

**06 [GC-OC] Corporate Quarterly Report - July to September 2006**

**ORIGIN:**

**Corporate Performance**

**SUMMARY OF REPORT:**

The Management Plan is the strategic mechanism in the Local Government Act within which planning, policy making and management takes place.

In accordance with Section 407 of the Local Government Act the General Manager must report to Council each quarter as to the extent to which the performance targets set by the Council's current Management Plan have been achieved during that quarter.

In accordance with the conditions imposed by the Minister regarding the Section 508A(4) special rate variation approval for 2006-2008, Council must clearly report outcomes and expenditure in its annual report. A quarterly update report on outcomes of a current 7-year plan has been included in Appendix A of this report.

The Corporate Quarterly Report for the period 1 July to 30 September 2006 is presented for consideration by Council.

**RECOMMENDATION:**

**That the Corporate Quarterly Report for the period 1 July 2006 to 30 September 2006 be received and noted.**

## **REPORT:**

In accordance with Section 407 of the Local Government Act, the General Manager must report to Council each quarter as to the extent to which the performance targets set by the Council's current Management Plan have been achieved during that quarter.

The Management Plan is the strategic mechanism in the Local Government Act within which planning, policy making and management may take place.

The Quarterly Corporate Report provides progress feedback on designated priorities within the principle activity categories as specified in the 2006-2009 Management Plan. These Quarterly Reports will be combined at the conclusion of the financial year and included in the annual report to the Department of Local Government, Council and the community.

### **2006-2008 Special Rate Variation (7 Year Plan)**

In accordance with the conditions imposed by the Minister regarding the Section 508A(4) special rate variation approval for 2006-2008, Council must clearly report outcomes and expenditure in its annual report. A detailed quarterly update report on outcomes of a current 7-year plan has been included in Appendix A of this report, following is a summary of progress to 30 September 2006.

#### Business & Economic Development

Tweed and Coolangatta Inc. (TACTIC) have commenced work on the Kingscliff Visitor Information Centre. The centre is expected to be open before Christmas. TACTIC are also completing their marketing plan which will present a marketing and promotion plan for the Tweed. This plan will be presented to Council on 28 November.

Negotiations have been continuing with Tweed Economic Development Corp. (TEDC) regarding a revised agreement which reflects the increased funding amount.

Council is undertaking the preparation of a Corporate Plan. This is a process which will involve all levels of Council's management. It is currently at initial levels of discussion and planning. This process will be reported back to Council separately in due course.

Council's internal support for economic development has been continuing with the establishment of the new Economic and Business Undertakings Unit.

#### Environment & Community Services

Preliminary design is proceeding on the Tweed Heads Museum building and will be commencing in December 2006 for the Community Centre at Murwillumbah.

As part of Council's social plan, delivery a Youth Development Officer and Aboriginal Development Officer have both been recruited to commence in November/December 2006 to enhance the development of services in these areas.

Work is proceeding in preparation to carry out additions to the Banora Point SES premises.

### Planning & Development

The LEP Review process has commenced. The Planning Reform Unit has been established to oversee the successful completion of this project. The project is to be undertaken in 2 stages. First stage is to marry up Council's existing LEP provisions with the Standard LEP Template provided by the Department of Planning. The first stage of the LEP is expected to be ready for public exhibition by March 2007. Second Stage is to undertake a major review of the Shire LEP which will involve a review of various Council's existing land use, economic, environmental and social strategies. This phase of the project is expected to be ready for public comment by Mid 2008.

The Murwillumbah Plan has just commenced and is expected to be completed mid 2007. Briefs have been prepared to commence the Plans for Pottsville and Tweed Heads South with completion of these projects expected late 2007.

Review of Council's urban design guidelines is being undertaken through DCP – "Residential and Tourist Development Code" and is proposed to be exhibited over December and January.

### Engineering & Operations

Pre-construction works for major capital projects are progressing satisfactorily. Designs for the Murwillumbah pool complex and Cudgen Creek footbridge are well advanced, DAs for these projects are expected to be submitted late 2006, with tenders to be called and contracts let in the first half of 2007.

Preparation of plans for Kingscliff Foreshore, Jack Evans Boatharbour Landscape and the Regional Sport & Recreational Facilities (Arkinstall Park) are all progressing satisfactorily.

A contract for aerial laser scanning to provide a 0.5m contour plan of land in Tweed Shire is expected to be completed in the first half of 2007. This plan will provide a base topographical plan for future strategic land use planning and flood modelling throughout the Shire.

The roadworks programmes, including gravel resheeting of unsealed roads, resurfacing sealed roads and sealed road, kerb & gutter and footpath rehabilitation is progressing well with 25% of the program complete.

### **CORPORATE QUARTERLY PERFORMANCE REPORT – 1 JULY 2006 TO 30 SEPTEMBER 2006**

The following report details the progress for the period July to September 2006 on activities identified to be undertaken during 2006-2007 in the 2006-2009 Management Plan.

These actions assist Council to work towards its vision of “a premier area in which to live, work and visit”.

**1 Community action plan**

Vision: To maximise community wellbeing, public health and safety

**Recreation program**

1.0 Recreation

**Health and community services program**

- 1.1 Waste management
- 1.2 Public health and safety
- 1.3 Community development
- 1.4 Community facilities

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Continued design phase of the Tweed Heads Master Plan relating to Jack Evans Boat Harbour	To rejuvenate the Tweed Heads 'CBD' for social & economic outcomes	% of design completed	75%	Stage 1 concept design completed
Development of the Coastal Landscape Strategy	Outcome of the Coastline Management Plan to improve the visual & recreational amenities of coastal park lands	% completed		-Kingscliff master plan draft is complete -Cabarita foreshore plan 70% -Andrew Ave. Pottsville 70%
Regional Sport Facilities Plan & implementation	To plan for the provision of sporting facilities at a regional or higher level till 2022	Stages completed		Feasibility study and Master Plan study completed
Preparation of an Open Space Recreational Strategy	To engage the community to provide information that will enable council to adequately plan for the acquisition & embellishment of open space. Thereby effectively catering for the needs of the community	% of strategy completed to adoption by council	0%	Not commenced

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Upgrade of local sports facilities	To improve the usability of sporting facilities throughout the shire	Number of projects completed	50%	50% of local facilities upgraded
Continue implementation of the Coastal Weed Control Program	To control environmental weeds in coastal areas	Approximate area controlled	100ha	Ongoing project, satisfactory progress
<b>Waste management</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Continue domestic waste minimisation education & facilitation	Total domestic waste currently sent to landfill recycled	% of total domestic waste recycled	20%	Ongoing
Continue commercial & industrial waste minimisation education & facilitation	> 60% of total commercial & industrial waste currently sent to landfill recycled	% of commercial & industrial waste recycled	10%	Ongoing
Construction of new solid waste landfill cell at Stotts Creek	Provide an environmentally secure landfill cell for disposal of solid waste materials	% of work completed	0%	To be commenced March 2007
Rehabilitation of old landfill site at Stotts Creek	Rehabilitation of site to match surrounding native vegetation & landscape	% of rehabilitation work completed	75%	To be completed December 2007
Preparation of a Management Plan for Eviron Road, future landfill site	Plan & prepare future landfill sites	% of plan completed	80%	To be completed end November 2006
<b>Public health and safety</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Upgrade of public toilets (PT)	Continual implementation of the public toilet infrastructure upgrade works Programmes	% of program completed	40%	-Tumbulgum PT completed. -Stokers Sidings PT, development consent obtained -Cabarita Beach Surf Life Saving Club completion due end 2006, the existing PT will then be demolished

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Risk assessment for emergency management services	To minimise risk of identified hazards to the community	% completed	75%	Draft document completed with community consultation under way
Study of odour impact from a Flying Fox colony in the Dallas Park locality	In response to community concerns of health and amenities	% completed	10%	The project is on hold until environmental conditions are satisfactory for a field study
<b>Community development</b>				
<b>Work activity</b>	<b>Outcome objective</b>	<b>Performance indicator</b>	<b>YTD status</b>	<b>Progress notes</b>
Annual review of the Social Plan	Reflect current community needs in social planning strategies	% of review completed	10%	Aiming for completion before the Budget process begins
Implement priorities identified in the Youth Needs Analysis Study	Support for the youth of the shire	% of priorities implemented	10%	Progress depends on new Youth Development Officer
Ageing Project	Identify strategies to meet the needs of an ageing population	% of project completed		Establishment of an on-going working group comprising Council, Aging & Disability Dept. and Southern Cross University. Meetings held three monthly
Community Safety & Crime review Strategy	Ensure the safety of the general community and defined target groups	% of strategy developed	50%	Draft to be review for March approval
Sustainable Local Transport Plan	Develop strategies of sustainable modes of transport within the shire	% of plan completed to adoption	50%	Draft to be review – progress depends on EMT support
Affordability Housing Strategy	Develop strategies to increase the provision of affordable housing for defined target groups	% of strategy developed	10%	Linked to new LEP preparation
Community Infrastructure 10-year Program	Plan for human services needs to satisfy a growing population	% of program completed to adoption	20%	Consultants to be appointed for 3-month study/plan preparation

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**Community facilities**

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Tweed Respite Centre construction	Respite Centre for the Tweed	% of construction completed	0%	Plans are being amended
Murwillumbah community centre initial planning & design	A relevant and sustainable facility designed to service the community in the longer-term	% of project planning & design completed	5%	Architect brief drafted
Design of Murwillumbah car park & swimming pool	Completion of design work	% of design completed	75%	Expression of interest called for contractors. Award contract in March 2007
Murwillumbah Civic Centre two-storey extension	Increased office space	% of construction completed	95%	Call Tenders in November 2006. Complete construction by May 2007
Public hall upgrade and maintenance program	To provide well maintained public halls for community enjoyment	% of program completed	0%	Budgeted annual funds for ongoing hall maintenance.
Expansion of workshop programs provided by the Art Galley	More art & cultural workshops for community involvement	Number of workshops conducted per quarter	12	18 workshops offered, 12 were conducted
Redevelopment of the Tweed River Regional Art Gallery	Allow the Galley to exhibit more portraits and other works from its current collection	% of construction completed	100%	Stage 2 opened 15 September 2005
	Allow larger exhibitions to be accepted & displayed	Number of exhibitions per quarter	8	
Development of the Tweed River Regional Museums	Plan & design suitable buildings to house & safe guard museum pieces depicting the history of the Tweed	% of design work completed	5%	Initial concept stage (stage 1)

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
	Establishment of the new Tweed River Regional Museums at Tweed Heads & Murwillumbah	% of project planning & design completed	0%	
	Documentation of the Museum's collection	% of documentation project completed	5%	Collection Assistant to be engaged for a three year part funded position (Ministry for the Arts)

## 2 Economic Action Plan

Vision: To promote a strong economy with diverse employment opportunities

### Economic development

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Review of TEDC performance quarterly	To observe performance of sponsored agent	Comparison of plan to actual outcomes, reported quarterly	Ongoing	New 4-year funding and performance contract has been drafted and being negotiated with TEDC. Manager Business & Economic Development has been assigned responsibility to oversee TEDC performance
Review of TACTIC performance standards quarterly	To observe performance of sponsored agent	Comparison of plan to actual outcomes, reported quarterly	Ongoing	New 4-year funding and performance contract has been signed with TACTIC Manager Business & Economic Development has been assigned responsibility to oversee TACTIC performance
Participation rates to visitors information centres	To improve quality of information & services offered at all information centres	% change in participation rates over a quarter		Quarterly report per contract not due until 30/10/2006
Facilitate and implement Reserve Trust resolutions in relation to caravan park maintenance and development	100% of resolutions implemented	Resolutions implemented within agreed timeframe	Ongoing	

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Tourism strategy	To balance tourism growth with community lifestyle preferences	% of strategy completed		New agreement requires TACTIC to prepare Strategic Plan by 28 February 2006
Enterprise land release study	Balance population growth with employment generation	% of release study completed		Discussions with TEDC regarding responsibilities over the development of an industrial land strategy to be finalised

**3 Environment Action Plan**

Vision: To conserve biodiversity and natural beauty utilising ecologically sustainable development practices

**Natural and built environment program**

- 3.1 Natural environment
  - Coastal & waterways management
  - Flood plain management
- 3.2 Built environment (urban planning)
- 3.3 Development assessment and building controls

**Natural environment**

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Implementation of Tweed Coasts Estuaries Management Plan	Maintain & improve estuarine environment in the three coastal creeks	% completed. Target 75% of budget expended	10%	
Implementation of Tweed River Management Plans	Maintain & improve freshwater & estuarine environment to the Tweed River & its tributaries	% completed. Target 50% of budget expended	15%	
Implementation of Coastline Management Plan	Competition of Environmental Impact Statements (EIS) for management of Kingscliff beach	% completed	25%	Consultant engaged to prepare EIS for Kingscliff Beach
Coastal flood plain & acid sulfate soil (ASS) management plan (\$60K)	<ul style="list-style-type: none"> <li>▪ 2 modified floodgates</li> <li>▪ 150 ha floodplain under active management</li> <li>▪ 12 primary producers</li> </ul>	% of projects completed	80%	Major project works completed. Final report due end of October 2006.

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
	adopting best management practices <ul style="list-style-type: none"> <li>Increased landowner &amp; community awareness, Natural Resource Management &amp; ASS</li> </ul>			
Coastal floodplain & acid sulfate soil management plan fast track (\$40K)	<ul style="list-style-type: none"> <li>2 modified floodgates</li> <li>150 ha floodplain under active management</li> </ul>	% of projects completed	100%	Works completed July 2006 and final report has been submitted
Coastal floodplain and acid sulfate soil management plan extension (420K)	<ul style="list-style-type: none"> <li>1 modified floodgate</li> <li>80 ha floodplain under active management</li> </ul>	% of projects completed	100%	Works completed July 2006 and final report has been submitted
Fish habitat grant program (\$60K)	3 modified floodgates	% of projects completed	70%	Two of the three tidal floodgates installed. Works to be completed January 2007. Final report due February 2007
Environmental Trust (\$100K)	10 modified floodgates	% of projects completed	20%	One of 10 tidal floodgates installed. 50% of works are to be completed by May 2006. Final report due May 2008.
Australian Research council linkage (\$1.25M including in-kind)	Reduce export of acid sulfate soil contaminants to coastal waters	% of project completed	40%	The research team has submitted the second report to the Tweed River Committee. Research is continuing in the Blacks Drain Catchments, Murwillumbah.
Greenhouse gas fluxes from sugarcane soils & nitrogen fertiliser (\$620K)	Measure emissions from greenhouse gases from acid sulfate soil under sugarcane production & investigate emissions from different fertilisers & placement in soils	% of project completed	40%	The Tweed phase of the data collection is complete. The next phase will be on non-ASS in Qld where data will be collected over 12 months.

