	Semi-Tipper A Rate
1	CM & SM Fraser Pty Ltd	na	\$99.00
2	Ian Tagget Earthmoving	22	\$105.00
2	Ian Tagget Earthmoving	22	\$105.00
2	Ian Tagget Earthmoving	22	\$105.00
2	Ian Tagget Earthmoving	22	\$105.00
2	Ian Tagget Earthmoving	22	\$105.00
2	Ian Tagget Earthmoving	22	\$105.00
3	Byrnesys A1 Excavations	25	\$120.00
3	Peter Lawler	28.5	\$120.00
4	Carool Water	28.5	\$150.00
4	Carool Water	28.5	\$150.00
4	Carool Water	28.5	\$150.00
4	Carool Water	28.5	\$150.00
4	Peter Lawler	28	\$150.00
4	Mark Andrew Piper and Jennifer Jane Piper	28	\$150.00
4	Mark Andrew Piper and Jennifer Jane Piper	24	\$150.00

REPORT:

Tenders for the Supply of Contract Truck haulage closed on 28 March 2007. The contract is for a two (2) year period commencing 1 July 2007 until 30 June 2009.

Tenderers were required to submit hourly rates for the following types of haulage:

A Rate - Truck Hourly Rate (11.5 – 15 Tonnee capacity)

A Rate - Truck with .500mm Dia Rock Hourly Rate

A Rate – Truck & Dog Hourly Rate

A Rate - Semi Tipper

At the close of tenders forty six (46) submissions had been received.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Supplementary Confidential Information (DW 1605080).
-

08 [EO-OC] EC2007-008 Contract Plant Hire

ORIGIN:

Contracts

FILE NO: EC2007-008

SUMMARY OF REPORT:

Tenders for the supply of Contract Plant Hire closed Wednesday 28 March 2007.

The contract is for a two (2) year period commencing 1 July 2007 until 30 June 2009.

RECOMMENDATION:

That the following tenderers be offered contracts for the hire of contract plant for the period 10 July 2007 until 30 June 2009:-

FRONT END LOADERS / BACKHOE

Rank	Tenderer	A Rate/ per Hr
1	Cabarita Backhoe Hire	\$65.89
2	Hamers Hoe Hire	\$70.00
3	Shaun Hugh O'Keefe	\$85.00
4	Hardy's Excavations Pty Ltd	\$88.00
4	Hardy's Excavations Pty Ltd	\$88.00
5	Hardy's Excavations Pty Ltd	\$93.00
Front End Loaders		
1	Robert Barry & Leone Joy Turner	\$88.00
2	Kevin John & Karen Joy Porter	\$72.00

SKID STEER LOADER & ATTACHMENTS

Rank	Tenderer	A Rate/ per Hr
1	Cam Earthworks	\$53.45
2	G.S.M. Bobcat Hire	\$53.90
3	Road Tech Environmental Services	\$54.00
4	Cam Earthworks	\$54.50
5	Darren Perandis	\$55.00
5	Brett Backhouse	\$55.00
6	Total Hire	\$60.00
7	Peter Lawler	\$62.00
8	CM & SM Fraser	\$65.00
9	All Action Earthmoving	\$72.00
10	Maccas Crane Hire	\$73.36
11	Dean Rayner	\$73.40
12	Victor Bianchetti	\$75.00

13	Hardy's Excavations	\$77.00
14	Greg Reeve	\$80.00
15	Clough Bros – No Broom	\$80.00
16	Clough Bros – No Broom	\$80.00
17	Byrnesy's Excavation – No Broom	\$82.00
18	Clough Bros – No Broom	\$84.00
19	Alphabets Bobcat & Tipper Hire	\$88.00
20	All Action Earth Moving	\$95.00

EXCAVATORS

Mini 1- 3 Tonne

Rank	Tenderers	A Rate / Per Hr
1	Macca's Crane	\$68.64
2	Hardy's Excavations	\$77.00

3 Tonne

Rank	Tenderers	A Rate / Per Hr
1	Kevin John and Karen Joy Porter	\$60.00
2	Gary David Marshall	\$63.50
3	G & K Neilson	\$68.00
4	Cam Earthworx	\$53.00 (No Att)
5	Clough Bros	\$115.50
6	Tyco Water	\$100.00

5 Tonne

Rank	Tenderer	A Rate / Per Hr
1	Road Tech and Environmental Services	\$50.00
2	L.J & S.J Hall	\$53.50
3	Road Tech and Environmental Services	\$56.00
4	All Action Earthmoving	\$59.90 Min 4 Hrs
5	Banora Excavations	\$60.00 - Nth Area Only
6	Murnane Earthmoving Pty Ltd	\$62.00
7	Murnane Earthmoving Pty Ltd	\$67.00
8	Hardings Earthmoving	\$68.00
9	Darren Rochford	\$75.00
9	V & S Flemming Py Ltd	\$75.00
10	Keith Dunn Earthmoving	\$77.00
11	Sutton Excavation	\$78.00
12	Maca's Cane and Border Hire Pty. Ltd.	\$80.08

