

IN ATTENDANCE

Administrators Mr Garry Payne (Chairman), Ms Lucy Turnbull

Also present were Dr John Griffin (General Manager), Mr Reg Norvill (Director Governance & Corporate Services), Mr Patrick Knight (Acting Director Engineering & Operations), Mr Noel Hodges (Director Planning & Development), Mr Don Buckley (Director Environment & Community Services), Mr Neil Baldwin (Governance Officer/Public Officer) and Mrs Kerrie McConnell (Minutes Secretary)

CONFIRMATION OF MINUTES

Minutes of the Operations Committee Meeting held 17 August 2005

O 107 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that the Minutes of the Operations Committee Meeting held 17 August 2005 be adopted as a true and accurate record of proceedings of that meeting.

**FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd**

APOLOGIES

Administrator Boyd

Administrator Boyd has informed the General Manager that his absence is due to his attendance at the River Symposium, currently being held in Brisbane.

O 108 RESOLUTION:

**Administrator Turnbull
Administrator Payne**

RESOLVED that the apology of Administrator Boyd be accepted and the necessary leave of absence be granted.

**FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd**

DISCLOSURE OF INTEREST

Nil.

ITEMS TO BE MOVED FROM ORDINARY TO CONFIDENTIAL - CONFIDENTIAL TO ORDINARY

Nil.

ACCESS - OPERATIONS

Nil.

REPORTS THROUGH THE GENERAL MANAGER

REPORTS FROM DIRECTOR PLANNING & DEVELOPMENT

Nil.

REPORTS FROM DIRECTOR GOVERNANCE & CORPORATE SERVICES

- 1 **[GC] Request for Donation - State Emergency Services 50th Anniversary Ball**

O 109 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that Council decline donating to the Mt Druitt Unit of the State Emergency Services.

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

2 [GC] 2005/2006 Financial Assistance Grant

O 110 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that the:

1. Report be received and noted, and
2. Financial Assistance Grant adjustments be included in the September 2005 Quarterly Budget Review.

**FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd**

3 [GC] In Kind Register - April to June 2005

O 111 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that this report be received and noted.

**FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd**

REPORTS FROM DIRECTOR ENGINEERING & OPERATIONS

4 [EO] Licence Agreement with Department of Lands - Cudgera Creek Services Crossing

O 112 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that:-

1. Council approves entering into a Licence Agreement with the Department of Lands for the area below the bed of the Cudgera Creek for horizontally directionally drilled services crossing under Cudgera Creek at Hastings Point; and
2. All necessary documentation be executed under the Common Seal of Council.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

5 [EO] Tweed Coast Road - Overhanging Fig Tree at Cudgen

O 113 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that Council authorises the removal of the fig tree as identified in this report, on Tweed Coast Road at Cudgen.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

6 [EO] Support for "in kind" Support/Waive Fee

O 114 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that Council approves the reduction of the fee by 50% for a plant display in the Murwillumbah Auditorium for the Country Women's Auxiliary's annual craft expo.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

7 [EO] Draft Plan of Management - Community Land (Lot 1 DP1009649) Minjungbal Drive and Heffron Street Tweed Heads South

O 115 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that:-

1. The draft Plan of Management for Lot 1 DP 1009649 - Minjungbal Drive/Heffron St, Tweed Heads be adopted.
2. The reclassification of the land be for no other purpose than the construction of a skate park.

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

8 [EO] Summary of Public Consultation for Cudgen Creek Bridge, Kingscliff

O 116 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that:-

1. The existing Cudgen Creek Bridge be converted to a one lane two-way traffic bridge with dedicated pedestrian walkway, in accordance with the proposal.
2. The survey, investigation and design of a new pedestrian/cycleway bridge immediately downstream of the existing bridge continue as previously resolved by Council at the meeting of 1 December 2004.
3. Funding for the new pedestrian/cycleway bridge be considered as part of the 2006/2007 budget deliberations.
4. Council gives urgent consideration to accelerating the timing of the construction of the Cudgen Creek Bridge and that it be included in the 7-year draft infrastructure funding plan.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

9 [EO] Land Acquisition for Road Purposes - Chinderah

O 117 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that:-

1. Council approves the acquisition of Lots 1 and 2 in DP 1085025 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Roads Act, 1993, subject to no objections from the landowner;
2. Lot 1 be dedicated as road upon gazettal of the acquisition; and;
3. All necessary documentation be executed under the Common Seal of Council.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

10 [EO] Tweed Valley Flood Study

O 118 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that:-

1. The Tweed Valley Flood Study be received by Council and made available to the public.
2. Workshops to demonstrate and explain the Flood Study be conducted for industry and community groups.