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<b>Built environment</b>				
<b>Work activity</b>	<b>Outcome objective</b>	<b>Performance indicator</b>	<b>YTD status</b>	<b>Progress notes</b>
Local Environmental Plan (LEP) 2000	Review & update LEP 2000	% of review completed	10%	
Residential development strategy review	Strategies for residential development in the shire	% of review completed to adoption	0%	Not commenced
Rural land use study	Review of rural land use to balance population growth & community needs	% of study completed to adoption	0%	Not commenced
Community heritage study	Identify & conserve heritage items	% of study completed	90%	To be exhibited prior to end of year
<b>Locality plans</b>			10%	
▪ Kingscliff		% of planning completed	0%	Not commenced
▪ Pottsville			70%	
▪ Cabarita				Subject to State Govt. legislation
▪ Tweed Heads				Subject to State Govt. legislation
▪ Kings Forest	A coordinated statement of the future character of nominated localities & the necessary mechanisms to achieve character including: land use controls & infrastructure provisions		90%	Budget locked for commencement 2007
▪ Area E Terranora				Scope study
▪ Tweed Heads South		% of planning completed	100%	Stage 1 completed, stage 2 commenced, stage 3 to be completed 2007
▪ Burringbar				
▪ Murwillumbah				
▪ Uki			100%	Urban design review panel formed
Urban design charter	Design of development in the Shire is a critical element for retention & enhancement of the character of the Tweed. All of Council's urban design policies & controls require updating to ensure contemporary design	% of charter completed		

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Seaside City Local Environmental Plan (LEP) amendment	outcomes are achieved To ensure high quality urban design outcomes	% of amendment completed	100%	Completed
Full inspection of all OSSM	All active OSSM systems fully inspected and maintained according to guidelines	Number of OSSM systems inspected over quarter % of OSSM systems which failed inspection in the quarter	82 0%	No system failed through the quarter
To reduce stormwater pollution of waterways	Cleaning gross pollutant traps (GPT)	Cleaning of gross pollutant traps (GPT) in accordance with schedule	As per schedule	Manual cleaning of GPTs occurs monthly on a rotating schedule, with major GPT cleaning by contractor every quarter
<b>Development assessment and building controls</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
<b>Development assessment</b>				
Review administrative processes associated with development applications	To ensure administration & assessment procedures meet all legislative requirements and are consistently applied	% of review undertaken & recommended changes implemented	10%	Ongoing
Review assessment processes for development applications		% of review undertaken & recommended changes implemented	10%	Ongoing
Customer Service Survey Design	To ensure continual improvements in customer service standards	Survey completed		Customer service form to be reviewed
Customer Service Survey Results		Review of survey results completed		Customer service form to be reviewed
<b>Building services</b>				
Review of administrative processes associated with all applications dealt with by the Building Services Unit	To ensure quality customer service, optimise staff and ensure legislative requirements are met	% of review undertaken and changes implemented where necessary		Ongoing

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Review of administrative processes associated with all applications dealt with by the Building Services Unit	To streamline procedures and ensure that they meet all legislative requirements	% of review undertaken and changes implemented where necessary		Ongoing
Continuous review of assessment & approval processes				Ongoing
- Development applications				Ongoing
- Complying development applications				Ongoing
- Construction certificate applications				Registration of buildings to comply with BASIX to DPNIR implemented
- Applications for sewer connections				176 issued 221 received 7-10 days processing
- Applications for building certificates				Ongoing
Implement program for fire safety audits on buildings	Ensure public safety	% of review undertaken and changes implemented where necessary		Ongoing
Continue registration of backflow devices and schedules of fire safety measures in buildings	Ensure public safety	% of review undertaken and changes implemented where necessary		Ongoing All registered on receipt

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**4 Infrastructure Action Plan**

Vision: To provide infrastructure of a high standard that supports community wellbeing, economic growth and environmental quality

**Infrastructure program**

- 4.0 Infrastructure planning
- 4.1 Roads and transport
- 4.2 Water
- 4.3 Sewerage

**Infrastructure planning**

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Update the Tweed Road Contribution Plan (TRCP) contribution rates	Update of Tweed road contribution rates	% of update completed	10%	Consultants work load doesn't allow commencement of revisions until 7/12/06, completed date 28/02/07
Preparation of the Tweed Valley Floodplain Risk Management Study	Prepare & adopt a Tweed Valley Floodplain Risk Management Plan	% of study completed	20%	Parts 1 & 2 complete Parts 3 & 4 in draft for consideration of floodplain management committee
Formulate a risk management plan based on recommended options from Tweed Valley Floodplain Risk Management Study		% of plan completed	20%	Risk management plans are subject to completion of each part of the risk management study
Creation of an asset database for floodgates in the Shire	Floodgate asset management system	% completed	10%	All assets inspected by field staff to allow creation of database
Establish a maintenance program for shire floodgates		% completed	10%	All assets inspected by field staff to allow maintenance program to be developed
Create a two-dimensional flood modelling of Cudgen, Cudgera & Mooball Creeks	Flood study of Coastal Creeks	% of model completed	5%	Tenders called for airborne laser scanner to create basis for hydraulic model

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Prepare a Coastal Creeks Floodplain Risk Management Study	Adopted Coast Creeks Floodplain Risk Management Plan	% of study completed	0%	Awaiting completion of modelling
Formulate a Risk Management Plan based on recommendations from the Risk Management Study		% of formulated plan completed	0%	Modelling and risk management study is a prerequisite for commencement
<b>Roads and transport</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Gravel re-sheeting of unsealed roads	To provide properly maintained road networks in the shire	% of network area treated per year	2%	Program 25% completed
Resurfacing of sealed roads		% of network area treated per year	1%	Program 10% completed
Area maintenance of roads including culvert & table drain clearing, gravel surface patching & grading, and sealed surfaced defect repair	To provide properly maintained road networks in the shire	All areas visited by maintenance gang 5 times per year	As per schedule	Maintenance currently on 9 week rotation
Levelling of uneven footpaths	To provide properly maintained footpath networks in the shire	All reported trip hazards greater than 30mm are repaired	Ongoing	Grinding of uneven joints as required. Footpath renewal program commenced
Routine bridge inspection & minor maintenance of all bridges. Major repairs identified & scheduled	To maintain bridges economically in a safe & serviceable condition	All bridges inspected once per year	Ongoing	-Bridge inspection and minor maintenance in progress -Replacement of girders in Byrill Cr Rd bridge. -Quotations for replacement of cathodic protection systems
Slashing of roadsides & trimming of trees	To control roadside vegetation to maintain safety & amenity	-Slashing of roadsides 2m from edge of seal. -Sight lines maintained by trimming of trees	As per schedule	
Street & footpath sweeping in commercial areas	To maintain commercial areas streets in a tidy condition & reduce	Streets & footpaths swept in accordance with schedule	As per schedule	

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Maintenance & repair of damaged street furniture	stormwater pollution To maintain upgraded street furniture to enhance commercial areas appearance	Observed or reported damaged furniture maintained & repaired	Ongoing	Maintenance carried out with a weekly inspection. Major damage reported to carpenters
Approved capital works program delivered for roads, drainage, bridges & designated water supply & sewerage projects	To deliver capital works on time & in budget	Approved programs completed	Ongoing	Capital works program in progress
Undertake agreed road safety campaigns & programs	To promote safe behaviour by all road users	Successful delivery of road safety programs	Ongoing	Preparation for RRrisk Program. Successful application for Stay Upright motorcycle safety campaign
Construct cycle ways in accordance with usage patterns & to provide connectivity	To provide cycleway networks in accordance with Council's adopted plan	Completion of approved cycle ways	Ongoing	Nullum St cycleway completed. Condong St cycleway near completion.
Construct paved footpaths in accordance with adopted plan & annual program	To provide paved footpath networks in accordance with Council's adopted plan	Completion of approved footpaths	Ongoing	Riverview St, Mahers Lane, Oleander Av, Kingscliff St, Sutherland St footpaths completed.
Construct pedestrian facilities in accordance with adopted plan & annual program	To improve pedestrian access facilities as identified in the adopted plan	Completion of approved pedestrian facilities	Ongoing	6 ramps in William Street constructed. Path and ramp in Eyles Av completed.
Construct new bus shelters in accordance with priority determined by the Public Transport Committee	To provide bus shelters in priority locations	Completion of approved bus shelters	Ongoing	Tenders invited for the supply of new shelters. Quotations for concrete slab and installation have been invited.
Ensure asset comply with relevant RTA standards. Consultation with Traffic Committee as	To maintain & improve traffic facilities throughout the shire	-Traffic Committee recommendations implemented -Traffic management devices maintained in accordance with	As per schedule	-Recommendations implemented -Devices are maintained as per schedule

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
required Identify & prioritise street lighting upgrades	To provide street lighting in urban areas	schedule or as required New subdivision are illuminated to relevant standards	Ongoing	Appropriate lighting standard nominated for referred subdivisions
Operation of council quarries in accordance with the Quarries Business Plan	To provide road materials to council works at market rates	-Quarries operated within approval & environment standards. -Materials complies with relevant standards	Ongoing	Environmental improvement works at Quarry Rd had been implemented -Monitoring at other sites. -Gravel quality matched to appropriate standard.
Plant fleet is well maintained, modern & relevant	To provide all plant equipment necessary to facilitate operational activities of council	-Plant item downtime at acceptable level. -80% plant item utilisation. -Replacement of fleet items in accordance with schedule	Ongoing	-Annual monitoring only - Replacements in progress – rollers, trucks, screening plant, motor vehicles.
Appropriate stocked store	To provide the materials & tools to facilitate the operational activities of council	-Required items are readily available. -Stock inventory kept at a minimum	Ongoing	Commenced Review of stock minimum & maximum levels
Undertake survey investigation & design of transport routes, cycle ways & pedestrian safety	To ensure infrastructure asset improvements are consistent with population growth & community needs	% of planning completed		-Tweed Heads master plan released by RTA for public exhibition. -Planning/design of Kingscliff boardwalk in progress.
<b>Water</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Completion of design for the Bray Park Water Treatment Plant	Upgrade plant capacity to 100ML per day To improve water quality for Tyalgum	% of design completed	90%	
Upgrade of Tyalgum water treatment plant	To improve water quality for Tyalgum	% of the upgrade completed	5%	
Construction of a second reservoir at Bilambil Heights	Increase in water storage capacity	% of construction completed	0%	Work not yet commenced
Preparation of a Water Supply Activity Management Plan (AcMP)	To improve water management & service delivery through the development of an	-Completed plan adopted by Council -Acceptance of adopted plan by the Department of	50%	AMP's placed on Exhibition

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
	integrated water service delivery plan	Energy, Utilities & Sustainability - Completion of community consultation - Adoption of strategic direction		IWCM Strategy and Context Study placed on exhibition
Preparation & implementation of an Integrated Water Cycle Management Plan	To more effectively manage the integration of water supply, sewerage & stormwater to maximise benefits for the community & environment	% completed of a Bulk Water Supply Strategy incorporation Demand Management Strategies to Council adoption		Draft Yield Study Completed
Review Developer Services Plan (DSP) for the Tweed	Review of developer charges for levied water rates in the Tweed	-Complete preparation of a Water Sharing Plan with the Catchments Authority (CMA) % of plan review completed	0%	Council received advise of Macro Water Sharing Plan rules Not yet commenced
Review of the long-term financial plan in accordance with the Developer Services Plan	To ensure long-term financial sustainability of water infrastructure in the Tweed	% of plan reviewed	0%	Not yet commenced
Determine strategic loan funding requirements		Completed by December 2006		To be finalised for next years budget
Continue implementation of DUES water best practice guidelines	Ensure healthy & sustainable management of water infrastructure in the shire	% of guideline implemented	60%	
<b>Sewerage</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Completion of Kingscliff sewerage treatment plant	To provide sewerage infrastructure with capacity to service Kingscliff for the longer term	% of plant completed	20%	
Upgrade of	Aim of 100% effluent reuse	% of project completed	60%	

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Murwillumbah sewerage treatment plant to tertiary level treatment – "Condong Mill Co-generation" project	from Murwillumbah STP to be supplied to Condong sugar mill to be used as process water in cooling towers	-Completed plan adopted by Council -Acceptance of adopted plan by the Department of Energy, Utilities & Sustainability in meeting their requirements	50%	AMP's placed on Exhibition
Preparation of a Sewerage Activity Management Plan	To improve sewerage services management & service delivery through the development of an integrated sewerage service delivery plan	- Completion of community consultation - Adoption of strategic direction -Completion of a Effluent Re-Use Strategy to council adoption	100%	IWCM Strategy and Context Study placed on exhibition Strategy Adopted by Council
Preparation & implementation of an Integrated Water Cycle Management Plan	To more effectively manage the integration of water supply, sewerage & stormwater to maximise benefits for the community & environment	% of plan reviewed	0%	Not yet commenced
Review of the long-term financial plan in accordance with the Developer Services Plan	To ensure long-term financial sustainability of sewerage infrastructure in the Tweed	Completed by December 2006	0%	Not yet commenced
Determine strategic loan funding requirements	Provide commercial rate of return to sewer funds	% of turnover required to sewer fund		On target for \$200k return to Sewer Fund
Maintain long-term objectives at the Tweed laboratory Centre				

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Implementation of the new integrated business systems geographical information system (GIS), asset management & modelling systems	Provide information systems to support sewerage & water infrastructure planning & operations	% of systems implemented	50%	
Continue implementation of DUES sewerage best practice guidelines	Ensure healthy & sustainable management of sewerage infrastructure in the shire	% of guideline implemented	60%	

**5 Governance**

Vision To ensure sound corporate governance through effective strategic financial planning, budget control, and statutory compliance and organisation management

**Governance program**

- 5.0 Occupational health & safety risk management
- 5.1 Financial management
- 5.2 Information services
- 5.3 Corporate performance

**Occupation health & safety risk management**

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Review of Operational Management Systems procedures	To effectively manage operations risk to Council workers, the community & the environment	% of procedures reviewed	100%	
Improve Operational Management Systems internal audit procedures	To improve compliance with procedures	Number of audits per quarter	1	
Improve State Cover OHS systems evaluation 2005 benchmarks	To achieve legislative compliance with OHS laws and regulations	Target: 80% compliance	73%	

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Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Accident / incidents reported and investigated	To measure compliance with procedures	% of accidents / incidents reported in 12 hours, reported quarterly	89%	
Statistical techniques	To provide benchmarks with other councils in the North Coast Safety Group	Lost injury time (LIT) -Days lost -Incident rate -Frequency rate -Duration rate -Total claims -Total cost	8 57 4.9 24.6 7 17 \$45,060	
<b>Financial management</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Implementation of an integrated Asset Management system across the organisation	An asset management system which matches best practice standards	% of asset data entered into the new system		Feasibility study of Mex and Finance One to commence November 06
Update Long Term Financial Plan with changes in strategic and corporate planning	A long term financial plan that is aligned with Council's strategic plan	Long Term Financial Plan completed		Awaiting finalisation of 2005/06 results
Improve the financial reporting process – Finance One & Cognos	Improved flexibility in end of year and management reporting	% of user satisfaction		Masterview planned for October 06, Cognos December 06
Tender for Banking Services	Reduction in transaction costs. Update to new electronic technologies	Bank tender completed	Complete	Bank Tenders complete – currently with Banks
Tender for Audit Services	Local Government Act 1993 (NSW) requirement. Independent analysis of Financial Position / Procedures	Audit Tender completed		Audit Tender for 2007/08 onwards. Tender to be completed Mar 07
Investigate and implement On-line payment options	Improved payment options available to residents.	Number of payment transactions on line		Awaiting Proclaim Upgrade to 9.07