12 Tonne

Rank	Tenderer	A Rate / Per Hr
1	Robert Barry & Leone Joy Turner	\$66.00
2	Brett Backhouse	\$77.00
3	O'Keefe earthmoving	\$80.00
4	Darrell Porter	\$86.00
5	V&S Flemming Py Ltd	\$88.00
6	Ian Tagget Earthmoving	\$90.00

20 Tonne

Rank	Tenderer	A Rate / Per Hr
1	Murnane Earthmoving Pty Ltd	\$82.00
2	O'Keefe earthmoving	\$88.00
2	Robert Barry & Leone Joy Turner	\$88.00
3	CM & SM Fraser Pty Ltd	\$89.90
3	Doug Quinn	\$90.00
4	V&S Flemming Py Ltd	\$92.00
5	Keith Dunn Earthmoving	\$93.50
6	Hardings Earthmoving	\$99.00
7	Ian Tagget Earthmoving	\$100.00
8	Ian Tagget Earthmoving	\$110.00
8	Byrnesy's A1 Excavations Pty Ltd	\$110.00

30 Tonne

Rank	Tenderer	A Rate / Per Hr
1	O'Keefe Quarries Pty Ltd	\$110.00
2	Clough Bros	\$125.50
2	Ian Tagget Earthmoving	\$125.00
3	On-Trax Crushing & Screening	\$126.50
4	Byrnesy's A1 Excavations Pty Ltd	\$132.00
5	CM & SM Fraser Pty Ltd	\$135.00

ROLLERS

2 - 4 Tonne Twin Drum Vib (CC10)

Rank	Tenderer	A Rate Per Day + Transport
1	Coates Hire Operations Pty Ltd	\$121.51
2	Hakka Hire	\$150.00
3	Robert Barry & Leone Joy Turner	\$154.00
4	Remo Plain	\$145.00
5	Twin City Hire	\$132.00
6	Conplant Ammann Australia	\$165.00

Vib Flat Drum 10-20 Te

Rank	Tenderer	A Rate Per Day + Transport
1	Conplant Ammann Australia	\$242.00
2	Dymar Plant Hire Pty Ltd	\$286.00
3	Remoplains Pty Ltd	\$308.00
4	Coates Hire Operations Pty Ltd	\$375.37

Double Drum 10 - 20 Te

Rank	Tenderer	A Rate Per Day + Transport
1	Coates Hire Operations Pty Ltd	\$195.05
2	Robert Barry & Leone Joy Turner	\$242.00
3	Remoplains Pty Ltd	\$260.00
4	National Hire	\$290.00
5	Dymar Plant Hire Pty Ltd	\$297.00
6	Conplant Ammann Australia	\$308.00

8 - 26 Te Padfoot

Rank	Tenderer	A Rate Per Day + Transport
1	Conplant Ammann Australia	\$264.00
2	Coates Hire Operations Pty Ltd	\$285.43
3	National Hire	\$290.00
4	Remoplains Pty Ltd	\$308.00
5	Dymar Plant Hire Pty Ltd	\$330.00
6	Hardings Earthmoving	\$90.00
7	Robert Barry & Leone Joy Turner	\$242.00

10 - 27 Te Multi Tyred

Rank	Tenderer	A Rate Per Day + Transport
1	Conplant Ammann Australia	\$231.00
2	Remoplains Pty Ltd	\$245.00
3	Dymar Plant Hire Pty Ltd	\$275.00
4	National Hire	\$340.00
5	Coates Hire Operations Pty Ltd	\$390.60

17 - 21 Te 3Pt Roller

Rank	Tenderer	A Rate Per Day + Transport
1	Conplant Ammann Australia	\$198.00
1	Dymar Plant Hire Pty Ltd	\$198.00
2	Robert Barry & Leone Joy Turner	\$200.00
3	Coates Hire Operations	\$230.00

Compactor 17 - 30 Te

Rank	Tenderer	A Rate Per Day + Transport
1	Coates Hire Operations Pty Ltd	\$270.55
2	Dymar Plant Hire Pty Ltd	\$605.00
3	Remoplains Pty Ltd	\$682.00
4	Conplant Ammann Australia	\$704.00