3. The membership of the Floodplain Management Committee be:
- | | |
|---------------|--|
| Administrator | Mr Max Boyd |
| Staff | Director Engineering & Operations, Planning & Infrastructure Engineer |
| DIPNR | Nominee (currently Toong Chin) |
| CMA | Nominee |
| Community | Felicia Cecil (alternative Debra Jenkins or as nominated by the Chinderah Districts Residents Association)
J Everingham
Robert Quirk |
4. The Tweed Valley Floodplain Risk Management Study be prepared in separable priority parts, with the first part to be presented to Council by 1 February 2006.
5. The Floodplain Management Committee meet to oversee conduct and progress of the Tweed Valley Floodplain Risk Management Studies.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

REPORTS FROM DIRECTOR ENVIRONMENT & COMMUNITY SERVICES

11 [EC] Request for "In Kind" Support/Waive Fee

O 119 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that Council approves the request to allow the Rotary Club of Mt Warning AM Inc. for use of the Murwillumbah Civic Centre Auditorium, crockery and cutlery at no cost as part of the support for the Tweed Banana and Harvest Festival.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

- 12 [EC] Proposed Community Options Service Agreement with Commonwealth Department of Health and Ageing - Community Aged Care Packages and "Aged Care Provider" status

O 120 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that:-

1. Council endorses the submission of a tender for Community Aged Care Packages and this Application for Approval Provider Status.
2. All necessary documentation be executed under the Common Seal of Council.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

- 13 [EC] Proposed Adoption of Local Policy to Allow Staff Determination of Requests to Reduce Hire Fees for Council Controlled Auditoriums, Meeting Rooms and Halls

O 121 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that Council places the following policy on exhibition for a period of twenty-eight (28) days for comment.

POLICY FOR DETERMINING APPLICATIONS FOR APPROVALS FOR REDUCTION IN HIRE FEE OF COUNCIL CONTROLLED AUDITORIUM, MEETING ROOMS AND HALLS

1. **Objective**
To assist local charities and other not for profit organisations in their community support activities.
2. **Application**
No person or organisation shall be exempt from compliance with this policy.

3. Criteria

Council will consider granting fee reductions in accordance with the following criteria:

- NO FEE:** Where use is open to the general public with no entry fee/donation/stall holders fee and sales for the purposes of conveying information of a matter of public interest. Does not apply to party political matters or public meetings called other than by Council. Meeting/event arranged by Council staff for Council purpose.
- 50% REDUCTION:** Where a Tweed Shire Club/Interest Group/Charity uses a facility for a group meeting/gathering.
- NO FEE:** For a new local festival/theatre company for a small number of initial events to assist "startup".
- TICKET DEAL:** To be available for productions as an alternative to full fees subject to negotiation.
- REHEARSALS:** Minimum fee of \$10.00 which does not secure the facility from a full fee paying booking.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

14 [EC] Compliance Inspections - Structures in Caravan Parks

O 122 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that Council adopts a fee of \$210 for inspections and assessment of existing structures in caravan parks to determine whether the structures comply with the Regulations.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

15 [EC] Banora Point Multi-Purpose Community Centre Management Committee - Outstanding Resolution

O 123 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that in relation to the Banora Point Multi-Purpose Community Centre:

1. No action be taken to further develop the kitchen unless ongoing use of the Centre creates a demand for such a kitchen and an additional budget is identified.
2. No restriction be placed upon the use of the hall on Sundays between 8am and 12 noon as there is no such restriction on the development consent and this be reviewed in 12 months.
3. The Centre be available for regular bookings
4. Suitable instruction be prepared for users of the kitchen.
5. Council notes that the architect has been requested to provide a design for additional railing where considered necessary.
6. Council adopts the following names for the meeting rooms:
 - a. Larger Meeting Room Coolamon Room
 - b. Medium Meeting Rooms Lilly Pilly and Rosewood Rooms
 - c. Small Meeting Rooms Lomandra, Melaleuca, Booyong, Myrtle Rooms

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

16 [EC] Adoption of the Constitution for the Tweed River Regional Museum Advisory Committee

O 124 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that:-

1. Council authorises the establishment of the Tweed River Regional Museum Advisory Committee and adopts the Constitution attached to the Business Paper.
2. The Committee membership is to be appointed following each local government election for the term of that Council.
3. The Committee comprises the following voting members: Two representatives of the three Historical Societies (6), One Administrator or Councillor and four citizens appointed for the term of the Committee.
4. The Committee comprises the following non-voting members: Manager Environment & Health (Geoff Edwards), Museum & Gallery Coordinator (Gary Corbett) and Senior Museum Curator (Sally Watterson)
5. Council advertises for expressions of Interest for the four citizens to be appointed to the Committee for the duration of the term and that the Director Environment & Community Services reports to Council with recommendations for Council's consideration.
6. The Council nominates Administrator Boyd as a member of the Advisory Committee, subject to his consent.