Corporate quarterly report

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Ensure compliance with financial legislation requirements, including new Australian International Financial Reporting Standards	Full compliance with financial legislative requirements.	No breach of financial legislative requirements	Ongoing	Ongoing compliance required. Auditors conduct compliance checks on a regular basis
Application for 7 year infrastructure and services plan (rate increase)	To provide sufficient revenues for capital and operational services	Ministerial approval of application	Complete	Complete – Approval for 2006/07 & 2007/08 received
<b>Information services</b>				
<b>Work activity</b>	<b>Outcome objective</b>	<b>Performance indicator</b>	<b>YTD status</b>	<b>Progress notes</b>
Proclaim One business system upgrade	To provide software applications which aid Council to meet strategic business goals	Proclaim business application upgrade completed by July 06	Project plan nearing complete	Report to EMT November 2006
Relocation of computer room	Relocation to a central point on level-two	Data and Telephony services to be terminated in new facility	In progress	On target for completion by 1 November 2006
Intranet site redevelopment	Working party established to define requirements	Project scheduled for completion in September 2006	Complete	Intranet site launched 13 October 2006
On-line DA processing	Provide online services for lodgement of development applications	Project scheduled for completion in November 2006	Deferred	Incorporated into Regulation Reduction Incentive Fund. Deferred until completion of Proclaim business upgrade.
Records management compliance	Scheduling lists of records eligible for disposal under State Records Act	Back scanning older records still requiring retention	In progress	Back scanning of day boxes nearing completion. Next stage is back scanning Roads hard copy files into Dataworks
Software upgrade to MS Office 2003	Upgrade to current version of Microsoft Office	Project scheduled for completion in August 2006	Testing in progress Staff resource redirect	Completion date 30 June 2007

Corporate quarterly report

Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Software upgrade of exchange	Upgrade to current version of Microsoft Exchange	Project scheduled for completion in May 2006	Complete	Completed 30 September 2006
Implementation of waste management – energy efficiency actions	Resource efficient office practices	% Reduction in paper consumption		Ongoing, increase use of electronic media in place of hardcopies
<b>Corporate performance</b>				
Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
Incoming correspondence	Reply to correspondence within 14 working days	% of incoming correspondence outstanding at end of quarter	3%	16,141 items received 438 outstanding
Customer Work Requests	Attention to requests within 14 working days	% of requests still outstanding at end of quarter	5%	17,038 received 100 outstanding
Processing of film applications	Processing of film applications within 5 working days	% of applications processed in 5 days		No applications received
Internal audit	Completion of annual audit plan	Number of audits conducted over a quarter	5	In compliance with audit plan
Audit Committee	Committee to meet at least four-times yearly	Number of meetings conducted	1	In compliance with audit charter
Complaints handling	To resolve all complaints in a timely manner in accordance with the complaints handling policy	-Number of complaints received over a quarter -Number of complaints unresolved over a quarter	26 12	
Freedom of Information	To complete applications in accordance with Act timeframes	% of applications completed	100%	Completed within 21 days
Policy reviews	Undertake review of policies by 31 December 2006	Number of policies reviewed, reported December quarter	1	Councillors expenses policy reviewed & draft on exhibition
Risk management	Implement risk management strategies & policies that relate to strategic assets & management program (SAMF) & enterprise risk	Target 90% compliance		

Corporate quarterly report



Work activity	Outcome objective	Performance indicator	YTD status	Progress notes
	management procedures including: - Disaster recovery - Business continuity plans			

Human Resources Plan						
Activity	Target	Achieving outcome	Performance report	Result	Progress notes	
Planning & staffing	Attraction of staff	Review of recruitment & selection policies which are EEO based & take into consideration legislative requirements as well as market conditions	Professional trainee pathways introduced & implemented	Implemented successfully	Cadet program introduced	
	Retention		Salary packaging provider sourced & implemented	Continues to be popular	Approximate 10% take up rate	
	Motivation		Career Pathways investigation	Adoption of revised salary structure	Provides more job grades	
	Operational flexibility		Flexibility work policy introduced & implemented	Implemented and Accessed by employees for various reasons		
Employee training & development	Training & skills to improve productivity	Annual performance appraisal & review	Structured formal appraisal & review process reviewed	New 6 month system implemented	First review due December 2006	
			Delivery of training	Implementation of an Annual Training Plan	Continuous	Schedule developed and effected
			Access to professional development	Circulation of opportunities via Council's Intranet & HR Bulletin	Continuous	
Employment support	Improved quality of work life	Consistent application of EEO principles	Audit of processes	Systematic audit process implemented and as required	HR Policy training provided	
			Ensuring the provision of a healthy & supportive work environment	Employee Assistance Program EEO sub-committee reconstituted EEO Contact Officers appointed	Utilised regularly	
			Legal compliance	-Attendance at the Employment Law conferences	Completed March and	National Industrial Relations Society Conference and LGSA

Corporate quarterly report

Activity	Target	Achieving outcome	Performance report	Result	Progress notes
Compliance		Commonwealth legislation & regulations -NSW Local Government (State) Award  -NSW Industrial Relations Act 1996 -OH & S Act 2000 & regulations 2001 -Local Government Act 1993 (NSW) Workplace Relations Amendment (Work Choices) Act 2005	-Attendance at relevant workshops -Award & relevant Acts available on the Human resources internal intranet site	May 2006  June 2006  Completed and updated as required	Employment Law conference attended.  Office of Employment Advocate Work Choices workshop attended
Systems implement maintenance & review	Contemporary HR policies & procedures available to all employees	Regular review of all policies & procedures	Ensure all current HR policies & procedures are available on Council's internal intranet web site	-Training provided on all policies delivered to all staff -Forms part of induction program	Continuous improvement exercised
	Effective consultative committee		All meeting recommendations made are followed through	Continuous	
Systems implement maintenance & review continued	Effective industrial relations sub-committee	Hold regular monthly meetings	All meeting recommendations made are followed through	Continuous	
	Effective training & development sub-committee	Hold regular monthly meetings	All meeting recommendations made are followed through	Continuous	

Corporate quarterly report

Activity	Target	Achieving outcome	Performance report	Result	Progress notes
Implementation of records management system into Human Resources	To ensure all Human Resource documents are safely secured in Council's records management system	Conversion of files into Council's records management system	Full conversion of files into Dataworks format	Commenced	Workflows established
<b>Equal Opportunities Plan</b>					
Systems implement, & maintenance & Review	Effective EEO sub-committee	Regular monthly meetings	All recommendations followed through	Commenced	EEO induction to be presented by EEO Contact Officers on a rotational basis during HR Induction Program
Compliance	Legal compliance	Ensuring adherence to all State & Commonwealth legislation & regulations -NSW Local Govt. (State) Award -NSW Industrial Relations Act 1996 -OH & S Act 2000 & regulations 2001 -Local Government Act 1993 (NSW) -Workplace Relations Amendment (Work Choices) Act 2005 -Disability Discrimination Act 1992	Attendance at the Employment Law conferences Attendance at relevant workshops Award & relevant Acts available on the Human resources internal intranet site	Completed March and May 2006 June 2006 Completed and updated as required	National Industrial Relations Society Conference and LGSA Employment Law conference attended. Office of Employment Advocate WorkChoices workshop attended

Corporate quarterly report

**Appendix A: Expenditure report of a 2006 –2007 rates variation**

▪ **Business and economic development**

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Economic Marketing & Promotion Economic	Contribution to TEDC Projects	\$70,000	Revenue	\$0	Awaiting execution of TEDC: TSC Agreement	Discuss Agreement with TEDC Board
Corporate Planning Unit	Develop Corporate Plan	69,474	Revenue	0	Initial planning work being undertaken for Corporate Plan	Prepare to undertake internal discussions with operational management Undertake Council endorsed economic projects
Economic Development Support Kingscliff Visitors Information Centre	Council's Internal Economic Development Projects	71,000	Revenue	0	Undertake support for economic development	Undertake Council endorsed economic projects
Economic Marketing & Promotion	TACTIC Support	25,000	Revenue	12,500	TACTIC to establish Kingscliff VIC as per funding agreement Funding to TACTIC to undertake tourism marketing & promo of Tweed	TACTIC to establish VIC at Kingscliff Hall before Christmas 2006 Payment made in 1/4 instalments, commencing approval of TACTIC Marketing Plan presentation 28/11/2006

▪ **Environment & Community Services**

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Cultural Arts Seed Funding	This project would enable further arts-driven initiatives to be encouraged, following the imminent expiry of the Tweed City of the Arts activities.	\$15,000	Revenue	\$0	Plans and Strategies being developed.	Programs will be implemented during the first half of 2007.

Corporate quarterly report

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Arts Trainee and mentorship	This project, would initiate accredited traineeships and mentorship in arts and cultural areas, targeted at youth and students. It would operate in partnership with key tertiary institutions to develop and implement an arts-based mentorship package.	5,000	Revenue	0	Plans and Strategies being developed.	Program to be developed for implementation in 2007.
Youth Activities Program	Part of a package of youth-oriented projects in the Quality of Life Program, this project would provide \$12,500 to fund youth activities devised by youth workers at Council community facilities, such as South Tweed, Banora Point and Pottsville.	12,500	Revenue	0	Program to be developed when Youth Officer appointed.	Program to be developed and implemented following the commencement of duties of the Youth Development Officer on 4 December 2006
Youth Transport	Allied to the Youth Activities Program, this project would provide \$15,000 specifically for enabling transport by young people, primarily aged 12-18 in line with Council's draft Youth Needs Analysis	\$15,000	Revenue	\$0	Program to be developed when Youth Officer appointed.	Program to be developed and implemented following the commencement of duties of the Youth Development Officer on 4 December 2006.

Corporate quarterly report

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Improved Services Shire Youth	Social Plan. Youth Officer. Council currently funds the Family Centre Community Project, a non-grant organisation to provide eight hours per week on youth issues. Considering the number of youth within Tweed Shire this is considered inadequate.	76,000	Revenue	0	Interviews for Youth Officer to be held on 27 October 2006.	Youth Development commences 4 December 2006.
Aboriginal Community Development	As outlined in the Social Plan. Coordinate development of community and council related issues.	66,000	Revenue	0	Position currently being advertised.	Aboriginal Community Development Officer commences 20 November 2006.
Administration Officers	Staff Costs	42,000	Revenue	0	PD completed and forwarded for evaluation.	Recruitment in progress.
Community Centre Murwillumbah	The upgrade of this community centre located in Knox Park Murwillumbah will provide a focus for the numerous community services that are now provided in a number of scattered locations within Murwillumbah.	1,000,000	Grant/ Sales	0	Consultant's brief drafted	The draft brief has been forwarded to relevant staff for finalisation at a meeting to be held 23 November 2006.
Dog Pound Additions	These additions to the pound located at Stotts Creek will provide facilities that meet with the standard as required by regulation and will be able to handle the increasing animal numbers that will be a result of the current inc	60,000	Ln4 S94	0	14/9 MEH requested to detail actions	Project to be reviewed.

Corporate quarterly report

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
SES Operations Centre Banora Point	human population. Operations area is currently inadequate to conduct emergency work and an improved facility is required. Grant funding may be available.	75,000	Grants\$ 94	0	Building plans being prepared.	Quotations to be sought for construction.
Compliance Officer Caravan Parks	This will allow a proactive approach to the issues that arise within caravan parks. These include installations of structures on site. This will assist in reducing possible impacts from major events such as flooding, storms etc.	50,000	Revenue	0	Position currently being advertised.	Recruitment to be finalised and activities commenced.
Emergency Management Plan Implementation	This program will result in the regular review of the Tweed Disaster Plan, the provision of support to the various emergency agencies such as the State Emergency Service and the Rural Fire Services	\$30,000	Revenue	\$0	PD completed and forwarded for evaluation.	Recruitment.
Kingscliff Pool upgrade	Shade structure	35,000	Revenue	0	Quotes being obtained	Contractor to be selected and work carried out.
Surf Life Saving Patrols	Provision for increase in fees due to the demand for additional areas to be provided with paid lifeguards	50,000	Revenue	0	Casuarina Beach included in current tender process	Report to be submitted Council 28 November 2006.

Corporate quarterly report

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Surf Living Strategy 2020	With 40km of coastline under its care and control, Council needs to develop ways for identifying where and when beach safety measures should be employed and how the issue of beach and surf safety should be provided to residents and visitors.	10,000	S94	0	Action plan being developed in conjunction with Beach Safety Liaison Committee.	Finalisation of Action Plan.
Botanic Gardens	Council has resolved to develop a botanical garden on land it owns at Eviron as part of its strategy for rehabilitation of those parts of the land that will be used for landfill and in conjunction with that part of the land that forms the Tweed Valley Cemetery	100,000	S94	0	Brief for hydraulic design prepared and now being tendered	Appoint successful tenderer . design work to commence.
Building Compliance Officer	An additional employee is required to carry out inspections and take action in regard to general complaints received by Council from the public in relation to miscellaneous matters such as stormwater issues, retaining walls, use of land and buildings, etc	37,900	Revenue	0	PD completed and forwarded for evaluation.	Recruitment.