CRANES

Rank	Tenderer	A Rate / Per Hr
1	Maca's Crane Hire Pty. Ltd. - 2.5 Te	\$120.00
	Franna	\$104.66
2	Gold Coast Cranes Franna	\$120.00
	All Terrain 40 Te	\$155
3	Victor Bianchetti 8 Te	\$98.00

Crane Truck

Rank	Tenderer	A Rate / Per Hr
1	Gary Arnold 1.6 Te	\$82.50
2	Maca's Crane Hire 1.6 Te	\$99.00
3	Gregory Reeve 1.0 Te	\$66.00

Tilt Tray Trucks

Rank	Tenderer	A Rate / Per Hr
1	Murnane Earthmoving Pty Ltd	\$66.00
2	Murwillumbah Truck Centre	\$79.20
3	Maca's Crane hire	\$80.08

CONCRETE PUMPS

Rank	Tenderer	A Rate / Per Hr
1	Coastcrete Concrete Pumping	Unit rates

RUBBER TYRED TRACTORS & ATTACHMENTS

Rank	Tenderer	A Rate
1	Craig King	\$45.00
2	Graeme Farrell – 110 HP	\$50.00
3	Graeme Farrell - 80 HP	\$50.00
4	David and Karen Colleton	\$56.10
5	Murnane Earthmoving Pty Ltd	\$58.00
6	Murnane Earthmoving Pty Ltd	\$58.00
7	David and Karen Colleton	\$58.30

LOW LOADERS

Low Loaders

Rank	Tenderer	A Rate /Per Hr
1	Hardings Earthmoving	\$120.00
2	Ian Tagget Earthmoving	\$120.00
3	Byrnesy's A1 Excavations Pty Ltd	\$132.00

WATER TRUCKS

Single Axle

Rank	Tenderer	A Rate/ Per Hr
1	J.L. Wise Water Carrying	\$46.00
2	MA & JJ Piper	\$52.00
3	Tweed Valley Water Supplies x 2	\$55.00
3	Tweed Valley Water Supplies	\$55.00

Dual Axle

Rank	Tenderer	A Rate / per Hr
1	Brim's Coaches Pty Ltd	\$50.60
2	Gary Arnold	\$50.60
3	C&S Fraser	\$51.50
3	Carool Water	\$54.00
3	Carool Water	\$55.00
3	Carool Water	\$57.00
4	MA & JJ Piper	\$56.00
5	Tweed Valley Water Supplies x 2	\$58.00
6	C&P Reeve	\$60.00
7	C&P Reeve	\$65.00
8	B&L Turner	\$66.0
9	Hardinga	\$66.00

UTES

Rank	Tenderer	A Rate /Per Day
1	Network Rentals	\$39.00
2	Murwillumbah Truck Centre	\$51.48
3	Budget	\$58.08

PIPE CLEANING EQUIPMENT & CAMERAS

Rank	Tenderer	A Rate
1	Trans Pacific Industrial Solutions	Unit Rates
2	Barry Bros	Unit Rates
3	Pipe Vision Australia	Unit Rates

BOOM TYPE FLAIL MOWERS & SAWS

Rank	Tenderer	A Rate
1	Eastcoast Slope Mowers and Slashers	\$70.00

TREE MULCHING MACHINERY & GANG

Rank	Tenderer	A Rate/ per Hr
1	Victor Bianchetti – Truck, Chipper & C 'saw Op	\$155
2	Road Tech Environmental Services	Unit Rates
3	Tallow Tree Services	Unit Rates

MILLING & PROFILER MACHINE & ATTACHMENTS

Rank	Tenderer	A Rate/ per Hr
1	W.D Enterprises P/L – 1000 mm Wide	\$374.00
	W.D Enterprises P/L – 1300 mm Wide	\$412.00

SMALL PLANT ITEMS

Rank	Tenderer	A Rate
1	Twin City Hire	Unit Rates
2	Coates Hire	Unit Rates
3	Hakka Hire	Unit Rates

VARIABLE MESSAGE BOARD & PORTABLE TRAFFIC SIGNALS

Rank	Tenderer	Rate Per Day VMB	Rate Per Traffic Signals
1	Ezi - Light	\$77.78	\$110.20
2	National Hire	\$112.53	\$157.90
3	Coates Hire	\$150.00	\$160.00

REPORT:

Tenders for the supply of Contract Plant Hire closed Wednesday 28 March 2007.
The contract is for a two (2) year period commencing the 1 July 2007 until 30 June 2009.