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

- 17 [EC] Entomological Control Report for Period June to August 2005 and Annual Summary

O 125 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that this report be received and noted.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

REPORTS FROM SUBCOMMITTEES/WORKING GROUPS

[SUB-LTC] Minutes of the Local Traffic Committee Meeting held Thursday 18 August 2005

O 126 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RESOLVED that the Operations Committee:

1. Receives and notes; and
2. Adopts the Director's recommendations

of the Minutes of the Local Traffic Committee Meeting held Thursday, 18 August 2005.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

[SUB-LTC] BA4. Stuart Street, Tweed Heads (Twin Towns Services Department)
DW1220935; R5270 Pt1; PF3668/5 Pt4; Bus Zones; LN: 40043; Transport - Bus Services - Stops; DW1233726

O 127 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that "15 Minute" timed parking be provided at the bus bay on the eastern side of Stuart Street, adjacent to the Twin Towns Resort, for an initial 12-month period, subject to review.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

[SUB-LTC] BA6. Wommin Bay Road and Phillip Street, Chinderah
R4260 Pt1; R5950 Pt2; DW; 1077784; 1077851; 1086656 Traffic - Roundabouts; DW1244907; 1244908

O 128 COMMITTEE DECISION:

Administrator Turnbull
Administrator Payne

RECOMMENDED that no right turn signs be installed immediately and consultation take place to address the issue for a long-term solution.

FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd

[SUB-LTC] 2. Road Closures for Murwillumbah Tweed Valley Banana Festival & Harvest Week

DW1244907; Festivals - Banana; Road- Closures - Temp

O 129 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that the Committee endorsed the request of road closures for the Tweed Valley Banana Festival & Harvest Week and Cycle Criterium as follows, subject to the standard approval conditions.

1. Main Street from Brisbane Road through to Commercial Road on 26 August 2005 from 5:30pm to 11:00pm for Main Street Friday Night Festival Events.
2. Wollumbin Street from Brisbane Street to Nullum Street and Nullum Street from Wollumbin Street to Murwillumbah High School on 27 August from 10:30am to 1:30pm - Float Marshalling for Street Parade.
3. Wollumbin Street through roundabout to Commercial Road
Commercial Road from Wollumbin Street to Wharf Street
Wharf Street from Commercial Road to Murwillumbah Street
Murwillumbah Street from Wharf Street to Queensland Road
Queensland road from Murwillumbah Street to Showground Gate opposite to Sale Yards (known as the Harry Williams Gate) on 27 August for the street parade.
4. Murwillumbah Street from Queensland Road to Wharf Streets
Wharf Street from Queen Street to Commercial Road
Tumbulgum Road from Ferry Road to Commercial Road
Commercial Road from Tumbulgum Road to Wollumbin Street
Wollumbin Street ½ road (northern carriage way only) from Commercial Road to Brisbane Street
Brisbane Street from Wollumbin Street to Murwillumbah Street on 28 August from 7:30 - 10:30am on Sunday 28 August for the Cycle Criterium.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

[SUB-LTC] 3. Prospero Street, Murwillumbah

R4450; DW1239125; Traffic - Parking Zones

O 130 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that 'No Parking' signs be installed across the driveway to No. 29 Prospero Street, subject to the owner agreeing to meet all costs.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

[SUB-LTC] 4. Sunshine Avenue, Tweed Heads

R5320; DW1234286; School Zones; Parking Zones

O 131 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that

1. Additional 'No Parking' signage opposite the turning bay be installed and trees pruned so that drivers have a clear view of such signage.
2. 'No Stopping' signage be erected in front of the school's turning bay to stop vehicles hindering the clear vision of vehicles exiting the turning bay.
3. Additional signage in the Bus Zones be installed.
4. Street road markings be upgraded.

FOR VOTE - Unanimous

ABSENT. DID NOT VOTE - Administrator Boyd

[SUB-LTC] 6. Parking - Kingscliff

R3340 Pt5; DW1248419; Bus Stops; Car Parks - Kingscliff; Parking Zones; Traffic - Loading Zones

O 132 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that a 5-minute parking zone for the 2 spaces outside the Summerland Credit Union on Marine Parade be approved after the taxi rank is relocated to Seaview Street subject to feedback from the Business Corporation and Residents Corporation.

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

[SUB-LTC] 7. Bay Street, Tweed Heads

R0470 Pt2; R5901 Pt2; DW1224710; Traffic Committee; Traffic - Loading Zones

O 133 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that Council advise Woolworths to stop their delivery vehicles from reversing over the median strip or action will be taken to physically prevent such movements and requesting Woolworths to revise their delivery practices to meet their obligations under the Australian Road Rules and Occupational Health & Safety Act. Woolworths should liaise with Council's Road Safety Officer in this regard.

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

[SUB-LTC] 8. Chinderah Bay Drive - Proposed Cycleway

R1071 Pt4; Cycleways; Parking - Zones

O 134 COMMITTEE DECISION:

**Administrator Turnbull
Administrator Payne**

RECOMMENDED that parking and stopping restrictions on Chinderah Bay Drive between Fingal Road & Wommin Bay Road be approved as shown on Council Plan WK03006/2 to 5.

***FOR VOTE - Unanimous
ABSENT. DID NOT VOTE - Administrator Boyd***

CONFIDENTIAL MATTERS

Nil.

There being no further business the Meeting terminated at 3.45pm.



The Minutes of Operations Committee Meeting held 7 September 2005 were confirmed at the Operations Committee Meeting held xxx

The Recommendations of the Operations Committee Meeting held on 7 September 2005 were adopted by Council at the Meeting held 7 September 2005

Chairman