Corporate quarterly report



▪ **Planning & Development**

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
LEP Reviews	The State Government requires that the Tweed LEP is Reviewed and updated.	\$140,000	Revenue	\$1,208	Review Environmental Zones for LEP Review Murwillumbah Town Centre Tender reported to Council and resolved to appoint Architects to undertake the project.	Coordinate inception meeting to commence Murwillumbah Town Centre Project
Urban design guidelines charter	Consultancy to upgrade current controls. The design of development in the Shire is a critical element for the retention and enhancement of the character of the Tweed. All of Council's urban design policies and controls require updating	20,000	Revenue	0	Reviewing status of this project	

▪ **Engineering & Operations**

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Land Purchase open Space		\$100,000	Loans	\$0	Proposal to purchase a 6m wide strip of land. Land valuation to be determined	Reports to council seek determination by Valuer General.
Carpark/Pool Upgrade Murwillumbah	The upgrade of the 40-year-old Murwillumbah pool complex will provide a facility that will serve the region for the foreseeable future. New facilities will include a hydrotherapy pool, a 25m heated lap pool, which will allow all year use of the facility.	1,000,000	Loans	176,000	Expression of interest for contractors to be advertised 5/10.	Tenders to be called February 2007
Park Asset Maintenance	Addressing playground compliance issues in line with Australian Standards	43,750	Revenue		Playground audit and condition rating completed	Commence upgrades in accordance with audit priorities

Corporate quarterly report

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Parks Asset Renewal	Replace ageing/failing assets - Playground Equipment, BBQ & Shelters	41,750	Loans		Awaiting finalisation of park furniture design	Replace selected facilities in maintenance mode
Lot 500 Bushland	Maintenance to Dune Vegetation - Casuarina	8,200	Revenue		Regeneration works to commenced	Regeneration works to be on-going in maintenance mode
Regional Sport & Recreational Facilities	Complete feasibility Masterplan study - Arkinhall Park; Proceed to further studies dependant on results of Feasibility Study	1,666,668	Loans & S94		Master plan and feasibility study commenced	Presentation of draft master plan options
Tweed Heads Masterplan	Implementation of Jack Evans Boatharbour Landscape Plan	3,000,000	Loans		JEBH concept plan approved. cost review being finalised	Advertise consultancy brief for design development and documentation of the stage 1 landscape works including Qld Border Caravan Park, new boardwalk and Wharf and Bay Streets plaza area
Coastline Management Plan Implementation	Implement Kingscliff Foreshore Landscape Plan; Develop & Implement Landscape Plan for Ambrose Brown Park Pottsville	\$500,000	Loans		Landscape plan for Kingscliff foreshore and Ambrose Brown Park complete pending council approval late Nov. 2006	Construction planned to commence Jan. 2007
Waterways Asset Replacement	Replacement of Waterways Assets	30,000	Loans		Application lodged to replace Wharf at Tumbulgum	Await advice from Waterways.
Laser Survey Tweed & Coastal Creeks		200,000	Revenue grants		Tender documents being prepared for Laser survey of all Tweed Shire area	Call tenders
Asset Management Levees & Floodgates	The program is initially to provide a computer based asset management plan followed by remediation (catch up) works in following years	50,000	Revenue grants		Program not yet commenced	Collect data 2007

Corporate quarterly report

Project	Planned Works	Allocation	Funding	Exp to Date	Current Status	Next Action
Stormwater drainage Rehabilitation Cudgen Creek Walk Bridge, Kingscliff	Replacement of the bridge with a wider, safer, low maintenance structure is included on Council's Timber Bridge Replacement Program priority list, with an estimated cost of \$1.4 million.	400,000	Loans	49,535	Of 15 projects, 4 completed	4 projects in survey – investigations design phase
		600,000	Loans		Detailed design near complete	Lodge DA, call tenders for bridge piles
Gravel Resheeting of Unsealed Roads		200,000	Loans	85,928	Of 8 projects, 7 completed	Progress through uncompleted projects
Sealed Road resurfacing		223,700	Loans	47,478	Of 34 projects, 15 completed	Resealing program will be completed by Christmas 2006
Sealed Road Rehabilitation		813,900	Loans	240,674	Of 21 projects, 9 completed	Progress through uncompleted projects
Kerb & Gutter Rehabilitation		70,000	Loans	714	Of 6 projects, 1 is completed	Progress through uncompleted projects
Footpaths Rehabilitation		350,000	Loans	51,314	Of 27 projects, 7 completed	Work in progress on remaining projects

Corporate quarterly report

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

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**07 [GC-OC] 2005/2006 Statutory Annual Report**

**ORIGIN:**

**Corporate Compliance**

**SUMMARY OF REPORT:**

In accordance with Section 428 of the Local Government Act 1993, Council must within five months after the end of each year prepare a report as to its achievements with respect to the objectives and performance targets set out in its Management Plan for that year.

The Annual report must address a number of requirements, contained within Section 428(2) of the Local Government Act 1993.

Council's Annual Report for 2005/2006 has been prepared in accordance with the provisions of Section 428 of the Local Government Act 1993 and is ready for forwarding to the Department of Local Government.

Information on the Annual Report will be published in the Tweed Link and the document will be displayed on Council's Internet site.

**RECOMMENDATION:**

**That this report be received and noted.**

**REPORT:**

As per summary

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

1. 2005/2006 Statutory Annual Report (DW1498380).
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**O8 [GC-OC] In Kind Register - July to September 2006**

**ORIGIN:**

**Financial Services**

**SUMMARY OF REPORT:**

Details of "In Kind" and real donations for the period July to September 2006 are reproduced in this report for Council's information.

**RECOMMENDATION:**

**That this report be received and noted.**

**REPORT:**

Council maintains a Register of "In Kind" and real donations. Details of these donations for the period July to September 2006 are reproduced as follows:-

**Financial Assistance:**

<b>Amount</b>	<b>Recipient</b>	<b>Donated Item</b>	<b>Date</b>
\$5000.00	North Coast Academy of Sport	Budget Allocation Council Resolution 21/9/2006 - Kenya	31/07/2006
\$10000.00	International Riverfoundation	Mentoring Project	02/08/2006
\$50.00	Kingscliff High School	2nd Prize - School Debate	03/08/2006
\$100.00	Wollumbin High School	1st Prize - Tweed Schools	03/08/2006
\$100.00	Banora Point Public School	1st Prize - Tweed Schools Debate	03/08/2006
\$50.00	Mt St Patricks Primary School	2nd Prize - Tweed Schools Debate	03/08/2006
\$2000.00	Tweedlesea Day Care Club	Ist Round Donation 2006/2007	17/08/2006
\$500.00	University of the Third Age	Ist Round Donation 2006/2007	17/08/2006
\$1000.00	Burringbar RSL Sub Branch	Ist Round Donation 2006/2007	17/08/2006
\$500.00	Women's Golf Murwillumbah	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	Westpac Life Saver Helicopter	Ist Round Donation 2006/2007	17/08/2006
\$1000.00	Tweed Palliative Support Blind & Vision Impaired	Ist Round Donation 2006/2007	17/08/2006
\$1750.00	Support	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	First Chinderah Scouts Group	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	Twin Towns Friends Association	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	Friends of the Pound (Tweed) Inc	Ist Round Donation 2006/2007	17/08/2006
\$1500.00	St Joseph's Community Centre	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	Scouts Association	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	Camp Quality NSW	Ist Round Donation 2006/2007	17/08/2006
\$1895.00	Uki Village & District Residents Association	Ist Round Donation 2006/2007	17/08/2006
\$8500.00	Tweed Valley Banana Festival & Harvest Week	Ist Round Donation 2006/2007	17/08/2006
\$5500.00	Tweed Shire Senior Citizens Week - Senior's Expo	Ist Round Donation 2006/2007	17/08/2006
\$2000.00	Lions Club Cabarita Beach & Pottsville Beach - Greenback	Ist Round Donation 2006/2007	17/08/2006
\$5000.00	Wollumbin Dreaming Inc - Wollumbin Festival	Ist Round Donation 2006/2007	17/08/2006
\$5500.00	Speed on Tweed Inc	Ist Round Donation	17/08/2006



		2006/2007	
\$2000.00	Tweed Training & Enterprise Co - Tweed Shire Youth Festival	Ist Round Donation 2006/2007	17/08/2006
\$4000.00	Whole Woman	Ist Round Donation 2006/2007	17/08/2006
\$1900.00	Murwillumbah Community Centre - Harmony Day	Ist Round Donation 2006/2007	17/08/2006
\$11000.00	Australian Volunteer Coast Guard - Kingscliff Flotilla	Budget Allocation	17/08/2006
\$10000.00	Volunteer Marine Rescue - Point Danger	Budget Allocation	14/09/2006
\$6800.00	Tweed River Agricultural Society	Council Resolution Minute No. 508 - 7/09/05	26/09/2006
\$400.00	Australian Paralympic Committee	Donation - Connect 1000	28/09/2006
\$473.00	Pottsville Beach Tennis Club	Donation - 06/07 Sewerage Charge	28/09/2006
\$50.00	Tweed River High School	Donation - Annual Whole School Presentation	28/09/2006
<b>\$100,568.00</b>			

**Goods and/or Material:**

Amount	Recipient	Donated Item	Date
\$32.00	Australian Citizens	4 x \$8 Plants	04/07/2006
\$80.00	Lakeside Christian College - Plant Ark Day	20 x \$4 Mixed Shrubs	24/07/2006
\$80.00	Stokers Siding Public School - Plant Ark Day	20 x \$4 Mixed Rainforest Plants	24/07/2006
\$40.00	Tyalgum Primary School - Plant Ark Day	10 x \$4 Mixed Shrubs	24/07/2006
\$80.00	Fingal Primary School - Planet Ark Day	20 x \$4 Mixed Shrubs	24/07/2006
\$8.00	Australian Citizen	1 Plant	25/07/2006
\$80.00	St James Banora Pt Primary School - Plant Ark Day	20 x \$4 Mixed Shrubs	25/07/2006
\$80.00	Bogangar Primary School - Planet Ark Day	20 x \$4 Mixed Shrubs	26/07/2006
\$120.00	Tweed Heads Public School - Planet Ark Day	30 x \$4 Mixed Rainforest Plants	28/07/2006
\$80.00	Pottsville Primary School	10 x \$8 Plants	03/08/2006
\$40.00	Australian Citizens	5 x \$8 Plants	23/08/2006
\$4.00	Australian Citizens	1 x \$4 Plant	29/08/2006
\$60.00	Justine Elliott ( MP )	60 Tubes @ \$1	31/08/2006
\$200.00	Justine Elliott ( MP ) Welcoming the Babies	100 x \$2 Large Tubes	01/09/2006
\$80.00	Tweed River High	20 x \$4 Shrub	07/09/2006
\$16.00	Australian Citizens	2 x \$8 Plants	07/09/2006
\$8.00	Australian Citizens	1 x \$8 Plant	26/09/2006
\$120.00	Possum's Pre-School	30 x \$4 Shrubs	28/09/2006
<b>\$1,208.00</b>			

**Provision of Labour and/or Plant & Equipment:**

Amount	Recipient	Donated Item	Date
\$834.11	Banana Festival	Provision of Labour & Plant	Aug/Sept 2006
\$45906.00	Speed on Tweed	Provision of Labour & Plant	September
<u>\$531.55</u>	Life Education Van Relocation	Provision of Labour & Plant	July/Aug/Sep/06
<u><b>\$47,271.66</b></u>			

**Rates:**

Amount	Recipient	Donated Item	Date
\$576.95	Autumn Club	Council Rates	14/08/2006
\$526.20	Kunghur Hall	Council Rates	18/07/2006
\$629.75	Stokers Siding Hall	Council Rates	25/08/2006
\$1522.00	Uki School of Arts	Council Rates - 2004/2005	18/07/2006
\$1539.00	Uki School of Arts	Council Rates - 2005/2006	18/07/2006
\$1517.60	Uki School of Arts	Council Rates - 2006/2007	25/08/2006
\$1327.15	Burringbar School of Arts	Council Rates	25/08/2006
\$755.95	Crabbes Creek Hall	Council Rates	25/08/2006
\$266.00	Trustees Literary Institute Tyalgum	Council Garbage Rates	28/08/2006
\$1174.60	Trustees Literary Institute Tyalgum	Council Rates	28/08/2006
\$1809.00	Tweed Coast Community Centre	Council Rates - 2005/2006	12/09/2006
\$1981.30	Tweed Coast Community Centre	Council Rates - 2006/2007	12/09/2006
\$2435.60	Legacy Club of Coolangatta/Tweed Heads	Council Rates	12/09/2006
\$901.70	Legacy Club of Coolangatta/Tweed Heads	Council Rates	12/09/2006
<u><b>\$16,962.80</b></u>			

**Tweed Link:**

Amount	Recipient	Donated Item	Date
\$81.00	Various Community Notices	Advertising	04/07/2006
\$87.75	Various Community Notices	Advertising	11/07/2006
\$74.25	Various Community Notices	Advertising	18/07/2006
\$175.50	Various Community Notices	Advertising	25/07/2006
\$67.50	Various Community Notices	Advertising	01/08/2006
\$121.50	Various Community Notices	Advertising	08/08/2006
\$74.25	Various Community Notices	Advertising	22/08/2006
\$175.50	Various Community Notices	Advertising	29/08/2006
\$108.00	Various Community Notices	Advertising	05/09/2006
\$121.50	Various Community Notices	Advertising	12/09/2006
\$81.00	Various Community Notices	Advertising	19/09/2006
\$195.75	Various Community Notices	Advertising	26/09/2006
\$81.00	Various Community Notices	Advertising	03/10/2006
\$60.75	Various Community Notices	Advertising	10/10/2006
\$87.75	Various Community Notices	Advertising	24/10/2006
\$135.00	Various Community Notices	Advertising	31/10/2006
<u><b>\$1,728.00</b></u>			

**Room Hire:**

<b>Amount</b>	<b>Recipient</b>	<b>Donated Item</b>	
\$170.00	Writers Festival for Schools	Murwillumbah Civic Centre	07/08/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	07/08/2006
\$133.00	Banana Festival Fashion Parade	Murwillumbah Civic Centre	16/08/2006
\$133.00	Banana Festival Fashion Parade	Murwillumbah Civic Centre	17/08/2006
\$274.00	Banana Festival Fashion Parade	Murwillumbah Civic Centre	18/08/2006
\$293.00	Banana Festival Battle of the Bands	Murwillumbah Civic Centre	19/08/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	21/08/2006
\$38.00	Banana Festival Performing Arts Concert	Murwillumbah Civic Centre	22/08/2006
\$198.00	Banana Festival Performing Arts Concert	Murwillumbah Civic Centre	23/08/2006
\$105.00	Banana Festival Ball	Murwillumbah Civic Centre	25/08/2006
\$368.00	Banana Festival Ball	Murwillumbah Civic Centre	26/08/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	28/08/2006
\$124.00	Murwillumbah Theatre Company - Equipment Training	Murwillumbah Civic Centre	02/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	04/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	05/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	09/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	11/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	12/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	13/09/2006
\$30.00	CWA Murwillumbah Craft Fair Set Up	Murwillumbah Civic Centre	15/09/2006
\$58.50	CWA Murwillumbah Craft	Murwillumbah Civic Centre	16/09/2006
\$170.00	Public Schools Awards Night	Murwillumbah Civic Centre	20/09/2006
\$143.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	23/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	25/09/2006
\$47.00	Murwillumbah Theatre Company	Murwillumbah Civic Centre	27/09/2006

\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	03/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	04/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	05/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	06/07/2006
\$368.40	Naidoc Week Dinner Dance	Tweed Heads Civic Centre	07/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	09/07/2006
\$47.00	Twin Towns Garden Club	Tweed Heads Civic Centre	10/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	10/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	11/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	12/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	13/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	17/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	19/07/2006
\$94.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	23/07/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	26/07/2006
\$94.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	30/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	30/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	03/08/2006
\$185.00	Tweed Heads Hospital AGM	Tweed Heads Civic Centre	07/08/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	07/08/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	10/08/2006
\$47.00	Twin Towns Garden Club	Tweed Heads Civic Centre	14/08/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	14/08/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	21/08/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	24/08/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	28/08/2006

**TWEED SHIRE COUNCIL OPERATIONS COMMITTEE MEETING HELD TUESDAY 28 NOVEMBER 2006**

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\$47.00	Twin Towns Garden Club	Tweed Heads Civic Centre	04/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	04/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	07/09/2006
\$146.40	Twin Towns Garden Club - Flower Show	Tweed Heads Civic Centre	08/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	11/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	14/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	18/09/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	19/09/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	20/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	21/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	25/09/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	26/09/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Civic Centre	27/09/2006
\$47.00	Tweed Theatre Company	Tweed Heads Civic Centre	28/09/2006
\$11.55	Twin Towns Friends	South Tweed HACC	12/07/2006
\$11.55	Twin Towns Friends	South Tweed HACC	09/08/2006
\$129.50	NAIDOC Week	South Tweed Heads Community Hall	04/07/2006
\$259.00	NAIDOC Week	South Tweed Heads Community Hall	06/07/2006
\$31.85	Twin Towns Friends	South Tweed Heads Community Hall	26/07/2006
\$54.00	Tugun Cobaki Alliance	South Tweed Heads Community Hall	29/07/2006
\$61.00	Tweed Heads Hospital Ladies Auxiliary	Tweed Heads Meeting Room	03/07/2006
\$61.00	South Sea Islander Meeting	Tweed Heads Meeting Room	08/07/2006
\$47.00	Tweed Theatre Company	Tweed Heads Meeting Room	31/08/2006
\$61.00	Tweed Heads Hospital Ladies Auxiliary	Tweed Heads Meeting Room	04/09/2006
\$61.00	South Sea Islander Meeting	Tweed Heads Meeting Room	09/09/2006
\$47.00	Northern Rivers Symphony Orchestra	Tweed Heads Meeting Room	13/09/2006
<b>\$6,122.75</b>			

Total Donations 1<sup>st</sup> Quarter = \$173,861.21

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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Nil.