Tenders were called for the following categories of plant:-

- Front End Loader / Backhoe – Quick Hitch attachments required
- Skid Loader and attachments
- Excavators, Mini to 30 Tonne
- Rollers – Multi Tyred, 3 Point , Vib Twin Drum (CC10), Vib Smooth Drum
- Cranes
- Rubber tyred tractors and attachments including slashers, spray units etc
- Small Plant Items (Pumps, generators, concrete cutters etc)
- Concrete Pumps
- Low Loaders
- Water Trucks
- 1 Tonne Utes
- Pipe Cleaning equipment and Cameras
- Tilt tray Trucks suitable for container transport
- Skid –steer mounted Milling Profiler and associated attachments
- Boom type Flail Mowers and saws
- Tree Mulching Machinery and gang

At the close of tenders 79 submissions with a wide range of plant options had been received.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Supplementary Confidential Information EC2007-008 Hire of Contract Plant (DW 1605203).
-

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

09 [EO-OC] EC2007-037 Supply of Ready Mixed Concrete

ORIGIN:

Contracts

FILE NO: EC2007-037

SUMMARY OF REPORT:

Tenders for the Supply and Delivery of ready Mixed Concrete for maintenance and general construction purposes to three (3) specified areas across the Shire have been called.

The supply contract will be for twelve (12) month period commencing 1 July 2007 until 30 June 2008.

RECOMMENDATION:

That the contract for the Supply and Delivery of Ready Mixed Concrete for the period 1 July 2007 until 30 June 2008 be awarded to Readymix Concrete.

REPORT:

Tenders closing the 9 May 2007 have been called for the Supply and Delivery of Ready Mixed Concrete for the period commencing 1 July 2007 until 30 July 2008.

Tenderers were requested to provide prices for the supply and delivery of ready mixed concrete for maintenance and general construction purposes in various strengths, mix types and quantities to three (3) specified supply areas.

The contract can be let in either separable portions or as a whole contract.

Following the close of tenders, submissions received were as follows :-

- 1) Brims Concrete Areas 1, 2 & 3.
- 2) Hymix Area 1
- 3) Ready Mix Areas 1, 2 & 3.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

1. Supplementary Confidential Information EC2007-037 Supply of Ready Mixed Concrete (DW 1605241).
-

O10 [EO-OC] Contract EC2007-003 - Installation and Alterations to Traffic Signals at Wollumbin Street, Murwillumbah, Leisure Drive and Winders Place, Banora Point and Wharf and Florence Streets, Tweed Heads

ORIGIN:

Design

FILE NO: EC2007-003

SUMMARY OF REPORT:

The following projects and their respective sources of funding are listed below:-

- Wollumbin St Murwillumbah – Installation of a signalised pedestrian crossing on Wollumbin St between Brisbane St and Commercial Rd – funding from the Auslink Black Spot funding Program and the Urban Road Works Program 2006/2007.
- Leisure Dr/Winders Pl Banora Point – Installation of traffic signals at the intersection of Leisure Drive and Winders Place – funding from the Tweed Road Contribution Plan 2006/2007.
- Wharf St / Florence St – Upgrade of the existing signalised intersection to include a dedicated right turn movement from Florence St (both northern and southern legs) – funding from the RTA Black Spot Program 2006/2007.

Tenders for three signal installations were called in accordance with the NSW Local Government (General) Regulations 2005 and Council's Procurement Policy and closed on 9 May 2007.

Four Tenders were received and this report recommends the award of the tender.

RECOMMENDATION:

That:-

- 1. Council awards contract EC2007-003 Installation and alterations to traffic signals at Wollumbin Street, Murwillumbah, Leisure Dr/Winders Place, Banora Point and Wharf St/Florence Street, Tweed Heads for the amount of \$220,386 (Excl. GST) to CNJ Electrical Services.**
- 2. The General Manager be given delegated authority to approve variations up to 20% of the initial contract sum**

REPORT:

The following projects and their respective sources of funding are listed below:-

- Wollumbin St Murwillumbah – Installation of a signalised pedestrian crossing on Wollumbin St between Brisbane St and Commercial Rd – funding from the Auslink Black Spot funding Program and the Urban Road Works Program 2006/2007.
- Leisure Dr/Winders PI Banora Point – Installation of traffic signals at the intersection of Leisure Drive and Winders Place – funding from the Tweed Road Contribution Plan 2006/2007.
- Wharf St / Florence St – Upgrade of the existing signalised intersection to include a dedicated right turn movement from Florence St (both northern and southern legs) – funding from the RTA Black Spot Program 2006/2007.

