

## **IN ATTENDANCE**

Trustees Mr Max Boyd (Chairman) and Mr Garry Payne

Also present were Mr Mike Rayner (Acting General Manager), Mr Richard Adams (Executive Manager of the Tweed Coast Holiday Parks Trust), Mr Russ Merry (Acting Director Governance & Corporate Services), Mr Don Buckley (Director Environment & Community), Mr Neil Baldwin (Governance Officer/Public Officer) and Mrs Maree Morgan (Minutes Secretary)

## **CONFIRMATION OF MINUTES**

**Minutes of the Ordinary and Confidential Meetings of the Tweed Coast Holiday Parks Reserve Trust held 15 June 2005**

### **H 18 TRUST DECISION:**

**Trustee Payne**  
**Trustee Boyd**

**RESOLVED** that the Minutes of the Ordinary and Confidential Tweed Coast Holiday Parks Reserve Trust Meetings held Wednesday 15 June 2005 be adopted as a true and accurate record of proceedings of that meeting.

***FOR VOTE - Voting - Unanimous***  
***ABSENT. DID NOT VOTE - Administrator Turnbull***

## **APOLOGIES**

Trustee Turnbull.

Administrator Turnbull informed the General Manager that her absence was due to personal matters.

### **H 19 TRUST DECISION:**

**Trustee Boyd**  
**Trustee Payne**

**RESOLVED** that the apology of Trustee Turnbull be accepted and the necessary leave of absence be granted.

***FOR VOTE - Voting - Unanimous***  
***ABSENT. DID NOT VOTE - Administrator Turnbull***

**DISCLOSURE OF INTEREST**

Nil.

**ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY**

Nil.

**ITEMS DEFERRED**

Nil.

**REPORTS FROM THE EXECUTIVE MANAGER OF THE TRUST**

**1 [TCHP-EM] Fees and Charges**

**H 20 TRUST DECISION:**

**Trustee Boyd**  
**Trustee Payne**

**RESOLVED** that the Tweed Coast Holiday Parks Reserve Trust adopts the fees and charges as detailed in this report for the year 1 July 2005 to 30 June 2006.

***FOR VOTE - Voting - Unanimous***  
***ABSENT. DID NOT VOTE - Administrator Turnbull***

**REPORTS FROM DIRECTOR PLANNING & ENVIRONMENT**

Nil.

**REPORTS FROM EXECUTIVE MANAGER - OFFICE OF THE GENERAL MANAGER**

Nil.

## REPORTS FROM DIRECTOR ENGINEERING AND OPERATIONS

Nil.

## REPORTS FROM DIRECTOR ENVIRONMENT & COMMUNITY

Nil.

## ORDERS OF THE DAY

Nil.

## QUESTION TIME

Nil.

## COMMITTEE OF THE WHOLE

### H 21 TRUST DECISION:

**Trustee Boyd**  
**Trustee Payne**

**RESOLVED** that the Trust resolves itself into a Confidential Committee of the Whole.

***FOR VOTE - Voting - Unanimous***  
***ABSENT. DID NOT VOTE - Administrator Turnbull***

## CONFIDENTIAL MATTERS

The Acting General Manager reported that the Confidential Committee of the Whole had excluded the press and public from the whole of the Committee Meeting because, in the opinion of the Committee, publicity of the proceedings of the Committee would be prejudicial to the public interest, by reason of the confidential nature of the business to be transacted, and made the following recommendations to Council:-

## REPORTS FROM EXECUTIVE MANAGER OF THE TRUST IN COMMITTEE

### 1 [TCHP-EM] Operating Report for the Year 1 July 2004 to 30 June 2005

#### REASON FOR CONFIDENTIALITY:

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

#### HC 25 TRUST DECISION:

Trustee Payne  
Trustee Boyd

#### RESOLVED that:-

1. This report be received and noted.
2. The Tweed Coast Holiday Parks Reserve Trust authorises the execution of all necessary documentations forming part of the financial statements and audit for the year ending 30 June 2005.
3. The Tweed Coast Holiday Parks Reserve Trust authorises the transfer of funds to reserve accounts as detailed in the attached report.

**FOR VOTE - Voting - Unanimous**  
**ABSENT. DID NOT VOTE - Administrator Turnbull**

### 2 [EM] Tenders for the Design and Construction of a Retaining Wall at Pottsville South Holiday Park

#### REASON FOR CONFIDENTIALITY:

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**HC 26 TRUST DECISION:**

**Trustee Payne**  
**Trustee Boyd**

**RESOLVED** that:-

1. The Tweed Coast Holiday Parks Reserve Trust awards Contract EQ2005-146 for the design and construction of a retaining wall at Pottsville South Holiday Park to Aqua Drainage Solutions at a GST inclusive price of \$101,656.43.
2. The Director Engineering and Operations be given delegated authority to approve variations up to 10% of the original contract value.
3. The Tweed Coast Holiday Parks Reserve Trust votes the expenditure, to be funded from the Asset Maintenance Reserve.

***FOR VOTE - Voting - Unanimous***  
***ABSENT. DID NOT VOTE - Administrator Turnbull***

**H 22 TRUST DECISION:**

**Trustee Boyd**  
**Trustee Payne**

**RESOLVED** that the report and recommendations of the Confidential Committee of the Whole of the Tweed Coast Holiday Parks Reserves Trust be adopted.

***FOR VOTE - Voting - Unanimous***  
***ABSENT. DID NOT VOTE - Administrator Turnbull***

There being no further business the Meeting terminated at 3.54pm



**Minutes of Tweed Coast Holiday Parks Reserve Trust Meeting  
held on Wednesday 21 September 2005  
were confirmed by the Trust  
at the  
Tweed Coast Holiday Parks Reserve Trust Meeting  
held xxx**

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**Chairman**

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