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**09 [GC-OC] Tweed Economic Development Corporation (TEDC) Quarterly Performance Report - July to September 2006**

**ORIGIN:**

**Business Undertakings**

**SUMMARY OF REPORT:**

As required by the current Tweed Economic Development Corporation (TEDC) agreement a quarterly financial statement is to be provided for Council's inspection. Please find attached TEDC's quarterly profit and loss statement, balance sheet and budget comparisons.

**RECOMMENDATION:**

**That this report be received and noted.**

**REPORT:**

**TEDC Quarterly Report to  
Tweed Shire Council  
July to September 2006**

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**1. Annual General Meeting**

The AGM of the TEDC will be held at the Tweed Regional Art Gallery on Friday 20<sup>th</sup> November 2006 from 6.00 pm to 7.30 pm.

**2. TEDC Website Update**

The TEDC website upgrade is now completed and the site is a totally TEDC content managed site. TEDC continues to produce the monthly TEDC eBulletin. TEDC is now in the process of adding the TEDC Tweed industry database to the website.

**3. Tweed and Northern Rivers Economic Modelling Tool.**

- The 2004/05 update has been completed and a copy of the report presented to TSC Administrators and TSC General Manager.
- TEDC has now completed three consultancy projects (at the request of private enterprise) on projects of state significance.
- TEDC has also completed a further assessment on the final Ballina/Byron motorway by-pass.
- TEDC has also completed an economic assessment of the current value of the Tweed Heads Campus of the Southern Cross University (SCU) and assessments of potential increases in economic contribution to the Tweed economy as a result of expansion proposals by SCU at the current Tweed Heads Civic Precinct site.
- In response to a request from TSC, TEDC is conducting economic impact assessments on the four (4) Tweed Festivals including: Speed on Tweed, Tweed Banana Festival, Tweed River Festival and Tyalgum Music Festival.
- TEDC, as part of its original contractual obligations, has arranged for the 2004/05 data update of all participating Councils of the Tweed and Northern Rivers Economic Modelling Project.

**4. Tweed/Northern Rivers/SouthRoc Marine Supply Chain Project**

This project is nearing completion and the information developed to date has the potential to facilitate growth in the emerging Tweed boat manufacturing industry.

**5. Joint TEDC/TSC Growth Management Strategy**

Review of the Strategy is complete and has been submitted to TSC for endorsement.

**6. Tweed Heads CBD Masterplan/Project Facilitation Team**

TEDC continues to be an active partner of the CBD Project Facilitation Team which is currently facilitating outcomes on two CBD projects: the Tweed Heads Civic Precinct



including SCU expansion proposals and redevelopment plans for Jack Evans Boat Harbour.

**7. Gold Coast/Tweed Regulation Reduction Incentive Fund Project (RRIF) Seamless Borders Project**

- TSC have now engaged Mr Daniel Westall (formerly Assistant Project Manager of the Seamless Borders Project) to assist TSC in compiling the relevant data necessary to inform and be implemented into the computer database which will form the hub of the project known as “Toolbox”.
- This project will have substantial benefits for small business operators wanting to develop and/or expand new and/or existing businesses in Tweed Shire by helping them comply with licensing and regulatory compliance costs by an on-line database access system.  
Marketing material is currently being prepared which will help inform small business of the website and how the website access can assist them in their business compliance issues.
- This project has the capacity to be expanded across NSW and Queensland.

**8. Murwillumbah Masterplan**

TEDC will be working with TSC on the proposed Murwillumbah Locality Plan.

**9. Industrial Land & Other Tweed Business Enquiries**

TEDC continues to respond to an increasing number of business enquiries who are seeking out TEDC to request information and assistance in possible business re-location considerations or local business expansion plans.

**10. Core Economics – Draft Detailed Retail Analysis Murwillumbah**

TEDC has submitted a response to TSC on the Draft Retail Analysis.

**11. Other TEDC Project include:**

- The development of a Plan of Management and re-development of the Tweed Heads southern Boat Harbour in partnership with the Dept of Lands.
- Reviewing the original Tweed River Nature Link proposal as part of developing river based tourism related product.
- Working in partnership with TSC on various projects as part of the Tweed LEP review process.

## TWEED ECONOMIC DEVELOPMENT CORPORATION

### Balance Sheet

As of September 2006

20/10/20  
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<b>1-0000 Assets</b>		
1-1000	Current Assets	
1-1100	Cash On Hand	
1-1110	Cash at Commonwealth Bank	\$100,762.69
1-1117	Cash at CBA - Tweed Slipway	\$10,047.30
1-1118	Cash at CBA-Sthn Boat Harbour	\$24,991.97
1-1130	Cash on Hand	\$50.00
	Total Cash On Hand	\$135,851.96
	Total Current Assets	\$135,851.96
1-2000	Other Assets	
1-2200	Prepayments	\$64.63
	Total Other Assets	\$64.63
1-3000	Property & Equipment	
1-3100	Buildings	
1-3110	Leasehold Improvements	\$8,209.04
1-3120	Less Provn for Depreciation	-\$5,650.17
	Total Buildings	\$2,558.87
1-3300	Furniture & Fixtures	
1-3310	Office Equipment - at Cost	\$70,285.46
1-3320	Less Prov'n for Depreciation	-\$32,653.67
1-3330	Items less than \$1,000	\$7,875.49
1-3340	Less Provn for Depreciation	-\$3,577.18
1-3350	Computer Software - at Cost	\$2,405.01
1-3360	Less Provn for Depreciation	-\$2,405.01
	Total Furniture & Fixtures	\$41,930.10
	Total Property & Equipment	\$44,488.97
	Total Assets	\$180,405.56
<b>2-0000 Liabilities</b>		
2-1000	Current Liabilities	
2-1200	Trade Creditors	\$6,830.45
2-1210	Accrued Expenses	\$2,200.00
2-1220	Prov for Annual & LS Leave	\$25,418.82
2-1255	Transport Aviation Project	\$4,159.59
2-1260	Tweed Slipway Project	\$12,605.28
2-1265	Southern Boat Harbour Project	\$24,999.97
2-1300	GST Liabilities	
2-1310	GST Collected	\$9,465.00
2-1330	GST Paid	-\$3,919.00
	Total GST Liabilities	\$5,546.00
2-1400	Payroll Liabilities	
2-1420	PAYG Withholding Payable	\$7,199.00
	Total Payroll Liabilities	\$7,199.00
	Total Current Liabilities	\$88,959.11
2-2000	Long-Term Liabilities	
2-2400	Contra	\$0.00
	Total Long-Term Liabilities	\$0.00
	Total Liabilities	\$88,959.11
	Net Assets	\$91,446.45
<b>3-0000 Equity</b>		
3-8000	Retained Earnings	\$95,746.89
3-9000	Current Year Surplus/Deficit	-\$4,300.44
	Total Equity	\$91,446.45

**TWEED ECONOMIC DEVELOPMENT CORPORATION**

**Profit & Loss [With Year to Date]**

**July 2006 through September 2006**

20/10/2006  
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		Selected Period	% of Sales	Year to Date	% of YTD Sales
4-0000	Income				
4-2000	Interest Received	\$1,215.71	1.3%	\$1,215.71	1.3%
4-5100	Tweed Shire Council Funding	\$82,148.95	87.9%	\$82,148.95	87.9%
4-5200	Economic Model Consultancy	\$5,000.00	5.3%	\$5,000.00	5.3%
4-8000	Miscellaneous Income	\$5,100.00	5.5%	\$5,100.00	5.5%
	<b>Total Income</b>	<b>\$93,464.66</b>	<b>100.0%</b>	<b>\$93,464.66</b>	<b>100.0%</b>
6-0000	Expenses				
6-1050	Accountancy	\$1,539.60	1.6%	\$1,539.60	1.6%
6-1130	Bank Charges	\$105.41	0.1%	\$105.41	0.1%
6-1190	Depreciation	\$3,507.64	3.8%	\$3,507.64	3.8%
6-1480	General Expenses	\$787.24	0.8%	\$787.24	0.8%
6-1600	General Ins & Workers' Comp	\$2,481.38	2.7%	\$2,481.38	2.7%
6-1910	Marketing Expenses	\$6,011.00	6.4%	\$6,011.00	6.4%
6-2000	Employment Expenses				
6-2020	Superannuation	\$6,139.32	6.6%	\$6,139.32	6.6%
6-2030	Wages & Salaries	\$68,862.87	73.7%	\$68,862.87	73.7%
	<b>Total Employment Expenses</b>	<b>\$75,002.19</b>	<b>80.2%</b>	<b>\$75,002.19</b>	<b>80.2%</b>
6-2100	Postage & Stationery	\$959.84	1.0%	\$959.84	1.0%
6-2300	Rent	\$3,600.00	3.9%	\$3,600.00	3.9%
6-2315	Repairs & Maintenance	\$574.00	0.6%	\$574.00	0.6%
6-2330	Special Projects	\$1,664.00	1.8%	\$1,664.00	1.8%
6-2400	Telephone	\$1,532.80	1.6%	\$1,532.80	1.6%
	<b>Total Expenses</b>	<b>\$97,765.10</b>	<b>104.6%</b>	<b>\$97,765.10</b>	<b>104.6%</b>
	<b>Net Surplus / (Deficit)</b>	<b>-\$4,300.44</b>	<b>(4.6%)</b>	<b>-\$4,300.44</b>	<b>(4.6%)</b>

TWEED ECONOMIC DEVELOPMENT CORP LTD							
COMPARISON BUDGET TO ACTUAL 3 MONTHS TO 30 SEPTEMBER, 2006							
		ACTUAL		BUDGET		VARIANCE	NOTES
		\$		\$		\$	
<b>INCOME</b>							
TSC FUNDING RE TEDC		82149		82500		-351	
INTEREST		1216		1000		216	
MISCELLANEOUS		5100		4500		600	
ECON MODEL INCOME		5000		10000		-5000	1
TOTAL		93465		98000		-4535	
<b>EXPENDITURE</b>							
AUDIT		0		2000		2000	2
ACCOUNTANCY		1540		1080		-460	
BANK CHARGES		105		50		-55	
DEPRECIATION		3508		2500		-1008	
GENERAL EXPENSES		787		1000		213	
INSURANCE INCL W/COMP		2481		3500		1019	
EMPLOYMENT EXPENSES							
SALARIES INCL MV		68863		68562		-301	
EMPL S/ANNUATION		6139		5625		-514	
MARKETING		6011		5000		-1011	
PRINTING & STATIONERY		960		1250		290	
RENT		3600		3725		125	
R & M		574		300		-274	
TELEPHONE		1533		1000		-533	
SPECIAL PROJECTS		1664		0		-1664	
WEBSITE		0		8800		8800	3
TOTAL		97765		104392		6627	
EXCESS/(SHORTFALL)		-4300		-6392		-11162	
<b>NOTES</b>							
1. The \$5000 is a fee for the modelling of the Pacific Highlands project							
2. The audit costs have been incurred but not yet billed. Technically, we should accrue these.							
3. The website upgrade costs have been incurred but not yet billed. Technically, we should accrue these costs, actual of \$8800, that were paid in October 2006							

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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Nil.

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**010 [EO-OC] Application to Close Part of Road Reserve - Parish of Wollumbin**

**ORIGIN:**

**Design**

**FILE NO: GR 3/12/8**

**SUMMARY OF REPORT:**

An application to close a section of Crown road reserve, which runs through Lot 31 in DP 859810, has been made to Department of Lands by the adjoining landowner, The Mt Warning Co-op Society.

Mount Warning Road runs parallel to the Crown road reserve and provides access to the Mount Warning National Park as well as several private residences located in the vicinity.

The Crown Road reserve through Lot 31 in DP 859810 has dense tree coverage and provides extensive topographical restraints for future development or construction of the road reserve.

The Mount Warning Co-op Society proposes to close this section of Crown Road reserve and consolidate it with the adjoining lot.

Council's policy on Road Closure and Private Purchase indicates under item 1 of exceptions to road not eligible for closure that;

"Applications will be considered for closure of roads which are demonstrably redundant in terms of access if not otherwise ineligible"

Insofar as this clause provides, the Crown road reserve has steep slopes with changes in elevation in excess of 10m and therefore is demonstrably redundant, as the formation and construction would prove virtually impossible.

Department of Lands require Council to provide either its concurrence or objection to road closure applications. In this instance it is recommended that Council provide no objection to the closure of the Crown road reserve within Lot 31 DP 859810.