A tender was called for this project in accordance with the NSW Local Government (General) Regulations 2005 and Council's Procurement Policy. The tender closed on 9 May 2007 with submissions being received from the following:-

Task Engineering P/L

Curran & Curran Pty Ltd

CNJ Electrical Services

Corrigan Electrics Pty Ltd

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

The cost of the contracted works is funded via various 2006/2007 budget allocations as detailed above.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

1. EC2007-003 Supplementary Confidential Information to Agenda Item EC2007-003, Installation and alterations to traffic signals at Wollumbin Street, Murwillumbah, Leisure Dr/Winders Place, Banora Point and Wharf St/Florence Street, Tweed Heads (DW 1605167).
-

011 [EO-OC] EQ2007-038 Supply of Selected Materials

ORIGIN:

Contracts

FILE NO: EQ2007-038

SUMMARY OF REPORT:

Quotations closed 9 May 2007 for the Supply of Selected materials into Council's Murwillumbah Depot Store for the period 1 July 2007 until 30 June 2008.

The supply contracts are called on an annual basis for selected large dollar turnover items purchased for issue through Council's Store.

RECOMMENDATION:

That the contracts for the supply of Selected Materials for the period 1 July 2007 until 30 June 2008 be awarded to the following suppliers:-

ITEM	SUPPLIER
Geotextile Material	Soil Filters Australia
Reinforcing Mesh	Neumann Steel
100mm Dia Slotted / Socked Agriculture Pipe	Neumann Steel
Herbicides	Rural Buying Service
Concrete Surrounds	Rocla
300 mm – 1050 Concrete Pipes	Rocla
Concrete Headwalls	Rocla
Concrete Kerb Inlets	Rocla
Premix Cement Bagged	Budd Mitre 10
General Purpose Bagged Cement	J H Williams
100mm Dia Slotted Agriculture Pipe	J H Williams
Welding Electrodes	J H Williams
Padlocks	J H Williams
90mm PVC Stormwater Pipe	J H Williams
Form Ply	J H Williams
Woven Silt Film / Silt Stop	J H Williams

REPORT:

Quotations closing the 9 May 2007 have been called for the Supply of Selected Materials into Council's Murwillumbah Depot Store for the period 1 July 2007 until the 30 June 2008.

The supply contracts are called on an annual basis for selected large dollar turnover items purchased for issue through Council's Store.

Items offered to tender are as follows:

Geotextile Material	Herbicides
Reinforcing Mesh	General Purpose Bagged Cement
Premix Cement Bagged	90mm PVC Stormwater Pipe
100mm Dia Slotted Agriculture Pipe	100mm Dia Slotted / Socked Agriculture Pipe
300 mm – 1050mm Dia Concrete Pipes	Concrete Surrounds
Concrete Headwalls	Concrete Kerb Inlets
Welding Electrodes	Form Ply
Padlocks – Keyed alike	Woven Silt Film / Silt Stop

The supply of Work Clothes and Boots have been included in past Selected Materials round of tendering however these items have been removed from this tender and will be offered to tender as a stand alone contract at a later date.

Strong commercial interest in the tender process has been maintained with prices submitted generally competitive with minor increase in most items offered to tender.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "non confidential" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. **Confidential Attachment** - EQ2007-038 Supplementary Information (DW 1606164).
 2. **Confidential Attachment** - EQ2007-038 Comparisons (DW 1606200).
-

012 [EO-OC] Park Naming

ORIGIN:

Recreation Services

SUMMARY OF REPORT:

At its meeting held 27 March 2007 Council resolved to call for comment regarding the naming of a parkland area in Kingscliff "*Robert Dixon Park*". One submission was received from the Kingscliff Ratepayers and Progress Association, requesting that consideration be given to naming a "substantial area of parkland" on the eastern side of Cudgen Creek near the Cudgen Creek Bridge "*Barbara Fitzgibbon Park*".

In the same period, a number of other submissions were received to name parks in various areas of the Shire after community members.

A review of guidelines from the Geographic Names Board and park naming policies of other Councils highlighted the fact that a review of the Tweed Shire Council public reserves naming policy may be warranted.

RECOMMENDATION:

That Council does not consider park naming submissions until the public reserves naming policy is revised and informs applicants accordingly.

REPORT:

At its meeting held 27 March 2007 Council resolved to call for comment regarding the naming of a parkland area in Kingscliff "Robert Dixon Park". One submission was received from the Kingscliff Ratepayers and Progress Association, requesting that consideration be given to naming a "substantial area of parkland" on the eastern side of Cudgen Creek near the Cudgen Creek Bridge "Barbara Fitzgibbon Park".

In the same period, a number of other submissions were received to name parks in various areas after community members:-

SPONSOR	SITE	PROPOSED NAME
Casuarina Rugby	Casuarina Rugby Fields	Tony Nash Sportsfield
Flame Tree neighbourhood watch	Small park in Flametree estate	Neighbourhood Watch Park
Cabarita Beach/Bogangar Residents' Association	Recreation Street Park	Don and Heather Johansen Park
Cabarita Beach/Bogangar Residents' Association	Small park opposite Cabarita Bowls Club	Ken and Marie Hansen Reserve

Council's policy for Public Reserves – Naming states:-

- "(a) Public Reserves should be given names of historical and/or Aboriginal significance or the names of eminent persons, past or present, may be used.*
- (b) Proposals for naming public reserves shall be advertised for 21 days for public comment."*

Questions as to what constitutes an eminent person and in what circumstances Council should consider naming parks after living persons prompted a review of naming guidelines from the Geographic Names Board and park naming policies of other Councils.

This review highlighted the fact the Tweed Shire Council Park naming policy is relatively scant on detail and open to interpretation. Subsequently, a review of the policy is being undertaken. It is anticipated that a draft reviewed policy will be presented to Council in June/July.

In the interim, it is recommended that Council does not consider park naming submissions until the revised policy is considered and inform the applicants accordingly.

Geographic Names Board of New South Wales - Commemorative Naming Guidelines:

Geographical Names Board of NSW: Commemorative Naming

Page 1 of 2



:: Home :: Information :: Commemorative Naming ::

Commemorative Naming

The Geographical Names Board of NSW has the role of assigning names to places and natural features. The Board's guidelines and procedures are aimed at ensuring community input, giving all interested parties a say in a naming decision and minimising duplication of names. The end result is a clear community identification of what name applies to which place or feature, and to enable clear communication in times of emergency, for delivery of services and in many cases, as a reminder of our history.

The most vexing naming decisions arise when features are named after people, especially those still living. The Board's experience is that proposals of this kind invariably lead to divisions in the community, and grief to both local councils and the Board.

Most jurisdictions around the world prohibit the use of names of living persons, and apply severe restrictions to the use of the name of any deceased person. For example, the United States Board on Geographic Names "will not consider names that commemorate or may be construed to commemorate living persons". The Australian Guidelines talk of ascribing names of living persons "only in very exceptional circumstances". These guidelines were born from long experience.

The NSW Board has been flexible. In all naming proposals it has initially accepted the advice of local councils. In advertising proposals that use names of living people, objections are received from local residents in the overwhelming majority of cases. The Board is required by its Act to place significant weight on these objections. The issue sets neighbour against neighbour and sullies what should be an amicable relationship between council and Board, and can end up an embarrassment for the person involved. The Board will not proceed with naming proposals against significant local objections.

Therefore, the Board strongly recommends that councils do not prepare proposals to name features to honour living persons. Alternatives are to use commemorative plaques or naming a particular community facility such as a building or oval after the person to be commemorated.

The Board's primary directive is to give precedence in using names of Aboriginal origin associated with the feature, or a name with an historical background in the area of the feature. Councils are encouraged to use these long standing practices wherever possible.

In all naming proposals, councils are encouraged to undertake consultation with the community prior to submitting a proposal to the Board. This is no different to existing participative procedures adopted by councils on a wide range of issues, aimed at achieving an equitable solution brokered by the council for the benefit of the community.

:: Name Search :: LGA Maps :: New Proposals ::
:: The Board :: Information :: Related Links ::

<http://www.gnb.nsw.gov.au/info/commname.html>

22/05/2007

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Review of Council's Reserves Naming Policy.

UNDER SEPARATE COVER/FURTHER INFORMATION:

Nil.

O13 [EO-OC] Floodplain Management Committee - New Members

ORIGIN:

Planning & Infrastructure

SUMMARY OF REPORT:

Council's floodplain risk management process is currently considering issues relating to Council's land use planning following various directions from the NSW Department of Planning relating to flooding. Currently Council's Floodplain Management Committee has no internal or external planning representation and as such has a limited ability to consider such matters.

It is therefore proposed that a member of the Planning & Regulation Division be nominated for membership of the Committee. In order to ensure Council's floodplain management process is consistent with the policies of the NSW Department of Planning, the Department should also be requested to provide a representative to the Committee.

RECOMMENDATION:

That Council:-

- 1. Appoints a representative from the Planning & Regulation Division to the Floodplain Management Committee.**
- 2. Invites a representative from the NSW Department of Planning to join the Floodplain Management Committee.**

REPORT:

As per Summary of Report.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

014 [EC-OC] Safe Water Project: Obambo-Kadenge

ORIGIN:

Natural Resource Management

SUMMARY OF REPORT:

The aim of the Safe Water Project was to provide an accessible and hygienic drinking water supply for a community in Kenya that extracted untreated drinking water from a contaminated source. This aim was realised in the community of Obambo-Kadenge in western Kenya. The attachment to this report details Marty Hancock's trip to Kenya from 2 -26 March 2007. It describes his experiences delivering the Safe Water Project as well as time spent with the Tweed Kenya Mentoring Program (TKMP) in Nairobi.