**RECOMMENDATION:**

**That:-**

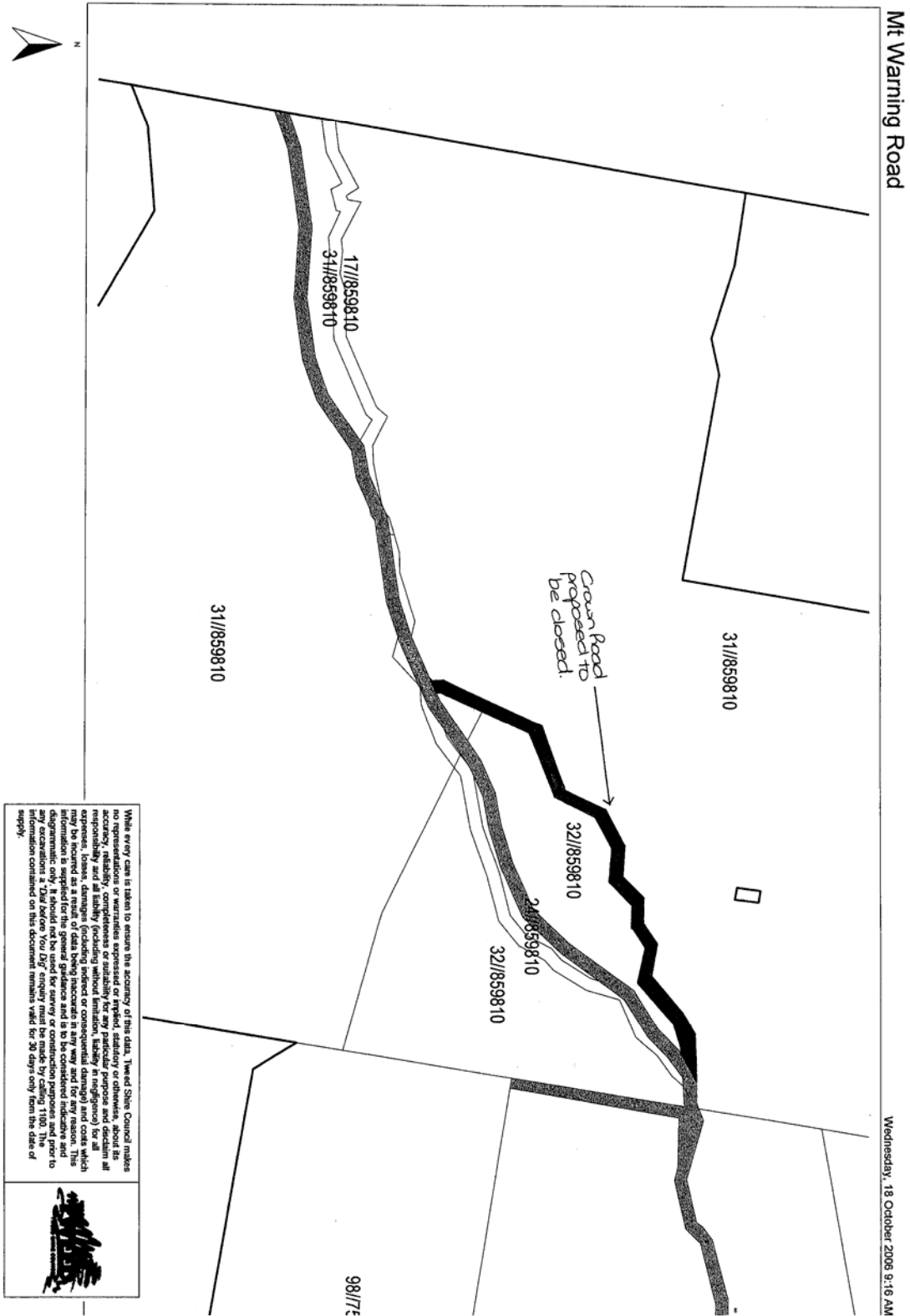
- 1. Council does not object to the closure of the road reserve, which runs through Lot 31 DP 859810;**

2. The applicants bear all the survey and legal costs and purchases the subject land as determined in value by the State Valuation Office;
3. The title of the closed road be consolidated with the adjacent land at the applicants cost;
4. Easements be created over public authority reticulation services, if any; and
5. All necessary documentation be executed under Common Seal of Council.



**REPORT:**

As per Summary of Report. Plan below showing proposed Road Closure:-



**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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Nil.

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**O11 [EO-OC] Naming of Council Public Road**

**ORIGIN:**

**Design**

**FILE NO: GS5/1 Pt 4**

**SUMMARY OF REPORT:**

Council at its meeting of 22 March 2006 resolved to publicise its intention to name the newly created road reserve coming off Kyogle Road, Uki as Nursery Lane.

The proposed road naming was advertised in the Tweed Link on 19 September 2006 requesting any written objections to the proposed naming be submitted within a one-month period.

Several objections were received. The written objections noted that this section of road, and in particular the corner realigned on Kyogle Road and thus creating this road reserve, has been commonly known as Tarcoola Corner since the same naming of the adjacent property some 43 years ago.

The preferred suggestion of "Tarcoola Lane" was submitted, and pays tribute to the late property owner Mr Lionel Mitchell, whose property "Tarcoola" remains adjacent to the road reserve.

Due to the written objection received it is now necessary to publicise the newly submitted name of "Tarcoola Lane" for consideration.

**RECOMMENDATION:**

**That:-**

- 1. Council publicises its intention to name the newly created road reserve coming off Kyogle Road, Uki as "Tarcoola Lane" allowing one month for objections to the proposal;**
- 2. Council notifies the relevant authorities under the provisions of the Roads (General) Regulation 1994.**

**REPORT:**

Council at its meeting of 22 March 2006 resolved to publicise its intention to name the newly created road reserve coming off Kyogle Road, Uki as Nursery Lane.

The proposed road naming was advertised in the Tweed Link on 19 September 2006 requesting any written objections to the proposed naming be submitted within a one-month period.

Several objections were received. The written objections noted that this section of road, and in particular the corner realigned on Kyogle Road and thus creating this road reserve, has been commonly known as Tarcoola Corner since the same naming of the adjacent property some 43 years ago.

The preferred suggestion of "Tarcoola Lane" was submitted, and pays tribute to the late property owner Mr Lionel Mitchell, whose property "Tarcoola" remains adjacent to the road reserve.

Due to the written objection received it is now necessary to publicise the newly submitted name of "Tarcoola Lane" for consideration.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

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**012 [EO-OC] Pesticide Use Notification Plan**

**ORIGIN:**

**Recreation Services**

**FILE NO: Dangerous Goods**

**SUMMARY OF REPORT:**

Changes to the NSW Pesticide Regulations (1995) mean all Public Authorities that manage publicly accessible land must prepare a 'Pesticide Use Notification Plan'. This is based on the principle that people should know when pesticides are used in nearby public areas. The plan must be in place by 1 February 2007.

A draft Tweed Shire Council Pesticide Use Notification Plan has been prepared and is attached to this report.

The plan must be placed on public consultation for 28 days. Following a review of public comments, and with amendments made where appropriate, the plan must be announced in the NSW Government Gazette and the Department of Environment and Conservation advised by letter that the plan is in place.

**RECOMMENDATION:**

**That the draft Tweed Shire Council Pesticide Use Notification Plan be placed on public exhibition for 28 days.**

## REPORT:

Changes to the NSW Pesticide Regulations (1995) mean all Public Authorities managing outdoor public places such as parks and roadsides must prepare a Pesticide Use Notification Plan. This is based on the principle that people should know when pesticides are used in nearby public areas. The plan must be in place by 1 February 2007 as without it, from this date Council cannot use pesticides in public areas.

A draft Tweed Shire Council Pesticide Use Notification Plan has been prepared and is attached to this report. Outdoor public places include parks, sporting fields, swimming pools, coastal dunes, bushland, river foreshores, Tweed Coast Holiday Parks, roadsides, footpaths, drains, landfill sites and cemeteries. Public buildings are not covered by the plan. Pesticides can include herbicides, insecticides, fungicides, bactericides, baits and other products used to control pests. Pests can include weeds, diseases in plants, insects and larger animals such as rabbits.

Prior notification methods will include Council's Website, Tweed Link, letters/emails or personal contact. Signs will also be displayed onsite during most pesticide applications.

Key aspects of the Plan include:-

- For low volume applications of pesticide during regular maintenance (spot or directed spraying), no prior notification is proposed. Notification occurs through onsite signs during the application. Examples include weed control along roadside kerbs and garden beds. The pesticide generally used in these situations is a non selective herbicide (Glyphosate).
- For programmed broadscale pesticide applications (booms sprays, aerial spraying etc) or certain specific situations, prior notification will be provided through a notice on Councils website and in the Tweed Link. Letters will also be sent to nearby sensitive places (see below) and groups licensed to use a park or sportsfield.
- Specific arrangements are proposed for individual locations. This depends on the amount and type of public use in that area, the pesticide being applied, and the nature of the site. For example, signs will be placed at the entrance to swimming pools if urgent bindii or ant control is required during the swimming season.
- 'Sensitive places' are defined by the Regulation and include schools, childcare centres, hospitals and nursing homes. For programmed broadscale pesticide applications, sensitive places within 200 metres will receive prior notification. For emergency broadscale applications, phone calls or direct contact will be made immediately before the application.
- Organic farms and people with medical concerns also receive special consideration, although this is not specified by the Regulation. The plan proposes ways to minimize pesticide application adjacent to such areas, but gives no commitment to not spray.
- These notification requirements will also apply to contractors, lessee's or other groups working on Council's behalf.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

1. Draft Tweed Shire Council Pesticide Use Notification Plan (November 2006) (DW 1498285).
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**013 [EO-OC] NEWLOG Weight of Loads Group - Information Report**

**ORIGIN:**

**Works**

**SUMMARY OF REPORT:**

At the meeting held 26 September 2006 the following was resolved:-

That:-

- "1. Pursuant to Section 377 of the Local Government Act, 1993 Council appoints as its agent any authorised officer within the meaning of the Road Transport (General) Act 2005 who is at the time in the employ of the Ballina Shire Council for the purposes of Sections 136, 137, 138, 140, 171, 173 of the Road Transport (General) Act, 2005:-
2. Council completes the Delegation of Functions and Authority to Ballina Shire Council under the Common Seal of Council.
3. A report to be brought forward as to the action that has been taken."

This report provides Council with an overview of the operations of the NEWLOG Weight of Loads Group.

**RECOMMENDATION:**

**That this report be received and noted.**

## **REPORT:**

### **Introduction**

This report provides Council with an overview of the operations of the NEWLOG Weight of Loads Group, which is administered by Ballina Shire Council.

### **Overview of the Group**

The North East Weight of Loads Group, or NEWLOG, operates with the cooperation and participation of the RTA and all 8 North Coast Councils, from the Queensland Border in the north, west to Tenterfield and south to the Clarence Valley Council boundary with Coffs Harbour. The aims and objectives of NEWLOG are to preserve the road asset and promote road safety by encouraging heavy vehicles to comply with weight regulations on local and RTA owned roads.

The Roads Act and Road Transport (General) Regulations set down a schedule of maximum weights for various types of vehicles, which are designed to protect the road structure and ensure vehicles operate within the manufacturers specifications for safety.

### **The effects of overloading**

Engineers design and build roads taking into account many factors in the *design life* of a road. Heavy vehicle use is one such factor. Heavy vehicles exceeding the design mass limit for the pavement will hasten the deterioration of a road and cause a reduction in the actual life achieved by the pavement, with a consequential increase in maintenance costs and the need to rebuild the pavement at an earlier age at dramatically increased whole of life cost than that intended.

Local roads are typically designed with a 20 year design life. A 10% overload by a heavy vehicles will increase the damage caused by 45% and reduce this working life to 13.8 years, and a 50% overload will cause a 285% increase in damage with a resultant reduction in the working life to 5.2 years.

### **The NEWLOG operation**

NEWLOG operates with 4 full time inspectors who are trained and authorised by the RTA, and are complemented by casual inspectors who are available to provide relief for leave and other absences. They operate as an autonomous work team from two vehicles, by patrolling the road system or setting up the scales as a "weigh in motion" sites at fixed locations.

The inspectors endeavour to spend an equal amount of time in each Council area and also respond to seasonal freight movements and the overloading concerns of individual members. The member councils are Tweed, Byron, Ballina, Kyogle, Richmond Valley, Lismore City, Clarence Valley and Tenterfield.

As well as carrying out enforcement work, the group also provides an industry education and information role. The inspectors also police operational issues such as b-doubles off route and vehicles on load limited roads and bridges. This function has been very helpful in reducing the number of commercial vehicles using Kingscliff residential streets to access the northern Casuarina/SALT area.

### **Funding**

The operation is funded by an annual fee from each member council , a grant from the RTA and income received by fines. The annual contributions have been indexed to increase in line with rate pegging increase, and the RTA has indexed its grant in line with the CPI. It is advised that fees for each member Council can be paid from its Block Grant allocation from the RTA as an eligible item.

### **Success of the operation**

Since NEWLOG commenced operation in 1995, the number of overloaded vehicles has decreased from 15 in every hundred to about 3 in every hundred, and the magnitude of grossly overloaded vehicles has decreased significantly. A paper prepared in 1984 by the Chief Engineer of the RTA calculates the cost benefit of the operation at in excess of 8:1 – this means that the current annual cost of the NEWLOG operation of \$400,000 provides a saving of in excess of \$3.2 million in pavement repair costs.

### **Administration of NEWLOG**

NEWLOG operates under a Committee of Management with representation from each Council.

The Committee of Management meets twice per year and the meetings are now held in conjunction with the Regional Directors Group Meetings.

The operation is managed by the Executive Engineer, Ballina Council and operates as an autonomous work group under the direction of a team leader who is one of the inspectors. Administrative procedures have been simplified and much of the data entry is carried on in the field which has reduced the operational cost and freed administrative staff for other duties.

A major challenge facing NEWLOG is the declining revenue from fines as the operation has been successful in raising compliance to approximately 97%. Improvements introduced such as Weigh in Motion (WIMO) weighing which allows a much larger number of vehicles to be weighed and the ability for the team leader to schedule patrols based on heavy vehicle and industry movements rather than rigid area based rosters is being successful in maintaining breach numbers.

### **Recent Legislative Changes**

The introduction of the Road Transport(General ) Regulation 2005 has tied the penalties for overloading more closely with the damage caused to the road system by introducing 3 levels of fines- minor, substantial and severe:-

- *Minor mass breaches* are defined as less than 5%,to compensate for unrecovered road wear;
- *Substantial breaches* are greater than 5%, and cause an appreciable risk to infrastructure and appreciable unfair competition in freight rates
- *Severe mass breaches* are greater than 20%, and will cause an appreciable risk to infrastructure, vehicle safety and unfair competition and result in an automatic court appearance.

**Conclusion**

NEWLOG operates to preserve the road asset by encouraging heavy vehicles to comply with weight regulations on local and RTA roads. It has been shown that the operation of Weight of Loads Groups area a cost effective means of preventing damage to the road system by overloading, and NEWLOG's operation represent a saving of \$2.8 million per annum in the local area.

Recent restructuring of the operational staff, combined with operational efficiencies and indexation of contributions indicate that the operation will continue to be financially viable and be able to maintain its role in providing a very cost effective means of reducing damage to Councils road network.

**2005/2006**

Tweed Shire Council					
COMPLIANCE BY LOAD TYPE AND ROAD CLASSIFICATION					
Load Type	Road Type	Vehicles Stopped	Vehicles Weighed	Vehicles Breached	Compliance %
AGGREGATE	Classified	12	7	0	100%
	Local	12	7	2	83%
	ALL	24	14	2	92%
BRICKS/TILES	Classified	7	1	0	100%
	Local	2	1	1	50%
	ALL	9	2	1	89%
CEMENT	Classified	10	6	0	100%
	Local	4	2	0	100%
	ALL	14	8	0	100%
CONCRETE	Classified	10	3	0	100%
	Local	18	6	0	100%
	ALL	28	9	0	100%
FUEL	Classified	8	2	0	100%
	Local	1	0	0	100%
	ALL	9	2	0	100%
GENERAL	Classified	79	21	2	97%
	Local	108	56	23	79%
	ALL	187	77	25	87%
GRAIN	Classified	3	0	0	100%
	Local	1	0	0	100%
	ALL	4	0	0	100%
GRAVEL	Classified	14	7	0	100%
	Local	5	4	2	60%
	ALL	19	11	2	89%
LIVESTOCK	Classified	2	0	0	100%
	Local	1	0	0	100%
	ALL	3	0	0	100%
LOGS	Classified	3	1	1	67%
	Local	0	0	0	100%
	ALL	3	1	1	67%
MACHINERY	Classified	27	3	0	100%
	Local	27	8	5	81%
	ALL	54	11	5	91%
PERISHABLE	Classified	6	1	0	100%
	Local	2	1	1	50%
	ALL	8	2	1	88%
REFRIGERATED	Classified	8	3	2	75%
	Local	15	7	5	67%
	ALL	23	10	7	70%
SAND/SOIL	Classified	31	11	1	97%
	Local	46	29	5	89%
	ALL	77	40	6	92%
STEEL/SCRAP METAL	Classified	17	3	0	100%
	Local	9	5	4	56%
	ALL	26	8	4	85%
SUGAR CANE	Classified	2	1	1	50%
	Local	44	44	4	91%
	ALL	46	45	5	89%
TIMBER	Classified	13	8	1	92%
	Local	7	3	2	71%
	ALL	20	11	3	85%
EMPTY	Classified	17	1	0	100%
	Local	11	1	0	100%
	ALL	28	2	0	100%
TOTAL	Classified	269	79	8	97%
	Local	313	174	54	83%
	ALL	582	253	62	89%

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

*To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).*

Nil.

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**014 [EO-OC] Flood Mitigation Program Grant Funding**

**ORIGIN:**

**Planning & Infrastructure**

**FILE NO: Government Grant - Flood Mitigation**

**SUMMARY OF REPORT:**

Council has received four offers for grant funding to undertake flood mitigation projects in the 2006-2007 financial year.

**RECOMMENDATION:**

**That Council formally accepts the following grant monies and votes the necessary amounts to match the Government grants for each project:**

<b>Grant Program</b>	<b>Project</b>	<b>Funding Ratio</b>	<b>Total Grant Funding</b>	<b>Required Council Funding</b>
<b>Regional Flood Mitigation Program (RFMP)</b>	<b>Murwillumbah Voluntary Purchase Scheme</b>	<b>1:1:1</b>	<b>\$20,000</b>	<b>\$10,000</b>
<b>NSW Floodplain Management Program (State Only)</b>	<b>Mooball-Crabbes Creek FM Works (joint application with Byron Shire Council - refer report for details)</b>	<b>2:1</b>	<b>\$20,000</b>	<b>\$0</b>
	<b>East Murwillumbah and Dorothy St Levee Flood Mitigation</b>	<b>2:1</b>	<b>\$10,000</b>	<b>\$5,000</b>
	<b>Tweed Flood Warning System</b>	<b>2:1</b>	<b>\$40,000</b>	<b>\$20,000</b>

**REPORT:**

Council is in receipt of four offers for flooding grants for 2006-2007. These offers are detailed as follows:

<b>Grant Program</b>	<b>Project</b>	<b>Funding Ratio</b>	<b>Total Grant Funding</b>	<b>Required Council Funding</b>
Regional Flood Mitigation Program (RFMP)	Murwillumbah Voluntary Purchase Scheme	1:1:1	\$20,000	\$10,000
NSW Floodplain Management Program (State Only)	Mooball-Crabbes Creek FM Works	2:1	\$20,000	\$0
	East Murwillumbah and Dorothy St Levee Flood Mitigation	2:1	\$10,000	\$5,000
	Tweed Flood Warning System	2:1	\$40,000	\$20,000

**Project Details**

Murwillumbah Voluntary Purchase Scheme

Council's 1989 Murwillumbah Floodplain Management Plan identified 39 properties in River Street, South Murwillumbah within a high hazard flood area, where destruction of houses has occurred during past floods. Council adopted a voluntary purchase scheme to address this flood hazard, and to date 26 of these properties have been purchased. Further purchases (including 5 remaining houses) are dependant on the participation of the land owners.

Mooball-Crabbes Creek FM Works

This is a joint application with Byron Shire Council to resolve issues involving the enlargement of waterway area at Kallaroo Circuit Bund. Historically TSC has been responsible for the management of the grant applications, with Byron S.C. responsible for planning and undertaking approved works. Tweed Shire Council is not required to allocate funds to match the Government Grants.

East Murwillumbah and Dorothy St Levee Flood Mitigation

Construction of the East Murwillumbah and Dorothy St levees concluded in the 2006-07 financial year, and this grant funding has been provided to cover the costs of completion and finishing works (e.g. landscaping).

Tweed Flood Warning System

The Tweed Valley Flood Warning System project incorporates the Tweed Valley Floodplain Risk Management Study and Plan. Funding is available to employ consultants to undertake further flood modelling of development and flood mitigation scenarios for the Tweed Valley Floodplain, review and update existing management plans and projects, and compile study documents. This funding is additional to that obtained under



the Natural Disaster Mitigation Program (NDMP) for 2006-07 (refer Council report 26 September 2006).

Letters of acceptance for the above grants, endorsed by the General Manager, were sent to the respective Government bodies on 13 November 2006, in order to meet the grant acceptance deadlines. Completed Funding Agreements will be returned to Council in due course.

It is recommended that Council formally accepts the grant monies, and votes the necessary amounts to match the grant funding for each project as listed in the above table.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Funds are available in the current 2006/2007 budget to match the grant offers.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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Nil.

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**O15 [EO-OC] Vesting of Land Pursuant to Section 50 (4) of the Local Government Act 1993 - Lot 22 Section 15 DP 28390 - Glenys Street, Tweed Heads South**

**ORIGIN:**

**Design**

**SUMMARY OF REPORT:**

Lot 22 was created in DP 28390 in 1958 and was marked on the plan as a "Public Garden and Recreation Space". However, the land had never been transferred to Council, it is still in the name of the developer, Terranora Lakes Pty Ltd.

Section 50(2) of the *Local Government Act 1993* (NSW) states that land set aside for this purpose in plans pre-dating 15 June 1964 may:-

- be conveyed or transferred to Council;
- if the land is adjacent to Crown Land and dedicated for public recreation, may be surrendered to the Crown, or

Sub-section (4) provides that the land may:-

- be vested in Council by gazettal.

The land is not adjacent to any Crown Land, and Terranora Lakes Pty Ltd is now a deregistered company, so the most expedient option is to vest the land in Council by gazettal rather than pursuing the registration of a Transfer for the land.

It had always been presumed that the land was in Council ownership and when the *Local Government Act 1993* (the *Act*) was introduced, the land was included in those parcels of Council land classified as "community land".

There is an argument that the prior classification was not effective as the land was not within Council ownership at the time of classification, and that the land will not be in Council ownership until gazettal of the vesting pursuant to section 50(4) of the *Act*.

Further, Schedule 7 of the *Act*, provides in Clause 6(4) that a resolution to classify land that is not owned by Council must not be made without the consent of the owner. A search of Council records has resulted in there being no evidence that consent was sought from the landowner.

In 1979/1980 a water reservoir/tower was constructed within Lot 22 to provide pressure to the surrounding properties, as they were higher than the reservoir located on Hillcrest Avenue to the south.

Due to the use of the land, it is recommended that Lot 22 be classified as 'operational' following gazettal to reflect the current use of the land.

Council has been approached by a telecommunications company to install wireless broadband infrastructure on the tower and it is a result of this request that prompted Council officers to closely investigate the status of the land.

The lease with the company will be a standard agreement that Council has entered into with other telecommunication providers. The term of the lease will be five years comprising one year with two options for two years each. The first year will be rent free, with the first year of the first two year option to commence on a rental of \$5,000 per annum to be thereafter increased annually by CPI.

**RECOMMENDATION:**

**That:-**

- 1. Council approves the advertising of its intention to vest Lot 22 Section 15 DP 28390 in Council pursuant to section 50(4) of the *Local Government Act 1993*, and to classify the land as 'operational' following the gazettal of the vesting of the land;**
- 2. Council approves entering into a lease agreement with Omninet Wireless Pty Ltd for a total term of five years commencing with a one year term with two options of two years following gazettal and classification of the land; and**
- 3. All necessary documentation be executed under the Common Seal of Council.**

**REPORT:**

As per Summary of Report. The plan below shows the subject land:-



**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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Nil.

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**016 [EO-OC] Numinbah Road - Land Acquisition for Road Widening**

**ORIGIN:**

**Design**

**FILE NO: Numinbah Road**

**SUMMARY OF REPORT:**

Under the NSW Roads & Traffic Authority (RTA) funded regional repair program, Council's Works Unit has recently completed the realignment of a section of Numinbah Road and is in the process of reconstructing a section of Nobby's Creek Road in the vicinity of the Boat Harbour Bridge.

The reconstruction of Numinbah Road involved the realignment of a section of the road to avoid a sharp corner deemed unsafe to motorists for a length of approximately 200 metres. These works have improved driving conditions and driver safety.

One land acquisition was required to achieve this aim; being 3000 square metres from Lot 8 DP 1022295, zoned 1(a) Rural. A further 1500 square metres of land was severed from Lot 8 as a result of the road realignment.

After consultation with the landowner in early 2004, Council proposed to grant an area of approximately 3000 square metres of closed road reserve to compensate for the loss of the above-mentioned land. The landowner was to also retain the severed 1500 square metres, which he had intended to use for cattle grazing in times of flood. As part of this agreement, Council was to erect gates in the new fenced road reserve to allow movement of the stock to this area during flood periods.

In the course of preparing the development application for the road works, an environmental assessment of the vicinity by Council's Environmental Scientist revealed that there was significant vegetation and fauna habitat within the portion of severed land.

In light of the result of the environmental assessment, Council pursued further discussions with the landowner and reached agreement whereby Council will:-

- acquire 3,159 square metres for the road reserve as previously agreed upon,
- acquire 1,500 square metres of severed land with the total sum of \$13,540 to be paid in compensation, and
- retain the closed road reserve
- the sum of \$13,540 is the pro-rata value of the severed land which has been approved and agreed upon by the land owner.

**RECOMMENDATION:**

**That:-**

- 1. Council approves the acquisition of an area of 4659 square metres from the owner of Lot 8 in DP 1022295 to be created by the registration of a plan of subdivision for road widening and that compensation in the sum of \$13,540 be payable upon registration of the plan; and**
- 2. All necessary documentation be executed under the Common Seal of Council.**



**REPORT:**

Under the NSW RTA funded regional repair program, Council's Works Unit has recently completed the realignment of a section of Numinbah Road and is in the process of reconstructing a section of Nobby's Creek Road in the vicinity of the Boat Harbour Bridge.

The reconstruction of Numinbah Road involved the realignment of a section of the road to avoid a sharp corner deemed unsafe to motorists for a length of approximately 200 metres. These works have improved driving conditions and driver safety.

One land acquisition was required to achieve this aim; being 3000 square metres from Lot 8 DP 1022295, zoned 1(a) Rural. A further 1500 square metres of land was severed from Lot 8 as a result of the road realignment.

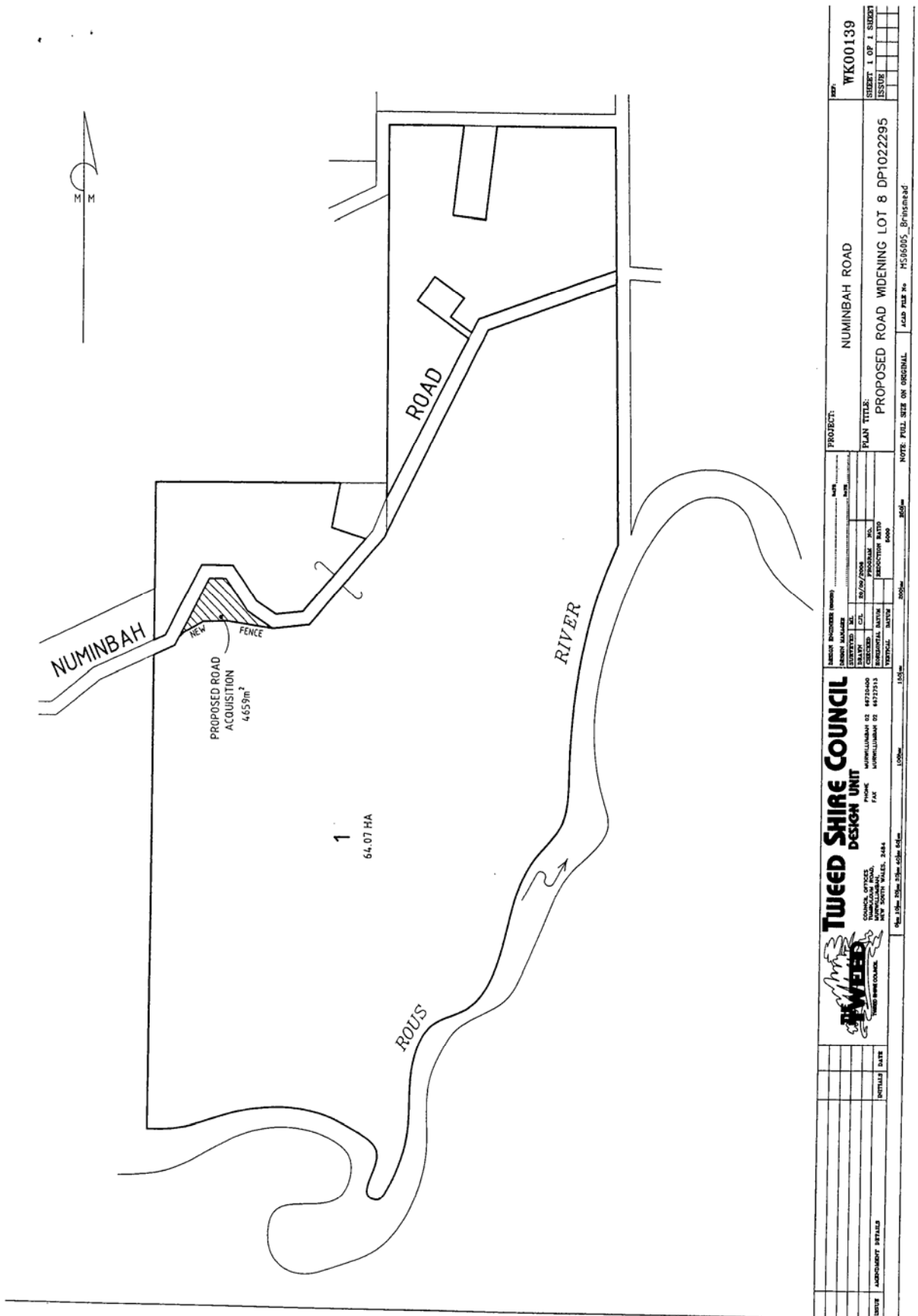
After consultation with the landowner in early 2004, Council proposed to grant an area of approximately 3000 square metres of closed road reserve to compensate for the loss of the above-mentioned land. The landowner was to also retain the severed 1500 square metres, which he had intended to use for cattle grazing in times of flood. As part of this agreement, Council was to erect gates in the new fenced road reserve to allow movement of the stock to this area during flood periods.