Marty Hancock would like to thank the TKMP and Tweed Shire Council for the opportunity to represent the program and deliver the Safe Water Project.

RECOMMENDATION:

That the report on the Safe Water Project: Obambo-Kadenge be received and noted.

REPORT:

As per summary.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

1. Tweed Kenya Mentoring Program Safe Water Project Report (DW 1604967)
-

015 [EC-OC] Proposed ComPacks Service Agreement with NSW Department of Health

ORIGIN:

Community & Cultural Services

SUMMARY OF REPORT:

ComPacks services are contracted through NSW Department of Health. Tweed Community Options have been asked to participate in a further contract, this time for one year, July 2007 to June 2008. Tweed Community Options will continue working in partnership with The Tweed Hospital and the Northern Area Health Service.

The new Contract involves Tweed Community Options providing services to 188 people who will be referred by The Tweed Hospital into the ComPacks program. Tweed Community Options will have sufficiently suitable staff contracted (as casual and permanent part time) to undertake ComPacks work.

Tweed Community Options is currently auspiced by Tweed Shire Council, and supervision is provided through Council's Manager Community & Cultural Services Unit.

RECOMMENDATION:

- 1. That Council agrees to enter into a contract of \$261,180 with NSW Department of Health to provide ComPacks services for the period July 2007 to June 2008; and**
- 2. That all documentation be executed under the common seal of Council.**

REPORT:

ComPacks is a project to assist with discharge planning for vulnerable patients of the NSW Hospital system who on leaving hospital will require two or more services to assist them to safely return home post hospitalisation. Up to 188 people will be referred by The Tweed Hospital to Tweed Community Options for these packages of services. Funding is provided for the case workers to broker support services that will sustain the patient for up to 6 weeks post discharge. During this time patients will recover sufficiently to continue independently at home, or they will be referred into more suitable long term supports such as HomeCare services.

The strategy of ComPacks is to allow the hospitals to address admission and discharge demands more effectively. It also provides patients with required supports when at home instead of trying to manage in times when community care services are already at a premium.

During the period April 2004 to May 2007, Tweed Community Options has participated with The Tweed Hospital in providing over 834 ComPacks packages – mainly to residents of the Tweed Shire, although some packages are provided to residents who live just over the border, but are within the catchment area of The Tweed Hospital.

The Manager of Council's Community & Cultural Services Unit and the Coordinator of Tweed Community Options have participated in a telephone conference with the Director of ComPacks, Bronwyn Wilkinson. The purpose was to discuss in detail the proposed draft of the new contract.

The previous contract was for three years, (but also had increases in funding each year, made by way of letters of variation). NSW Health is not in a position in May 2007 to draft a contract for more than one year. However it was discussed in the telephone conference that it is likely that in the near future, they will offer another three year contract to all participating Community Options projects. Presently NSW Health is still exploring their planning needs, together with their options and budgets. (However it was stated in the telephone conference that by June 2007 the new contract might arrive with the notation that it is for three years). The contract will be formally posted to Council by early June 2007.

There are no concerns regarding the content of the draft copy. It is expected that variations to increase funding during the coming 12 months may be contained in the new contract. The 12 month contract will require services to 188 patients at a total cost of \$261,180.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

O16 [EC-OC] Proposed – One-off Funding Agreement between Tweed Shire Council (auspice for Tweed Community Options) and NSW Community Options Projects Inc.

ORIGIN:

Community & Cultural Services

SUMMARY OF REPORT:

The NSW Department of Ageing, Disability and Home Care (DADHC) has provided non-recurrent funding for episodic case management and brokerage services to the NSW Community Options Projects Inc to administer and distribute.

This one-off Grant specifies:

Case management component of \$17,727.27 (including \$1,772.73 GST)
Brokerage Services component of \$17,727.27 (including \$1,772.73 GST)

The Total of this grant is \$39,000 GST inclusive.

Although funds are now available to Council, the Grant must be completed by the financial year end 2007/2008. This gives Tweed Community Options 13 months to administer the Grant.

The Funds provided under this grant can only be used to provide non-recurrent episodic case management and brokerage services. This grant will be very effective to enhance the current work of Tweed Community Options as it will assist to address crisis situations, waiting lists, and smaller requests by community members who qualify as HACC eligible residents of the Tweed Shire.