In the course of preparing the development application for the road works, an environmental assessment of the land by Council's Environmental Scientist revealed that there was significant vegetation and fauna habitat within the portion of severed land.

In light of the results of the environmental assessment, Council pursued further negotiations with the landowner and reached agreement whereby Council will:

- acquire 3,159 square metres for the road reserve as previously agreed upon,
- acquire 1,500 square metres of severed land with the total sum of \$13,540 to be paid in compensation, and
- retain the closed road reserve
- the sum of \$13,540 is the pro-rata value of the severed land which has been approved and agreed upon by the land owner.

The plan below shows the proposed road acquisition:-



The following provides the reasoning behind the re-negotiated agreement with the landowner:

1. *Significance of vegetation within the Numinbah and Nobby's Road reserves and compensation for the loss of some significant vegetation and fauna habitat as a result of vegetation clearing for Numinbah and Nobby's Road reconstructions.*

Within the Numinbah and Nobby's Creek Road reserves, the endangered ecological community Lowland Rainforest on Floodplain occurs. Additionally, viable populations of several rare and threatened plants have been recorded, namely, Davidson's Plum (*Davidsonia jerseyana*), Rusty Rose Walnut (*Endiandra hayesii*), Rough-shelled Bush Nut (*Macadamia tetraphylla*), Durobby (*Syzygium moorei*), Medicosma (*Medicosma cunninghamii*), Veiny Laceflower (*Archidendron muellerianum*) and Milkbush (*Neisosperma poweri*).

Road reconstruction works for Numinbah Road required removal of 300 square metres of Lowland Rainforest on Floodplain and reconstruction works for Nobby's Creek Road required removal of 160 square metres of this same endangered community. Whilst workers took due care, this community also suffered some minor damage through direct and indirect impacts.

Whilst the design of Numinbah Road was altered as much as feasible to avoid threatened plants, two Rough-shelled Bush Nuts (*Macadamia tetraphylla*), could not be avoided and were transplanted outside of the affected area. These transplantations have been successful to date.

Within the road reserves, many trees of significant size and habitat value occur, providing important resources for fauna and seed sources for regeneration. Additional to the removal of Lowland Rainforest on Floodplain, further removal of vegetation was required within wet sclerophyll forest with an emerging rainforest understorey. Within this area a number of mature habitat and seed source trees were cleared including Twin-leaved Coogera (*Arytera distylis*), Hairy Rosewood (*Dysoxylum rufum*), Hard Quandong (*Elaeocarpus obovatus*), Tallowwood (*Eucalyptus microcorys*), Guioa (*Guioa semiglauca*), Foambark (*Jagera pseudorhus*) and Brushbox (*Lophostemon confertus*).

To compensate for the loss of approximately 460 square metres of Lowland Rainforest on Floodplain, Council proposed to rehabilitate existing Lowland Rainforest on Floodplain within the road reserves of Numinbah and Nobby's Creek Roads. This would involve removal of understorey weeds, Camphor Laurel and exotic vines in the canopy to improve the ecological integrity of this community.

Targeted weed management around threatened species would also improve the long-term viability of these populations. A budget of \$10,000 would be allocated to the rehabilitation of this area from the project budget.

The allocation of project funds for the protection of significant roadside vegetation would better compensate for the loss of an endangered ecological community and mature habitat trees.

2. *Ecological significance of vegetation and habitat within the road reserve to be allocated to the landowner.*

Vegetation within the existing road reserve is considered Lowland Rainforest, an endangered ecological community (preliminary determination only by the NSW Scientific Committee). Whilst the area is fragmented and has a moderate incidence of environmental weeds, including Camphor Laurel and Lantana, there is relatively high species diversity. There are a number of mature habitat trees and rainforest seed-source trees. A brief survey has revealed the presence of three significant plant species being Rusty Rose walnut (*Endiandra hayesii*), Red Lilly Pilly (*Syzygium hodgkinsoniae*), and Long-leaved Tuckeroo (*Cupaniopsis newmanii*). A more detailed survey could reveal the presence of further significant species.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Funding for the Numinbah and Nobbys Creek Road reconstruction was provided in the regional repair programme for 2006.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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Nil.

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**017 [EO-OC] Water Supply and Sewerage Performance Report**

**ORIGIN:**

**Water**

**FILE NO: Water Management - Policy - Pricing, Sewerage Management - General**

**SUMMARY OF REPORT:**

Tweed Shire Council reports annually at a state level on its water supply and sewerage performance. Comparison reports against specific criteria are subsequently issued.

These reports have again been consolidated into a single Water Supply and Sewerage Performance Monitoring Report 2004/2005 for Tweed Shire Council.

**RECOMMENDATION:**

**That Council:-**

- 1. Notes the Water Supply and Sewerage Performance Report for 2004/2005.**
- 2. Places copies of the report in the Murwillumbah and Tweed Heads Civic Centres and advises of such in the Tweed Link.**

**REPORT:**

Tweed Shire Council reports on a wide range of operating criteria on an annual basis to the Minister for Energy and Utilities. In response to the data provided Council receives performance comparison reports against all NSW water and sewerage authorities.

For the benefit of reporting to Council and the community these reports have again been consolidated in the Water Supply & Sewerage Performance Monitoring Report 2004/2005. A copy of the report has been provided separately to Administrators. This report recommends that copies of the report be made available at both Civic Centres. A full report of the 2004/2005 NSW Water Supply and Sewerage Performance Comparisons report is available from the Director Engineering & Operations.

The table below details Council's performance against the average from NSW Non Major Utilities.

**Tweed's Performance Comparison with NSW Non Major Utilities**

<b>Criteria</b>	<b>Tweed</b>	<b>Average</b>
Average Residential Consumption (kL/property/year)	221	213
Unaccounted for Water (%)	14	13
Water - Economic Real Rate of Return (%)	4.2	2
Water Quality Complaints (per 1,000 properties)	7	6
Water Customer Interruption Frequency (per 1,000 properties)	74	34
Water Average Customer Outage Time (mins)/Connected Property	9	9
Water – Number of Breaks (per 100km main)	7	12
Water Operating Costs (\$/property)	243	272
Sewer Economic Real Rate of Return (%)	6.2	3
Sewage Overflows (per 100km main)	5	12
Sewer Operating Cost (\$/property)	310	288
Business Performance – Water - Debt to Equity(%)	0	4.12
Business Performance – Sewer - Debt to Equity (%)	2.8	8.5
Average Water Bill for Residential Customers (\$/property)	241	299
Average Sewer Bill for Residential customers (\$/property)	423	373

2005/2006 and 2006/2007 comparisons of the Water and Sewer Residential Charge, for a single dwelling, of local NSW Shire Councils has been included in the attached report.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

To view any "**non confidential**" attachments listed below, access the meetings link on Council's website [www.tweed.nsw.gov.au](http://www.tweed.nsw.gov.au) or visit Council's offices at Tweed Heads or Murwillumbah (from Friday the week before the meeting) or Council's libraries (from Monday the week of the meeting).

1. Water Supply and Sewerage Performance Monitoring Report 2004/2005. (DW1488909).
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**018 [EO-OC] Murwillumbah Memorial Pool Complex and Car Park - Selection of Tender Panel for Principal Contractors**

**ORIGIN:**

**Design**

**FILE NO: GC12/5-2006158**

**SUMMARY OF REPORT:**

Expressions of Interest (EOI) were received from 5 (five) construction companies for inclusion on the tender panel for the construction of the Murwillumbah Memorial Pool Complex and Car Park Works. The EOI document indicated that the tender panel would comprise '3 or 4' contractors.

The selection panel for the short listing of suitable Contractors comprised members of the project team from Tweed Shire Council.

Tenderers were assessed against pre-determined selection criteria as indicated in the expression of interest documentation. A weighted scoring system was used to assess each of the criteria in detail to provide an overall score.

Although all companies are considered suitable to be short listed for the proposed work it is recommended that the four highest scoring companies be short listed and be invited to submit detailed tenders for the project. It is further recommended that Telfer and Co Pty Ltd be kept as a reserve in case any of the four short listed companies advise that they will not be submitting a tender prior to tenders for the project being called.

**RECOMMENDATION:**

**That Council:-**

- 1. Approves short-listing the following four companies for invitation to submit Detailed Tenders for Principal Contractor for the Murwillumbah Memorial Pool Complex and Car Park Works: -**

**Seymour Whyte Constructions Limited  
Multispan Australia Pty Ltd  
Buildcorp Queensland Pty Ltd  
GlENZEIL Pty Ltd**

- 2. Advises Telfer and Co that they may be considered for short listing if any of the four short listed companies pull out of the project prior to tenders for the project being called.**

**REPORT:**

Expressions of Interest (EOI) were received from 5 (five) construction companies for inclusion on the tender panel for the construction of the Murwillumbah Memorial Pool Complex and Car Park Works. The EOI document indicated that the tender panel would comprise '3 or 4' contractors.

Submissions responding to the EOI Documents were received from the following companies:

Seymour Whyte Constructions Limited  
Multispan Australia Pty Ltd  
Buildcorp Queensland Pty Ltd  
Glenzeil Pty Ltd  
Telfer and Co Pty Ltd

The selection panel for the short listing of suitable Contractors comprised members of the project team from Tweed Shire Council.

Tenderers were assessed against pre-determined selection criteria as indicated in the expression of interest documentation. A weighted scoring system was used to assess each of the criteria in detail to provide an overall score.

Under the scoring methodology used, the top four ranked Contractors were:

Seymour Whyte Constructions Limited  
Multispan Australia Pty Ltd  
Buildcorp Queensland Pty Ltd  
Glenzeil Pty Ltd

It is recommended that these four companies be short listed and be invited to submit detailed tenders for the project.

The next phase in the tender process is to undertake the completion of the contract documentation. Council's Design Unit is currently exploring whether to base the contract on the NSW State Government's General Conditions of Contract GC21 or AS 2124, which is Council's usual method.

This GC21 process has recently been undertaken by the Department of Commerce for the Shannon Creek Dam Project that is valued at \$70M and has resulted in a savings of approximately 10% on the contract outcome. As well, Council's Water Unit is currently using this process for the Bray Park Water Treatment Plant.

If the GC21 process is used for this project, it is proposed to undertake two workshops with the short-listed companies. The aim of the work-shops will be to provide draft documentation for review and to openly discuss risk allocation within the specification prior to submission of Tender pricing. This process will allow each party to become fully aware of all obligations required under the contract.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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1. **Confidential Attachment** - Supplementary Information weighted scoring system for contractor assessment. (DW 1499412).
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**019 [EO-OC] Pottsville Foreshore Masterplan, Ambrose Brown Park Concept**

**ORIGIN:**

**Recreation Services**

**SUMMARY OF REPORT:**

As part of the *Tweed Coastline Landscape Strategy*, a Concept Plan for the redevelopment of Ambrose Brown Park, located in Pottsville, has been developed. The Concept Plan is based on an option endorsed by the Pottsville Community Association meeting on 31 October 2006. The Concept Plan incorporates the proposed extension of the Pottsville South Holiday Park, relocation of the Pottsville Kiosk (identified in the Tweed Shire Heritage Study), upgraded facilities, formalised car parking areas and new playground.

**RECOMMENDATION:**

**That:-**

- 1. Council endorses the Ambrose Brown Park Concept Plan.**
- 2. Documentation be developed for Ambrose Brown Park, based on the endorsed Concept Plan.**

## REPORT:

In July 2005, Tweed Shire Council (TSC) adopted the *Tweed Shire Coastline Management Plan* prepared by Umwelt Environmental Consultants. The implementation of the prioritised strategic actions within the Plan will guide the improvement of the coastline open space, facilities and infrastructure.

Implementation of the *Coastline Management Plan* incorporates a series of projects, the core one being the development of a *Tweed Coastline Landscape Strategy* that covers the various coastal villages. The scope of the Landscape Strategy for Pottsville will include Ambrose Brown Park. Other foreshore areas will be covered in the Landscape Design Manual.

In 2001, the Tweed Coast Holiday parks initiated negotiations with the Pottsville community regarding the proposal to expand the Pottsville South Holiday Park. Expansion of the Holiday Park would necessitate the removal or relocation of existing Pottsville Kiosk built in 1927. The Kiosk was then nominated in the *Tweed Shire Community Based Heritage Study* (to be endorsed by Council) as having significant cultural value to the community and a landmark building. The Hardy family, who have historical links to the Pottsville Kiosk, were very resistant to the proposition of doing anything to the building.

In November 2005, a General Meeting of the Pottsville Community Association was held and a motion passed that:

*We are prepared for them to move the Kiosk to a new site within the Ambrose Brown Park, while keeping the same northerly aspect and to restore, maintain and clean the Kiosk for the future.*

In December 2005 a structural assessment of the Kiosk was undertaken, and the asbestos roof was considered to be unsafe. Contractors were employed to seal the roof as an interim measure prior to removal at a later date.

In May 2006 initial site analysis and consultation was conducted with the Pottsville Community Association in regard to Ambrose Brown Park. The site analysis plan is attached (**attachment 1**).

In order to facilitate the relocation of the Kiosk and retain its function as a landmark building within the foreshore, Paul Uhlmann Architects were commissioned to develop various options to present to the Pottsville Community Association. PUA presented three (3) options (**attachment 2**) with a fourth variation developed by TSC Landscape Architect, Leigh Abernethy. At the Pottsville Community Association meeting 31<sup>st</sup> October 2006, a majority voted for Option 4 (**see attachment 3**).

Option 4 comprises of the following elements:-

- removal of parking from within the park itself and creation of a formal carpark area,
- a boardwalk connecting the relocated Kiosk to the creek,
- removal/thinning of some vegetation to create a larger recreational park space,
- creation of an informal amphitheatre adjacent to the renovated Kiosk
- new playground

- new pedestrian crossing point, using pedestrian refuge islands, to connect to the Community Centre
- supplemental dune vegetation planting
- closure of vehicle access from north
- replacement of all existing furniture with the new Coastal Furniture range
- retention of all significant trees
- creation of rock seating walls adjacent to creek swimming area.

The detail of the Ambrose Brown Park Concept Plan will be finalised during the construction-drawing phase, as the vegetation has to be assessed individually for significance and protection. Updated plans will be circulated to the community via the Pottsville Community Association, as they become available.

**LEGAL/RESOURCE/FINANCIAL IMPLICATIONS:**

Recreation Services has allocated a budget of \$200,000 for the construction costs within the park identified in the 2006/2007 Coastline Landscape Strategy budget. Tweed Coast Holiday Parks will also be contributing to Kiosk relocation costs.

**POLICY IMPLICATIONS:**

Nil.

**UNDER SEPARATE COVER/FURTHER INFORMATION:**

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1. Site Analysis Plan - Attachment 1 (DW 1497569).
  2. Paul Uhlmann Architects Options (DW 1497570).
  3. Option 4 prepared by Leigh Abernethy (DW 1497562).
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