RECOMMENDATION:

- 1. That Council agrees to accept the grant of \$39,000 and enter into a contract with NSW Community Options Projects Inc. to provide episodic case management and brokerage services; and**
- 2. Council agrees to affix Council seal to all relevant documents.**

REPORT:

NSW Community Options project Inc has granted funds to most of the 62 Community Options projects in NSW. The Funds available to NSW Community Options originated from NSW Department of Ageing Disability and Home Care (DADHC). This non-recurrent funding is specifically for Episodic Case management and Brokerage Services under the grant reference of NSW05/05DSW.

NSW Community Options Project Inc has been asked to administer and distribute the funds across its network of Community Options Projects.

Contained in a letter of offer from NSW Community Options are details of the Grant; what Tweed Shire Community Options needs to do to accept the non-recurrent funding and also what NSW COPS Inc will do once the funds are accepted.

The letter of offer is very specific on the contractual obligations under the contract. It is clearly based on similar contractual documents that Council signs each time it accepts funds from DADHC. However this contract is very specific, in that it is only for episodic case management and related brokerage services.

Episodic case management stipulates a much shorter time frame per client and is also characteristically one-off service support.

It is not joint case management, nor is it short-term or long term case management.

Episodic case management usually suits families who are looking for one item of support or one short service support - and it is never to be seen as replacing the need for HACC services that are required for long term assistance by a client.

Highlighted in the contract is the condition that this non-recurrent funding agreement, for case management and brokerage service funds, cannot be used to purchase on-going HACC services. An example of the types of people who prefer this type of support are Aboriginal people who are not comfortable in being linked long term to services, but would rather contact the office when something is required.

Tweed Community Options believes that these funds will be distributed quickly as the need is great in our Shire. It is expected that the funds will be exhausted within 5 months.

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Nil.

POLICY IMPLICATIONS:

Nil.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. NSW Community Options Project Inc (DW1605315).
-

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

017 [EC-OC] Request for "In Kind" Support/Waive Fee

ORIGIN:

Community & Cultural Services

SUMMARY OF REPORT:

Council has received requests from various organisations asking that Council provides in-kind support/waives the fees for room hire. Details of the requests are reproduced in the body of this report.

In accordance with Section 356 of the Local Government Act 1993 - Donations, Council resolved on 6 October 2004 that:-

".... in future, all donations made by Council, whether in cash or in kind, be made by way of a resolution of Council."

RECOMMENDATION:

That Council:-

- 1. With reference to the request from New South Wales Department of Education & Training (for Far North Coast Disability Interagency), Council provides the South Tweed Community Hall free of charge for an expo for school leavers with a disability to be held on 23 May 2007, and that Council's support is recognised with the following acknowledgement "This programme has been supported by Tweed Shire Council".**

- 2. With reference to the request from Tweed Valley Banana Festival & Harvest Week, Council provides the Murwillumbah Civic Centre Auditorium free of charge for Banana Festival activities on 14, 16-18 and 20-22 August 2007 including Fashion Parade, Battle of the Bands, Rotary Art Show and Short Film Night and that Council's support is recognised with the following acknowledgement "This programme has been supported by Tweed Shire Council".**

REPORT:

Council has received requests from various organisations asking that Council provides in-kind support/waives the fees for room hire. Details of the requests are reproduced as follows:-

Organisation Name	Request	Est \$ Amount of Waiver	Recommendation	Meet Guidelines?
NSW Department of Education & Training (for Far North Coast Disability Interagency)	Request fee be waived for hire of South Tweed Community Hall on 23 May 2007.	77.50	That the fee be waived for the purpose of an expo for school leavers with a disability	Yes
Tweed Valley Banana Festival & Harvest Week Inc	Request fee be waived for hire of Murwillumbah Civic Centre Auditorium on 14, 16-18 and 20-22 August 2007 for Banana Festival activities including fashion parade, battle of the bands, Rotary Art Show and short film night.	1442	That the fee be waived for the purpose of Banana Festival activities.	No. However, Council has always provided the Auditorium for this event as part of its support for the Tweed Banana & Harvest Week Festival

LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:

Should requests be approved for the waiving of fees for room hire, the income for the meeting room will be impacted by the amount of the fee reduction.

Should requests for "in kind" support be approved, this will impact on the costing of Council's involvement in the activity.

POLICY IMPLICATIONS:

In considering this request, reference should be made to:-

Festivals Policy.

Donations Policy.

Guidelines for Fee Reduction, Auditoriums, Meeting Rooms and Halls.

UNDER SEPARATE COVER/FURTHER INFORMATION:

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website www.tweed.nsw.gov.au or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. NSW Department of Education and Training (for Far North Coast Disability Interagency) (DW1591640)
 2. Banana Festival & Harvest Week Inc (DW1602808)
-

THIS
PAGE
THIS
PAGE
IS
IS
BLANK
BLANK

